



City of Fairview
Parks and Recreation Advisory Committee
Meeting Minutes
August 28, 2014

PRESENT:

Steven Marker, Chair
Brian Grattan, Vice Chair
Jeffrey Arnold
Garth Everhart
Steve Kaufman (*Arrived Late ~5:41 PM*)
Council President Lisa Barton Mullins

ABSENT:

STAFF:

Sarale Hickson, Development Analyst

1. CALL TO ORDER

Chair Marker called the meeting to order at 5:34 PM.

2. ROLL CALL

Development Analyst Hickson called roll.

3. REVIEW AND ADOPT MINUTES

Committee Member Everhart moved to approve the August 14, 2014 minutes as amended by Exhibit A and Committee Member Arnold seconded. Committee Member Kaufman was not present for the vote. The minutes were approved by majority.

AYES: 3

NOES: 0

ABSTAINED: Chair Marker (was not present at August 14 meeting)

4. STAFF UPDATES

Development Analyst Hickson reported the following.

- Park Cleone – demolition work is completed, grading work for trails is almost done, the new swale-channel looks great, gazebos are being moved, etc. The work looks great and is on schedule. The contractor is keeping the park open as much as possible.
- Did not receive the Oregon Parks and Recreation grant for a master plan. Will apply again next year.
- City Recorder will be doing the minutes.

Chair Marker asked about Fairview Woods Park. Development Analyst Hickson replied, as directed by Council, staff is getting three bids for each of the proposed projects.

Council President Barton Mullins stated at their last meeting Council approved \$74,000 for the recommendations proposed by PRAC.

Committee Member Kaufman requested PRAC receive a copy of the document and money that was allocated. Development Analyst Hickson said she would provide the information.

Vice Chair Grattan noted there are some differences between what was approved by Council and what PRAC proposed. The proposed list was presented to Council as recommendations by PRAC. Vice Chair Grattan asked who “we” is in who met with the Bridge Street neighbors. Development Analyst Hickson replied staff. Vice Chair Grattan inquired who represented the Bridge Street community. Committee Member Kaufman answered Theresa Davis, Joel Gooding, Don Taylor, and Dawn York. Committee Member Kaufman clarified he did not attend the meeting but as a Bridge Street resident he is copied on a lot of the emails. His understanding was that they took the PRAC recommendations and aligned them, as close as possible, with what the neighbors immediately surrounding the park desired to try to establish the best use of funds to meet the end needs. Vice Chair Grattan asked if it was a public meeting. Development Analyst Hickson replied not that she was aware of. Vice Chair Grattan remarked the neighborhood did attend a public meeting. Did they voice concern at that time? Committee Member Kaufman replied yes they did and most of the concerns were addressed when meeting with staff. The intent by staff was to close the gap between PRAC’s recommendations and the Bridge Street neighbor concerns.

Committee Member Everhart commented on the rock pile (the party spot). PRAC recommended removing the pile and using them to block informal trails, yet it was not on the list presented to Council. Committee Member Kaufman remarked he thought it was included. Vice Chair Grattan stated he is concerned the list presented to Council was created by staff and some representatives from the community, in a meeting that was not public, probably did not have minutes and does not match the list that was created by PRAC in a public meeting with minutes. Development Analyst Hickson noted Council received the exact PRAC list in a prior meeting. Committee discussed the rock pile and its omission from the Council approved list. Development Analyst Hickson stated she would follow up with Director Berry regarding the rock pile.

Chair Marker reported a discussion he had with Police Chief Johnson about the ideas to remove informal trails, goats to clear understory, agreed people will crawl on the rocks. Bridge Street residents still unhappy consider park part of their backyard. Doing all the right things to try and make both parties happy. Committee Member Everhart asked if the Chief understand PRAC’s proposal to remove rocks, Chair Marker responded yes.

Councilor Arnold reported on August 17 Council received an email from Theresa Davis reprioritizing the immediate needs – 1) goat herding and 2) plantings – and the and long term list: ongoing goat herding, signage and mile posts, path maintenance, tree maintenance, itemization for police enforcement, and working with Home Forward regarding a directional fence. There was no mention of the rock pile. In a conversation with Ms. Davis she shared they believed the cost to remove the rocks would be quite expensive and proposed as an alternative to move the trail and plant “barrier” type plants to make the area uninviting. Committee Member Everhart queried where they got the estimates; in his experience moving rocks is not that expensive.

