



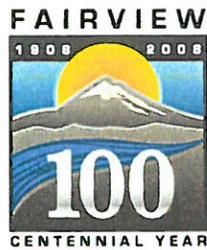
City of Fairview
Adopted Budget
Fiscal Year 2008-09



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CITY OF FAIRVIEW, OREGON FISCAL YEAR 2008-09

BUDGET COMMITTEE

Council Members:

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Larry Cooper, Council President
Lisa Barton Mullins, Councilor
Barbara Jones, Councilor
Steve Owen, Councilor
Ken Quinby, Councilor
Rob Maricle, Councilor

Citizen Members:

Kitty Fudge
Todd Johnsen
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Joseph Gall, City Administrator
Nancy McClain, Interim Finance Director
Ken Johnson, Police Chief
Bob Cochran, Public Works Director
John Gessner, Community Development Director

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2008-09 BUDGET MESSAGE
City of Fairview, Oregon
June 18, 2008

Honorable Mayor Weatherby
Members of the Fairview City Council
Members of the Budget Committee
Fairview Citizens

As required by Chapter 294, Sections 294.305 to 294.520 of the Oregon Revised Statutes and Chapter 2.10, Section 2.10.010(B) of the Fairview Municipal Code, I am pleased to submit for your consideration the City of Fairview Proposed Budget for Fiscal Year 2008-09.

This is my second proposed budget for the City of Fairview and I am happy to continue to report that the overall financial health of our City is quite solid. This fact is a tribute to the hard work and dedication of both the City's elected officials and staff in moving this organization forward over the past five years. We have tried to create a high-quality budget document for the Budget Committee, City Council and Fairview citizens. The proposed budget focuses on continuing our commitment to enhanced law enforcement and code enforcement activities, maintaining the City's stable financial position, expanding the public's understanding and involvement in our local government, and providing excellent customer service to Fairview citizens.

For the upcoming fiscal year, the budget for the General Fund totals \$9.8 million and is balanced as required by the statutory limits of Oregon budget law. Personnel Services represents 36.7% of the budget at \$3.6 million. Materials and Services represent 21.9% of the budget at \$2.15 Million. Capital Outlay is 1.5% at \$144,475. Debt Service, transfers, contingency and ending fund balances comprise the remaining 39.9%

On the resource side, property taxes continue to be the largest category of revenue sources representing 18.5% of the budget at \$1.8 Million. The City's beginning fund balance is projected to increase to \$4.1 million, an increase of \$713,000 over prior fiscal year.

This proposed budget was developed using City Council goals, the Community Vision, and the Budget Guidelines. This budget was prepared around the following budget philosophy:

- Contain costs wherever possible
- Ensure financial stability for future years
- Attempt to maintain current service levels and assets

2008-09 Budget Highlights

- The total city budget is \$23.9 million. This is a 9.4% increase over FY2007-08.
- It is important to note that this proposed budget includes our plan to retire the debt on the Fairview City Hall Building in June 2009. The amount of this debt is \$1.79 million. By paying off this building ten years early, the City will save approximately \$600,000 in future interest payments.
- Total full-time equivalent positions are 40.5, an increase of 1.5 positions over the past budget period. The new positions include an additional lateral Police Officer within the Police Department, an additional part-time administrative position within the Police Department, and a temporary one-year code enforcement position within the Community Development Department.
- Significant increases in Personnel expenses can be attributed to 1) a substantial increase (28.5%) in our health care insurance costs through the Teamsters Trust program in January 2008 and 2) the city's planned change in July 2008 of paying both the employer and employee portions of the PERS program for our employees.

Notable Items Warranting Further Discussion

Proposed Staff Changes

In the Administration/Finance Department, we are proposing the addition of Public Affairs Interns for the summer months. The City of Fairview has been enhancing a number of our existing community events such as the *Chili on the Green* festival and *NeighborFairs*, as well as adding significant new events such as the *Flicks in the Park* summer movie series, *Big Truck Day* and *National Night Out*. In order to adequately plan for these events that are growing in popularity with our citizens, we are proposing this temporary seasonal addition in staff. It is also an opportunity to provide an excellent chance for talented college students to gain professional experience. It is important to remember that the City will continue to seek private sponsorship and grants as we have in the past to help offset costs associated with the majority of these community events.

The second proposed staff change is within the Fairview Police Department. In December 2007, our Police Chief Ken Johnson presented his analysis and recommendation for adequate staffing levels for the Fairview Police Department to the City Council. Chief Johnson's recommendation was to add four additional police officers to the Fairview Police Department. By adding these four officers, our City would have the capability of having two officers scheduled to be on duty 24 hours per day 7 days per week. Since Public Safety is one of our City Council's top priorities, we have been attempting to assess the best way to proceed in funding these additional officers in a sustainable manner. In March 2008, the City Council authorized the addition of one officer to the Fairview Police Department. We are including the addition of this new position in this proposed budget. At this time, we anticipate seeking a 5-year option levy in November 2008 for the remaining three additional officers. A decision about such an option is planned for City Council consideration for the summer of 2008. Another part-time administrative support position is also being added to this budget due to the increased workload related to calls for service.

The third proposed staff change is within our Community Development Department. In response to the City Council goals related to development of an effective code enforcement program, the City has made significant progress over the past few years. We have been successful to the degree that we currently have a significant backlog of casework in this program area. In order to expedite code

compliance and work through the backlog, the Community Development Department is proposing the addition of one Code Enforcement Official to the program. This position is intended to be a limited-term employee over the next year.

Since 37% of this proposed budget is personnel costs and benefits, it will be critical for the City to remain cautious in adding staff in the coming years as we approach residential build-out.

Health Insurance Costs

Increasing health care costs for our employees continues to place a heavy strain on our budget similar to other businesses in Oregon. Although the City has been fortunate to participate in the Teamsters Trust health program since FY2005-06 due to our employee's choice of Teamsters as their union, health costs have risen from \$302,088 in FY2005-06 to a projected cost of \$497,940 in this proposed budget. This represents a 64.8% increase in the four-year period.

PERS Costs

The City participates in the State of Oregon's PERS retirement system. This proposed budget includes a major change that has been tentatively agreed to with the Teamsters bargaining unit at the time of this budget preparation. The change which would be effective on July 1, 2008 would entail the City of Fairview paying both the employer and employee portion of the plan. In past years, the City has only paid the employer portion of the plan. The trend within Oregon cities is to pay for both portions of this retirement plan. For example, 17 out of 20 cities within the Portland metropolitan region have made the transition to pay the entire portion of PERS.

Similar to any other business, the City competes in the marketplace for employees. This change will help the City to retain and recruit employees in the future. However, it does come with a significant increase of \$122,477, a 42.8% increase over last fiscal year. Since the Fairview Police Association has an existing labor contract that does not include this agreement on PERS, the Police Officers covered by the labor contract will continue to pay the employee portion of PERS. Unlike our employees within the Teamsters unit who will not receive a cost of living increase (COLA) in FY2008-09, the Police Officers will receive a 2.5% increase in salary in this proposed budget as stipulated in their existing agreement with the City.

So Where Does the General Fund Money Go?

The table below compares the adopted FY2007-08 budget for the General Fund and the proposed FY2008-09 budget for the general fund by department:

DEPARTMENT	Adopted Budget FY2007-08	Proposed Budget FY2008-09	% Change (Budget to Budget)
Administration/Finance	\$ 1,395,822	\$ 1,446,740	3.6%
Community Development	\$ 788,347	\$ 668,060	(15.3 %)
Public Safety	\$ 2,412,223	\$ 2,671,758	10.8%
Public Works	\$ 1,038,916	\$ 1,114,323	7.3%
Subtotal	\$ 5,635,308	\$ 5,900,881	4.7%
Reserves & Transfers	\$ 3,356,325	\$ 3,928,148	17%
Total	\$ 8,991,633	\$ 9,829,029	9.3%

The General Fund is the chief operating fund for the City and is used for most financial activity that is not accounted for in other, more specialized, funds.

Financial Reserves

As part of the budget process, City Council approved a set of budget guidelines to guide in budget preparation. For a complete list of the guidelines, see page 11 of this document. These guidelines were developed to ensure the long-term financial viability of the City of Fairview. Of particular importance are the following:

- Emergency Contingency - 5% of operating expenditures
- Operating Fund Balance - 10% of operating expenditures
- Maintenance of Structures – Facilities Maintenance Fund
- Equipment Replacement Fund
- City Hall Debt Service

The *Emergency Contingency* is again fully-funded at \$250,000 in this proposed budget. This contingency is for unanticipated expenditures. These are expenditures that cannot be anticipated at the time of the creation of the budget (i.e. natural disaster, large increases in energy costs, etc). This is considered a minimum amount and requires City Council approval for use.

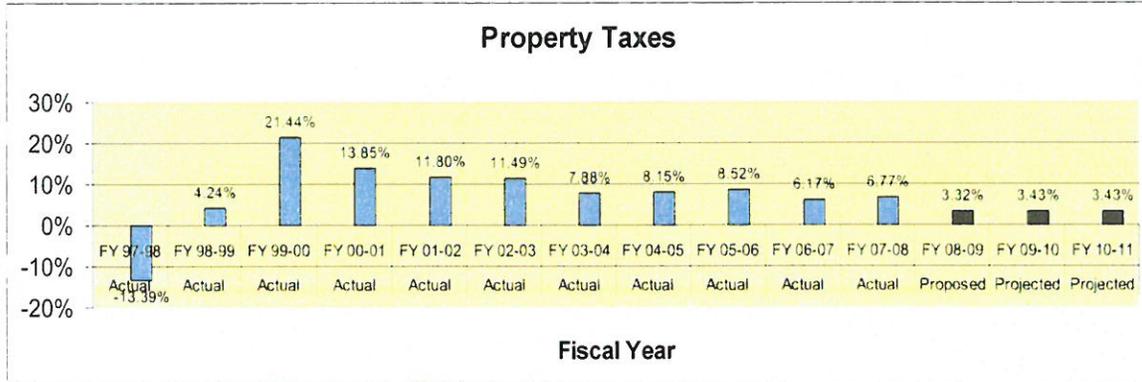
The *Operating Fund Balance* is also fully funded at \$2.5 million. This fund balance is necessary within the General Fund to ensure that the City has the minimum cash flow necessary to operate from July through November of each year (tax receipts begin to arrive in November). If the City did not have this fund balance, it would be necessary to issue Tax Anticipation Notes (short-term borrowing) to ensure sufficient cash flow throughout the fiscal year.

The *Facilities Maintenance Fund* was created in FY2004-2005. It was set up to ensure the City has adequate cash to repair or replace large maintenance items in City Hall and the Community Center. As our facilities age, they will require both predictable and unforeseen maintenance. Each year, the City will set aside cash in a reserve for the eventual replacement of items such as HVAC systems, roofs, paint, carpet, and any large facility items that need replacement. This year, the General Fund will transfer \$25,000 to this fund. There are no scheduled expenditures this year; however, \$15,000 is budgeted in the event of unforeseen costs.

The *Equipment Replacement Fund* was established to ensure the City has adequate cash to replace city vehicles and equipment. Each year the city sets aside cash for the future replacement of equipment, vehicles, computers and radios. This year staff again analyzed city computer equipment needs and additional dollars were set aside to replace outdated computer and network equipment. This fund eliminates the expenditure spikes that occurred in prior years and provides the City with adequate cash to purchase vehicles and equipment as it depreciates. Scheduled expenditures this year include several computers, a Public Works vehicle, a backhoe and other smaller equipment.

Revenues

When talking about the General Fund, it is important to discuss property taxes. Excluding beginning fund balance and transfers, property taxes make up approximately 18.5 percent of General Fund revenues. As mentioned earlier, the City had been experiencing soaring growth in the late 1990's, but that growth has been on a steady decline over the past several years. This chart displays the percentage increase in property tax revenue over the past several years (blue denotes actual and black denotes projected).



Residential growth has slowed significantly, which in turn has and will continue to limit increases in property tax revenue. As we near residential build-out, residential property tax increases will dwindle to the 3% growth allowed under Measures 47/50. It will be critical for the City to continue to encourage commercial and industrial development as a strategy for bringing in additional property tax resources.

For comparison purposes, the table below provides information on General Fund resources and projected differences for FY2008-09.

Resources	FY2007-08 Adopted Budget	FY2008-09 Proposed Budget	Dollar Increase (Decrease)	% Change (Budget to Budget)
Beginning Cash Balance	\$ 3,419,431	\$ 4,133,165	\$ 713,734	20.8%
Taxes	\$ 1,706,310	\$ 1,813,693	\$ 107,383	6.3%
Franchise Fees	\$ 558,216	\$ 654,131	\$ 95,915	17.2%
Licenses & Permits	\$ 592,375	\$ 308,815	\$ (283,560)	(47.9%)
Intergovernmental Revenue	\$ 620,862	\$ 738,927	\$ 118,065	19.0%
Charges for Services	\$ 45,323	\$ 41,450	\$ (3,873)	(8.5%)
Fines & Forfeitures	\$ 253,624	\$ 280,210	\$ 26,586	10.5%
Other Resources	\$ 145,748	\$ 208,568	\$ 62,820	43.1%
Transfers In	\$ 1,649,744	\$ 1,650,070	\$ 326	0%
Total Resources	\$ 8,991,633	\$ 9,829,029	\$ 837,396	9.3%

Beginning cash balance increased by \$713,734, a 20.8% increase over the prior year. So what does this mean? This is good news since revenues are projected to exceed expenditures and this increase is reflected in the City's fund balance (savings account). Property taxes are projected to increase by \$107,383,

representing 6.3% over the prior year. As mentioned earlier, as residential growth decreases and the City reaches build out, increases in property tax revenue will also dwindle. The large decrease in the License & Permit category is due to the continuing slowdown in the building industry that is expected to continue in the Portland metropolitan area in the coming year.

Expenditures

For comparison purposes, the table below provides information on General Fund expenditure categories for FY2008-09 compared to last year:

	FY2007-08 Adopted Budget	FY2008-09 Proposed Budget	Dollar Increase (Decrease)	% Change (Budget to Budget)
Personnel Services	\$ 3,183,497	\$ 3,606,355	\$ 422,858	13.3%
Materials & Services	\$ 2,309,416	\$ 2,150,051	\$ (159,365)	(6.9%)
Capital Outlay	\$ 142,395	\$ 144,475	\$ 2,080	1.5%
Transfers	\$ 75,000	\$ 875,000	\$ 800,000	1066.0%
Contingency	\$ 250,000	\$ 250,000	\$ 0	0%
Ending Fund Balance	\$ 3,031,325	\$ 2,803,148	\$ (228,177)	(7.5%)
Total	\$ 8,991,633	\$ 9,829,029	\$ 837,396	9.3%

Other Funds

Most of this budget message has focused on a discussion of the General Fund. It is important to focus on this fund since it represents the majority of our funding concerns. However, the City has several other vital funds.

Street Fund

This fund continues to fund routine maintenance of our local streets and pays for capital projects (e.g. pavement overlays). The fund is stable with monies being set aside for future projects.

Utility Funds (Water, Sewer, Storm Water)

The water fund continues to struggle with expenses nearly equal with revenues. A major construction project (Proposed Well #9) has been delayed until an adequate funding mechanism can be researched and obtained. The water fund does adequately meet the day-to-day needs necessary to provide safe drinking

water to our residents. Changes due to the new cost allocation will allow this fund to become more stable in the future. The sewer fund continues to meet the obligations necessary to operate with our current obligations. The storm water fund will meet current needs and requirements in the upcoming fiscal year. During the upcoming summer period, the city is planning a rate review study to be completed and presented to City Council for consideration.

Appreciation

This proposed budget has benefited from the input of all staff, the Budget Committee, the City Council and the citizens of Fairview. I want to acknowledge their creative energy and teamwork and thank staff, the City Council, and citizen committees for their continued dedication to the City of Fairview.

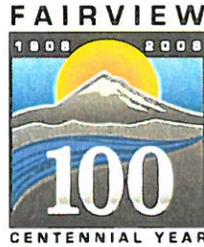
I would like to give special recognition and thanks to Laura Zentner, our former Finance Director, Nancy McClain, our interim Finance Director and Yelena Fawcett, Accountant for the numerous hours dedicated to the preparation of this proposed budget.

Respectfully submitted,



Joseph P. Gall
City Administrator

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City of Fairview Financial Guidelines Fiscal Year 2008-09

- 1) The City shall maintain a general fund *emergency contingency* funded at a minimum of 5 percent of general fund operating expenditures. This contingency is for unexpected expenditures that staff could not have known about at the time the budget was prepared.
- 2) The City shall maintain a general fund *operating fund balance* funded at a minimum of 10 percent of operating expenditures. This will help maintain the minimum cash flow necessary to ensure the City will not need to issue Tax Anticipation Notes (short-term borrowing).
- 3) The City shall recognize that the beginning fund balance is a one-time, non-recurring resource. To the extent feasible, one-time resources will be applied toward one-time expenditures. This application will ensure a balance between current, recurring revenues and expenditures. It also should help to ensure a stable ending fund balance.
- 4) The City shall, to the extent feasible, balance current (recurring) revenues and current (recurring) expenditures. Fund balance shall not be used to pay for ongoing revenues and expenditures.
- 5) The City will maintain a policy of aggressively collecting accounts receivable whereby after City staff has exhausted all in-house collection alternatives, accounts are assigned to a private collection agency.
- 6) The City's general fund shall not pick up any expenditure that can be attributed or charged to another fund. This is achieved through an administrative charge to the various funds. This policy will help to maintain the long-term stability of the general fund.
- 7) The City shall review utility rates every two years *prior to the budget process*. Fees will be set to recover the total cost associated with the service provided.
- 8) The City will maintain its infrastructure at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. It shall be the goal of the City not to defer maintenance of infrastructure.
- 9) Equipment replacement costs for vehicles and public works equipment will be charged to all funds on a uniform and equitable basis. The amount will be based on the replacement cost of each fund's capital assets.

GENERAL FUND

(2008-2009 Budget)

Fund 1 /Dept. 1 General Fund Revenues

FUND PURPOSE

The General Fund provides funding for Police and Fire services, Community Development, Public Works personnel, Public Works Operations (not specifically associated with water, sewer, stormwater or streets) including Parks maintenance, the Community Center and General Administration. This fund accounts for all government operations not separately accounted for in another fund.

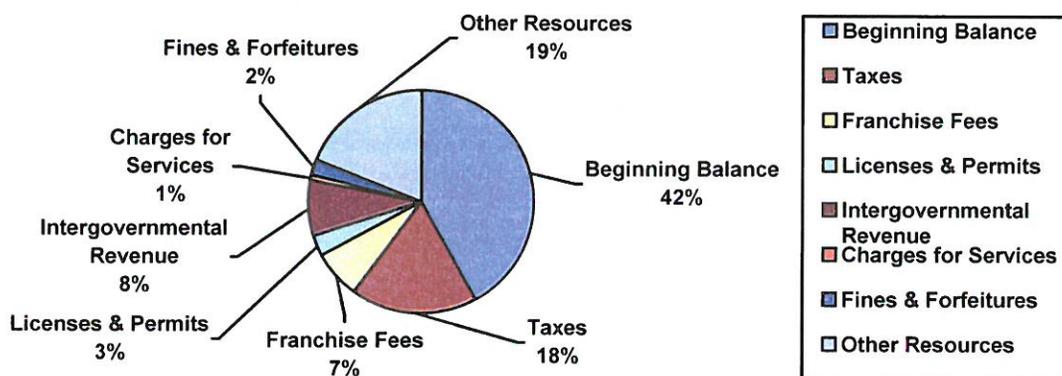
WHO MANAGES THE FUND

The Budget Officer manages the resources (revenues) of the General Fund while the individual departments are responsible for the expenditures as they relate to each department.

FUNDING SOURCES

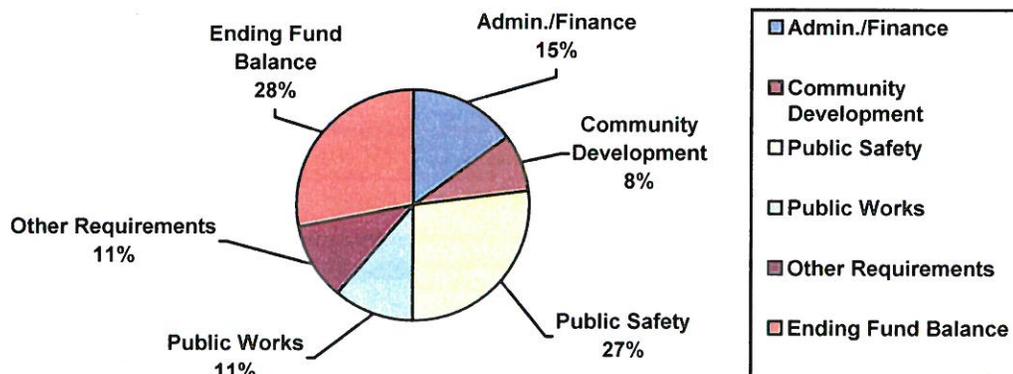
Funding for the General Fund is accomplished through a wide variety of resources. These resources include property taxes, beginning cash carryover, franchise fees, licenses and permits, intergovernmental revenue, charges for services, fines, and other resources. Although these resources are major contributing elements, property taxes remain the predominant funding source.

Where the Money Comes From:



Total Revenue: \$9,829,029

Where the Money Goes:



Total Expenditures: \$9,829,029

CURRENT ISSUES

A continuing challenge facing the City is providing and paying for Public Safety Services. In 2005, the City re-negotiated an intergovernmental agreement (IGA) with the City of Gresham to continue to provide Fire Service. This ten-year agreement includes cost increases of over \$437,000 over the ten-year period. The cost of fire service for FY 2007-08 was \$642,735 and will increase to \$665,231 in FY 2008-09.

Another Public Safety challenge is paying for the costs of 911 Center (Bureau of Emergency Communications) services. The City of Portland provides 911 dispatch services to the City through an intergovernmental agreement. The City is currently in the process of trying to negotiate a new long-term agreement, which would include reasonable and predictable rate increases each year. The budgeted cost of BOEC services for FY 2007-08 was \$222,085 and is projected to increase to \$231,000 in FY 2008-09.

The City Council is also evaluating the possibility of placing a five-year option levy on the ballot in November 2008 to help fund additional police officers for Fairview.

Since resources are the fuel to support critical public services, the task is to continue to explore appropriate additional revenue sources. Available resources will continue to be used in a prudent manner to consider the community service needs of today and tomorrow.

ACCOMPLISHMENTS – FISCAL YEAR 2007-08

- Maintaining a viable cash carry-over balance is an integral aspect of financial stability. The cash carry-over (beginning fund balance) for FY 2007-08 is \$3.4 Million. Maintaining a minimum cash flow is necessary to ensure the City will not need to issue Tax Anticipation Notes (short-term borrowing).
- In FY 2007-08, the city has continued to implement several new budget guidelines and internal controls to ensure the financial stability of the city.
- See individual departments for additional accomplishments.

FUTURE GOALS AND CHALLENGES

- Continue to provide a full range of city services (see individual department future goals and challenges).

FUND STATUS (Overall)

Please see the budget message for a complete discussion of the General Fund. In short, General Fund resources of the City of Fairview have increased over the past several years. City staff has made a concentrated effort over the last four years to operate more efficiently and to increase revenues and decrease expenditures whenever possible. This has resulted in an increase in the ending fund balance of over \$1.5 million over the last four years.

ALL INDIVIDUAL FUNDS
BUDGET FOR FISCAL YEAR
2008-2009

DESCRIPTION OF RESOURCES AND EXPENDITURES

GENERAL FUND (1): RESOURCES

RESOURCES

Beginning Fund Balance	Cash carry-over from previous year. Estimate based on current information.
Property Taxes	Current tax authority plus 3% & estimated new construction, minus 6% non-collectible. The tax rate is \$3.4902 per thousand of taxable assessed value.
Prior Year Property Taxes	The City will receive prior year taxes to be paid in 2008-09.
Pilot	Payment in lieu of taxes – Housing Authority of Portland
Hotel/Motel Tax	6% tax on transient occupancy (Portland-Fairview RV Park).

Franchise Fees

Verizon	Franchise Fee at 7.0% of Gross Receipts.
PGE	Franchise Fee at 3.5% of Gross Receipts plus 1.5% added in July 2005.
NW Gas	Franchise Fee at 5.94% of Gross Receipts.
Refuse Companies	Franchise Fee at 4.0% of Gross Receipts.
Cable	Franchise Fee at 5.0% of Gross Receipts.
RWPUD	Franchise Fee at 5.0% of Gross Receipts.
City Water	Franchise Fee at 6.0% of Gross Receipts.
City Sewer	Franchise Fee at 6.0% of Gross Receipts.
City Storm Water	Franchise Fee at 6.0% of Gross Receipts.

<u>Licenses and Permits</u>	Based on anticipated activity.
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**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

General Fund (1)

**GENERAL FUND (1)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
2,106,917.79	2,992,550.57	3,419,431	4,049,044		43010	BEG. FUND BALANCE		4,133,165	4,133,165	4,133,165

TAXES

1,456,736.14	1,542,693.69	1,606,015	1,620,000		43104	PROP TAXES-CURRENT		1,712,659	1,712,659	1,712,659
37,366.51	43,638.56	37,295	40,000		43105	PROP TAXES-PRIOR		38,414	38,414	38,414
15,000.00	15,000.00	25,000	25,000		43106	PILOT		25,000	25,000	25,000
39,288.89	39,037.18	38,000	38,000		43110	HOTEL/MOTEL TAX		37,620	37,620	37,620
1,548,391.54	1,640,369.43	1,706,310	1,723,000		43113	TOTAL TAXES		1,813,693	1,813,693	1,813,693

FRANCHISE FEES

32,506.11	41,151.11	32,000	32,000		43116	VERIZON TELEPHONE		28,993	28,993	28,993
177,656.53	227,720.80	201,500	259,584		43117	PORT. GEN. ELEC.		259,580	259,580	259,580
97,818.90	119,758.81	97,970	125,205		43118	N.W. NATURAL GAS		120,957	120,957	120,957
34,853.02	34,747.70	35,341	34,205		43119	REFUSE COMP		36,048	36,048	36,048
19,203.00	23,819.00	18,131	17,608		43120	CABLE		21,875	21,875	21,875
5,888.31	5,473.93	5,850	5,000		43130	RWPUD FRAN FEE		5,070	5,070	5,070
53,229.85	58,547.43	58,557	58,648		43132	CITY WTR FRAN FEE		61,520	61,520	61,520
80,836.51	87,926.00	85,688	88,165		43134	CITY SEWER FRAN FEE		95,066	95,066	95,066
21,939.13	23,548.15	23,179	24,000		43136	CITY STORM FRAN FE		25,022	25,022	25,022
523,931.36	622,692.93	558,216	644,416		43199	TOTAL FRAN. FEES		654,131	654,131	654,131

LICENSES & PERMITS

17,793.03	21,327.69	21,500	15,000		43201	BUSINESS LICENSES		21,715	21,715	21,715
0.00	0.00	32,675	0		43202	RENTAL LICENSE FEE		0	0	0
0.00	0.00	700	0		43225	LIQUOR LICENSE FEE		0	0	0
292,576.46	373,660.75	350,000	140,000		43250	BUILDING PERMITS		150,000	150,000	150,000
45,877.75	50,878.25	70,000	28,000		43255	ELECTRICAL PERMITS		41,500	41,500	41,500
39,620.90	44,302.80	70,000	30,000		43265	PLUMBING PERMITS		37,350	37,350	37,350
49,486.50	45,846.00	45,000	35,000		43270	LAND USE PERMITS		45,000	45,000	45,000
0.00	21,637.40	4,708	5,000		43275	CET FEE		6,000	6,000	6,000
2,300.00	1,665.00	2,500	7,200		43280	BURGLAR ALARM PERM		7,250	7,250	7,250
447,654.64	559,317.89	597,083	260,200		43299	TOTAL LIC./PERM.		308,815	308,815	308,815

GENERAL FUND (1): RESOURCES

School Resource Officer	Contribution from Reynolds School District for School Resource Officer.
Building Development Reimb.	Reimbursement from Troutdale based on current intergovernmental agreement.
Metro Reimbursement	Reimbursement from Metro for cost of police patrol services at Chinook Landing and Blue Lake.
Cigarette Tax	Distribution based on population (9,695).
Liquor Tax	Distribution based on population (9,695).
Revenue Sharing	Based on percentage trends in per capita liquor Tax distribution.
Business Income Tax	Distribution based upon County's estimated figures for business income.
Fed. Grant Proceeds	Grant proceeds (example – COPS (Community Oriented Policing) Grant).
911 Tax	Distribution based on population (9,695).
Police BVP Grant	Grant for Police vests.
State Grant Proceeds	Gang enforcement grant to hire one police officer; ODOT Grant to enforce Seat Belt and Child Restraint Laws.

