



<i>MAYOR TED TOSTERUD</i>	
<i>COUNCIL PRESIDENT STEVE PROM</i>	<i>COUNCILOR TAMIE ARNOLD</i>
<i>COUNCILOR DAN KREAMIER</i>	<i>COUNCILOR NATALIE VORUZ</i>
<i>COUNCILOR MIKE WEATHERBY</i>	<i>COUNCILOR BRIAN COOPER</i>

FAIRVIEW CITY COUNCIL AGENDA

Fairview City Hall-Council Chambers
1300 NE Village Street, Fairview, Oregon

WEDNESDAY, SEPTEMBER 7, 2016

WORK SESSION

1. WATER QUALITY AESTHETIC STUDY 6:15 PM
(Allan Berry, Public Works Director)
2. SIDEWALK DESIGN PHASE 1
(Allan Berry, Public Works Director)
3. AMEND MEETING ROOM USE RULES – INSURANCE REQUIREMENT
(Nolan Young, City Administrator)
4. UPDATE STATUS & PRIORITIES OF GOAL OBJECTIVES & TASK LIST
(Nolan Young, City Administrator)

REGULAR SESSION

1. CALL TO ORDER 8:15 PM
ROLL CALL
PLEDGE OF ALLEGIANCE
2. CONSENT AGENDA (A)
 - a. Minutes of August 17, 2016
 - b. Authorize the City Administrator to Sign the 2016-17 IGA Renewal for County Aging Service Program Participation: Resolution 44-2016
3. CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS (I)
4. PRESENTATION (I)
 - a. Annual Heslin House Museum Report
(Danielle Utter, Executive Director East County Historical Organization (ECHO))
5. CITY ADMINISTRATOR AND DIRECTOR REPORTS (I)
6. MAYOR/COMMITTEE REPORTS AND COUNCIL REPORTS (I)
7. PUBLIC HEARING (A)
None
8. COUNCIL BUSINESS (A)
None
9. ADJOURNMENT (A)

FAIRVIEW CITY COUNCIL AGENDA
September 7, 2016 - PAGE 2



Ted Tosterud, Mayor

8-31-2016

Date

(A) Action requested (I) Information only

NEXT COUNCIL MEETING IS SEPTEMBER 21, 2016

COUNCIL EXECUTIVE SESSION – IF NECESSARY – END OF MEETING

PARK VIEW CONFERENCE ROOM

ORS 192.660(2)(d) - Labor Negotiations, ORS 192.660(2)(e) - Real Property Transactions,
ORS 192.660(2)(f) - Exempt Public Record and ORS 192.660(2)(h) - Legal Counsel

City Council regular meetings are broadcast live on Comcast Cable Channel 30 or Frontier Channel 38. Replays are shown on Sunday at 4:00 PM and Monday at 2:00 PM following the original broadcast date. Meetings are also available for viewing the Monday following the meeting through MetroEast Community Media at metrocast.peg.tv. Go to the Playlist tab and select Municipal Meetings. Further information is available on our web page at www.fairvieworegon.gov or by calling 503.665.7929. The meeting location is wheelchair accessible. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to 503.665.7929.



AGENDA STAFF REPORT

CITY COUNCIL MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
September 7, 2016	Work Session # 1	01-2016

TO: Mayor and City Council
FROM: Allan Berry P.E., Public Works Director
THRU: Nolan K. Young, City Administrator
DATE: September 7, 2016

REQUESTED COUNCIL ACTION:

Review options that will improve the aesthetics of the City's potable water.

RELATED COUNCIL GOALS:

#4E: Investigate opportunities to address water supply aesthetic quality concerns.

PREVIOUS AGENDA STAFF REPORTS:

This was a topic included in Agenda item WS2 at the August 17, 2016 Council work session, and was briefly discussed, but which needed more time for further discussion. A Bull Run supply option discussion was held on May 13, 2015.

BACKGROUND:

Council has requested that staff review options to improve perceived water aesthetics associated with the high mineral content groundwater supply. It has been reported that there are issues with mineral deposits on appliances and residue left on vehicles after washing that should be considered. There is also a perception that this impacts the taste of the water. Staff has had discussion with the council on the water supply source and other alternatives. This is the first step in assessing the feasibility and fiscal reality of options for improvements to the water aesthetics, and is included in the latest water masterplan as CIP project M2.

RECOMMENDED ACTION:

Perform a technical analysis of water quality concerns and treatment options for water aesthetics associated with the high mineral content of the city's groundwater source. This will give council more information to make a determination on any necessary changes to the water supply methodology. To support this recommendation, we have included a bulleted task list and activity flowchart for your use and deliberation (Attachment A).

ALTERNATIVE ACTIONS:

1. Delay the study to a later time until we have fully researched the potential for a Bull Run connection. A summary of the Bull Run research is attached (Attachment B).
2. Do nothing and continue the water supply and treatment methodology as is.

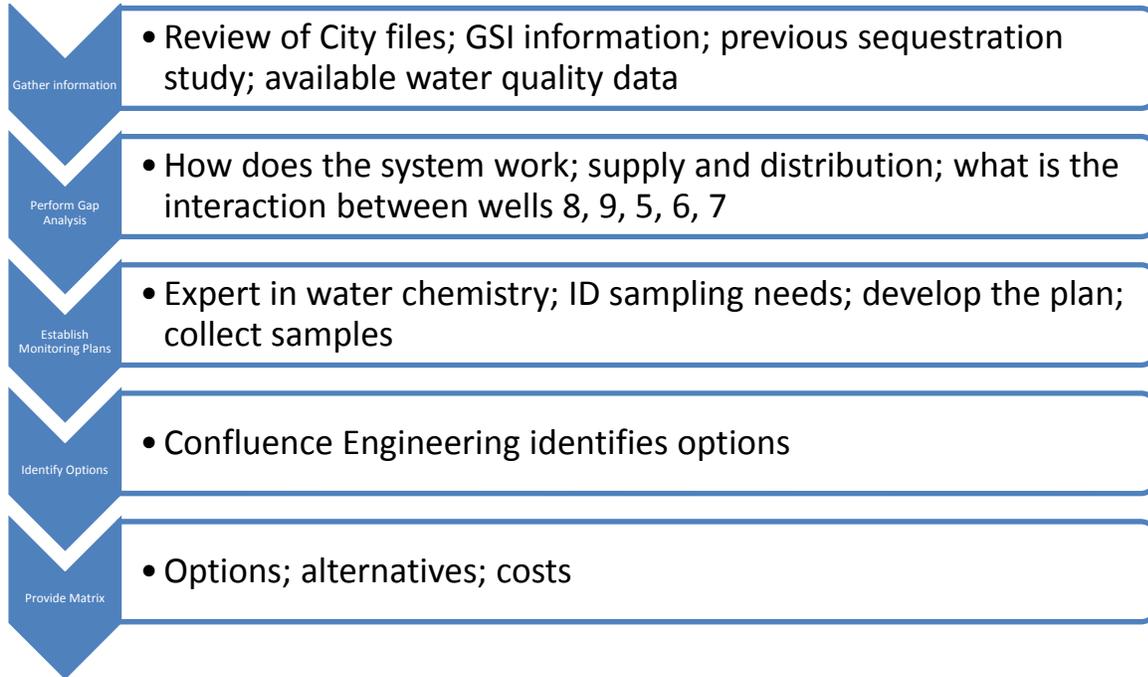
BUDGET IMPLICATIONS:

The initial study will cost \$38,200. The planning level detail of the recommended options will be performed under phase 2 at a cost of approximately \$21,800 for a total amount of this CIP project of \$60,000.

COUNCIL ALTERNATIVES:

1. **Staff Recommendation:** Perform the technical analysis as a prerequisite to any further action on the City's water supply and distribution system.
2. Delay the study to a later time until we have fully researched the potential for a Bull Run connection.
3. Do nothing and continue the water supply and treatment methodology as is.

PROJECT M-1 PHASE 1



PROJECT M-1 PHASE 2



BULL RUN WATER RESEARCH

We visited with the Rockwood PUD and established that Rockwood PUD is a contract customer of Portland and can't sell water without an agreement with Portland. To supplement our own supply has issues as the Rockwood water chemistry is different therefore blending with Rockwood could be a problem.

To accommodate a direct connection to Bull Run, there is a large amount of physical work to make the connection. There are also several options depending on whether we seek an uninterruptible supply or an interruptible supply. To establish an interruptible supply would require construction of 8800 LF conduit to Division via Eastman Parkway connecting to conduit 4, or a pipeline to 181st and Sandy, to connect to the Parkrose 261 cost pool. An uninterruptible supply would require the construction of an additional 2200 LF to tie in to conduit 2, also in Gresham. The uninterruptible option is not available with the 181st/Sandy connection. We could also investigate a looped connection to Rockwood PUD where they would simply "wheel" the water for us. Volume is not an issue in connecting to Bull Run, but we would need to be cognizant of pressure and metering. The design of the connections would be performed by Portland, but the costs of all connections and metering would be borne by Fairview.

The cost of the Bull Run water would be negotiated with the City of Portland. The wholesale costs are based on a guaranteed base rate and a premium rate for peaking factors. The minimum contract with Portland is 10 years. Costs obtained in May 2015 indicated that that for a 1 million gallons per day supply, we would pay \$0.91 per unit (ccf) for conduit supply (1ccf = 748 gallon, equating to 1337 units per day, or \$444,000 per year for basic service.) To use water through the Parkrose 261 pool would be \$1.18 per unit. The Rockwood rate is \$0.65 per unit, but we would need to establish if there was a "wheeling" charge for that service. Portland would assume no change in the minimum guarantee from Rockwood, but with increases to Rockwood's peaking factors to serve Fairview. To give you a sense of the cost of Fairview water, we produce water at well 8 for \$0.28 per unit. Note that the system maintenance costs do not change regardless of the supply source. In fact, there could be increased costs if we needed to use our water for blending etc. etc. The final cost of using Bull Run water as our supply can only be finalized once the connection point is established.

There are complications with Bull Run water that make it incompatible with our water without additional physical treatment. Bull Run is surface water and is required to be chloraminated with residual of 2 mg/L. Because they blend their water with Bull Run, well water from Rockwood is similarly chloraminated. Well water for Fairview has free chlorine (1mg/L) achieved by using sodium hypochlorite. If we wished to use our water in a blend with Bull Run, we would need similar treatment to that water as employed by Rockwood.

In summary, if Council wished us to pursue this further, we would prepare a work plan to further investigate the issues that will need resolution as part of any movement to tie into Bull Run.



AGENDA STAFF REPORT

CITY COUNCIL MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
September 7, 2016	Work Session #2	02-2016

TO: Mayor and City Council
FROM: Nolan K. Young, City Administrator
DATE: August 30, 2016

ISSUE:
Sidewalk Design Phase 1.

RELATED COUNCIL GOALS:
#1 - Improve pedestrian safety and walkability of the community.

BACKGROUND:
City Council has expressed an interest in obtaining the cost of providing sidewalk connectivity throughout Fairview with the option of taking the proposed work to the voters in the form of a bond measure in May 2017. Attachment A is a proposal from MSA that will enable us to determine the likely cost of the project. The results of this work, and associated costs, will be incorporated into our TSP as a local project.

The scope of the work is intended to provide a preliminary review of the City's proposed new sidewalks (where sidewalk is missing in both city and county right-of ways – see map, Attachment B) and needed stormwater improvements associated with the new sidewalks. The review will include existing information on both the sites and the existing Storm Water System, conceptually identify design, permitting and construction requirements and providing the City with refined budget level cost estimates for project programming purposes.

If this scope of work is generally supported by City Council, we will sign the contract and proceed with the work. The information from this study will be used to evaluate options for financing and completing the missing sidewalks, including a potential bond measure in May or phasing the final construction. The final goal is to obtain connectivity of sidewalks within the city.

RECOMMENDED ACTION:
Staff Recommends signing this contract and proceeding with the work. We need a better handle on project costs so we can develop a financing plan. This level of review should be adequate at this time and is much less expensive than full conceptual design.

ALTERNATIVE ACTIONS:

1. Delay expending any money on this project until we have held at least one Public Forum to determine if those without sidewalks are interested in sidewalks being built in their neighborhood. This action was recommended by the Economic Development Advisory

Committee. Staff believes that the Public Forum would be more meaningful if we had cost estimates and financing options.

2. Request Proposals for a phased sidewalk design project that begins with full conceptual design. If we send out a Request for Proposal we could bring on board an engineering firm that could first do conceptual design and then move forward with the final design of any sidewalk construction the council wishes to pursue.

