



**City of Fairview Parks and Recreation Advisory Committee
June 20, 2013 Meeting Minutes**

**Park View Conference Room, Fairview City Hall
5:30 PM – 7:00 PM**

PRESENT:

David Strom
Jeffrey Arnold
Steven Marker
Garth Everhart
Brian Grattan
Ray Hansen

ABSENT:

Chuck Cooper
Councilor Ken Quinby

STAFF:

Allan Berry, Public Works Director
Erika Fitzgerald, Development Analyst

1. CALL TO ORDER:

Chair Strom called the meeting to order at 5:34 p.m.
(The minutes of the May meeting were not available)

2. Discussion Items not on the Agenda (Public to be heard)

No members of the public were present

3. Park Cleone Neighborhood Survey Results

The survey results were discussed. Based on the weighted survey results the top amenity is slides followed by climbing ladders, benches, and swings. The equipment selected matches the neighborhood priorities (though park benches and tables would need to be supplemented). PRAC understood that the swings would be reoriented when the playground equipment is installed. They supported Council decision to pass a resolution to spend the money and for staff to order the equipment. PRAC also agreed that the short survey was helpful in confirming the playground equipment selection.

There were discussions regarding the committee's scope and if they can coordinate community installation of the equipment or if professional installers should be responsible. The committee discussed this at length. PRAC did not support installation by volunteers based upon liability issues (to the City and the volunteers). PRAC discussed volunteer indemnification being required and agreed that the City is the appropriate body to make the decision but that they

would not spearhead the installation.

Chair Strom said he would meet with Mayor Weatherby to find how to best get recommendations to City Council. It was agreed it was not appropriate to ask the Council Liaison to present recommendations to the Council.

Motion made by Mr. Everhart, Seconded by Mr. Grattan:

Beyond this equipment staff should install benches and picnic table as soon as possible.
Passed Unanimously

4. Process to update Parks and Recreation Master Plans

The committee discussed making a survey that could be used as a template for each set of parks or if there should be specific and customized survey for each park. It was suggested that a survey brought to the committee earlier and the survey in the current master plan be used and that it could go out in the water bills. The committee also discussed meeting at the parks to view the issues. It was discussed that the committee may want to rank and prioritize the parks. Goals for the survey could be to find out what people want from parks in general or what people want in specific parks. Committee members also discussed the difference between regional parks (such as dog parks) and general neighborhood parks. Pocket parks and maintenance issues were also discussed.

There was discussion of Lakeshore Park and how children frequently play in the area. The committee also discussed the interrelationship between Pelfrey Park and Lakeshore Park and agreed to meet at Lakeshore Park for their next meeting. PRAC talked about wanting another survey to go out in August and staff discussed logistics (specifically the timing of surveys and the cost of mailers. Staff indicated that if a survey was given to the utility billing staff 8-10 days before mailing it could come back with utility payments. It was also mentioned that sending things out with bills mean they cannot be targeted to specific areas and PRAC discussed targeted separate mailings. Staff agreed to see if there was a budget for this. PRAC also agreed the website was not the best venue as it could not limit responses to Fairview residents. The committee decided to start with Lakeshore Park for two reasons, namely because another survey about Park Cleone would be confusing and installation of equipment at Lakeshore Park would relieve any concerns about overloading the Park Cleone before more parking was provided.

5. Website Improvements/Social Media for Parks

There was a discussion of the functionality of the website and if there is a possibility of a social media presence for parks. PRAC also wondered if it was possible for each

6. Staff Updates

Staff updated PRAC on the visioning study's context and the next steps for the information.

7. Future Agenda Items

July meeting – Lakeshore Park

- Parks Social Media
- Website Improvement
- Survey questions (10-20 items)
- Develop survey instrument

Parking Lot

- Bathrooms at Parks (portapotties and the bathroom at Salish)
- Benches around City
- Bench at the Gazebo

8. Adjournment

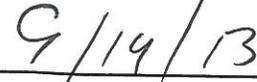
Meeting was adjourned at 7:02



Sarale Hickson
Development Analyst, Public Works Department



David Strom, Chair



Date