General Government Charges	Fees paid for copies, notaries, maps, lien searches, cell tower lease, & rental fees.
Passport Processing Charge	City no longer provides passport services.
Fire Suppression Fee	Fees collected from customers to offset a portion of Gresham Fire Suppression Contract.

Fines and Forfeitures	Traffic citations and other ordinance violations.
Abatement Fee	Civil penalties from Municipal Court for code violations.
Diversion Fee	Fees to pay costs of administering Diversion Program.

Other Resources

Interest	Interest on Investments.
Community Center Rent	Rental Fees for Community Center.
Gifts & Donations	Event donations/other donations.
Sale Mat/Equip.	Sale of surplus equipment.
Transfers	Transfers from other funds reflect overhead charges allocated to street, water, sewer, and storm water funds.

GENERAL FUND (1): Resources

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
<i>INTERGOVERNMENTAL REVENUE</i>										
35,120.25	36,528.01	64,958	65,000		43310	SRO REYNOLDS S.D.		65,281	65,281	65,281
101,723.21	0.00	0	0		43313	BUILDING DEV. REIMB.		0	0	0
25,155.00	25,796.46	26,441	26,324		43314	METRO REIMB.		27,114	27,114	27,114
17,356.12	17,314.19	17,274	17,300		43321	CIGARETTE TAX		17,360	17,360	17,360
99,858.06	100,691.14	98,870	100,000		43322	LIQUOR TAX		99,364	99,364	99,364
56,661.48	61,392.07	57,368	60,000		43324	REVENUE SHARING		61,699	61,699	61,699
353,066.00	410,424.00	300,000	300,000		43339	BUS. INCOME TAX		352,965	352,965	352,965
48,469.20	44,029.15	0	0		43340	FEDERAL GRANT PROC.		0	0	0
38,889.27	50,586.13	46,057	47,000		43343	911 TAX		45,596	45,596	45,596
783.00	866.75	1,000	1,000		43346	POLICE BVP GRANT		1,000	1,000	1,000
98,591.25	108,840.84	97,890	62,280		43347	STATE GRANT PROCEEDS		68,548	68,548	68,548
875,672.84	856,468.74	709,858	678,904		43399	TOTAL INTERGOVMNT		738,927	738,927	738,927
<i>CHARGES FOR SERVICES</i>										
76,812.22	37,558.21	25,000	25,000		43410	GENERAL GOVERNMENT		25,500	25,500	25,500
4,260.00	7,140.00	4,590	3,960		43420	PASSPORT PROCESSING		0	0	0
15,115.95	15,405.62	15,733	15,733		43425	FIRE SUPPRESSION FEE		15,950	15,950	15,950
96,188.17	60,103.83	45,323	44,693		43469	TOTAL SERV. CHGS		41,450	41,450	41,450
<i>FINES & FORFEITURES</i>										
196,690.29	238,265.34	229,153	229,000		43510	FINES & FORFEITURE		257,500	257,500	257,500
0.00	0.00	1,500	3,000		43512	ABATEMENT FEE		1,500	1,500	1,500
0.00	22,875.00	22,971	18,000		43520	DIVERSION FEE		21,210	21,210	21,210
196,690.29	261,140.34	253,624	250,000		43599	TOTAL F & F		280,210	280,210	280,210
<i>OTHER RESOURCES</i>										
102,963.38	176,894.90	115,748	180,000		43601	INTEREST		170,000	170,000	170,000
800.00	3,875.00	20,000	8,500		43602	COM CENTER REVENUE		8,568	8,568	8,568
5,146.23	11,173.40	26,870	38,000		43606	GIFTS & DONATIONS		30,000	30,000	30,000
523,121.04	551,781.00	535,592	535,592		43631	TRANS FROM WATER		535,592	535,592	535,592
530,019.96	560,595.00	558,258	558,258		43633	TRANS FROM SEWER		558,584	558,584	558,584
282,642.00	294,125.04	288,546	288,546		43635	TRANS FROM STREET		288,546	288,546	288,546
251,696.04	268,953.00	267,348	267,348		43643	TRANS FROM STORMWA		267,348	267,348	267,348
1,696,388.65	1,867,397.34	1,812,362	1,876,244		49995	TOT. OTH RESOURCES		1,858,638	1,858,638	1,858,638
7,491,835.28	8,860,041.07	9,102,207	9,526,500		49999	TOTAL RESOURCES		9,829,029	9,829,029	9,829,029

GENERAL FUND

(2008-2009 Budget)

Fund 1/Dept. 10 Administration/Finance

THE PURPOSE

The purpose of the Administration/Finance Department is the overall management of the City of Fairview. Included in this department are the functions of the City Recorder, Municipal Court Operations, Finance Operations, Information Technology, Central Support, Human Resources and Legal Support.

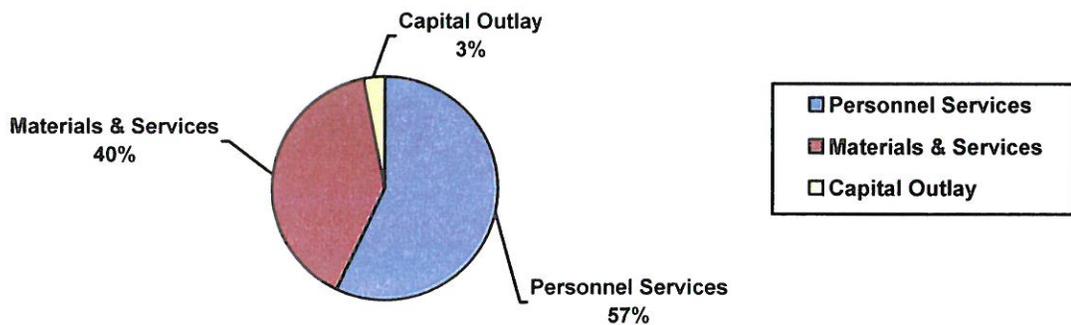
HOW IT'S MANAGED

The City Administrator is responsible for managing the City and is the Budget Officer. The Finance Director manages all aspects of accounting, budget, utility billing, municipal court, accounts payable/receivable, payroll, centralized data processing, information technology, computer training, and auditing. The City Administrator is also responsible for all City Recorder and Human Resources functions.

FUNDING SOURCES

The funding sources for the Administration/Finance Department are the General Fund and other operating funds such as Water, Sanitary Sewer, Streets and Stormwater Funds, which provide funds to support the efforts of the department directly benefiting their operation.

Where the Money Goes:



Total Expenditures: \$1,436,240

CURRENT ISSUES

The Administration/Finance Department's continued challenge for FY 2008-09 is to balance limited resources with the critical needs of the community while supporting the financial accounting and management requirements and regulations of a growing city.

Over the past three years, the Administration/Finance Department has significantly improved all operational areas (Municipal Court, Audit, Budget, Risk Management, Payroll, Utility Billing and Information Technology) within the department. Finance staff has computerizing operations, improved internal controls, improved customer service, increased staff education & training, and complied with the many State and Federal rules and regulations.

The City's existing financial software system was purchased approximately thirty years ago. It does not serve the needs of a twenty-first century municipal organization. The City has been allocating funds to replace this outdated, cumbersome and inadequate financial software system. FY 2008-09 will be the year that the City will plan on beginning the replacement of this system.

The City is planning to significantly upgrade our webpage in FY 2008-09. This initiative will continue the progress made in FY 2007-08 of upgrading the City's newsletter. Both are important components of how the City communicates with its citizens, an important goal of both City Council and the City Administrator.

ACCOMPLISHMENTS – FISCAL YEAR 2007-2008

- Implemented a new Employee Safety Incentive Program. This program provided incentives to employees to achieve certain safety related goals. The program was very successful with 72% of the Administration, Public Works and Community Development employees participating in the program. In addition, an article was published in the CCIS Safety Shorts newsletter highlighting Fairview's program.
- Collected over \$213,000 in unpaid citations from October 2004 through March 2008 by hiring a private collection agency to aggressively collect unpaid citations and other debts.
- Prepared and implemented new cost allocation system for the City.
- Continued to implement Automated Clearing House (ACH) capabilities for City funds transfers and debt payments; Implemented ACH filter and eCheck Block Service on bank account to protect City assets.

FUTURE GOALS AND CHALLENGES

- Enhance financial services to the citizens of Fairview such as on-line bill pay, acceptance of credit/debit cards, on-line utility customer changes, etc.
- Purchase and implement new financial operating system for the City of Fairview.
- Attain *Government Finance Officer's Association* Award for Comprehensive Annual Financial Report and budget presentation.
- Prepare Request for Proposal for new audit firm.
- Implement video streaming technology for public meetings such as City Council and Planning Commission.

STATUS (Department Budget)

The Administration/Finance department is living within its means realizing that as financial transactions continue to increase and the City becomes more complex, the City must continue to work smarter and use technology to leverage the current staff. In all cases, the Finance Director will be fiscally responsible and spend no more than is needed to administer effective departmental operations as approved by the City Council and City Administrator.

EXPENDITURES

Personnel Services

Salaries Based on salary ranges and the labor agreement with the Teamsters Union.

Stipend Mayor's Stipend and cell phone allowance.
Incentive Pay Additional pay based on years of service and cell phone allowance.

Materials and Services

Operating Materials General operating materials such as office supplies, computer/copy paper, envelopes.
Building Supplies Costs for light bulbs, paint, caulk, paper products, etc.

Audit and Accounting Costs of annual audit and technical support (GASB Statement 34 preparation).
Legal City legal services.
Data Processing Computer software, supplies, program support, technical support, etc.
Court Costs Municipal Court costs including Judge, Prosecutor, Interpreter and records costs.
Court Assessments State and Local assessments paid to Multnomah County and the State of Oregon.
Contractual Services Contracted Professional Svcs (i.e. union negotiations, mediation and other required needs).

**GENERAL FUND (1): Administration
EXPENDITURES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
<i>PERSONNEL SERVICES</i>										
91,809.04	93,598.58	93,064	93,000	1.0	61110	CITY ADMINISTRATOR	1.0	93,688	93,688	93,688
40,099.10	0.00	0	0		61111	RECORDER		0	0	0
78,964.48	86,614.82	89,592	74,660	1.0	61112	FINANCE DIRECTOR	1.0	88,728	88,728	88,728
208,728.56	255,340.79	345,111	324,457	7.0	61113	CLERICAL	7.0	349,590	349,590	349,590
450.00	900.00	3,300	3,300		61115	STIPEND		3,300	3,300	3,300
3,600.00	4,612.50	4,800	3,300		61180	INCENTIVE PAY		3,900	3,900	3,900
0.00	599.64	9,789	1,500		61510	OVERTIME HOURS		1,500	1,500	1,500
0.00	0.00	0	0		61515	VACATION BUY-OUT		5,320	5,320	5,320
<i>PERSONNEL BENEFITS</i>										
32,006.90	33,286.79	41,279	38,523		61810	SOCIAL SECURITY		41,771	41,771	41,771
736.75	606.11	1,440	1,440		61811	WORKER'S COMP.		1,440	1,440	1,440
48,056.93	51,585.99	57,331	55,533		61813	PERS/RETIREMENT		98,116	98,116	98,116
53,199.49	64,477.39	89,556	80,493		61814	EMPLOYEE INSURANCE		114,895	114,895	114,895
20,832.00	2,763.10	5,185	5,036		61815	UNEMP. INSURANCE		7,644	7,644	7,644
2,721.89	3,194.29	3,380	3,282		61816	TRI-MET TAX		3,559	3,559	3,559
260.00	188.50	500	300		61817	EMP ASSIST PROGRAM		300	300	300
0.00	0.00	524	514		61818	WBF ASSESSMENT		524	524	524
581,465.14	597,768.50	744,851	685,338	9.0	61999	TOTAL PERSONNEL SE	9.0	814,275	814,275	814,275

MATERIALS & SERVICES

OPERATING SUPPLIES

10,266.22	12,356.18	13,360	13,500		63205	OPERATING MATERIAL		14,000	14,000	14,000
2,687.49	2,177.44	2,700	2,500		63206	BLDG SUPP-CITY HAL		2,700	2,700	2,700

PROFESSIONAL SERVICES

17,500.00	19,636.00	40,000	26,000		64110	AUDIT & ACCOUNTING		45,000	45,000	45,000
91,059.52	71,962.55	92,000	42,000		64111	LEGAL		55,000	55,000	55,000
24,142.95	23,937.61	48,330	48,330		64113	DATA PROCESSING		56,120	56,120	56,120
11,869.72	10,510.77	15,000	15,000		64114	COURT COSTS		12,000	12,000	12,000
0.00	35,341.00	36,000	36,000		64115	COURT ASSESSMENTS		36,000	36,000	36,000
5,867.19	17,662.67	54,500	54,500		64146	CONTRACTUAL SRVCS		38,000	38,000	38,000

Telephone	Telephone, voice mail, and fax services.
Postage	Postage for all mailing costs.
Printing	Newsletters, forms, imaging, and reports.
Advertising	Publishing of ads for public hearings, etc.
Travel	Travel costs for seminars, conferences, and meetings.
General Insurance	General liability and auto insurance.
Electricity	Electricity for City Hall.
Gas Heat	Gas heat for City Hall.
Building Clean/Repair	Janitorial Services for City Hall, supplies, maintenance contracts on HVAC, elevator, window cleaning, and general repairs.
Equipment Repair/Maintenance	Maintenance contracts on production printer, postage machine, phone system, typewriters and general repairs.
Dues and Subscriptions	Membership dues and subscriptions.
Training and Conferences	Costs associated with seminars, conferences, training and meetings.
Election Expenses	Expenses associated with elections.
Mayor and Council Expenses	Mayors conference and council expenses.
Community Support	Allows for small financial support to non-profits such as Multnomah County Aging Services and East Metro Mediation.
Education	Reimbursable job-related education.
Street Lights	Cost of street lights on all City properties.
Personnel Administration	Hiring costs, drug tests, physicals, plus other miscellaneous.
Safety Award Program	Awards for compliance with safety program.
Special Events	Various events such as volunteer recognition, Chili on the Green, Flicks in the Parks, etc.
Assessor's Expense	Computerized County Assessor information.
<hr/>	
Capital Outlay	
Office Equipment	Equipment/data processing/upgrades of office equipment.
Building Equipment	Miscellaneous building needs.

GENERAL FUND (1): Administration (Expenditures)

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
<u>COMMUNICATION SERVICES</u>										
18,777.61	17,272.10	20,000	20,000		64210	TELEPHONE		20,000	20,000	20,000
16,632.84	15,582.72	25,000	20,000		64211	POSTAGE		20,000	20,000	20,000
8,951.34	11,680.98	20,000	15,000		64212	PRINTING		15,000	15,000	15,000
2,675.36	1,855.54	2,845	3,000		64213	ADVERTISING		3,000	3,000	3,000
<u>TRANSPORTATION SERVICES</u>										
752.39	608.86	3,850	2,500		64310	TRAVEL		2,000	2,000	2,000
<u>INSURANCE SERVICES</u>										
68,149.21	71,616.08	84,278	75,000		64410	GENERAL INSURANCE		78,750	78,750	78,750
<u>PROPERTY SERVICES</u>										
27,500.31	31,021.44	30,000	32,500		64510	ELECTRICITY		35,000	35,000	35,000
3,128.69	3,358.48	5,300	3,000		64511	GAS/HEAT		5,300	5,300	5,300
30,461.75	22,699.67	35,000	30,000		64514	BLDG CLEAN/REPAIR		30,000	30,000	30,000
13,504.01	11,854.02	14,000	16,000		64515	EQUIP REP/MAINT.		16,000	16,000	16,000
<u>OTHER SERVICES</u>										
10,549.11	12,031.19	12,986	13,000		64810	DUES/SUB/MEMBRSHIP		13,825	13,825	13,825
5,659.08	9,906.76	9,780	9,800		64811	TRAINING & CONF.		14,170	14,170	14,170
0.00	0.00	10,000	10,000		64812	ELECTION EXPENSE		10,000	10,000	10,000
7,691.46	8,491.43	9,600	9,000		64813	MAYOR-COUNCIL EXP.		9,600	9,600	9,600
3,702.62	3,846.88	7,400	6,000		64814	COMMUNITY SUPPORT		8,000	8,000	8,000
3,121.70	3,314.97	3,443	3,500		64821	STREET LIGHTS		3,500	3,500	3,500
5,531.92	7,594.74	10,000	9,000		64824	PERSONNEL ADMINIST		10,000	10,000	10,000
0.00	0.00	3,500	3,500		64827	SAFETY AWARD PROGRAM		3,500	3,500	3,500
15,417.02	24,550.75	39,796	48,000		64842	SPECIAL EVENTS		26,000	26,000	26,000
405,599.51	450,870.83	648,668	566,630		64999	TOT MAT. & SRVCS		582,465	582,465	582,465
<u>CAPITAL OUTLAY</u>										
4,325.41	6,930.49	13,500	10,000		65150	OFFICE EQUIPMENT		13,500	10,000	10,000
0.00	175.00	4,000	3,000		65200	BUILDING EQUIPMENT		4,000	0	0

**ER Contribution
Building Improvements**

Contribution from ER Fund to fund equipment and vehicle replacement.
City Hall building improvements.

GENERAL FUND (1): Administration (Expenditures)

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
35,600.00	26,433.00	29,500	29,500		65333	ER CONTRIBUTION		29,500	29,500	29,500
0.00	0.00	5,000	3,500		65470	BLDG IMPROVEMENTS		3,000	0	0
39,925.41	33,538.49	52,000	46,000		65999	TOTAL CAP. OUTLAY		50,000	39,500	39,500
1,026,990.06	1,082,177.82	1,445,519	1,297,968	9.0	68995	TOTAL EXPENDITURES	9.0	1,446,740	1,436,240	1,436,240

GENERAL FUND

(2008-2009 Budget)

Fund 1/Dept. 15 Community Development

THE PURPOSE

The Community Development Department supports the policies of the City Council and Planning Commission; it administers and enforces City Development Codes, provides staff support to the Planning Commission and Parks Advisory Committee, oversees Building Services, supports City Economic Development activities, and conducts code compliance for nuisances, rubbish and illegal dumping, and zoning violations.

HOW IT'S MANAGED

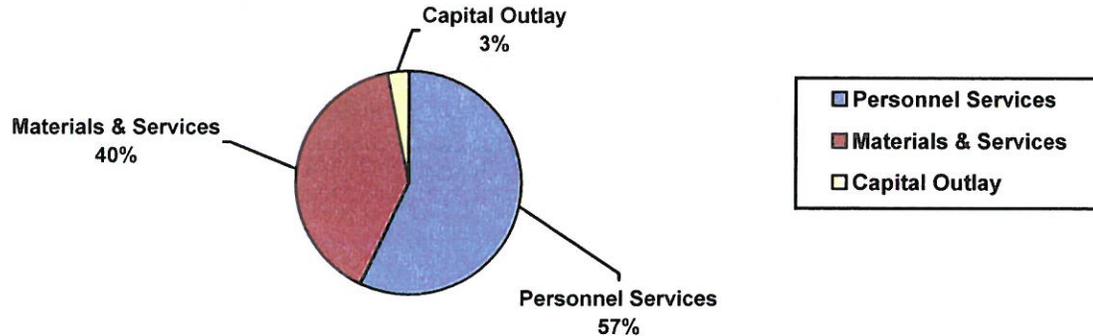
The Community Development Director manages the department under the direction of the City Administrator.

FUNDING SOURCES

Funding sources include the following:

- 1) General Fund resources, including revenues collected from Land Use Application and Building Permit fees, Park and Community Center fees, and the administrative "hold-back" of the Metro Construction Excise Tax.
- 2) Grants include the federal Community Development Block Grant, bond measures, and other intergovernmental resources.

Where The Money Goes:



Total Expenditures: \$738,497

CURRENT ISSUES

- Implementation of internal Building Services and working with the selected Building Services vendor and internal departments to perfect operating procedures, consistently delivery a high standard of customer service, and ensure that long-term costs of divisional operations is covered by permit revenues.
- Effectively meet the significant volume of code violation case back-log.
- Effectively manage work loads associated with meeting City Council goals, the on-going Centennial event planning, compliance with Metro planning requirements, and organizational development and strengthening in areas of record archives, information retrieval, filing systems, and other administrative needs.
- Evaluating land use policies and zoning regulations to ensure future economic development is not hindered.
- The expected slow-down in residential development will reduce general fund revenues.

- Sustain constructive relationships with governmental partners on transportation and economic development critical to ensure that the City is “at the table” and can effectively negotiate City interests.

ACCOMPLISHMENTS – FISCAL YEAR 2007-2008

- Continued to meet legal requirements for processing land use applications. Received state authorization for the Cascade Columbia Enterprise Zone and City Council adoption of local zone requirements.
- Centennial event planning, publication of the Centennial Calendar, and hiring of a historical consultant to document the story of the City’s centennial year.
- Stepped up code compliance actions and had a number of successful outcomes for the City in Municipal Court as well having a significant number of successful voluntary compliance agreements.
- Advanced organizational development through staff training and internal promotion.
- Started code improvement projects for residential parking and riparian regulations based on direction from the Planning Commission and City Council.

FUTURE GOALS AND CHALLENGES

- Assist the Parks Advisory Committee and City Council in creating a successful Centennial Celebration that honors the City’s past and present, engages the community, and promotes civic involvement.
- Support the Parks Advisory Committee and City Council in the development of projects under the \$460,730 Metro Local Share allocation including Salish Pond and trail improvements and other projects that may be approved.
- Continue to enhance the role and visibility of the Parks Advisory Committee.
- Support activities that promote desired economic development.
- Continue to build departmental strength and increase the quality of service.
- Evaluate city plans and codes for consistency with community expectations for the type, location, and quality of development, and expected public improvements; make changes where directed by the City Council.
- Forecast residential, commercial, and industrial trends for the purpose of identifying future fiscal impacts
- Conduct an effective public involvement process and adopt an updated Parks and Recreation Master Plan.
- Operate the Community Center with the goal that revenues exceed operating costs.

STATUS (Department Budget)

The Community Development Department expenditure budget is driven by personnel and administrative costs. The proposed expenditure budget includes requests that are difficult to predict due to the variable nature of day-to-day departmental needs and uncertainty of internal and external work requests. As a General Fund Department, Community Development relies on non-dedicated revenues. In all cases, the Community Development Director will be fiscally responsible and spend no more than is needed to administer effective departmental operations as approved by the City Council and City Administrator.

The City has prioritized compliance to ensure the health and attractiveness of the Community. There are over seventy known violations with more than fifteen cases now open. Two recent cases resulted in combined court time of over twelve hours. A limited term Code Compliance position is requested to meet the ongoing demand for resolving code violations across the City.

EXPENDITURES

Personnel Services

Salaries	Based on salary ranges and labor agreement with Teamsters Union.
Incentive Pay Overtime	Additional pay based on years of service and cell phone allowance. Primarily reflects night meetings and public hearings.

Materials and Services

Office Supplies/ Operating Supplies	General operating materials such as office supplies and support for the community garden at Park Cleone.
Data Processing Building Inspection	Data processing expenditures. Former contract with Troutdale for building inspection services. Provides a portion of building fees collected go to Troutdale to cover plan review and inspection costs.
Contractual Services Economic Development	Contract work as required. On-going industrial & commercial master development, recruitment activities, networking, and economic development outreach.
Abatement Expense	Code violation abatement expense.
Printing Advertising	Maps and other printing. Public notices, including Planning Commission notices.
Travel	Mileage reimbursement for travel within the Portland area.

**GENERAL FUND (1): Community Development
EXPENDITURES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
<u>PERSONNEL SERVICES</u>										
119,194.33	86,890.10	83,816	83,816	2.0	61113	CLERICAL	3.0	94,272	137,976	137,976
69,316.08	52,116.36	73,716	73,716	1.0	61114	PLANNING DIRECTOR	1.0	76,656	76,656	76,656
43,172.42	46,498.34	52,208	52,208	1.0	61116	PLANNER	1.0	57,280	57,280	57,280
900.00	675.00	900	1,575		61180	INCENTIVE PAY		1,800	2,700	2,700
2,908.97	913.13	4,335	2,000		61510	OVERTIME HOURS		3,000	3,000	3,000
0.00	0.00	0	0		61515	VACATION BUY-OUT		2,282	2,719	2,719
<u>PERSONNEL BENEFITS</u>										
17,773.05	13,902.48	16,446	16,446		61810	SOCIAL SECURITY		18,000	21,445	21,445
854.82	738.57	1,440	1,440		61811	WORKER'S COMP.		1,440	1,440	1,440
26,848.50	21,777.37	26,388	26,388		61813	PERS/RETIREMENT		42,388	50,595	50,595
44,737.73	33,950.05	39,819	39,819		61814	EMPLOYEE INSURANCE		51,081	63,843	63,843
4,220.00	1,105.23	2,150	2,150		61815	UNEMP. INSURANCE		3,294	3,925	3,925
1,237.22	1,275.63	1,401	1,401		61816	TRI-MET TAX		1,534	1,827	1,827
170.00	160.00	300	300		61817	EMP ASSIST PROGRAM		300	300	300
0.00	0.00	233	233		61818	WBF ASSESSMENT		233	291	291
331,333.12	260,002.26	303,152	301,492	4.0	61999	TOTAL PERSONNEL SE	5.0	353,560	423,997	423,997
<u>MATERIALS & SERVICES</u>										
<u>OPERATING SUPPLIES</u>										
0.00	500.00	0	0		63100	OFFICE SUPPLIES		0	0	0
4159.23	2883.47	10,000	10,000		63205	OPERATING MATERIAL		12,500	12,500	12,500
<u>PROFESSIONAL SERVICES</u>										
7,443.05	10,983.69	10,000	10,000		64113	DATA PROCESSING		0	0	0
0.00	20,555.53	4,708	0		64130	CET EXPENSE		0	0	0
265,416.70	276,017.86	338,500	137,630		64144	BLDG INSPECTION		150,000	150,000	150,000
6,747.25	0.00	60,000	57,641		64146	CONTRACTUAL SRVCS		75,000	75,000	75,000
2,218.81	3,701.12	13,200	11,500		64149	ECON DEVELOPMENT		15,000	15,000	15,000
0.00	0.00	12,500	2,000		64150	ABATEMENT EXPENSE		12,500	12,500	12,500
<u>COMMUNICATION SERVICES</u>										
925.55	831.56	8,000	7,983		64212	PRINTING		8,000	8,000	8,000
1,467.40	879.80	3,500	3,493		64213	ADVERTISING		3,500	3,500	3,500
<u>TRANSPORTATION SERVICES</u>										
200.52	340.93	100	517		64310	TRAVEL		500	500	500

GENERAL FUND (1) - COMMUNITY DEVELOPMENT DEPARTMENT

**Equip Repair/Maintenance
Community Center**

Maintenance agreement on copier, fax and other repairs.
Community Center expenses including utilities, repairs and on-going recreational activities.

**Dues and Subscriptions
Training and Conferences**

Membership dues, certifications and subscriptions.
Costs associated with seminars, conferences, training and meetings.

Capital Outlay

**Office Equipment
FM Contribution
ER Contribution**

Miscellaneous office equipment.
Contribution to Facilities Maintenance Fund for the upkeep of the Community Center.
Contribution from ER Fund to fund equipment and vehicle replacement.