Committee Member Kaufman remarked Council based their decision on the priorities PRAC provided and in the input from the neighborhood. The majority of the input from the neighborhood was from three to four homeowners who border the park who have requested city assistance with the park in the past. Other homeowners have taken their own measures to correct the safety issues they perceive. He stated he thinks Council did a good job balancing PRAC’s priorities, what the

neighbors wanted, and fitting within the budget. Chair Marker agreed, negotiating between the apartments and homeowners was difficult.

Proposed edits to minutes submitted by Committee Member Everhart and approved at the November 20, 2014 adoption of minutes. “Brian Grattan noted the Council Minutes regarding the \$74,000 budget for Fairview Woods Park that the budget was approved by PRAC which is not true. A case in point is no funding for the removal of the rock pile which was an issue discussed with the neighbors during the PRAC public meeting and included in PRAC recommendations to Council. Staff noted the final list was worked out with select neighbors. Committee consensus was the budget proposal should not have noted the list as being recommended by PRAC since it was a list between the staff and selected individuals out of public view.”

5. DISCUSSION ITEMS NOT ON THE AGENDA (Public to be heard)

Committee Member Everhart inquired about the portable restroom and construction boxes, in and around the trees, located in Fezett Park (south end of Phase I Fairview Village – 223rd and Glisan). Did the city issue permits for this? Development Analyst Hickson replied permits are required but no permits have been applied for or issued. Staff believes they know who is responsible and will investigate.

Committee Member Everhart remarked he has filed two separate PGE requests for a street light out at Pioneer Park in the last year with no response. Is PGE not responding because it is a city park? Who is responsible for the light? Development Analyst Hickson answered she believes it is PGE. She will investigate, check the GIS map, verify the pole number, and contact PGE Lights Out.

Committee Member Everhart inquired why the PRAC meeting minutes for the entire year have not been posted to the website. Development Analyst Hickson replied they have not been signed. She has the minutes with her tonight ready for signature(s). Minutes are posted to the website once they are signed.

Chair Marker remarked he has heard two references concerning FLPOA and Lakeshore Park. He requested a FLPOA spokesperson be invited to attend PRAC and present FLPOA’s viewpoint and requests for Lakeshore Park. Committee Member Arnold agreed. He has spoken with FLPOA members, Bill and Duwayne Anderson, who are very interested in seeing Lakeshore Park developed i.e. play equipment, half-court tennis court, etc.

Committee Member Kaufman proposed sending a park survey to the surrounding neighborhoods to see what they would like in park improvements. Does it align with PRAC’s proposals? Committee Member Everhart noted PRAC has requested funding twice to conduct a survey with no response from Council. There is a master plan which was revised in October 2013 based on the August 2013 capital improvement maintenance list. Committee Member Everhart presented a Lakeshore project timeline: discussion began in June 2013; priority list developed in July 2013 and August 2013; capital improvement and maintenance plan adopted August 15, 2013; presented an update to Council; adopted a Lakeshore master plan in October 2013; gave notice to Council and put in PRAC’s annual report. The Budget Committee set aside \$300,000 for Lakeshore Park improvements. Proposed recommending Council direct staff to hire an architect to create a plan and solicit public input similar to Park Cleone.

Committee Member Everhart referenced the discussion regarding the proposed work plan and Council's belief that there was no Lakeshore or Pelfrey park plan, yet a subsequent document only listed Pelfrey Park. He suggested Chair Marker write a letter to Council identifying the steps that have been taken and the proposed next step for public outreach and input. Vice Chair Grattan noted in the July 2, 2014 City Council minutes, Director Berry presented the original Lakeshore master plan, reviewed PRAC's finding and recommendations, and the differences between. So Council is aware there is a master plan. In the same minutes, Council President Barton Mullins proposed PRAC review the recommendations and include their recommendations for Council consideration. "Is there something you will present?" Council President Barton Mullins replied the master plan was the formal plan recognized by the city. Instead of just moving forward in adopting what had already been done, I wanted PRAC to have an opportunity to review it (revise, add or take away).

