

**MINUTES
FAIRVIEW CITY COUNCIL REGULAR MEETING
FAIRVIEW CITY HALL
300 HARRISON
FAIRVIEW, OREGON 97024**

OCTOBER 20, 1999 -- 7:30pm

**I. CALL TO ORDER/
ROLL CALL**

Mayor Vonderharr called the meeting to order at 7:30pm.

PRESENT: Mayor Roger Vonderharr
Councilor Ken Quinby
Councilor Sherry Lillard
Councilor Len Edwards
Councilor James Raze
Councilor Barbara Jones
Councilor Steve Owen (arrived 8:56pm)

STAFF PRESENT: Marilyn Holstrom, City Administrator
Gilbert Jackson, Chief of Police
Roy Wall, Finance Director
John Andersen, Community Development
Director
Bob Cochran, City Engineer
Caren Huson, City Recorder

II. CONSENT AGENDA

Councilor Edwards moved and Councilor Raze seconded the motion to approve the Consent Agenda, consisting of: an Appointment to the Solid Waste Citizen Advisory Committee and the Minutes of September 16 and October 6, 1999.

AYES: 6
NOES: 0
ABSTAINED: 0

**III. CITIZENS WISHING TO
SPEAK ON NON-AGENDA
ITEMS**

Mayor Vonderharr called for persons wishing to speak on non-agenda items.

Mary Jo Gallagher, 305 NE 181st Place, Portland, approached the podium and voiced her concern for Fairview children and the need for crosswalk lights for Reynolds Middle School and Woodland Elementary School. Ms. Gallagher reported that she was a Crossing Guard for Reynolds Middle School and that she had noticed that since the signal was placed at 201st and Halsey, that traffic has increased at her crosswalk and vehicles are speeding more on Halsey. Ms. Gallagher commented that she had been trying to get the County to do something as she advocates yellow flashing lights for every school; a sign is not clear enough, and a flashing light is needed to slow people down. Ms. Gallagher added that she did not want any children to be hurt. Councilor Raze mentioned that he had seen Ms. Gallagher at "her" crosswalk and that she was very conscientious.

Councilor Lillard questioned why the County did not place a flashing light near the Middle School. John Andersen, Community Development Director, responded that flashing lights were a special item and not an automatic function.

Mayor Vonderharr commented that, during rush hour at 201st and Halsey, that people may be rushing to make a left turn and speed through as there is no left-turn signal and that that might be part of the problem. Mayor Vonderharr stated that the City should approach the County with a request for a flashing school light and a left-turn signal. Councilor Lillard added that the City should go before the County with a package request that would also include flashing school lights on 223rd Avenue for Fairview Elementary School. Director Andersen indicated that he would contact Multnomah County.

Mayor Vonderharr thanked Ms. Gallagher for her interest in Fairview children.

Merrie Lee Engstrom, 17125 SE Salmon, Portland, approached the podium and stated that she was a school bus driver for Reynolds School District and also a member of their Safety Committee; she was also in favor of obtaining flashing yellow lights for Reynolds Middle School and Woodland Elementary School. Ms. Engstrom stated that she would contact Director Andersen and provide him with the name of the Chair of the Reynolds Safety Committee so that perhaps they could approach the County together.

IV. COUNCIL BUSINESS

A.REQUEST FOR CONSIDERATION - (Continued) Reimbursement District

Mayor Vonderharr announced that this item had been settled out of court, between the two parties, without City involvement.

B.PRESENTATION - Year 2000 Preparation

Roy Wall, Finance Director, presented an update of the City's efforts on Y2K compliance. Director Wall stated that a cross-departmental representation served on the City's Y2K Committee and introduced the members: City Recorder Caren Huson, Sergeant Doug Aden, and Public Works Supervisor Stephen Richards. Director Wall reported that the Committee's mission was to assess the City's Y2K readiness and to reduce exposure to Y2K issues, and that the Committee had been meeting regularly since 1998.

Recorder Huson reported on the questionnaires which were sent to various City vendors to ensure Y2K compliance, and reported on those agencies that provide service to the City, and in which we had received readiness disclosure statements.