GENERAL FUND (1): Community Development (Expenditures)

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
3,216.59	2,858.42	3,500	3,500		64515	EQUIP REP/MAINT.		5,000	5,000	5,000
3,651.49	8,933.26	12,000	11,723		64516	COMMUNITY CENTER		12,000	12,000	12,000
<i>OTHER SERVICES</i>										
610.50	1,178.00	1,065	1,000		64810	DUES/SUB/MEMBRSHIP		1,500	1,500	1,500
1,015.86	1,436.75	4,000	3,826		64811	TRAINING & CONF.		4,000	4,000	4,000
297,072.95	331,100.39	481,073	260,813		64999	TOT MAT. & SRVCS		299,500	299,500	299,500
<i>CAPITAL OUTLAY</i>										
0.00	981.73	2,000	2,000		65150	OFFICE EQUIPMENT		5,000	5,000	5,000
4,000.00	0.00	5,000	5,000		65335	FM CONTRIBUTION		5,000	5,000	5,000
4,700.00	3,900.00	5,000	5,000		65333	ER CONTRIBUTION		5,000	5,000	5,000
8,700.00	4,881.73	12,000	12,000		65999	TOTAL CAP. OUTLAY		15,000	15,000	15,000
637,106.07	595,984.38	796,225	574,305	4.0	68995	TOTAL EXPENDITURES	5.0	668,060	738,497	738,497

GENERAL FUND

(2008-2009 Budget)

Fund 1/Dept. 20 Public Safety

THE PURPOSE

The purpose of the Public Safety Department is to provide funding for police and fire services that protect and benefit the welfare of all Fairview citizens.

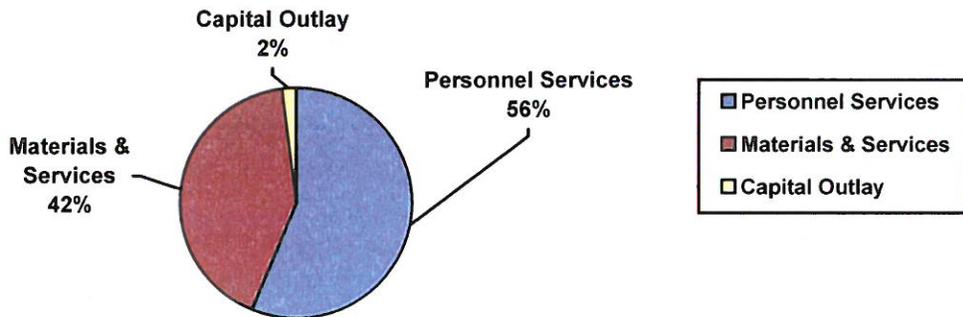
HOW IT'S MANAGED

An annual budget is prepared within the Public Safety Department by the Police Chief. Expenditures are monitored by the Police Chief and are compared to the current budget.

FUNDING SOURCES

The Public Safety Department is a single fund department. All expenditures are budgeted from the General Fund. The resources include taxes, franchise fees, licenses, permits, intergovernmental revenue, services and fines.

Where the Money Goes:



Total Expenditures: \$2,680,353

CURRENT ISSUES

Current issues for the Public Safety Department include:

- Long-term funding to provide adequate patrol and investigative services to catch up with rapid growth.
- Long-term funding for replacement of rapidly changing technology.

Two significant Public Safety challenges are paying for the cost of 911 Center (Bureau of Emergency Communications) services and Fire Service. The City of Portland provides 911 Dispatch services to the City through an intergovernmental agreement. The City is currently in the process of trying to negotiate a new long-term agreement that would include predictable rate increases each year. The cost of BOEC services for FY 2007-08 was budgeted at \$222,085 and will potentially increase to \$231,000 in FY 2008-09. In 2005, the City re-negotiated an intergovernmental agreement (IGA) with the City of Gresham to continue to provide Fire Service. This ten-year agreement includes cost increases of over \$437,000 over the ten-year period. The cost of fire service for FY 2007-08 was \$642,735 and will increase to \$665,231 in FY 2008-09.

ACCOMPLISHMENTS – FISCAL YEAR 2007-2008

- Designed and authorized new Centennial Badge for wear with uniform. All officers purchased new badges with their own personal funds.
- Designed and implemented new police department patch.
- Received National “Rookie of the Year 2007” award for our very successful National Night Out. Only ten police departments in the entire nation received this award.
- Awarded a grant valued at over \$15,000 from the American Council on Criminal Justice Training to receive and train a police canine. Our first Police Dog Thor will be trained for drug detection and tracking.
- Through state leasing program replaced old patrol vehicles with Dodge Chargers, which have become the envy of departments throughout the Metro region.
- Secured a grant (in cooperation with Multnomah County Emergency Management) to update our Emergency Operations Plan
- Purchased a portable speed trailer to monitor vehicle speed on residential streets, school zones, etc.

FUTURE GOALS AND CHALLENGES

- Provide adequate patrol coverage (two officers on duty at all times) by adding officers to the Patrol Force.
- Establish a full-time Police Investigator/Detective.
- Enhance our Crime Prevention Program through additional resources.
- Become an Oregon Accredited Police Department.
- Fund a third Sergeant Position to provide essential supervision 24/7.
- Install Automated Defibrillators (AED’s) in all on duty patrol vehicles.
- Improve traffic safety and education to make our streets safer for all motorists.
- Provide the newest and best training and technology within limited resources.
- Provide adequate incentives to retain police officers in an ever increasingly competitive market for experienced “lateral” officers.
- Provide adequate resources to conduct crime analysis.

STATUS (Department Budget)

The task for the Public Safety Department is to develop a budget that will allow the Department to keep pace with the increased demand for services brought on by continued growth within the City.

EXPENDITURES

Personnel Services

Salaries

Based on salary ranges and the labor agreement with the Police Officers Association.

Incentive Pay

Additional pay based on years of service, cell phone allowance, fitness incentive and premium pay for field training officer.

Materials and Services

Operating Materials
Police Reserve Supplies
Investigation/Crime Analysis
Crime Prevention

Traffic/parking citations, report forms, film, batteries, office supplies etc.
Equip and uniform reserve officers. Other program expenses.
Investigation and evaluation of crime.
Crime prevention operational costs and other handouts.

Uniforms

One complete uniform per year, per officer, plus replacement for on-duty damage and winter/rain jackets.

Vehicle Operations
Equip. and Uniform Maint.
Alarm Administration
Contractual Services
Nuisance
Travel

Fuel, tune-ups, tires, repairs and maintenance.
Repairs, equipment parts, uniform cleaning for all officers.
Payments to Alarm Administration contract person.
Data 911, Lexipol, Accreditations, etc.
Moved to Community Development department in 06-07.
Mileage reimbursement.

**GENERAL FUND (1): Public Safety
EXPENDITURES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
<i>PERSONNEL SERVICES</i>										
82,450.68	90,279.70	92,232	92,232	1.0	61140	POLICE CHIEF	1.0	91,368	91,368	91,368
496,633.15	520,882.77	558,077	558,077	10.0	61141	POLICE OFFICER	11.0	629,058	629,058	629,058
63,291.60	118,727.78	133,368	133,368	2.0	61142	SERGEANT	2.0	148,080	148,080	148,080
37,178.16	43,179.06	56,098	56,098	1.5	61143	CLERICAL	2.0	60,809	71,716	71,716
21,160.32	8,625.00	9,900	8,700		61180	INCENTIVE PAY		14,778	11,278	11,278
47,138.75	54,822.91	80,304	66,300		61510	OVERTIME HOURS		60,000	65,500	65,500
0.00	0.00	0	0		61515	VACATION BUY-OUT		9,293	9,402	9,402
<i>PERSONNEL BENEFITS</i>										
56,870.46	63,732.48	71,143	71,200		61810	SOCIAL SECURITY		77,524	78,520	78,520
23,997.72	20,024.25	28,320	28,320		61811	WORKER'S COMP.		28,320	28,320	28,320
86,383.88	98,273.75	127,730	127,730		61813	PERS/RETIREMENT		158,607	161,626	161,626
101,357.93	116,564.85	139,251	139,251		61814	EMPLOYEE INSURANCE		204,191	191,429	191,429
0.00	5,940.67	9,300	9,300		61815	UNEMP. INSURANCE		14,187	14,370	14,370
3,959.10	4,081.99	6,062	6,062		61816	TRI-MET TAX		6,605	6,690	6,690
170.00	160.00	600	300		61817	EMP ASSIST PROGRAM		300	300	300
0.00	0.00	815	815		61818	WBF ASSESSMENT		932	990	990
1,020,591.75	1,145,295.21	1,313,200	1,297,753	14.5	61999	TOTAL PERSONNEL SE	16.0	1,504,052	1,508,647	1,508,647

MATERIALS & SERVICES

OPERATING SUPPLIES

7,826.61	10,391.97	19,919	18,500		63205	OPERATING MATERIAL		15,000	15,000	15,000
583.50	1,293.49	1,000	750		63207	POLICE RESERVE SUP		1,000	5,000	5,000
3,652.79	2,530.30	1,500	1,250		63208	INVESTIGATE/CRIME		1,500	1,500	1,500
1,867.40	250.00	3,500	3,000		63210	CRIME PREVENTION		7,500	7,500	7,500

REPAIR & MAINTENANCE SUPPLIES

7,555.48	6,478.02	6,000	6,000		63311	UNIFORMS		6,500	6,500	6,500
43,593.43	51,751.93	60,500	55,500		63312	VEHICLE OPERATIONS		60,500	60,500	60,500
6,911.99	7,243.43	9,600	9,600		63313	EQUIPMENT/UNIFORM		12,000	12,000	12,000
0.00	0.00	0	0		63315	TRAFFIC SAFETY EQUIP.		10,000	10,000	10,000
0.00	374.50	0	0		64113	DATA PROCESSING		0	0	0
0.00	0.00	11,000	6,000		64117	ALARM ADMINISTRATION		5,575	5,575	5,575
2,842.28	3,197.86	7,500	7,000		64146	CONTRACTUAL SRVCS		6,500	6,500	6,500
289.98	0.00	0	0		64147	NUISANCE CONTROL		0	0	0
0.00	0.00	0	0		64205	COMM. OUTREACH/EVENTS		0	0	0
0.00	0.00	100	100		64310	TRAVEL		125	125	125

GENERAL FUND (1) – PUBLIC SAFETY DEPARTMENT

Dues & Subscriptions	Memberships, criminal and civil directories.
Training and Conference	Seminars, practice and qualify with ammo, shotguns, and rifles. State mandated training to maintain basic, management & executive police certification.
B.O.E.C. Costs	Bureau of Emergency Communications - anticipated costs.
Communication/Computer	PPDS-computer, FV police computer, 800 MHz radio system, MDT's, data processing services, and maintenance expense.
Accreditation	Expenses related to the accreditation of Police Department.
Emergency Management	Expenses related to emergency management.
Fire Services	Fire Services contract with City of Gresham.

Capital Outlay

Office Equipment	Miscellaneous office equipment.
Police Equipment	Police equipment.
Building Improvements	Police building – storage shelves, enlargement of property storage.
Traffic Safety Equipment	Traffic Safety and Enforcement Equipment – paid for by Diversion Program.
ER Contribution	Contribution to Equipment Replacement Fund for the replacement of police vehicles, computers & radios.

GENERAL FUND (1): Public Safety (Expenditures)

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
686.40	723.00	1,150	1,200		64810	DUES/SUB/MEMBRSHIP		1,450	1,450	1,450
8,571.22	12,680.82	24,600	22,000		64811	TRAINING & CONF.		27,825	27,825	27,825
167,604.00	196,900.00	222,085	222,000		64816	B.O.E.C. COSTS		231,000	231,000	231,000
37,592.38	47,384.35	46,669	46,000		64819	COMMUNICATION/COMP		46,000	46,000	46,000
0.00	0.00	5,000	4,000		64828	ACCREDITATION		5,000	5,000	5,000
0.00	0.00	1,000	1,000		64839	EMERGENCY MGMT		10,000	10,000	10,000
526,000.00	621,000.00	642,735	642,735		64844	FIRE SERVICES		665,231	665,231	665,231
815,577.46	962,199.67	1,063,858	1,046,635		64999	TOT MAT. & SRVCS		1,112,706	1,116,706	1,116,706

CAPITAL OUTLAY

0.00	3,241.12	4,000	4,000		65150	OFFICE EQUIPMENT		7,000	7,000	7,000
15,803.02	21,788.60	8,474	8,500		65301	POLICE EQUIPMENT		0	0	0
2,963.13	0.00	0	0		65302	BUILDING IMPROVEME		0	0	0
0.00	5,001.35	10,000	10,000		65304	TRAFFIC SAFETY EQUIP.		0	0	0
36,000.00	44,492.00	39,000	39,000		65333	ER CONTRIBUTION		48,000	48,000	48,000
54,766.15	74,523.07	61,474	61,500		65999	TOTAL CAP. OUTLAY		55,000	55,000	55,000

1,890,935.36	2,182,017.95	2,438,532	2,405,888	14.5	68995	TOTAL EXPENDITURES	16.0	2,671,758	2,680,353	2,680,353
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GENERAL FUND

(2008-2009 Budget)

Fund 1/Dept. 30 Public Works

THE PURPOSE

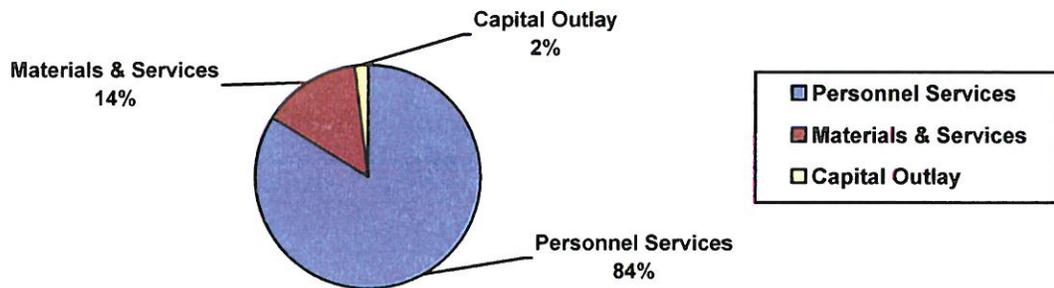
The Public Works Department provides resources that benefit the City as a whole, but are not specific to an enterprise fund (water, sanitary sewer, stormwater, or streets), or capital improvement funds. Examples of expenditures from this fund include electricity for the Public Works shops, uniforms, fuel, phones, data processing, office supplies, tools and equipment, equipment repair and employee certifications and training. In addition, park maintenance expenditures are included in this fund.

HOW IT'S MANAGED

The Public Works Department manages all expenditure portions of this fund. All invoices and purchase orders are approved by the Director (with the assistance of the Public Works Superintendent and Operations Lead Worker) prior to payment by the Finance Department.

FUNDING SOURCES

Where the Money Goes:



Total Expenditures: \$1,114,323

CURRENT ISSUES

The Public Works Department's continued challenge for FY 2008-09 is to balance limited resources with the critical needs of the community while supporting the requirements, expectations and regulations of a growing city.

ACCOMPLISHMENTS – FISCAL YEAR 2007-2008

- Continued to adequately supply needs of the Public Works Departments with personnel, supplies and material necessary to maintain infrastructure and facilities of the City.
- Continued to maintain the City parks at a very high standard.
- Provided support for Flicks in the Park, Chili on the Green, Big Truck Day, and weekly Farmer's Market events.
- Successfully completed the first 6-month Employee Safety Incentive Program with 72% of the Public Works, Community Development, Finance and Administration completing their goal with an award of a Fairview centennial jacket or fleece.

FUTURE GOALS AND CHALLENGES

- Maintain the current level of service as responsibilities increase without the corresponding increase in funding.
- Staff and operations are currently "out growing" the existing shop facility. Staff, under the guidance of City Council, will be investigating options for developing a new facility to better meet the needs of this department. Funds are set aside in each of the SDC and enterprise funds for preliminary work towards this goal.

STATUS (Department Budget)

Currently, the Public Works Department is stable; current level of service is funded by the proposed budget.

EXPENDITURES

Personnel Services

Salaries	Based on salary ranges and the labor agreement with the Teamsters Union.
Incentive Pay	Additional pay based on years of service.
Overtime	Additional costs for on-call employee's call-out time and public works emergencies.
Part-time Maintenance	Summer seasonal workers.
Emergency Response	\$10 per non-working-shift for on-call Employees

Materials and Services

Operating Supplies	Public works supplies that are <u>not</u> associated with a specific operating fund. Items may include office supplies, cleaning supplies, safety equipment, etc.
Uniforms	Includes work pants, shirts, jackets, safety boots, rain gear, gloves and safety apparel.
Gas/Diesel	Fuel for all public works equipment.
Equipment Repair & Maint.	Oil changes, tires, vehicle parts, and off-site vehicle maintenance along with other related supplies.
Data Processing	Contract computer technician assistance (contract computer support for both Public Works desk computers and Supervisory Control And Data Acquisition (SCADA) system maintenance.

**GENERAL FUND (1): Public Works
EXPENDITURES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
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PERSONNEL SERVICES

84,460.80	89,471.15	89,592	89,592	1.0	61150	PUBLIC WORKS DIR.	1.0	88,728	88,728	88,728
15,218.64	16,376.88	17,796	17,796	0.5	61153	OFFICE ASST	0.5	17,622	17,622	17,622
43,055.40	79,730.07	92,983	92,983	2.0	61154	ENG TECHS	2.0	98,468	98,468	98,468
62,091.60	63,639.60	65,868	65,868	1.0	61155	P.W. SUPERVISOR	1.0	65,232	65,232	65,232
296,062.51	251,717.14	299,190	299,190	7.0	61160	MAINTENANCE	6.0	271,579	271,579	271,579
8,400.00	9,300.00	9,900	10,500		61180	INCENTIVE PAY		11,700	11,700	11,700
6,614.60	4,213.32	12,053	14,000		61510	OVERTIME HOURS		16,000	16,000	16,000
0.00	0.00	0	0		61515	VACATION BUY-OUT		5,416	5,416	5,416
11,646.17	3,160.56	16,608	16,608		61521	PART TIME-MAINT		20,000	20,000	20,000
8,775.00	8,430.00	8,800	8,800		61530	EMERGENCY RESPONSE		13,000	13,000	13,000

PERSONNEL BENEFITS

40,865.71	39,925.53	47,062	47,062		61810	SOCIAL SECURITY		46,676	46,676	46,676
13,298.83	11,128.37	16,800	16,800		61811	WORKER'S COMP.		16,800	16,800	16,800
62,101.80	62,054.29	74,551	74,551		61813	PERS/RETIREMENT		109,366	109,366	109,366
87,682.02	94,116.19	119,453	119,453		61814	EMPLOYEE INSURANCE		140,476	140,476	140,476
1,056.00	4,006.50	6,128	6,128		61815	UNEMP. INSURANCE		8,508	8,508	8,508
4,454.01	4,592.24	4,018	4,018		61816	TRI-MET TAX		3,985	3,985	3,985
170.00	160.00	500	250		61817	EMP ASSIST PROGRAM		300	300	300
0.00	0.00	670	670		61818	WBF ASSESSMENT		612	612	612
745,953.09	742,021.84	881,972	884,269	11.5	61999	TOTAL PERSONNEL SE	10.5	934,468	934,468	934,468

MATERIALS & SERVICES

OPERATING SUPPLIES

9,776.62	8,592.11	12,700	10,000		63205	OPERATING MATERIAL		12,000	12,000	12,000
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REPAIR & MAINTENANCE SUPPLIES

4,401.21	4,943.48	4,500	4,500		63311	UNIFORMS		5,000	5,000	5,000
12,269.11	11,768.77	12,500	10,500		63351	GAS/DIESEL		15,000	15,000	15,000
18,487.77	11,554.81	20,000	15,000		63360	EQUIP REPAIR/MAINT		20,000	20,000	20,000

PROFESSIONAL SERVICES

15,649.16	16,874.26	14,400	18,000		64113	DATA PROCESSING		18,000	18,000	18,000
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GENERAL FUND (1) - PUBLIC WORKS DEPARTMENT

Contractual Services	Unforeseen contractual needs for 2008/2009.
Telephone	Public Works desk telephones, FAX lines, Nextel phones, and answering service charges.
Electricity	Electricity for four Public Works Facilities (Main Street, Police Barn, Crestwood, and Schautz).
Gas/Heat	Public Works building heat (Main Street only).
Refuse/Recycle	City-wide recycling and spring clean-up.
Small Tools/Minor Equip.	Small tools - less than \$5,000 each.
Shop Building Repair	Repairs to all public works facilities.
Dues and Subscriptions	Annual dues to AWWA, OAWU, APWA and renewals for required certifications and licenses.
Training and Conferences	Seminars, workshops and conferences required to maintain mandated certifications.
Park Maintenance	Supplies for parks and grounds maintenance. Includes plants, seed, fertilizer, herbicide, pesticide, irrigation supplies, bark-dust, and park facility repair and replacement.
Utility Notification Center	Annual fee for utility notification program (Oregon One-Call Program).
<hr/>	
<u>Capital Outlay</u>	
Office Equipment	General office equipment (furnishings, computers, printers).
Maintenance Equipment	General maintenance equipment.
ER Contribution	Contribution to Equipment Replacement Fund for the future replacement of public works equipment.
FM Contribution	Contribution to Facilities Maintenance Fund for the future replacement/repair of city facilities.

GENERAL FUND (1): Public Works (Expenditures)

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
10,273.34	12,977.54	5,000	4,000		64146	CONTRACTUAL SRVCS		5,000	5,000	5,000
<u>COMMUNICATION SERVICES</u>										
11,352.25	9,448.08	11,000	9,000		64210	TELEPHONE		11,000	11,000	11,000
<u>TRANSPORTATION SERVICES</u>										
<u>PROPERTY SERVICES</u>										
3,579.28	3,817.00	3,500	3,600		64510	ELECTRICITY		3,600	3,600	3,600
1,095.92	945.26	1,500	1,000		64511	GAS/HEAT		1,000	1,000	1,000
2,433.93	3,870.64	2,500	2,500		64513	REFUSE		3,000	3,000	3,000
3,006.89	2,536.81	7,500	7,500		64519	SMALL TOOLS/MINOR		7,500	7,500	7,500
5,182.96	1,428.28	5,000	5,000		64520	SHOP BLDG REPAIR		5,000	5,000	5,000
<u>OTHER SERVICES</u>										
1,727.90	1,588.80	2,130	2,130		64810	DUES/SUB/MEMBRSHIP		2,130	2,130	2,130
6,670.15	9,289.29	11,650	10,000		64811	TRAINING & CONF.		11,550	11,550	11,550
30,640.34	33,586.01	30,000	30,000		64825	PARK MAINTENANCE		35,000	35,000	35,000
552.30	604.85	500	500		64843	UTIL. NOTIFICATION		600	600	600
137,099.13	133,825.99	144,380	133,230		64999	TOT MAT. & SRVCS		155,380	155,380	155,380
<u>CAPITAL OUTLAY</u>										
916.00	8,359.54	0	600		65150	OFFICE EQUIPMENT		0	0	0
4,444.00	4,535.00	0	0		65300	MAINTENANCE EQUIP.		0	0	0
6,841.00	2,075.00	2,075	2,075		65333	ER CONTRIBUTION		4,475	4,475	4,475
16,000.00	10,000.00	20,000	20,000		65335	FM CONTRIBUTION		20,000	20,000	20,000
28,201.00	24,969.54	22,075	22,675		65999	TOTAL CAP. OUTLAY		24,475	24,475	24,475
911,253.22	900,817.37	1,048,427	1,040,174	11.5	68995	TOTAL EXPENDITURES	10.5	1,114,323	1,114,323	1,114,323

GENERAL FUND

(2008-2009 Budget)

Fund 1/Dept. 40 Other Requirements

THE PURPOSE

The purpose of the General Fund "Other Requirements" is to budget for transfers in support of debt service on City Hall and to maintain a reserve that will ensure adherence to the following two City Council adopted Financial Guidelines:

- 1) The City shall maintain a general fund ***emergency contingency*** funded at a minimum of 5 percent of general fund operating expenditures. This contingency is for unexpected expenditures that staff could not have known about at the time the budget was prepared.
- 2) The City shall maintain a general fund ***operating fund balance*** funded at a minimum of 10 percent of operating expenditures. This will help maintain the minimum cash flow necessary to ensure the City will not need to issue Tax Anticipation Notes (short-term borrowing).

HOW IT'S MANAGED

- NA

FUNDING SOURCES

- NA

CURRENT ISSUES

Two major issues for General Fund are maintaining an operating fund balance to help finance future operating periods and the upcoming payments for debt service on City Hall. It should be noted that these funds are one-time monies that, when spent, are not replenished by future years revenues received.

ACCOMPLISHMENTS - FISCAL YEAR 2007-2008

- Set aside \$1,000,000 in the General Fund for the early payoff of City Hall Debt in June 2009. Debt amount at the end of fiscal year 2007-08 will be \$1,750,000. In June 2009, the Debt will be paid off ten years early with interest expense savings of over \$600,000.

FUTURE GOALS AND CHALLENGES

- Continue to comply with City policy regarding ending fund balance and contingency requirement.
- Continue to recommend and implement new policies and procedures that create more efficient City operations.

STATUS (Department Budget)

For fiscal year 2008-09, the Administrative Excise Fund will have adequate resources to make the City Hall debt services payment.

Contingency is budgeted at the same amount as in the prior year (\$250,000), so the City is adequately prepared in its ability to offset any critical unexpected event.

The Operating Fund Balance is currently \$2,364,750; this is considerably more than sufficient to maintain the minimum cash flow necessary to ensure the City will not need to issue Tax Anticipation Notes (short-term borrowing).

GENERAL FUND (1) - OTHER REQUIREMENTS

OTHER REQUIREMENTS

Contingency For unforeseen events.

Transfer to AEC Fund Contribution to pay debt on City Hall
Transfer to Parks Fund Contribution to Parks fund from General fund.

Reserve for Debt Reserve to pay off City Hall debt.
Operating Fund Balance Unappropriated funds.

GENERAL FUND (1): Other Requirements

EXPENDITURES

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
<i>OTHER REQUIREMENTS</i>										
0.00	0.00	267,179	0		67300	CONTINGENCY		250,000	250,000	250,000
<i>INTERFUND TRANSFER</i>										
0.00	0.00	0	0		67411	TRANS TO DEBT SERVICES		800,000	800,000	800,000
33,000.00	50,000.00	50,000	50,000		67426	TRANS TO AEC FUND		50,000	50,000	50,000
0.00	0.00	25,000	25,000		67427	TRANS TO PARKS FUND		25,000	25,000	25,000
33,000	50,000	342,179	75,000		67499	TOTAL OTHER REQUIR		1,125,000	1,125,000	1,125,000
<i>ENDING FUND BALANCE</i>										
0.00	0.00	1,000,000	0		67913	RESERVE FOR DEBT		0	0	0
0.00	0.00	2,031,325	0		67910	END FUND BALANCE		2,803,148	2,734,616	2,734,616
0.00	0.00	3,031,325	0		67999	TOTAL ENDING FUND		2,803,148	2,734,616	2,734,616
33,000.00	50,000.00	3,373,504	75,000		68995	TOTAL EXPENDITURES		3,928,148	3,859,616	3,859,616
4,499,284.71	4,810,997.52	9,102,207	5,393,335	39.0	69994	TOTAL FUND EXP.	40.5	9,829,029	9,829,029	9,829,029
2,992,550.57	4,049,043.55	0	4,133,165	39.0	69995	TOTAL FUND	40.5	0	0	0

STATE TAX STREET FUND

(2008-2009 Budget)

Fund 2/Dept. 100

FUND PURPOSE

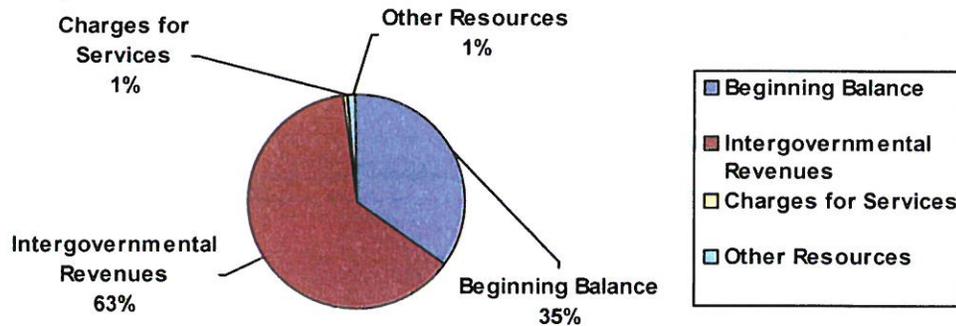
The State Tax Street Fund provides equipment and services to maintain the City's streets and alley ways. This fund includes payment for services to Multnomah County for street sweeping, annual striping, periodic crack sealing and shoulder repair. This fund also purchases signs, barricades, gravel and other equipment specific to street repair and maintenance. As improvement moneys accumulate, the pavement overlay program is also funded out of this project.

