



MINUTES  
PLANNING COMMISSION MEETING  
1300 NE Village Street  
Fairview, OR 97024  
Tuesday, August 26, 2014

PRESENT: Gary Stonewall, Chair  
Ed Jones, Vice Chair  
Keith Kudrna  
Jack McGiffin  
Steve Kaufman  
Julius Arceo  
Greg Walczyk

STAFF: Allan Berry, Public Works Director  
Erika Palmer, Development Analyst  
Devree Leymaster, City Recorder

**1. CALL TO ORDER**

Chair Stonewall called the meeting to order at 6:30 PM.

**2. CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS**

Chair Stonewall inquired if any person would like to speak on a non-agenda item, hearing none moved to approval minutes.

**3. REVIEW AND ADOPT MINUTES**

Vice Chair Jones moved to approve the June 24, 2014 minutes and Commissioner Kudrna seconded. The motion passed unanimously.

Commissioner Kudrna moved to approve the July 22, 2014 minutes and Commissioner Kaufman seconded. The motion passed unanimously.

**4. WORK SESSION**

a. Village Street Tree Discussion

Development Analyst Palmer provided a brief Village Street history to date. Village Street sidewalks pose safety concerns and the discussion/process to replace the sidewalks is underway. Part of the project will be to remove the street trees and replace them. The current code requires Chanticleer Pear and planting an average of every 30 feet. An arborist briefed the Commission at the last meeting regarding street tree species and viable options. The Commission consensus last meeting was for staff to talk with the two Village Street HOA's to see what tree they would like to see planted. Staff did so, and the Pink Flair Cherry tree is the choice of the HOA's. A code amendment is required to make this change.

Staff proposes moving the Village Street Tree Map and Tree List to the Sidewalk Maintenance Handbook. This will alleviate the need for future legislative processes every time a change is requested, saving time and money. Changes can be made by Council via resolution. This flexible and simplified approach is supported by the Economic Development Advisory Committee (EDAC). The second recommended amendment is to add language to provide some flexibility in the 30 feet planting requirement.

Chair Stonewall commented this simplifies the process, saves time and money, and provides better street tree options. Chair Stonewall clarified this change is only for the Village and does not pertain to the "lake area" where there are also sidewalk/street issues. Development Analyst

Palmer replied the proposed changes are for the Village only; however, the trees in the “lake area” are already specified in the Sidewalk Handbook.

Commissioner Kaufman inquired if “street trees” in the first sentence of 19.140.050B should be marked for strikeout. Development Analyst Palmer replied yes.

Vice Chair Jones commented if there are other tree related code references in the development code could these changes cause a conflict? Development Analyst Palmer replied she will conduct another code review to check for any potential conflicts.

Commissioner Kaufman asked if these changes are made what is the process down the road. Development Analyst Palmer answered Planning Commission, staff, or citizens could recommend or request changes to the handbook to Council. Council can make the change via resolution.

Commissioner Kaufman moved to start the public hearing process on proposed changes to FMC 19.140 Village General Standards and FMC 19.155 Village Trail System Plan and recommend to Council to adopt the Village Street Map and Tree Type to the City’s Sidewalk Maintenance Handbook by resolution. Commissioner Kudrna seconded. The motion passed unanimously.

**5. STAFF UPDATES**

Director Berry reported there are hazard trees in Fairview Woods Park. Work to trim trees, trail widening, and goats to clear the understory will begin soon.

Park improvements are underway at Park Cleone. Local contractor Dirt and Aggregate is doing a great job.

Chair Stonewall asked about the equipment at the proposed VA property. Director Berry replied the applicant, on his own, is gathering information in preparation of obtaining a 1200C permit.

Commissioner Kaufman inquired if there were any applications for Dean Hurford’s property. Staff replied no.

**6. COMMISSION UPDATES**

None.

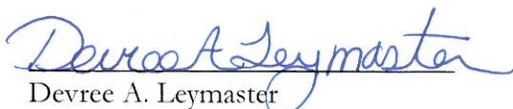
**7. TENTATIVE AGENDA – September 23, 2014**

Public Hearing – Village Street Trees: Amend FMC 19.140 & 19.55

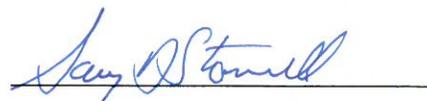
**8. ADJOURNMENT**

Meeting adjourned by consensus at 6:47PM.

Gary Stonewall, Chair

  
Devree A. Leymaster

City Recorder



Date: 1-13-15