CITY OF FAIRVIEW
PARKS & RECREATION ADVISORY COMMITTEE
MEETING

6:00 PM – 7:00 PM February 25, 2016
COUNCIL CHAMBERS
FAIRVIEW CITY HALL

MEETING AGENDA

1. CALL TO ORDER
   ROLL CALL

2. REVIEW AND ADOPT MINUTES
   a. January 28, 2016

   Documents: 01-28-2016 PRAC MINUTES.PDF

3. DISCUSSION ITEMS NOT ON THE AGENDA (PUBLIC TO BE HEARD)

4. STAFF UPDATES

5. UPDATE ON PRESENTATION TO COUNCIL: VICE CHAIR MARKER

6. PRIORITIZE LAKESHORE PARK IMPROVEMENTS

7. RECREATION UPDATE AND DISCUSSION

8. TENTATIVE AGENDA ITEMS - March 24, 2016

9. ADJOURNMENT

Further information is available on our web page at www.fairvieworegon.gov or by calling Allan Berry, 503-674-6235.

The meeting location is wheelchair accessible. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities should be made at least 48 hours before the meeting to:
City Recorder Devree Leymaster, 503-674-6224.

City of Fairview
Parks and Recreation Advisory Committee
Meeting Minutes
January 28th, 2016

PRESENT:
Steven Marker, Chair (left @ 7:10 pm)
Darren Riordan
Lauri Kreamier
Steve Kaufman (arrived @ 6:35 pm)
Bob Dolphin
Ray Hansen
Councilor Brian Cooper

ABSENT:
None

STAFF:
Allan Berry, Public Works Director
Peter Armans, Engineering Associate
Nolan Young, City Administrator (left @ 7:20 pm)

1. CALL TO ORDER/ROLL CALL

Chair Marker called the meeting to order at 6:00 PM. All present signed the attendance record.

2. REVIEW AND ADOPT MINUTES

The minutes from the 14th of December 2015 meeting were tabled, read, and agreed. Chair Marker signed approved minutes.

3. STAFF UPDATES

Allan Berry introduced new City Administrator Nolan Young and informed committee that Peter Armans will be transitioning into being the Public Works liaison for PRAC.

Berry also reported that the Public Works staff met with the NW College of Construction who is interested in taking the Lake Shore Park improvements as a project over 3 years, providing free labor performed by apprentices currently working for local contractors and attending the college of construction. Apprenticeship leader would be willing to meet with the committee in the future.

Peter Armans reported that a public meeting was held on January 14th for members of the community to comment on and give ideas for the Lake Shore Park improvements. The public meeting was well attended and the discussion was engaging to everyone present. A handout was distributed (attachment A) as a summary of the January 14th public meeting.

4. DISCUSSION ITEMS NOT ON THE AGENDA (Public to be heard)

- No comments.

5. ELECTION OF OFFICERS: Chair and Vice-Chair

Chair Marker indicated that he can no longer serve as the Chair since he has lapsed the maximum time as a Chair of PRAC.

Chair Marker nominated Darren Riordan as the new Chair. Bob Dolphin seconded the motion, then Ray Hansen and Lauri Kreamier voted for Mr. Riordan.
Darren Riordan nominated Steven Marker as Vice-Chair. Lauri Kreamier seconded the motion, then Bob Dolphin and Ray Hansen voted Mr. Marker.

6. LAKESHORE PARK PUBLIC INPUT FROM JANUARY 14TH 2016:

Marker commented on the concerns by the public regarding the turtles. Marker noted that any erosion control would be somewhat intrusive to the wild life; however, our experience with Salish Pond showed that the wild life eventually came back.

Council Cooper commented that some members of the public did not want anything done on the west side; however, once Council Cooper presented to the public options to provide view on the west side, possibly through a raised structure, they well received the idea. Berry indicated that a high raised structure would be problematic to maintain ADA access. Council Cooper indicated that PRAC need to come up with a recommendation to the Council.

Hansen commented that the walking paths at Cleon Park were very effective for recreational walks and should be considered as an enhancement at Lake Shore Park.