BUDGET IMPLICATIONS:

We have \$175,000 in the budget to do conceptual design to obtain cost information on sidewalk design and construction cost. The proposed contract will be for \$25,000 and will give us a good estimate to use as we determine next steps.

COUNCIL ALTERNATIVES:

1. **Staff Recommendation:** Support the City Administrator's signature of a \$25,000 contract to obtain budget level cost estimates.
2. Delay expending any money on this project until we have held at least one Public Forum to determine if those without sidewalks are interested in sidewalks being built in their neighborhood.
3. Request Proposals for a phased sidewalk design project that begins with full conceptual design.



Murray, Smith & Associates, Inc.
Engineers/Planners

121 SW Salmon, Suite 900 • Portland, OR 97204-2919 • PHONE 503.225.9010 • FAX 503.225.9022

August 31, 2016

Allen Berry, P.E.
Public Works Director
City of Fairview
1300 NE Village Street
Fairview, OR 97024

Re: Scope of Work – Fairview Sidewalk and Stormwater Cost Refinement

Dear Allen:

As requested, Murray, Smith & Associates, Inc. (MSA) has prepared this scope of work to evaluate the requirements associated with installation of new sidewalk where sidewalk is currently missing within City of Fairview and Multnomah County rights-of-way within the City limits. This scope of work is intended to provide a preliminary review of the City's proposed Sidewalk and Stormwater Improvements project, conceptually identify design, permitting and construction requirements to provide the City with refined budget level cost estimates for project programming purposes.

Scope of Work

The scope of work for this evaluation includes the following tasks:

- Task 1 – Collect and Review Existing Information
- Task 2 – Review Existing Stormwater System
- Task 3 – Develop Budget Level Cost Estimates
- Task 4 – Prepare Memorandum

A description of the work to be completed under each of these tasks is presented below.

Task 1 – Collect and Review Existing Information

Work under this task includes collecting and reviewing relevant studies and documents including the transportation system plan, City standards, master plans, NPDES permit, stormwater management plan, recent City project bid tabulations, utility maps, Metro RLIS right-of-way maps, and other applicable information available from the City. MSA will

conduct a site visit to identify and document existing conditions where new sidewalks are proposed. In addition, a meeting with City staff will be held to discuss overall project goals and identify elements of work anticipated to be included in the project.

Task 2 – Review Existing Stormwater System

Work under this task includes performing a high-level review of the City’s existing stormwater system to identify potential system deficiencies that could result from the addition of the new impervious curb, sidewalk surfaces and pavement widening or reconstruction where required. MSA will review the City’s existing Stormwater Master Plan, Stormwater Management Plan, Development Standards, existing stormwater system mapping and NPDES permit requirements. This analysis will be used to approximate the stormwater system improvements that may be required as part of the sidewalk and stormwater improvements project. It is assumed that work under this task will be limited to review of existing City documents and that no stormwater system modeling will be performed.

Task 3 – Develop Budget Level Cost Estimates

Work under this task includes developing budget level design and construction cost estimates anticipated for the proposed Sidewalk and Stormwater Improvements project. The cost estimates developed under this task are intended to refine previous project cost estimates based on the analysis described under other tasks. The estimates will include:

- Approximately 10 construction bid items
- Contingencies for construction bid items (40%)
- Right-of-way acquisition costs
- Design engineering
- Construction engineering

Task 4 – Prepare Memorandum

The results of the evaluations and development of budget level sidewalk and stormwater improvement costs will be summarized in a memorandum. The memorandum will include a narrative description of the analysis performed, summary of findings, presentation of key considerations, budget level cost estimates, assumptions and recommendations for further study and analysis that may be necessary for further refinement of project costs and programming. Prioritization of projects will be included where applicable based on review of existing background information and coordination with City staff. A draft memorandum will be developed for review by the City. Comments will be incorporated and a final memorandum will be developed to reflect comments and input received. The memorandum will not include proposed plan and cross-section illustrations.

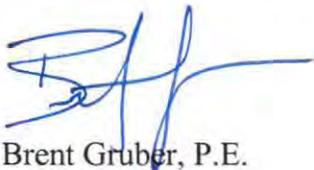
Deliverables: Draft and Final Memorandum.

We estimate the herein described engineering work can be accomplished within an overall budget of \$25,000. MSA will complete the work on a time and expenses basis and will not exceed the estimated budget without prior authorization from the City.

We very much appreciate the request to prepare this scope of work. At the City's request, MSA can begin work for this analysis immediately. Please feel free to contact us if you should have any questions regarding the above scope of work and budget estimate.

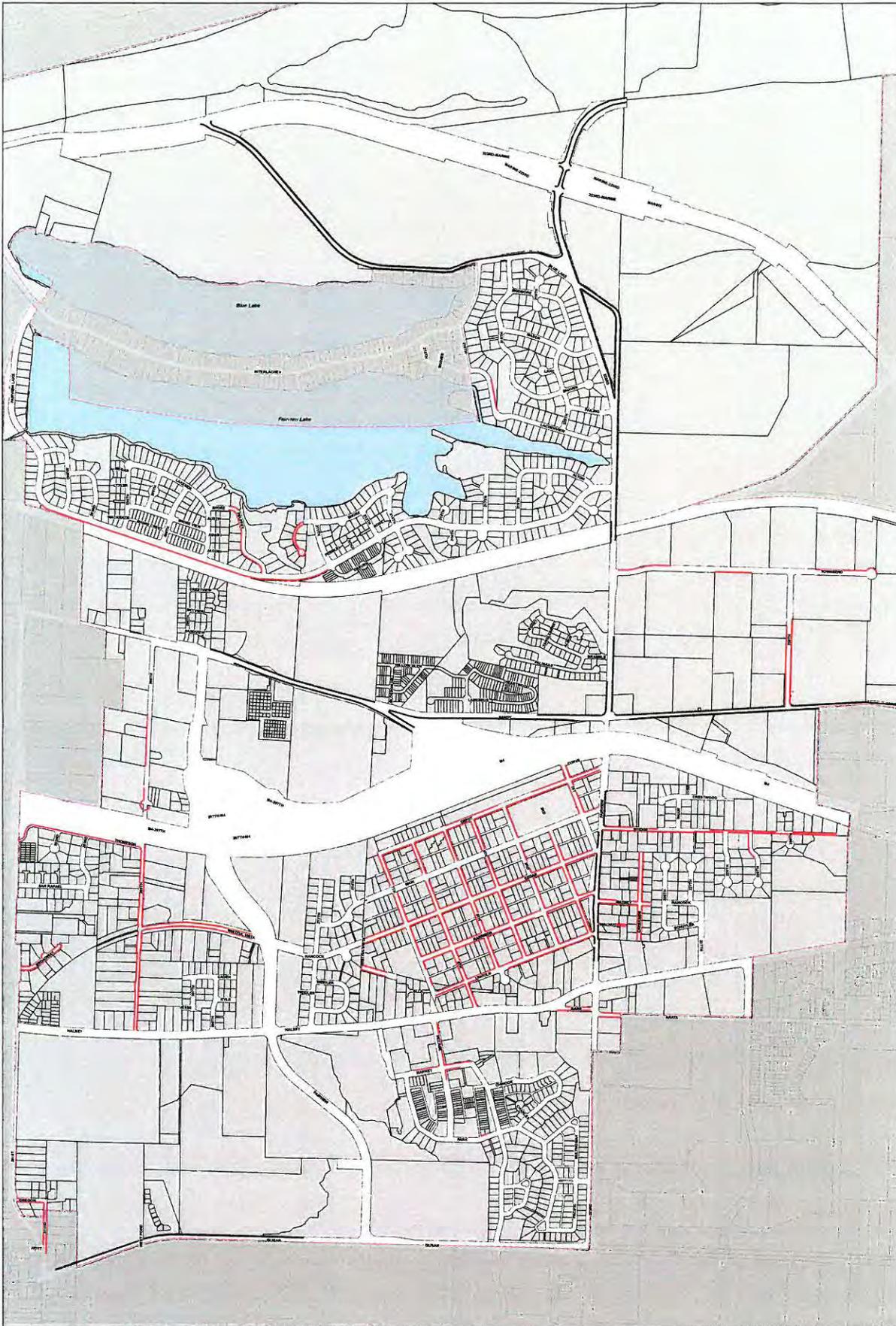
Sincerely,

MURRAY, SMITH & ASSOCIATES, INC.



Brent Gruber, P.E.
Principal Engineer

JBG:wse



**SIDEWALK AND STORMWATER IMPROVEMENTS
2016 RFQ**

Figure 1 of 4

Legend

Missing Sidewalk Right Of Way

— Fairview (59,000 LF)

— Multnomah County (35,300 LF)

□ Fairview City Limits



AGENDA STAFF REPORT

CITY COUNCIL MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
September 7, 2016	Work Session #3	03-2016

TO: Mayor and City Council
FROM: Nolan K. Young, City Administrator
DATE: August 29, 2016

ISSUE:
Amend Community Meeting Room Use Rules to add insurance requirement.

BACKGROUND:
At the December 16th City Council Work Session, staff discussed with Council that the City currently does not require applicants using the Community Center to provide insurance coverage for their rental of the facility. Council expressed an interest in adding a requirement to provide insurance as part of the rental requirements.

We use the same application and rules for use of the meeting rooms at City Hall. For consistency we are recommending to include City Hall rooms in the insurance requirements. Use at City Hall tends to be organizations instead of private parties. Most organizations carry liability insurance so the requirement may not be needed.

This issue is on the Work Session agenda so the Council can discuss options and develop a preference to place on an upcoming agenda.

RECOMMENDED ACTION:
The City's General Liability Policy of \$5 million with CIS does protect us should there be a claim as the result of an injury at an event at our Community Center. CIS advises that it is a best practice to also require that those renting the facility take some responsibility by being required to provide event insurance. There are a few online services that provide reasonable event insurance. Attachment A is a CIS flyer on a company they have identified.

We recommend that the Council proceed with amending the Community Meeting Rooms rules to require renters to obtain liability insurance. Attachment B is the recommended language.

ALTERNATIVE ACTIONS:

1. Do not require insurance coverage of those renting the community center and continue to rely on our General Liability coverage. Insurance for an event may cost the renter between \$60 and \$120. The typical community Center rental fee for a Fairview resident is \$100 for a half day and \$200 for a full day. Private party renters are the ones that this policy will

affect the most as many non-profits and other organizations already have insurance coverage.

2. Require an amount less than the amounts recommended in Attachment B.
3. Waive the insurance requirement for certain types of renters (i.e. non-profit, governmental agencies etc.).
4. Do not include City Hall rooms in the new liability insurance requirement.

BUDGET IMPLICATIONS:

No direct cost unless we choose not to require insurance by renters and we have a claim.

COUNCIL ALTERNATIVES:

1. **Staff Recommendation:** Direct staff to bring back a resolution at the next council meeting adopting the requirement for insurance to rent Community Meeting Rooms as outlined in Attachment B.
2. Amend the requirement for insurance to rent the Community Center as outlined in Attachment B and direct staff to bring back a resolution at the next council meeting.
3. Decline to add an insurance requirement to Community Center rentals.
4. Apply the new liability Insurance requirement to only the Community Center.



Protect Yourself and Your Guests

The **Event Helper** may be a good option for obtaining the liability coverage required by the public entity. It is a web-based organization specializing in special event coverage. They cover a wide variety of events, offer liquor liability, and provide limits up to \$2,000,000, all at a reasonable cost. The website is easy to navigate and will provide a quote within seconds. A certificate of coverage is emailed directly to the public entity as confirmation of coverage, once the coverage is purchased.

Get A Free Quote

To get a free quote visit www.theeventhelper.com and follow the steps below.

- Choose event location (Oregon), length of event, total attendees and type of event and click continue.
- Choose liability limits required by the public entity and host or retail liquor if needed. *Note: a quote is provided at this step.*

If you choose to purchase coverage, you will continue with the following steps.

1. Choose your date(s) for the event
2. Select other coverage options, if desired
3. Complete the eligibility questions
4. Provide your name and address
5. Provide additional insured information.
6. Agree to the terms and conditions agreement
7. Purchase the coverage

Note: You must provide the below information for the additional insured.

Name of Certificate Holder: _____

Certificate Address: _____

Contact Email: _____



citycounty insurance services
cisoregon.org

Proposed language to add to Community Meeting Room Application:

Events with 25 or more people require an insurance certificate naming the City of Fairview as an additional insured. Insurance certificates are due at the time of application.