WHO MANAGES THE FUND

The Public Works Department manages this fund. The Department Director approves purchases and/or purchase orders. Overlay projects are typically managed by Multnomah County (in conjunction with other East County overlay projects) with assistance from the City.

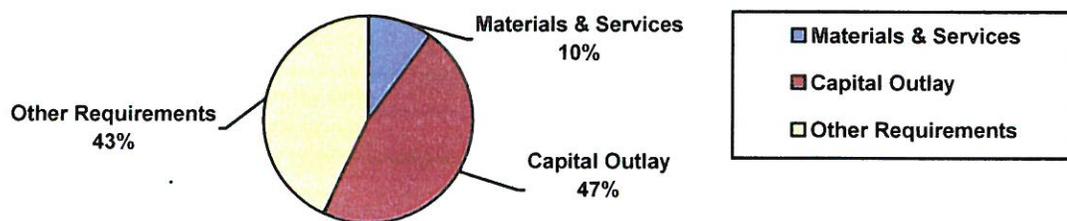
FUNDING SOURCES

Where the Money Comes From:



Total Revenue: \$772,630

Where the Money Goes:



Total Expenditures: \$772,630

CURRENT ISSUES

Old Town streets are in need of repairs and overlays. The needed overlays will be completed after systematic completion of the Old Town Pipe Replacement Program (sewer line replacement) has taken place (or earlier if the replacement program is too far in the future for that street).

As in previous years, Fairview Elementary School has requested sidewalks adjacent to their school. The Footpaths and Bike Trail line item and Community Development Block Grant (CDBG) funding will assist in paying for this project in FY 2008-09.

ACCOMPLISHMENTS - FISCAL YEAR 2007-2008

- Completed the Phase 1 Sidewalk projects with sidewalks and pathways installed adjacent to and east of Fairview Elementary School
- Constructed a pavement overlay on Harrison Street from 223rd to 213th. This was after the completion of the sanitary sewer pipe replacement in Harrison Street.
- In cooperation with the Police Department, this fund purchased and mobilized a speed monitoring trailer to aid with traffic speed reduction.
- Hired an on-call traffic engineer (DKS & Associates) to assist staff with traffic related concerns.

FUTURE GOALS AND CHALLENGES

- Pave/overlay Depot Street, Hancock, and 214th Construct sidewalks adjacent to the Fairview Elementary School (Main Street between First and Fourth Streets).
- A portion of a new public works shop will be funded by the Street Fund.

FUND STATUS (Overall)

The status of the State Tax Street Fund is stable. Reserves will be accumulated to fund future overlay projects.

RESOURCES

Beginning Fund Balance Cash carry-over from previous year. Estimate based on current information.

County Shared Revenue Annual payment from Multnomah County for roads.
State Shared Revenue-Gas Distribution based on population.
Grant Proceeds Community Development Block Grant proceeds.
CMAQ Grant Transportation-related grant re: Fairview Village.

General Government Charges Miscellaneous revenue.
Right-of-Way Permits Fee for inspection for work completed in city right-of-way (i.e. water and sewer line connections and other utility work).

Interest Interest on investments.

**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

State Tax Street Fund (2)

**STATE TAX STREET FUND (2)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
230,211.86	310,087.06	356,348	0		43010	BEG. FUND BALANCE		271,500	271,500	271,500
<i>INTERGOVERNMENTAL REVENUE</i>										
10,203.10	10,464.72	10,570	0		43331	COUNTY SHARED REV.		10,500	10,500	10,500
452,448.77	441,958.36	443,212	0		43333	STATE SHARED REV.		411,219	411,219	411,219
0.00	0.00	60,000	0		43340	GRANT PROCEEDS		60,000	60,000	60,000
0.00	0.00	1,411	0		43344	CMAQ GRANT		1,411	1,411	1,411
462,651.87	452,423.08	515,193	0		43399	TOTAL INTERGOVMNT		483,130	483,130	483,130
<i>CHARGES FOR SERVICES</i>										
4,306.08	6,178.26	4,000	0		43410	GENERAL GOVERNMENT		4,500	4,500	4,500
2,700.00	5,418.50	3,000	0		43430	RIGHT OF WAY PERMITS		3,500	3,500	3,500
7,006.08	11,596.76	7,000	0		43469	TOTAL SERV. CHGS		8,000	8,000	8,000
<i>OTHER RESOURCES</i>										
10,068.30	17,543.02	10,210	0		43601	INTEREST		10,000	10,000	10,000
10,068.30	17,543.02	10,210	0		49995	TOT. OTH RESOURCES		10,000	10,000	10,000
709,938.11	791,649.92	888,751	0		49999	TOTAL RESOURCES		772,630	772,630	772,630

STATE TAX STREET FUND (2)

EXPENDITURES

Materials and Services

Operating Materials	Street system maintenance items, (i.e., signs, barricades, posts, asphalt, concrete, rock, gravel, paint, etc.)
Street Maint. Services	Work completed by Multnomah County on City streets (routine road maintenance: sweeping, stripping, crack-seal, etc.)
Administrative Expense	Facility use charge paid to City Hall AEC Fund.

Capital Outlay

Office Equipment	Office equipment related to streets program.
Maintenance Equipment	Reserved for street related equipment expenditures.
ER Contribution	Transfer to Equipment Replacement Fund for future replacement of equipment.
Street Improvements	Improvements to City streets.
Traffic Calming	Traffic calming devices (i.e, speed humps).
Transportation Improvement	CMAQ Grant (Federal Grant received for Fairview Village).
Foot Paths and Bike Trails	State required 1% savings for footpaths and bike trails.

OTHER REQUIREMENTS

Contingency	For unforeseen events.
Transfer to General Fund	Transfer to General Fund based on cost allocation.
Ending Fund Balance	Unappropriated funds.

STATE TAX STREET FUND (2)
EXPENDITURES

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
<u>MATERIALS & SERVICES</u>										
<u>OPERATING SUPPLIES</u>										
17,812.30	10,599.66	15,000	0		63205	OPERATING MATERIAL		15,000	15,000	15,000
<u>OTHER SERVICES</u>										
0.00	0.00	0	0		64146	CONTRACTUAL SERVICES		20,000	20,000	20,000
25,845.25	21,898.80	30,000	0		64817	STREET MAINT SERVICES		30,000	30,000	30,000
9,732.00	9,732.00	9,732	0		64845	ADMINISTRATIVE EXP		9,732	9,732	9,732
53,389.55	42,230.46	54,732	0		64999	TOT MAT. & SRVCS		74,732	74,732	74,732
<u>CAPITAL OUTLAY</u>										
0.00	0.00	0	0		65150	OFFICE EQUIPMENT		0	0	0
0.00	1,200.50	5,000	0		65300	MAINTENANCE EQUIP.		5,000	5,000	5,000
5,841.00	6,283.00	6,283	0		65333	ER CONTRIBUTION		6,283	6,283	6,283
57,978.50	39,840.72	468,778	0		65410	STREET IMPROVEMENT		366,657	316,657	316,657
0.00	0.00	5,000	0		65411	TRAFFIC CALMING		5,000	5,000	5,000
0.00	0.00	1,411	0		65461	TRANSPORT IMPROVE.		1,411	1,411	1,411
0.00	0.00	25,001	0		65465	FOOT PATHS AND BIKE		25,001	25,001	25,001
63,819.50	47,324.22	511,473	0		65999	TOTAL CAP. OUTLAY		409,352	359,352	359,352
<u>OTHER REQUIREMENTS</u>										
0.00	0.00	34,000	0		67300	CONTINGENCY		0	50,000	50,000
<u>INTERFUND TRANSFER</u>										
282,642.00	294,125.04	288,546	0		67410	TRANS TO GEN FUND		288,546	288,546	288,546
282,642.00	294,125.04	322,546	0		67499	TOTAL OTHER REQUIR		288,546	338,546	338,546
<u>ENDING FUND BALANCE</u>										
0.00	0.00	0	0		67910	END FUND BALANCE		0	0	0
0.00	0.00	0			67999	TOTAL ENDING FUND		0	0	0
399,851.05	383,679.72	888,751	0		68995	TOTAL EXPENDITURES		772,630	772,630	772,630
310,087.06	407,970.20	0	0		69995	TOTAL FUND		0	0	0

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State Tax Street Fund 2-100
Capital Detail

Line Item Code	Line Item Description	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
65150	Office Equipment			
	Reserves for unforeseen	0	0	0
65300	Maintenance Equipment			
	Reserves for unforeseen	5,000	5,000	5,000
65333	ER Contribution			
	Transfer to ER Fund (Vehicles/phone system/other)	6,283	6,283	6,283
65410	Street Improvements			
	Main Street Sidewalks & Reserves for Future Overlays	316,657	316,657	316,657
	Crestwood Shop Improvements	50,000	0	0
65411	Traffic Calming			
	Reserves for speed hump request	5,000	5,000	5,000
65461	Transport Improvement			
	Fairview Village grant proceeds	1,411	1,411	1,411
65465	Foot Paths and Bike			
	Main Street sidewalks	25,001	25,001	25,001
TOTAL CAP. OUTLAY		409,352	359,352	359,352

AEC-ADMIN EXCISE CHARGE FUND

(2008-2009 Budget)

Fund 10/Dept. 100

FUND PURPOSE

The purpose of The Administrative Excise Charge Fund (AEC) is to collect funds from new development to pay for public infrastructure such as the City Hall and other City buildings.

WHO MANAGES THE FUND

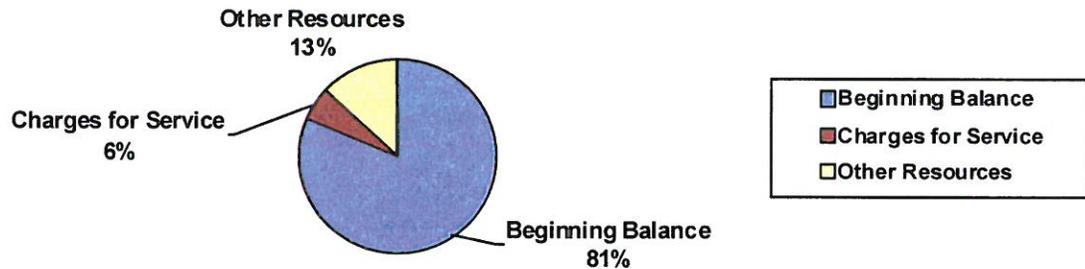
The Finance Director manages the Administrative Excise Fund.

FUNDING SOURCES

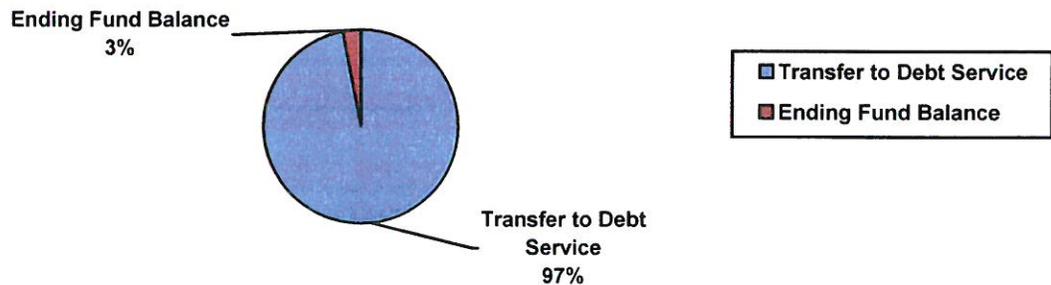
The operating funds (General, Streets, Water, Sanitary Sewer and Stormwater) provide resources in support of public infrastructure debt service payments.

The Administrative Excise Charge on new development contributes the majority of dollars to the AEC fund. The AEC charge is \$.50 cents per square foot for residential development and \$.25 cents per square foot for commercial development.

Where the Money Comes From:



Where the Money Goes:



Total Revenue: \$1,008,237

Total Expenditures: \$1,008,237

CURRENT ISSUES

The most pressing issue for the Administrative Excise Charge Fund is the reduced level of development dollars to be received in future years as the City reaches residential build-out.

ACCOMPLISHMENTS – FISCAL YEAR 2007-2008

- The Administrative Excise Charge Fund revenue has been critical in meeting the debt payments on City Hall. The cost of City Hall was \$3.65 million and as a result of the AEC fund, the balance is now \$1.75 million.
- The Administrative Excise Charge Fund has accumulated approximately four years (\$900,000) of debt service payments on the City Hall building. In addition, \$1 Million dollars has been reserved in the General Fund for the early pay off of City Hall. Together these accumulated amounts will give the City the ability to pay off City Hall *ten years early* and recognize interest expense savings of over \$600,000.
- The Administrative Excise Charge Fund has helped establish the service level for the City. By being the primary funding source thus far for the City Hall, citizens have received improved public access to the City, as well as a full service Police Department.

FUTURE GOALS AND CHALLENGES

- Continue to generate sufficient Administrative Excise Charge revenue to pay for City services. Since the City is approaching build out in the residential area, economic development needs to occur in the commercial and industrial area to provide this critical revenue.

FUND STATUS (Overall)

For FY 2008-09, the Administrative Excise Charge Fund will provide adequate resources to meet its obligations. In the future, as the City reaches build-out, the funds generated by the Administrative Excise Charges will decrease.

RESOURCES

Beginning Fund Balance Cash carry-over from previous year. Estimate based on current information.

Rent (Street Fund) Street fund rent payment on City Hall debt.

Administrative Excise Charge The AEC Charge is \$.50 cents per square foot for residential development and \$.25 cents per square foot for commercial development.

Interest	Interest on Investments.
Transfer from Water Fund	City Hall debt service.
Transfer from Sewer Fund	City Hall debt service.
Transfer from Storm Water Fund	City Hall debt service.
Transfer from General Fund	City Hall debt service.

**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

Admin Excise Charge Fund (10)

**ADMIN EXCISE CHARGE FUND (10)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
480,139.55	527,254.05	629,811	0		43010	BEG. FUND BALANCE		818,355	818,355	818,355
<i>INTERGOVERNMENTAL REVENUE</i>										
9,732.00	9,732.00	9,732	0		43345	RENT (ADM CHARGE)		9,732	9,732	9,732
9,732.00	9,732.00	9,732	0		43399	TOTAL INTERGOVNMNT		9,732	9,732	9,732
<i>CHARGES FOR SERVICES</i>										
135,275.75	166,278.25	137,010	0		43468	ADMIN EXCISE CHRГ		48,750	48,750	48,750
135,275.75	166,278.25	137,010	0		43469	TOTAL SERV. CHGS		48,750	48,750	48,750
<i>OTHER RESOURCES</i>										
20,636.83	26,890.20	25,968	0		43601	INTEREST		25,700	25,700	25,700
22,299.96	22,299.96	22,300	0		43631	TRANS FROM WATER		22,300	22,300	22,300
22,299.96	22,299.96	22,300	0		43633	TRANS FROM SEWER		22,300	22,300	22,300
11,100.00	11,100.00	11,100	0		43643	TRANS FROM STORM		11,100	11,100	11,100
33,000.00	50,000.00	50,000	0		43644	TRANS FROM GEN FUND		50,000	50,000	50,000
109,336.75	132,590.12	131,668	0		49995	TOT. OTH RESOURCES		131,400	131,400	131,400
734,484.05	835,854.42	908,221	0		49999	TOTAL RESOURCES		1,008,237	1,008,237	1,008,237

EXPENDITURES

OTHER REQUIREMENTS

Contingency For unforeseen expenditures.

Transfer to Debt Service Debt service.

Ending Fund Balance Unappropriated Funds.

ADMIN EXCISE CHARGE FUND (10)
EXPENDITURES

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
<i>OTHER REQUIREMENTS</i>										
0.00	0.00	0	0		67300	CONTINGENCY		0	0	0
<i>INTERFUND TRANSFER</i>										
207,230.00	180,800.00	908,221	0		67428	TRANS TO DEBT SVC		975,213	975,213	975,213
207,230.00	180,800.00	908,221	0		67499	TOTAL OTHER REQUIR		975,213	975,213	975,213
<i>ENDING FUND BALANCE</i>										
0.00	0.00	0	0		67910	END FUND BALANCE		33,024	33,024	33,024
0.00	0.00	0	0		67999	TOTAL ENDING FUND		33,024	33,024	33,024
207,230.00	180,800.00	908,221	0		68995	TOTAL EXPENDITURES		1,008,237	1,008,237	1,008,237
527,254.05	655,054.42	0	0		69995	TOTAL FUND		0	0	0

EQUIPMENT REPLACEMENT FUND
Fund 22/Dept. 100

(2008-2009 Budget)

FUND PURPOSE

The purpose of the Equipment Replacement Fund is to ensure that funds are systematically set aside for routine replacement of Police vehicles, Public Works vehicles and other city equipment.

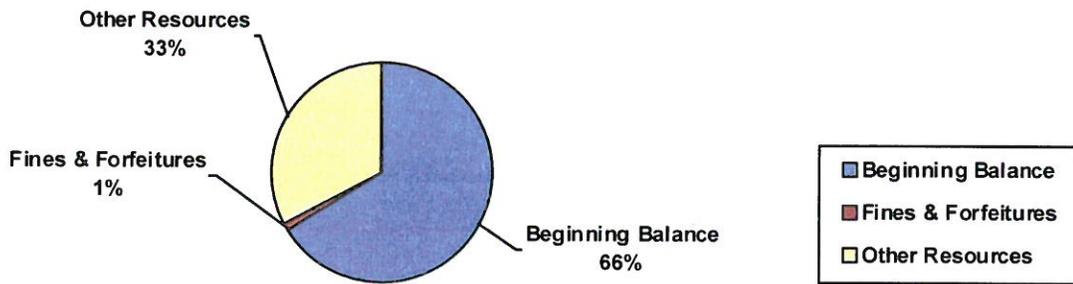
WHO MANAGES THE FUND

The Finance Director manages the Equipment Replacement Fund.

FUNDING SOURCES

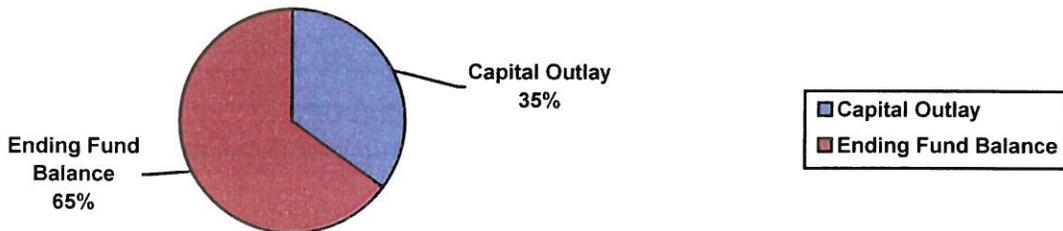
For Police vehicles, the funding source is the General Fund Public Safety Department; for Public Works vehicles, funding sources are the General Fund Public Works, Street Fund, Water Fund, Sewer Fund and Stormwater Fund. Equipment that benefits all departments is funded by those departments.

Where the Money Comes From:



Total Revenue: \$548,435

Where the Money Goes:



Total Expenditures: \$548,435

CURRENT ISSUES

Continue to analyze city-wide equipment needs to ensure an adequate amount of money is reserved each year to pay for future equipment purchases. This year the City is planning on replacing a Public Works vehicle, equipment and backhoe.

ACCOMPLISHMENTS – FISCAL YEAR 2007-2008

- Analyzed citywide Information Technology needs (computers, server, printers, network, etc) to determine dollar amount to set aside each year for the replacement of Information Technology Equipment.
- Researched and implemented a more cost-effective way to pay for and replace Police Vehicles. The City is now part of the State of Oregon Leasing Program.

FUTURE GOALS AND CHALLENGES

- Continue to analyze city wide equipment needs to determine dollar amount to set aside each year for systematic replacement of computers, vehicles, police radios, and other equipment.
- Create and monitor spreadsheets to adequately fund and maintain Equipment Replacement Fund.
- Seek to eliminate the expenditure spikes, which occurred in past years for vehicle purchases. Smooth out expenditures and avoid large fluctuations to the overall equipment budget.

FUND STATUS (Overall)

This fund is operating as intended by ensuring that funds are available to systematically replace City equipment.

EQUIPMENT REPLACEMENT FUND (22)

RESOURCES

Beginning Fund Balance Cash carry-over from previous year. Estimate based on current information.

Vehicle Fine Assessment \$5 per citation fee for public safety vehicles.

OTHER RESOURCES

Interest Interest earnings based on the cash balance in the fund.
AD Contribution Contribution from General Fund for replacement of equipment.
CD Contribution Contribution from General Fund for replacement of equipment.
PD Contribution Contribution from General Fund for vehicles.
PW Contribution Contribution from Public Works for vehicles.

EXPENDITURES

Maintenance Equipment Computers and other City Equipment for Admin and CD.
Police Equipment Police vehicles and other City Equipment.
Public Works Equipment Public Works vehicles and other City Equipment.

Ending Fund Balance Police Reserve for future Police vehicle purchases
Ending Fund Balance Public Works Reserve for future Public Works vehicle purchases

**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

Equipment Replacement Fund (22)

**EQUIPMENT REPLACEMENT FUND (22)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
113,165.38	182,336.29	271,345	0		43010	BEG. FUND BALANCE		360,380	360,380	360,380
<u>FINES & FORFEITURES</u>										
3,987.50	0.00	1,500	0		43410	GENERAL GOVERNMENT		1,500	1,500	1,500
3,696.00	3,565.34	3,500	0		43515	VEH FINE ASSESS.		3,500	3,500	3,500
7,683.50	3,565.34	5,000	0		43599	TOTAL F & F		5,000	5,000	5,000
<u>OTHER RESOURCES</u>										
8,248.55	13,417.78	9,415	0		43601	INTEREST		9,000	9,000	9,000
35,600.00	26,433.00	29,500	0		43607	AD CONTRIBUTION		29,500	29,500	29,500
4,700.00	3,900.00	5,000	0		43608	CD CONTRIBUTION		5,000	5,000	5,000
36,000.00	44,492.00	39,000	0		43603	PD CONTRIBUTION		48,000	48,000	48,000
113,922.00	89,155.00	89,155	0		43604	PW CONTRIBUTION		91,555	91,555	91,555
198,470.55	177,397.78	172,070	0		49995	TOT. OTH RESOURCES		183,055	183,055	183,055
319,319.43	363,299.41	448,415	0		49999	TOTAL RESOURCES		548,435	548,435	548,435

**EQUIPMENT REPLACEMENT FUND (22)
EXPENDITURES**

<u>CAPITAL OUTLAY</u>										
30,845.26	8,442.78	11,500	0		65300	MAINTENANCE EQUIP.		8,400	8,400	8,400
31,127.04	6,585.41	47,000	0		65301	POLICE EQUIPMENT		51,000	51,000	51,000
75,010.84	58,261.59	48,200	0		65303	PW EQUIPMENT		130,300	130,300	130,300
136,983.14	73,289.78	106,700	0		65999	TOTAL CAP. OUTLAY		189,700	189,700	189,700
<u>ENDING FUND BALANCE</u>										
0.00	0.00	0	0		67915	END FUND BAL. PD		89,786	89,786	89,786
0.00	0.00	341,715	0		67916	END FUND BAL. PW		113,966	113,966	113,966
0.00	0.00	0	0		67917	END FUND BAL. CD		34,983	34,983	34,983
0.00	0.00	0	0		67919	END FUND BAL. SOFTWARE		120,000	120,000	120,000
0.00	0.00	341,715	0		67999	TOTAL ENDING FUND		358,735	358,735	358,735
136,983.14	73,289.78	448,415	0		68995	TOTAL EXPENDITURES		548,435	548,435	548,435
182,336.29	290,009.63	0	0		69995	TOTAL FUND		0	0	0

FACILITIES MAINTENANCE FUND
Fund 25/Dept. 100

(2008-2009 Budget)

FUND PURPOSE

The purpose of the Facilities Maintenance Fund is to ensure that funds are systematically set aside for routine repair and maintenance of city facilities.

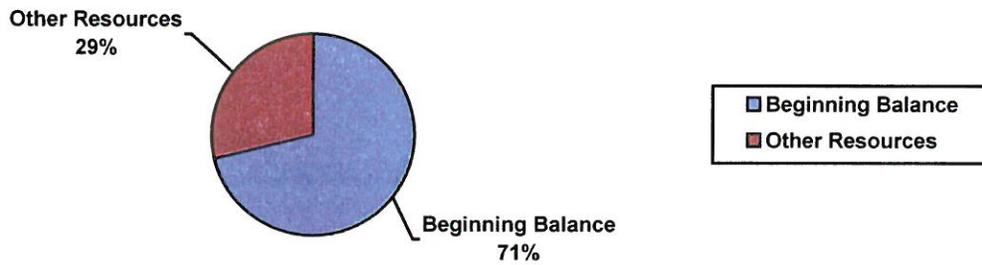
WHO MANAGES THE FUND

The Finance Director manages the Facilities Maintenance Fund.

FUNDING SOURCES

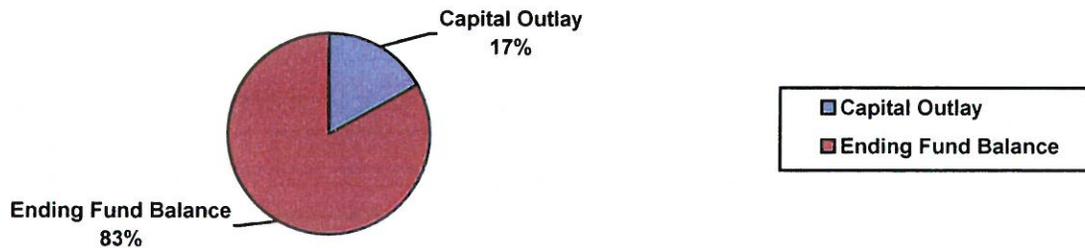
Currently, the General Fund is the funding source for the Community Center and the City Hall building.

Where the Money Comes From:



Total Revenue: \$89,330

Where the Money Goes:



Total Expenditures: \$89,330

CURRENT ISSUES

The City needs to analyze all city facilities and determine how to adequately fund future repair and replacement needs.

ACCOMPLISHMENTS – FISCAL YEAR 2007-2008

- Set aside funds in the Facilities Maintenance Fund to systematically replace and repair of City facilities.

FUTURE GOALS AND CHALLENGES

- Continue to analyze city wide facility needs to determine dollar amount to set aside each year for systematic replacement and repair of facilities.
- Ongoing maintenance and upkeep of city facilities to enhance community livability and also entice new businesses to locate within the City of Fairview.
- The Facilities Maintenance Fund seeks to eliminate the expenditure spikes, which occurred in past years for facilities maintenance. This fund will smooth out expenditures and avoid large fluctuations to the overall budget.

FUND STATUS (Overall)

This fund was created in FY 2004-05. The City will need to set aside additional resources over the next several years to ensure funds are available in the future to pay for all needed repairs to City Hall, Community Center and Public Works shop.

FACILITIES MAINTENANCE FUND (25)

RESOURCES

Beginning Fund Balance Cash carry-over from previous year. Estimate based on current information.

OTHER RESOURCES

Interest Interest earnings based on the cash balance in the fund.
CD Contribution Contribution from Comm. Development for facility maintenance.
PW Contribution Contribution from Public Works for facility maintenance.

EXPENDITURES

CD Maintenance Maintenance on Community Center building.
PW Maintenance Maintenance on City Hall building.

Ending Fund Balance CD Reserve for future facility maintenance.
Ending Fund Balance PW Reserve for future facility maintenance.

