



MAYOR MIKE WEATHERBY
COUNCIL PRESIDENT LISA BARTON MULLINS COUNCILOR STEVE PROM
COUNCILOR DAN KREAMIER COUNCILOR STEVE OWEN
COUNCILOR TED TOSTERUD COUNCILOR TAMIE ARNOLD

FAIRVIEW CITY COUNCIL AGENDA

Fairview City Hall-Council Chambers
1300 NE Village Street, Fairview, Oregon

WEDNESDAY, May 21, 2014

COUNCIL MEETING

1. CALL TO ORDER 7:00 PM
ROLL CALL
PLEDGE OF ALLEGIANCE – Girl Scout Troop 45038 Present Flag

2. CONSENT AGENDA 7:10 PM (A)
 - a. Minutes of May 7, 2014
 - b. Reappointing Rich Goheen as Fairview Representative on the Mt. Hood Cable Regulatory Commission: Resolution 27-2014
 - c. Appointing Members to the Public Safety Advisory Committee: Resolution 23-2014

3. PRESENTATIONS 7:15 PM (I)
 - a. Girl Scout Troop 45038 (5 min.)
 - b. Fairview Police Department Accreditation (5 min.)
(Ed Boyd, Executive Director of the Oregon Accreditation Alliance)
 - c. West Columbia Gorge Chamber of Commerce (15 min.)
(Karen Schaff, Board Member)
 - d. Public Safety Advisory Committee Annual Report (10 min.)
(Ted Kostakis, Chair)

4. CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS 7:50 PM (I)

5. CITY ADMINISTRATOR AND DIRECTOR REPORTS 8:00 PM (I)

6. MAYOR/COMMITTEE REPORTS AND COUNCIL COMMENTS 8:15 PM (I)

7. COUNCIL BUSINESS 8:30 PM (A)
None.

8. PUBLIC HEARINGS 8:30 PM (A)
None.

9. ADJOURNMENT 8:30 PM (A)

FAIRVIEW CITY COUNCIL AGENDA
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Mike Weatherby, Mayor

May 15, 2014
Date

Times listed are approximate (A) Action requested (I) Information only
NEXT COUNCIL MEETING IS JUNE 4, 2014
COUNCIL EXECUTIVE SESSION – IF NECESSARY – END OF MEETING
PARK VIEW CONFERENCE ROOM
ORS 192.660(2)(d) - Labor Negotiations, ORS 192.660(2)(e) - Real Property Transactions,
ORS 192.660(2)(f) - Exempt Public Record and ORS 192.660(2)(h) - Legal Counsel

City Council regular meetings are broadcast live on Comcast Cable Channel 30 or Frontier Channel 38. Replays are shown on Sunday at 4:00 PM and Monday at 2:00 PM following the original broadcast date. Meetings are also available for viewing within a few days following the meeting through MetroEast Community Media at metroeast.peg.tv. Go to the Playlist tab and select Municipal Meetings. Further information is available on our web page at www.fairvieworegon.gov or by calling 503.665.7929. The meeting location is wheelchair accessible. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to 503.665.7929.

**MINUTES
CITY OF FAIRVIEW
CITY COUNCIL**

May 7, 2014

Council Members

Mike Weatherby, Mayor
Dan Kreamier *Excused*
Steve Prom
Steve Owen
Lisa Barton Mullins
Tamie Arnold
Ted Tosterud

Staff

Samantha Nelson, City Administrator
Ken Johnson, Police Chief
Lesa Folger, Deputy Finance Director
Heather Martin, City Attorney
Devree Leymaster, City Recorder

WORK SESSION (6:00 PM)

1. PLANNING COMMISSION INTERVIEW

Mr. Greg Walczyk introduced himself and commented he has been married for ten years and has three children. He is involved in residential real estate and is interested in government. He noted he will have a lot to learn, but is very motivated and wants to give back and help.

Councilor Prom asked what Mr. Walczyk's affiliation with the Friends of Fairview is. Mr. Walczyk replied he is not a member, but has participated in some of their litter clean-up events. Councilor Prom inquired if Mr. Walczyk felt his knowledge as a realtor would benefit the Planning Commission. Mr. Walczyk replied his real estate focus is residential and multi-family, but he has had exposure to commercial developments. He believes his knowledge and creative thinking would be an asset.

Councilor Arnold remarked you had a friend that encouraged you to get involved. Mr. Walczyk replied as he has matured, became a husband and father, he has felt the call to help more and be involved. Councilor Arnold asked if his friend is involved in the city. Mr. Walczyk replied he was. Brian Cooper is the friend and neighbor who suggested he become involved with the city. Councilor Arnold requested he expand on his role as a co-founder of a Montessori charter school. Mr. Walczyk responded a group of people proposed the charter school idea to him and his wife. They facilitated the project by hosting meetings, and organizing people and the process.

Councilor Tosterud asked what the Planning Commission will lose if Council does not appoint him. Mr. Walczyk answered a creative mind, the ability to see things from a different angle, determination, and the bringing of new ideas. Councilor Tosterud commented there is a lot to learn about planning and land use regulations. He recommended Mr. Walczyk research the state website for planning and land use resources. It provides good information and educational tools.

Council President Barton Mullins requested Mr. Walczyk elaborate on being a CNE (Certified Negotiation Expert). Mr. Walczyk replied the CNE requires a one week course specific to real estate negotiations. He believes the principals apply elsewhere; ensure everyone is being heard and work to foster a win-win solution.

Councilor Owen remarked the Planning Commission plays an important role. There are a lot of standards, rules, and regulations to know and evaluate. Councilor Owen inquired if Mr. Walczyk is

willing to commit the time to learn the technical information needed. Mr. Walczyk answered yes, he will make the time. Once he knows what is required he will schedule the appropriate time. Councilor Owen commented he appreciates Mr. Walczyk is involved in real estate and the knowledge it would bring.

Mayor Weatherby asked what Mr. Walczyk felt Fairview is doing right and what he does not like about Fairview. Mr. Walczyk responded he doesn't know enough about what has or is being done. There is nothing he doesn't like; he is proud of Fairview. Mayor Weatherby remarked he has a lot of respect for the Planning Commission. It can be a lot of hard work. Mayor Weatherby inquired how long Mr. Walczyk has lived in Fairview and what his vision for Fairview is in the next 10 to 20 years. Mr. Walczyk replied he has lived in Fairview since 2004 and his vision would be to maintain Fairview as a safe and livable city. Mayor Weatherby commented different groups view Fairview differently i.e. Metro and its push for pedestrian transit; walk, bike, etc. Mr. Walczyk responded he views Fairview as a very walkable city, but you do have to walk outside the city for resources i.e. shopping, and would like to see those types of resources within Fairview.

2. SIDEWALK PROGRAM DISCUSSION

City Administrator Samantha Nelson noted Councilor Tosterud requested this discussion. Staff included the existing Sidewalk Program for reference. It is expected that there will be citizen comments regarding the Village Street sidewalk issues during this evening's regular meeting.

Councilor Tosterud remarked he attended a recent joint HOA meeting regarding Village Street. His take is that they were ok with a \$6 per sq. ft. reimbursement and wanted development standards and engineered tree well designs to provide to contractors.

City Administrator Nelson noted during previous sidewalk discussions Council had indicated they may request a budget amendment beyond the current sidewalk program budget for Village Street.

Councilor Arnold commented she thought these issues had been resolved and requested clarification regarding the difference of opinion as to what was presented, \$88,000 for repairs to the sidewalks with a \$6 reimbursement, and now there is a second quote out there of \$140,000. City Administrator Nelson replied she does not know where the \$88,000 originated from, she cannot find it in any reference of it in any of her notes. City Administrator Nelson summarized staff had met with HOA representatives, Brenda and Jeff, to review the sidewalk program and the \$6 per sq. ft. reimbursement policy. There was discussion as to whether the project should be lead privately or by the city. The property owners indicated preference to lead the project privately due to the increased cost if the project were city lead due to the city's requirement to pay BOLI wages. An estimate was obtained. The private estimate was \$92,000 and the public estimate \$145,000.

Mayor Weatherby inquired if an extension could be granted. City Administrator Nelson replied yes, per the code a 30-day extension is allowed; just have to request it.

Councilor Owen commented he attended the HOA meeting and it was a good meeting. He proposed setting aside money for design standards, estimated bid \$6,000. This is a step the city can take, so when they are ready to move forward with construction, the standards are ready and available.

Councilor Prom asked if the new design standards would extend down to Halsey. Councilor Owen replied yes. Councilor Prom inquired if changes would require Planning Commission approval. City

Administrator Nelson answered no, if the standards are replicated like city hall sidewalks i.e. tile work and bricks around tree wells. A major redesign would require Planning Commission approval.

Council President Barton Mullins requested clarification that Village Street home owners were told the street trees need to be removed, but the same type of tree be replanted. City Administrator Nelson replied the current street trees are incorrect per the code. The code calls for a Chanticleer Pear. An arborist recommended the existing street trees be removed because they have a shallow root system which will most likely continue to cause sidewalk damage. Village Street home owners requested a different street tree be allowed. Public Works Director Allan Berry took the request to the Planning Commission. The Planning Commission voted to keep the Chanticleer Pear street tree code requirement. The Village Street home owners were notified of their right to appeal the decision to City Council. It is possible that before staff knew the wrong trees were planted, home owners were told the same tree had to be replanted, as the type of street tree is mandated by the code.

Councilor Tosterud commented the intention of the HOA's is to do the sidewalk repairs all at once. The magnitude of the project has slowed the process. City Administrator Nelson remarked the original thought was to remove all the sidewalk and street trees and completely redo. This turned out to be very costly. They are now looking at other options.

Councilor Arnold asked why staff was not present at the HOA meeting. City Administrator Nelson responded Public Works Director Berry was originally going to attend but had a family emergency. She was then going to attend, but she too had a family emergency. She did email Jeff to let him know staff would be unable to attend.

Councilor Arnold inquired if only the sidewalks on Village Street were marked. City Administrator Nelson replied yes; sidewalks in need of repair have not been marked city-wide. At this time, the sidewalk program is a voluntary compliance program and repair notices are issued when complaints are received. As of July 1 the program becomes proactive. A map of city sidewalks and needed repairs has been recently completed. During prior discussions it was proposed the city be broken into quadrants and one quadrant per year would be focused on. The recent map/report identified the largest number of needed repairs are within the Village area. City Administrator noted the methodology of how the sidewalk program is administered is a policy decision i.e. by quadrant, severity, etc.

3. CITY EQUIPMENT RENTAL POLICY DISCUSSION

Due to time, Mayor Weatherby deferred to the next meeting.

COUNCIL MEETING (7:00 PM)

1. CALL TO ORDER

ROLL CALL
PLEDGE OF ALLEGIANCE

2. CONSENT AGENDA

- a. Minutes of April 2 and April 16, 2014
- b. Arts & Community Events Advisory Committee Appointment: Resolution 24-2014

Council President Barton Mullins moved to approve the consent agenda and Councilor Arnold seconded. The motion passed unanimously.

AYES: 6

NOES: 0

ABSTAINED: 0

3. CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS

Ms. Darlene Muters, 21868 NE Skidmore, Fairview, OR requested reimbursement for a plumbing repair related to a water leak. Ms. Muters contends a pipe was broken when city employees installed a digital meter, making the city responsible for the repair (\$278).

City Administrator Nelson remarked Public Works (PW) staff reported water was in the meter box when they opened it to install the Neptune meter reader. The crew called city hall staff to notify the homeowner of the leak. It is the opinion of the PW staff that the install did not create the leak. Ms. Muters was informed of her rights to submit a claim to the city's insurance carrier, CIS. Ms. Muters did so and CIS denied the claim. Ms. Muters appealed the finding, and after a secondary review CIS denied the appeal.

Ms. Muters stated she believes there was no leak prior and that the PW staff broke the pipe. When talking with city employee Derrick Yates, he said "you guys have changed your policy after this; if they see a leak they are not going to touch it".

Ms. Muters inquired if Mayor Weatherby received the two faxes she sent. Mayor Weatherby replied no, he did not receive any faxes.

Mayor Weatherby stated Ms. Muters followed the proper process with CIS regarding the broken pipe and suggested she meet with the City Administrator if she has an employee related issue she would like to discuss.

City Administrator Nelson provided Ms. Muters her contact information and encouraged her to make an appointment to meet.

Ms. Brenda Ziegler, 1490 NE Village Street, Fairview, OR spoke on behalf of Village Street HOA's 1 and 2; 22 units. Ms. Ziegler formally requested a 30-day extension for all 22 units in compliance with the sidewalk repair notices they received and a meeting of involved parties be scheduled early next week, with notice of the meeting day and time by Friday at 2:00 PM. She requested the meeting be recorded and meeting attendance include two Fairview staff representatives and any staff with direct knowledge to the project and process, two City Council representatives, and two HOA representatives.

Mayor Weatherby stated the extension is approved based on the formal request. Ms. Ziegler clarified the extension is for all 22 units. Mayor Weatherby replied, yes.

Ms. Sheila Taylor, 2118 NE 229th Court, Fairview, OR spoke regarding concerns in Fairview Woods Park and the homes surrounding the park. There have been multiple issues over the years including a shot gun shooting in 2008 in which homes were hit, trees falling, persons cutting through private yards, items stolen from yards, and the recent pellet shooting in which a window was hit five times. The police believe the pellet incident was a youth shooting at yard ornaments.

Mayor Weatherby inquired if they have considered putting up a fence to secure their private yard. Ms. Taylor replied there are other means of controlling these types of issues i.e. planting thorny shrubs to create an obstruction/barrier between the park and private property.

Councilor Owen asked what other suggestions Ms. Taylor may have besides planting shrubs. Ms. Taylor suggested decommissioning the trails closest to the homes, regular evaluations by Public Works for potential hazard trees, putting up a fence, etc. Councilor Owen inquired where the fence should go. Ms. Taylor replied along the trail; concerned for creek safety if along the property line.

Council President Barton Mullins noted during the last park review several homeowners indicated they did not want a fence and a Council sub-committee had met that day to discuss ideas, including potentially decommissioning trails. The issues are also being directed to the Parks and Recreation Advisory Committee (PRAC) for their review and input.

Mr. Brian McCann, 12850 SE Burt Lane, Boring, OR representative of Zarephath Kitchen requested the use of city event equipment for the Bite of East County 2014 being held in Troutdale. Zarephath is hosting the event with proceeds going to Zarephath to help provide food to those in need. Even though Zarephath is in Gresham they do serve surrounding communities, including Fairview residents. Mr. McCann requested continued support for the event even though it is in Troutdale this year, not Fairview.

Councilor Owen inquired about the date of the event and time line for an answer. Mr. McCann replied the event is July 26 and requested an answer within 30-days if possible. They do have a contingency plan to rent the equipment and have to give a certain amount of notice to avoid loss of deposit.

Councilor Prom remarked hunger is a big issue in East County, and in Fairview, and hoped the fee waiver would be approved.

Mr. Dean Hurford, 335 NE LeMesa Court, Gresham OR urged Council to support Zarephath and their request. The charity Zarephath provides is to the community and the Bite of East County is an East County event. Consider what they are trying to accomplish.

Ms. Theresa Delany Davis, 229th Court, Fairview, OR and Ms. Dawn York, 230th Court, Fairview, OR spoke in regards to the recent Bridge Street Neighborhood meeting. Ms. Davis requested to speak for six minutes, since two were speaking, and the policy is for each speaker to have three minutes. Mayor Weatherby approved the request.

Ms. York summarized the following is a summary of the concerns and comments heard at the Bridge Street meeting. They intend to present ideas for small immediate changes prior to summer and a request for suggested long term planning at a June council meeting, with a request for council action. Ms. York clarified the Friends of Fairview's extent of involvement in the meeting was to help facilitate the meeting.

Ms. Delany and Ms. York took turns summarizing different points of the meeting including Fairview Oaks Park and public safety, No Name and Fairview Creeks, Troutdale air traffic noise, and Home Forward. (*Exhibit A*)

Mayor Weatherby clarified the security cameras referenced in the report were Home Forwards. Ms. Delany replied yes, Home Forward reported all security cameras on their property were serviced and in working order.

Council President Barton Mullins noted the police department is initiating programs to help, including the recent Volunteer Patrol Program and a Citizen Patrol Program, which is being developed and will be coming soon.

4. CITY ADMINISTRATOR AND DIRECTOR REPORTS

City Administrator Samantha Nelson reported the following:

- Annual Spring Clean-up is the week of May 19. Local hauler, Twelve Mile, will pick-up five 30-gallon trash cans at no additional charge that week. A spring clean-up coupon for Allwood Recyclers is in the May newsletter, available on the city website or by contacting the Public Works Dept. With coupon, Allwood Recyclers will accept up to two yards of yard debris during the month of May.
- The next Community Blood Drive is May 23 in front of City Hall.
- Recently toured the Fairview Library. It is a great resource for youth and adult programs, access to computers and internet, meeting room available for use at no charge, etc. Encouraged everyone to check out the local library and all they have to offer. Hope to collaborate in highlighting the library's activities and potentially work together in creating new or enhanced programs.