The City of Fairview can supply you with information regarding event quotes and insurance certificates. To obtain a quote for insurance for your event you may go to:

1) www.theeventhelper.com Phone: (855)493-8368

2) www.beaconentertainment.com/tulip

3) www.galescreek.com

4) Other insurance provider

or check with your insurance agent under your homeowner's insurance coverage

Minimum coverage:

General Liability Coverage Limits:

Per Occurrence: \$1,000,000

General Aggregate: \$2,000,000

**MINUTES
CITY OF FAIRVIEW
CITY COUNCIL**

August 17, 2016

Council Members

Ted Tosterud, Mayor
Dan Kreamier
Steve Prom
Natalie Voruz
Brian Cooper
Tamie Arnold (~6:25 PM)

Staff

Nolan Young, City Administrator
Allan Berry, Public Works Director
Lesa Folger, Finance Director
Harry Smith, Interim Police Chief
Ashley Driscoll, City Attorney
Devree Leymaster, City Recorder

PRAC Members (WS Only)

Steve Marker
Steve Kaufman
Bob Dolphin

WORK SESSION (6:15 PM)

1. LAKESHORE PARK UPDATE

Joint Work Session with Parks & Recreation Advisory Committee (PRAC)

PRAC Chair Marker shared PRAC is seeking clarification of the vision Council wants for Lakeshore Park. CA Young summarized Council's concerns were regarding the costs of nature play not about the concept. Council requested options for pre-designed nature play, standard play, and exercise stations be explored.

PRAC Member Kaufman commented PRAC supports exercise stations along longer walking paths. He noted the survey results indicated support for exercise stations not to be at Lakeshore Park but at a park like Salish Ponds.

Council President Prom remarked he understood the desire for the focus of Lakeshore to be about nature, relaxation, and access to the lake.

Councilor Voruz reiterated her support for moving forward with the first phase, which included a gazebo with tables, bank stabilization, viewing platforms, walking trails and clearing, and moving the play structure to a later phase. CA Young noted the current budget access for the project is \$175,000. The proposed first phase will be approximately \$150,000.

Council and PRAC continued discussion. They agreed increased view of the lake is important. They discussed the limited parking, the current plan to increase parking and the potential to increase parking further and the possible impacts.

PRAC Member Kaufman commented if the play structure is delayed to a future phase, location options may be restricted by the installation of other elements already installed i.e. gazebo. Mayor Tosterud inquired if the type of play equipment has to be known in order to identify its location during planning. Director Berry replied the more information known prior to, the better ability they have to plan and not have restrictions.

The general consensus by Council is to move forward in completing phase 1. They like the pre-designed nature play option and would like to consider it and the costs during the next budget cycle.

Staff commented they are working with the College of Construction for the labor portion. The College is committed to helping this year, and is interested in the entire project. With the changes in phase 1 they may not be able to complete the entire project and some aspects may need to be contracted out.

Because of the need to work around the lake when the water is low most of the work will be done January to May.

Mayor Tosterud requested Council be given continuous progress updates.

2. WATER MASTER PLAN UPDATE

a. Plan Presentation

Walter Burt, Groundwater Solutions Inc., presented an update of the Water System Master Plan. (Exhibit A) Highlights included a review of the water systems functions, regulatory requirements, source capacity, and proposed capital improvement projects.

There was focused discussion regarding the recommendation to decommission well 6. Currently well 6 is inactive and a standby well. The well is shallow and is accessing a contaminated plume. The city would be responsible for the contaminated plume if using the well exasperates the issue. Councilor Arnold inquired about the contaminate source and if treatment options were available. Mr. Burt replied it is chlorinated solvents and the source is not known. A treatment facility is an option but would be costly. Councilor Cooper asked if they foresee the plume moving to other wells. Mr. Burt replied he doesn't believe it likely.

Councilor Arnold asked if they looked at the option to connect to Bull Run. Mr. Burt answered not specifically but it is identified as an alternative. The plan focuses on existing sources and assets. If the water source was changed to Bull Run the only impact to the plan would be to firm capacity improvements. Going to Bull Run is outside the scope of the plan. It would require a separate study.

b. Report on Water Supply Aesthetic Quality Concerns

Brian Ginter, MSA, commented on the water aesthetic concerns. The issue is identified in the Capital Improvement Plan (M-1) – Treatment Processes Improvements Study. This will identify the issues and options of what is needed to improve the aesthetics; what are the issues and what are the alternatives. The next phase would be to look at the details of the alternatives.

Due to time, the water aesthetic discussion will continue the September 7 work session.

3. SIDEWALK DESIGN PHASE 1

Not discussed due to time.

4. UPDATE STATUS & PRIORITIES OF GOAL OBJECTIVES & TASK LIST

Not discussed due to time.

COUNCIL MEETING (8:15 PM)

1. CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

2. CONSENT AGENDA

- a. Minutes of July 20, 2016
- b. Amend City Administrator Contract: Resolution 43-2016
- c. Authorize Extending the Intergovernmental Agreement with Multnomah County for Police Services-Acting Police Chief: Resolution 45-2016

Councilor Kreamier moved to approve the consent agenda and Council President Prom seconded. The motion passed unanimously.

AYES: 6
NOES: 0
ABSTAINED: 0

3. CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS

Ms. Lisa Barton Mullins, Fairview, OR spoke regarding agenda item 8.a., Council Position 2 Emergency Appointment. Ms. Barton Mullins proposed Council wait until the November election and let the elected candidate take office in January. She commented this was not an emergency appointment, with six seated Councilors voting could continue uninterrupted. If the Council believes an emergency appointment is necessary then she proposed they wait until the results of the November election and appoint the person elected to fill the remainder of 2016.

4. PRESENTATIONS

None.

5. CITY ADMINISTRATOR AND DIRECTOR REPORTS

CA Young reported the following.

- The Code Compliance Officer/Associate Planner has started. They are reviewing the nuisance code and identifying issues for evaluation.
- He approved the waiver of the “no alcohol” park rule for the August 20 Fairview on the Green event in Community Park.
- The next NeighborFair is September 15 from 6 PM to 7 PM at Handy Park. The Heslin House Museum will also be hosting an open house.

6. MAYOR/COMMITTEE REPORTS AND COUNCIL REPORTS

Council President Prom inquired about the process of vehicle towing from private property and the high towing cost. City Attorney Driscoll remarked the city has a predatory towing policy adopted in 2008 that refers to state law. Council President Prom inquired if the city could institute a towing fee cap. Council agreed they would like the issue researched. City Attorney Driscoll replied she will research and present at a future work session. CA Young commented staff is investigating parking options i.e. purchase a lot, LID.

Council President Prom commented on the safety concern of the rebar next to the sprinkler heads at the VA site. Though he appreciated the installation of the caps, they are not a safety solution. He inquired if staff could look into getting the issue corrected. CA Young replied the sprinklers are temporary and the system was approved during development planning. Staff will look at corrective options from a safety standpoint

Councilor Cooper remarked Fairview on the Green is Saturday, August 20 from 11 AM to 7 PM. They are making accommodations for the heat.

Councilor Arnold commented on a recent ride-along experience with the Fairview Police Department and thanked Officers Schropshire and Nafie, and Sergeant Pemberton. She remarked the recent Halsey Corridor tour provided an opportunity to see the potential for what the Corridor could be.

Mayor Tosterud agreed. The Halsey Corridor tour was successful in providing a first-hand view of what the Corridor is and can be.

7. PUBLIC HEARING

None.

8. COUNCIL BUSINESS

a. Council Position 2 Emergency Appointment: Motion

Mayor Tosterud remarked position 2 will be open for 4 months. He suggested appointing someone to assist getting through those months. He would like a full Council to address city business and the potential Multnomah County Sherriff Office (MCSO) consolidation. Mayor Tosterud proposed appointing Mike Weatherby. He noted Mr. Weatherby is knowledgeable of city business and has filed for position 2 in the upcoming election.

Councilor Arnold commented she supports an open and transparent process. She proposed opening the position to all interested persons, interviewing candidates, and then making the appointment. She would like a fair and reasonable process.

Councilor Kreamier remarked 4 months is too long for a council seat to be vacant. He noted past attendance issues and wanting to ensure there is a quorum. He personally may miss a few meetings due to scheduled vacations. He does not want to see city business put on hold because of lack of a quorum. It is less likely to happen with a full council.

Councilor Voruz commented the MCSO agreement is not with a particular sheriff but with the office. She agreed she would not want consolidation discussions or any city business delayed because of attendance issues. Councilor Voruz remarked Mr. Weatherby is experienced and is the only person who, to date, has filed for position 2. She would support the appointment.

Councilor Cooper noted he doesn't see the need for an appointment and Council shouldn't pick winners or losers. There is the potential that the MSCO decision could affect the election. Councilor Cooper proposed looking at someone who is not running and is familiar with city business. He suggested Planning Commissioner Gary Stonewall.

Council President Prom remarked Mr. Weatherby is well respected, knowledgeable and has given many years of service to the community. He would support the appointment.

Councilor Arnold reiterated her concern for the precedent of not following a transparent process. The position should be open to anyone and everyone. If absence is a concern i.e. vacation she proposed rescheduling the meeting.

City Attorney Driscoll noted the past practice has been to advertise for an open position and conduct interviews.

Mayor Tosterud noted Council should also consider the impact of the potential recall.

Council President Prom moved to appoint Mike Weatherby to City Council Position Two (2) and Councilor Kreamier seconded. The motion passed by majority.

AYES: 5

NOES: 1 – Councilor Arnold

ABSTAINED: 0

b. Swearing-In of Appointed City Councilor Position 2

City Attorney Driscoll recited the Oath of Office to appointed Councilor Mike Weatherby, who sited it back.

9. ADJOURNMENT

Council President Prom moved to adjourn the meeting and Councilor Cooper seconded. The motion passed, and the meeting adjourned at 9:00 PM.

AYES: 6

NOES: 0

ABSTAINED: 0

Devree Leymaster
City Recorder

Ted Tosterud
Mayor

Date of Signing

A complete recording and/or video of these proceedings is available.
Contact the City of Fairview City Recorder Office, 1300 NE Village St., Fairview, OR 97024, (503) 674-6224.

City of Fairview – City Council

Water System Master Plan

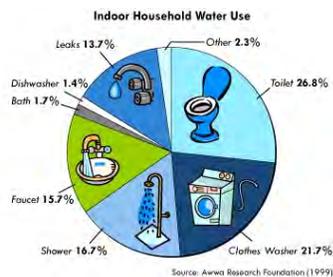
Presented by Walter Burt (GSI) & Brian Ginter (MSA)

8/4/2016

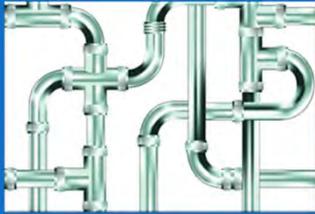


Introduction

- Why are municipal drinking water systems important?
- Water systems serve broader functions
 - Drinking water
 - Fire suppression
 - Industry & commerce
 - Domestic uses
 - Irrigation



Why Master Plan?