**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

Facilities Maintenance Fund (25)

**FACILITIES MAINTENANCE FUND (25)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
13,493.84	26,232.87	37,304	0		43010	BEG. FUND BALANCE		63,330	63,330	63,330
<i>OTHER RESOURCES</i>										
964.03	1,633.72	1,026	0		43601	INTEREST		1,000	1,000	1,000
4,000.00	0.00	5,000	0		43603	CD CONTRIBUTION		5,000	5,000	5,000
16,000.00	10,000.00	20,000	0		43604	PW CONTRIBUTION		20,000	20,000	20,000
20,964.03	11,633.72	26,026	0		49995	TOT. OTH RESOURCES		26,000	26,000	26,000
34,457.87	37,866.59	63,330	0		49999	TOTAL RESOURCES		89,330	89,330	89,330

**FACILITIES MAINTENANCE FUND (25)
EXPENDITURES**

<i>CAPITAL OUTLAY</i>										
0.00	0.00	0	0		65305	CD MAINTENANCE		5,000	5,000	5,000
8,225.00	0.00	10,000	0		65306	PW MAINTENANCE		10,000	10,000	10,000
8,225.00	0.00	10,000	0		65999	TOTAL CAP. OUTLAY		15,000	15,000	15,000
<i>ENDING FUND BALANCE</i>										
0.00	0.00	0	0		67917	END FUND BAL. CD		0	0	0
0.00	0.00	53,330	0		67918	END FUND BAL. PW		74,330	74,330	74,330
0.00	0.00	53,330	0		67999	TOTAL ENDING FUND		74,330	74,330	74,330
8,225.00	0.00	63,330	0		68995	TOTAL EXPENDITURES		89,330	89,330	89,330
26,232.87	37,866.59	0	0		69995	TOTAL FUND		0	0	0

SDC-WATER REIMBURSEMENT FUND
Fund 33/Dept. 100

(2008-2009 Budget)

FUND PURPOSE

The Water Reimbursement Fund helps pay for projects listed in the City's Capital Improvement Plan. This fund works in conjunction with the Water Improvement Fund and the Water Enterprise Fund. Together these funds pay for improvements to the city's water system. As defined, this fund is restricted to Capital Improvements.

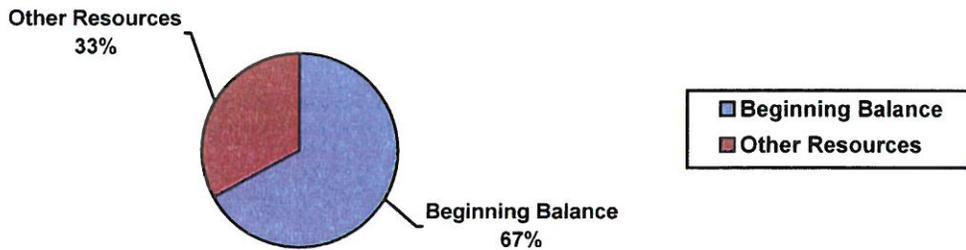
WHO MANAGES THE FUND

Public Works manages this fund in conjunction with the Capital Improvement Program adopted by the City Council.

FUNDING SOURCES

System Development Charges paid by developers and builders fund this account. The amount charged is set by the City Council and automatically increases each year by the rate of inflation for construction as reported in the *Engineering News Record*, published by McGraw-Hill Companies as the Construction Cost Index.

Where the Money Comes From:



Total Revenue: \$167,132

Where the Money Goes:



Total Expenditures: \$167,132

CURRENT ISSUES

As growth in the City slows, so do the contributions to the City's System Development Charges fund. Two capital projects are planned, but have been delayed due to funding constraints, for completion in FY 2007-08 and will be investigated further in FY 2008-09:

- Well #9
- Village Street Loop Project

The City currently does not have *Firm Capacity* in its water supply system. The construction of Well #9 will provide that capacity. *Firm Capacity* is a water system's ability to meet its largest daily water demand (or maximum day demand) assuming the largest production water well is out of service.

The Village Street Loop project is necessary to provide adequate water supply to the City's Upper Service Level should the Glisan Street Reservoir be taken off-line for maintenance. The estimated cost for these projects is approximately \$1,400,000. Currently, the City has about \$500,000 available for these projects in the three water related funds (Water Improvement, Water Reimbursement and Water Utility). In order to fund these projects, Finance staff will need to secure funding through a bank or the issuance of bonds and evaluate the ability of the Water funds to repay the debt expense.

ACCOMPLISHMENTS – FISCAL YEAR 2007-2008

- Investigated water quality at Well #5 in preparation for the drilling of Well #9.
- Researched option for meeting Firm Capacity Requirement by looking at alternative sites at the City and investigating the option of augmenting with Rockwood Water PUD.

FUTURE GOALS AND CHALLENGES

Additional unfunded projects listed in the current CIP include:

- Reservoir #1 Seismic Rehabilitations - \$391,000
- Marine Drive Loop - \$421,000
- Well #8B - \$354,000

FUND STATUS (Overall)

The Water Reimbursement fund is functioning as intended; collecting System Development Charges with each water-related development in Fairview. With slowing growth in the City of Fairview, the corresponding resources will decline which will make paying for capital projects more challenging.

RESOURCES

Beginning Fund Balance Cash carry-over from previous year. Estimate based on current information.

System Development Charges Charges paid by Developers for new and/or expanded construction.

Interest Interest on investments.

EXPENDITURES

Capital Outlay

Water System Improvements Water system improvements outlined in Master Plan.

OTHER REQUIREMENTS

Contingency For unforeseen events.

Ending Fund Balance Unappropriated funds.

**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

**SDC-Water Reimbursement Fund (33)
Funds used for increased capacity or replacement**

**SDC-WATER REIMBURSEMENT FUND (33)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
31,449.81	68,230.34	25,963	0		43010	BEG. FUND BALANCE		111,705	111,705	111,705
<u>CHARGES FOR SERVICES</u>										
34,613.50	47,127.00	83,992	0		43465	SYS. DEVE. CHARGE		55,427	55,427	55,427
34,613.50	47,127.00	83,992	0		43469	TOTAL SERV. CHGS		55,427	55,427	55,427
<u>OTHER RESOURCES</u>										
2,167.03	4,155.20	1,750	0		43601	INTEREST		0	0	0
2,167.03	4,155.20	1,750	0		49995	TOT. OTH RESOURCES		0	0	0
68,230.34	119,512.54	111,705	0		49999	TOTAL RESOURCES		167,132	167,132	167,132

**SDC-WATER REIMBURSEMENT FUND (33)
EXPENDITURES**

<u>CAPITAL OUTLAY</u>										
0.00	0.00	111,705	0		65500	WTR SYS IMPROVEMENTS		167,132	167,132	167,132
0.00	0.00	111,705	0		65999	TOTAL CAP. OUTLAY		167,132	167,132	167,132
<u>OTHER REQUIREMENTS</u>										
0.00	0.00	0	0		67300	CONTINGENCY		0	0	0
0.00	0.00	0	0		67499	TOTAL OTHER REQUIR		0	0	0
<u>ENDING FUND BALANCE</u>										
0.00	0.00	0	0		67910	END FUND BALANCE		0	0	0
0.00	0.00	0	0		67999	TOTAL ENDING FUND		0	0	0
0.00	0.00	111,705	0		68995	TOTAL EXPENDITURES		167,132	167,132	167,132
68,230.34	119,512.54	0	0		69995	TOTAL FUND		0	0	0

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Water Reimbursement 33-100
Capital Detail

Line Item Code	Line Item Description	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
65500	Water System Improvements Reserves for Future CIP Projects	167,132	167,132	167,132
TOTAL CAP. OUTLAY		167,132	167,132	167,132

FV LAKE SEWER LID DEBT FUND
Fund 35/Dept. 100

(2008-2009 Budget)

FUND PURPOSE

The City, acting on behalf of the benefiting properties adjacent to Fairview Lake (Townsend Farms Business Park and other affected properties) borrowed money to pay for the Fairview Lake Sewer Construction Project. This allowed for the entire area to develop. The Fairview Lake Sewer Local Improvement District Debt Fund collects payments, from the benefiting properties, that are used to pay the debt service on the Fairview Lake Sewer Construction Project.

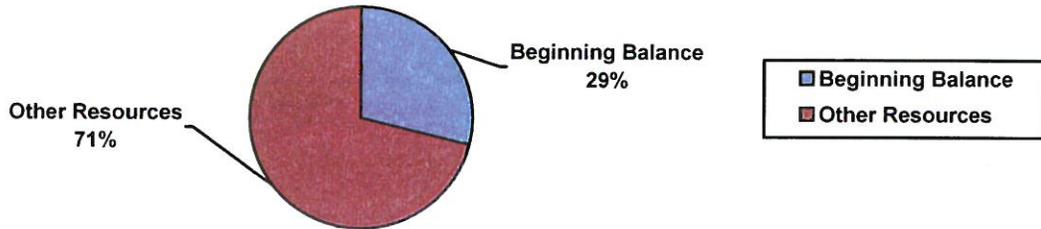
WHO MANAGES THE FUND

The Fairview Lake/Sewer Local Improvement District Fund is managed by the Finance Director.

FUNDING SOURCES

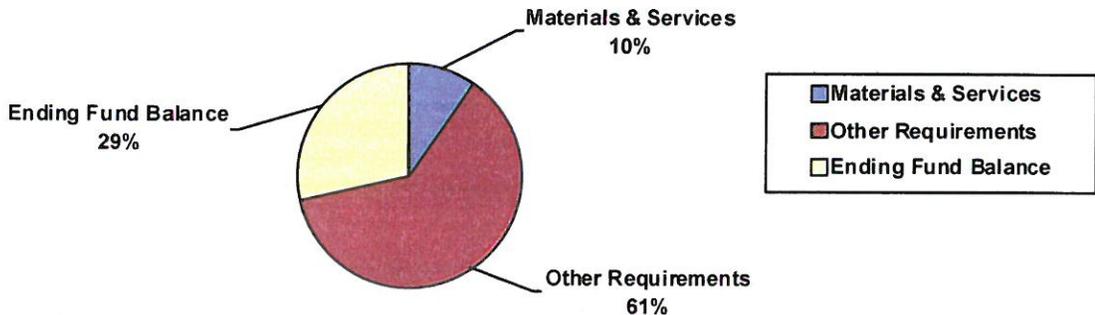
The funding sources for the Fairview Lake Sewer Local Improvement District Fund are payments made by the benefiting properties of the sewer construction project.

Where the Money Comes From:



Total Revenue: \$839,117

Where the Money Goes:



Total Expenditures: \$839,117

CURRENT ISSUES

The Fairview Lake Sewer Local Improvement District Fund will have adequate resources to make its scheduled debt service payments for FY 2008-09.

ACCOMPLISHMENTS FISCAL YEAR 2007-2008

- Since May 2004, the City has prepaid \$1,635,000 in principal payments on the Fairview Lake LID debt. By prepaying the principal on the debt the City will realize a savings of over \$540,000 in interest expense over the life of the debt. The interest rate on the City debt is 6.05 percent so whenever a citizen pays their assessment early it is critical that the City prepay on the outstanding debt.

FUTURE GOALS AND CHALLENGES

- Continue to analyze Fairview Lake LID Fund and prepay on City outstanding debt whenever possible.
- Continue to use LID financing to develop properties as developed properties help mitigate nuisance dumping or other nuisance related problems.

FUND STATUS (Overall)

The fund status for the Fairview Lake Sewer Local Improvement District Debt Service fund is stable at this time. There is a threat to the City, however, in that if benefiting property owners do not make their scheduled payments, the City is still responsible for those payments. In the event a benefiting property owner does not pay, the City may place a lien against the property and can begin foreclosure proceedings.

This Debt Service Fund runs through 2018-19. The current principal balance is \$910,000.

RESOURCES

Beginning Fund Balance Cash carry-over from previous year. Estimate based on current information.

Interest Interest on investments.
Principal/Interest-FVW LID Payments received from benefited properties.

EXPENDITURES

Audit & Accounting Accounting support on management of FVW Lake Sewer LID.

OTHER REQUIREMENTS

Principal Bond principal payable.
Interest Bond interest payable.

Ending Fund Balance Unappropriated funds.
Bond Reserve Debt service reserve.

**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

FV Lake Sewer LID Debt Fund (35)

**FV LAKE SEWER LID DEPT FUND (35)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
520,305.69	142,667.49	230,982	0		43010	BEG. FUND BALANCE		245,000	245,000	245,000
<i>OTHER RESOURCES</i>										
9,981.27	9,882.01	8,200	0		43601	INTEREST		8,000	8,000	8,000
427,354.53	394,131.44	1,050,647	0		43619	PRIN/INT-FVW LK LID		1,036,829	586,117	586,117
437,335.80	404,013.45	1,058,847	0		49995	TOT. OTH RESOURCES		1,044,829	594,117	594,117
957,641.49	546,680.94	1,289,829	0		49999	TOTAL RESOURCES		1,289,829	839,117	839,117

**FV LAKE SEWER LID DEPT FUND (35)
EXPENDITURES**

MATERIALS & SERVICES

PROFESSIONAL SERVICES

0.00	0.00	79,500	0		64110	AUDIT & ACCOUNTING		79,500	79,500	79,500
0.00	0.00	79,500	0		64999	TOT MAT. & SRVCS		79,500	79,500	79,500

OTHER REQUIREMENTS

731,000.00	0.00	910,000	0		67218	PRIN/FVW LK SWR 00		910,000	485,000	485,000
83,974.00	55,055.00	55,055	0		67232	INT/FVW LK SWR 00		55,055	29,343	29,343
814,974.00	55,055.00	965,055	0		67499	TOTAL OTHER REQUIR		965,055	514,343	514,343
0.00	0.00	0	0		67910	END FUND BALANCE		0	0	0
0.00	0.00	245,274	0		67913	BOND RESERVE		245,274	245,274	245,274
0.00	0.00	245,274	0		67999	TOTAL ENDING FUND		245,274	245,274	245,274
814,974.00	55,055.00	1,289,829	0		68995	TOTAL EXPENDITURES		1,289,829	839,117	839,117
142,667.49	491,625.94	0	0		69995	TOTAL FUND		0	0	0

SDC-WATER IMPROVEMENT FUND
Fund 36/Dept. 100

(2008-2009 Budget)

FUND PURPOSE

The Water Improvement Fund helps pay for projects listed in the City's Capital Improvement Plan. This fund works in conjunction with the Water Reimbursement Fund and the Water Fund to pay for improvements to the City's water system. As defined, this fund is restricted to capital improvements that increase water capacity.

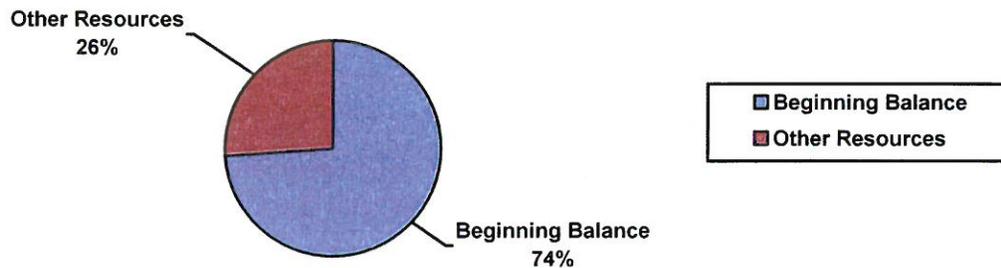
WHO MANAGES THE FUND

Public Works manages this fund in conjunction with the Capital Improvement Program adopted by City Council.

FUNDING SOURCES

System Development Charges paid by developers and builders fund this account. The amount charged is set by the City Council and automatically increases each year by the rate of inflation for construction as reported in the *Engineering News Record*, published by McGraw-Hill Companies as the Construction Cost Index.

Where the Money Comes From:



Total Revenue: \$264,734

Where the Money Goes:



Total Expenditures: \$264,734

CURRENT ISSUES

As growth in the City slows, so do the contributions to the City's various System Development Charges fund. Two capital projects are planned, but have been delayed due to funding constraints, for completion in FY 2007-08, and will be investigated further in FY 2008-09:

- Well #9
- Village Street Loop Project

The City currently does not have *Firm Capacity* in its water supply system. The construction of Well #9 will provide that capacity. *Firm Capacity* is a water system's ability to meet its largest daily water demand (or maximum day demand) assuming the largest production water well is out of service.

The Village Street Loop project is necessary to provide adequate water supply to the City's Upper Service Level should the Glisan Street Reservoir be taken off-line for maintenance. The estimated cost for these projects is approximately \$1,400,000. Currently, the City has about \$500,000 available for these projects in the three water related funds (Water Improvement, Water Reimbursement and Water Utility). In order to fund these projects, Finance staff will need to secure funding through a bank or the issuance of bonds and evaluate the ability of the Water funds to repay the debt expense.

ACCOMPLISHMENTS – FISCAL YEAR 2007-2008

- Investigated water quality at Well #5 in preparation for the drilling of Well #9.
- Researched option for meeting Firm Capacity Requirement by looking at alternative sites at the City and investigating the option of augmenting with Rockwood Water PUD.

FUTURE GOALS AND CHALLENGES

Additional Future unfunded projects listed in the current CIP include:

- Reservoir #1 Seismic Rehabilitations - \$391,000
- Marine Drive Loop - \$421,000
- Well #8B - \$354,000

FUND STATUS (Overall)

The Water Improvement fund is functioning as intended; collecting System Development Charges with each water-related development in Fairview. With slowing growth in Fairview, the corresponding resources will decline which will make paying for capital projects more challenging.

SDC - WATER IMPROVEMENT FUND (36)

RESOURCES

Beginning Fund Balance Cash carry-over from previous year. Estimate based on current information.

SDC-Improvement Fees System Development charges for new and expanded developments.

Interest Interest on investments.

EXPENDITURES

Capital Outlay

Water System Improvements Water system improvements as listed in the Water Master Plan.

OTHER REQUIREMENTS

Contingency For unforeseen events.

Ending Fund Balance Unappropriated funds.

**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

**SDC-Water Improvement Fund (36)
Funds used for increased capacity only**

**SDC-WATER IMPROVEMENT FUND (36)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
46,248.95	78,980.90	36,730	0		43010	BEG. FUND BALANCE		195,865	195,865	195,865
<i>CHARGES FOR SERVICES</i>										
0.00	51,100.00	0	0		43410	GENERAL GOVERNMENT		0	0	0
40,841.50	55,876.00	98,599	0		43465	SYS. DEVE. CHARGE		65,869	65,869	65,869
40,841.50	106,976.00	98,599	0		43469	TOTAL SERV. CHGS		65,869	65,869	65,869
<i>OTHER RESOURCES</i>										
2,842.47	5,879.33	3,500	0		43601	INTEREST		3,000	3,000	3,000
2,842.47	5,879.33	3,500	0		49995	TOT. OTH RESOURCES		3,000	3,000	3,000
89,932.92	191,836.23	138,829	0		49999	TOTAL RESOURCES		264,734	264,734	264,734

**SDC-WATER IMPROVEMENT FUND (36)
EXPENDITURES**

<i>CAPITAL OUTLAY</i>										
10,952.02	971.00	138,829	0		65500	WTR SYS IMPROVE.		264,734	264,734	264,734
10,952.02	971.00	138,829	0		65999	TOTAL CAP. OUTLAY		264,734	264,734	264,734
<i>OTHER REQUIREMENTS</i>										
0.00	0.00	0	0		67300	CONTINGENCY		0	0	0
0.00	0.00	0	0		67499	TOTAL OTHER REQUIR		0	0	0
<i>ENDING FUND BALANCE</i>										
0.00	0.00	0	0		67910	END FUND BALANCE		0	0	0
0.00	0.00	0	0		67999	TOTAL ENDING FUND		0	0	0
10,952.02	971.00	138,829	0		68995	TOTAL EXPENDITURES		264,734	264,734	264,734
78,980.90	190,865.23	0	0		69995	TOTAL FUND		0	0	0

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Water Improvement 36-100
Capital Detail

Line Item Code	Line Item Description	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
65500	Water System Improvements			
	Reserves for Future CIP Projects	264,734	264,734	264,734
TOTAL CAP. OUTLAY		264,734	264,734	264,734

SDC-SEWER REIMBURSEMENT FUND

(2008-2009 Budget)

Fund 37/Dept. 100

FUND PURPOSE

The Sewer Reimbursement Fund helps pay for projects listed in the City's Capital Improvement Plan. This fund works in conjunction with the Sewer Improvement Fund and the Sewer Fund. Together, these funds pay for improvements to the City's sewer system. As defined, this fund is restricted to capital improvements.

Since, as defined, this fund can pay for the replacement of existing infrastructure, the City uses this fund for the study and replacement of the older sewer infrastructure especially in Old Town.

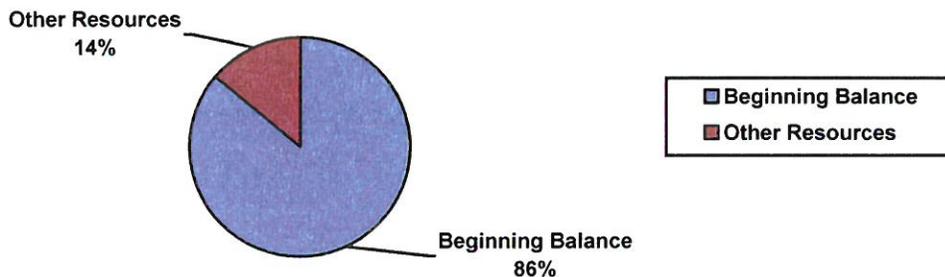
WHO MANAGES THE FUND

Public Works manages this fund in conjunction with the Capital Improvement Program adopted by City Council.

FUNDING SOURCES

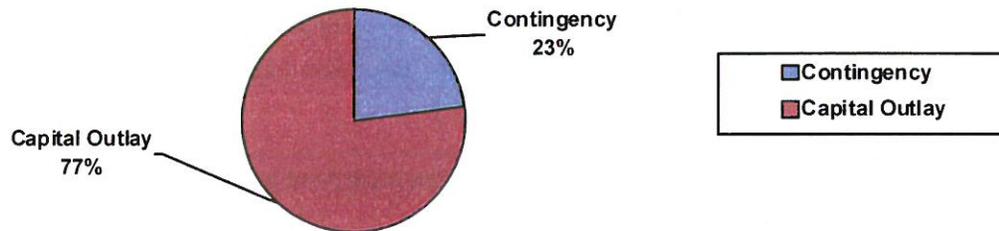
System Development Charges paid by developers and builders fund this account. The amount charged is set by the City Council and automatically increases each year by the rate of inflation for construction as reported in the *Engineering News Record*, published by McGraw-Hill Companies as the Construction Cost Index.

Where the Money Comes From:



Total Revenue: \$215,409

Where the Money Goes:



Total Expenditures: \$215,409

CURRENT ISSUES

Concrete pipe installed in Fairview's Old Town area in the 1940's and 1950's is now crushed, separated at the joint, and leaking. The condition of this pipe causes groundwater to enter the system and increase flows to the wastewater treatment plant. Since Fairview is billed based on the volume of water entering the plant, replacement of this old pipe benefits the City by reducing sewer costs. In addition, with reduced flows, existing conveyance systems can adequately convey flows without the need for upsizing or the danger of sewer overflows. In FY 2005-06, the City contracted with Wallis Engineering to study the Old Town area. In early 2007, the City completed the first sewer replacement project in Old Town. The sewer lines and laterals were replaced within the Harrison Street right-of-way from 223rd to 7th Street. Final costs for this project were approximately \$460,000 for construction and \$72,000 for engineering. Staff continues to study the flows within the replaced system to determine the amount of inflow and infiltration that was removed with the pipe replacement project. The results of this study will determine the effectiveness of this program and help guide future pipe replacement projects.

ACCOMPLISHMENTS – FISCAL YEAR 2007- 2008

- Continued to monitor flows from Harrison Street to evaluate the effectiveness of the Harrison Street Sewer Replacement Project and monitoring two additional sites in Old Town area in preparation for Phase 2 of the I/I Reduction Program.

FUTURE GOALS AND CHALLENGES

Staff will continue to monitor sanitary sewer flows from both old and recently replaced pipe. By observing and analyzing the amount of inflow and infiltration to the system, staff will be able to make decisions regarding future pipe replacement programs.

FUND STATUS (Overall)

The Sewer Reimbursement fund is functioning as intended; collecting System Development Charges with each sewer-related development in Fairview. With slowing growth in Fairview, the corresponding resources will decline which will make paying for capital projects more challenging.

RESOURCES

Beginning Fund Balance Cash carry-over from previous year. Estimate based on current information.

SDC - Reimbursement Fees System Development charges for new and expanded development.

Interest Interest on investments.

EXPENDITURES

Capital Outlay

Sewer Improvements Sanitary sewer projects outlined in Sewer Master Plan.

OTHER REQUIREMENTS

Contingency For unforeseen events.

Ending Fund Balance Unappropriated funds.

**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

**SDC-Sewer Reimbursement Fund (37)
Funds used for increased capacity or replacement**

**SDC-SEWER REIMBURSEMENT FUND (37)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
532,250.02	534,804.69	193,604	0		43010	BEG. FUND BALANCE		185,000	185,000	185,000
<i>CHARGES FOR SERVICES</i>										
37,566.28	32,891.00	36,808	0		43464	SDC-REIMBURSEMENT		25,409	25,409	25,409
37,566.28	32,891.00	36,808	0		43469	TOTAL SERV. CHGS		25,409	25,409	25,409
<i>OTHER RESOURCES</i>										
21,852.50	18,886.73	8,019	0		43601	INTEREST		5,000	5,000	5,000
21,852.50	18,886.73	8,019	0		49995	TOT. OTH RESOURCES		5,000	5,000	5,000
591,668.80	586,582.42	238,431	0		49999	TOTAL RESOURCES		215,409	215,409	215,409

**SDC-SEWER REIMBURSEMENT FUND (37)
EXPENDITURES**

<i>CAPITAL OUTLAY</i>										
56,864.11	480,158.71	238,431	0		65505	SEWER IMPROVEMENTS		0	0	0
56,864.11	480,158.71	238,431	0		65999	TOTAL CAP. OUTLAY		0	0	0
<i>OTHER REQUIREMENTS</i>										
0.00	0.00	0	0		67300	CONTINGENCY		50,000	50,000	50,000
0.00	0.00	0	0		67499	TOTAL OTHER REQUIR		50,000	50,000	50,000
<i>ENDING FUND BALANCE</i>										
0.00	0.00	0	0		67910	END FUND BALANCE		165,409	165,409	165,409
0.00	0.00	0	0		67999	TOTAL ENDING FUND		165,409	165,409	165,409
56,864.11	480,158.71	238,431	0		68995	TOTAL EXPENDITURES		215,409	215,409	215,409
534,804.69	106,423.71	0	0		69995	TOTAL FUND		0	0	0

SDC-SEWER IMPROVEMENT FUND

(2008-2009 Budget)

Fund 38/Dept. 100

FUND PURPOSE

The Sewer Improvement Fund helps pay for projects listed in the City's Capital Improvement Fund. This fund works in conjunction with the Sewer Reimbursement Fund and the Sewer Fund; together these funds pay for improvements to the City's sewer system. As defined, this fund is restricted to capital improvements that increase sewer capacity.

In the past, the City has used this fund for annual debt payments on treatment plant capacity at Gresham's wastewater treatment plant. Beginning in FY 2005-06, debt payments are made from the Sewer Operating Fund. Money in this fund is used for projects listed in the City's Capital Improvement Program.

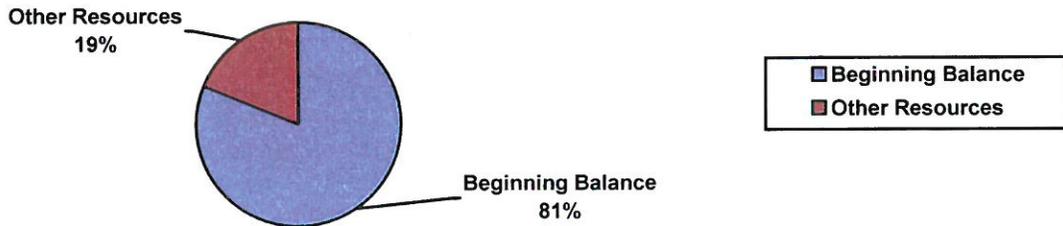
WHO MANAGES THE FUND

Public Works manages this fund in conjunction with the Capital Improvement Program adopted by City Council.

FUNDING SOURCES

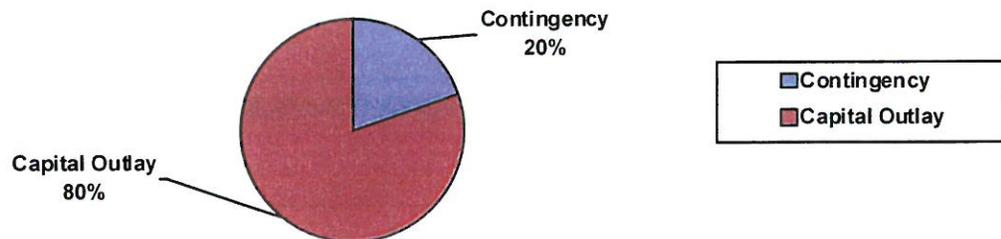
System Development Charges paid by developers and builders fund this account. The amount charged is set by the City Council and automatically increases each year by the rate of inflation for construction as reported in the *Engineering News Record*, published by McGraw-Hill Companies as the Construction Cost Index.