5. MAYOR/COMMITTEE REPORTS AND COUNCIL COMMENTS

Councilor Prom reported beginning this Thursday the Farmers' Market will accept the Oregon Trail EBT card.

Councilor Prom remarked the Easter Egg Hunt event was a great event and commented on a letter received from Theresa Delany Davis. Councilor Prom clarified the event was coordinated by ACEAC and the city did spend \$600 for the event, but a lot of other donations were also received. Councilor Prom read the list of the businesses and their donations. In addition, this year's event included a special hunt for children with autism. This portion of the event was spear headed by Kathy Moore, MEI Group. Ms. Moore reportedly spent \$1,000 of her own money for the autism event. Councilor prom thanked all of the businesses and volunteers who supported the event.

Councilor Owen reported attending the recent Fairview HOA's (1& 2) meeting, along with Council President Barton Mullins and Councilor Tosterud. The main topic was the sidewalk and street tree issues. It was a good meeting. The extension requested this evening will give them until the middle of July to comply. The next step is the group meeting. He is hopeful can work together and bring the issue to a resolution.

Council President Barton Mullins reported attending the following:

- East Multnomah County Transportation Committee (EMCTC) – discussed and reviewed options and associated costs with the state mandated Climate Smart Communities project to significantly reduce passenger vehicle emissions by 2035.
- Mayor's Business Roundtable – panel discussion regarding work force and business employee needs. Meeting was well attended.
- Peer Court – invited to observe a session. Found very interesting and encouraged other Councilors to attend. When a juvenile is arrested for a first time misdemeanor the police officer can recommend they go to Peer Court. The court is comprised of teenagers (peers).

If convicted the defendant will have to serve on the Peer Court two times and may be fined money, community service, or required to attend a Saturday class.

- SOLVE Event at Fairview Wood Park – 68 people attended; event was successful with a 10 yard dumpster filled with blackberry.
- Ribbon cutting at Blue Lake Park to open another portion of the 40-mile loop
- Bridge Street Neighborhood meeting – residents shared a lot of ideas.
- Fairview HOA's (1 & 2) meeting regarding the sidewalk and street tree issues.
- Planning meetings for the Volunteer Recognition event on May 21.

Councilor Arnold clarified the Easter Egg Hunt was not an ACEAC event. During that time there were not enough members for ACEAC to meet. Councilor Arnold emailed City Administrator Nelson and offered to plan the event with Renaye Delano, and would like the support of the city. City Recorder Leymaster also assisted in planning the event. The event was well attended - estimate over 700 people attended, with approximately 400 children. Not all donations were financial, many in-kind donations were received.

Councilor Arnold reported recently meeting with Beth Kaye regarding the HEAL (Healthy Eating Active Living) campaign. Council did adopt a resolution last year in support of Fairview joining the campaign. Would like to re-energize and move forward with the campaign. Councilor Arnold requested Council support to meet with the advisory committees and present the HEAL campaign.

Councilor Arnold noted attending the Budget Committee meetings, planning meetings for the Volunteer Recognition Event, recent SOLVE event, West Columbia Gorge Chamber of Commerce meeting, and a council sub-committee meeting to discuss the Bridge Street issues. Councilor Arnold presented a synopsis at the meeting based on the Bridge Street Neighborhood meeting minutes. The synopsis helps identify areas where PSAC and PRAC could be involved. Councilor Arnold indicated she will make a motion to provide direction to PSAC and PRAC to work on these issues.

Councilor Tosterud reported attending the Village Street HOA's sidewalk meeting, the 40-mile loop ribbon cutting, Mayor's Business Roundtable, and the Gresham Area Chamber of Commerce (GAMC) meeting. At the GAMC meeting, Gresham Mayor Bemis presented detailed information regarding the five year levy for emergency services that the City of Gresham is presenting to voters.

6. PRESENTATIONS

a. Proclamation

Mayor Weatherby requested Council President Barton Mullins read the proclamation proclaiming Fairview Public Library Awareness Week. Council President Barton Mullins recited the proclamation.

Board Member Jane Gigler, Friends of Multnomah County Library (FMCL) thanked Council for supporting the proclamation. The FMCL partners with libraries and provides support work through fund raising and grant assistance.

Multnomah County Neighborhood Libraries Assistant Director Donald Allgeier remarked the library has evolved over the years, but the service ethic has not changed – hard work and responding to the community needs i.e. offer expanded languages, ebooks, etc.

Fairview-Columbia Library Administrator David Lee commented the local library serves children and adults. To date they have had 90,000 visits from Fairview patrons. They are proud to serve Fairview.

b. Arts & Community Events Advisory Committee (ACEAC) Annual Update

ACEAC Chair Renaye Delano presented an annual report for Fiscal Year 2013-14. (*Exhibit B*) In 2013 ACEAC hosted the first Storybook Parade with support from the Fairview Library and Target, no city funds were used; supported the Veterans Day Breakfast hosted by the Fraternal Order of Eagles and held in Wood Village; and coordinated the Tree Lighting Event. Though the Tree Lighting event did have city funding most of it was used for replacement costs i.e. lights, banners, etc. Chair Delano proposed a separate fund be created for these types of ongoing costs and urged Council to consider these costs when budgeting for events.

Due to lack membership ACEAC was unable to meet for a few months, they recently began meeting again with the appointment of a new member, Mr. Forrest. Though ACEAC did not plan the Easter Egg Hunt, members did assist in planning and volunteer at the event. Chair Delano thanked the Fairview Business Association for their generous financial support, and the Fairview Police Department and Gresham Fire for their participation. The hunt for children with autism was coordinated by Kathy Moore, MEI Group. Ms. Moore reported receiving an email following the event stating it was the first event her son attended that they did not come home in tears. ACEAC will begin planning in fall for the Love of Art event in February 2015. Council approved the event for 2014 but lack of a committee prevented planning from moving forward.

Councilor Arnold thanked Chair Delano for her time and the information she shared. As the ACEAC council liaison she has seen how far the group has come and is honored to be a part of it.

c. Friends of Fairview (FOF) Annual Report

FOF Representative Darren Riordan presented an overview of FOF and their activities over the past year. The FOF is a non-profit, grass roots organization that began to help fill in the gaps caused by the economy and trimmed city resources. They are a group of citizens looking to give back to their community. Membership has doubled over the last year with nearly all neighborhoods in Fairview being represented. The simple foundation of the FOF is 'Community Volunteering'.

The FOF has coordinated litter pick-up events and walks, and recently adopted Fairview Parkway through the Adopt-a-Road program. They chose Fairview Pkwy because it is an entrance to the city and highly traveled. Some members recently attended SOLVE's Volunteer Action Training and assisted in the SOLVE and city coordinated event at Fairview Oaks Park. The FOF has also adopted Fairview Creek through the SOLVE Adopt-a-River program. They assisted facilitating and promoting the recent Bridge Street Neighborhood meeting.

The FOF now hosts and coordinates the annual Fairview on the Green event. Festival proceeds benefit local charities. Their first year planning, which was last year's event, was a success with an approximate attendance of 2,000, twenty-seven food and artisan vendors, and 10 chili contestants. Hope to continue and grow the event in 2014.

The FOF has secured its own insurance and is beginning the 501C3 application process. Other 2014 priorities include connecting students and adults, increasing collaboration, enhancing/protecting our natural resources, and fostering a fun group of friends of neighbors.

Councilor Arnold thanked Mr. Riordan for the presentation and remarked she is excited about the SOLVE partnership and looks forward to future events.

Councilor Prom inquired about FOF contact information. Mr. Riordan replied the FOF can be reached through Facebook – www.facebook.com/FriendsofFairview and their web address - www.friendsoffairvieworegon.com.

Councilor Owen thanked Mr. Riordan for the informational presentation and proposed Council consider officially recognizing the FOF as a volunteer group. Discuss at a future work session.

Mr. Riordan inquired if Council had any ideas they would like to propose that the FOF could potentially assist with. Chief Johnson remarked he will be reaching out to the FOF regarding the Citizens on Park Patrol program.

Mayor Weatherby requested projects that will help with Fairview's branding.

Council President Barton Mullins agreed with facilitating the branding concept and participating in the Citizen Patrol program. She stated she has participated in FOF events and has enjoyed them.

Councilor Arnold replied continuing with events like SOLVE, fostering care of the city and bringing the community together.

Councilor Tosterud commented he would like to see an Oktoberfest event. Believes it could be very successful.

7. COUNCIL BUSINESS

a. Planning Commission Appointment: Resolution 9-2014

Councilor Owen remarked Mr. Walczyk is experienced in residential real estate. During his interview he expressed an interest and commitment to learn and put forth the energy and time needed.

Councilor Owen moved to appoint Greg Walczyk to position 4 of the Fairview Planning Commission and Council President Barton Mullins seconded. The motion passed unanimously.

AYES: 6

NOES: 0

ABSTAINED: 0

b. Motion: Council direction to the Public Safety Advisory Committee (PSAC) and PRAC

Councilor Arnold moved to direct PSAC and PRAC to review the minutes of the Bridge Street Neighborhood meeting, interview citizens, and provide a written report to Council no later than July 15 and Councilor Prom seconded.

Councilor Tosterud remarked he supports the motion, but PSAC is just beginning to meet again. They may not be able to meet a July 15 deadline, but they will try.

Council President Barton Mullins commented Mayor Weatherby already initiated a letter to PRAC directing them to review the Bridge Street neighbor concerns in relation to Fairview Woods Park.

Councilor Arnold clarified the reason for the motion is to comply with the recently adopted language on how Council communicates with advisory committees. This motion follows the process for Council to identify a work plan and provide direction as a Council body.

Councilor Owen remarked he too is concerned about the deadline and PSAC's ability to meet it and about two different groups working on the issue. Councilor Arnold replied there are two issues: public safety, which PSAC will address, and technical, which PRAC will address. Councilor Owen responded he is concerned that two groups reaching out to Bridge Street representatives could be duplicated and cumbersome for the Bridge Street group. Council Arnold offered to share a synopsis she created from the meeting minutes which identifies each issue and clarifies who should review what. Councilor Owen noted PSAC will do its best to meet the July 15 time line.

The motion directing PSAC and PRAC to review Bridge Street neighbor and Fairview Woods Park concerns passed unanimously.

AYES: 6

NOES: 0

ABSTAINED: 0

c. Motion: Authorizing City Administrator to Contract Design Standards

Councilor Owen commented new sidewalk design standards will be needed to move the Village Street sidewalk project forward. The standards should be similar to city hall's sidewalk design and would be applicable down Village St. to Halsey St. and along Market Drive. Trusts staff to do as thrifty as possible.

Councilor Owen moved to authorize the City Administrator to move forward in obtaining and contracting for Village Street sidewalk design standards similar to city hall sidewalk's and Council President Barton Mullins seconded.

Councilor Prom asked City Attorney Heather Martin if he should abstain as the decision could impact him. He owns property adjacent to Market Drive. City Attorney Martin replied no, he does not need to abstain as the motion carries no direct financial gain.

Councilor Tosterud inquired if the motion should be amended to include directing staff and council to participate in the group meeting. Councilor Owen replied he preferred the motions be separate.

The motion to authorize the City Administrator to contract for Village Street sidewalk design standards passed unanimously.

AYES: 6

NOES: 0

ABSTAINED: 0

d. Motion: Village Street Sidewalk Meeting Request

Councilor Tosterud moved to direct two Councilors, two staff members, and a recorder to attend a Village Street sidewalk meeting and Councilor Arnold seconded. The motion passed unanimously.

AYES: 6

NOES: 0

ABSTAINED: 0

e. Motion: Appoint Two Councilors to the Village Street Sidewalk Committee

Councilor Arnold moved to appoint Councilor Tosterud and Councilor Owen to the Village Sidewalk committee and Councilor Prom seconded. The motion passed unanimously.

AYES: 6

NOES: 0

ABSTAINED: 0

f. Motion: HEAL Campaign Presentation(s)

Councilor Tosterud moved to authorize Councilor Arnold to present at advisory committee meetings regarding the HEAL Campaign and Councilor Owen seconded. The motion passed unanimously.

AYES: 6

NOES: 0

ABSTAINED: 0

8. PUBLIC HEARING

a. Authorizing a Supplemental Budget for the Fiscal Year 2013-14 Budget: Resolution 25-2014
City Administrator Nelson stated this resolution authorizes the allocation and transfer of funds for early retirement of the Water Fund Water Bond Debt Series 2004 as directed by Council.

Mayor Weatherby opened the public hearing. There was no public comment. Mayor Weatherby closed the public hearing.

Councilor Owen moved to approve Resolution 25-2014 and Council President Barton Mullins seconded. The motion passed unanimously.

AYES: 6

NOES: 0

ABSTAINED: 0

b. Adopting a City-Owned Event Equipment Rental Policy: Resolution 18-2014

Per Mayor Weatherby this item is deferred to the next meeting.

9. ADJOURNMENT

Councilor Prom moved to adjourn the meeting and Councilor Owen seconded. The motion passed, and the meeting adjourned at 8:56 PM.

AYES: 6

NOES: 0

ABSTAINED: 0

A complete recording of these City Council proceedings is available by contacting the City of Fairview Administration Office, 1300 NE Village Street, Fairview, Oregon 97024.

Devree Leymaster
City Recorder

Mike Weatherby
Mayor

Date of Signing

Exhibit A

This outline and the attached transcribed notes provide a meaning-for-meaning summary to facilitate communication. They are not verbatim for the record of the proceedings. They are submitted by Theresa Delaney Davis and Dawn York to Fairview Council at a public meeting 05.07.14

- Thank you council, I am Theresa Davis, 229th off Bridge 9 years – and – Dawn York 230th off bridge ___ years (mother/grandmothers house shotgun blast few years ago).
- This is a summary of the Historic Bridge Street Neighborhood Meeting held on Tuesday April 29th. Thank you for the use of the community center.
- The meeting was well attended, very productive and everyone participated.
- Represented at meeting were neighbors, Fairview Police, PSAC, Parks Committee, Home Forward, Quantam Property Management, Friends of Fairview and Next Door social media.
- Many voices were heard, we will summarize tonight and come back in June with solid ideas for council action on small immediate changes before the summer begins, and a request to refer other suggestions for long term planning such as park maintenance to committees
- First, clarify FoF involvement
 - (a) Meeting asked for by chief recently when he went door to door after pellet gun incident
 - (b) Happy accident of timing and convenience
 - (c) Solve event flyers
 - (d) Asked to include neighborhood meeting flyers
 - (e) Group as non partisan, grassroots citizens asked to help facilitate one meeting
 - (f) That is extent of their involvement, they have other things to do, we thank them
- Many issues discussed as community meeting
 - (a) Theft, vandalism, public safety, declining property values due to negative perceptions
 - (b) Park History, Neighborhood Geography
 - (c) No Name Creek and Fairview Creek
 - (d) Troutdale Airport Noise
 - (e) Citizen Involvement
 - (f) Next Door City Program
 - (g) Past, present and future suggestions
 - (h) Neighborhood action intentions

1. The Park and Public Safety

- (a) Will be asking council to finish up old business from when park was formally established a few years ago
- (b) Citizen like the trails, the visibility helped safety matters, park is used frequently by during the day, adults, pets and children alike
- (c) Vandalism, theft, property damage, after dark activities and other issues were discussed
- (d) We liked Chiefs citizen prevention ideas, many signed up for patrol, Home Forward has committed to recruiting as well, excited about future plans for Citizen Park Patrol city wide
- (e) Citizens did not like that the Bureau of Emergency Communications Fairview routing dispatch still has problems. It has contributed to the decrease in citizens reporting crimes.
- (f) Suggestions ranged from improved signage, documented police patrols, citizen patrols, goats again, sticker bush trail plantings for exposed homes, Home Forward's 450 ft strip of park entrance, surveillance cameras, etc, etc.
- (g) Citizens received phone numbers and criteria for non emergency and emergency reporting, along with Home Forward's manager contact info, and the Next Door website
- (h) Another meeting likely occur in the fall after outreach this month and action by council before summer
- (i) Timing is excellent for action (a) the city has shifted reserves to funds available, (b) Home Forward sold St John's Woods, so funds are available
- (j) Specific trail areas highlighted for safety improvement
 - ✓ Trail Head and Home Forward entrances – larger reconfigured signage. dusk to dawn highlighted and perhaps motion sensor lights to ensure they are seen after dark.
 - ✓ 230th – waiting for more info from residents,
 - ✓ 229th – homeowner fence boards being removed regularly, 2 homes exposed completely to trail need immediate attention using deterrent plantings, and trees that fell 2009 creating access to private property have not yet been addressed
 - ✓ 228th - basketball court times, fences, gates regularly kicked in, safety lighting issues on Home Forward property, how to deter reported teenage drug and inappropriate public behavior after dark behind the buildings
 - ✓ Bridge Street – trailhead near park 2 homes waiting for their input, other neighbor info as well
 - ✓ Home Forward – basketball court time enforcement, creek safety and pollution management, safety lighting, their park entrance, citizen participation

2. No Name Creek, Fairview Creek

- (a) No Name runs open through Fairview Woods and is frequently polluted from upstream
- (b) It flashes during heavy rains since Lowe's and the new housing development have been built. It is a safety concern for Home Forward and neighbors, children and animals.
- (c) Is a tributary to Fairview Creek which was recently designated as a clean up priority by the County and Metro

3. Troutdale Air Traffic Noise (CNAC)

- (a) Mark Clark, Wood Village Council President is area CNAC rep
- (b) Bridge Street neighbor Kathy Helus is community rep
- (c) Noise Monitor put in to track significant low flyover increases due to the new Chinese Helicopter Student Training Program
- (d) FV Woods is the turn for flyovers
- (e) Monitor showed extreme levels
- (f) We are working with them on routing and future impacts
- (g) Met with Troutdale Airport Manager last month
- (h) Stay tuned

4. Home Forward

- (a) T took Betty Dominquez, Director of Policy and Equity for site tour after meeting
- (b) Met with Asset Manager, Chris Hughson and Property Manager yesterday morning for tour
- (c) Identified areas to improve lighting, creek flashing to address safety and pollution, basketball court enforcement, fencing on Halsey and at the end of buildings as a deterrent to areas where teenagers exhibit improper public behavior at night in the shadows, and similar issues
- (d) Happy to report in the past 2 days they have all cameras fixed, and note that police have feed they use in their office to monitor
- (e) Are actively recruiting resident leaders to join park patrol, friends of Fairview and Next Door groups
- (f) Expect to have a plan very soon because sale of property generated \$ to use, would appreciate dialogue on signage at their entrance
- (g) Confirmed they pay City of Fairview \$27,000 a year with 2% increases per year for police service
- (h) Very excited to share contact info and ask for neighbors help to track incidents and continue to identify tenants who violate rental policies

(i) In past 4 years have switched from high subsidized housing percentage. Today, out of 325 units only 40 are subsidized, the rest are at market rates. That has helped with quality of tenants.