Vice Chair Grattan commented the differences outlined in Exhibit A, as referred to in the July 2, 2014 Council minutes, were not available on-line. Development Analyst Hickson stated she would provide the exhibit and summarized her recollection of the meeting. Director Berry presented the work that was done to apply for a Nature and Neighborhood grant, which included the original master plan and items PRAC included in the proposed master plan. Once Park Cleone was further along, the process, similar to Cleone, would begin for Lakeshore i.e. survey, public meetings, design, etc.

Committee Member Everhart clarified Council chose to rely on the original master plan, not the plan recommended to them in October 2013. Vice Chair Grattan remarked he was not at the meeting and the July 2, 2014 Council minutes do not reference October 2013, just the current Lakeshore Park master plan and PRAC's findings and recommendations.

Committee Member Everhart commented when PRAC began the Lakeshore plan review in July 2013, they worked from the 2001 master plan and completed a matrix of what is and isn't appropriate for a neighborhood park. The Park Recreation master plan identified items envisioned back in 2001, 2002. The Lakeshore plan PRAC proposed is in concept with these plans. Either Council doesn't value the update work PRAC did, or they are not aware. Haven't read the report they were provided and tied the information back to the original criteria set in 2000 when an expert was hired to establish criteria for parks. Not sure when this park will be dealt with.

Chair Marker referred the time line provided by Committee Member Everhart. On July 18, 2013 PRAC inspected Lakeshore Park and prepared a drift of improvements. PRAC agreed to put Lakeshore on a priority list for a future agenda list. Chair Marker noted he is at a loss as to where this all went. Committee Member Everhart commented it has been almost a year since adopting the capital improvement list and there is still question as to what to do.

Committee Member Kaufman commented, as a member of the Parks Committee in 2001, the goal was to create a small craft launch and educational opportunities for school children, which included access for a school bus. He supports change so long as the change meets the needs of today's neighborhoods.

Committee Member Everhart remarked the 2001 master plan identified Lakeshore as a neighborhood park with activities. Projects were to be completed when funding was available. There is no mystery as to what the park was meant to be. Not sure if the neighborhoods have changed that much. When I drive through, there are always kids playing basketball in the streets. Lakeshore is a beautiful lake front park. Politics aside, don't understand the hesitancy in moving this

Lakeshore is a beautiful lake front park. Politics aside, don't understand the hesitancy in moving this project forward. This began a year ago. The recommendations are appropriate based on the 2001 master plan.

Chair Marker noted there are more young children in the neighborhood who leave the area to play at a park.

Chair Marker inquired if Committee Members Everhart and Kaufman would like a FLPOA representative to attend a meeting. Committee Member Everhart remarked he saw FLPOA's presentation at City Council. It was informative and focused on water quality. The only note regarding Lakeshore was that they would like to be involved in park planning. FLPOA represents lake front property owners which is a small percentage of the entire neighborhood. Their agenda is to maintain the quality of the lake and living on the lake. That is different than the neighborhood residents with children who want an "active" park. Any outreach to FLPOA needs to be matched to every homeowner in the area. Community Member Kaufman agreed. FLPOA represents lake front property owners with a focus on water quality and riparian buffers. Any changes need to meet the needs of all the residents. Supported FLPOA coming to a meeting but can't make a decision based on what FLPOA wants.

Development Analyst Hickson commented the power point she will send tomorrow may help to answer some of the questions about the differences between the original master plan and PRAC's recommendations. They are very similar. Council requested the monies for Lakeshore be included in this year's budget, which they are, and project done this year.

Development Analyst Hickson asked if PRAC would like FLPOA invited separately or as a part of the outreach for Lakeshore. Chair Marker supported a separate meeting - able to ask questions, and have a back and forth discussion. Committee Member Kaufman cautioned separating FLPOA out. Opinions that may be in opposition to FLPOA should be heard and discussed at the same time. Chair Marker clarified he was trying to prevent a contentious meeting.