Where the Money Comes From:



Total Revenue: \$492,627

Where the Money Goes:



Total Expenditures: \$492,627

CURRENT ISSUES

Concrete pipe installed in Fairview's Old Town are in the 1940's and 1950's is now crushed, separated at the joint, and leaking. The condition of this pipe causes groundwater to enter the system and increase flows to the wastewater treatment plant. Since Fairview is billed based on the volume of water entering the plant, replacement of this old pipe benefits the City by reducing sewer costs. In FY 2005-06, the City contracted with Wallis Engineering to study the Old Town area. In early 2007, the City completed the first sewer replacement project in Old Town. The sewer lines and laterals were replaced within the Harrison Street right-of-way from 223rd to 7th Street. Final costs for this project were approximately \$460,000 for construction and \$72,000 for engineering. Staff continues to study the flows within the replaced system to determine the amount of inflow and infiltration that was removed with the pipe replacement project. The results of this study will determine the effectiveness of this program and help guide future pipe replacement projects.

ACCOMPLISHMENTS – FISCAL YEAR 2007- 2008

- Continued to monitor flows from Harrison Street *Sewer Replacement Project* and monitoring two additional sites in Old Town in preparation for Phase 2 of the I/I Reduction Program.

FUTURE GOALS AND CHALLENGES

Staff will continue to monitor sanitary sewer flows from both old and recently replaced pipe. By observing and analyzing the amount of inflow and infiltration to the system, staff will be able to make decisions regarding future pipe replacement programs.

FUND STATUS (Overall)

The Sewer Improvement fund is functioning as intended; collecting System Development Charges with each sewer-related development in Fairview. With slowing growth in Fairview, the corresponding resources will decline which will make paying for capital projects more challenging.

RESOURCES

Beginning Fund Balance Cash carry-over from previous year. Estimate based on current information.

SDC - Improvement Fees System Development charges for new and expanded development.

Interest Interest on investments.

**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

**SDC-Sewer Improvement Fund (38)
Funds used for increased capacity only**

**SDC-SEWER IMPROVEMENT FUND (38)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
107,092.96	235,611.96	336,711	0		43010	BEG. FUND BALANCE		400,000	400,000	400,000
<i>INTERGOVERNMENTAL REVENUE</i>										
0.00	0.00	0	0		43341	CAPITAL PROJECT GRANT		0	0	0
0.00	0.00	0	0		43399	TOTAL INTERGOVMNT		0	0	0
<i>CHARGES FOR SERVICES</i>										
0.00	0.00	0	0		43410	GENERAL GOVERNMENT		0	0	0
121,528.72	107,215.00	116,560	0		43465	SYS. DEVE. CHARGE		82,627	82,627	82,627
121,528.72	107,215.00	116,560	0		43469	TOTAL SERV. CHGS		82,627	82,627	82,627
<i>OTHER RESOURCES</i>										
6,990.28	14,878.89	13,520	0		43601	INTEREST		10,000	10,000	10,000
6,990.28	14,878.89	13,520	0		49995	TOT. OTH RESOURCES		10,000	10,000	10,000
235,611.96	357,705.85	466,791	0		49999	TOTAL RESOURCES		492,627	492,627	492,627

EXPENDITURES

Capital Outlay

Sewer Improvements

Sewer improvements as listed in the Capital Improvement Plan.

OTHER REQUIREMENTS

Contingency

For unforeseen events.

Ending Fund Balance

Unappropriated funds.

SDC-SEWER IMPROVEMENT FUND (38)
EXPENDITURES

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
<i>CAPITAL OUTLAY</i>										
0.00	0.00	466,791	0		65505	SEWER IMPROVEMENTS		0	0	0
0.00	0.00	466,791	0		65999	TOTAL CAP. OUTLAY		0	0	0
<i>OTHER REQUIREMENTS</i>										
0.00	0.00	0	0		67233	PRINCIPAL -01		0	0	0
0.00	0.00	0	0		67234	INTEREST -01		0	0	0
0.00	0.00	0	0		67300	CONTINGENCY		100,000	100,000	100,000
0.00	0.00	0	0		67499	TOTAL OTHER REQUIR		100,000	100,000	100,000
<i>ENDING FUND BALANCE</i>										
0.00	0.00	0	0		67910	END FUND BALANCE		392,627	392,627	392,627
0.00	0.00	0	0		67999	TOTAL ENDING FUND		392,627	392,627	392,627
0.00	0.00	466,791	0		68995	TOTAL EXPENDITURES		492,627	492,627	492,627
235,611.96	357,705.85	0	0		69995	TOTAL FUND		0	0	0

SDC-STORMWATER IMPROVEMENT FUND
Fund 40/Dept. 100

(2008-2009 Budget)

FUND PURPOSE

The Stormwater Improvement Fund helps pay for projects listed in the City's Consolidated Stormwater Master Plan. This fund works in conjunction with the Stormwater Fund. Together these funds pay for improvements to the City's stormwater system.

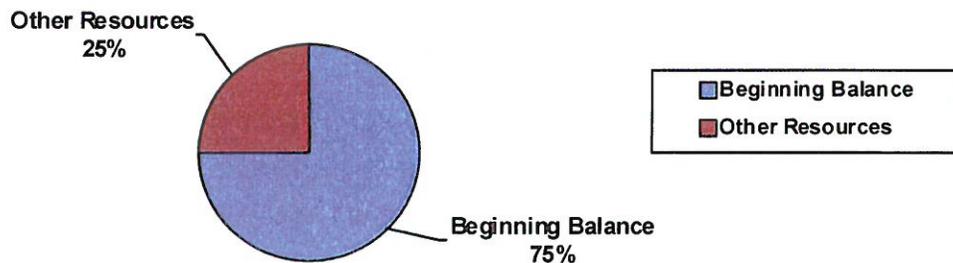
WHO MANAGES THE FUND

Public Works manages this fund in conjunction with the Capital Improvement Program adopted by City Council.

FUNDING SOURCES

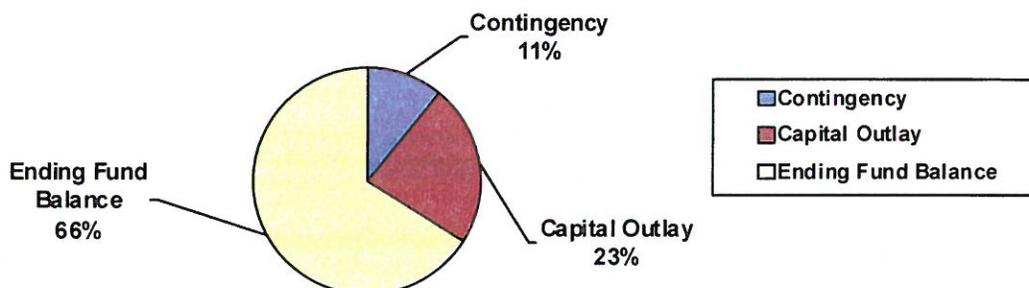
System Development Charges paid by developers and builders fund this account. The amount charged is set by the City Council and automatically increases each year by the rate of inflation for construction as reported in the *Engineering News Record*, published by McGraw-Hill Companies as the Construction Cost Index.

Where the Money Comes From:



Total Revenue: \$442,456

Where the Money Goes:



Total Expenditures: \$442,456

CURRENT ISSUES

Staff continues to work on tasks mandated by DEQ and EPA tied to the City's National Pollutant Discharge Elimination System Permit.

ACCOMPLISHMENTS – FISCAL YEAR 2007-2008

- The City completed and adopted the Consolidated Stormwater Master Plan (CSWMP). This document "consolidated" over twelve related documents into one comprehensive plan.
- The City completed and is implementing the Stormwater Operations Manual.
- The City's Illicit Discharge Program manual was completed and the program is now being implemented.
- The City's Total Maximum Daily Load (TMDL) Implementation program document is finalized and ready from implementation in FY 2008-09.

FUTURE GOALS AND CHALLENGES

Projects listing within the Consolidated Stormwater Master Plan (CSWMP) for FY 2008-09 may include:

- Shade plantings in the Salish Ponds Wetland Park (Project FV 3A) \$34,000
- Systematic pipe replacement in Old Town (Project GN-2) \$49,000
- Raintree Creek Culvert Enhancements (Project RT-1) \$32,000
- Catch Basin Retro-fits (Project GN-3) \$18,000
- Pipe Replacement at 6th and Harrison (Project RT-4) \$74,000
- Dry Well Retro-fit (Project GW-2) \$75,000

FUND STATUS (Overall)

The Stormwater fund is functioning as intended; collecting System Development Charges with each stormwater-related development in Fairview. The revenues in this fund are projected to increase since the SDC charge is based on impervious surface and the City's forecasted growth is mainly large industrial and commercial properties.

RESOURCES

Beginning Fund Balance Cash carry-over from previous year. Estimate based on current information.

Capital Project Grants Community Development Block Grants for projects.

SDC Improvement Fees System Development Charges for new and expanded developments.

Interest Interest on investments.

EXPENDITURES

Capital Outlay

Storm Water Improvements Reserves for projects outlined in Stormwater Master Plan.

**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

SDC-Storm Water Improvement Fund (40)

**SDC-STORM WATER IMPROVEMENT FUND (40)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
310,151.85	417,096.29	578,379	0		43010	BEG. FUND BALANCE		330,000	330,000	330,000
<i>INTERGOVERNMENTAL REVENUE</i>										
0.00	0.00	0	0		43335	INTRGVMNTL REV.-ST		0	0	0
0.00	0.00	0	0		43341	CAPITAL PROJECT GR		0	0	0
0.00	0.00	0	0		43399	TOTAL INTERGOVMNT		0	0	0
<i>CHARGES FOR SERVICES</i>										
11,268.39	16,503.26	13,881	0		43464	SDC-REIMBURSEMENT		12,798	12,798	12,798
90,399.79	128,649.63	112,313	0		43465	SYS. DEVE. CHARGE		99,658	99,658	99,658
101,668.18	145,152.89	126,194	0		43469	TOTAL SERV. CHGS		112,456	112,456	112,456
<i>OTHER RESOURCES</i>										
13,901.26	22,879.66	15,682	0		43601	INTEREST		0	0	0
13,901.26	22,879.66	15,682	0		49995	TOT. OTH RESOURCES		0	0	0
425,721.29	585,128.84	720,255	0		49999	TOTAL RESOURCES		442,456	442,456	442,456

**SDC-STORM WATER IMPROVEMENT FUND (40)
EXPENDITURES**

<i>CAPITAL OUTLAY</i>										
8,625.00	15,703.80	720,255	0		65507	STORMWATER IMPROV.		100,000	100,000	100,000
8,625.00	15,703.80	720,255	0		65999	TOTAL CAP. OUTLAY		100,000	100,000	100,000

OTHER REQUIRMENTS

Contingency For unforeseen events.

Ending Fund Balance Unappropriated funds.

SDC-STORM WATER IMPROVEMENT FUND (40): Expenditures

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Approved Budget 08-09
<i>OTHER REQUIREMENTS</i>										
0.00	0.00	0	0		67300	CONTINGENCY		50,000	50,000	50,000
<i>INTERFUND TRANSFER</i>										
0.00	0.00	0	0		67410	TRANS TO GEN FUND		0	0	0
0.00	0.00	0	0		67499	TOTAL OTHER REQUIR		50,000	50,000	50,000
<i>ENDING FUND BALANCE</i>										
0.00	0.00	0	0		67910	END FUND BALANCE		292,456	292,456	292,456
0.00	0.00	0	0		67999	TOTAL ENDING FUND		292,456	292,456	292,456
8,625.00	15,703.80	720,255	0		68995	TOTAL EXPENDITURES		442,456	442,456	442,456
417,096.29	569,425.04	0	0		69995	TOTAL FUND		0	0	0

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**Stormwater Improvement 40-100
Capital Detail**

Line Item Code	Line Item Description	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
65507	Stormwater System Improvements			
	Reserve for future CIP projects	100,000	100,000	100,000
TOTAL CAP. OUTLAY		100,000	100,000	100,000

SDC-PARKS/OPEN SPACES FUND
Fund 41/Dept. 100

(2008-2009 Budget)

FUND PURPOSE

The purpose of the Parks System Development Charge Fund is to provide funding for basic park facilities required to meet the needs of a growing city population.

The City of Fairview *Parks, Open Spaces and Recreation Master Plan* identifies the facilities to be constructed and their location. System Development Charge funds may be expended for only those projects contained within the Master Plan. This fund also includes non-SDC resources for discretionary project spending. The *Parks, Open Spaces and Recreation Master Plan* is currently being updated.

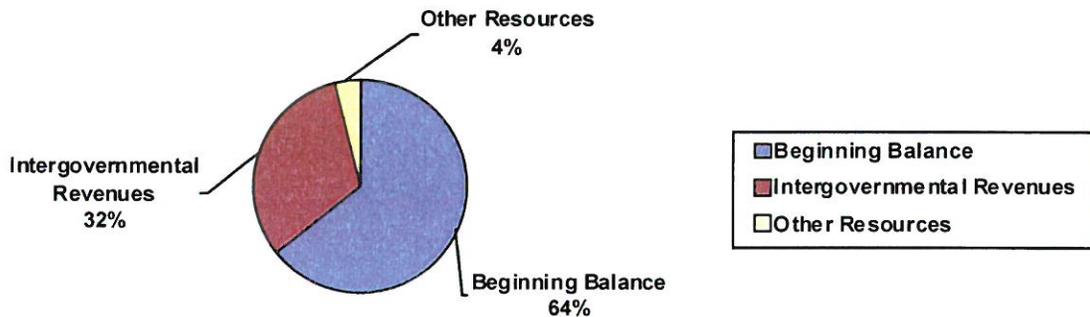
WHO MANAGES THE FUND

The Fund is administered by the Community Development Director.

FUNDING SOURCES

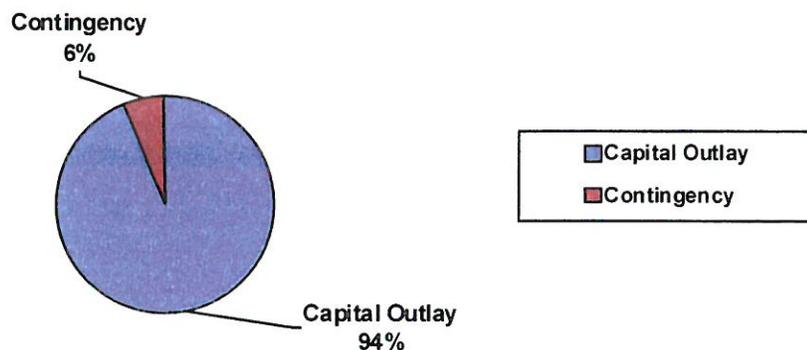
The source of most revenue is the Parks System Development Charge which is paid by all residential development at the time a building permit is issued for construction. The amount charged is set by the City Council and automatically increases five percent each year as originally directed by City Council.

Where the Money Comes From:



Total Revenue: \$1,509,430

Where the Money Goes:



Total Expenditures: \$1,509,430

CURRENT ISSUES

- Consider planned park acquisitions against available resources and re-assess spending priorities.
- Identify additional alternatives for park improvements that may be eligible for SDC expenditures.
- Assess the City Parks SDC methodology, which was adopted in the mid 1990's for changes that might benefit the fund.
- Identify final projects for construction. The Metro open space bond measure was passed resulting in \$460,730 to pay for City of Fairview projects.

ACCOMPLISHMENTS – FISCAL YEAR 2007-2008

- Managed Community Center reservations and on-going building improvements.
- Renegotiated and renewed facility rental agreement with Reynolds School District.
- Parks Advisory Committee membership has increased to full membership.
- Started the Fairview Woods Master Plan Update Working Group and effectively managed public concerns about the Park.

FUTURE GOALS AND CHALLENGES

- Continue to provide parks that attract high-quality development and new families to the city.
- Continue to provide well-designed parks that provide recreational services at a reasonable price. The City is currently exploring the possibility of a building a Skate Park in Fairview.
- Completing the Parks and Recreation Master Plan update.
- Identify and address alternatives to funding constraints related to the Parks System Development Charge.

FUND STATUS (Overall)

The revenue in this fund is anticipated to decrease within the next couple of years due to the City nearing residential build-out. System Development Charge revenue for this fund is generated solely based on residential development activity.

RESOURCES

Beginning Fund Balance Cash carry-over from previous year. Estimate based on current information.

Federal Grant Proceeds Former CDBG grant funding to fund improvements to the Community Center.
Local Grant Proceeds Funding from State and Local Governments.

General Government Miscellaneous Revenue.
SDC-Parks/Open Spaces Fee System Development Charges for new residential development.
SDC-Parks/FWW Village System Development Charges for new residential development in the Town Center
will no longer be managed separately.

Interest Interest on investments.
Gifts & Donations Donations to Parks Fund.
Transfer from General Fund Transfer from General Fund for park expenses.

EXPENDITURES

Park Improv./ Non-SDC Expenses for park improvement.
Parks/Open Space Improv. Projects outlined in Parks Master Plan and fund summary.

**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

**SDC-Parks/Open Spaces Fund (41)
Funds used for increased capacity or replacement**

**SDC-PARKS/OPEN SPACES FUND (41)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
471,164.53	365,677.78	409,798		0	43010	BEG. FUND BALANCE		240,678	966,500	966,500
<i>INTERGOVERNMENTAL REVENUE</i>										
107,000.00	11,000.00	0	0		43340	FEDERAL GRANT PROC.		0	0	0
0.00	0.00	460,730	0		43348	LOCAL GRANT PROC.		460,730	460,730	460,730
107,000.00	11,000.00	460,730	0		43399	TOTAL INTERGOVNMNT		460,730	460,730	460,730
<i>CHARGES FOR SERVICES</i>										
3,015.90	14.00	1,500	0		43410	GENERAL GOVERNMENT		1,500	1,500	1,500
81,085.57	49,187.74	53,859	0		43466	SDC-PARKS/OPEN SPC		41,700	41,700	41,700
0.00	4,142.82	0	0		43467	SDC-PARKS/FVW VILL		0	0	0
84,101.47	53,344.56	55,359	0		43469	TOTAL SERV. CHGS		43,200	43,200	43,200
<i>OTHER RESOURCES</i>										
15,306.17	15,464.61	15,302	0		43601	INTEREST		14,000	14,000	14,000
550.14	0.00	1,005	0		43606	GIFTS & DONATIONS		0	0	0
0.00	0.00	25,000	0		43637	TRANSFER FROM GF		25,000	25,000	25,000
15,856.31	15,464.61	41,307	0		49995	TOT. OTH RESOURCES		39,000	39,000	39,000
678,122.31	445,486.95	967,194	0		49999	TOTAL RESOURCES		783,608	1,509,430	1,509,430

**SDC-PARKS/OPEN SPACES FUND (41)
EXPENDITURES**

<i>CAPITAL OUTLAY</i>										
0.00	280.04	25,505	0		65501	PARK IMP. - NON SDC		50,000	50,000	50,000
312,444.53	189,297.35	941,689	0		65509	PARKS/OPEN SP IMP		650,000	1,375,822	1,375,822
312,444.53	189,577.39	967,194	0		65999	TOTAL CAP. OUTLAY		700,000	1,425,822	1,425,822

OTHER REQUIREMENTS

Contingency For unforeseen expenditures.

Ending Fund Balance Unappropriated funds reserved for Park Master Plan purposes.

SDC-PARKS/OPEN SPACES FUND (41):Expenditures

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
<i>OTHER REQUIREMENTS</i>										
0.00	0.00	0	0		67300	CONTINGENCY		83,608	83,608	83,608
0.00	0.00	0	0		67499	TOTAL OTHER REQUIR		83,608	83,608	83,608
<i>ENDING FUND BALANCE</i>										
0.00	0.00	0	0		67910	END FUND BALANCE		0	0	0
0.00	0.00	0	0		67999	TOTAL ENDING FUND		0	0	0
312,444.53	189,577.39	967,194	0		68995	TOTAL EXPENDITURES		783,608	1,509,430	1,509,430
365,677.78	255,909.56	0	0		69995	TOTAL FUND		0	0	0

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SDC-PARKS/OPEN SPACES FUND 41-100
Capital Detail

Line Item Code	Line Item Description	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
65501	Park Improvement - Non SDC Discretionary Fund for Park Imp. - Non SDC	50,000	50,000	50,000
65509	Parks/Open Spaces Improvement			
	Metro Local Share Project	460,730	460,730	460,730
	Reserves for future CIP projects	189,270	915,092	915,092
TOTAL CAP. OUTLAY		700,000	1,425,822	1,425,822

CITY HALL BONDED DEBT FUND
Fund 49/Dept. 100

(2008-2009 Budget)

FUND PURPOSE

The City Hall Bonded Debt Fund accounts for debt service payments on City Hall.

WHO MANAGES THE FUND

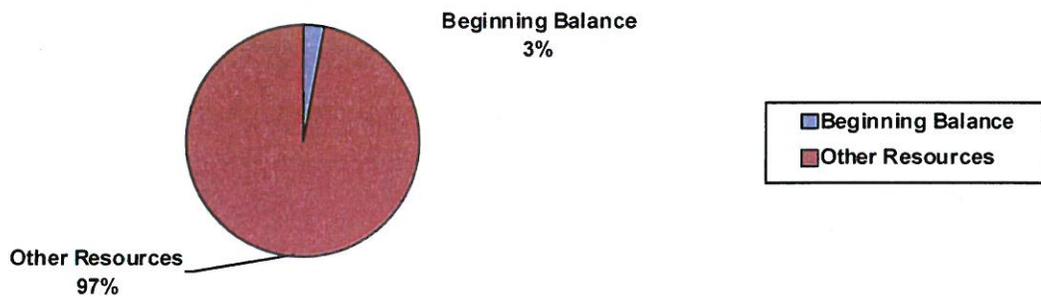
The City Hall Bonded Debt Fund is managed by the Finance Director.

FUNDING SOURCES

The operating funds (General, Water, Sanitary Sewer, Streets and Stormwater) support this bonded debt fund.

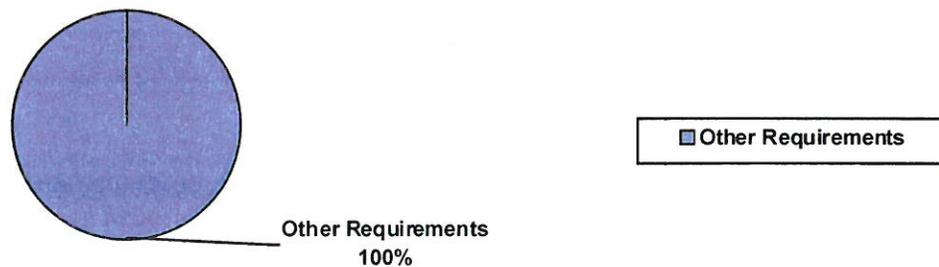
In addition, the Administrative Excise Charge Fund contributes fees from new construction collected for public infrastructure. The AEC charge is \$.50 cents per square foot for residential development and \$.25 cents per square foot for commercial development. Funds are transferred each year from the Administrative Excise Charge Fund to pay a portion of the City Hall debt.

Where the Money Comes From:



Total Revenue: \$1,830,213

Where the Money Goes:



Total Expenditures: \$1,830,213

CURRENT ISSUES

The City Hall Bonded Debt Fund will have adequate resources to make its scheduled debt service payments for FY 2008-09. This year the General Fund will reserve \$1 Million to pay off City Hall in June 2009.

ACCOMPLISHMENTS – FISCAL YEAR 2007-2008

- Analyzed the City Hall Bonded Debt to determine if funds are available to pay off City Hall early.
- Reserved \$1 Million in the General Fund to pay off the debt on City Hall. The debt is callable in June 2009 so the \$1 Million will be reserved until 2009. The City will realize over \$600,000 in interest expense saving by paying off the debt ten years early.

FUTURE GOALS AND CHALLENGES

- Pay off City Hall ten years early in June 2009.

FUND STATUS (Overall)

The original amount for the construction of City Hall was \$3.65 million. The balance of principle outstanding is now \$1.75 million. The debt service payments have been paid as scheduled. This Debt Service Fund runs through 2018-19 (if not paid off early).

RESOURCES

Beginning Fund Balance	Cash carry-over from previous year. Estimate based on current information.
Interest	Interest on Investments.
Transfer from AEC	Transfer from Administrative Excise Charge Fund to pay debt service on City Hall.
Transfer from Sandy LID	Residual equity transfer from Sandy LID.

EXPENDITURES

Audit & Accounting	Registrar fees for handling bonds.
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OTHER REQUIREMENTS

Principal	Principal payment on city hall debt service.
Interest	Interest payment on city hall debt service.

ENDING FUND BALANCE

Ending Fund Balance	Unappropriated for future debt payments.
Bond Reserve	No reserve is required.

**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

City Hall Bonded Debt Fund (49)

**CITY HALL BONDED DEBT FUND (49)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
200,055.92	210,936.61	200,913	0		43010	BEG. FUND BALANCE		55,000	55,000	55,000
<u>OTHER RESOURCES</u>										
8,730.65	14,385.87	9,902	0		43601	INTEREST		0	0	0
207,230.00	180,800.00	908,221	0		43632	TRANSFER FROM AEC		975,213	975,213	975,213
0.00	0.00	0	0		43637	TRANSFER FROM GEN. FUND		800,000	800,000	800,000
215,960.65	195,185.87	918,123	0		49995	TOT. OTH RESOURCES		1,775,213	1,775,213	1,775,213
416,016.57	406,122.48	1,119,036	0		49999	TOTAL RESOURCES		1,830,213	1,830,213	1,830,213

**CITY HALL BONDED DEBT FUND (49)
EXPENDITURES**

<u>MATERIALS & SERVICES</u>										
<u>PROFESSIONAL SERVICES</u>										
1,000.00	1,000.00	3,000	0		64110	AUDIT & ACCOUNTING		0	0	0
1,000.00	1,000.00	3,000	0		64999	TOT MAT. & SRVCS		0	0	0
<u>OTHER REQUIREMENTS</u>										
110,000.00	110,000.00	115,000	0		67216	PRINCIPAL-98		1,750,000	1,750,000	1,750,000
94,079.96	89,693.92	87,100	0		67230	INTEREST-98		80,213	80,213	80,213
204,079.96	199,693.92	202,100	0		67499	TOTAL OTHER REQUIR		1,830,213	1,830,213	1,830,213
<u>ENDING FUND BALANCE</u>										
0.00	0.00	0	0		67300	CONTINGENCY		0	0	0
0.00	0.00	913,936	0		67910	END FUND BALANCE		0	0	0
0.00	0.00	0	0		67913	BOND RESERVE		0	0	0
0.00	0.00	913,936	0		67999	TOTAL ENDING FUND		0	0	0
205,079.96	200,693.92	1,119,036	0		68995	TOTAL EXPENDITURES		1,830,213	1,830,213	1,830,213
210,936.61	205,428.56	0	0		69995	TOTAL FUND		0	0	0

WATER BONDED DEBT FUND
Fund 50/Dept 100

(2008-2009 Budget)

FUND PURPOSE

The Water Bonded Debt Fund accounts for debt service payments relating to Reservoir #2 and the Glisan and Marine Drive Waterlines projects.

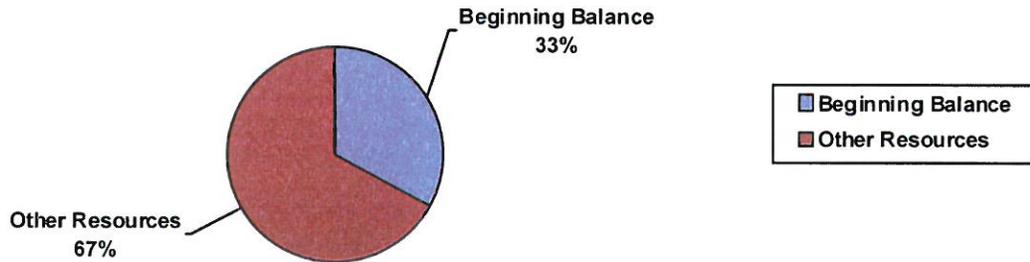
WHO MANAGES THE FUND

The Water Bonded Debt Fund is managed by the Finance Director.