- Required by the State of Oregon – reviewed by Oregon Health Authority, Drinking Water Services
- Identify short- and long-term needs
 - Capital improvements
 - Staffing levels
 - Policy updates
 - Financial strategy
- Improve level of service to customers
 - Economic development support
 - Redundancy and reliability
 - Optimize system investment
- Develop short- and long-term roadmap for system improvements

Plan Overview

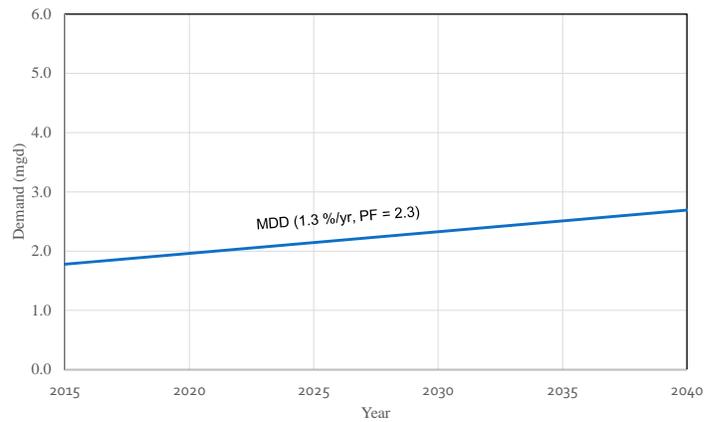
1. Existing System Description
2. Population and Water Demand Projections
3. Planning and Analysis Criteria
4. System Analysis
5. Capital Improvement Program
6. Funding Sources

Water System Description

- Source
 - 5 Groundwater Wells
 - 3 Active Wells – Wells 5, 8 and 9
 - 1 Inactive Standby Well – Well 6
 - 1 Inactive Reserve Well – Well 7
- Storage
 - 3 Reservoirs (standpipes)
 - Reservoirs 1 and 3 in the Lower Service Level
 - Reservoir 2 in the Upper Service Level
- Booster Pumping
 - 1 Booster Pump Station
- Distribution Piping
 - ~23 miles of distribution mains
 - 4-inch to 16-inch diameter

Water Requirements

• Demand Projections



Planning and Analysis Criteria

- Criteria developed based on:
 - Oregon Administrative Rules – Rule 333 Division 61 (OAR 333-61)
 - Recommended Standards for Water Facilities, 2007 Edition (Ten States Standards)
 - Water System Design Manual, 2009, Washington State Department of Health
 - American Water Works Association, Manual of Practice
 - Development of over 30 functional Waster System Master Plans in the past 10 years
 - Input from City staff regarding system operations

Planning and Analysis Criteria

- Primary Criteria
 - Source of Supply
 - Firm Supply \geq MDD
 - Pressure
 - Min. 40 psi non-fire, Min. 20 psi fire conditions, Max 80 psi
 - Booster Stations
 - Firm Capacity \geq Supplied zone MDD
 - Backup Power
 - Storage
 - Sum of equalizing, operational, standby and fire requirements
 - Recognize dead storage volumes
 - WA State Methodology

Water System Analysis

- Water Rights
 - 5.6 mgd (~3,900 gpm) Water Right Capacity
 - Undeveloped (never used) Capacity = 0.93 mgd
 - Presently unused = ~ 1.9 mgd (not developed and/or insufficient source capacity)

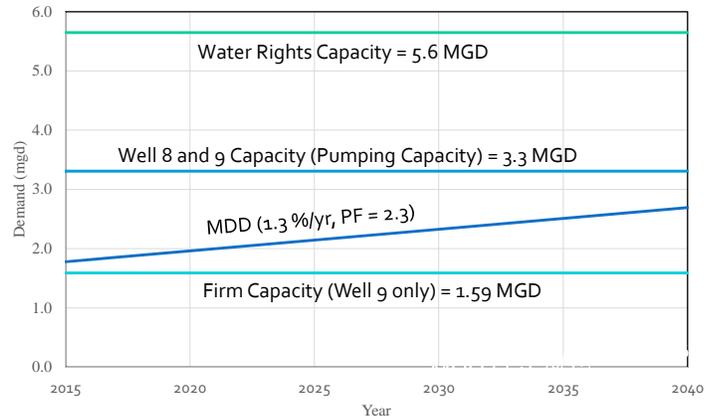
Water System Analysis

- Source Capacity

Well	Peak Capacity (gpm)	Nominal Capacity (gpm)	Status/Recommendations
5	700	600	Partial redundancy for Well 9 <u>Recommendation: retain as redundant source to Well 9</u>
6	225	225	Inactive standby because of contamination <u>Recommendation: decommission</u>
7	225	190	Inactive reserve – lacks telemetry and treatment <u>Recommendation: retain pending WQ evaluation</u>
8	1,198	1,198	Highest capacity source – modern construction <u>Recommendation: continue normal operation</u>
9	1,100	800	Second highest capacity source – modern construction <u>Recommendation: continue normal operation</u>

Water System Analysis

- Source Capacity



- Construct new source for redundancy

Water System Analysis

- Booster Pumping

- Adequate capacity to meet existing and future system needs
- Planned source expansion will address backup supply (reliability) needs

- Distribution Piping

- Existing distribution grid is adequate to meet existing and future domestic and fire flow demands
- Some improvement in fire hydrant coverage is needed
- Future system expansion will require looping along Marine Drive
- System renewal and replacement must be planned and funded



Water System Analysis

- Storage
 - Upper Service Level
 - Reservoir 2 is adequate for existing and future needs
 - Lower Service Level
 - Reservoir 3 provided adequate storage volume for existing and future demands (with proposed source firm capacity improvement – Well 10)
 - Reservoir 1 is in need of seismic upgrades and interior lining replacement
 - Recommendation: Evaluate the cost/benefit of maintaining Reservoir 1 in service, out of service, or abandon.
 - Cost of seismic and coating improvements at Reservoir 1 not included in Plan CIP

Capital Improvements Plan

Category	Project ID	Project Description	CIP Schedule and Project Cost Summary				Percent SDC Eligible
			Near 2017-2021	Short 2022-2026	Long 2027-2036	Estimated Project Cost	
Source	W-1	Source Firm Capacity Improvements	\$2,356,000			\$2,356,000	92%
		<i>Subtotal</i>	\$2,356,000	\$0	\$0	\$2,356,000	
Distribution Piping	P-1	Marine Drive Loop			\$1,216,000	\$1,216,000	100%
	P-2	Fire hydrant coverage improvement - install additional fire hydrants	\$12,000	\$5,000	\$5,000	\$22,000	0%
		<i>Subtotal</i>	\$12,000	\$5,000	\$1,221,000	\$1,238,000	
System Renewal and Replacement	R-1	Distribution Piping Replacement	\$1,060,500	\$1,060,500	\$2,121,000	\$4,242,000	17%
	R-2	Storage Reservoir Coating Maintenance			\$1,648,000	\$1,648,000	17%
	R-3	SCADA System Renewal			\$92,000	\$92,000	17%
		<i>Subtotal</i>	\$1,060,500	\$1,060,500	\$3,861,000	\$5,982,000	
Planning Studies	M-1	Treatment Processes Improvements Study	\$60,000			\$60,000	17%
	M-2	Reservoir 1 Alternatives Evaluation	\$25,000			\$25,000	0%
		<i>Subtotal</i>	\$85,000	\$0	\$0	\$85,000	
<i>Capital Improvement Plan (CIP) Total</i>			\$3,513,500	\$1,065,500	\$5,082,000	\$9,661,000	
<i>Amount Eligible for SDCs</i>			\$2,358,005	\$180,285	\$1,872,370	\$4,410,660	
<i>Non-SDC Eligible Amount (Rate Funded)</i>			\$1,155,495	\$885,215	\$3,209,630	\$5,250,340	
			5-year annual average =	18-year annual average =	20-year annual average =		
			\$702,700	\$457,900	\$483,050		

Capital Improvements Plan

Category	Project ID	Project Description	CIP Schedule and Project Cost Summary				Percent SDC Eligible
			Near 2017-2021	Short 2022-2026	Long 2027-2036	Estimated Project Cost	
Source	W-1	Source Firm Capacity Improvements	\$2,356,000			\$2,356,000	92%
		Subtotal	\$2,356,000	\$0	\$0	\$2,356,000	
Distribution Piping	P-1	Marine Drive Loop			\$1,216,000	\$1,216,000	100%
	P-2	Fire hydrant coverage improvement - install additional fire hydrants	\$12,000	\$5,000	\$5,000	\$22,000	0%
		Subtotal	\$12,000	\$5,000	\$1,221,000	\$1,238,000	
System Renewal and Replacement	R-1	Distribution Piping Replacement	\$1,060,500	\$1,060,500	\$2,121,000	\$4,242,000	17%
	R-2	Storage Reservoir Coating Maintenance			\$1,648,000	\$1,648,000	17%
	R-3	SCADA System Renewal			\$92,000	\$92,000	17%
		Subtotal	\$1,060,500	\$1,060,500	\$3,861,000	\$5,982,000	
Planning Studies	M-1	Treatment Processes Improvements Study	\$60,000			\$60,000	17%
	M-2	Reservoir 1 Alternatives Evaluation	\$25,000			\$25,000	0%
		Subtotal	\$85,000	\$0	\$0	\$85,000	
Capital Improvement Plan (CIP) Total			\$3,513,500	\$1,065,500	\$5,082,000	\$9,661,000	
Amount Eligible for SDCs			\$2,358,005	\$180,285	\$1,872,370	\$4,410,660	
Non-SDC Eligible Amount (Rate Funded)			\$1,155,495	\$885,215	\$3,209,630	\$5,250,340	
			5-year annual average =	10-year annual average =	20-year annual average =		
			\$702,700	\$457,900	\$483,050		

Capital Improvements Plan

Category	Project ID	Project Description	CIP Schedule and Project Cost Summary				Percent SDC Eligible
			Near 2017-2021	Short 2022-2026	Long 2027-2036	Estimated Project Cost	
Source	W-1	Source Firm Capacity Improvements	\$2,356,000			\$2,356,000	92%
		Subtotal	\$2,356,000	\$0	\$0	\$2,356,000	
Distribution Piping	P-1	Marine Drive Loop			\$1,216,000	\$1,216,000	100%
	P-2	Fire hydrant coverage improvement - install additional fire hydrants	\$12,000	\$5,000	\$5,000	\$22,000	0%
		Subtotal	\$12,000	\$5,000	\$1,221,000	\$1,238,000	
System Renewal and Replacement	R-1	Distribution Piping Replacement	\$1,060,500	\$1,060,500	\$2,121,000	\$4,242,000	17%
	R-2	Storage Reservoir Coating Maintenance			\$1,648,000	\$1,648,000	17%
	R-3	SCADA System Renewal			\$92,000	\$92,000	17%
		Subtotal	\$1,060,500	\$1,060,500	\$3,861,000	\$5,982,000	
Planning Studies	M-1	Treatment Processes Improvements Study	\$60,000			\$60,000	17%
	M-2	Reservoir 1 Alternatives Evaluation	\$25,000			\$25,000	0%
		Subtotal	\$85,000	\$0	\$0	\$85,000	
Capital Improvement Plan (CIP) Total			\$3,513,500	\$1,065,500	\$5,082,000	\$9,661,000	
Amount Eligible for SDCs			\$2,358,005	\$180,285	\$1,872,370	\$4,410,660	
Non-SDC Eligible Amount (Rate Funded)			\$1,155,495	\$885,215	\$3,209,630	\$5,250,340	
			5-year annual average =	10-year annual average =	20-year annual average =		
			\$702,700	\$457,900	\$483,050		

Capital Improvements Plan

Category	Project ID	Project Description	CIP Schedule and Project Cost Summary				Percent SDC Eligible
			Near 2017-2021	Short 2022-2026	Long 2027-2036	Estimated Project Cost	
Source	W-1	Source Firm Capacity Improvements	\$2,356,000			\$2,356,000	92%
		Subtotal	\$2,356,000	\$0	\$0	\$2,356,000	
Distribution Piping	P-1	Marine Drive Loop			\$1,216,000	\$1,216,000	100%
	P-2	Fire hydrant coverage improvement - install additional fire hydrants	\$12,000	\$5,000	\$5,000	\$22,000	0%
		Subtotal	\$12,000	\$5,000	\$1,221,000	\$1,238,000	
System Renewal and Replacement	R-1	Distribution Piping Replacement	\$1,060,500	\$1,060,500	\$2,121,000	\$4,242,000	17%
	R-2	Storage Reservoir Coating Maintenance			\$1,648,000	\$1,648,000	17%
	R-3	SCADA System Renewal			\$92,000	\$92,000	17%
		Subtotal	\$1,060,500	\$1,060,500	\$3,861,000	\$5,982,000	
Planning Studies	M-1	Treatment Processes Improvements Study	\$60,000			\$60,000	17%
	M-2	Reservoir 1 Alternatives Evaluation	\$25,000			\$25,000	0%
		Subtotal	\$85,000	\$0	\$0	\$85,000	
Capital Improvement Plan (CIP) Total			\$3,513,500	\$1,065,500	\$5,082,000	\$9,661,000	
Amount Eligible for SDCs			\$2,358,005	\$180,285	\$1,872,370	\$4,410,660	
Non-SDC Eligible Amount (Rate Funded)			\$1,155,495	\$885,215	\$3,209,630	\$5,250,340	
			5-year annual average =	10-year annual average =	20-year annual average =		
			\$702,700	\$457,900	\$483,050		

