



RESOLUTION
(52 - 2015)

**A RESOLUTION OF THE FAIRVIEW CITY COUNCIL ADOPTING THE FISCAL
YEAR 2015-2016 CITY COUNCIL GOALS**

WHEREAS, the Fairview City Council held several workshops to develop the draft 2015-2016 City Council Goals; and

WHEREAS, the purpose of the goals is to focus the efforts of the City Council and City staff on specific plans of action to achieve certain goals;

**NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS
FOLLOWS:**

Section 1 The Fairview City Council hereby adopts the 2015-2016 City Council Goals attached hereto as Exhibit A and by this reference incorporated herein.

Section 2 This resolution is and shall be effective from and after its passage by the City Council.

Resolution adopted by the City Council of the City of Fairview, this 7th day of October, 2015.

Mayor, City of Fairview
Ted Tosterud

ATTEST

City Recorder, City of Fairview
Devree Leymaster

10-8-15

Date

2015-16 Council Goals Listing

Exhibit A

City Council & Administration		FINANCE	PUBLIC SAFETY	PUBLIC WORKS
Consider, Propose, Review, and Adopt or Deny Policies Governing the City (ie. Resolutions, Ordinances, Motions)	Mayor/Council Support, Elections, Communications, Inter-governmental Relations, Human Resources, Records, City Attorney Services, Strategic Planning, Special Events, Budget Development & Management, Risk Management, Information Technology Systems Management, ACEAC Support	Payroll & Benefit Administration, Financial and Reporting Services, Utility Billing Services, Grant Management, Annual Audit, Municipal Court Services, Budget Monitoring, Audit Committee and Budget Committee Support	Patrol, Crime Investigation, Police Reserve Program, Crime Prevention, Records Management, Evidence & Property Management, BOEC, Fire Services, Alarm Permits & Monitoring, School Resource Officer, EMGET Program, Emergency Management, Chaplaincy, PSAC Support	Planning, Economic Development, Code Compliance, Building Services, Community Garden, Parks & Recreation, Flood Hazard, CDBG Program, Streets, Sidewalks, Water Systems, Sewer Systems, Stormwater Systems, Capital Planning, Facilities Maintenance, Construction Project Management, Planning Commission Support, EDAC Support, PRAC Support
Review Current Sidewalk network and identify priorities and funding for development	Determine cost, timeline, and capabilities for paperless Council meetings	Research, Consult, Develop and Implement Plan for collection of parking tickets (past-due and future) - consider outsourcing	Complete installation of Your-speed-is signs in school zones	Participate in professional evaluation for certification of MCDD and SDIC levees in partnership with various stakeholders
Hire regular City Administrator	Remaining current on legislation concerning prevent/limit sale of marijuana in City	Amend City Website and in conjunction with banking system, enable "donation" options for City Coordinated Events - include check boxes on utility bills for event donations	Conduct community education programs focused on personal safety, identity theft, business safety & increase emergency preparedness training to citizens	Begin planning the Halsey Street Corridor Project in-conjunction with grant guidelines.
Complete Fire Negotiations with Gresham for improved response times -continue exploration of other models - Regional 3-cities Fire Service Feasibility Study	Issue RFP for Insurance Agent Services	Work with bank to implement automatic payment capabilities	Complete crosswalk safety inventory review and make recommendations as appropriate	Conduct pavement surface treatment with specified 5 year plan
Mayor Business Outreach Program Development with goal of Business Retention	Update and Adopt City Contracting and Purchasing Rules	Provide court customers the ability to pay citations online	Complete contracting process for Photo Radar Pilot Program in School Zones	Identify current and propose options for implementing/revising City Tree Policy- ie. consider task group and community tree maintenance education
Re-Institute quarterly Inter-Council Meetings	Determine cost and timeline for live meeting streaming	Issue "Request for Proposal" for Auditing Services	Complete Crisis Intervention Training (CIT) designation for all patrol staff - as training opportunities arise	Integrate use of Ipads and mobile mapping to allow for on the ground verification of infrastructure details including location, size, and type
Conduct 1 NeighborFair in Sept. 2015 and 2 in spring 2016	Update City Employee Handbook-implementing training schedules and rules identified	Complete implementation of statement billing for utility customers with multiple accounts	Evaluate in car camera program	Begin Update of Public Works standards and specifications
Evaluate and Revise Advisory Committee Appointment Process for Budget and Planning	Complete Labor Negotiations with Police Association (June 2016)	Conduct audit of archives in conjunction with City Recorder	Work on the development of an Independent city emergency plan - PSAC	Finalize Lakeshore masterplan and complete restoration & development - include <i>on workplan for PRAC</i>
Adopt Policy for budget and staff time requests for Specified City Coordinated Events	Coordinate Volunteer Recognition Event (Not Budgeted) (To be held during National Volunteer Week of April 10-16, 2016)	Improve signage in Finance area to expand internal control procedures and to more accurately direct customers	Enhance Neighborhood Watch Program	City Branding
Review, Revise, and Adopt City Noise Code Language - (sound permit application, process)	Identify and propose 2 HEAL initiatives for adoption		Conduct a least on bike rodeo, but work towards two per year	Enhance permit tracking sytem to include all types of permits and to document and ensure consistency of processing within optimal timelines
Proactively Evaluate and Determine Merging into MCSO Law Enforcment Services			Conduct audit of archives in conjunction with City Recorder	Conduct audit of stormwater charges per account in UB system
Review and Revise City Council Rules			Explore neighborhood association code language	Coordinate CDBG Grant project in Historic Fairview area
				Complete Interlachen sewer pre-design
				Conduct comprehensive review of Development code and identify specific area for revision to Planning Commission
				Coordinate with professionals the updating of the Transportation System Plan
				Expand communication with public through use of handouts, checklists, and forms via online website and in person
				Integrate community development and public works filing systems
				Coordinate with professionals the updating of the Stormwater Master Plan

2015-16 Council Goals Listing Continued

City Council & Administration

FINANCE

PUBLIC SAFETY

PUBLIC WORKS

Coordinate with professionals the updating of the Water Master Plan and Water Management and Conservation Plan.

Pursue Recreational Opportunites including:

1. Regional 3-cities Recreation Program
2. Springwater District
3. Recreational Reimbursement Program

2016-2018

2016-2018

Determine cost, timeline, capabilities for paperless system for all documents as allowed by Public Records Law

2016-2018

Implement Incode auto-call feature for shut-off notifications, past due notifications, water emergency events

Audit and Update all Customer and Landlord Data in system across modules

Conduct cost-benefit analysis and identify implementation plan for e-ticketing feature of Incode system in conjunction with RegJIN and other PD systems. Implement

Conduct cost-benefit analysis and identify implementation plan for use of Incode's paperless capabilities for GL. Implement

Implement paperless billing for those utility customers who not wish to receive paper bill -

2016-2018

Evaluate and implement 24/7 supervision, Officer in Charge (OIC) program

Evaluate impact of creating Community Services Officer Position

Implement e-Ticketing

Update Emergency Operations Plan

2016-2018

Coordinate with professionals the updating of the Water Quality Manual

Carry-out master plan identified projects from planning through construction to be "in-service"

Coordinate rate analysis of fees for permits and plan review (Not Budgeted - Evaluate in FY16-17 - Consultant needed)

Coordinate professional rate analysis of System Development Charges (Not Budgeted - Evaluate in FY16-17 - Consultant needed)

Coordinate with professionals the updating of the Parks & Recreation Plan (Not Budgeted - \$80K Estimate)

Consider Rockwood/Bull run Water - Feasibility Study \$50,000 (Not Budgeted - Move to FY 16-17)