Committee Member Everhart commented on the exhibits available for a public meeting: aerial park map and a list of proposed improvements. Development Hickson remarked she could provide an aerial view with the master plan proposals over top. Committee Member Everhart noted part of the process will need to be to educate the public as to what a neighborhood park is; what fits with it and what doesn't. Facilitate the focus to balance the needs of the neighborhood without bringing in excessive traffic. Committee Kaufman summarized it's assumed a neighborhood park is one most people can comfortably walk to.

Development Analyst Hickson proposed PRAC write an invitation and include in the newsletter or a separate item with the utility bills; not sure the deadline to include it. Chair Marker liked the idea. The Committee discussed the scope of who to invite. Area discussed included 223rd to Pelfrey and Interlachen south to the railroad tracks. Since the invite can't be inserted in selected utility bills based on addressed Committee Member Kaufman proposed requesting Council approve funds for a direct mailer. Need to understand what the residents in the neighborhood desire and what they would use. Committee Member Everhart supported the proposal but cautioned PRAC has made this type of request to Council in the past and received no response.

Development Analyst Hickson remarked there is a budget for Lakeshore. Committee Member Everhart commented the funds are not allocated, they are set aside. Council President Barton

Mullins recommended Chair Marker either submit a written proposal or make a verbal request for the funds at the next Council meeting. The funds are there and she can, almost guarantee Council will approve allocating funds for the mailing. Development Analyst Hickson suggested clarifying if it will be a survey or invitation to a public meeting in the proposal as they could have different costs. The Committee supported a public hearing mail notification to all residents within the affected area. Chair Marker will make the request at the next Council meeting.

Council President Barton Mullins requested a PRAC member move to “Amend Something Previously Adopted”. Proposal is to amend inaccurate references in the minutes to the word-for-word version as stated in the meeting audio.

Vice Chair Grattan moved to adopt the notes Council President Barton Mullins has distributed (*Exhibit B*) and Committee Member Kaufman seconded. The motion passed unanimously.

6. PRESENTATION: HEALTHY EATING ACTIVE LIVING (HEAL)

Councilor Arnold distributed Exhibit C and disclosed she is a registered nurse and works for Kaiser Permanente. Kaiser Permanente is a sponsor of HEAL. Councilor Arnold showed a short video regarding diabetes and commented type II diabetes is preventable. She reviewed the *OBEESITY: Oregon’s Preventable Health Crisis* handout.

Councilor Arnold briefed PRAC on the HEAL (Healthy Eating Active Living) campaign. City Council adopted two resolutions. One recognizes Fairview as a HEAL city and the other for support of community gardens. HEAL provides free technical assistance and resources to help civic leaders create healthy communities. East County is limited in recreation opportunities: YMCA, Troutdale Recreation Program, and a few sport programs. Socio-economic factors impact youth opportunities to participate in recreational programs.

Councilor Arnold remarked her hope is that PRAC can help in moving the health of the city forward. Fairview needs to conduct a community needs assessment. For a great example, see the City of Gresham’s website, Parks and Recreation, and download their community assessment. Examples of areas where policies can forward HEAL goals is seen in land use, comprehensive plans, access to healthy food i.e. community gardens and farmers markets, shared use agreements, work place wellness, policies, etc. Councilor Arnold proposed PRAC may assist in forwarding the “shared use” concept for partnering with schools to expand our recreational facility opportunities.

Councilor Arnold showed a website that outline five goals: 1) Start Early, Start Smart; 2) My Plate, My Place; 3) Smart Servings for Students; 4) Model Food Service; and 5) Active Kids and At Play. PRAC may be able to facilitate Goal #5: to increase the physical activity of kids by mapping play spaces, community needs assessment, developing an action plan and launching three programs or initiatives to increase access to plan.

Councilor Arnold reviewed HEAL categories and the current status of meeting goal #5. She is working on adding all Fairview play spaces to Kaboom.com and then will link to the city website and PRAC has completed a needs assessment of play spaces and provided recommendation of how to move forward. Launching three programs to increase access to physical activity is where PRAC can assist. Council included HEAL, in a general sense, in the Council goals. Fairview started as an Eager City, is now an Active City, and would like to be a Fit or Fabulous by 2015. How can PRAC help us get there?

Chair Marker remarked he supports increasing community garden locations and suggest collecting a small deposit, refundable if plot is well maintained. Councilor Arnold noted there is a current program and a \$25 plot use fee/per year.

