

**MINUTES
CITY OF FAIRVIEW
CITY COUNCIL**

October 5, 2016

Council Members

Ted Tosterud, Mayor
Dan Kreamier (Excused)
Steve Prom
Natalie Voruz
Brian Cooper
Tamie Arnold (~6:25 PM)
Mike Weatherby

Staff

Nolan Young, City Administrator
Allan Berry, Public Works Director
Lesa Folger, Finance Director
Harry Smith, Interim Police Chief
Heather Martin, City Attorney
Devree Leymaster, IT Coordinator

WORK SESSION (6:15 PM)

1. PRIVATE PROPERTY IMPOUND (PPI) TOWING: MAXIMUM RATE

City Attorney Martin reviewed the PPPI tow rates of other municipalities. Mayor Tosterud remarked on Portland's no storage fee and would like to consider it in Fairview rates.

Council President Prom commented the language for the ordinance looks good; it provides the ability for the city to set maximum rates. He clarified that the rate setting will be an additional step. City Attorney Martin replied yes. The ordinance give the authority to set the rates which will be set separately, via Resolution.

Council spoke about available business parking within the Village. CA Young commented one option is it make on-street parking more available for business is to restrict resident, owner, and business employee parking i.e. 8-5, M-F. It provides a tool to exercise if needed. Council President Prom remarked the adjacent HOA to Market Drive has an agreement regarding on-street parking and keeping it accessible for the businesses; but if the city is going to restrict on-street parking, it should be for the entire business district, not just Village Street.

Council directed staff to prepare the ordinance for adoption and to schedule a work session to formulate the resolution for setting the maximum rates.

2. RESERVOIR #1 STUDY

Director Berry reviewed the options outlined in the staff report and noted staff's recommendation is to perform a cost-benefit and alternatives evaluation of keeping, improving or mothballing Reservoir #1. The evaluation study will cost \$25,000 and can be funded in this fiscal year budget. If Council approves the direction; CA Young will negotiate the contract for the study.

Mayor Tosterud inquired when the need for Well 10 will be. Director Berry replied the need for Well 10 is now. It is about managing risk levels. The construction of Well 10 is in the Capital Improvement Plan (CIP) and is currently scheduled in the next 7 to 10 years. Director Berry noted the prerequisite to construct Well 10, if Reservoir #1 is removed from service.

Council supported performing the cost-benefit and alternatives evaluation study.

Mayor Tosterud recessed the Work Session for an Executive Session at 7:00 PM and resumed the Work Session at 7:45 PM.

3. UPDATE STATUS & PRIORITIES OF GOAL OBJECTIVES & TASK LIST

Interim Police Chief Smith provided an update regarding Council's goal to have a local response, stand-alone emergency plan for the city for the first 3-5 days until outside help arrives. The Public Safety Advisory Committee (PSAC) has been working to define what the deliverables will be. They have reviewed different types of emergency management literature to provide for our citizens.

Chief Smith remarked the current adopted 2012 Emergency Operations Plan (EOP) is a robust document and a good tool to build on. He noted it does need some updating. He also referenced FEMA planning guides and templates as an additional tool. Council indicated they do not have a copy of, nor are they familiar with, the EOP. CA Young commented staff will look at options i.e. printing additional copies, electronic access, etc. to provide the information to Council. Chief Smith noted this document is not meant for public dissemination.

Chief Smith proposed the following next steps.

- Review the current EOP to ensure information is relevant and accurate.
- Create an executive checklist.
- Conduct a resource analysis of city capabilities.
- Prepare an interactive educational community program to educate and empower citizens.
- Develop training opportunities for city leadership.

Council supported the project's direction that Chief Smith proposed.

4. OTHER

Councilor Weatherby proposed canceling the December 21 Council meeting. Council discussed and agreed to have only one meeting in December; December 7.

COUNCIL MEETING (8:15 PM)

1. CALL TO ORDER

ROLL CALL
PLEDGE OF ALLEGIANCE

2. CONSENT AGENDA

a. Minutes of September 21, 2016

Council President Prom moved to approve the consent agenda and Councilor Cooper seconded. The motion passed unanimously.