- In conclusion thank councilors and police who have toured woods and participated in events. Invite those who have not done so to call anytime will be happy to tour them so they can make an informed decision.
- Next Door info here
- Look forward to bringing a list from your constituents ~~in June~~ *at your June meeting*
- This copy of speaking outline points and a copy of the rough notes transcribed from community meeting to Devree for the record

May 7, 2014

END OF YEAR REPORT

YEAR '13-'14

City of Fairview

ARTS AND COMMUNITY EVENTS ADVISORY COMMITTEE

Due to the loss of the current Chairperson and Co-chairperson, along with an existing member in January of this year, the ACEAC did not have a membership to meet quorum requirements. Therefore, the ACEAC was put "on-hold" until another member could be appointed.

However, ACEAC was re-established in late February of 2014 when a third member was brought to the committee. The first meeting with the newly established members brought voting for officers Renaye Delano as chairperson and Rob Pierson as vice-chair.

Councilor Tami Tlustos-Arnold remains the council liaison and Devree Leighmaster remains our staff representative.

For the year 2013, ACEAC was involved with 3 events:

In September, we hosted a successful "Storybook Parade" through the sidewalks of Fairview. The walk required no budget funds and was sponsored by Target and our local library.

In November, our members stepped forward to aid in the Eagles Veterans Day Breakfast. Then Chairperson, Sherry Fox-Haines, played a key role in getting members to assist in the preparations of the event, and our liaison Councilor Arnold, along with members, actually attended the breakfast.

December brought the Annual Christmas Tree Lighting event, coordinated by member Delano. A sub-committee, consisting of members Delano, Forsythe and Pierson, worked diligently with city staff member Leighmaster, to present another very successful event.

PROPOSALS for 2014.

It was brought before the council, and approved to allow the ACEAC to present a new event called "For the Love of Art", in the first part of February. Due to unforeseen circumstances, the event was not completed for 2014, but the committee is happy to announce that we are going forward with "The Love of Art" 2015. Planning for this event will begin in early fall.

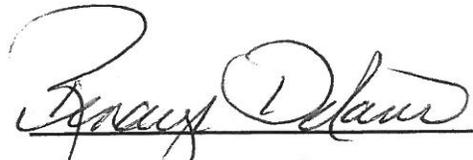
Our Easter Egg Hunt on April 19, 2014 was a desire to re-introduce a great tradition back into the City of Fairview. Councilor Arnold and myself began planning for the event during the "on-hold" phase of ACEAC and played a significant role to ensure the Easter Egg Hunt went forward. When the ACEAC was revitalized, Vice-Chair Pierson was brought on board and became vital in his role of bringing the Fairview Library's active participation. Appreciation goes to the Fairview

Yearly Report '13-14
Arts & Community Events Advisory Committee
City of Fairview
5-7-14

Business Association, for without their involvement and generosity, our funding would have been strained and we would not have achieved the level of event we were able to provide. The committee was extremely pleased to announce the cities first ever "Special Hunt", coordinated with the MEI Group, for children with Autism. A comment was given by a mother of an autistic child, that this was the first event she has taken her child to, where she didn't go home in tears. The Easter Egg Hunt, overall, was beyond our own expectations with an excess of 500 attendees. We look forward to continue making this an annual event.

Our committee recently met with Marcia Chiaudano, of the West Columbia Gorge Chamber of Commerce in hopes of future collaboration with the Chamber and surrounding cities, that will benefit not just the city of Fairview, but the entire east county communities as a whole.

The Arts and Community Events Advisory Committee is looking forward to providing our traditional events, encouraging new event ideas, and to be a helping resource for those bringing their own events into our city for the year 2014.



Chairman Renaye Delano
Arts & Community Events Advisory Committee



FAIRVIEW CITY COUNCIL STAFF REPORT

Date: May 13, 2014
To: Mayor and City Council
Through: Samantha Nelson, City Administrator
Heather Martin, City Attorney
Subject: Reappointment of Mt. Hood Cable Regulatory Commission Representative
for Fairview
Resolution Number: 27-2014

Addresses Council Goal

N/A

Report in Brief

Rich Goheen is the representative for the City of Fairview on the Mt. Hood Cable Regulatory Commission (MHCRC). However, his current term ends on May 31, 2014. Mr. Goheen is willing and able to be reappointed and serve another three year term. If Mr. Goheen is reappointed by City Council, he will begin serving a term from June 1, 2014- May 31, 2017.

Background

The Mt. Hood Cable Regulatory Commission was created by an Intergovernmental Agreement (IGA) among the cities of Fairview, Gresham, Portland, Troutdale, Wood Village, and Multnomah County ("Jurisdictions") in an effort to provide enhanced public benefits from cable communications franchising and regulation, and economies of scale in its operation. The MHCRC is made up of eight dedicated citizen volunteers, backed by professional office staff. The MHCRC negotiates and enforces cable services franchise agreements; manages the public benefit resources and assets derived from the franchises; and advocates on behalf of the public interest on communications policy issues at local, state, and federal levels.

Pursuant to the Intergovernmental Agreement establishing the MHCRC, each Jurisdiction, except Portland, selects and appoints one representative to serve as its Commissioner. Portland selects and appoints three representatives to serve as its commissioners. Because Mr. Goheen's term on the MHCRC will end on May 31, 2014, the City Council should appoint a representative for the upcoming term as contemplated in the Intergovernmental Agreement. The Director of MHCRC, Mary Beth Henry and the MHCRC staff, has praised Mr. Goheen's service on the commission and endorsed his reappointment by the City.

Fiscal Impact

N/A

Community Involvement

N/A

Alternative Courses of Action

The City Council may choose to not reappoint Mr. Goheen at this time and choose another representative for the City.

Recommendation/Suggested Motion

Staff respectfully recommends approval of Resolution 27-2014 appointing Rich Goheen to serve as the City's representative on the Mt. Hood Cable Regulatory Commission for another three years.

Attachments

- Attachment A- Mt. Hood Cable Regulatory Commission's Role and Responsibilities
- Resolution 27-2014
- Email of support from MHCRC

Mt. Hood Cable Regulatory Commission

[Home](#)[Cable Regulation](#)[Cable Consumer Protection](#)[Community Access Capital Grant Program](#)[The Institutional Network \(I-Net\)](#)[Community Media](#)[About the MHCRC](#)[Mission/Responsibilities](#)[Intergovernmental Agreement \(.pdf\)](#)[Meet the Commission](#)[Meet the MHCRC Staff](#)[Annual Goals & Objectives \(.pdf\)](#)[Meetings](#)[Meeting Agenda & Packet](#)[Meeting Minutes](#)[About the MHCRC](#)[FAQs](#)[Video Library](#)[Related Links](#)[News](#)

The MHCRC's Role

Our Mission

The Mt. Hood Cable Regulatory Commission advocates for and protects the public interest in the regulation and development of cable communications systems in Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale and Wood Village; monitors and helps resolve cable subscribers' concerns in these jurisdictions; and participates in the planning and implementation of community use of cable communications technologies which make use of the public right of way.

Our Responsibilities

The MHCRC is made up of eight dedicated citizen volunteers, backed by professional office staff. The MHCRC was created by Intergovernmental Agreement (IGA) among the cities of Fairview, Gresham, Portland, Troutdale, and Wood Village and Multnomah County ("Jurisdictions") in an effort to provide enhanced public benefits from cable communications franchising and regulation, and economies of scale in its operation. The MHCRC reports to the City Councils of Portland, Gresham, Troutdale, Wood Village and Fairview, and the Multnomah County Commission. It is the decision-making body for approximately \$6 million annually in public benefit franchise assets and has an annual operating budget of about \$377,000. The cable franchises generate nearly \$6 million in General Fund revenues for the City of Portland and approximately \$1.2 million for the City of Gresham; \$151,000 for Multnomah County; \$187,000 for Troutdale; \$111,000 for Fairview; and \$32,000 for Wood Village.

This unified regulatory commission carries out cable regulation by:

- Providing consumer protection for citizens and subscribers in cable television matters, including complaint resolution
- Determining grant recipients for the Community Access Capital Grant, a competitive grant program which allocates about \$1.5 million annually to libraries, schools, local governments and non-profit community organizations
- Directing the Institutional Network (I-Net) and the related \$1.5 million annually to ensure reliable and affordable fiber connectivity and network resources are available to local public institutions such as schools, libraries and public safety sites
- Enforcing cable company compliance with franchise agreements

Search

Contact

Mt. Hood Cable
Regulatory Commission

111 SW Columbia St. Suite
600
Portland, OR 97201

tel: 503.823.5385

fax: 503.823.5370

email: MHCRC

1.888.824.8264

www.comcast.com

1.877.462.8188

www.frontier.com

Cascade Access, DBA



503.659.2202

www.relianceconnects.com

- Conducting franchise negotiations, renewals and transfers of ownership
- Overseeing and monitoring two community media organizations
- Promoting community and institutional uses of cable-based technologies
- Participating in advocacy efforts for legislative activities and FCC proceedings

CABLE FRANCHISE OVERSIGHT AND ENFORCEMENT

Cable companies use public property (the “public right-of-way”- city/county streets, sidewalks, easements, etc.) to build and operate their for-profit cable communications businesses. In exchange for the use of the public right-of-way, a company must receive a Cable Franchise Agreement from the local government entity. The Cable Franchise Agreements allow the cable operator all the necessary rights and privileges to use the public right-of-way to construct a cable communications system and to deliver services to subscribers. In exchange for this access to the public right-of-way, the MHCRC negotiates provisions of the Cable Franchise Agreement in order to ensure that MHCRC Jurisdictions will have modern systems capable of serving future public needs and interests, such as:

- Franchise Fee Payment Requirements
- Customer Service Standards
- Insurance and Bonding Requirements
- Technical Standards
- Emergency Override Requirements
- Line Extension Policies
- Universal Service Issues
- Community Access Channels and Capital Funding Requirements
- Community Institutional Network (I-Net) Requirements

While the MHCRC acts in an advisory capacity to the Jurisdiction in connection with any decision to grant a Cable Franchise Agreement for cable services, the MHCRC has full authority to take any action necessary to enforce or administer the franchise agreements.

The MHCRC’s approach to franchise issues has been based principally on the following objectives:

- Provide for responsible and efficient management of the public rights of way;
- Provide for the highest level of cable services within the jurisdictions of the MHCRC;
- Promote optimal competition among providers of cable services;
- Extend fair treatment to all providers of service;
- Ensure an appropriate level of compensation and public benefit from the use of the rights of way; and
- Utilize public input, the companies’ proposals and staff expertise to develop recommendations for member Jurisdiction consideration.

Cable Television Service

Cable services franchise agreements are not exclusive agreements meaning more than one Cable Company could provide services to residents of Multnomah County. The MHCRC currently regulates two cable services franchise agreements with Comcast for services offered

throughout Multnomah County; one cable services franchise agreement with Reliance Connects for services offered to residents of Corbett; and, four cable services franchise agreements with Frontier for services offered to Gresham, Fairview, Troutdale and Wood Village residents only. The MHCRC has an agreement with CenturyLink, which took over the Qwest incumbent telephone system in Portland; however CenturyLink has elected to not roll out services at this time.

All cable franchise agreements are prepared and adopted in accordance with the regulations of the Federal Communications Commission and 1996 Telecommunications Acts.

The MHCRC plays a key role in negotiating the franchise agreements and the subsequent public benefits and in making sure the cable companies live up to their promises. The Commission also supports diverse and local content over all communications media and opposes media concentration.

[MHCRC's FY2013-14 Goals & Objectives](#)





RESOLUTION
(27 - 2014)

A RESOLUTION OF THE FAIRVIEW CITY COUNCIL REAPPOINTING RICH GOHEEN AS THE FAIRVIEW REPRESENTATIVE ON THE MT. HOOD CABLE REGULATORY COMMISSION.

WHEREAS, the cities of Portland, Gresham, Troutdale, and Wood Village and Multnomah County have entered into an Intergovernmental Agreement in 1998 establishing the Mt. Hood Cable Regulatory Commission (MHCRC); and

WHEREAS, pursuant to the Intergovernmental Agreement, each MHCEC jurisdiction, except Portland, appoints one representative to serve as its Commissioner and Portland appoints three representatives to serve as its Commissioners; and

WHEREAS, Rich Goheen is the current representative for the City of Fairview on the Mt. Hood Cable Regulatory Commission, with his term ending May 31, 2014; and

WHEREAS, Rich Goheen has represented our community on MHCRC in a very positive and productive manner and is willing and able to serve another three year term.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS FOLLOWS:

Section 1. The City Council hereby approves the reappointment of Rich Goheen to the MHCRC for a term that shall begin June 1, 2014 and end on May 31, 2017.

Section 2 This resolution is and shall be effective from the day of its passage.

Resolution adopted by the City Council of the City of Fairview, this 21st day of May, 2014.

Mayor, City of Fairview
Mike Weatherby

ATTEST

City Recorder, City of Fairview
Devree Leymaster

Devree Leymaster

From: Gibbons, Rebecca <Rebecca.Gibbons@portlandoregon.gov>
Sent: Thursday, April 03, 2014 11:20 AM
To: Samantha Nelson
Subject: Rich Goheen term expiration - MHCRC

Follow Up Flag: Follow up
Flag Status: Flagged

Samantha,

Rich Goheen's term on the MHCRC expires May 31, and we are pleased to report that Rich is willing to serve another term. If the Mayor and Council support reappointment, we request that the reappointment be considered prior to his term expiration. The new term would be June 1, 2014 through May 31, 2017.

On behalf of staff and the MHCRC, we hope that Fairview City Council will endorse the reappointment. Rich has provided exemplary service to the Commission and has spent many, many volunteer hours overseeing Commission business and representing the City of Fairview in numerous and various forums. We are delighted that he remains willing to serve.

As always, please feel free to contact me if you have any questions. Thanks,

Rebecca Gibbons

Program Coordinator

MHCRC & Office for Community Technology

503.823.5515

rgibbons@mhcr.org -OR- rebecca.gibbons@portlandoregon.gov

111 SW Columbia St., Suite 600, Portland, OR 97201



FAIRVIEW CITY COUNCIL STAFF REPORT

Date: May 13, 2014
To: Mayor and City Council
Through: Samantha Nelson, City Administrator
Heather Martin, City Attorney
Subject: PSAC Committee Appointments
Resolution Number: 23-2014

Addresses Council Goal

N/A

Report in Brief

The City has six Council appointed citizen committees: Planning Commission, Budget Committee, Economic Development Advisory Committee, Parks and Recreation Advisory Committee, and Public Safety Advisory Committee. At this time, the Public Safety Advisory Committee has two open positions:

Multi-Family Housing Unit Representative
Reynolds School District Representative.

One application has been received for each of these positions. Council has the responsibility of reviewing applications for positions and appointing members.

Background

The Public Safety Advisory Committee (PSAC) members serve three 3 year terms, which are staggered. The stated mission of the committee is advise and make recommendation to the City Council regarding public safety needs of the City.

Fiscal Impact

None

Community Involvement

Submitted applications.

Alternative Courses of Action

Defer voting and publicize for additional applications.

Recommendation/Suggested Motion

Staff respectfully recommends approval of Resolution 23-2014 appointing PSAC members.

Attachments

- Attachment A- Applications for committee positions
- Resolution 23-2014 PSAC Appointments



Application for Boards/Commission

Contact Information

Name:	Stacy Talus
Street Address:	1200 NE 201st Ave
Mailing Address:	
City/State/Zip Code:	Fairview, OR 97024
Home Phone:	
Work Phone:	(503) 665-8166 Ext. 3421
E-Mail Address:	stalus@rsd7.net

Background

Years of Residence in Fairview:	7
Place of Employment:	Reynolds School District
Occupation:	Reynolds Middle School Principal
Educational Background:	M.S. Portland State University BA. University of Oregon
Prior Civic Activities:	YMCA coach; SnoCap volunteer; Boy Scout adult volunteer.

