

**MINUTES  
FAIRVIEW CITY COUNCIL WORK SESSION  
FAIRVIEW CITY HALL  
300 HARRISON  
FAIRVIEW, OREGON 97024**

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**JANUARY 6, 1999 -- 7:30pm**

**I. CALL TO ORDER/  
ROLL CALL**

Mayor Vonderharr called the meeting to order at 7:30pm.

PRESENT: Mayor Roger Vonderharr  
Councilor Ken Quinby  
Councilor Dave McCutcheon  
Councilor Len Edwards  
Councilor James Raze  
Councilor Steve Owen

ABSENT: Councilor Sherry Lillard

STAFF PRESENT: Marilyn Holstrom, City Administrator  
John Andersen, Planning Director  
Caren Huson, City Recorder

**II.SWEARING IN**

City Recorder Caren Huson swore in Dave McCutcheon, Steve Owen, and Ken Quinby as City Councilors, and Roger Vonderharr as Mayor.

**III.PLANNING DEPARTMENT WORK  
SESSION**

John Andersen, Planning Director, reported on the status of the Planning Department, stating that the department had grown over the many years, and due to staffing restraints, emphasis had been placed on current planning. Director Andersen commented that it was time to update the department's filing system, develop electronic permitting, and update the City's Zoning Map. Director Andersen stated that a part-time Office Assistant had been hired to help with the above tasks.

Director Andersen reported that Fairview Village was an excellent example of modern planning and that it was known around the world; it reflects the basic values of communities. The City's Renaissance Plan provides design elements of what this community would like to see, and staff has been working on parks and open space planning. Director Andersen stated that, in addition, Metro has been busy planning for the region, including transportation, development growth, etc., and that was why it was important that Fairview participate on a regional level. Director Andersen commented that all of the above subjects indicate that there are many things that the Planning Department is responsible for.

Director Andersen stated that the City has a Parks Plan, the Renaissance Plan, the Fairview Village Code, and more, but that none of those items had been incorporated into the City's Comprehensive Plan. Director Andersen commented that the Comprehensive Plan contains many good things, but that it was a hodgepodge of information and was hard to read; in addition, the community has changed since the Comprehensive Plan was written in 1979. Director Andersen commented that the City has a fairly consistent vision of what it wants to be, an "urban village"; however, the Comprehensive Plan does not state that. Councilor Edwards

questioned when revision of the Comprehensive Plan would occur. Director Andersen responded that, currently, he did not know how staff could take on the project; perhaps after the Functional Plan, Transportation System Plan, and Salish Ponds project were completed, then the Comprehensive Plan revision could begin.

Director Andersen distributed a list of Planning Department Priorities to the Council, which is incorporated into these minutes. Director Andersen added that the department has timing issues along with staff resource issues, and his concern was that some of the items on the Priorities list were more time consuming than others. Councilor Owen asked if any additional Planning staff would be requested in the next budget cycle. Marilyn Holstrom, City Administrator, responded that the only personnel request from Planning was to make the part-time Office Assistant a full-time position.

Councilor Raze questioned the cost of the "Department Systems" as depicted on the Priorities list. Director Andersen responded that no capital outlay would be required for the "Department Systems", but that staff time and training would be the major factor; the project would probably be implemented over a period of three years. Councilor Owen asked if Planning staff could currently access the City of Troutdale's inspection program. Director Andersen responded that Fairview staff, at present, could only access Troutdale inspection information by phoning them and asking them for information; however, the goal is to be able to access Troutdale's inspection computer program by the end of January 1999. Councilor Raze commented that he was glad that Director Andersen was not suggesting that Fairview begin its own building inspection program.

Discussion ensued regarding manufactured homes, apartments, etc., with the determination being that a better mix of housing was needed in Fairview. Council agreed that the City was failing in its ability to create jobs and employment, which limits the taxation received from commercial/industrial businesses. Director Andersen commented that Fairview has a lot of wetlands which need to be taken into consideration in Metro's job forecast for the area. Councilor Edwards questioned what the City could do to make Fairview more attractive to commercial businesses. Director Andersen responded that the City needed to do a better job in analyzing what type of industry they would like to have, and to work with Gresham and other development commissions to get the word out.

#### IV. ADJOURNMENT

Councilor McCutcheon moved and Councilor Edwards seconded the motion to adjourn. Mayor Vonderharr adjourned the meeting at 9:46pm.

AYES: 6  
NOES: 0  
ABSTAINED: 0

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Mayor Roger Vonderharr

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Dated:

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Caren C. Huson Quiniones  
City Recorder