AYES: 6
NOES: 0
ABSTAINED: 0

3. PRESENTATIONS

Schuyler Warren, Associate Planner/Code Compliance Officer presented an overview of the approaches being taken to achieve code compliance in Fairview and where the program is heading. He prefaced he would not be speaking about specific cases and that the images were examples and not from within Fairview. CCO Warren remarked the goal of the program is to work with property owners and tenants to address issues of hazards and nuisances; to achieve voluntary compliance. The bulk of the program is to educate, then to notify, and then, if needed, to enforce. (*Exhibit A*)

Council President Prom asked of the open cases how many were in historic Fairview. CCO Warren replied there are currently seventeen open cases and 3 to 4 are in historic Fairview. He noted that a

large volume of calls is from historic Fairview, but that is also the area where there is a high level of voluntary compliance; educate and notify.

Councilor Weatherby inquired about when the property owner is not on site. CCO Warren replied that is one of the biggest challenges; contacting the correct person to get compliance. The absence of a property owner does make it more difficult, staff just has to keep at the due diligence to locate and connect with proper person.

Mayor Tosterud asked if there is, or could be, a requirement to bring garbage and recycling containers back in from the curb within a specified time. CCO Warren replied there is not a requirement at this time, but it is on the list to consider for potential code changes.

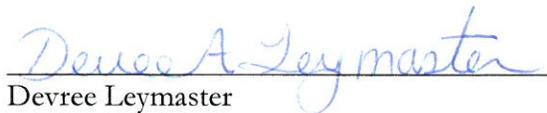
4. CITIZEN SPEAKING ON A NON-AGENDA ITEM

Teresa Bright, Fairview, OR spoke about the varying gravel size along portions of the Salish Pond Trail. She compared the areas with larger gravel like walking on marbles. It is not conducive to the uses of the trail i.e. walking, running, etc. CA Young remarked staff will look into the issue and report back to Council. Director Berry noted when the trail was resurfaced; there were areas of the trail with standing water issues, where a larger mix of rock was laid to build the area up. The smaller rock mix distributed over the larger mix may have washed away.

5. ADJOURNMENT

Council President Prom moved to adjourn the meeting and Councilor Cooper seconded. The motion passed, and the meeting adjourned at 8:48 PM.