Boards/Commissions of Interest

Please check all of the following Boards/Commissions that interest you:

If checking more than one, please prioritize your interest (1, 2, 3, etc.)

- City Council
- Budget Committee
- Planning Commission
- Economic Development Advisory Committee (EDAC)
- Parks and Recreation Advisory Committee (PRAC)
- Public Safety Advisory Committee (PSAC)
- Arts and Community Events Advisory Committee (ACEAC)
- Other short-term task groups or focus groups that would meet for a specific purpose and then disband when the business is completed

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

I have developed considerable skills in working with and building rapport with our toughest, most disenfranchised families and students. Students willingly communicate with me about dangers in their neighborhoods and at home.

Motivation

Discuss your motivation for serving on this Board/Commission.

I believe there is a strong connection between my role as principal and the community at large. To bridge that gap and become more visible in the community would be of benefit to both.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the Administration Office at Fairview City Hall indicating the type of information you will be required to disclose if you are appointed. Applicants may be subject to a background check pursuant to Chapter 2.45 of the Fairview Municipal Code.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)

Signature

Date

Stacy Felix
Stacy Felix
5/14/14

Applications expire December 31 of the calendar year in which submitted.

Our Policy

It is the policy of the City of Fairview to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of Fairview accepts applications from potential board/commission members throughout the year and will hold applications until vacancies exist on specific boards/commissions.

Thank you for completing this application form and for your interest in volunteering with us.



Application for Boards/Commission

Contact Information

Name:	Norma Mullinax
Street Address:	22701 NE Halsey St.
Mailing Address:	
City/State/Zip Code:	Fairview, OR. 97024
Home Phone:	503. 492. 1459
Work Phone:	↗
E-Mail Address:	fairviewoaks@gresinc.com

Background

Years of Residence in Fairview:	
Place of Employment:	Fairview Oaks Apartments
Occupation:	Resident manager
Educational Background:	fairhousing, landlord tenant law
Prior Civic Activities:	none

Boards/Commissions of Interest

Please check all of the following Boards/Commissions that interest you:

If checking more than one, please prioritize your interest (1, 2, 3, etc.)

- City Council
- Budget Committee
- Planning Commission
- Economic Development Advisory Committee (EDAC)
- Parks and Recreation Advisory Committee (PRAC)
- Public Safety Advisory Committee (PSAC)
- Arts and Community Events Advisory Committee (ACEAC)
- Other short-term task groups or focus groups that would meet for a specific purpose and then disband when the business is completed

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

I manage Fairview Oaks/Woods apartments starting Feb. 2014. I have worked for Quantum Residential for over 11 years managing many types of communities.

Motivation

Discuss your motivation for serving on this Board/Commission.

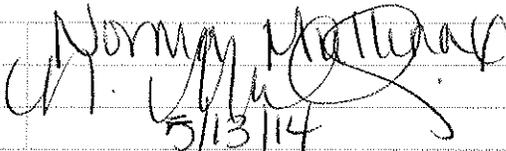
I was asked by chief Johnson to join the board.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the Administration Office at Fairview City Hall indicating the type of information you will be required to disclose if you are appointed. Applicants may be subject to a background check pursuant to Chapter 2.45 of the Fairview Municipal Code

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	
Signature	
Date	5/13/14

Applications expire December 31 of the calendar year in which submitted.

Our Policy

It is the policy of the City of Fairview to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of Fairview accepts applications from potential board/commission members throughout the year and will hold applications until vacancies exist on specific boards/commissions.

Thank you for completing this application form and for your interest in volunteering with us.



RESOLUTION
(23 - 2014)

**A RESOLUTION OF THE FAIRVIEW CITY COUNCIL APPOINTING MEMBERS TO
THE PUBLIC SAFETY ADVISORY COMMITTEE (PSAC).**

WHEREAS, Fairview City Council created the Public Safety Advisory Committee (PSAC) to advise the City and Council regarding matters of public safety; and

WHEREAS, the PSAC positions are voluntary and appointments are made by the City Council through adoption of resolution; and

WHEREAS, PSAC has two open positions; and

WHEREAS, position 4- Reynolds School District Representative is open with a term date of December 31, 2016; and

WHEREAS, position 6- Multi-Family Housing Representative is open with a term date of December 31, 2015; and

WHEREAS, applications for these positions have been received and reviewed by the Council.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS FOLLOWS:

- Section 1.** The Council hereby appoints Stacy Talus, Principal of Reynolds Middle School to serve on the Public Safety Advisory Committee in Position 4- Reynolds School District Representative with a term date of December 31, 2016.
- Section 2.** The Council hereby appoints Norma Mullinax to serve on the Public Safety Advisory Committee in Position 6 –Multi-Family Housing Representative with a term date of December 31, 2015.
- Section 3.** This resolution is and shall be effective from the day of its passage.

Resolution adopted by the City Council of the City of Fairview, this 21st day of May, 2014.

Mayor, City of Fairview
Mike Weatherby

ATTEST

City Recorder, City of Fairview
Devree Leymaster

Introduction:

Mayor Weatherby and Fairview City Council Members,

I am Karen Schaaf, a volunteer board member for the West Columbia Gorge Chamber of Commerce. My niche is Economic Development. Tourism to be precise. What motivates me to do this as a volunteer? I believe we must be available for phone calls and emails or opportunity is lost. I believe that we must attend meetings, conferences and conventions or we have no representation. We had no representation. Opportunity was lost. Tourism is a very legitimate arm of economic development and requires our active involvement to insure the flow of tourism dollars into our local economy.

Special note- The success of this presentation is dependent on a reliable, rapid internet connection. Without one, my presentation is toast. With that in mind, please take the time to click through the links, just in case they do not work when I call upon them.

Tourism in Oregon is BIG business- a \$9.3 billion industry in 2013

Our task is to direct our share of the \$9.3 billion into our region via marketing and representation 5-14-14

Who we are

The West Columbia Gorge Chamber of Commerce (WCGCC) is the Oregon Destination Marketing Organization (DMO), recognized by Travel Oregon (Oregon Tourism Commission dba Travel Oregon) to represent the “Little River Cities” of the West Gorge in the Mt Hood- Gorge tourism region.

Oregon is divided into 7 tourism regions. Wood Village, Troutdale, Corbett, Springdale, Bridal Veil, Vista House, Multnomah Falls, Bonneville Dam and Cascade Locks are in Mt Hood-Gorge. Fairview and Gresham are in Greater Portland.

The 7 Tourism Regions in Oregon:

<http://traveloregon.com/cities-regions/>

How we represent our region in the “Bigger Picture” of a Domestic and World Tourism Marketing

The WCGCC, along with the our Regional Cooperative Marketing Partners (Hood River Chamber of Commerce, The Dalles Chamber of Commerce and Mt Hood Territory), leverage resources with Travel Oregon (TO) and Greater Portland to extend our reach by participating in out-of-state marketing campaigns, international public relations tours and trade shows. We also leverage regional tourism dollars to have international marketing presence through Brand USA. Brand USA is the Nation's tourism entity, a non-profit agency between private business and government, "Telling the World that America is Open for Business." One year after its marketing debut, Brand USA sizzled with exciting new developments, marketing campaigns, increased presence at international trade shows, a Mega FAM tour of the United States and much more.
Brand USA 2013 Highlights Reel:

<http://www.youtube.com/watch?v=0z9N9WiZTuw>

A bit of history- Brand USA International Tourism Announcement 2012:

https://www.youtube.com/watch?v=l_nLmd7JnGs&feature=em-subsvrecs

"Land of Dreams", 1 minute commercial:

<http://www.youtube.com/watch?v=bcfbdiiEQDM>

What we do

A- Marketing through print and on-line media

A1- Mt Hood- Gorge fulfillment piece, Troutdale Inspirational piece, Oregon Events Calendar, Travel Oregon Official Visitor Guide, The Gorge Magazine.

Handouts will be provided

A2- Print magazines with on-line presence throughout the world.

We answer call-outs for photos, content, story lines. Examples for March 2014-

- Provided high resolution photos of Sternwheeler, Thunder Island Brewery, Multnomah Falls for a story on "Oregon's Liquid Assets" for Seattle based "425 Magazine".
- Hospitality/parks/boutiques for a "Pet Friendly Story" for Discover America, a Canadian Magazine for the May Newsletter submission.

- “Take a trillium hike in Columbia River Gorge” By Christy Karras, Special to The Seattle Times. The article linked to our travel site:
http://seattletimes.com/html/outdoors/2023234751_trilliumhikescolumbiagorgexml.html

Mid-year report for on-line and print content highlighting the Mt Hood-Gorge Region- 32 clips with ad value of \$422,716 and circulation of 24,212,388

Some examples

- Reis Magazine (Norway) "On the trail of Oregon"
- Food & Wine Magazine / Food & Wine Magazine Online "America's Greatest River Cruise"
- Meetings Focus West Magazine / Meetingsfocus.com "Oregon Explorations"
- Fodors.com "Foodie Day Trips from Portland, Oregon"
- The San Diego Union Tribune/UTSanDiego.com "Fine vine finds in Oregon" / "Drink in Oregon wine country"
- Global Traveler Magazine "West Coast Cool"
- AMERICA Journal Magazine (Germany) "Looking to the future"
- Otago Daily Times Newspaper/odt.co.nz (New Zealand) "A lot going for Oregon"
- Revista MRC (Brazil) "Found in the Pacific"
- Camping Caravanning Magazine (CAN) "La nature à deux pas de la ville"/"Nature close to the city"

B- FAM Tours

- European Press Tour Feb/March 2014- TO and Delta Airlines (non-stop to Europe) hosted the group to generate some buzz in Europe around year round activities in Oregon such as culinary experiences, festivals, tax free shopping, etc. The group of journalists chosen to attend represented from smaller, high end niche publications to the biggest lifestyle newspaper in Switzerland. Countries in attendance were Germany, Sweden, Switzerland, Denmark, and The Netherlands. WCGCC wrote itinerary for our area.
- ZIN Magazine, The Netherlands Feb/March 2014- TO hosted a journalist and photographer in Oregon the end of February. They traveled through on March 1, on the way to PDX from Hood River. We've proposed an itinerary to encourage them to get up earlier on departure day to spend some time

photographing the ICONS of the WCG. Special interest was “exciting animals”.

C-Marketing on-line, website, blog, social media.

- Official regional website on State Tourism Site:
<http://traveloregon.com/cities-regions/mt-hood-the-gorge/>
- WCGCC Travel Blog:
<http://www.travelcolumbiarivergorge.com/2014/03/travel-oregon-takes-us-down-columbia.html>
- WCGCC Facebook:
<https://www.facebook.com/WestColumbiaGorgeChamberOfCommerce>
- New Chamber Website- sneak peak, work in progress, launch date soon:
<http://192.254.250.163/~brainjar/>

D- Marketing Campaigns with Travel Oregon

- Fall Culinary Campaign-Feast Portland. WCGCC represented Mt Hood-Gorge and choose the Executive Chef, Ryan Hampton (Riverview Restaurant, Troutdale) to work with Artesian Grower, Randy Kiyokawa (Kiyokawa Farms, Mt Hood Fruit Company, Hood River).
<http://www.feastportland.com/about-feast/watch-the-2013-feast-portland-video/>
- Winter Campaign- Wintercation. Partnered with Cascade Locks, Hood River CC and The Dalles CC to create a 2 night “Stay, Dine and Shop” sweepstakes.
- Spring Campaign- Oregon’s 7 Wonders, TO largest campaign yet, \$3 million. As part of the campaign, TO hired “Explores” to “inspire” travelers to come explore Oregon themselves. Each region got a different explorer. Explorers were selected based on their social media following. The 7 Wonders Campaign:
https://www.facebook.com/TravelOregon/app_593610230721004
Meet our Explorer, Seattle Dredge. She’s young, hip, loves the outdoors and a good glass of wine! She may get a tattoo in remembrance of a travel experience. The WCGCC wrote the suggested itinerary for our Explorer, Seattle and encourage our attractions to have social media contact during her visit.
Seattle Travels, Instagram, the Gorge:

<http://seattlestravels.com/oregon-instagram/>

Seattle Travels, video, the Gorge:

<http://seattlestravels.com/oregons-columbia-river-gorge-video/>

E- Programs

- Building the Gorge as an international destination for Art, Culture, and Heritage: a partnership with the “Columbia Gorge Arts and Cultural Alliance”. See tour map. **Attachment 2**
- Exploring a gorge-wide charm trail, artist focused.
- Building the Gorge as an international destination for biking: a partnership with other Gorge entities via “Gorge Hubs”. Bike tourism is significant to the WCGCC because, **Tourism in Oregon is BIG business- \$9 billion industry in 2013. Recreational bicycle travel- \$400 million = 15% of all travel in the Mt Hood – Gorge Region. Attachments 3, 4, 5**

F- Visitor Information Center. How do people find us?

- The West Columbia Gorge Chamber of Commerce operates a Visitor Center in Troutdale, with funding from Troutdale Transient Lodging Tax. The State recognizes our value for visitor services and approves directional signage on roadways and I-84.
- We are linked on the State tourism website under the Mt Hood-Gorge region:
<http://traveloregon.com/getting-around/oregonvisitor-centers/mt-hood-the-gorge-vc/>

Branding, Why Brand? The NEW Wood Village Brand

Branding- sets a city apart, makes each city unique, adds charm, defines value proposition, creates citizen pride.

Branding/Tag Line Examples

Troutdale- “Gateway to the Gorge”

Cascade Locks- International Destination for Outdoor Recreation, “Heart of the Gorge”,

Hood River- “Always In Season”, “Hood River County Has It All”

“The Sun...The Gorge...The Dalles”

Sandy- “The Gateway to Mt Hood”

Seaside- “More Than Just A Day At The Beach”

Go Tillamook- “The Oregon Coast. It’s not all about the beach.”

Mt. Hood and the Columbia River Gorge- “For People Who Are Bored Easily”

Clackamas County Tourism- Mt Hood Territory, “Close to Portland, A World Away”

Central Oregon Tourism- “Memories Aren’t Just Made, They’re Found”

Oregon Coast- “The People’s Coast”

Wood Village Branding 2013

- The Challenge- How to brand a city with 360,000 sq.ft. of retail space confined within the borders of a city of one square mile? What is the value proposition?
- The Recommendation-A tourism committee is formed, facilitated by City Staff, and by October 2013 is ready to make recommendations to WV City Council [Attachment 6](#)
- The Approval- Wood Village adopts all three recommendations and incorporates all language when describing the City. The tag line adopted, “Wood Village, everything you need in one square mile”.
- The Result-- All state tourism materials for 2014-2015 have been re-written with WV as the starting point for the Mt Hood- Gorge region. Websites are being updated. FAMs are being directed to begin in Wood Village at exit 16. Wood Village becomes the western bookend for the Gorge Hub Project. Developers can now look at Wood Village as visionaries who are serious about development and backed by a Hugh marketing engine.

