

MINUTES
FAIRVIEW CITY COUNCIL REGULAR MEETING
FAIRVIEW CITY HALL
300 HARRISON
FAIRVIEW, OREGON 97024

JULY 1, 1998 -- 7:30pm

**I. CALL TO ORDER/
ROLL CALL**

Council President Edwards called the meeting to order at 7:30pm.

PRESENT: Council President Len Edwards
Councilor Ken Quinby
Councilor Sherry Lillard
Councilor Dave McCutcheon
Councilor James Raze
Councilor Steve Owen

ABSENT: Mayor Roger Vonderharr

STAFF PRESENT: Marilyn Holstrom, City Administrator
Caren Huson, City Recorder

II. CONSENT AGENDA

Councilor McCutcheon moved and Councilor Lillard seconded the motion to approve the Consent Agenda, consisting of: an Agreement with Fairview Village Development Corporation; Resolution 14-1998, A RESOLUTION TO ADOPT A PARK NAME; Resolution 15-1998, A RESOLUTION AMENDING THE CITY OF FAIRVIEW PERSONNEL POLICIES AND PROCEDURES; an Agreement with Multnomah County for Road Maintenance; and, the Minutes of June 17, 1998.

AYES: 6
NOES: 0
ABSTAINED: 0

**III. CITIZENS WISHING TO
SPEAK ON NON-AGENDA
ITEMS**

Council President Edwards called for persons wishing to speak on non-agenda items. As there was no response, the session continued.

IV. PUBLIC HEARING

A.RESOLUTION - Fee Schedule

Marilyn Holstrom, City Administrator, stated that before the Council was a schedule of proposed fee changes for the City, adding that staff regularly reviews the fee schedule in order to determine which areas need to be updated in order to cover the actual cost of service. Administrator Holstrom reported that fees are collected on specific requests that people have for City services, and that State law requires that each city go through the fee process, keeping in mind that they are not allowed to make a profit on those services.

Council President Edwards opened the public hearing; as no one approached the podium, Council President Edwards closed the public hearing.

Councilor McCutcheon questioned the water meter fees as depicted on page 5 of the fee schedule. Administrator Holstrom responded that all the fees were reviewed by Financial Consultant Ray Bartlett and staff; they are the true costs for the City and are comparable. Administrator Holstrom commented that Council could certainly pull off any items they had questions about to discuss at a later date.

Councilor McCutcheon stated that he would like to see justification for the costs of some of the meters. Councilor Raze mentioned that production has a lot to do with the costs of certain meters, especially if not too many are made of a certain type. Councilor Owen reported that page 6 of the fee schedule broke down the actual water meter costs, so the figures on page 5 must be accurate. Councilor McCutcheon stated that the cost for a 2" meter does not stipulate what type of meter it is, and that he would think a less expensive meter would be cheaper to install, adding that he thought the fee schedule needed to identify specifically what meter types were depicted. Councilor Owen requested that only the 2" meter section be pulled off of the fee schedule for further clarification; Council concurred.

Councilor Quinby questioned what the additional 30% material cost covered. Administrator Holstrom responded that that was the administrative fee for City service.

Councilor Lillard asked if the Comprehensive Plan Amendment fee was raised based on a certain percentage. Administrator Holstrom responded no, stating that the fee was determined by the actual time staff required, along with attorney fees. Councilor Lillard questioned if the fees were compared with other cities. Administrator Holstrom responded yes.

Councilor McCutcheon moved and Councilor Raze seconded the motion to approve Resolution 16, 1998, A RESOLUTION SETTING FORTH AN UPDATED FEE SCHEDULE FOR SERVICES PROVIDED BY THE CITY OF FAIRVIEW, with the exception of that portion of the fee schedule which relates to 2" water meters.

AYES: 6
NOES: 0
ABSTAINED: 0

V. COUNCIL BUSINESS

A. ANNUAL REPORT - Fairview-Rockwood-Wilkes Historical Society; Heslin House

Steve Kaufman, 505 Bridge Street, Fairview, approached the podium and stated that he represented the Fairview-Rockwood-Wilkes Historical Society and, in particular, the Heslin House Committee of the Society. Mr. Kaufman indicated that the Society's written report had been included in the Council packet, and that he would be available to answer any questions the Council might have.