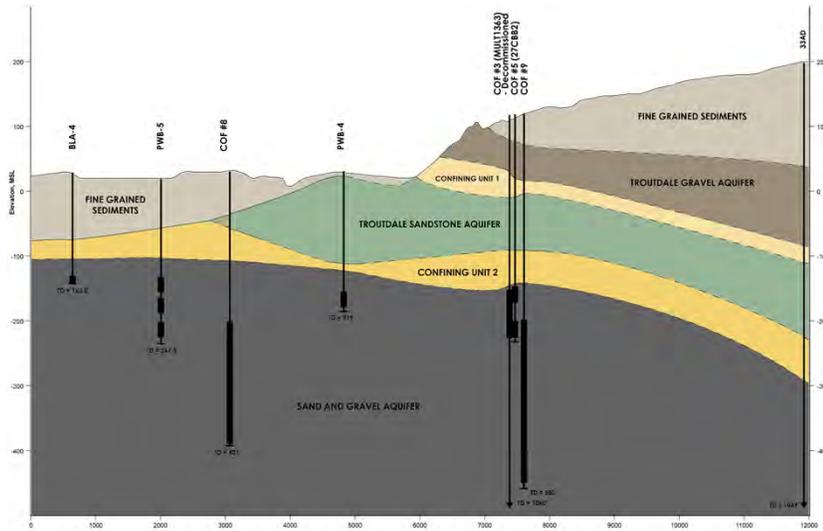
Capital Improvements Plan

Category	Project ID	Project Description	CIP Schedule and Project Cost Summary				Percent SDC Eligible
			Near 2017-2021	Short 2022-2026	Long 2027-2036	Estimated Project Cost	
Source	W-1	Source Firm Capacity Improvements	\$2,356,000			\$2,356,000	92%
		Subtotal	\$2,356,000	\$0	\$0	\$2,356,000	
Distribution Piping	P-1	Marine Drive Loop			\$1,216,000	\$1,216,000	100%
	P-2	Fire hydrant coverage improvement - install additional fire hydrants	\$12,000	\$5,000	\$5,000	\$22,000	0%
		Subtotal	\$12,000	\$5,000	\$1,221,000	\$1,238,000	
System Renewal and Replacement	R-1	Distribution Piping Replacement	\$1,060,500	\$1,060,500	\$2,121,000	\$4,242,000	17%
	R-2	Storage Reservoir Coating Maintenance			\$1,648,000	\$1,648,000	17%
	R-3	SCADA System Renewal			\$92,000	\$92,000	17%
		Subtotal	\$1,060,500	\$1,060,500	\$3,861,000	\$5,982,000	
Planning Studies	M-1	Treatment Processes Improvements Study	\$60,000			\$60,000	17%
	M-2	Reservoir 1 Alternatives Evaluation	\$25,000			\$25,000	0%
		Subtotal	\$85,000	\$0	\$0	\$85,000	
Capital Improvement Plan (CIP) Total			\$3,513,500	\$1,065,500	\$5,082,000	\$9,661,000	
Amount Eligible for SDCs			\$2,358,005	\$180,285	\$1,872,370	\$4,410,660	
Non-SDC Eligible Amount (Rate Funded)			\$1,155,495	\$885,215	\$3,209,630	\$5,250,340	
			5-year annual average =	10-year annual average =	20-year annual average =		
			\$702,700	\$457,900	\$483,050		

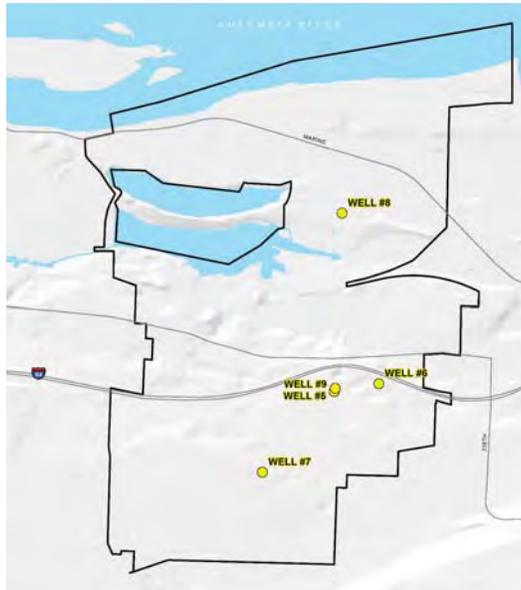
Conclusion

- Questions?

Source Aquifers



Fairview Wells



Water Right Capacity

Water Right Summary															
Application	Permit	Certificate	Authorized Point(s) of Appropriation						Priority Date	Permitted Amount				Aquifer	
			Well 3	Well 5	Well 6	Well 7	Well 8	Well 9		cfs	gpm	Average	Max		Unit
G-529	G-443	87103						X	12/19/1956 2/7/1957	0.11 0.89	49 399	260	320	SGA	
G-5857	G-5594	87104		X				X	8/1/1972	2.20	987	500	600	SGA	
G-7563	G-7029				X				10/27/1976	2.20	987	0	308	SGA	
G-2650	G-2460	74803				X			7/5/1963	0.67	301	<200	229	TSA	
G-14121	G-15029	88274					X		6/30/1995	2.67	1198	1198	1198	SGA	

- City has water right capacity totaling 5.6 MGD (~3,900 gpm)
- All but 0.43 MGD in the deep Sand and Gravel Aquifer (SGA)
- Developed Capacity = approximately 4.2 MGD
- Nearly 1.4 MGD unutilized (not developed and/or insufficient capacity)
- Remaining undeveloped capacity = 0.93 MGD



AGENDA STAFF REPORT

CITY COUNCIL MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
September 7, 2016	2.b.	04-2016

TO: Mayor and City Council
FROM: Lesa Folger, Finance Director
THRU: Nolan K. Young, City Administrator
DATE: August 29, 2016

ISSUE:

Intergovernmental Agreement (IGA) with Multnomah County Aging Services Program for Fiscal Year 2016-17.

BACKGROUND:

The City of Fairview 2016-17 Adopted Budget includes funding for participation in the Multnomah County Aging Services program. This program provides the elder population of Fairview with important services related to issues such as nutrition and transportation. A signed IGA is necessary to continue Fairview's participation in the aging services program.

Historically, the City has entered into this agreement on an annual basis. The proposed IGA with Multnomah County renews the partnership between the City and the County to provide services and activities that help elderly Fairview residents remain in their own homes in our community. This is accomplished through a system of information, outreach activities, and services. Services provided by the County shall include:

1. Information and assistance
2. Case management
3. Arrangement for services such as:
 - a. In-home care
 - b. Adult day care
 - c. Respite care
 - d. Transportation
4. Outreach to isolated, frail and vulnerable seniors
5. Legal services
6. Meals
7. Protective services for adults
8. Housing alternatives
9. Supplemental nutrition assistance and medical assistance for low-income elderly residents.

RECOMMENDED ACTION:

Staff recommends Council direct the City Administrator to sign an IGA with Multnomah County for Aging Services Program for Fiscal Year 2016-17 (see Attachment A).

ALTERNATIVE ACTIONS:

1. Council could choose not to participate in the program for Fiscal Year 2016-17.

BUDGET IMPLICATIONS:

The impact of the Aging Services program for Fiscal Year 2016-17 is \$1,850. This expense was budgeted in the Police Department Budget in the “Community Support” line item.

COUNCIL ALTERNATIVES:

1. **Staff Recommendation:** Authorize the City Administrator to sign an IGA with Multnomah County for the Aging Services for Fiscal Year 2016-17 by approving Resolution 44-2016 (Attachment B).
2. Decline to participate in the Aging Services Program with Multnomah County for Fiscal Year 2016-17.

INTERGOVERNMENTAL AGREEMENT
Number TBD

This Agreement is made and entered into pursuant to the authority found in ORS Chapter 190 by and between the City of Fairview, hereinafter referred to as CITY, and Multnomah County, hereinafter referred to as COUNTY.

SECTION I. INTRODUCTION

The purpose of this agreement is to initiate a partnership between COUNTY and the cities of East Multnomah County, including Fairview and Troutdale, with the goal to better serve older adults who live in East Multnomah County. The term of this Agreement shall be from **July 1, 2016 through June 30, 2017.**

SECTION II. RECITALS

- A. WHEREAS, CITY desires to offer opportunities to access services to its residents, including senior adults;
- B. WHEREAS, COUNTY, as the designated Area Agency on Aging (AAA) for Multnomah County, has the responsibility to plan, coordinate and conduct a comprehensive social service delivery system for elderly residents within the boundaries of Multnomah County in accordance with provisions of the Area Plan required through the Older Americans Act of 1965, as amended;
- C. WHEREAS, COUNTY through the Department of County Human Services the Aging, Disability and Veterans Services Division (ADSD) Area Plan for 2013-2017 maintains sub-planning and service area districts within COUNTY boundaries;
- D. WHEREAS, COUNTY provides funding for information and assistance, outreach, case management/options counseling, access to other needed services such as transportation and in-home services, outreach, and focal point development and operation. COUNTY makes arrangements with other East County jurisdictions for proportionate funds to support access services for East County residents;
- E. WHEREAS, East Multnomah County, including the CITY and adjacent cities and communities has been designated such a sub-planning and service area district;
- F. WHEREAS, East County Senior Coalition has been designated the citizens advisory committee for the East Multnomah County Senior Services District;
- G. WHEREAS, the CITY and COUNTY have identified priority areas that create natural links between COUNTY senior support services and CITY;
- H. WHEREAS, COUNTY policy regarding District Centers is to contract with private non-profit organizations for the delivery of District Center services;
- I. WHEREAS, COUNTY is currently providing District Center and Nutrition services for the East Multnomah County District through a contract with multiple community partners; and
- J. WHEREAS, COUNTY provides some services directly and other services through contracts with private non-profit organizations, for the purposes of this Agreement, when COUNTY is referenced it is understood to include COUNTY and partner organizations funded by COUNTY to deliver services.

THEREFORE, CITY and COUNTY agree as follows.

SECTION III. AGREED/CITY AND COUNTY

- A. COUNTY and CITY will create a partnership to (1) provide services and activities that help elderly CITY residents to remain in their own homes and communities through a system of information, outreach activities and services; and (2) to engage in other community partnerships to coordinate a broad array of services and activities which enhance life for senior citizens who live in East Multnomah County.
- B. The parties mutually agree that the administrative authority for COUNTY shall be the Division Director of Aging, Disability and Veterans Services Division, Department of County Human Services and the administrative authority for CITY shall be the City Administrator.

SECTION IV. AGREED/COUNTY

- A. COUNTY shall perform, within the boundaries of the East County Senior Services District, all services to the elderly prescribed by the Area Plan as approved by the State of Oregon, including services available through the Older American Act of 1965, as amended, Oregon Project Independence, and Title XIX, Medicaid. These services shall include:
 - 1. Information and assistance
 - 2. Case management/options counseling
 - 3. Arrangement for services such as:
 - a. in-home care
 - b. adult day care
 - c. respite care
 - d. transportation
 - 4. Outreach to the isolated, frail and vulnerable seniors
 - 5. Legal services
 - 6. Meals
 - 7. Protective services for adults
 - 8. Housing alternatives
 - 9. Supplemental nutrition assistance and medical assistance for low-income elderly residents
- B. COUNTY shall provide leadership to address issues of concern to older adults, in accordance with the provision of the Older Americans Act. This will include development and implementation of single-entry point access to services and community partnerships working towards the development of a highly visible multipurpose senior service and activity center, referred to as a Focal Point, centrally located in the East County area.
- C. COUNTY will hold intact the AAA policy of contracting for Older Americans Act services and developing and implementing a single entry system.
- D. COUNTY agrees to provide an annual report.

SECTION V. AGREED/CITY

- A. CITY will work cooperatively with other East Multnomah County entities to optimize resources to meet the needs of older residents.
- B. CITY shall designate a person or person to represent the CITY in ongoing cooperative planning and program coordination.

SECTION VI. COMPENSATION – METHOD OF PAYMENT

- A. CITY agrees to provide \$1,850 to COUNTY annually as a proportionate share of Senior Information, Assistance and Outreach activities to senior residents of the CITY Area.
- B. Upon receipt of an invoice, CITY shall make a single payment to COUNTY for annual funding in accordance with the following schedule:
 - January 31st \$1,850
- C. COUNTY will waive indirect costs for the Older Americans Act, Oregon Project Independence funds and CITY funds now and in the future. COUNTY will not deliver these funds from services to pay indirect costs. COUNTY will charge indirect costs on Title XIX Administrative dollars and any new Federal and State dollars as allowed.
- D. COUNTY shall support the AAA policy of allocating funds and services, for non-restricted funding sources, to the designated sub-planning and service area districts through an allocation formula based on the in-need elderly population within COUNTY boundaries.