Attachments

2- Gorge Art and Culture map

3-Hub Background

4-Partnership Proclamation

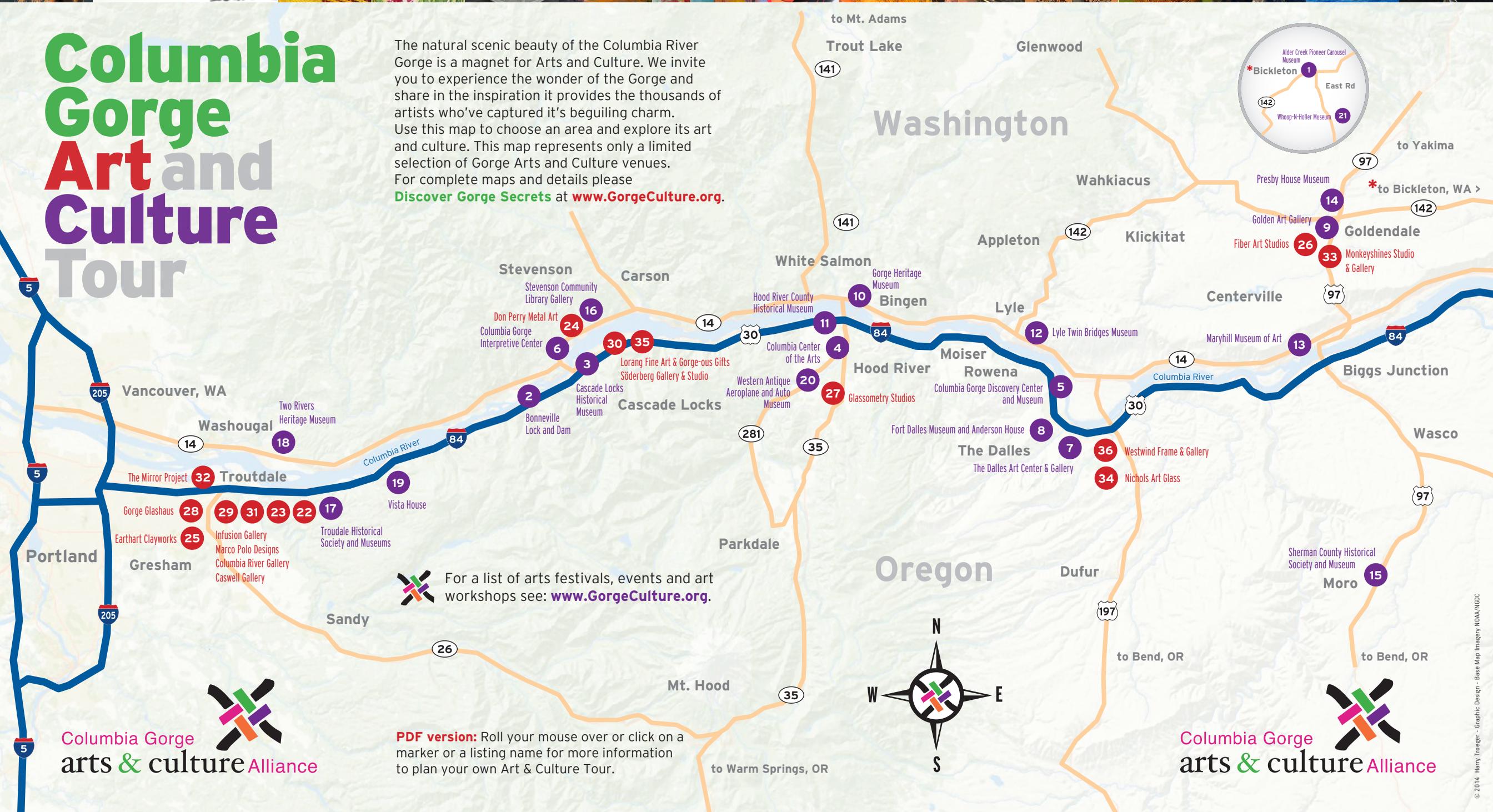
5-Gorge Hubs PowerPoint

6-Wood Village Brand



Columbia Gorge Art and Culture Tour

The natural scenic beauty of the Columbia River Gorge is a magnet for Arts and Culture. We invite you to experience the wonder of the Gorge and share in the inspiration it provides the thousands of artists who've captured it's beguiling charm. Use this map to choose an area and explore its art and culture. This map represents only a limited selection of Gorge Arts and Culture venues. For complete maps and details please **Discover Gorge Secrets** at www.GorgeCulture.org.



For a list of arts festivals, events and art workshops see: www.GorgeCulture.org.

PDF version: Roll your mouse over or click on a marker or a listing name for more information to plan your own Art & Culture Tour.

Columbia Gorge arts & culture Alliance

Columbia Gorge arts & culture Alliance

A Coordinated System of Gorge Hubs along the Historic Columbia River Highway State Trail and Gorge Communities

March 2014

Background

The history of the Historic Columbia River Highway is a tale of visionaries, astonishing engineering feats, strong leadership, and extraordinary beauty. Samuel Lancaster designed this King of Roads for the sole purpose of giving the public, or “men of all climes”, access to the stunning vistas and natural wonders of the Columbia River Gorge.

Completed in 1922, the Historic Columbia River Highway stretched from Portland to The Dalles. Also known as Highway 30, the route traveled through 73 miles of spectacular waterfalls, temperate rainforests, steep volcanic cliffs, dry oak savannahs, and endemic springtime wildflowers. From every carefully planned outlook the traveler enjoyed sweeping views of the rugged basalt walls of the Gorge rising up from the Columbia River. As the first planned scenic roadway in the United States, it was considered a destination unto itself.

But the construction of Interstate 84 in 1956 severed the original Historic Highway route in a number of locations. The Historic Highway was the main artery that flowed through and linked the downtown corridors of the Historic Highway communities. When this connection was broken, these small, rural communities that once served the travelers along the Historic Highway lost the ability to keep many local services viable.

In 1986, directed by both the Columbia River Gorge National Scenic Area Act and the Oregon Legislature, the Oregon Department of Transportation (ODOT) began efforts to preserve and restore the continuity and historic integrity of the remaining segments of the Historic Columbia River Highway for public use as a State Trail. These remaining sections, are rebuilt and reconnected as a multi-use path, for cyclists and hikers to provide access to beautiful State Parks and communities in the Gorge. Once a State Trail section is complete, it is given to the Oregon Parks and Recreation Department to manage. Much work has now been accomplished and the goal to complete the reconnection of this national treasure, as the Historic Highway and State Trail, from Troutdale to The Dalles.

The Economic Development Story

The recently rebuilt and reconnected sections of the Historic Highway State Trail are designated for bikers and hikers only and are already attracting growing numbers of local, national, and international visitors. The Historic Highway and State Trail system offers a large cross-section of the public the opportunity to experience the breath-taking natural beauty of the Columbia Gorge while hiking or biking. The paths are paved and

can be easily traveled and enjoyed by families, beginning cyclists and casual walkers, or experienced road cyclists and hikers.

According to the 2013 Oregon Bicycle Travel Survey (Travel Oregon), recreational bicycle travel accounts for \$400 million of Oregon's annual \$9 billion tourism industry. The study showed that the impact is especially big in the Columbia Gorge area, where cycling accounts for 15 percent of all recreational travel.

A white paper produced by PARC Resources for the City of Mosier demonstrates conclusively that Mosier, one of the communities along the Historic Highway, is a town whose economic future is tied to visitors primarily interested in exploring the Historic Columbia River Highway and State Trail and that the area is seeing a significant increase in tourism traffic, especially bicyclists and people traveling along the Historic Highway.

The communities along the Historic Highway are situated perfectly to offer their local services at every stage of the journey. Depending on whether they choose to ride or hike for 6 miles or for the entire 73 miles, travelers can plan to eat their meals at local restaurants and rest at local hotels.

These communities, once prey to the boom and bust cycles of extractive industries, began to embrace the wave of recreational tourism created after the Columbia Gorge was designated a National Scenic Area in 1986. These recreational opportunities bring visitors and new energy to small town commercial centers and create a quality of life that attracts industries offering high-paying jobs.

The fact that visitors to the Columbia Gorge and to the Historic Columbia River Highway are already arriving in large numbers creates an urgency and opportunity to offer these multi-modal users a sense of continuity, comfort, and welcome as they initiate, experience, and complete their journeys along the Historic Columbia River Highway and State Trail.

So, what is a Gorge Hub?

The Recreational Hub, as a general concept, acts as a welcome center, an information center, a trailhead, and a rest area for travelers (especially hikers and bikers). It is designed to meet the needs of visitors as well as of the local community.

The Historic Highway communities of Troutdale, Springdale, Corbett, Cascade Locks, Hood River, Mosier, and The Dalles are all currently in various stages of developing Recreational Hubs within their urban centers. Each Hub may feature many different amenities such as drinking water, wayfinding information, interpretive panels, rest rooms, shade, picnic tables, seating, bike parking, lockers, solar charging stations, and U-Fix-It Bike Stations. The Hub may also include public art and can display a community's own unique characteristics and style.

Why Create a System of Hubs?

The communities along the Historic Highway recognize that a coordinated effort to develop a complete system of Recreational Hubs will not only enhance the users' experience but will create the kind of collective impact necessary to achieve world-class status similar to other famous town-to-town trail systems like Hadrian's Wall National Trail in Great Britain or the Central Otago Rail Trail in New Zealand. Since the Otago Rail Trail opened in 2000, it has already breathed economic life back to the urban centers of the many struggling rural communities that it passes through.

A completed Historic Columbia River Highway with a coordinated system of Hubs will create a world renowned hiker/biker trail system that stretches 73 miles through a wonderland of natural beauty and will offer visitors a fascinating variety of small towns and unique downtown areas in which to eat, drink, sleep, play, and explore. The Hub system will ensure that these visitors are welcomed into every community, that these visitors know where and what local services are available, that they can easily locate local attractions, and that they have the comforts they need to stay awhile in that downtown center. The Hub system will create a Historic Columbia River Highway adventure that families on day trips and seasoned cyclists on multi-day journeys can all enjoy.

The Historic Columbia River Highway will once again become a destination unto itself. The potential for the Historic Highway communities to experience significant economic benefits should not be underestimated.

Does signing the Partnership Proclamation commit the signee to provide funding?

No, as stated in the Partnership Proclamation, a *"separate Intergovernmental or Cooperative Improvement Agreements may be required between affected participating parties. Said agreement(s) must be executed prior to the construction of Project elements, or financial contributions made toward such a Project."*

What is the approach to Hub development?

At this time, we are not quite ready to go out and construct the full network. We need to step back and figure out our end goal and develop a tool kit or a plan. There is interest by the coalition to one day create a world class destination hub trail system.

- 1) A Declaration of Support will be signed by each community. An official representative list with an identified official community liaison will be submitted to the Recreational Trail Hub steering committee.
- 2) Funding will be secured from various private and public funders using a cash match donated by each community (within their resource limits) in order to move to the next steps. (Ford Family Foundation, Oregon Investment Board, and Oregon State Agencies are some of the sources that have grant funding for this type of work.)

- 3) The Gorge Hub working group will continue to meet to discuss progress and next steps.
- 4) A partnership of ODOT, MCEDD and Travel Oregon will create the Design Toolkit and Implementation Plan from graphic design to layout to printing. Grant funds will be used to pay for some of these costs.
- 5) The Design Toolkit and Implementation Plan will become a powerful tool for the steering committee to then seek federal, state, and private funding for a phased approach to the plan, depending on the level of readiness of each community. Applications for funding for a project like the Historic Highway Communities' Recreational Hub System are certain to be successful, given the strong collaboration over a broad range of participants, the clear economic development benefits, and the developed Design Toolkit and Implementation Plan.
- 6) A coordinated Historic Highway Hub System will be implemented in strategic stages as resources become available.

Gorge Hubs

*Bridging the Gap Between the Historic Highway State Trail
and Gorge Communities*

Partnership Proclamation

A proclamation of partners for the development of Gorge Hubs

The Gorge Hubs as a general concept will act as welcome centers, information centers, trailheads, and a rest areas for travelers (especially hikers and bikers) along the Historic Highway. Building upon the work of the Historic Columbia River Highway State Trail and community partnerships within the Gorge we have gathered to participate in the development of a network of Gorge Hubs.

We, the undersigned, agree to participate in the implementation of the Historic Columbia River Highway and State Trail Gorge Hub Project. We agree to identify opportunities and solutions whenever possible, to contribute assistance and support within resource limits, and to communicate and collaborate with other team members in promoting a coordinated Historic Highway Recreational Gorge Hub System.

We, the undersigned, also agree that separate Intergovernmental or Cooperative Improvement Agreements may be required between affected participating parties. Said agreement(s) must be executed prior to the construction of Project elements, or financial contributions made toward such a Project.

As evidenced by our signatures below, we agree to come together to celebrate this partnership and dedicate ourselves to contributing to the creation of a plan and design tool kit for the sustainable development of the Gorge Hubs.

Signature

Title, Organization

Date



GORGE HUBS

Historic
Columbia
River Highway
State Trail



WHAT IS A HUB?

- Community operated “rest stops” for hikers, bicyclists, recreationalists, and community members.
- Hubs can act as a local welcome station.
- Hubs attract different user groups by including different amenities such as:
 - Information kiosk – maps & community calendar
 - Water fountain
 - Restrooms
 - Electrical outlet for charging phones, etc.
 - Bicycle parking
 - Benches / picnic areas
 - Lockers / storage
 - Bicycle repair station
 - Loaner locks



HUB AMMENITIES

■ ART



■ BIKE REPAIR



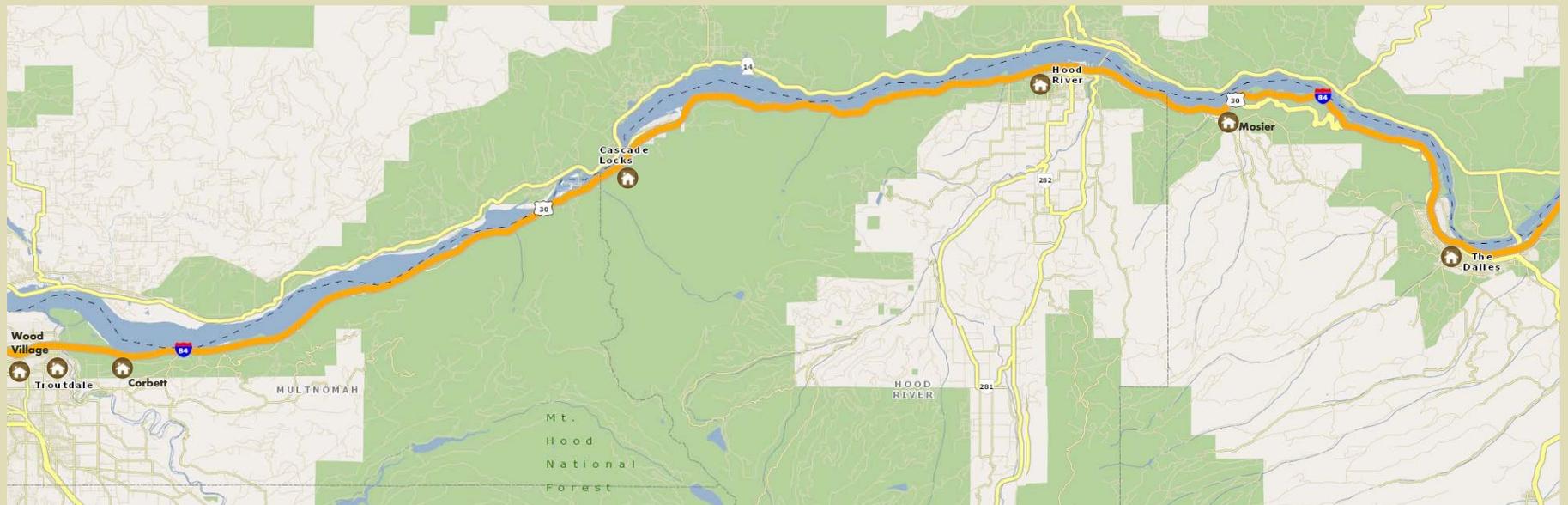
WHY DO WE NEED A HUB?

- To encourage Gorge recreationists to stay in the local communities and contribute to the local economy.
- Bridge the gap between the State Trail and our main streets and downtown services.
- Support and promote bicycle tourism along the State Trail.
- Creates a brand identity for each community.
- Provides visitors with a seamless & welcoming experience.



WHO IS PART OF THE COALITION?

- Troutdale
- Corbett
- Cascade Locks
- Hood River
- Mosier
- The Dalles
- Wood Village



WHAT ARE THE BENEFITS OF THE COALITION?

- Economies of scale (i.e. cost of signage, mapping)
- Coordinated tourism efforts - uniform branding
- Consistent mapping and signage – users find it easy to identify and confirm that they are on the right route
- Seamless experience for the user
- ‘Bucket list’ appeal
- Grant opportunities – stronger application as a partnership
- Creates a world destination like the Otago Trail (93 miles) in New Zealand.