AYES: 6
NOES: 0
ABSTAINED: 0



Devree Leymaster
City Recorder

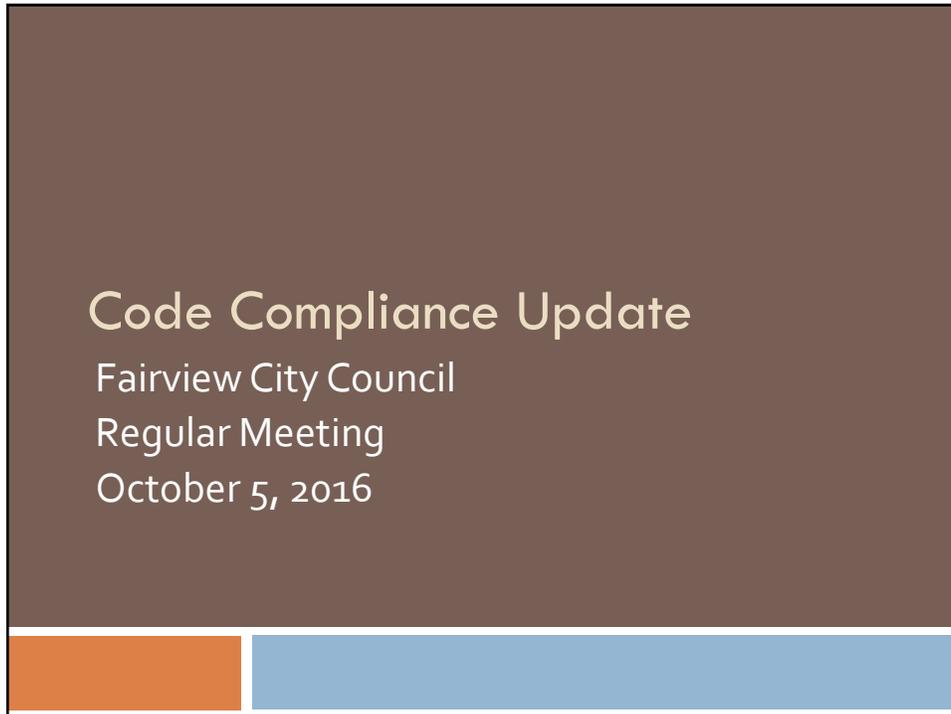


Ted Tosterud
Mayor

10-24-16

Date of Signing

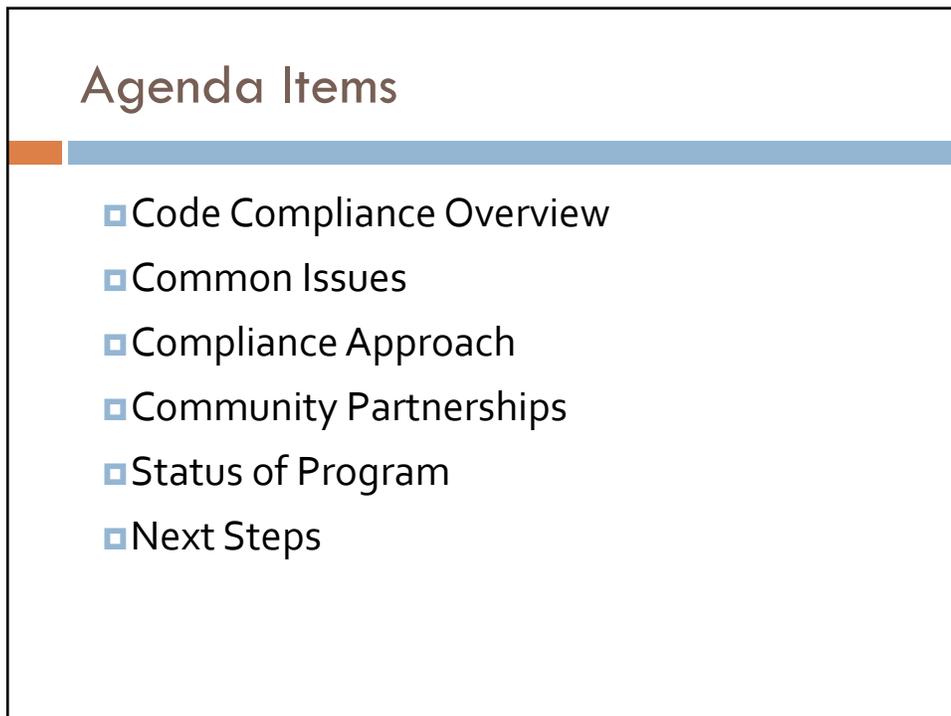
A complete recording and/or video of these proceedings is available.
Contact the City of Fairview City Recorder Office, 1300 NE Village St., Fairview, OR 97024, (503) 674-6224.



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Code Compliance Update

Fairview City Council
Regular Meeting
October 5, 2016



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Agenda Items

- ▣ Code Compliance Overview
- ▣ Common Issues
- ▣ Compliance Approach
- ▣ Community Partnerships
- ▣ Status of Program
- ▣ Next Steps

Code Compliance Overview

Code Compliance Benefits

- ▣ Provides for the health, safety, and welfare of the community
- ▣ Protects property values
- ▣ Keeps community beautiful
- ▣ Helps to reduce crime – “broken windows” theory

Common Code Compliance Issues

What is a Code Compliance Issue?

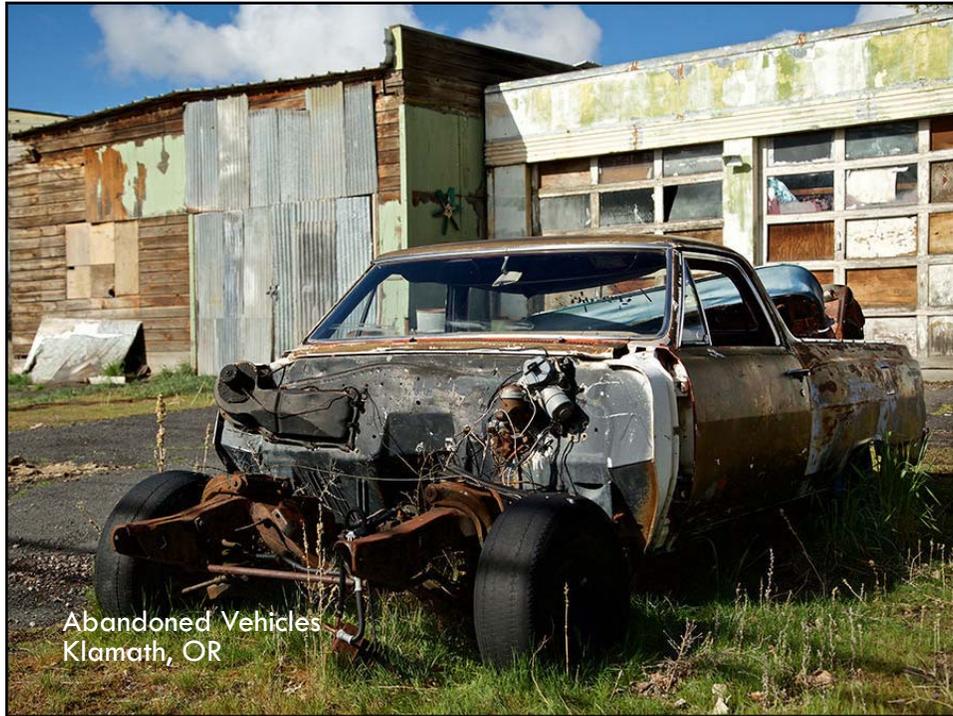
- Presents an immediate hazard to the public
- Is a nuisance – unreasonably interferes with the rights of others
- Violation of the development code
- Primarily on private property, civil matter