Sergeant Aden reported on public safety and Y2K. Councilor Lillard questioned if the City had a contract for fueling of City vehicles. Sergeant Aden responded yes, and that even if the electricity goes out, they will still be allowed to top off the City vehicles by using a manual pump; in addition, the contract allows for a certain amount of fuel to be available to City vehicles at all times.

Mr. Richards reported on the City's water and sewer systems.

Councilor Quinby commented that Y2K Compliant meant that an entity had been independently audited and certified. Director Wall responded that the City's Y2K Progress Report had been reviewed by the City Attorney. Councilor Quinby reminded the Council about the Neighborhood Emergency Response Training which was being offered, and that he plans on attending. Councilor Quinby commented that Fairview was dependent on many outside sources, but that he personally believed that there will only be minor inconveniences due to Y2K and no major disasters. Councilor Quinby stated that he appreciated what the Y2K Committee

had done as it was a lot of work.

Director Wall commented that the City's Emergency Operations Center would open at 9:00pm on December 31, 1999, and that every City department would be represented; also, staff has provided Gresham with contact phone numbers and have told them about our plans for December 31st. Director Wall stated that the City's insurance carrier had granted the City free, limited Y2K coverage and that they would not have given the City that coverage if they thought we were at risk and that they would have to pay.

Mayor Vonderharr thanked the Committee for their presentation.

V. DEPARTMENT REPORTS

A. Police

Gilbert Jackson, Chief of Police, reported that a second apartment manager meeting would be held the following evening. In addition, the Police Department was working on a School Emergency Incident Plan and that the school district was more than willing to cooperate. The Gresham Police Department was also involved in the Plan as they have more resources than Fairview. Procedures will be tailored based on the ages of the school children.

B. Public Works

Bob Cochran, City Engineer, reported that the Council should have received the City's 1998 Consumer Confidence Report in their mail, and that the report was a requirement on the federal level that water providers supply information to their water customers. Basically, the 1998 Report indicates that the City did very well with their water. Councilor Quinby asked if there was any idea on a percentage basis of how well we did. Engineer Cochran responded that on several aspects the City was quite below the maximum level allowed for contaminates.

Engineer Cochran stated that he had been working on the City's NPDES Permit Annual Report and that the City was meeting its permits by achieving our annual goals and keeping DEQ happy with our stormwater. Engineer Cochran reported that one evening eight phone calls were received regarding low water pressure in Creekside Manufactured Housing Park (MHP); not only did the one utility worker on call show up, but most all of them did. It was discovered that the Slavic Church had accidentally removed a water hydrant and water was pouring out; the situation was corrected quickly and water was again flowing to Creekside MHP. Engineer Cochran commented that staff would be placing warning notices for erosion control on every construction site in Fairview to ensure that silt fencing is placed on the sites. Engineer Cochran reported that staff met once again with the project manager for the Capital Improvement Plan, and it is hoped that the Plan would be presented to the Council around the 1st of December. Councilor Raze stated that the Public Works staff is very responsible, always on time, and they do a lot behind the scenes that the Council does not realize.

C. Community Development

Director Andersen reported that the Community Development monthly report was before the Council, and announced that Bill Cunningham had been hired as the new Assistant Planner. Director Andersen stated that quite a few Riparian Buffer Overlay Permit applications had been submitted around Fairview Lake, and staff had prepared an inventory of the Lake shoreline to help them with such requests.

Director Andersen reported that the Townsend Farms Business Park application had been received, and that he had spoken with the purchaser of Depot Signs who manages an environmental equipment business. Mayor Vonderharr questioned if this will provide an opportunity to bring that property up to standard. Director

Andersen responded that he would anticipate that conditions would be placed to bring the property up to standard. Director Andersen mentioned that a possible Gresham project might tie into our street system as an industrial proposal was being prepared immediately north of the Gresham Wastewater Treatment Plant, but it may only be a safety access off of Interlachen Lane. Director Andersen reported that the Multnomah Greyhound Park property had come in with revisions and he had composed a letter of testimony stating that the developer would still need to adhere to the Memorandum of Understanding and Fairview's participation in the design review process. Director Andersen stated that he had sent a letter to Metro requesting an extension for Title 3 until October 2000.