SECTION VII. MISCELLANEOUS PROVISIONS

- A. **Severability.** Should any Section, or portion thereof, of this Agreement be held unlawful and unenforceable by any court of competent jurisdiction, or any administrative agency having jurisdiction over the subject matter, such decision shall apply only to the specific Section or portion thereof directly specified in the decision. All other portions of the Agreement as a whole shall continue without interruption for the term hereof.
- B. **Termination.** All or part of this contract may be terminated by mutual consent by both parties, or upon 60 days written notice by either party, delivered to the designated contact person.
- C. **Indemnification.** Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, COUNTY shall indemnify, defend and hold harmless CITY from and against all liability, loss and costs arising out of or resulting from the acts of COUNTY, its officers, employees and agents in the performance of this Agreement.

Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, CITY shall indemnify, defend and hold harmless COUNTY from and against all liability, loss and costs arising out of or resulting from the acts of CITY, its officers, employees and agents in the performance of this Agreement.



RESOLUTION
(44 - 2016)

A RESOLUTION OF THE FAIRVIEW CITY COUNCIL AUTHORIZING THE CITY ADMINISTRATOR TO SIGN AN INTERGOVERNMENTAL AGREEMENT WITH MULTNOMAH COUNTY FOR AGING SERVICES FOR FISCAL YEAR 2016-17.

WHEREAS, the City desires to continue participating with the County in providing aging services to better serve Fairview’s senior residents; and

WHEREAS, a signed Intergovernmental Agreement with Multnomah County is necessary to continue participation for Fiscal Year 2016-17; and

WHEREAS, the funds to participate in the Aging and Disability Services program were approved in the City of Fairview Budget for Fiscal Year 2016-17.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS FOLLOWS:

Section 1 The Fairview City Council hereby authorizes the City Administrator to enter into an intergovernmental agreement with Multnomah County for Aging Services, in substantially the same form as the attached Exhibit A.

Section 2 This resolution is and shall be effective from and after its passage by the City Council.

Resolution adopted by the City Council of the City of Fairview, this 7th day of September, 2016.

Mayor, City of Fairview
Ted Tosterud

ATTEST

City Recorder, City of Fairview
Devree Leymaster

Date



EAST COUNTY
HISTORICAL ORGANIZATION

PO Box 946, Fairview, OR 97204 | 503-618-0946
info@echohistory.org | www.echohistory.org

June 30, 2016

To: Mayor Ted Tosterud
Councilor Steve Prom
City Administrator Nolan Young

cc: ECHO President Doreen Davies

From: ECHO Executive Director Danielle Utter

To the City of Fairview Leadership:

Please find our annual Heslin House Museum report attached. This has been a great year for both ECHO and the City of Fairview, especially given the successful nomination of the Historic Fairview Jail to the National Register of Historic Places!

As always, I am available for any questions regarding our organization, report, and/or ECHO's future plans.

Sincerely,

Danielle J Utter, Executive Director
dutter@echohistory.org
503-618-0946



ECHO's City of Fairview Annual Report Heslin House Museum & Historic City Jail June 2015 – May 2016

Highlights:

- The 1915 Fairview City Jail is now on the National Register of Historic Places!
- ECHO hired Danielle Utter in December as our part-time Executive Director, and she moved to full-time in April.
- The Museum is now open up to five days a week (Tuesday through Saturday) from 10am-4pm when Danielle is on site.

Our volunteers spent over **400 hours** on Heslin House activities this year, including tour days, creating new exhibits, and documenting the collection. An additional **118 hours** were spent just this fiscal year to nominate the City Jail to the Nat'l Register.

Over **550 volunteer hours** were spent on organizational tasks that support the Heslin House such as fundraising, membership, newsletter production, publicity, etc.

ECHO invested **over \$21,000** in this fiscal year on all aspects of the Heslin House Museum from collections management to grounds and more.

City Partnerships:

Councilman Steve Prom, our new Council liaison, met with Danielle Utter and had a private tour of the museum and jail.

Nolan Young, City Administrator, met with Danielle on June 30 and also had a private tour the museum and jail.

Councilman Brian Cooper attended ECHO's June 27 Board meeting, standing in for Councilman Prom.



The Heslin House is now open Tuesday – Saturday from 10am-4pm
(unless Danielle is out of the office)

Museum:

Historically, the Museum and City Jail have been open to the public approximately 18 days per year - the third Saturday of every month and every Saturday in July and August. This year we were open **41 days** as Danielle began her ‘office hours’ at the Heslin House in April. We expect to be open approximately 185 days in our 2016-2017 fiscal year.

We had 164 visitors last year, and **244 visitors (including 44 children)** this year. A full 40% of the guests have been since April with our extended hours.

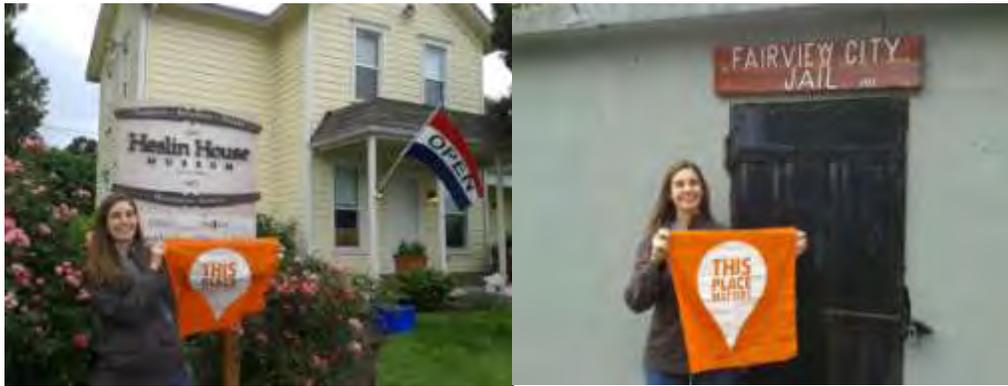
We were in discussions with Fairview Elementary to host the third grade class, but the faculty decided they didn’t have enough time to complete their planning for this tour, so we agreed to make this happen in the next school year. However, their Explorers Club did have an impromptu tour of the museum and jail in mid-April. The group was particularly interested in the World War II exhibit and how it impacted our local community.

Speaking of that exhibit, our new World War II exhibit opened June 20, 2015 and has been well received. We added a photo exhibit of the Heslin Family in January 2016.

The collection at the Heslin House is considered ‘open’ – we continue to accept artifacts that originate from the local area. In this last fiscal year, we had 17 artifact donations including an extensive collection of Native American stone points from Blue and Fairview Lake area, a photo of Elbert Stone with his six-horse team, and a copy of John and Drusilla Heslin’s land deeds from 1887-1931.

ECHO has partnered with the Confluence Project group that care-takes for their six (6) Legacy Pathway stones, in order to rejuvenate their look, storytelling, and placement. There are four (4) stones within the City of Fairview and our organization will help promote this piece of local diversity in the years to come.

ECHO has already increased our social and traditional marketing efforts to reach a larger audience across all demographics. The attention this will bring to the Fairview area can only grow over time.



Buildings:

A key achievement this year was the successful nomination of the City Jail to the National Register of Historic Places! This was a multi-year effort and the City of Fairview has its first property on the Register. We are actively planning appropriate celebrations.

We have work in progress to design/replace the gingerbread on the north porch of the House. We are using historic photographs and pieces of the original gingerbread to rebuild this as authentically, as possible. This project was delayed due to the health of our volunteer and then the specialized lumber was not available over the winter. This project is back on track and should be complete by Fall.



Grounds:

ECHO volunteers spent **127 hours** in the garden this year, working at least two mornings each month as a crew and individuals working as their schedule allows.

With much of the last year being spent on preparing the application to put the Historic Fairview Jail on the National Register, there were few changes made to the Heslin House gardens.

We did add some perennials in the early fall with an emphasis on easy care and low water requirements. We are also focusing on plants that will attract bees, butterflies and birds to the gardens. Among the new plants are a coreopsis, perennial salvia, yarrow plant with yellow/orange coloring and a new daylily. This spring we added rock rose shrubs to the north ridge of the west rain garden, and we will continue filling in this ridge.

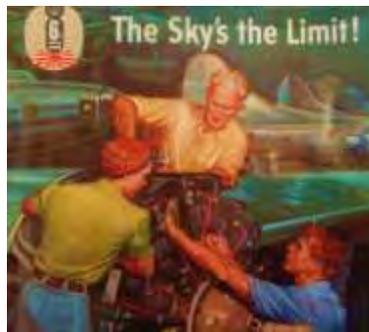
Weeding is a never ending job, but has been manageable by applying the mulch provided by the City. With our new Executive Director on site, the watering issues have been easier as well and we are slowly picking up new garden volunteers. As a garden is a living and beautiful thing, we are always working on improvements. It has been very rewarding to see the garden take shape these past few years, and to hear the positive feedback from the community and the Heslin House visitors.



Finances:

Income / expenses for the Heslin House Museum from June 1, 2015 through May 31, 2016 were as follows:

INCOME:	
General Donations	\$120.00
Utility Sponsor Donations	\$120.00
Tour Donations / Admissions	\$213.00
Sales: Books	\$20.00
TOTAL INCOME	\$473.00
EXPENSES:	
Insurance	\$305.00
Grounds	\$116.00
Maintenance, Supplies	\$230.00
Utilities	\$1256.00
TOTAL EXPENSES	\$1,907.00



Looking Forward:

ECHO's board recognizes that we are a small, at-risk organization that is facing an uncertain future. In order to gain the needed momentum to carry us forward, they are taking action. The first step was to hire a director, our next steps are to increase our revenue and grow our board. In the next couple of years, we plan on the following to stabilize ourselves and then grow:

- Realigning our board and recruiting members
 - o We have four open positions and we will be networking to build those relationships.
 - o We also have just created our planning committees, and our goal is to include community members to build a pipeline for board recruits.

- If you or someone you know would like to join our team, please contact Danielle.
- Creating and committing to strategic plans
 - This includes organizational, marketing/communication, volunteer, and event to name a few.
 - One portion of our plans is to build a robust social media marketing campaign to target families, young people, and more diverse audiences.
 - Top phrases we hear from folks near and far “I didn’t know you existed,” “I had no idea that was you,” or “I drive by every day and you’re always closed.”
 - This has/must/will change over time.
- Get the Heslin House open more and people in the door
 - As you see above, we are already making progress.
 - Based on the levy measure, we know that 78% of Multnomah county voters value history (62.48% of voters in Fairview), and we are going to boost our visibility and tap into that audience.
 - Danielle can see this enthusiasm from people that visit the museum, they are very engaged in the area’s heritage and legacy.
- Recruiting, training, and retaining volunteers
 - We are competing with every other volunteer-based/lead organization out there.
 - Like many of them, our volunteers are aging out.
 - The face of the volunteer gambit is changing and we must find an innovative way to engage people. (This goes from many other areas, as well.)
 - This is one of our main priorities, and if we execute all that planning successfully, they will come and hopefully stay.
- Finding and developing sustainable revenue sources like:
 - Gift shops, featuring local area art, artisan crafts, heritage memorabilia, and more.
- Events
 - Guided walking tours of Fairview’s Historic District - home and gardens.
 - Community events like a Block Party BBQ (yet to be named) that highlights our current WWII exhibit and celebrates the Jail’s new place in history. We plan to create a more in-depth jail tour and exhibit, bring in era vehicles, veteran groups, and a few vendors to reintroduce ourselves to the neighborhood and community.
 - Educational speakers and more
- Cultural tourism opportunities such as:
 - Partnering with the three other historical societies to create an East County Heritage Trail
 - Partner with travel companies and universities to bring their buses of tourists/international students to our museums and area businesses
 - Upgrade our visibility in the destination marketing arena with Travel Oregon, local travel businesses, and vacation bloggers
 - Become waystations for bike tourism and butterfly enthusiasts.
- Reimagining our collections/exhibits
 - We have an amazing wealth of information and artifacts at our disposal, and we need to give the public more access.
 - The first step in this process, we are developing an online research tool to help people worldwide research homes, buildings, and land in our area. This will feature how-to’s, provide access to research sites, and draw people to the Heslin House’s cache of maps and historical documents. The second step will be on the genealogical front, and the third will hopefully be external exhibit space.
 - We want to create jobs over the long haul like a hiring a collections manager to help us get more organized and provide interpretation to our exhibits. The more quality exhibits we have, the bigger the draw, and higher the visibility for us both.