A summary of the January 14th 2016 public meeting was tabled, read and handed out to everyone present (see Attachment "A"). The Committee discussed the public input and the discussion resulted in the following:

- Clear evasive plants at the west end of the park. Additional clearing is desired to provide a view of the lake but not complete removal of trees. Keep fence to restrict access to water and wild life area. Berry indicated that keeping the barb-wire fence would be a maintenance access issue. Dolphin indicated that Laura Gunderyahn, a current Portland Employee, may be a good resource for questions regarding wild life.
- Keep southwest viewing platform and add short native plants north of platform to restrict access from viewing platform to area with turtles.
- Nature play was well received by everyone in the public and the Committee recommends keeping it.
- Install two Gazebos at the currently proposed locations to allow multiple parties use the park. Install west side Gazebo to maintain view of the lake and of Mount Hood.
- Remove board walk from plans or replace with a viewing deck.
- Keep north side viewing platform at same proposed location and with a similar size to the viewing platforms at Salish Ponds.
- Keep community garden, while possibly moving it further east along the walking trail. Hansen indicated that the City should have a maintenance plan maintained by the members of the community using the community garden. Some ideas were brought up to consider an outreach to local schools or colleges regarding the maintenance and/or use of the community gardens.
- Expand parking at the main entrance at the east side. Moving parking to the west would be costly due to a steep drop off.
- Consider cost and feasibility of adding a seasonal bathroom. Berry indicated that a bathroom would be very costly and increase maintenance requirements.
- Adding a gate to restrict parking is not feasible from a cost stand point.
- Keep kayak launch as is. Dolphin, who is a kayaker, indicated that most kayakers prefer launching off the shore banks.
- Life preservers and erosion control are to be recommended to council.

Dolphin clarified that the construction of the improvements will be implemented as a phased approach. Scheduling will be dependent on improvements approved by the Council, the NW College of Construction scheduling of classes, and availability of construction equipment to the college. The college's schedule would have to be considered during prioritization of improvements. Marker will be presenting to council the PRAC recommendations.

9. TENTATIVE AGENDA – Thursday, February 25, 2016 at 6:00 PM.

- Discussion of results of presentation to City Council
- Prioritization of Lake Shore Park improvements
- Nature Play Size
- Recreation

10. ADJOURNMENT

Chair Riordan moved to adjourn the meeting and Committee Members Kaufman and Dolphin seconded. Meeting adjourned at 7:30 PM by consensus.

Attachments:
Attachment A "January 14th public meeting summary"

_____
Darren Riordan, Chair

_____
Peter Armans
Engineering Associate

_____
Date

A complete recording of this meeting is available by contacting the City of Fairview Administration Office, 1300 NE Village Street, Fairview, Oregon 97024 • 503.665.7929

Attachment A

MEETING SUMMARY
CITY OF FAIRVIEW
PARKS AND RECREATION ADVISORY COMMITTEE

Lake Shore Park Community Meeting – January 14, 2016 6:00PM

A total of 20 people attended the public meeting, including the City Mayor, the PRAC chair and a City Councilor. After introductions and an overview of the proposed improvements to Lake Shore Park, members of the pubic shared their ideas. Below are the proposed improvements and the general feedback from the attendees.

Clearing the west bank trees to view the lake:
Clearing is not desired. Some concerned were raised regarding the disturbance of the present wild life if the trees are cleared.

Board Walk to the island:
A board walk is not desired by the attendees for safety and concerns regarding night activities. A suggestion was made and accepted by the general attendees of adding a raised structure at the north west bank to provide view of the lake and the wildlife if designed in a way not invasive to the wildlife.

Viewing Platforms:
The west side and the island viewing platforms are not desired for disturbance of wild life and safety. The north side viewing platform is appealing and was suggested to be made larger or to be a raised structure in the lake to provide the view of the lake.

Gazebos:
Both Gazebos are appealing to the public with suggestions to move the west side gazebo further east and closer to the north viewing platform.

Nature Play:
All in favor

Community Garden:
Two neighbors were concerned about the community garden being too close to their homes and suggested moving it further west to reduce traffic and noise to their properties.

Additional Parking:
R One neighbor concerned that the parking spots are too close to his home and suggested moving the parking spots to the west side of the roundabout.

Bank Erosion Stabilization:
All in favor. A neighbor presented a letter that was sent to City regarding concerns about bank erosion. Neighbor that erosion control is desired to be implemented this year.

Other Concerns/Suggestions:

- Add a seasonal bathroom during summer months
- Add large boulders around trail
- Add gate to parking area
- Avoid use of large metals that can be vandalized
- Increase night patrol
- Make Kayak launch larger