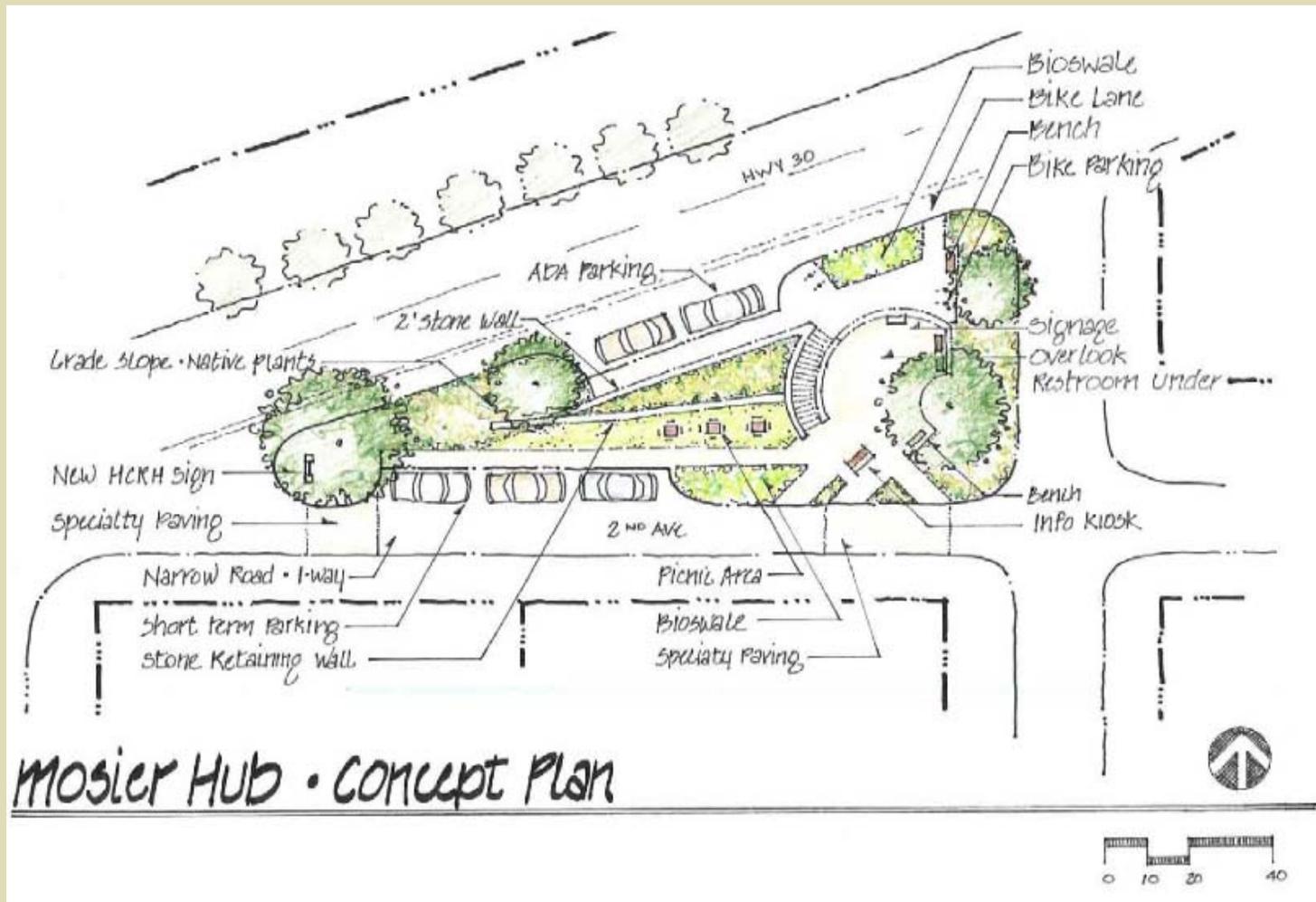


HCRH STATE TRAIL WAYFINDING PLAN

Bike Hub Concept



MOSIER HUB DESIGN



MOSIER HUB DESIGN



View from downtown core



View from the Historic Columbia River Highway



View from 2nd Street – Upper level

**The Mosier “Hub”
Helping Mosier act on its vision
as a sustainable, pedestrian and
bicycle community**

HOOD RIVER HUB



HOW CAN YOU GET INVOLVED?

QUESTIONS?

MEMORANDUM

TO: Tourism/Branding Committee Members

FROM: Wood Village City Staff

DATE: 1 October 2013

Recommendation

From the discussions of the committee members present, three potential “brands” analyzed and a recommendation developed for the City Council. Three separate ideas were discussed:

1. Base Camp
2. Portal
3. The Village

The recommendation to the City Council is to combine the concepts of the Base Camp with the strongest parts of the Portal concept, especially as the term has come to be used as the method to be connected. The appendix of this recommendation includes the three ideas as they were shaped in the initial meeting for reference.

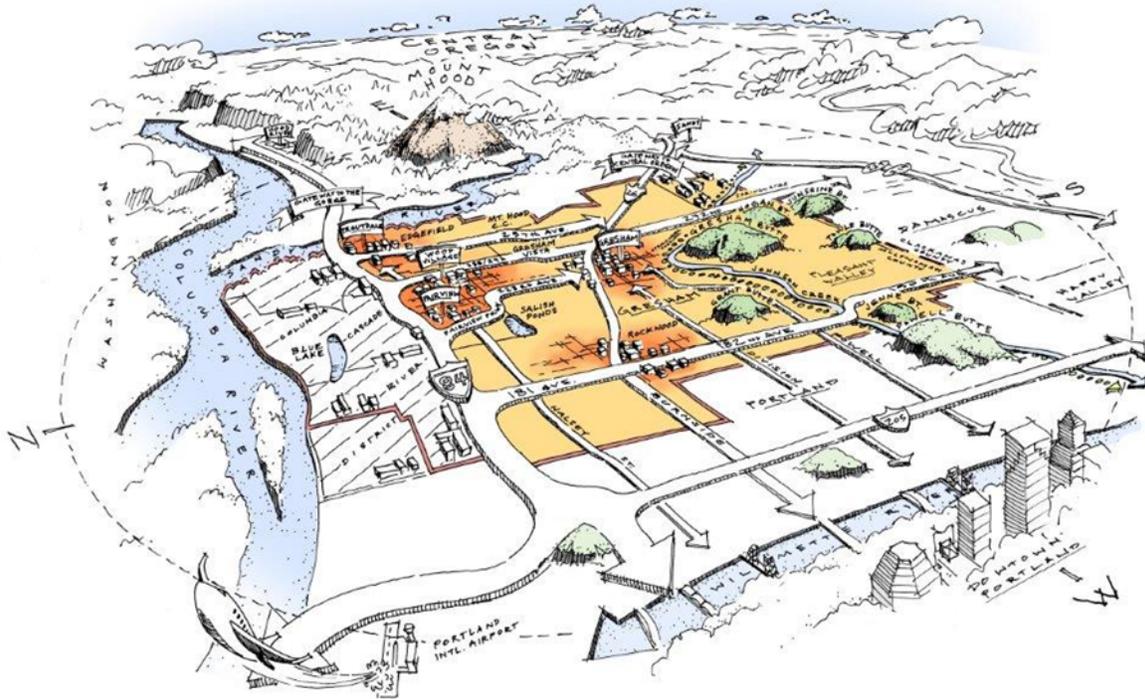
The Wood Village Brand

Wood Village is the ideal base camp for your Portland, Mount Hood, and Columbia River Gorge visit, your portal to the region. We are located within 20 minutes of the airport, at Exit 16 on Interstate 84. Wood Village is located in the Portland Metropolitan Area, and has a town center with over 360,000 square feet of retail shopping including Fred Meyers, KOHLS, Lowes, and supporting retailers. Wood Village also has Wal-Mart, fast food outlets, convenience stores, restaurants, fuel, lodging, RV specialty support, and most importantly, a friendly small town environment in the midst of the metropolitan area. Wood Village is your base camp for journeys on the scenic Mount Hood Highway, or on the Historic Columbia River Highway. Whether using Wood Village as your portal to the region, or staying with us, we welcome you. You will find we have **everything you need in one square mile**.

We are a planned community, originally developed to house aluminum workers during World War II. The cottage housing, community center building, and the lay out of the community are all here to explore. Our 20 acre Donald Robertson Park invites you to stroll on our nature pathways, explore the wetland interpretive center, actively recreate on the playgrounds or athletic fields, and launch your bicycle trip from the park to the Springwater Trail, the Columbia Gorge, Mount Hood, the forty mile loop, or your chosen pathway through the region. A short walk on the pathways will have you at Edgefield, the McMEnamin Brother’s renovated former poor farm facility, for a taste of the products created at the site which include beers, wine, and other great beverages along with food from high end dining to a great Pub environment.

Driving 30 minutes west is downtown Portland, 30 minutes east is the heart of the Columbia River Gorge including Multnomah Falls and seventy seven (77) waterfalls along the Oregon side of the Gorge. An hour south east is Timberline Lodge on Mount Hood. Want a shorter trip with a focus on the water? Ten (10) minutes north is Chinook Landing with direct boat access to the Columbia River and 10 minutes to the east is the Lewis and Clark State Park with access to the Sandy River. Wood Village really is a great

base camp, a friendly place to call “home” while you travel out each day to visit the area amenities.



Next Steps

The committee recommends the approach to this effort will be accomplished in two phases.

Phase 1

Strategy for the placement of information:

We will utilize the selected approach from one of the three identified above, coordinate with the Destination Marketing Organization and Travel Oregon to place our materials in annual publications. We will also reach out to Ride Oregon Ride, Columbia River Gorge Visitors Association, and the department of transportation to get in their publications. No major marketing or outreach efforts will be initiated or financed. We will actively provide outreach to area publications, including the Outlook Events guide for Eastern Multnomah County, to include local events in the visitor’s information materials. Web page modifications will be undertaken to develop an interpretive map of the area, identify area assets, and identify various potential trips or features in the area.

Wood Village will seek designation for a “Visitor Center”, providing materials in the City Hall lobby area for tourists, including the brochures, maps, and electronic access to special web sites through use of the QR symbols for read by smart phones and tablets.

Strategy for Facilities:

No specific facilities will be financed or initiated. While discussions of water parks, bicycle accommodation locations, and similar matters were a part of the committee discussions, no specific facilities are anticipated to be developed. Some signage at the Park and in the parking area west of the municipal building may be developed to encourage use for bicycle tourism users or area visitors.

Phase 2

Strategy for the placement of information:

Based on feedback from the initial strategies, develop the combination of electronic and print media and outreach materials that have been most effective. Coordinate with area businesses an approach to develop a financing methodology for funding a more complete outreach effort. Continue the presence of the community in state and regional publications.

Strategy for Facilities:

Explore effective trip generating facilities and consider the development or financing of potential features, including:

- Bicycle tourism parking locations and servicing facilities (restroom, interpretive center, maps and materials).
- Theatrical or musical presentations and a venue for presentations.
- Park development that provides a unique park experience.
- Water Park or similar facility to draw visitors.

Asset List

Diversity		Small Community
Donald Robertson Park		Planned City
Cottage Housing		
Commercial Center		
Fuel	Fast Food	Hardware and Repair
Restaurants	Groceries	RV Specialty Center
RV Repair and Materials		
Business Friendly		Industrial Incubator
Geographic Location		
Airport	Sandy River	
Portland Amenities	Edgefield	
Mt. Hood	Troutdale	
Columbia River Gorge	Fairview	
40 mile loop		Springwater Trail
Sandy River Water Trail		Historic Columbia River Highway
Mt Hood		
Ski Areas (4) Cooper Spur		
Mt. Hood Meadows		
Mt Hood Ski Bowl		
Timberline Lodge		
Beacon Rock		Rooster Rock
Bonneville Dam		Multnomah Falls and 76 other Falls in the Gorge
Bonneville Fish Hatchery		1000 Acres Dog Park
Bridge of the Gods		Art and Culture
Vista House		
R.V. Parks		
Columbia River; Sandy River		
Fishing, Boating, Sailing, Water Sports		

Appendix

Ideas

Base Camp

Definition: A main encampment providing supplies, shelter, and communications for persons engaged in wide-ranging activities, as exploring, reconnaissance, hunting, or mountain climbing.

Wood Village is the ideal base camp for your Portland, Mount Hood, and Columbia River Gorge visit. We are located within 20 minutes of the airport, at Exit 16 on Interstate 84. We offer motel accommodations, restaurants, fuel, groceries, hardware and repair stores, RV specialty support, and most importantly, a friendly small town environment in the midst of the metropolitan area. Begin your journey on the scenic Mount Hood Highway, or on the Historic Columbia River Highway, in Wood Village. Whether passing through or staying, we welcome you.

We are a planned community, originally developed to house aluminum workers during World War II. The cottage housing, community center building, and the lay out of the community are all here to explore. Our 20 acre Donald Robertson Park invites you to stroll on our nature pathways, explore the wetland interpretive center, actively recreate on the playgrounds or athletic fields, and launch your bicycle trip from the park to the Springwater Trail, the Columbia Gorge, Mount Hood, the forty mile loop, or your chosen pathway through the region. A short walk on the pathways will have you at Edgefield, the McMenamain Brother's renovated former poor farm facility, for a taste of the products created at the site which include beers, wine, and other great beverages along with food from high end dining to a great Pub environment.

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Portal

Definition: A grand or imposing door or entrance; the architectural composition surrounding and including the doorways and porches to a great building; the communicating part or area of an organism or the point of entry; the primary access point or guide point for entry into the world wide web, usually including a search engine or collection of links to other sites.

Wood Village is your portal to the Portland, Mount Hood and Columbia Gorge scenic areas. Located 16 miles east of downtown Portland, Wood Village is adjacent to Interstate 84, and offers visitors a friendly and safe small town environment with great access to all the area amenities. Wood Village is a wonderful entry point to the region, with accommodations, restaurants, fuel, groceries, hardware and repair stores, RV specialty support, and a great welcoming attitude to assist you on your trip.

If you are a bicyclist, we encourage you to park your car at our provided parking areas and start your trip from our Portal. Access the Mount Hood Byway, the Historic Columbia Gorge, or the extensive trail system in the region.

With Wood Village as your Portal, you can link to area assets from the Portland metropolitan environments to the wilderness around Mt. Hood, with a great link to the 77 water falls on the Oregon side of the Columbia River Gorge.

The Village

Definition: Village definitions vary by geographic areas, with legal jurisdictional terms for village created by state law, not a national or international standard. While a village may include a municipal government, it can also be a special district or an unincorporated area with a relatively small cluster of human settlement. The term generally refers to a relatively small community or neighborhood, or in international definition the term means the location of human gathering for habitation.

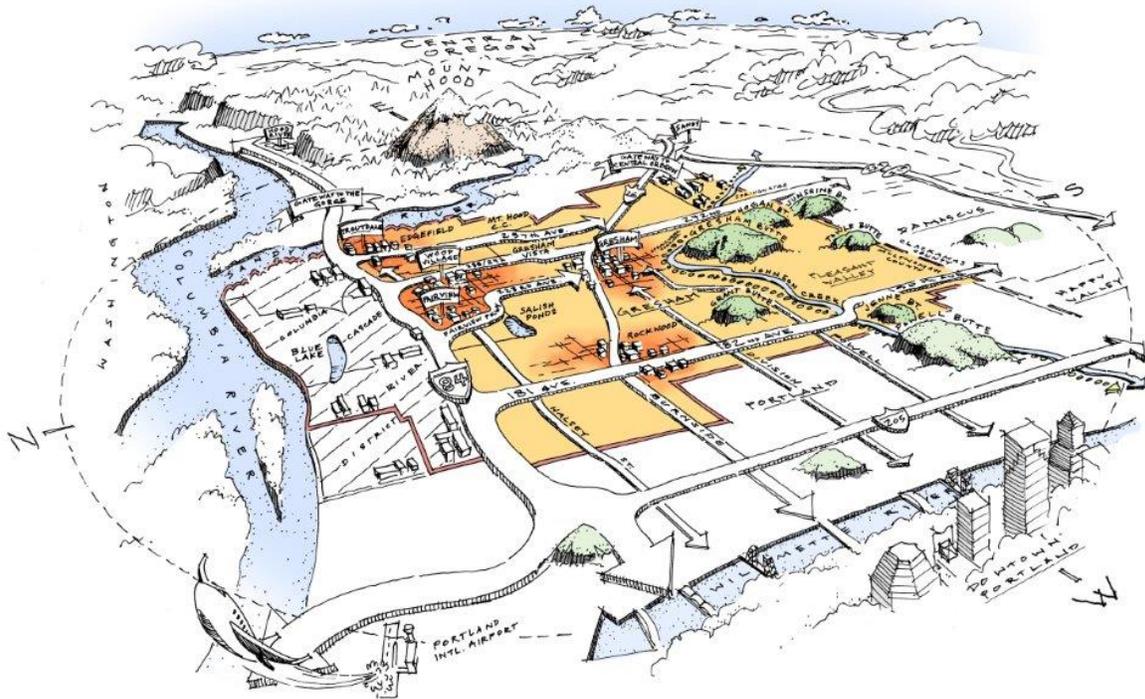
Originally developed as a worker housing planned village in 1942, Wood Village was incorporated in 1951. Over 250 of the original cottages built for the aluminum plant workers by the Reynolds Aluminum company are still in active use and the Reynolds Aluminum community building has been renovated to be the Wood Village City Hall. A drive or stroll through the Community is like a look back to the forties and fifties. Wood Village is located in the Portland Metropolitan Area, and has a town center with over 360,000 square feet of retail shopping including Fred Meyers, KOHLS, Lowes, and supporting retailers. Wood Village also has Wal-Mart, fast food outlets, convenience stores, restaurants, fuel, lodging, and other accommodations. The motto for Wood Village is a City that CARES (Courtesy, Action, Respect, Enthusiasm and Services). We have a friendly small town feel in the midst of the metropolitan area, and are geographically in a great location to provide for visitor's needs on the way to Portland or the Airport, Mount Hood or the wilderness, or the Columbia River Gorge.

Our 20 acre Donald Robertson Park invites you to stroll on pathways, explore the wetland interpretive center, actively recreate on the playgrounds or athletic fields, and launch your bicycle trip from the park to the Springwater Trail, the Columbia Gorge, Mount Hood, the forty mile loop, or your chosen pathway through the region. A short walk on the pathways will have you at Edgefield, the McMenamin Brothers renovated former poor farm facility, for a taste of the products created at the site which includes, beers, wine, and other great beverages along with food from high end dining to a great Pub environment.

Driving 30 minutes west is downtown Portland, 30 minutes east is the heart of the Columbia River Gorge and the Falls region of the gorge, including Multnomah Falls. An hour south east is Timberline Lodge on Mount Hood. Want a shorter trip with a focus on the water? Ten (10) minutes north is Chinook Landing with direct boat access to the Columbia River and 10 minutes to the east is the Lewis and Clark State Park with access to the Sandy River. We are the Village, and we welcome you to the region.