FUNDING SOURCES

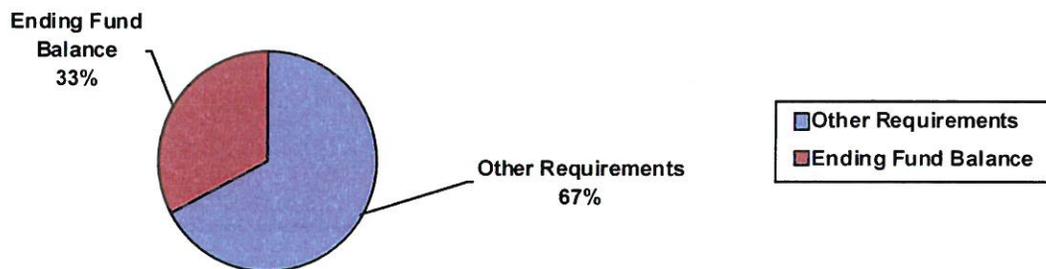
The funding source for the Water Bonded Debt Fund is the Water Operating Fund.

Where the Money Comes From:



Total Revenue: \$399,980

Where the Money Goes:



Total Expenditures: \$399,980

CURRENT ISSUES

The Water Bonded Debt Fund will have adequate resources to make its scheduled debt service payments for FY 2008-09. The water bonds were refunded in July 2004 and a reserve account is maintained within the fund that holds one year of principle and interest as specified by bond covenants. This Debt Service Fund runs through FY 2016-17.

ACCOMPLISHMENTS – FISCAL YEAR 2007-2008

- NA

FUTURE GOALS AND CHALLENGES

- NA

FUND STATUS (Overall)

- NA

RESOURCES

Beginning Fund Balance	Cash carry-over from previous year. Estimate based on current information.
Bond Sale Proceeds	Proceeds from issuance of 2004 Series Water Revenue Refunding Bonds.
Interest	Interest on investments.
Transfer from Water Fund	Transfer in from Water fund for debt payment.

EXPENDITURES

Bond Issuance Expense	Issuance cost for refunding of 1994 Water Revenue Debt.
Audit & Accounting	Registrar fees for handling bonds.

OTHER REQUIREMENTS

Bond Principal – 04	Bond Principal Payment – 2004 Series Debt.
Bond Interest – 04	Interest payable – 2004 Series Debt.
Bond Principal - 94	Bond principal payment - 1994 reservoir.
Bond Interest - 94	Interest payable - 1994 reservoir.

Bond Reserves	Required bond payment reserve.
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**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

Water Bonded Debt Fund (50)

**WATER BONDED DEBT FUND (50)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
146,637.32	136,680.63	136,504	0		43010	BEG. FUND BALANCE		132,340	132,340	132,340
<u>OTHER RESOURCES</u>										
0.00	0.00	0	0		43621	BOND SALE PROCEEDS		0	0	0
5,283.31	9,180.15	5,286	0		43601	INTEREST		0	0	0
120,000.00	126,350.00	123,890	0		43631	TRANS FROM WATER		267,640	267,640	267,640
125,283.31	135,530.15	129,176	0		49995	TOT. OTH RESOURCES		267,640	267,640	267,640
271,920.63	272,210.78	265,680	0		49999	TOTAL RESOURCES		399,980	399,980	399,980

**WATER BONDED DEBT FUND (50)
EXPENDITURES**

<u>MATERIALS & SERVICES</u>										
<u>PROFESSIONAL SERVICES</u>										
0.00	0.00	0	0		64120	BOND ISSUANCE EXPE		0	0	0
400.00	400.00	1,000	0		64110	AUDIT & ACCOUNTING		400	400	400
400.00	400.00	1,000	0		64999	TOT MAT. & SRVCS		400	400	400
<u>OTHER REQUIREMENTS</u>										
0.00	0.00	0	0		67235	BOND PRINCIPAL 09		100,000	100,000	100,000
0.00	0.00	0	0		67236	BOND INTEREST 09		35,000	35,000	35,000
90,000.00	90,000.00	90,000	0		67209	BOND PRINCIPAL 04		95,000	95,000	95,000
44,840.00	42,815.00	42,340	0		67223	BOND INTEREST 04		37,640	37,640	37,640
0.00	0.00	0	0		67215	BOND PRINCIPAL-94		0	0	0
0.00	0.00	0	0		67228	BOND INTEREST-94		0	0	0
134,840.00	132,815.00	132,340	0		67499	TOTAL OTHER REQUIR		267,640	267,640	267,640
<u>ENDING FUND BALANCE</u>										
0.00	0.00	132,340	0		67913	BOND RESERVE		131,940	131,940	131,940
0.00	0.00	132,340	0		67999	TOTAL ENDING FUND		131,940	131,940	131,940
135,240.00	133,215.00	265,680	0		68995	TOTAL EXPENDITURES		399,980	399,980	399,980
136,680.63	138,995.78	0	0		69995	TOTAL FUND		0	0	0

WATER FUND
Fund 61/Dept. 610

(2008-2009 Budget)

FUND PURPOSE

This purpose of the Water Fund is to provide material and services directly related to the operation and maintenance of the City's water system. This fund pays personnel costs for Public Works staff as well as the electricity for the City's five wells, pump repair, water meters, water testing, tools, and minor professional services associated with the water "business".

In addition, this fund can assist in the payment of water related capital improvements.

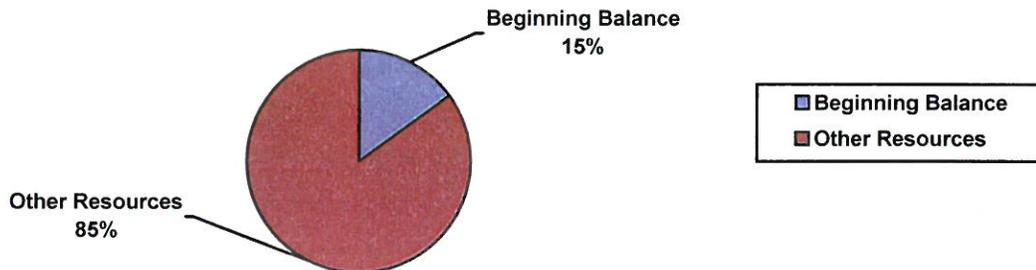
WHO MANAGES THE FUND

The Public Works Director manages this fund.

FUNDING SOURCES

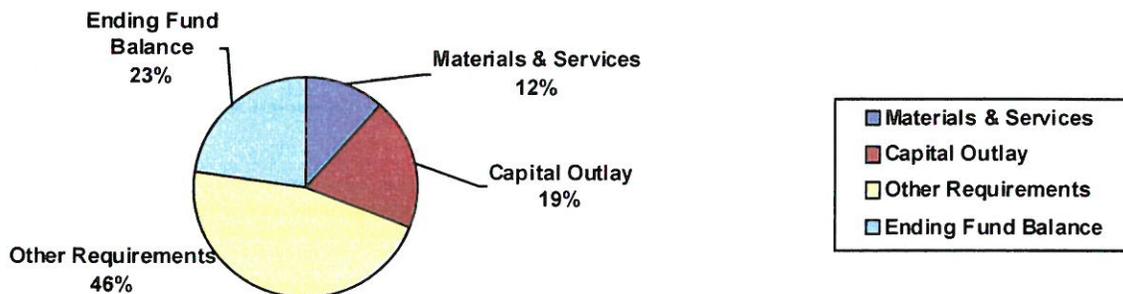
The revenue for the Water Fund is generated through water usage fees (customers). In December 2006, City Council approved a resolution that increased water rates by three percent effective February 1, 2007 and February 1, 2008. This increase was needed to ensure the City's water system is adequately operated and maintained. City staff will re-evaluate water rates in the summer of 2008 to determine if a rate increase will be implemented.

Where the Money Comes From:



Total Revenue: \$2,381,800

Where the Money Goes:



Total Expenditures: \$2,381,800

CURRENT ISSUES

The City currently does not have *Firm Capacity* in its water supply system. The construction of Well #9 will provide that capacity. *Firm Capacity* is a water system's ability to meet its largest daily water demand (or maximum day demand) assuming the largest production water well is out of service.

ACCOMPLISHMENTS – FISCAL YEAR 2007-2008

- Continued to maintain the daily operations of the water department; supplying the residents of Fairview with safe, dependable drinking water. This is accomplished through periodic flushing, valve exercising, and sampling.
- Water sampling for FY 2007-2008 included total coliform, Tetrachloroethylene (PCE), Ethylene Dibromide (EDB) Nitrates, VOC's, and Radiologicals. All water sample analysis met the levels set by the EPA.
- Continued to adjust, modify and enhance the City's chlorination system with the goal of keeping chlorine residuals consistent throughout the system.
- Installed real-time chlorine residual testing equipment in Well #8 to better monitoring chlorine levels.

FUTURE GOALS AND CHALLENGES

- Because of significant capital expenditures this fund's resources are depleted. There are several projects listed in the City's Capital Improvement Plan necessary to provide adequate redundancy in the City water supply system. Bank financing or the issuance of bonds will be analyzed to determine when outstanding capital projects can be scheduled for completion. The Well #9 construction is anticipated in FY 2008-2009 if funding is secured.
- A portion of the new public works shop will be funded by the Water Fund.

FUND STATUS (Overall)

The Water Fund is able to meet the City's current obligations and levels of service.

WATER FUND (61)

RESOURCES

Beginning Fund Balance Cash carry-over from previous year. Estimate based on current information.

General Government Miscellaneous revenue.
Water User fees collected for water.
Connection Fees Connection charges for water hook-ups.

Bond Proceeds Financing proceeds for Well #9.
Interest Interest on investments.

EXPENDITURES

Debt Issuance Expense Expenses related for issuance of debt for Well #9.

Operating Materials Water system operations and maintenance items, (i.e., meters, brass and copper parts, general water related repair parts, hydrant parts, valve/meter boxes, pipes, etc.)

Equipment & Repair Maint. Repair of well pumps and motors and other apparatus specific to City water system.
Electricity Pumping Electrical cost for production of water from the City's five wells.
Water Testing Routine monthly bacterial water testing along with other state mandated quarterly & annual tests.
City Franchise Fee Franchise fee based upon 6% of Gross Sales Revenue.
Purchased Water Rockwood Water Peoples Utility District (RWPUD) reimbursement for large customers within Fairview, but outside RWPUD boundary (Reynolds Middle and Woodland Schools, Fieldstone Apartments).
Water Treatment Expenses for treatment of water.

Water Conservation Expenditures to meet the requirements of the *Water Mgmt. & Conservation Plan*.
Contractual Services Professional contract services specifically for water (i.e., consumer confidence, vulnerability assessment, etc.)

**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

Water Fund (61)

**WATER FUND (61)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
482,865.46	436,840.27	213,978	0		43010	BEG. FUND BALANCE		346,700	346,700	346,700
<u>CHARGES FOR SERVICES</u>										
58.50	0.00	100	0		43410	GENERAL GOVERNMENT		100	100	100
901,967.69	987,774.95	997,346	0		43460	WATER		1,015,000	1,015,000	1,015,000
14,798.00	5,441.70	5,000	0		43461	CONNECTION FEES		5,000	5,000	5,000
916,824.19	993,216.65	1,002,446	0		43469	TOTAL SERV. CHGS		1,020,100	1,020,100	1,020,100
<u>OTHER RESOURCES</u>										
0.00	0.00	815,000	0		43621	BOND PROCEEDS		1,000,000	1,000,000	1,000,000
18,598.78	21,250.52	20,346	0		43601	INTEREST		15,000	15,000	15,000
18,598.78	21,250.52	835,346	0		49995	TOT. OTH RESOURCES		1,015,000	1,015,000	1,015,000
1,418,288.43	1,451,307.44	2,051,770	0		49999	TOTAL RESOURCES		2,381,800	2,381,800	2,381,800

**WATER FUND (61)
EXPENDITURES**

MATERIALS & SERVICES

PROFESSIONAL SERVICES

0.00	0.00	19,500	0		64120	DEBT ISSUANCE EXP.		19,500	19,500	19,500
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OPERATING SUPPLIES

34,191.36	26,036.41	40,000	0		63205	OPERATING MATERIAL		40,000	40,000	40,000
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REPAIR & MAINTENANCE SUPPLIES

28,665.24	5,106.69	28,000	0		63360	EQUIP REPAIR/MAINT		28,000	28,000	28,000
49,570.39	53,682.41	55,000	0		63380	ELECTRIC-PUMPING		54,000	54,000	54,000
14,825.67	10,373.77	20,000	0		63390	WATER TESTING		20,000	20,000	20,000
53,229.85	58,547.43	58,557	0		63391	CITY FRAN FEE		58,557	58,557	58,557
9,098.64	10,146.72	15,000	0		63395	PURCHASED WATER		10,000	10,000	10,000
11,925.10	14,875.50	15,000	0		63396	WATER TREATMENT		15,000	15,000	15,000

PROFESSIONAL SERVICES

0.00	2,411.33	21,660	0		63398	WATER CONSERVATION		18,760	18,760	18,760
17,003.91	11,656.23	37,000	0		64146	CONTRACTUAL SRVCS		37,000	37,000	37,000
218,510.16	192,836.49	309,717	0		64999	TOT MAT. & SRVCS		300,817	300,817	300,817

WATER FUND (61)

Capital Outlay

Maintenance Equipment

Equipment purchases specific to the water department.

ER Contribution

Contribution to Equipment Replacement Fund for the future replacement of equipment.

Water System Improvements

Miscellaneous projects for the water system. In addition, pays for Capital Improvement Plan improvements.

OTHER REQUIREMENTS

Contingency

For unforeseen events.

Transfers to Debt Service

Transfer for debt payment on Water Revenue Bonds.

Transfer to Gen. Fund-Water

Transfer based on expense allocation.

Transfer to AEC Fund

Transfer to AEC Fund for debt payment on City Hall.

Ending Fund Balance

Unappropriated funds.

WATER FUND (61): Expenditures

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
<i>CAPITAL OUTLAY</i>										
0.00	1,200.50	35,000	0		65300	MAINTENANCE EQUIP.		35,000	35,000	35,000
46,354.00	36,808.00	36,808	0		65333	ER CONTRIBUTION		36,808	36,808	36,808
0.00	0.00	0	0		65470	BLDG IMPROVEMENTS		0	0	0
51,163.00	29,804.72	948,463	0		65500	WTR SYS IMPROVE.		425,000	375,000	375,000
97,517.00	67,813.22	1,020,271	0		65999	TOTAL CAP. OUTLAY		496,808	446,808	446,808
<i>OTHER REQUIREMENTS</i>										
0.00	0.00	40,000	0		67300	CONTINGENCY		200,000	250,000	250,000
<i>INTERFUND TRANSFER</i>										
120,000.00	126,350.00	123,890	0		67411	TRANS TO DEBT SRVC		267,640	267,640	267,640
523,121.04	551,781.00	535,592	0		67412	TRANS TO GEN FUND		535,592	535,592	535,592
22,299.96	22,299.96	22,300	0		67413	TRANS TO AEC		22,300	22,300	22,300
665,421.00	700,430.96	721,782	0		67499	TOTAL OTHER REQUIR		1,025,532	1,075,532	1,075,532
<i>ENDING FUND BALANCE</i>										
0.00	0.00	0	0		67910	END FUND BALANCE		558,643	558,643	558,643
0.00	0.00	0	0		67999	TOTAL ENDING FUND		558,643	558,643	558,643
981,448.16	961,080.67	2,051,770	0		68995	TOTAL EXPENDITURES		2,381,800	2,381,800	2,381,800
436,840.27	490,226.77	0	0		69995	TOTAL FUND		0	0	0

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Water Fund 61-610
Capital Detail

Line Item Code	Line Item Description	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
65300	Maintenance Equipment			
	Reserves for Well Pump/Motor Replacement	35,000	35,000	35,000
65333	ER Contribution			
	Transfer to ER Fund (vehicles/finance software/other)	36,808	36,808	36,808
65500	Water System Improvements			
	Reserves for CIP Projects	375,000	375,000	375,000
	Crestwood Shop Improvements	50,000	0	0
TOTAL CAP. OUTLAY		496,808	446,808	446,808

SANITARY SEWER FUND
Fund 62/Dept. 620

(2008-2009 Budget)

FUND PURPOSE

The purpose of the Sanitary Sewer Fund is to provide services directly related to the operation and maintenance of the City's sanitary sewer system. This fund pays the cost of Public Works personnel as well as electricity for the City's four sewer pump stations, pump repair and maintenance, sewer pipe repair material (pipe, manholes, gravel, etc.), and tools.

This fund also pays for treatment of the City's sewage at the City of Gresham's wastewater treatment plant and is now paying the debt service payment for additional treatment capacity originally purchased in 2001.

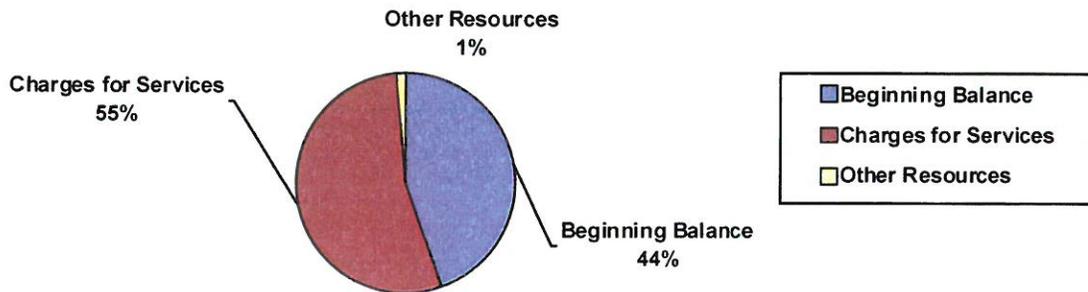
WHO MANAGES THE FUND

The Public Works Director manages this fund.

FUNDING SOURCES

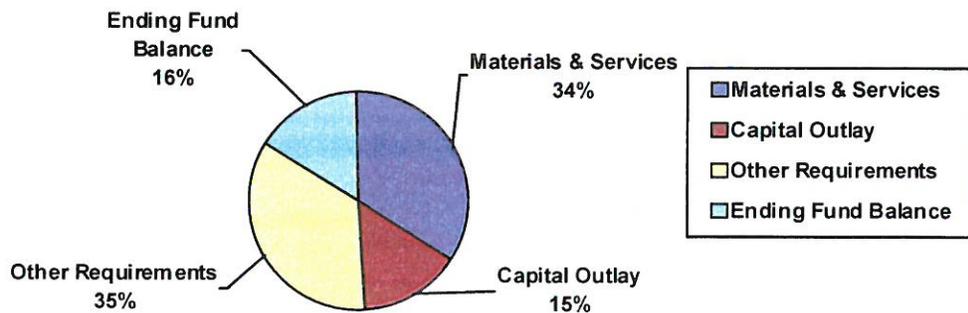
Sanitary sewer usage fees (customers) are the funding source for this fund. In December 2006, City Council approved a resolution that increased sewer rates by nine and one-half percent effective February 1, 2007 and February 1, 2008. This increase was needed to ensure the City's sewer system is adequately operated and maintained. City staff will re-evaluate sewer rates in the summer of 2008 to determine if a rate increase will be implemented.

Where the Money Comes From:



Total Revenue: \$2,766,000

Where the Money Goes:



Total Expenditures: \$2,766,000

CURRENT ISSUES

The City of Fairview continues to investigate and correct inflow and infiltration issues in the Old Town neighborhood.

ACCOMPLISHMENTS – FISCAL YEAR 2007-2008

- Continued to maintain the daily operations of the sanitary sewer department; providing reliable conveyance of sanitary sewage to the Gresham Waste Water Treatment Plant.
- Monitored sewer flows from the completed Phase I Old Town Inflow/Infiltration Reduction Program - Harrison Street Sanitary Sewer Replacement Project and monitor flows from two other sites in anticipation of Phase 2 and beyond.

FUTURE GOALS AND CHALLENGES

- Continue to implement the Old Town Sewer Replacement Program as listed in the Capital Improvement Plan. This will consist of monitoring flows both in the old and recently replaced pipe.
- A portion of the new public works shop will be funded by the Sewer Fund.

FUND STATUS (Overall)

The status of the Sanitary Sewer Fund is stable. Based upon expected resources, the fund will be able to meet current levels of service and financial obligations.

RESOURCES

Beginning Fund Balance Cash carry-over from previous year. Estimate based on current information.

Sewer Service User fees for sewer service.
Connection Fees Connection charges for sewer hook-ups.

Interest Interest on investments.

EXPENDITURES

Materials and Services

Operating Material Materials specific to sanitary sewer operation. (Pumps, pipe, gravel, etc.).

Equipment Repair/Maint. Equipment and material used for cleaning, inspection and repair along with some contracted services as needed.

Electricity - Pumping Electrical costs for sewage pumping at Interlachen, Blue Lake, Fairview Lake, and Marine Drive pump stations.

City Franchise Fee Franchise fee based upon 6% of gross service sales revenue.

Non-Metered Sewer Expense Payment to City of Gresham – residents who discharge directly to Gresham sewer line (non-metered flows).

Sewer Disposal Amount paid to City of Gresham for sewage treatment (metered flows).

Contractual Services Professional Services as needed.

Capital Outlay

Maint. Equipment Specialty equipment used for sewers over \$5,000, including pump replacement.

**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

Sanitary Sewer Fund (62)

**SANITARY SEWER FUND (62)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
1,718,224.86	1,592,309.27	1,021,496	0		43010	BEG. FUND BALANCE		1,221,000	1,221,000	1,221,000
<i>CHARGES FOR SERVICES</i>										
0.00	0.00	0	0		43410	GENERAL GOVERNMENT		0	0	0
1,292,675.66	1,466,304.33	1,483,882	0		43455	SEWER SERVICE		1,495,000	1,495,000	1,495,000
18,530.00	12,250.00	17,500	0		43461	CONNECTION FEES		10,000	10,000	10,000
1,311,205.66	1,478,554.33	1,501,382	0		43469	TOTAL SERV. CHGS		1,505,000	1,505,000	1,505,000
<i>OTHER RESOURCES</i>										
67,419.23	79,532.33	46,289	0		43601	INTEREST		40,000	40,000	40,000
67,419.23	79,532.33	46,289	0		49995	TOT. OTH RESOURCES		40,000	40,000	40,000
3,096,849.75	3,150,395.93	2,569,167	0		49999	TOTAL RESOURCES		2,766,000	2,766,000	2,766,000

**SANITARY SEWER FUND (62)
EXPENDITURES**

MATERIALS & SERVICES

OPERATING SUPPLIES

8,753.92	8,133.39	15,000	0		63205	OPERATING MATERIAL		15,000	15,000	15,000
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REPAIR & MAINTENANCE SUPPLIES

14,054.62	10,278.72	15,000	0		63360	EQUIP REPAIR/MAINT		15,000	15,000	15,000
9,062.46	8,958.41	12,000	0		63380	ELECTRIC-PUMPING		12,000	12,000	12,000
80,836.51	87,926.00	85,688	0		63391	CITY FRAN FEE		85,688	85,688	85,688
19,567.19	112,824.76	100,000	0		63393	NON-METERED EXPENSE		130,000	130,000	130,000
520,662.73	560,348.09	600,000	0		63400	SEWER DISPOSAL		650,000	650,000	650,000
8,617.39	2,862.39	30,000	0		64146	CONTRACTUAL SRVCS		30,000	30,000	30,000
661,554.82	791,331.76	857,688	0		64999	TOT MAT. & SRVCS		937,688	937,688	937,688

CAPITAL OUTLAY

4,372.26	1,200.50	28,000	0		65300	MAINTENANCE EQUIP.		28,000	28,000	28,000
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SANITARY SEWER FUND (62)

ER Contribution Sewer Improvements	Contribution to the Equipment Replacement Fund for the future replacement of equipment. Sewer re-habilitation projects and replacement or upgrading to major portions of the City's sewer system.
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OTHER REQUIREMENTS

Principal	Principal debt payment to the City of Gresham for purchased sewer capacity.
Interest	Interest debt payment to the City of Gresham for purchased sewer capacity.
Contingency	For unforeseen events.

Transfer to General Fund	Transfer based on expense allocation.
Transfer to AEC Fund	Transfer to AEC Fund for debt payment on City Hall.

Ending Fund Balance	Unappropriated funds.
Principal	Reserve for Gresham Sewer Debt (approximately 2 years).

SANITARY SEWER FUND (62): Expenditures

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
46,354.00	36,808.00	36,808	0		65333	ER CONTRIBUTION		36,808	36,808	36,808
6,025.70	23,664.90	504,285	0		65505	SEWER IMPROVEMENTS		400,000	350,000	350,000
56,751.96	61,673.40	569,093	0		65999	TOTAL CAP. OUTLAY		464,808	414,808	414,808
<i>OTHER REQUIREMENTS</i>										
118,733.46	123,760.51	131,000	0		67233	PRINCIPAL		134,462	134,462	134,462
115,180.32	110,153.27	105,914	0		67234	INTEREST		100,500	100,500	100,500
0.00	0.00	90,000	0		67300	CONTINGENCY		100,000	150,000	150,000
<i>INTERFUND TRANSFER</i>										
530,019.96	560,595.00	558,258	0		67410	TRANS TO GEN FUND		558,584	558,584	558,584
22,299.96	22,299.96	22,300	0		67413	TRANS TO AEC		22,300	22,300	22,300
786,233.70	816,808.74	907,472	0		67499	TOTAL OTHER REQUIR		915,846	965,846	965,846
<i>ENDING FUND BALANCE</i>										
0.00	0.00	0	0		67910	END FUND BALANCE		212,744	212,744	212,744
0.00	0.00	234,914	0		67911	PRINCIPAL		234,914	234,914	234,914
0.00	0.00	234,914	0		67999	TOTAL ENDING FUND		447,658	447,658	447,658
1,504,540.48	1,669,813.90	2,569,167	0		68995	TOTAL EXPENDITURES		2,766,000	2,766,000	2,766,000
1,592,309.27	1,480,582.03	0	0		69995	TOTAL FUND		0	0	0

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Sewer Fund 62-620
Capital Detail

Line Item Code	Line Item Description	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
65300	Maintenance Equipment			
	Reserves for Sewer Pump Replacement	28,000	28,000	28,000
65333	ER Contribution			
	Contribution to ER Fund (Vehicles/finance software/other)	36,808	36,808	36,808
65474	Sewer Capacity			
	Wastewater Water Treatment Plant annual payments	0	0	0
65505	Sewer System Improvement			
	Reserves for Future Sewer CIP Projects	350,000	350,000	350,000
	Crestwood Shop Improvements	50,000	0	0
TOTAL CAP. OUTLAY		464,808	414,808	414,808

STORMWATER FUND
Fund 63/Dept. 630

(2008-2009 Budget)

FUND PURPOSE

The purpose of the Stormwater Fund is to provide services directly related to the operation and maintenance of the City's stormwater system. This fund pays the cost of Public Works personnel as well as stormwater repair materials (pipe, manholes, gravel, etc.), and tools. It also pays for work associated with the City's stormwater permit, including developing mandated stormwater documents and periodic stormwater testing.

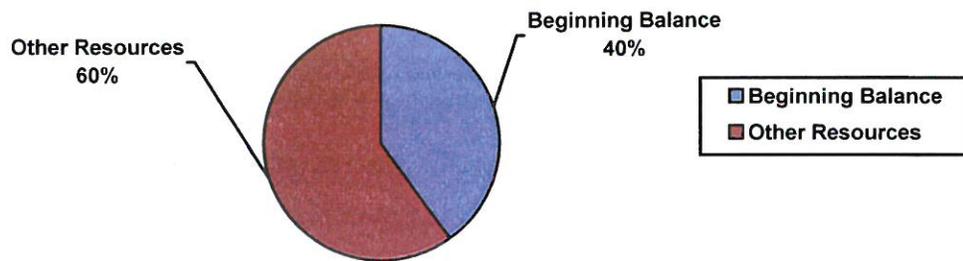
WHO MANAGES THE FUND

The Public Works Director manages this fund.