Councilor Quinby asked if there was any news on the Twelve Mile Disposal LUBA appeal. Director Andersen responded that LUBA had returned the item to the City and that the City Attorney was drafting new findings; basically, LUBA agreed with the City on most of the items, but indicated that the City should have addressed noise, debris, and potential runoff more extensively. Mayor Vonderharr emphasized that the City's decision was not overturned, just sent back for more findings.

Councilor Edwards questioned the cost of the Salish Ponds project. Director Andersen responded that \$200,000 had been received in grants, and that the City had paid \$155,000, but it was hoped that \$125,000 of that would be returned in the form of another grant.

At 8:56pm, Councilor Owen entered the meeting.

D. Finance

Director Wall reported that the audit field work had been completed and that the auditor had reviewed all transactions and statements and evaluated the finances of Fairview, and that a clean report should be received. Director Wall mentioned that there had been an article in The Oregonian regarding a business tax idea to help schools; the idea is to eliminate the current Business Income Tax (BIT) and replace it with a Tri-County BIT at 3%. Currently, the City of Fairview receives about \$155,000 in BIT. Mayor Vonderharr commented that he felt that the local jurisdictions were trying to be phased out from receiving BIT as the other counties would not have funds going to local cities.

E. Administration

Marilyn Holstrom, City Administrator, reported that the City's Holiday Party would be held on December 11th, at The Lake House, and asked the Council how they would like it handled this year: fully catered, semi-catered with potluck, or strictly potluck. Mayor Vonderharr stated that the City always used to have a potluck, and that he thought \$2,000 was a lot of money, which the City does not have, to have it fully catered. Mayor Vonderharr suggested that the City provide the meat and beverages and the remainder be provided by potluck. Councilor Owen stated that he liked the idea of having something special for the employees. Administrator Holstrom asked the Council to think about the party and provide a decision at their next meeting.

Administrator Holstrom reported that staff anticipates moving into the new City Hall on the weekend of January 7, 1999. The first Planning Commission and City Council meetings in January will be held in the new City Hall as all the new furniture will have been delivered and placed in December.

VI.MAYOR/COMMITTEE REPORTS AND COUNCIL CONCERNS

Councilor Quinby reported that the Time Capsule Committee had performed their function and would no longer be meeting. The Solid Waste Citizen Advisory Committee meeting had been cancelled due to a lack of a quorum. Councilor Quinby stated that the Emergency Management Committee had been working

through a grant from FEMA, but it looks like they will now have to look to local jurisdictions for funding. Councilor Quinby thought it was a good program, but he did not know if Fairview had any money to give them; however, the program needs some support and should be continued.

Councilor Lillard reported that she had attended an ODOT/League of Oregon Cities workshop and it seems as if ODOT is taking a kinder, gentler attitude towards local governments. Councilor Lillard thanked the Y2K Committee for doing such a good job.

Councilor Owen apologized for arriving late as he had a doctor appointment, but reported that he had attended a Citizens Noise Abatement Committee meeting and was wondering if anyone else on the Council might be interested in taking his position on that Committee. Councilor Owen stated that he had attended a Regional Air Traffic Task Force meeting the previous evening and that they were still in the preliminary stages. Councilor Owen mentioned that he would not be able to attend the November 3rd Council meeting.

Councilors Jones, Raze, and Edwards had no reports or concerns.

Mayor Vonderharr stated that he would be meeting with the other East County Mayors the following day to discuss the proposed hotel/motel tax.

VII. ADJOURNMENT

Councilor Owen moved and Councilor Lillard seconded the motion to adjourn. Mayor Vonderharr adjourned the meeting at 9:36pm.

AYES: 7
NOES: 0
ABSTAINED: 0

Mayor Roger Vonderharr

Dated:

Caren C. Huson Quiniones
City Recorder