Catch Phrase:

Everything you need in one square mile



Greenworks; Robin Craig robinc@greenworkspc.com



**FAIRVIEW POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT**

APRIL 2014



GENERAL STATISTICS/TYPE	THIS MONTH	YTD THIS YEAR	YTD LAST YEAR	% +/-	TOP 5 TRAFFIC CITE CHARGES	
Dispatched Incidents	341	1181	1206	-2.07%	Driving Uninsured	36
Officer Initiated Incidents	327	1176	1260	-6.67%	Driving While Suspended	27
Total Number of Incidents	668	2357	2466	-4.42%	Expired License Plates	13
Number of Apartment Incidents	84	254	285	-10.88%	No Operator License	11
Police Reports Filed	52	239	282	-15.25%	Speeding in School Zone	9
Reports Cleared by Arrest	19	99	84	17.86%	ALARM ADMINISTRATION REPORT	
Reports Closed by Suspend	29	126	183	-31.15%	Renewals Billed	0
Reports Closed by Pending	4	12	8	50.00%	Renewal Fees Collected	\$0
Reports Closed by Referred	0	1	0	100.00%	Senior Exempt Permits	1
Reports Cleared by Exceptional	0	2	3	-33.33%	New Permits Issued	2
Reports Cleared by Unfounded	0	0	4	-100.00%	1st False Alarm	2
Traffic Contacts	188	715	707	1.13%	2nd False Alarm	1
Citations Issued (Charges)	123	435	522	-16.67%	3rd False Alarm	0
DUII	1	7	5	40.00%	False Alarm fees billed	\$75
Accident Reports	8	29	25	16.00%	Late Charges billed	\$0
Gang Contacts	5	22	6	266.67%	Day of most false alarms	Sunday
Community Policing Contacts	137	466	778	-40.10%	Time most false alarms	11:59
Foot Patrol Contacts	97	404	715	-43.50%	RED LIGHT CAMERA CITATIONS	
Murders	0	0	0	0.00%	Approved Violations	162
Chinook Landing Patrol Minutes	1255	4920	6949	-29.20%	YTD Violations	613
Chinook Landing Dispatched	6	23	12	91.67%		
Blue Lake Patrol Minutes	400	1985	2447	-18.88%		
Blue Lake Dispatched Incidents	3	7	7	0.00%		
Tow Releases	2	5	8	-37.50%		
Vehicles Impounded	3	5	9	-44.44%		
Bike Helmet Contacts	0	2	5	-60.00%		
Time Off (Days)	19	79	106	-25.47%		
Rhino Deployments	6	6	16	-62.50%		

*Unassigned Case Follow-Up report suspended until future time.

, Partnership, Innovation, Communication, Empowerment"



FAIRVIEW POLICE DEPARTMENT MONTHLY ACTIVITY REPORT APRIL 2014



SELECTED CALLS FOR SERVICE**	THIS MONTH	YTD THIS YEAR	YTD LAST YEAR	% +/-	SPECIFIC OVERTIME CATAGORIES	HOURS
Abuse/Neglect	0	2	4	-50.00%	Cover Short Shift	48.25
Accident/Injury or Fatal	2	8	12	-33.33%	Court	12.00
Accident/Property Damage	11	30	22	36.36%	Traffic Safety Grant	0.00
Assault	8	25	13	92.31%	Gang Unit	18.00
Burglary	5	16	21	-23.81%	Presentations/Meetings	0.00
Domestic Disputes	0	5	9	-44.44%	Patrol-End of Shift	14.00
Drugs/Narcotics	2	8	13	-38.46%	Major Crime Team	3.00
Disturbance-Fights-Noise	36	122	102	19.61%	DUII Grant	0.00
Forgery/Fraud	4	19	16	18.75%	SRO	0.50
Hit and Run	7	21	19	10.53%		
Neighborhood Problem	0	0	0	0.00%		
Runaway/Missing	6	23	28	-17.86%		
Sex Offense	1	2	5	-60.00%		
Suicide	3	15	8	87.50%		
Suspicious Person or Circumstance	35	139	151	-7.95%		
Thefts	26	77	78	-1.28%		
Trespass/Prowler	0	1	0	100.00%		
Vandalism	8	24	27	-11.11%		
Vehicles Recovered	3	6	4	50.00%		
Vehicles Stolen	8	18	17	5.88%		
Death(Not Suicide/Murder)	0	0	2	-100.00%		

**Coded at time of dispatch, not final disposition

"Integrity, Professionalism, Partnership, Innovation, Communication, Empowerment"



Fairview Police Department

SUPERVISORS REPORT TO CHIEF AND COUNCIL

MONTHLY UNIT OR SPECIAL ACTIVITY REPORT



Prepared by Sergeant Pemberton

April 2014

SCHOOL RESOURCE OFFICER (SRO) MONTHLY REPORT

The School Resource Program (SRO) is a valuable partnership between the Reynolds School District and the Fairview Police Department. The SRO investigates incidents which occur on the properties of all schools within Fairview city limits (Reynolds Middle School, Reynolds Learning Academy, Woodland Elementary School, Fairview Elementary School, Salish Elementary School), as well as the Administrative offices for the district.

The SRO concentrates on the schools and is an “on-site” officer at one of the largest middle schools in the state. This allows a regular patrol officer to focus on the rest of the city. Officer Wecks is currently in this assignment and has been for the past ten years. He deals with a wide range of issues, such as attendance, assaults, child abuse, thefts and gangs. He also conducts interventions, gives presentations to faculty and students, and meets with parents about issues.

	April	Year to Date
Student Interventions	41	140
Assist Faculty with Problem	63	218
Meeting with Parents/Guardians	12	45
Classroom Presentations	0	25
Welfare Check/Home Check	12	42
Gang Affiliation Contacts	4	5





Fairview Police Department

SUPERVISORS REPORT TO CHIEF AND COUNCIL

MONTHLY UNIT OR SPECIAL ACTIVITY REPORT



Prepared by Sergeant Pemberton

April 2014

Major Crimes Team (MCT) Report

The Major Crime Team (MCT) is an inter-agency investigative unit whose members have enhanced training in the area of major crimes. The MCT can ensure that a comprehensive and complete investigation will be conducted in a professional manner. It also facilitates the proper scene documentation, investigatory conclusions and ensures any evidence gathered from the investigation meets the rigorous standards necessary for the admissibility of evidence into a court of law.

The MCT is activated when a crime involves serious, near fatal or fatal injuries where felony level criminal charges against one or more parties may result. The MCT is also activated when a member of the Portland Police Bureau is involved in a shooting. The MCT can also be activated for crimes involving circumstances beyond the expertise of regular patrol officers. The MCT responds to crimes in the cities of Fairview, Troutdale, Gresham, unincorporated areas of Multnomah County and Portland (officer involved shootings only)

The Fairview Police Department has a supervisor who responds mainly to incidents occurring in Fairview. Additionally, two Fairview Officers are assigned to the MCT, who are on-call alternating weeks during the month and are subject to being paged out for an MCT activation at any time day or night. Sergeant Pemberton is the supervisor, while Officer Robertson and Detective Flener are currently assigned to the MCT, along with their regular duties

There was a partial MCT callout on April 25th, 2014 when a non-fatal stabbing occurred at 230 Lincoln Street.



Fairview Police Department

SUPERVISORS REPORT TO CHIEF AND COUNCIL

MONTHLY UNIT OR SPECIAL ACTIVITY REPORT



Prepared by Sergeant Pemberton

April 2014

Detectives Monthly Report

CASES ASSIGNED	TOTAL	YTD
Fairview police cases assigned for investigation follow-up	4	8
Outside police agency cases received and referred to investigator	1	1
DHS cross reporting cases referred to investigator and Child Abuse Team cases	0	11
Domestic Violence cases referred for investigator follow-up	0	1
Domestic Violence cases Review Only-No Action Required	0	2
Outside Agency Reports Reviewed	0	1
MISCELLANEOUS ASSIGNMENTS	TOTAL	YTD
Investigative Assists-Fairview	4	4
Investigative Assists-Outside Agency	0	5
Sex Offenders Assessed/Interviewed	9	58
Sex Offenders Arrested	1	1
ASSIGNED CASES FINAL DISPOSITION	TOTAL	YTD
Closed - Cleared by Arrest or Citation	1	2
Closed - Referred to District Attorney's Office for Review	1	3
Closed- Suspend, No Further Follow-up Possible at this Time. Reopen if More Develops	2	11



Fairview Police Department SUPERVISORS REPORT TO CHIEF AND COUNCIL MONTHLY UNIT OR SPECIAL ACTIVITY REPORT



Closed - Unfounded	0	3
Closed - Cleared by Exception- Civil Compromise, Victim Will Not Prosecute	0	1
Closed - No Crime	0	2
Referred to Another Agency for Further Action, Nothing Else Can be Done by Fairview PD	1	5
Reports Reviewed-No Action Required	3	8
COMMUNITY CONTACTS	TOTAL	YTD
Neighborhood Watch Program Meetings	1	2
School Talks	0	1
Self Defense Classes	0	1
Apartment Management Contact	2	13
Citizen Contact	25	96
COMMENTS		
Attended a Child Abuse Conference from 04/22 – 04/24 in Portland.		
Neighborhood Watch meeting for Shore Drive neighborhood on 04/25.		
Worked on stabbing call on 04/25.		



Fairview Police Department SUPERVISORS REPORT TO CHIEF AND COUNCIL



MONTHLY UNIT OR SPECIAL ACTIVITY REPORT

Training Division Monthly Report

April, 2014

Prepared by: Sergeant Meyer

The training unit strives to keep all Police Department members updated on legal and training issues. This is no small task considering that to maintain certification as a Police Officer in Oregon you must meet minimum requirements based on required annual or semi-annual training mandates.

We also strive to send Officer's to training that may not be required, but relate to a particular Officer's field of expertise.

<u>OFFICER(S)</u>	<u>TRAINING</u>	<u>MANDATORY STATE/FED</u>	<u>HOURS</u>
FLENER	FIREARMS	YES	8
KIRBY	FIREARMS	YES	8
SHROPSHIRE	FIREARMS	YES	8
DELATORRE	FIREARMS	YES	8
WECKS	FIREARMS	YES	8
KAISER	FIREARMS	YES	2
RIES	FIREARMS	YES	8
RUNYON	FIREARMS	YES	1
DELATORRE	BALLISTIC SHIELD	NO	.5



Fairview Police Department

SUPERVISORS REPORT TO CHIEF AND COUNCIL



MONTHLY UNIT OR SPECIAL ACTIVITY REPORT

ASBOE	ASP INSTRUCTOR	YES	27
JOHNSON	EVOLVING MARIJ UANA CHALLENGE	NO	1
JOHNSON	THRIVING LEADER	NO	4
JOHNSON	RESILIENT LEADER	NO	4
JOHNSON	INNOVATIONS IN POLICING	NO	1
JOHNSON	FOCUS ON TECHNOLOGY	NO	1
JOHNSON	LEGISLATIVE BRIEFING	NO	1.5
FLENER	CHILD ABUSE/FAMILY VIOLENCE	NO	40
KIRBY	BACKGROUND INVESTIGATIONS	NO	8
DELATORRE	ASP BATON/DT'S/HANDCUFF	YES	8
DELATORRE	EYEWITNESS EVIDENCE	YES	2
MEYER	ASP BATON/DT'S/HANDCUFF	YES	8
MEYER	EYEWITNESS EVIDENCE	YES	2
WECKS	ASP BATON/DT'S/HANDCUFF	YES	8
WECKS	EYEWITNESS EVIDENCE	YES	2
ASBOE	ASP BATON/DT'S/HANDCUFF	YES	8
ASBOE	EYEWITNESS EVIDENCE	YES	2
KIRBY	ASP BATON/ DT'S/HANDCUFF	YES	8
KIRBY	EYEWITNESS EVIDENCE	YES	2
FLENER	ASP BATON/DT'S/HANDCUFF	YES	8
FLENER	EYEWITNESS EVIDENCE	YES	2



Fairview Police Department SUPERVISORS REPORT TO CHIEF AND COUNCIL



MONTHLY UNIT OR SPECIAL ACTIVITY REPORT

SINGH	ASP BATON/DT'S/HANDCUFF	YES	8
SINGH	EYEWITNESS EVIDENCE	YES	2
ALL	LEXIPOL DTB's	YES	2.5 hr X 15=37.5

TOTAL: 246.5



Fairview Police Department

SUPERVISORS REPORT TO CHIEF AND COUNCIL

MONTHLY UNIT OR SPECIAL ACTIVITY REPORT



Prepared by: Sergeant Kirby

April 2014

Vehicular Crimes Team (VCT) Monthly Report

The Vehicular Crimes Team (VCT) is an inter-agency investigative unit whose members have enhanced training in the area of vehicular crashes. The VCT can insure that a comprehensive and complete investigation will be conducted in a professional manner.

The VCT is activated when a crash involves serious, near fatal or fatal injuries where felony level criminal charges against one or more parties may result. The VCT is also activated when the crash is defined as a high liability incident such as crashes involving government owned or leased vehicles. The VCT can also be activated for crashes involving circumstances beyond the expertise of regular patrol officers and also for non-chargeable fatality crashes. The VCT responds to crashes in the cities of Fairview, Troutdale and Gresham, and in unincorporated Multnomah County. The Fairview Police Department has a supervisor assigned to the team who responds only to incidents occurring within the geographical boundaries of Fairview. We currently have two officers assigned to the VCT. Congratulations to Officer Delatorre and Officer Gerkman for being selected for the assignment.

There were no reported fatalities or VCT call outs for the month of January.

Officer	Date	Venue Agency	Overtime Hours	Regular Hours	Type of Call out
NONE					

Prepared by: Sergeant Kirby

April 2014



**Fairview Police Department
SUPERVISORS REPORT TO CHIEF AND COUNCIL
MONTHLY UNIT OR SPECIAL ACTIVITY REPORT**



Neighborhood Response Team Report

NRT Monthly Statistics

<u>Activity</u>	<u>Monthly Total</u>	<u>Yearly Total</u>
Contacts	4	4
Gang Contacts	0	0
Felony Arrests/Charges	0	0
Misd. Arrests/Charges	0	0
Citations	4	4
Weapons Seized	0	0
Narcotics Seized/Weight	0	0
Cases Assigned	0	0
Cases Closed	0	0
Overlap Assignments	2	4

The NRT will generally try to conduct assignments on overlap Wednesdays. This is when we have the most available officers to conduct assignments. Throughout the month, there were several Rhino Patrol Checks. The areas covered were the Salish Ponds, Fairview Park, Reynolds Middle School and Target parking lot. There were no assigned areas for this month. Low staffing on two of the overlap WEDNESDAYS



Fairview Police Department

SUPERVISORS REPORT TO CHIEF AND COUNCIL

MONTHLY UNIT OR SPECIAL ACTIVITY REPORT



Prepared by: Sergeant Kirby

April 2014

Reserve Officer Program

MONTHLY ACTIVITY REPORT OF RESERVE OFFICERS

RESERVE OFFICER	REGULAR PATROL	FIELD TRAINING PROGRAM	MEETINGS	COURT	REGULAR TRAINING	SPECIAL ASSIGNMENT	TOTALS
McClaghry	9.75						9.75
Josh Ries		8					8
Evan Nafie		31.5					31.5
Tyler Runyon		20					20



MEETING SUMMARY
ARTS & COMMUNITY EVENTS
ADVISORY COMMITTEE MEETING
1300 NE Village Street
Fairview, OR 97024
April 22, 2014

PRESENT:

Renaye Delano, Chair
Robb Pierson, Vice-Chair
Robert Forrest
Tamie Arnold, Council Liaison

STAFF:

Devree Leymaster, City Recorder
Samantha Nelson, City Administrator

**1. CALL TO ORDER
ROLL CALL**

2. REVIEW AND ADOPT MINUTES

Vice-Chair Pierson moved to approve the March 18, 2014 minutes and Committee Member Forrest seconded. The motion passed by majority.

3. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS

None.

4. REVIEW COUNCIL APPOINTED COMMITTEE RULES

City Administrator Samantha Nelson briefed ACEAC on the newly adopted code language and rules pertaining to Council appointed advisory committees. Items reviewed included term limits, absence policy, definition of a quorum, role of the Council liaison and staff, duties of the Chair, suggested order and conduct of business, ethics code, etc.

Chair Delano clarified the ability to have a task force, less than a quorum, to be assigned as a lead on a project by ACEAC, may meet outside of ACEAC, implement action as directed by ACEAC, and provide status reports to ACEAC i.e. when planning a particular event is in compliance with the rules. City Administrator Nelson replied that is correct and reiterated being cautious of serial emails deliberating towards a decision when in the context of a quorum. In the event a task force needs to reach ACEAC for direction outside of a meeting; email the request to the staff liaison who can reach out to individual members in a poll scenario to gather the information and report back. This will protect the integrity of the public meeting law.

5. WEST COLUMBIA GORGE CHAMBER OF COMMERCE (WCGCC)

WCGCC representatives Marcia Chiaudano and Penny Cruz briefed the Committee on their roles within the WCGCC and how the WCGCC could coordinate efforts with ACEAC in regards to events and supporting the arts.

The WCGCC does maintain a google calendar for events that includes Troutdale, Wood Village, Fairview and Cascade Locks. The city needs to provide the information and they will post it.

