

City of Fairview  
Parks and Recreation Advisory Committee  
Meeting Minutes  
March 24th, 2016

**PRESENT:**

Darren Riordan, Chair  
Steven Marker, Vice Chair  
Steve Kaufman (arrived @ 6:05 pm)  
Bob Dolphin  
Ray Hansen  
Councilor Brian Cooper

**ABSENT:**

Lauri Kreamier

**STAFF:**

Peter Armans, Engineering Associate

**1. CALL TO ORDER/ROLL CALL**

Chair Riordan called the meeting to order at 6:00 PM. All present signed the attendance record.

**2. REVIEW AND ADOPT MINUTES**

The minutes from the 28<sup>th</sup> of January 2016 meeting were tabled and reviewed. Chair Riordan signed the approved minutes.

**3. STAFF UPDATES**

Armans updated the committee in regards to the community garden in Park Cleon. The following changes are being implemented:

- Rotting wood fence is being replaced
- Dirt walking paths are being replaced with compacted gravel
- Planting areas are being replaced with raised wooden beds
- Starting next year, renters that do not clean their planting areas at the end of their term, per the contract, will not be able to rent again

Marker suggested the City to charge a deposit that would cover cleaning if renters do not follow through with their cleaning obligation. Dolphin suggested trying Marker's suggestion next year if the current plan shows ineffective. Riordan suggested discussing this issue in the future.

**4. DISCUSSION ITEMS NOT ON THE AGENDA (Public to be heard)**

- No comments.

**5. UPDATE ON PRESENTATION TO COUNCIL: Steven Marker**

Marker indicated that the citizen's suggestions along with PRAC's recommendations were presented to Council. Council Cooper indicated that during the presentation the Council was not in favor of the community garden or the gate but were ok with the viewing platforms and most other things. Marker also volunteered to present the next quarterly update to Council.

## **6. RECREATION UPDATE AND DISCUSSION:**

Council Cooper distributed the concept paper titled "Three Cities Recreational Programming" which was presented to the City of Troutdale and the City of Wood Village Councils. The City of Troutdale referred The City of Fairview's representative to Troutdale's Parks and Recreation advisory committee. The concept was presented to Troutdale's committee and is still being discussed. The City of Wood Village adopted a resolution to engage in a discussion to further explore the concept.

Council Cooper indicated that our Council is going to start another recreation committee with representation from the two or the three cities. Marker indicated that the new committee will meet as often as needed to get the work done in time. Marker and Cooper agreed that a PRAC representative should be a part of the new committee being formed by the Mayor.

Kaufman and Chair Riordan discussed PRAC's long history of interest and discussions of recreation, and therefore, would certainly like to have a liaison to PRAC from the new recreation committee being formed. Cooper indicated that the Council's goal is to get feedback from a wide audience.

Dolphin made a motion to forward to City Council that PRAC agrees with the concept of the tri-city recreation program concept and committee and PRAC is recommending that an existing member of PRAC to be a member of the new recreation committee. Upon discussion, Dolphin amended his motion to appoint Kaufman as the PRAC representative. Unanimously PRAC members were in favor with no opposition to the motion.

On the topic of recreation, Armans mentioned Ray Hansen's efforts in assigning the locations and number of benches and doggy pot dispensaries to be installed in the City. Hansen indicated eleven (11) locations to install benches and four (4) doggy pot dispensaries and trash can locations. Hansen will research plaques to give the community members an opportunity to adopt a bench. This effort is to complete recommendations previously suggested by Hansen, known as "Ray's List".

Marker asked for an update on the grant to restock Salish Ponds and invite community children for a fishing day. Cooper mentioned that as soon as Allan Berry is done with budget for the new fiscal year, a meeting will be scheduled with ODF&W to discuss this topic with a potential restocking date in May contingent upon the City's police capacity to patrol parts of the restocking process.

## **7. BUSINESS INCENTIVE PROGRAM IMPACT ON BUDGET FOR PARKS PROJECTS:**

Council Cooper indicated that the Business Incentive Program effectively defunds System Development Charges (SDCs) coming to the City for two years. The program waives all parks SDCs for any development over \$375k. Any houses being built will have all SDCs waived with the exception of parks SDCs. An example of SDC funds potentially being waived is a 180 unit apartment complex which would pay approximately \$370k of parks SDCs.

Council Cooper indicated that the City Council redirected an Administrative Excise Charge to fund "Ray's List". The fund has approximately \$40k and will potentially have an additional \$40k contributed by the 180 units' apartment complex developer. There is currently \$22k in the parks SDCs fund.

PRAC members expressed concerns regarding the Business Incentive Program, indicating that the City of Fairview has enough incentives to attract residents and business. Marker asked Council Cooper for an estimate of total parks SDCs potentially lost as an impact of the program. Council Cooper explained that SDCs are dependent upon the development and are hard to be estimated. For

two large potential apartment complexes, total SDCs lost could add up to about 2.5 million dollars, of which approximately \$700k could be parks SDCs.

Chair Riordan made a motion that PRAC recommends Council resend the new Business Incentive Program, Kaufman seconded and PRAC members were unanimously in favor of the motion. Cooper mentioned that PSAC was in favor of the program.

#### **8. PRIORITIZATION OF LAKESHORE PARK IMPROVEMENTS:**

Armans explained that the Northwest College of Construction has a class schedule that is being incorporated into the Lakeshore Park improvements plan, and that Public Works is anticipating a scope and budget from a Professional Landscape Architect, GreenWorks, for the design of the nature play. The College's availability is between January and May of each year for the majority of the construction. Public Works will be putting together a high level budgetary estimate of all Lakeshore Park improvements and schedule. Public Works is coordinating with the College and GreenWorks to plan all improvements to be completed over three (3) phases/fiscal years. Armans indicated that the improvements will most likely be starting on the west side and moving east.

Chair Riordan and Dolphin suggested putting off this discussion until the costs and preliminary schedule is gathered by Public Works. Marker reminded the committee of the Council's recommendation to install life preserves.

#### **10. ADJOURNMENT**

Kaufman moved to adjourn the meeting, Chair Riordan seconded and other members were in favor. Meeting adjourned at 6:57 PM by consensus.

Attachments:

Three Cities Recreational Program

  
\_\_\_\_\_  
Peter Armans  
Engineering Associate

  
\_\_\_\_\_  
Darren Riordan, Chair  
4/28/2016  
\_\_\_\_\_  
Date

A complete recording of this meeting is available by contacting the City of Fairview Administration Office,  
1300 NE Village Street, Fairview, Oregon 97024 • 503.665.7929