We are brimming with ideas and that is only some of our very ambitious plans for ECHO. While we all want results overnight, our plans will be slow and steady. The organization has so much potential, and we are committed to steering this ship in a new and open direction.

With all of the above, we are happy to answer any questions and to share our plans in more detail.

We truly want the Council and the City at large to understand we are an educational, economic, and cultural asset to this community.





Public Safety Advisory Committee Meeting Minutes August 1, 2016

Present:

Terry Hill
Steven Marker
Grant Murrell
Stacy Talus

Absent:

Cathi Forsythe
Michael Kirby
Council Liaison Ed Bejarana

Staff:

Harry Smith, Interim Police Chief
Kristi Walls, Records Specialist

1. Call to order:

Meeting was opened by Chair Marker at 5:56 PM.

2. Roll Call:

Roll was called by Kristi Walls, Records Specialist
Please see the above list for present and absent committee members.

3. Approval of minutes:

Chair Marker moved to approve the June 6, 2016 minutes. Member Murrell seconded. The motion was passed unanimously.

4. Citizens wishing to speak on non-agenda items:

No Citizens wishing to speak.

Chair Marker is working on getting something going for Emergency Management for National Night Out. He wants to thank Counselor Cooper for all his help. He really appreciates it. He also wants to thank Chris Voss, Director of Emergency Management Multnomah County for speaking tonight.

Chair Marker also brought up the fact that when the transients get moved from the Springwater Trail area, he is concerned that the transients may move into the Salish Ponds area.

Member Murrell told the group how Gresham has closed off areas of the Springwater Trail due to environmental issues.

Chief Smith told the group that this is very much on the cities radar. He is currently working with Director Berry on a plan to approach this issue.

Vice Chair Talus told the group that of the 36 new students they had last year, they all qualified for Chapter 10. In other words they were all homeless.

Chair Marker said unfortunately he was not able to get something planned for National Night Out. And he did speak with a Council Member about possible setting up something on Emergency Management for Fairview on the Green. However he thought that the Council was not interested in having PSAC at this event.

5. Presentations: Chris Voss, Director of Emergency Management Multnomah County

Chris started out by introducing himself and offering his services. He has a lot of different materials in stock and he is happy to share anything that we may need.

Chris has been in the Emergency Management field for 20 years now. He feels that it is very necessary to plan for an emergency. An Earthquake in our area is inevitable. Terrorism is a big concern also.

Chris gave figures on what to expect when a big emergency, such as an earthquake hits. Some figures included the amount of injured people, how many people will need food, and others.

Member Hill asked if Fairview would have flooding on top of the areas that will be liquefied. Fairview will have liquefaction somewhere. It could be the river. Member Hill also asked how much time we will have to get people out of the area if the waters were rising. Chris said a Tsunami would not make it this far to impact us. The water will cause homes to tilt off the foundations.

Chris also talked about the roadways that will be damaged. The Airport that will be flooded and unreinforced masonry buildings that will collapse. With roads being inaccessible and the airport inoperable, the trouble this causes for help to come.

Some things to keep in mind are: Multiple power outages, fuel supplies will be out, water supply, where will it come from? Hospitals could be closed. Transportation routes will be damaged and resources will be scarce.

Chair Marker asked, when the big one hits how does FEMA come and help citizens. Chris said that there are a lot of resources available. It depends on who needs it the most and who can get there the quickest. The Coast Guard will probably head to the coast. Urban Search and Rescue usually search unreinforced masonry buildings. He does not expect FEMA to set up and help immediately.

Chair Marker made the comment that our Council Liaison told us that we would be on our own for 7 to 10 days. Chris Voss said the Federal Government will start showing up within a couple days. It's usually dependent on if roadways are available and airports are functional. The first two weeks will be the hardest.

Member Hill asked about using the water ways for supplies. Chris said that assessments would need to be done for water way use and bridges will have collapsed. Naval support will be on the coast and if they can move up river they will.

Chair marker asked about the bridges downtown Portland. Chris said that the bridges don't fair very well. We will need one or two clear roadways to bring in emergency supplies. Chris believes that the new Tillicum Bridge will survive. Anything built before the 80's won't do well.

Chair Marker asked how Fairview and Wood village will do compared to other areas. Chris thought that Fairview area will probably do okay. Fairview has newer buildings. We will have liquefaction. This usually doesn't kill. The main goal will be to keep people alive until help comes. Survivability is good.

Chief Smith reminded people that when the big one hits, we will have to keep in mind that whatever force is on duty is what we will be dealing with for quite a while until more help can arrive. We will need to harness the resources that are in place.

Chris reminded the group that if you wait to do assessments, you've probably waited too long.

Chair Marker asked about storing supplies in large trailers secured on cement slabs. He asked if he thought it was a good idea for the city to buy supplies and store them. Chris feels like the best approach is to have citizens prepare for an emergency themselves. He does expect a lot of camaraderie amongst neighbors helping each other out.

Member Hill asked Chris what is the best way to supply water, storage or filters. Chris told the group that water is stored across the US just for emergencies. Cities with well water are in the best situation.

Chair Marker asked what would be the chain of command for asking for help and resources. Chris said request would go directly to the county. If county cannot fulfill the need they would go to the state and finally the federal government.

Chris feels that an early warning system will be in place in the Northwest within the next 5 years.

Seismic upgrades are being done right now to Reynolds Middle School. It will be able to be used as a shelter. Mt Hood Community College will also be a shelter and communication hub.

Chris said that the city should have a coop plan and have a yearly drill.

6. Committee Presentations:

None

7. Old Business:

*Cost of Printing Emergency Booklet

Interim Chief Smith is working on final figures for printing the booklet.

Member Hill spoke with Chris about some free ligature. Chris will put together a packet of everything that he has for free.

Interim Chief Smith has found out that Gresham has their Neighborhood Watch and Emergency preparedness programs intertwined. Interim Chief Smith will be scheduling some time to meet with them and see how these two programs work together.

*Distribution of Booklet

Interim Chief Smith suggested mailings, events, web site and City Hall. Also add information to the monthly newsletter.

*Update on Short Term Emergency Response Plan

Interim Chief Smith and City Administrator will be meeting with Council Liaison in a week or two.

*U of O Document

Chair Marker and Counselor Cooper felt the flip chart was directed more towards The City rather than individuals.

9. New Business:

Chair Marker motioned to cancel the September meeting. Member Hill seconded. The motion was approved unanimously.

10. Adjournment:

Chair Marker motioned for adjournment. Member Murrell seconded. The motion was passed unanimously. The meeting was adjourned at 7:30 PM.

Next meeting is scheduled for October 3rd, 2016 at 6:00 PM.

Submitted by

Kristi Walls
Records Specialist
08/12/2016

Approved by

Date



City of Fairview

Check Register

Packet: APPKT01829 - 8/29/2016 AP RE-ISSUE RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
00019	ADVANCED METAL AND WIRE	08/29/2016	Regular	0.00	125.00	63119
59684-1	Invoice	07/15/2016	MODIFY WATER METER COVERS	0.00	125.00	
01081	COMCAST FINANCIAL AGENCY CORP	08/29/2016	Regular	0.00	11.45	63120
INV0023103	Invoice	07/14/2016	CITY HALL -CABLE	0.00	11.45	
00417	HORIZON DISTRIBUTORS INC	08/29/2016	Regular	0.00	315.00	63121
2T091100-1	Invoice	07/14/2016	SPRINKLER POP -ROTOR	0.00	315.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	3	0.00	451.45
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	3	0.00	451.45



City of Fairview

Check Register

Packet: APPKT01821 - PO# 17-0004 CITY HALL HVAC
MAINTENANCE RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
00297	ENVIROMENTAL CONTROLS CORP	08/24/2016	Regular	0.00	4,860.00	63092
10199	Invoice	08/19/2016	CITY HALL HVAC MAINTENANCE CONTRA	0.00	4,860.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	4,860.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	4,860.00



City of Fairview

Check Register

Packet: APPKT01823 - 8/24/2016 AP RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payment Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
00019	ADVANCED METAL AND WIRE	08/26/2016	Regular	0.00	210.00	63093
59923	Invoice	08/08/2016	FRAME	0.00	210.00	
01761	BRETTAUER OIL CO	08/26/2016	Regular	0.00	24.22	63094
CL45374	Invoice	08/15/2016	PD- FUEL	0.00	24.22	
00310	CHOUGH INC	08/26/2016	Regular	0.00	310.46	63095
40848	Invoice	08/17/2016	PD-HOLSTER/TACLITE PANT/SHIRT/SEW	0.00	310.46	
00179	CITY OF PORTLAND	08/26/2016	Regular	0.00	7,610.56	63096
10222773	Invoice	08/11/2016	PD- LOCAL COST SHARING	0.00	7,610.56	
00213	COPYTRONIX	08/26/2016	Regular	0.00	1,371.60	63097
INV0023059	Invoice	08/15/2016	CD/PW COPIER USAGE 5/19-8/18/2016	0.00	1,371.60	
00293	DIAL TEMPORARY HELP SERVICES IN	08/26/2016	Regular	0.00	547.20	63098
309127	Invoice	08/17/2016	TEMP/HELP GALLAGHER WEEK ENDING 8	0.00	547.20	
00314	FASTENAL COMPANY	08/26/2016	Regular	0.00	301.71	63099
OPOR839844	Invoice	08/09/2016	C-FOLD PPR/CENTERPUL PPR/EMBOSSSED	0.00	249.48	
ORPO839902	Invoice	08/09/2016	TRASH BAGS	0.00	52.23	
00319	FERGUSON ENTERPRISES INC.	08/26/2016	Regular	0.00	604.40	63100
4504304	Invoice	08/09/2016	PVC ELBOW PIPE/BASIN/SWR PIPE	0.00	574.06	
4511318	Invoice	08/11/2016	PVC PIPE/BRASS NIPPLE	0.00	30.34	
00339	FRITZ CUTTING & CORING INC	08/26/2016	Regular	0.00	225.00	63101
6154	Invoice	08/15/2016	CORE DRILLING	0.00	225.00	
00125	GLACIER NORTHWEST INC	08/26/2016	Regular	0.00	189.53	63102
92933510	Invoice	07/27/2016	PARKS - BASE AGGREGATES	0.00	189.53	
00383	GRESHAM LOCKSMITH INC	08/26/2016	Regular	0.00	23.00	63103
000002617	Invoice	08/08/2016	SESAME COMBO PADLOCK	0.00	23.00	
00401	HD SUPPLY FACILITIES MANINTENAI	08/26/2016	Regular	0.00	1,900.00	63104
F714509	Invoice	08/12/2016	NEPTUNE ANTENNA ASSEMBLY	0.00	1,725.00	
F798151	Invoice	08/02/2016	NEPTUNE REGISTER	0.00	175.00	
02046	INTEGRA TELECOM HOLDINGS, INC.	08/26/2016	Regular	0.00	1,184.66	63105
14071168	Invoice	08/11/2016	CH- IT SERVICES	0.00	239.95	
14071168-2	Invoice	08/11/2016	CC - TELEPHONE	0.00	109.65	
1407668-1	Invoice	08/11/2016	CH- TELEPHONE	0.00	835.06	
01496	LANGUAGE LINE SERVICES INC	08/26/2016	Regular	0.00	11.66	63106
3880544	Invoice	07/31/2016	COURT PHONE INTERPRETATION -JULY 20	0.00	11.66	
00416	LAYTHONG CHEA	08/26/2016	Regular	0.00	250.25	63107
INV0023073	Invoice	08/10/2016	PD- UNIFORM DRYCLEANING	0.00	250.25	
00593	MILLER PAINT COMPANY INC	08/26/2016	Regular	0.00	122.05	63108
29654599	Invoice	08/11/2016	PW -PAINT	0.00	122.05	
00596	MOEN MACHINERY INC	08/26/2016	Regular	0.00	292.93	63109
452347	Invoice	08/01/2016	PW - WASHER SHIM/HITCH PIN	0.00	26.68	
452467	Invoice	08/02/2016	PW -ENGINE OIL/TRIMMER LINE	0.00	244.95	
452889	Invoice	08/08/2016	PW- HARNESS	0.00	21.30	