FUNDING SOURCES

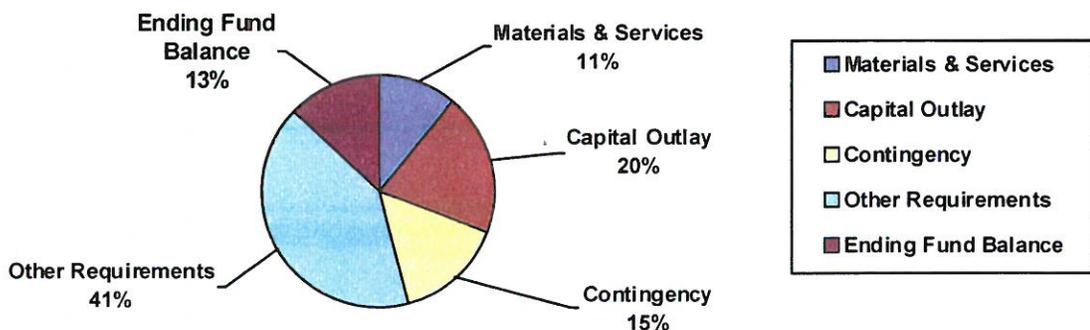
All residents and businesses fund Stormwater operations through their monthly stormwater fee. In December 2006, City Council approved a resolution that increased stormwater rates by three percent effective February 1, 2007 and February 1, 2008. This increase was needed to ensure the City's stormwater system is adequately operated and maintained. City staff will re-evaluate stormwater rates in the summer of 2008 to determine if a rate increase will be implemented.

Where the Money Comes From:



Total Revenue: \$680,000

Where the Money Goes:



Total Expenditures: \$680,000

CURRENT ISSUES

Staff has completed (and City Council has adopted) the *Comprehensive Stormwater Capital Improvement Plan*. This document addresses not only stormwater quantity issues (i.e., flooding), but also addresses stormwater quality issues required by the City's NPDES Permit.

ACCOMPLISHMENTS – FISCAL YEAR 2007-2008

- Continued to maintain the daily operations of the City's stormwater system, minimizing flooding and striving to meet all requirements listed in the City's NPDES Stormwater permit.
- Cleaned channel of Fairview Creek to reduce localized flooding.
- Completed the City's *Stormwater Management Plan*.
- Updated Fairview Creek modeling for FEMA submittal.
- Completed the annual report required by the NPDES permit.
- Removed invasive plants and re-planted with native plants along Fairview Creek.

FUTURE GOALS AND CHALLENGES

Projects listing within the CSWMP for 2008-09 may include:

- Shade plantings in the Salish Ponds Wetland Park (Project FV 3A) \$34,000
- Systematic pipe replacement in Old Town (Project GN-2) \$49,000
- Raintree Creek Culvert Enhancements (Project RT-1) \$32,000
- Catch Basin Retro-fits (Project GN-3) \$18,000
- Pipe Replacement at 6th and Harrison (Project RT-4) \$74,000
- Dry Well Retro-fit (Project GW-2) \$75,00
- A portion of the new public works shop will be funded by the Stormwater Fund.

FUND STATUS (Overall)

During this last fiscal year the City Council adopted the new Consolidated Storm Water Master Plan. This plan consolidated numerous plans and permits requirements into one consolidated plan. The plan listed twenty-eight capital projects necessary to meet both water quantity and quality requirements. Current capital projects can be completed using system development charges and routine maintenance can be addressed with the rates adopted by the City Council in February 2008.

RESOURCES

Beginning Fund Balance Cash carry-over from previous year. Estimate based on current information.

Storm Water Service User fee collected for storm water.
Erosion Control Permit fee for monitoring construction.

Interest Interest on investments.

EXPENDITURES

Operating Materials Educational materials, pipe, rock, sand, tools, storm line cleaning, minor repairs, etc.

Equipment Repair/Maint. Repair and maintenance of equipment specifically used for stormwater.
Public Education Public education required under the City's NPDES Permit.
Water Testing Routine water testing for NPDES compliance.
City Franchise Fee Franchise fee based upon 6% of gross service sales revenue.
Storm Water Permit NPDES permitting and cost for continued compliance with NPDES Permit.

**CITY OF FAIRVIEW
ADOPTED BUDGET: 2008-2009**

Storm Water Fund (63)

**STORM WATER FUND (63)
RESOURCES**

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
239,015.72	256,113.41	247,297	0		43010	BEG. FUND BALANCE		269,000	269,000	269,000
<i>INTERGOVERNMENTAL REVENUE</i>										
0.00	0.00	0	0		43341	CAPITAL PROJECT GR		0	0	0
0.00	0.00	0	0		43399	TOTAL INTERGOVMNT		0	0	0
<i>CHARGES FOR SERVICES</i>										
367,324.37	393,860.80	394,723	0		43450	STORM WATER SRVCS		395,000	395,000	395,000
11,298.30	7,252.20	11,500	0		43452	EROSION CONTROL		8,000	8,000	8,000
378,622.67	401,113.00	406,223	0		43469	TOTAL SERV. CHGS		403,000	403,000	403,000
<i>OTHER RESOURCES</i>										
8,564.30	12,776.06	10,256	0		43601	INTEREST		8,000	8,000	8,000
8,564.30	12,776.06	10,256	0		49995	TOT. OTH RESOURCES		8,000	8,000	8,000
626,202.69	670,002.47	663,776	0		49999	TOTAL RESOURCES		680,000	680,000	680,000

**STORM WATER FUND (63)
EXPENDITURES**

MATERIALS & SERVICES

OPERATING SUPPLIES

3,685.30	2,098.35	5,000	0		63205	OPERATING MATERIAL		5,000	5,000	5,000
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REPAIR & MAINTENANCE SUPPLIES

3,334.63	0.00	5,000	0		63360	EQUIP REPAIR/MAINT		3,000	3,000	3,000
0.00	800.00	5,000	0		63385	PUBLIC EDUCATION		5,000	5,000	5,000
2,814.30	12,687.23	15,000	0		63390	WATER TESTING		15,000	15,000	15,000
21,939.13	23,548.15	23,179	0		63391	CITY FRAN FEE		23,179	23,179	23,179
0.00	637.33	600	0		63401	STORM PERMIT		1,000	1,000	1,000

STORM WATER FUND (63)

Contractual Services Expenditure to complete NPDES Permit mandates.

Capital Outlay

Maintenance Equipment Tools and equipment specific for stormwater maintenance.
ER Contribution Contribution to Equipment Replacement Fund for future replacement of equipment.
Storm Water Improvements Funds being collected for future storm water projects (see detail).

OTHER REQUIREMENTS

Contingency For unforeseen events.

Transfer to General Fund Transfer based on expense allocation.
Transfer to AEC Fund Transfer to AEC Fund for debt payment on City Hall.

Ending Fund Balance Unappropriated funds.

STORM WATER FUND (63): Expenditures

2 yrs ago Actual 05-06	Prior year Actual 06-07	Current Budget 07-08	Current Year Est. 07-08	Staff 07-08	Line Item Code	Line Item Description	Staff 08-09	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
43,985.07	3,433.74	70,000	0		64146	CONTRACTUAL SRVCS		20,000	20,000	20,000
75,758.43	43,204.80	123,779	0		64999	TOT MAT. & SRVCS		72,179	72,179	72,179
<i>CAPITAL OUTLAY</i>										
2,492.50	1,200.50	5,000	0		65300	MAINTENANCE EQUIP.		0	0	0
8,532.00	7,181.00	7,181	0		65333	ER CONTRIBUTION		7,181	7,181	7,181
20,510.31	17,856.79	219,368	0		65507	STORMWATER IMPROV.		182,000	132,000	132,000
31,534.81	26,238.29	231,549	0		65999	TOTAL CAP. OUTLAY		189,181	139,181	139,181
<i>OTHER REQUIREMENTS</i>										
0.00	0.00	30,000	0		67300	CONTINGENCY		50,000	100,000	100,000
<i>INTERFUND TRANSFER</i>										
251,696.04	268,953.00	267,348	0		67410	TRANS TO GEN FUND		267,348	267,348	267,348
11,100.00	11,100.00	11,100	0		67413	TRANS TO AEC		11,100	11,100	11,100
262,796.04	280,053.00	308,448	0		67499	TOTAL OTHER REQUIR		328,448	378,448	378,448
<i>ENDING FUND BALANCE</i>										
0.00	0.00	0	0		67910	END FUND BALANCE		90,192	90,192	90,192
0.00	0.00	0	0		67999	TOTAL ENDING FUND		90,192	90,192	90,192
370,089.28	349,496.09	663,776	0		68995	TOTAL EXPENDITURES		680,000	680,000	680,000
256,113.41	320,506.38	0	0		69995	TOTAL FUND		0	0	0
8,514,410.48	10,167,151.78	0	4,133,165		69999	TOTAL CITY		0	0	0

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Stormwater Fund 63-630
Capital Detail

Line Item Code	Line Item Description	Proposed Budget 08-09	Approved Budget 08-09	Adopted Budget 08-09
65300	Maintenance Equipment			
	Reserves conveyance failure	0	0	0
65333	ER Contribution			
	Transfer to ER Fund (Vehicles/finance software/other)	7,181	7,181	7,181
65507	Stormwater System Improvement			
	Reserve for future CIP projects	132,000	132,000	132,000
	Crestwood Shop Improvements	50,000	0	0
TOTAL CAP. OUTLAY		189,181	139,181	139,181

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CITY OF FAIRVIEW
SUMMARY STATEMENT OF BONDED INDEBTEDNESS

ISSUE	DATE OF ISSUE	MATURITY DATE	INTEREST PAYABLE	INTEREST RATE	AMOUNT OF ISSUE
Water Revenue Bond (Refunded) Water Reservoir	10/1/1994	2019	October - April	4.1%-6.375%	\$1,725,000
Water Revenue Refunding Water Reservoir	7/20/2004	2017	October - April	2.0%-4.3%	\$1,340,000
Local Improvement Bonds (Fairview Lake Sewer LID)	6/27/2000	2015	Nov. - May	6.05%	\$2,848,000
City of Gresham Debt WasteWater Treatment Plant Expansion	11/1/2001	2021	October - April	4.19%	\$3,137,353
General Obligation Local Improvement Bonds (Sandy Blvd. Sewer Extension) Paid Off in FY 04/05	12/10/1987	2004	January - July	5% - 7.5%	\$207,500
Full Faith & Credit Obligations (City Hall)	4/1/1999	2019	June - Dec.	4% - 4.75%	\$2,650,000

Fiscal Year	7/20/2004 ISSUE		6/27/2000 ISSUE		04/01/1999 ISSUE		11/01/01 ISSUE		TOTAL REQUIREMENTS		
	Water Revenue Bond		Fww Lake Sewer LID		City Hall		Wastewater Treatment Plant		Principal	Interest	Total
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest			
2008-09	95,000	37,640		29,343	125,000	80,213	134,462	98,452	354,462	245,647	600,109
2009-10	100,000	34,553		29,343	130,000	74,838	140,155	92,759	370,155	231,492	601,647
2010-11	100,000	31,053		29,343	135,000	69,183	146,089	86,825	381,089	216,403	597,492
2011-12	105,000	27,303		29,343	140,000	63,243	152,274	80,639	397,274	200,527	597,802
2012-13	110,000	23,365		29,343	150,000	57,013	158,721	74,192	418,721	183,913	602,634
2013-14	115,000	19,075		29,343	155,000	50,263	165,442	67,472	435,442	166,153	601,594
2014-15	120,000	14,475	485,000	29,343	165,000	43,210	172,446	60,468	942,446	147,495	1,089,941
2015-16	120,000	9,555			175,000	35,538	179,747	53,166	474,747	98,259	573,007
2016-17	105,000	4,515			180,000	27,313	187,358	45,556	472,358	77,384	549,742
2017-18					190,000	18,763	195,290	37,624	385,290	56,387	441,677
2018-19					205,000	9,738	203,559	29,355	408,559	39,093	447,652
2019-20							212,177	20,737	212,177	20,737	232,914
2020-21							221,160	11,753	221,160	11,753	232,914
2021-22							114,067	2,390	114,067	2,390	116,457
TOTAL	\$970,000	\$201,533	\$485,000	\$205,398	\$1,750,000	\$529,315	\$2,382,949	\$761,388	\$5,587,949	\$1,697,632	\$ 7,285,581

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NOTICE OF BUDGET HEARING

A meeting of the Fairview City Council will be held on June 4, 2008 at 7:00P.M. at 1300 NE Village Street, Fairview. The purpose of this meeting will be to discuss the budget for the fiscal year beginning July 1, 2008 as approved by the Fairview Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Fairview City Hall, 1300 NE Village Street between the hours of 8:00 A.M. and 5:00 P.M. This budget was prepared on a basis of accounting that is consistent with the basis of accounting used during the preceding year. Major changes, if any, and their effect on the budget are explained below.

This budget is for an Annual Period.

County MULTNOMAH	City FAIRVIEW	Chairperson of governing body Mike Weatherby	Telephone Number (503) 665-7929
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FINANCIAL SUMMARY

<input type="checkbox"/> Check this box if your budget only has one fund		Adopted Budget This Year 2007-2008	Approved Budget Next Year 2008-2009
TOTAL OF ALL FUNDS			
Anticipated Requirements	1. Total Personal Services	3,183,497	3,681,387
	2. Total Materials and Services	3,738,832	3,619,367
	3. Total Capital Outlay	5,234,181	3,656,512
	4. Total Debt Service	1,536,409	2,847,158
	5. Total Transfers	2,812,555	3,823,623
	6. Total Contingencies	444,000	1,083,608
	7. Total Reserves and Special Payments	1,612,528	612,128
	8. Total Unappropriated or Ending Fund Balance	3,340,306	4,912,776
	9. Total Requirements - add lines 1 thru 8		21,902,308
Anticipated Resources	10. Total Resources Except Property Taxes	20,296,293	22,523,900
	11. Total Property Taxes Estimated to be Received	1,606,015	1,712,659
	12. Total Resources - add lines 10 and 11	21,902,308	24,236,559
Estimated Ad Valorem Property Taxes	13. Total Property Taxes Estimated to be Received	1,606,015	1,712,659
	14. Plus: Estimated Property Taxes Not to be Received		
	A. Loss Due to Constitutional Limits		
	B. Discounts Allowed, Other Uncollected Amounts	96,361	102,760
	15. Total Tax Levy - add lines 13 and 14	1,702,376	1,815,419
Tax Levies By Type		Rate or Amount	Rate or Amount
	16. Permanent Rate Limit Levy (rate limit 3.4902)	3.4902	3.4902
	17. Local Option Levy		
	18. Levy for Bonded Debt or Obligations		

Statement of Indebtedness

Debt Outstanding As Summarized	Debt Authorized, Not Incurred As Summarized
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Publish Below only if Completed

Long-Term Debt	Estimated debt Outstanding at the Beginning of the Budget Year	Estimated Debt authorized, Not Incurred at the Beginning of the Budget Year
	July 1, 2008 - June 30, 2009 Approved Budget	July 1, 2008 - June 30, 2009 Approved Budget
Bonds	3,205,000	1,000,000*
Note to City of Gresham	2,382,949	
Line of Credit		
Total Indebtedness	5,587,949	* Water Revenue Bond

Short-Term Debt

This budget includes the intention to borrow in anticipation of revenue ("Short-Term Borrowing") as summarized below:

FUND LIABLE	Estimated Amount to be Borrowed	Estimated Interest Rate	Estimated Interest Cost

FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED

Form LB-2 Publish ONLY completed portion of this page. Total Anticipated Requirements **must equal** Total Resources

Fund	Actual Data	Adopted Budget	Approved Budget
2- STATE TAX STREET FUND	Last Year 2006-07	This year 2007-08	Next Year 2008-09
1. Total Personal Services			
2. Total Materials and Services	42,230	54,732	74,732
3. Total Capital Outlay	47,324	511,473	359,352
4. Total Debt Service			
5. Total Transfers	294,125	288,546	288,546
6. Total Contingencies		34,000	50,000
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance	407,970		
9. Total Requirements	791,650	888,751	772,630
Fund	Actual Data	Adopted Budget	Approved Budget
10- ADMIN EXCISE CHARGE FUND	Last Year 2006-07	This year 2007-08	Next Year 2008-09
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers	180,800	908,221	975,213
6. Total Contingencies			
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance	655,054		33,024
9. Total Requirements	835,854	908,221	1,008,237
Fund	Actual Data	Adopted Budget	Approved Budget
22- EQUIPMENT REPLACEMENT FUND	Last Year 2006-07	This year 2007-08	Next Year 2008-09
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay	73,290	106,700	189,700
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance	290,010	341,715	358,735
9. Total Requirements	363,299	448,415	548,435
Fund	Actual Data	Adopted Budget	Approved Budget
25- FACILITIES MAINTENANCE FUND	Last Year 2006-07	This year 2007-08	Next Year 2008-09
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay	-	10,000	15,000
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance	37,867	53,330	74,330
9. Total Requirements	37,867	63,330	89,330

FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED

Form LB-2 Publish ONLY completed portion of this page. Total Anticipated Requirements **must equal** Total Resources

Fund	Actual Data	Adopted Budget	Approved Budget
33- SDC WATER REIMBURSEMENT	Last Year 2006-07	This year 2007-08	Next Year 2008-09
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay	-	111,705	167,132
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance	119,513		
9. Total Requirements	119,513	111,705	167,132
Fund	Actual Data	Adopted Budget	Approved Budget
35- FV LAKE SEWER LID DEBT FUND	Last Year 2006-07	This year 2007-08	Next Year 2008-09
1. Total Personal Services			
2. Total Materials and Services		79,500	79,500
3. Total Capital Outlay			
4. Total Debt Service	55,055	965,055	514,343
5. Total Transfers			
6. Total Contingencies			
7. Total Reserves and Special Payments		245,274	245,274
8. Total Unappropriated Ending Fund Balance	491,626		
9. Total Requirements	546,681	1,289,829	839,117
Fund	Actual Data	Adopted Budget	Approved Budget
36- SDC WATER IMPROVEMENT FUND	Last Year 2006-07	This year 2007-08	Next Year 2008-09
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay	971	138,829	264,734
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance	190,865		
9. Total Requirements	191,836	138,829	264,734
Fund	Actual Data	Adopted Budget	Approved Budget
37- SEWER REIMBURSEMENT FUND	Last Year 2006-07	This year 2007-08	Next Year 2008-09
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay	480,159	238,431	-
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			50,000
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance	106,424		165,409
9. Total Requirements	586,582	238,431	215,409

FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED

Form LB-2 Publish ONLY completed portion of this page. Total Anticipated Requirements **must equal** Total Resources

Fund	Actual Data	Adopted Budget	Approved Budget
38- SEWER IMPROVEMENT FUND	Last Year 2006-07	This year 2007-08	Next Year 2008-09
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay	-	466,791	-
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			100,000
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance	357,706		392,627
9. Total Requirements	357,706	466,791	492,627
Fund	Actual Data	Adopted Budget	Approved Budget
40- STORMWATER IMPROVEMENT	Last Year 2006-07	This year 2007-08	Next Year 2008-09
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay	15,704	720,255	100,000
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			50,000
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance	569,425		292,456
9. Total Requirements	585,129	720,255	442,456
Fund	Actual Data	Adopted Budget	Approved Budget
41- SDC-PARKS/OPEN SPACES FUND	Last Year 2006-07	This year 2007-08	Next Year 2008-09
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay	189,577	966,689	1,425,822
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			83,608
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance	255,910		
9. Total Requirements	445,487	966,689	1,509,430
Fund	Actual Data	Adopted Budget	Approved Budget
49- CITY HALL DEBT FUND	Last Year 2006-07	This year 2007-08	Next Year 2008-09
1. Total Personal Services			
2. Total Materials and Services	1,000	3,000	-
3. Total Capital Outlay			
4. Total Debt Service	199,694	202,100	1,830,213
5. Total Transfers			
6. Total Contingencies			
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance	205,429	913,936	-
9. Total Requirements	406,122	1,119,036	1,830,213

FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED

Form LB-2 Publish ONLY completed portion of this page. Total Anticipated Requirements **must equal** Total Resources

Fund	Actual Data	Adopted Budget	Approved Budget
50- WATER BONDED DEBT FUND	Last Year 2006-07	This year 2007-08	Next Year 2008-09
1. Total Personal Services			
2. Total Materials and Services	400	1,000	400
3. Total Capital Outlay			
4. Total Debt Service	132,815	132,340	267,640
5. Total Transfers			
6. Total Contingencies			
7. Total Reserves and Special Payments		132,340	131,940
8. Total Unappropriated Ending Fund Balance	138,996		
9. Total Requirements	272,211	265,680	399,980
Fund	Actual Data	Adopted Budget	Approved Budget
61- WATER FUND	Last Year 2006-07	This year 2007-08	Next Year 2008-09
1. Total Personal Services			
2. Total Materials and Services	192,836	309,717	300,817
3. Total Capital Outlay	67,813	1,020,271	446,808
4. Total Debt Service			
5. Total Transfers	700,431	681,782	825,532
6. Total Contingencies		40,000	250,000
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance	490,227	-	558,643
9. Total Requirements	1,451,307	2,051,770	2,381,800
Fund	Actual Data	Adopted Budget	Approved Budget
62- SANITARY SEWER FUND	Last Year 2006-07	This year 2007-08	Next Year 2008-09
1. Total Personal Services			
2. Total Materials and Services	791,332	857,688	937,688
3. Total Capital Outlay	61,673	569,093	414,808
4. Total Debt Service	233,914	236,914	234,962
5. Total Transfers	582,895	580,558	580,884
6. Total Contingencies		90,000	150,000
7. Total Reserves and Special Payments		234,914	234,914
8. Total Unappropriated Ending Fund Balance	1,480,582		212,744
9. Total Requirements	3,150,396	2,569,167	2,766,000
Fund	Actual Data	Adopted Budget	Approved Budget
63- STORM WATER FUND	Last Year 2006-07	This year 2007-08	Next Year 2008-09
1. Total Personal Services			
2. Total Materials and Services	43,205	123,779	72,179
3. Total Capital Outlay	26,238	231,549	139,181
4. Total Debt Service			
5. Total Transfers	280,053	278,448	278,448
6. Total Contingencies		30,000	100,000
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance	320,506		90,192
9. Total Requirements	670,002	663,776	680,000

FUNDS REQUIRING A PROPERTY TAX TO BE LEVIED

FORM LB - 3

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Name of Fund	Actual Data Last Year 06-07	Adopted Budget This Year 07-08	Approved Budget Next Year 08-09
GENERAL			
1. Total Personal Services	2,745,088	3,183,497	3,681,387
2. Total Materials and Services	1,877,997	2,309,416	2,154,051
3. Total Capital Outlay	137,913	142,395	133,975
4. Total Debt Service			
5. Total Transfers	50,000	75,000	875,000
6. Total Contingencies	0	250,000	250,000
7. Total Reserves and Special Payments	0	1,000,000	0
8. Total Unappropriated or Ending Fd Balance	4,049,044	2,031,325	2,734,616
9. Total Requirements	8,860,041	8,991,633	9,829,029
10. Total Resources Except Property Taxes	7,317,347	7,385,618	8,116,370
11. Property Taxes Estimated to be Received	1,542,694	1,606,015	1,712,659
12. Total Resources (10 + 11)	8,860,041	8,991,633	9,829,029
13. Property Taxes Estimated to be Received		1,606,015	1,712,659
14. Estimated Property Taxes Not to Receive			
A. Loss Due to Constitutional Limit			
B. Discounts, Other Uncollectable Amounts		96,361	102,760
15. Total Tax Levy (13 + 14)		1,702,376	1,815,419
		Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate 3.4902)		3.4902	3.4902
17. Local Option Levy		0	0
18. Levy for Bonded Debt or Obligations		0	0

**SUMMARY OF ORGANIZATION
UNIT/PROGRAM BY FUND**

Publish ONLY completed portion of this page.

FORM LB - 4

Name of Fund: GENERAL			
Name of Unit/Program/Department	Actual Data Last Year 06-07	Adopted Budget This Year 07-08	Approved Budget Next Year 08-09
ADMINISTRATION / FINANCE			
1. Total Personal Services	597,769	708,950	814,275
2. Total Materials and Services	450,871	634,872	582,465
3. Total Capital outlay	33,538	52,000	39,500
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance			
9. Total Requirements	1,082,178	1,395,822	1,436,240

Name of Unit/Program/Department	Actual Data Last Year 06-07	Adopted Budget This Year 07-08	Approved Budget Next Year 08-09
COMMUNITY DEVELOPMENT			
1. Total Personal Services	260,002	299,982	423,997
2. Total Materials and Services	331,100	476,365	299,500
3. Total Capital outlay	4,882	12,000	15,000
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance			
9. Total Requirements	595,984	788,347	738,497

Name of Unit/Program/Department	Actual Data Last Year 06-07	Adopted Budget This Year 07-08	Approved Budget Next Year 08-09
PUBLIC SAFETY			
1. Total Personal Services	1,145,295	1,302,104	1,508,647
2. Total Materials and Services	962,200	1,053,799	1,116,706
3. Total Capital outlay	74,523	56,320	55,000
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance			
9. Total Requirements	2,182,018	2,412,223	2,680,353

Name of Unit/Program/Department	Actual Data Last Year 06-07	Adopted Budget This Year 07-08	Approved Budget Next Year 08-09
PUBLIC WORKS			
1. Total Personal Services	742,022	872,461	934,468
2. Total Materials and Services	133,826	144,380	155,380
3. Total Capital outlay	24,970	22,075	24,475
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Reserves and Special Payments			
8. Total Unappropriated Ending Fund Balance			
9. Total Requirements	900,817	1,038,916	1,114,323

**SUMMARY OF ORGANIZATION
UNIT/PROGRAM BY FUND**

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FORM LB - 4

Name of Fund: GENERAL

Name of Unit/Program/Department <i>NON DEPARTMENTAL</i>	Actual Data Last Year 06-07	Adopted Budget This Year 07-08	Approved Budget Next Year 08-09
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital outlay			
4. Total Debt Service			
5. Total Transfers	50,000	75,000	875,000
6. Total Contingencies		250,000	250,000
7. Total Reserves and Special Payments		1,000,000	0
8. Total Unappropriated or Ending Fd Balance	4,049,044	2,031,325	2,734,616
9. Total Requirements	4,099,044	3,356,325	3,859,616
GRAND TOTAL REQUIREMENTS	8,860,041	8,991,633	9,829,029

**Notice of Property Tax and Certification of Intent to Impose a Tax,
Fee, Assessment or Charge on Property**

**FORM LB-50
2008-2009**

To assessor of Multnomah County

- File no later than JULY 15.
- Be sure to read instructions in the 2007-2008 Notice of Property Tax Levy Forms and Instruction booklet

Check here if this is an amended form.

The City of Fairview has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Multnomah County. The property tax, fee, charge or assessment is categorized as stated by this form.

1300 NE Village Street Fairview OR 97024 6/25/2008
Mailing Address of District City State Zip Date
Joseph Gall City Administrator 503-674-6211 gallj@ci.fairview.or.us
Contact Person Title Daytime Telephone Contact Person E-Mail

CERTIFICATION - Check one box.

- The tax rate of levy amounts certified in Part I are within the tax rate of levy amounts approved by the budget committee.
- The tax rate of levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

PART I: TOTAL PROPERTY TAX LEVY

		Subject to General Government Limits		
		Rate -or- Dollar Amount		
1. Rate/Amount levied (within permanent rate limit)	1	3.4902		
2. Local option operating tax	2			
3. Local option capital project tax	3			
4. Levy for "Gap Bonds"	4			Excluded from Measure 5 limits Dollar amount of bond levy
5. Levy for Pension and disability obligations	5			
6a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	6a			
6b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001	6b			
6c. Total levy for bonded indebtedness not subject to Measure 5 of Measure 50 (total of 6a + 6b)	6c			

PART II: RATE LIMIT CERTIFICATION

7. Permanent rate limit in dollars and cents per \$1,000	7	3.4902
8. Date received voter approval for rate limit if new district	8	
9. Estimated permanent rate limit for newly merged/consolidated district	9	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than three taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Total tax amount -or- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Gov't. Limitations	Excluded from M5 limitation
1 Delinquent Sewer Charges		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS 224.400 . (Must be completed if you have an entry in Part IV)