Chair Marker stated he spoke with the Fairview Elementary School Principal regarding the vacant PRAC RSD member opening. She is going to spread the word. Committee Member Kaufman briefed the Committee on the history of the RSD rep for PRAC.

Committee Member Kaufman queried why physical education in public schools is so limited. The money would be better spent funding PE than medical issues. Regarding HEAL, how do you get the parents involved? Councilor Arnold replied as a city we can give them the information and tools.

Vice Chair Grattan supported collaborating with Troutdale and proposed researching mountain bike skills park. The NW Trail Association is a great association and is effective in getting federal grants.

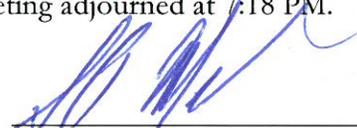
Committee Member Everhart commented we should utilize the city website to show a list of parks, where they are, amenities, age groups, etc. Could incorporate Troutdale if were to collaborate.

Councilor Arnold remarked Wood Village offers a fee deferral for their residents who participate in the Troutdale program. Reimburse for the difference between a Troutdale resident cost and out of city resident cost. She would like to see Fairview do something similar. Committee Member Everhart proposed issuing credits. City would pay for the credits redeemed. It would be easier for the residents. Councilor Arnold recommended proposing the idea to City Council.

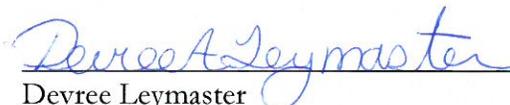
Committee Member Arnold commented in order for PRAC to work on these items they need to be in the work plan. Committee Member Everhart replied PRAC has the option to go to City Council and request items be added to the work plan.

7. ADJOURNMENT

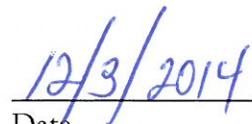
Committee Member Everhart moved to adjourn the meeting and Committee Member Kaufman seconded. The motion passed unanimously. The meeting adjourned at 7:18 PM.



Steven Marker, Chair



Devree Leymaster
City Recorder



Date

Proposed Edits to DRAFT 8/14/14 PRAC Meeting Minutes

4-Staff Update: Staff reported the scoping of the Fairview Woods park improvement/maintenance matches the PRAC recommendations made to Council.

5-Public Comment:

a-Councilor Barton Mullins spoke with two FLOPA members. Her comments about FLOPA's lack of support for improving Lakeshore Park was based on comments made by one individual.

b-Garth asked Councilor Barton Mullins why the FLOPA representative did not support improving Lakeshore Park. She was unsure but said he mentioned something about kids get bored with playground equipment.

c-Garth asked Councilor Barton Mullins who FLOPA actually represents. She said FLOPA represents only the landowners directly on Fairview Lake. Garth suggested this was a very limited group since it excludes most of the homes in the Fairview lake area. He said that given the 8-9 basketball courts on the street there is a clear need for improving the park. He said he feels it is safer for kids to play in a park than on the streets.

d-Discussion about the need to make sure all landowners are apprised about Lakeshore improvements not just FLOPA.

6. Council Work Plan:

Staff did not have a copy of the document that Councilor Barton Mullins read from but promised to provide to Committee ASAP.

Garth asked why the Council was not aware the Master Plan for Lakeshore Park had already been updated and recommendation made to council.

7. Adjournment.

Garth asked if the 8/28/2014 meeting was still scheduled. Staff responded the HEAL program was to be presented to PRAC during that meeting.

PRAC Meeting of August 28th, 2014

I am requesting a motion be made to **Amend Something Previously Adopted.**

- Amended minutes from February 20, 2014 state as follows:

Councilor Mullins said that FLOPA should not dictate what is in a City Park.

- Amend to:

"How much pull does FLOPA have to say they want it or don't. I think they do."

- Amended minutes from May 29, 2014 state as follows:

LBM said the problems are not as great as it seems. She believes it is a perception problem since no "real" crime since 2008 other than a pellet gun problem recently.

- Amend to:

"The last incident after this one that happened that became a big incident was 2008. The last time, real, the last time that windows got shot out with a shotgun."