Councilor Owen questioned if the Heslin House Fund only had \$1500 in assets. Mr. Kaufman responded no, as they also have items to be sold for a bazaar, and also volunteer man hours and donated products. Councilor McCutcheon asked what the next step was for the Heslin House. Mr. Kaufman responded that the next step would be to have electrical work performed; an electrical contractor has offered to do the work for only the cost of materials, but he has been busy with the building season and the project has been put on hold. Peter Tuomala added that the work required would only take an electrical contractor about 5 hours vs. the hundreds of hours it could take layman such as himself and Mr. Kaufman. Mr. Kaufman commented that following the electrical work, the next step would be the plumbing and gas lines, then the sheetrock, and that they hope to paint the outside of the Heslin House this summer.

Councilor Lillard questioned if there were any new ideas as to what the Heslin House would be used for once it was completed. Mr. Kaufman responded that the Society would like it to be a walk-through museum, and maybe be used for evening coffees and/or meetings.

Councilor McCutcheon stated that he appreciated all of the hours that Mr. Kaufman had put into the Heslin House. Councilor Quinby questioned what would be a good

time for him to view the house. Mr. Kaufman responded that a Heslin House work day is held every 2nd and 4th Saturday of the month, and the 1st and 3rd Thursday evenings of every month. Nancy Hoover expressed her thanks to Mr. Kaufman on behalf of the Historical Society.

VI. CITY ADMINISTRATOR REPORT

Administrator Holstrom stated that she would be requesting an Executive Session at the end of the meeting. Administrator Holstrom reminded the Council that the next East Metro Cities Regional Issues Forum would be held July 9, 1998, 6:30pm, at Gresham City Hall; the entire agenda would be devoted to the Clackamas County Boundary Change issue.

Administrator Holstrom reported that Fairview would be receiving a County Library branch, thanks to the Citizens Library Committee and their hard work. Administrator Holstrom stated that another police officer, Steve Bevens, had been sworn in, and that tomorrow she and Finance Director Roy Wall would be attending a League of Oregon Cities meeting in Salem.

Administrator Holstrom commented that an amendment to Multnomah County's Animal Control Ordinance would be on the Council's next agenda.

VII. COUNCIL BUSINESS CONTINUED

C. PRESENTATION - Holt & Haugh, Inc.

Rick Holt of Holt & Haugh, Inc., the developers of Fairview Village, presented the Council with the Governor's Livability Award in honor of Fairview Village. Mr. Holt reported that, last year, Administrator Holstrom had put together a recognition program which was forwarded to the Governor's Award Committee; however, the Committee had deemed that the Village project was not far enough along in its construction to be considered. Mr. Holt stated that they had resubmitted the program again this year and won the Governor's Award for Livability. Mr. Holt thanked the Council for their past support and continued support, and commented that planning departments from everywhere were coming to Fairview to see what the City was doing in terms of innovative planning. Council President Edwards thanked Mr. Holt for his presentation.

VIII. MAYOR/COMMITTEE REPORTS AND COUNCIL CONCERNS

In regards to her comments at the previous Council meeting, Councilor Lillard stated that the mailboxes on Bridge Street were still in use, but hoped that they could be moved a little to allow better visibility. Councilor Lillard reported that the next East Multnomah County Transportation Committee meeting would be held at the end of July.

Councilor Owen commended City staff for putting together the Street Faire in spite of the bad weather. Councilor Owen reported that he had attended the Airport Noise Abatement Committee meeting which was looking at restructuring; they are considering adding citizens from different areas and that it would take about 30 days to establish a new committee.

Councilor Raze asked that the fill material being placed on the McDonald property be reviewed for content. Councilor Raze reported that he had met with Wood Village staff regarding sewer, stating that they are allowed a million gallons a day in Fairview's sewer lines, and that they have been running 1.3 or 1.4 million gallons a day. Councilor Raze commented that the topic of surcharges were discussed.

Councilors Edwards and Quinby had no reports or concerns.

IX. EXECUTIVE SESSION 192.660(1)(e)

At 8:27pm, Councilor McCutcheon moved and Councilor Lillard seconded the motion to adjourn into Executive Session.

AYES: 6
NOES: 0
ABSTAINED: 0

At 8:52pm, Councilor McCutcheon moved and Councilor Lillard seconded the motion to adjourn out of Executive Session and back into Regular Session.

AYES: 6
NOES: 0
ABSTAINED: 0

X. **ADJOURNMENT**

Councilor McCutcheon moved and Councilor Lillard seconded the motion to adjourn. Council President Edwards adjourned the meeting at 8:53pm.

AYES: 6
NOES: 0
ABSTAINED: 0

Council President Len Edwards

Dated:

Caren C. Huson Quiniones, City Recorder