



ARTS & COMMUNITY EVENTS
ADVISORY COMMITTEE MEETING
1300 NE Village Street
Fairview, OR 97024
Wednesday, September 28, 2016

PRESENT:

Renaye Delano, Chair
Shalynn Rivas, Vice Chair
Mary Murrell

ABSENT:

Council Liaison Natalie Voruz

STAFF:

Devree Leymaster, City Recorder

**1. CALL TO ORDER
ROLL CALL**

2. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS

Mr. Robb Pierson, Fairview, OR attended the meeting to hear about the plans for the Veterans Day event.

3. REVIEW AND ADOPT MINUTES

a. August 24, 2016

Member Murrell moved to approve the August 24, 2016 minutes and member Chair Delano seconded. The motion passed unanimously.

4. EVENTS

a. Veterans Day

Chair Delano shared that hosting the event at the VA Clinic or a local school is not feasible. The VA is supportive of providing resource contact information. Committee agreed the event will be at Fairview City Hall. Dinner will be from 5:30 to 8:30 PM with a ceremony program scheduled during dinner.

The Committee discussed the different elements of planning and who would assist with what.

- Event Participants: Vice Chair Rivas will make initial contact and coordinate information booths and speakers. CR Leymaster will assist with scheduling.
- Quilts of Valor: Member Murrell will look into the application process and inquire if her neighbor is a WWII veteran.
- Operation Gratitude: Chair Delano will make initial contact and confirm which schools would like to participate. Vice Chair Rivas and Member Murrell will assist with dropping off information and picking up letters and donations. Tentative deadline is October 28.
- Dinner: CR Leymaster will contact D’Pompelli for an estimate.

- East County Historical Society (ECHO): CR Leymaster will contact to inquire about leads for a color guard, a WWII exhibit in City Hall and if ECHO wanted to speak or have a booth at the event.
- Clothing Drive: Vice Chair Rivas will inquire with the VA about an organization to distribute collected coats, gloves, and socks.
- Green Light a Vet: CR Leymaster will include information in the November Fairview Point, on the city website, and will contact businesses along Village St. to encourage their participation.

5. COMMITTEE/STAFF UPDATES

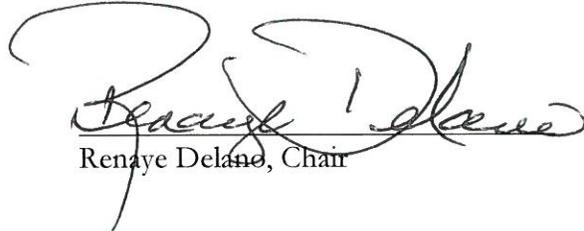
Chair Delano asked the Committee to begin thinking about planning for the Tree Lighting event on December 3. Event planning will begin at the next meeting.

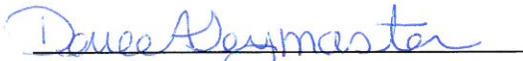
6. TENTATIVE AGENDA ITEMS – October 26, 2016

- Veterans Day Event
- Tree Lighting Event

7. ADJOURNMENT

The meeting adjourned at 6:55 PM by unanimous vote.


 Renaye Delano, Chair


 Devree Leymaster
 City Recorder

10/26/16
 Date