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
00615	MULTNOMAH COUNTY OREGON	08/26/2016	Regular	0.00	12,390.00	63110
1817001679	Invoice	07/31/2016	INMATE WORK CREW - JULY 2016	0.00	3,390.00	
1817003158	Invoice	07/31/2016	POLICE CHIEF SERVICES - JULY 2016	0.00	9,000.00	
00806	MULTNOMAH COUNTY SCHOOL DIS	08/26/2016	Regular	0.00	2,180.70	63111
20170371	Invoice	08/16/2016	PW- CONTRACT FUEL	0.00	875.50	
20170371-1	Invoice	08/16/2016	PD- CONTRACT FUEL	0.00	1,305.20	
00640	NEXTEL WEST CORP	08/26/2016	Regular	0.00	741.45	63112
365712310-177	Invoice	08/18/2016	PD - CELL PHONES	0.00	575.17	
887622317-177	Invoice	08/18/2016	PW - CELL PHONES	0.00	166.28	
00647	NORTHSTAR CHEMICAL INC	08/26/2016	Regular	0.00	363.60	63113
90307	Invoice	08/16/2016	SODIUM HYPOCHLORITE	0.00	363.60	
00648	NORTHWEST NATURAL GAS COMPA	08/26/2016	Regular	0.00	82.60	63114
INV0023085	Invoice	08/18/2016	CITY HALL - GAS HEAT	0.00	15.91	
INV0023086	Invoice	08/18/2016	CC- GAS HEAT	0.00	18.98	
INV0023087	Invoice	08/18/2016	SHOP - GAS HEAT	0.00	47.71	
00676	OFFICEMAX A BOISE CO	08/26/2016	Regular	0.00	135.58	63115
706591	Invoice	08/05/2016	PD -OFFICE SUPPLIES	0.00	135.58	
01984	PORTLAND GENERAL ELECTRIC	08/26/2016	Regular	0.00	17.85	63116
0000332883	Invoice	08/15/2016	EXCESS TRANSFER CAP- MARINE DRIVE	0.00	17.85	
00956	US BANK	08/26/2016	Regular	0.00	325.00	63117
310985072	Invoice	08/12/2016	CONTRACT PAYMENT C754E COPIER	0.00	325.00	
00958	US POSTMASTER	08/26/2016	Regular	0.00	2,500.00	63118
INV0023092	Invoice	08/24/2016	BULK MAILING POSTAGE REFILL	0.00	2,500.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	38	26	0.00	33,916.01
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	38	26	0.00	33,916.01



City of Fairview

Check Register

Packet: APPKT01818 - 8/19/2016 COURT REFUND RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
02065	FRANCISCO MAYA SANCHEZ	08/19/2016	Regular	0.00	10.00	63091
INVO023053	Invoice	08/15/2016	COURT REFUND #27595	0.00	10.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	10.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	10.00



City of Fairview

Check Register

Packet: APPKT01817 - 8/18/2016 AP RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
02064	AMERICA FUTURE SYSTEMS, INC.	08/19/2016	Regular	0.00	254.95	63066
07057449	Invoice	07/20/2016	DESKBOOK ENCYCLOPEDIA OF PUBLIC LA	0.00	254.95	
00179	CITY OF PORTLAND	08/19/2016	Regular	0.00	3,139.00	63067
RDPO 17-0014	Invoice	08/03/2016	DISASTER PREPAREDNESS COST SHARING	0.00	3,139.00	
01081	COMCAST FINANCIAL AGENCY CORP	08/19/2016	Regular	0.00	11.45	63068
INV0023011	Invoice	08/04/2016	CH -CABLE TV	0.00	11.45	
00221	CRAIG WALKER COMMUNICATIONS	08/19/2016	Regular	0.00	160.00	63069
8489	Invoice	08/01/2016	FLASHALERT DISTRIBUTION SEPT 2016-A	0.00	160.00	
00293	DIAL TEMPORARY HELP SERVICES IN	08/19/2016	Regular	0.00	547.20	63070
308828	Invoice	08/10/2016	TEMP/HELP GALLAGHER WEEK ENDING 8	0.00	547.20	
00269	DRIVER AND MOTOR VEHICLE SERVI	08/19/2016	Regular	0.00	34.50	63071
62308-072916	Invoice	07/29/2016	SUPENSION PACKAGE	0.00	34.50	
01747	EDNA HERNANDEZ	08/19/2016	Regular	0.00	150.00	63072
INV0023015	Invoice	08/06/2016	CC DEPOSIT REFUND	0.00	150.00	
02061	EMILO INC	08/19/2016	Regular	0.00	88.00	63073
INV0023016	Invoice	08/17/2016	REFUND EQUIP. SECURITY DEPOSIT	0.00	88.00	
00326	ERIC FLENER	08/19/2016	Regular	0.00	127.44	63074
INV0023006	Invoice	07/30/2016	MILEAGE REIMBURSEMENT -FLENER	0.00	127.44	
00381	GRESHAM AUTOMOTIVE INC	08/19/2016	Regular	0.00	1,222.37	63075
INV0023019	Invoice	08/01/2016	PD- SHOP 22 MAINTENANCE	0.00	1,222.37	
00390	GROUNDWATER SOLUTIONS INC	08/19/2016	Regular	0.00	3,136.75	63076
0117.021-13	Invoice	08/09/2016	GROUNDWATER SERVICES JULY 2016	0.00	3,136.75	
01766	INTERMEDIA.NET INC	08/19/2016	Regular	0.00	840.75	63077
1608002353	Invoice	07/02/2016	IT SERVICES/EMAILING HOSTING JULY 20	0.00	840.75	
02063	KG SPECIALTIES ,LLC	08/19/2016	Regular	0.00	529.68	63078
2094	Invoice	08/01/2016	PD POLO SHIRTS	0.00	529.68	
00497	KIP EDGLEY	08/19/2016	Regular	0.00	1,680.00	63079
2016_0807_116	Invoice	08/07/2016	ROUTINE DATA FUNCTION/ SCADA UPDA	0.00	1,680.00	
00516	LEAMY PRINTING AND DESIGN	08/19/2016	Regular	0.00	80.00	63080
160766	Invoice	08/16/2016	CITY OF FV BANNER RE-USABLE	0.00	80.00	
00903	LEATHAM FAMILY LLC	08/19/2016	Regular	0.00	635.00	63081
0262551-IN	Invoice	07/26/2016	PD UNIFORM SHOULDER PATCH/ DIE CHG	0.00	635.00	
00280	LINDEN TECHNOLOGIES INC	08/19/2016	Regular	0.00	550.82	63082
8678	Invoice	07/31/2016	MERCHANT FEE	0.00	550.82	
00414	NORTHWEST CASCADE INC	08/19/2016	Regular	0.00	375.00	63083
0550098469	Invoice	08/02/2016	HONEY BUCKET RENTAL- NNO	0.00	375.00	
01960	OCCUPATIONAL SAFETY, HEALTH &	08/19/2016	Regular	0.00	225.00	63084
294	Invoice	07/29/2016	PD- ANNUAL POST EXPOSURE ACCESS	0.00	225.00	
00676	OFFICEMAX A BOISE CO	08/19/2016	Regular	0.00	102.38	63085
671832	Invoice	08/01/2016	PW - OFFICE SUPPLIES	0.00	21.43	

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
677204	Invoice	08/02/2016	ADMIN /FINANCE -OFFICE SUPPLIES	0.00	80.95	
00249	OREGON DEPARTMENT OF ADMINI	08/19/2016	Regular	0.00	1,268.19	63086
INV0023013	Invoice	08/04/2016	PD- VEHICLE LEASE/ FUEL	0.00	1,268.19	
00206	OREGON PUBLICATIONS CORP	08/19/2016	Regular	0.00	395.00	63087
15676329	Invoice	08/05/2016	AD -DEVELOPMENT INCENTIVE PROGRA	0.00	395.00	
00757	PORTLAND GENERAL ELECTRIC COM	08/19/2016	Regular	0.00	11,366.11	63088
INV0023027	Invoice	07/06/2016	ELECTRICITY-FAZZETT PARK	0.00	16.74	
INV0023028	Invoice	07/06/2016	ELECTRICITY-CC	0.00	107.77	
INV0023029	Invoice	07/06/2016	ELECTRICITY- STORAGE SHOP	0.00	94.48	
INV0023030	Invoice	07/06/2016	ELECTRICITY- SHOP	0.00	268.70	
INV0023031	Invoice	07/06/2016	ELECTRICITY-CITY HALL	0.00	2,518.14	
INV0023032	Invoice	07/06/2016	ELECTRICITY-SCHATZ BARN	0.00	17.48	
INV0023033	Invoice	07/06/2016	ELECTRICITY- IRRIGATION PARK LANE	0.00	23.83	
INV0023034	Invoice	07/06/2016	ELECTRICITY- STONE PARK	0.00	17.05	
INV0023035	Invoice	07/06/2016	ELECTRICITY-MARILYNS PARK	0.00	18.15	
INV0023036	Invoice	07/06/2016	ELECTRICITY- COMMUNITY PARK	0.00	33.36	
INV0023037	Invoice	07/06/2016	ELECTRICITY- FV WOODS PARK	0.00	23.06	
INV0023038	Invoice	07/06/2016	ELECTRICITY- CH PARKING LOT	0.00	29.95	
INV0023039	Invoice	07/06/2016	ELECTRICITY- FV ENTRANCE SIGN	0.00	20.78	
INV0023040	Invoice	07/06/2016	ELECTRICITY- BOOSTER PUMP STATION	0.00	404.64	
INV0023041	Invoice	07/06/2016	ELECTRICITY- WELL #5	0.00	675.48	
INV0023042	Invoice	07/06/2016	ELECTRICITY- WELL #6	0.00	85.67	
INV0023043	Invoice	07/06/2016	ELECTRICITY-GLISAN RESEVOIR	0.00	25.92	
INV0023044	Invoice	07/06/2016	ELECTRICITY- WELL #8	0.00	2,964.37	
INV0023045	Invoice	07/06/2016	ELECTRICITY- WELL #9	0.00	2,837.60	
INV0023046	Invoice	07/05/2016	ELECTRICITY- INTERLACHEN PUMP STATI	0.00	397.47	
INV0023047	Invoice	07/06/2016	ELECTRICITY-BLUE LAKE PUMP STATION	0.00	71.01	
INV0023048	Invoice	07/06/2016	ELECTRICITY- FV LAKE PS	0.00	36.25	
INV0023049	Invoice	07/05/2016	ELECTRICITY- MARINE DRIVE PS	0.00	623.00	
INV0023050	Invoice	07/07/2016	ELECTRICITY- GUMDROP PARK	0.00	55.21	
	Void	08/19/2016	Regular	0.00	0.00	63089
02060	STAPLES CONTRACT & COMMERICA	08/19/2016	Regular	0.00	299.00	63090
3309968062	Invoice	07/30/2016	PREMIUM MEMBERSHIP FEE	0.00	299.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	48	24	0.00	27,218.59
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	48	25	0.00	27,218.59



City of Fairview

Check Register

Packet: APPKT01815 - 8/17/2016 COURT REFUNDS RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
02058	JEFFREY R HARVEY	08/17/2016	Regular	0.00	40.00	63061
INV0023000	Invoice	08/10/2016	COURT REFUND #28211	0.00	40.00	
02059	VIRGIL ALLEN RAY	08/17/2016	Regular	0.00	40.00	63062
INV0023001	Invoice	08/08/2016	COURT REFUND # 27832	0.00	40.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	80.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	80.00



City of Fairview

Check Register

Packet: APPKT01814 - 8/16/2016 RE-ISSUE RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
00763	POUNDER OIL SERVICE INC	08/17/2016	Regular	0.00	82.83	63060
<u>CL13001</u>	Invoice	07/15/2016	PW FUEL	0.00	82.83	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	82.83
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	82.83



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
01347	ALEXIN ANALYTICAL LABORATORIES	08/19/2016	Regular	0.00	250.00	63063
<u>26969</u>	Invoice	06/15/2016	ROUTINE COLIFORM & E. COLI TESTING	0.00	250.00	
00082	BEERY ELSNER AND HAMMOND LLP	08/19/2016	Regular	0.00	8,752.59	63064
<u>13041</u>	Invoice	06/01/2016	LEGAL SERVICES -JUNE 2016	0.00	8,752.59	
01197	CLARK COUNTY GUN CLUB INC	08/19/2016	Regular	0.00	100.00	63065
<u>176</u>	Invoice	06/06/2016	PD RIFLE RANGE FIREARMS TRAINING	0.00	100.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	3	0.00	9,102.59
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	3	0.00	9,102.59