Items discussed included ACEAC being a resource to assist in encouraging events to come to the city and region, and increasing communication with Metro and the significant resource Blue Lake Park could be for events.

Councilor Arnold inquired what events the other city's host. Ms. Chiaudano replied Troutdale hosts an annual Summer Fest, Car Show, Tree Lighting, Easter Egg Hunt, and Fall Foliage Studio Tour; and Wood Village hosts a Tree Lighting and Easter Egg Hunt. Chair Delano noted the location of this year's East County Bite is in Troutdale on July 26.

Committee Member Forrest proposed hosting a Seafood and Wine Festival as a regional, destination type event. Ms. Cruz remarked Travel Oregon would be a good resource for this type of event. Travel Oregon administrates and promotes travel at the state level. The state is divided into regions. Wood Village and Troutdale are in the Columbia Gorge region while, Fairview is in the Greater Portland region. The Portland region has more funding but how well is Fairview being represented? Would Fairview benefit more if it is in the Gorge region?

The Committee agreed collaboration could be built upon. Common theme regional events could start small and build to large, multi-day events. Chair Delano thanked Ms. Chiaudano and Ms. Cruz for attending and sharing information and requested ACEAC continue the discussion at the next meeting.

6. REVIEW MISSION STATEMENT

Chair Delano presented an alternate mission statement for Committee consideration and deliberation at the next regularly scheduled meeting.

Mission Statement: The mission of the Arts & Community Event Advisory Committee is to provide our city with outlets for creative community involvement which bring inspiration and to stimulate appreciation for the arts and events brought to our city. We hope to represent the broadest spectrum of human achievement at the highest level of quality when providing service for the public and in the highest professional standards.

7. COMMITTEE DISCUSSION & EVENT UPDATES

a. Easter Egg Hunt

Chair Delano reported she liked using the chocolate eggs and having the fire truck bring the Easter Bunny in. She requested staff send a thank you letter to Mr. Dean Hurford for hosting Gresham Fire at Bumpers the morning of the event.

Vice-Chair Pierson remarked the Fairview Library did well. They gave out all of their "swag" and signed many children up for the summer reading program. Only issue was the set-up of the booth; had children running through.

The Committee agreed coordination and location of the tents needs to be improved, the street in front of the park should be closed during the event, and a larger or additional entrance into the fenced area should be added.

Council Liaison Arnold proposed adding additional amenities to the event i.e. small games, face painting, cotton candy, etc. and having the Easter Bunny pass out something different; either a different candy or toothbrushes donated from a local dentist.

Chair Delano commented during the event a Walgreen's employee approached her and stated Walgreen's is a supporter of community events and recommended reaching out to them for future events. Council Liaison Arnold noted Twelve Mile Disposal may be interested in donating/sponsoring for next year's event.

b. Committee Updates

Chair Delano reported she is preparing to present the annual ACEAC report to City Council at the May 21 meeting. She handed out the draft report and draft FY2014-15 budget proposal to the Committee for their information and feedback.

Council Liaison Arnold remarked the Easter egg hunt at Metro Blue Lake Park came as a surprise and queried how we may better communicate with Metro regarding Blue Lake Park and the events happening there. She indicated she spoke with Metro Councilor Shirley Craddick who agreed better communication is needed, and has been needed, and strategies to increase communication and increased options for residents to access/be included in events at Blue Lake Park.

8. TENTATIVE AGENDA ITEMS

- HEAL Campaign Presentation (Councilor Arnold)
- Debrief WCGCC Meeting
- Review Mission Statement

9. ADJOURNMENT

Vice-Chair Pierson moved to adjourn and Committee Member Forrest seconded. The meeting was adjourned at 7:50 PM by unanimous vote.

Renaye Delano, Chair

Devree Leymaster
City Recorder

Date



Public Safety Advisory Committee Meeting Summary Notes May 12, 2014

Present:

Balwant Bhullar
Ted Kosakis
Norm Cooper
Michael Kirby
Leslie Moore
Council Liaison Steve Owen
Council Liaison Ted Tosterud

Absent:

Staff:

Ken Johnson, Chief of Police
Kristi Walls, Records Specialist

Meeting was called to order at 6:00PM

1. Clarify Quorum:

Chief Johnson clarified that all existing PSAC members were present and that we had a quorum.

2. Election of 2014 Chair and Vice Chair:

Chief Johnson asked Ted Kotsakis if he was willing to run as Chair again. Committee Member Cooper moved to nominate Ted Kotsakis as Chair and Committee Member Kirby seconded. The motion passed unanimously.

Committee Member Moore moved to nominate Committee Member Bhullar for Vice Chair. Committee Member Cooper seconded. The motion passed unanimously.

3. Status of current vacancies:

Stacy Talus, the Principal at Reynolds Middle School will be submitting an application soon for the Education Representative vacancy and Norma Mullinax, the manager at Fairview Oaks and Woods Apartments will be submitting an application for the Multifamily Representative vacancy. Both applications will need to be approved by the City Council.

4. New rules governing council advisory committees:

Samantha Nelson went over the new ordinance and resolution for Commissions, Committees and Task Forces. See Attached Documents.

5. Update since we met last:

- Chief Johnson reported that the Budget Committee had approved the funding for the 16th officer. The budget still needs final approval from City Council.
- Since Detective Morton's retirement we were able to fill the officer vacancy from our reserve pool. Officer Porth will graduate from the academy this week.
- Chief Johnson gave an update on the School Zone Red Light Camera Project. We are currently negotiating a contract with Redflex. Chief Johnson is working with a company to collect data on MPH in the school Zone before and after the flashing yellow lights are installed. So far, on an average 1100 violations at 8 mph over the speed limit during school hours in one day.
- Troutdale City Council is voting tomorrow night for the Multnomah County Sheriff's Department to take over duties of the Troutdale Police Department. Fairview City Council has it on the June City Council agenda to see if we want to pursue negotiations with MCSO to take over the duties of the Fairview Police Department.

6. Fairview Woods Park & Bridge Street issue:

Chief Johnson summarized about the situation in the Bridge Street Neighborhood. On 04/07/2014 Chief Johnson attended the Bridge Street meeting. Councilor Arnold had made a motion the PSAC and PRAC look into issues on Bridge Street. See the attached list.

Council Liaison Owen stated that this is a topic that should be for the next City Council meeting and that Council should provide more direction.

Chair Kotsakis asked for more direction from Council and asked for more clarification.

Committee Member Moore said he would write something up for Council regarding gifting and CCR's. He will have it ready before the next Council meeting, (May 21st). He will also provide Kristi Walls with a copy to share with the other PSAC members.

7. Mini-Citizens Police Academy and PSAC Training:

Chief Johnson explained that 2 years ago we provided PSAC with a Police 101 course over a 2 day period. He asked for thoughts and discussion if we should do this again, possibly on a Saturday and provided it to the public as well.

Committee Member Cooper thought it was a good idea. He attended the last training and liked it very much. All committee members agreed that anytime during the summer was fine.

8. Annual Report to Fairview City Council- scheduled for May 21, 2014:

It was noted that Chair Kotsakis had already given the PSAC annual report at the February 2014 Council meeting. Council Liaison Owen suggested that it was okay that Chair Kotsakis not repeat that report. Chief Johnson suggested that Chair Kotsakis attend the May 21st meeting and remind Council that PSAC was ready to disband and that they have regrouped. PSAC is now waiting for direction from City Council.

9. Public Comment:

Brian Cooper with Friends of Fairview / Fairview on the Green is asking if PSAC is interested in participating in Fairview on the Green. They are offering PSAC a free booth. The event is being held on August 16th, 2014.

Chief Johnson thought this would be a good idea and a place where we could educate the public about some programs such as: Neighborhood Watch, Parks Patrol, and Bicycle Helmet Program.

Committee Member Cooper agreed that this was a good idea to participate. Committee Member Cooper also agreed to be Point of Contact to organize the booth for PSAC.

10. Other issues from PSAC members:

11. When should we meet and how often should we meet:

Next meeting will be June 23, 2014 6pm.

12. Adjourn:

Committee Member Moore moved to adjourn and Committee Chair Kotsakis seconded. The meeting was adjourned at 7:10 PM by unanimous vote.

Submitted by

Kristi Walls
Records Specialist
05/15/2014

Approved by

Date



City of Fairview

Check Register

Packet: APPKT01106 - 5/7/14 AP - YF

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
00011	ABC FIRE EXTINGUISHER, INC.	05/07/2014	Regular	0.00	850.50	59200
<u>77398</u>	Invoice	04/23/2014	ANNUAL FIRE EXT INSPECTION - SHOP	0.00	511.00	
<u>77399</u>	Invoice	04/23/2014	ANNUAL FIRE EXT INSPECTION - CITY HAL	0.00	67.50	
<u>77400</u>	Invoice	04/23/2014	ANNUAL FIRE EXT INSPECTION - PD	0.00	272.00	
00026	ALL COUNTY SURVEYORS & PLANNE	05/07/2014	Regular	0.00	2,590.00	59201
<u>14007</u>	Invoice	04/23/2014	BIDDING/CONSTRUCTION PROCESS - MAI	0.00	2,590.00	
00030	ALLWOOD RECYCLERS, INC.	05/07/2014	Regular	0.00	76.00	59202
<u>372938</u>	Invoice	04/16/2014	BRUSH	0.00	32.00	
<u>372952</u>	Invoice	04/16/2014	BRUSH	0.00	32.00	
<u>372980</u>	Invoice	04/16/2014	BRUSH	0.00	12.00	
00060	AT&T	05/07/2014	Regular	0.00	80.05	59203
<u>INV0015404</u>	Invoice	04/22/2014	TELEPHONE/LONG DISTANCE - SHOP	0.00	80.05	
00110	BRIAN COOPER	05/07/2014	Regular	0.00	150.00	59204
<u>04292014</u>	Invoice	04/29/2014	CC DEPOSIT REFUND	0.00	150.00	
01618	BRITTANY SIMONS	05/07/2014	Regular	0.00	150.00	59205
<u>04262014</u>	Invoice	04/26/2014	CC DEPOSIT REFUND	0.00	150.00	
00145	CASCADE CENTERS, INC.	05/07/2014	Regular	0.00	395.75	59206
<u>77206</u>	Invoice	05/01/2014	EAP ADMIN FEE/COUNSELING - APRIL 201	0.00	395.75	
01616	CHRISTINE C AMEDZAKE	05/07/2014	Regular	0.00	1,350.00	59207
<u>2014-004</u>	Invoice	04/30/2014	GIS ARCHIVING	0.00	1,350.00	
00179	CITY OF PORTLAND	05/07/2014	Regular	0.00	1,606.32	59208
<u>10152098</u>	Invoice	04/24/2014	RADIO ACCESS FEE - MARCH 2014	0.00	1,606.32	
00195	CODE PUBLISHING INC.	05/07/2014	Regular	0.00	97.00	59209
<u>46377</u>	Invoice	04/28/2014	MUNICIPAL CODE UPDATE 4/21/14	0.00	97.00	
00149	CONSOLIDATED ELECTRICAL DISTRIE	05/07/2014	Regular	0.00	2,551.12	59210
<u>8951-764553</u>	Invoice	04/01/2014	ETHERNET ADAPTER	0.00	480.53	
<u>8951-765611</u>	Invoice	04/14/2014	RS LOGIC STD STR	0.00	2,070.59	
00230	DAILY JOURNAL OF COMMERCE, INC	05/07/2014	Regular	0.00	487.50	59211
<u>741503836</u>	Invoice	03/31/2014	MAIN STREET IMPROVEMENT BID AD	0.00	487.50	
00293	DIAL TEMPORARY HELP SERVICES, II	05/07/2014	Regular	0.00	536.64	59212
<u>273176</u>	Invoice	04/03/2014	TEMP HELP/GALLAGHER 4/21/14-4/25/1	0.00	536.64	
00314	FASTENAL COMPANY	05/07/2014	Regular	0.00	113.72	59213
<u>ORP0826832</u>	Invoice	04/21/2014	TP/TRASH BAGS - COMMUNITY CTR	0.00	113.72	
01042	FRONTIER COMMUNICATIONS NOR	05/07/2014	Regular	0.00	178.52	59214
<u>INV0015421</u>	Invoice	04/25/2014	TELEPHONE - COMMUNITY CTR	0.00	87.89	
<u>INV0015422</u>	Invoice	04/28/2014	TELEPHONE - FV LAKE PS	0.00	90.63	
00402	HD SUPPLY WATERWORKS LTD	05/07/2014	Regular	0.00	1,999.88	59215
<u>C023787</u>	Invoice	03/31/2014	MAINT SUPPLIES	0.00	2,460.44	
<u>C288630</u>	Credit Memo	05/07/2014	PARTIAL REFUND/CREDIT INV#C023787	0.00	-460.56	
00497	KIP EDGLEY	05/07/2014	Regular	0.00	1,440.00	59216
<u>2014_0504</u>	Invoice	05/04/2014	ENGINEERING SERVICES - APRIL 2014	0.00	1,440.00	

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
01344	KRISTI WALLS	05/07/2014	Regular	0.00	27.59	59217
<u>04182014</u>	Invoice	04/18/2014	MILEAGE REIMBURSEMENT - CJIS TRAINI	0.00	27.59	
00522	LES SCHWAB TIRES	05/07/2014	Regular	0.00	53.96	59218
<u>20100312185</u>	Invoice	04/25/2014	LAWN/GARDEN BATTERY	0.00	53.96	
00330	LESA FOLGER	05/07/2014	Regular	0.00	200.00	59219
<u>05022014</u>	Invoice	05/02/2014	REIMBURSEMENT - POSTAGE/UB MAILIN	0.00	200.00	
00559	MATRIX COMMUNICATIONS CORP	05/07/2014	Regular	0.00	822.00	59220
<u>155472</u>	Invoice	03/17/2014	MSA QUARTERLY BILLING 4/1/14-6/30/14	0.00	822.00	
00611	MULTNOMAH COUNTY	05/07/2014	Regular	0.00	264.00	59221
<u>1814025025</u>	Invoice	04/18/2014	MDC UPGRADE	0.00	264.00	
00618	MULTNOMAH COUNTY OREGON	05/07/2014	Regular	0.00	4,568.80	59222
<u>1814025912</u>	Invoice	04/29/2014	ROAD MAINTENANCE - 3RD QTR FY 13/14	0.00	4,568.80	
00806	MULTNOMAH COUNTY SCHOOL DIS	05/07/2014	Regular	0.00	2,209.83	59223
<u>20142250</u>	Invoice	04/28/2014	PW FUEL - MARCH 2014	0.00	1,113.16	
<u>20142251</u>	Invoice	04/28/2014	PD FUEL - MARCH 2014	0.00	1,096.67	
00676	OFFICEMAX-A BOISE CO.	05/07/2014	Regular	0.00	137.02	59224
<u>290908</u>	Invoice	04/22/2014	OFFICE SUPPLIES - ADMIN	0.00	51.80	
<u>303018</u>	Credit Memo	05/07/2014	REFUND/PARTIAL CREDIT INV #589507	0.00	-5.44	
<u>589507</u>	Invoice	04/21/2014	OFFICE SUPPLIES - PD	0.00	48.70	
<u>601804</u>	Invoice	04/22/2014	OFFICE SUPPLIES - ADMIN	0.00	28.22	
<u>603056</u>	Invoice	04/22/2014	OFFICE SUPPLIES - PD	0.00	13.74	
00251	OREGON DEPT OF ENVIRONMENTAL	05/07/2014	Regular	0.00	160.00	59225
<u>INV0015419</u>	Invoice	05/05/2014	WASTEWATER CERTIFICATE RENEWAL - RI	0.00	160.00	
00206	OREGON PUBLICATIONS CORP	05/07/2014	Regular	0.00	225.50	59226
<u>14812107</u>	Invoice	04/04/2014	BUDGET COMMITTEE MEETING PUBLICAT	0.00	90.20	
<u>14834487</u>	Invoice	04/29/2014	SUPP. BUDGET HEARING PUBLICATION 4/	0.00	135.30	
01200	PORTLAND HABILITATION CENTER, I	05/07/2014	Regular	0.00	2,188.79	59227
<u>83605</u>	Invoice	04/03/2014	JANITORIAL SERVICES - APRIL 2014	0.00	2,188.79	
00763	POUNDER OIL SERVICE INC.	05/07/2014	Regular	0.00	74.41	59228
<u>C106819</u>	Invoice	04/03/2014	FUEL - PW	0.00	74.41	
00490	SMOKE & MIRRORS	05/07/2014	Regular	0.00	857.49	59229
<u>05012014</u>	Invoice	05/01/2014	IT SUPPORT - APRIL 2014	0.00	857.49	
00958	U.S. POSTMASTER	05/07/2014	Regular	0.00	2,500.00	59230
<u>05052014</u>	Invoice	05/05/2014	REFILL POSTAGE FOR BULK MAILING	0.00	2,500.00	
01593	VINCENT & M. JOAN CALBRESE	05/07/2014	Regular	0.00	408.00	59231
<u>05062014</u>	Invoice	05/06/2014	SIDEWALK REIMB @ 21423 NE HANCOCK	0.00	408.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	45	32	0.00	29,350.39
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	45	32	0.00	29,350.39

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	5/2014	29,350.39
			<u>29,350.39</u>