



ARTS & COMMUNITY EVENTS  
ADVISORY COMMITTEE MEETING  
1300 NE Village Street  
Fairview, OR 97024  
Wednesday, August 24, 2016

**PRESENT:**

Renaye Delano, Chair  
Shalynn Rivas, Vice Chair  
Mary Murrell  
Council Liaison Natalie Voruz

**STAFF:**

Tammy Shannon, IT Coordinator

**1. CALL TO ORDER  
ROLL CALL**

**2. WELCOME NEW MEMBER**

Committee welcomed new member Mary Murrell.

**3. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS**

Danielle Utter, Executive Director, East County Economic Organization (ECHO), introduced herself and shared her plans for the Heslin House Museum and Jail including increased involvement in community events, building partnerships within the community, and rebuilding and expanding outreach. She invited ACEAC members to the next ECHO board meeting on September 26 at 6:30 PM at the Quail Hollow Club House.

Councilor Voruz read an email from Katherine Ashford, PSU Fellow, sharing some of the recreational suggestions received at the city's recreation booth at the Fairview on the Green event. (*Exhibit A*)

**4. REVIEW AND ADOPT MINUTES**

a. February 24, 2016

Vice Chair Rivas moved to approve the February 24, 2016 minutes and member Murrell seconded. The motion passed unanimously.

**5. ELECT CHAIR AND VICE CHAIR**

Vice Chair Rivas nominated Member Delano as Chair and Member Murrell seconded. The motion passed unanimously. Councilor Voruz will request Council approval at the next City Council meeting for Chair Delano to serve a third term as chair.

Chair Delano nominated Member Rivas as Vice-Chair and Member Murrell seconded. The motion passed unanimously.

**6. EVENTS**

a. Veterans' Day

Chair Delano briefly reviewed ACEAC's participation in past Veterans' Day celebrations.

The committee agreed to continue Operation Gratitude, letter writing campaign and collection drive. Chair Delano will take the lead coordinating with Reynolds School District.

Member Murrell shared information regarding Quilts of Valor. The program requires identifying local veterans to honor. The committee supported looking into the program further. Member Murrell will gather more information and share with the committee.

Ms. Utter remarked ECHO would be interested in partnering for the event by highlighting their WWII exhibit. She shared the American Legion would be a great resource for the event.

Vice Chair Rivas proposed exploring options to partner with the Veterans Affairs (VA) Clinic. Perhaps host the event at the clinic? Chair Delano will make initial contact with the VA and then Vice Chair Rivas will follow up with coordination.

Chair Delano suggested local schools i.e. Woodland Elementary or Reynolds Middle School as potential event locations if the VA doesn't work out. She will contact the schools to see about availability if needed.

Committee discussed recognition/celebration options i.e. breakfast, lunch, ceremony, etc. Chair Delano commented she would like to see the event grow to having multiple mini-events throughout the city. The Committee consensus is to host a spaghetti dinner with speakers, announcements, booths, etc. during dinner. Event will be from 6 PM to 9 PM, day TBD.

Chair Delano summarized the items for each member to follow up on.

- Member Murrell – Quilts of Valor;
- Vice Chair Rivas – follow up and coordinate with Veterans' Clinic or school; and
- Chair Delano – check with Bumpers about catering the food, coordinate Operation Gratitude (letters & collection drive), and inquire about an ACEAC Facebook page.

Chair Delano asked that each member think about guest speakers i.e. local veterans, elected officials, veteran resource groups, etc. Vice Chair Rivas proposed promoting the disabled veterans pass for state parks. Chair Delano suggested continuing the Green Light a Vet campaign. The Committee agreed and will inquire if staff will mail letters to local businesses encouraging their participation.

## **7. COMMITTEE/STAFF UPDATES**

Members debriefed about the Egg Hunt Event, April 2016. The set up and ticket system for prizes went well. Received compliments for an organized, clean event and that every child had the opportunity to receive a prize.

Chair Delano shared that all communications should be emailed to the City Recorder who will then share with committee. This is comply with public meeting law and ensures proper public record retention.

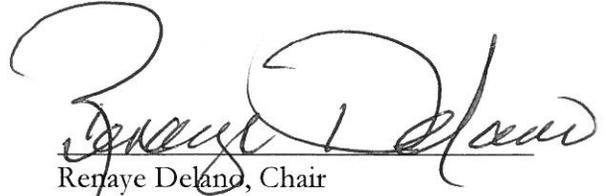
Members reviewed the work plan for the fiscal year. Councilor Voruz reiterated the request to incorporate two HEAL elements into at least two community events. Planting a vegetable seed at the Egg Hunt is an example. Member Murrell suggested hosting an event that encouraged children to actively participate i.e. umbrella parade. The Committee briefly discussed adding a school fair, parade (umbrella or storybook), etc. as an event.

8. **TENTATIVE AGENDA ITEMS** – September 28, 2016

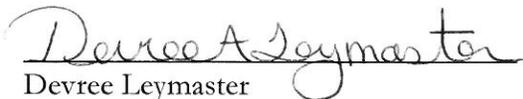
- Veterans' Day Event

9. **ADJOURNMENT**

The meeting was adjourned at 7:00 PM by unanimous vote.



Renaye Delano, Chair



Devree Leymaster  
City Recorder

9/28/16  
Date

**From:** Katherine Ashford  
**Sent:** Tuesday, August 23, 2016 9:18 AM  
**To:** Nolan Young  
**Cc:** Allan Berry  
**Subject:** Suggestions from Saturday

Exhibit A

Good morning Gentlemen,

I wanted share with you a few recreational suggestions from community members at Saturday's event:

1. Community activities in parks: Many people mentioned they would like to see more opportunities to meet neighbors and connect with other community members.
2. Music and dance events: Suggestions included youth symphonies, plays, mariachi bands, and ethnically diverse dance performances.
3. Intergenerational events: Several participants were grandparents raising or caring for grandchildren.
4. Informational walking and bike tours.
5. Bird watching and nature photography groups.
6. Opportunity for community outings in covered picnic and view spaces.
7. Additional community gardens and gardening information sessions.
8. After school events at the Community Center.
9. Art classes in a park setting.

Best regards,

Katherine