Overgrown weeds and vegetation
Salem, OR



Debris, garbage, and junk
Milwaukie, OR



Other nuisances

- ❑ Noise complaints (Police)
- ❑ Barking or aggressive dogs (Animal Services)
- ❑ Open burning (Fire and DEQ)

Compliance Approach

Code Compliance Stages



Community Partners

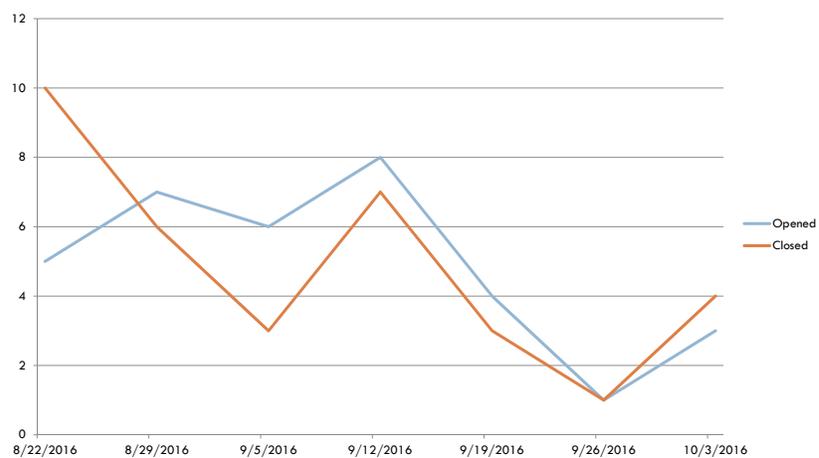
- Multnomah County Aging and Disability Resource Connection
- Speed's Towing (vehicle donation)
- ImpactNW (connections to services for seniors)
- Immigrant and Refugee Community Organization

Status of Program

New Developments

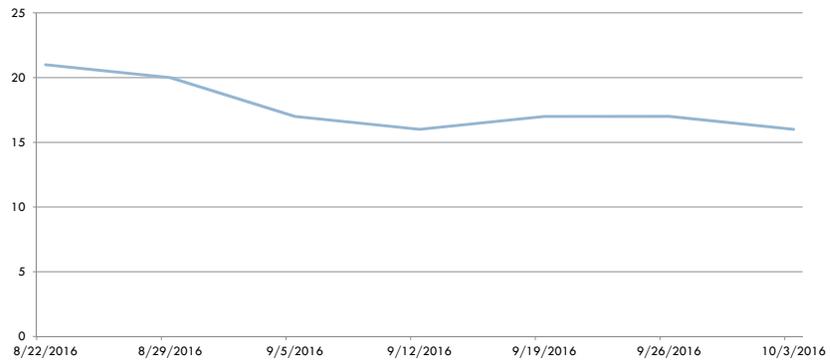
- New database for easier and more efficient tracking of cases
- New outreach materials and letters
- Connections with partner agencies
- Community ties

Weekly Case Inventory



Weekly Case Inventory

Open Cases



Next Steps

Code Review

- ▣ Code review in progress
- ▣ Notes on complaints received
- ▣ Looking at other cities in Multnomah County and the region

Contact Information

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