

City of Fairview  
Parks and Recreation Advisory Committee  
Meeting Minutes  
October 27<sup>th</sup>, 2016

**PRESENT:**

Darren Riordan, Chair  
Steven Marker, Vice Chair  
Ray Hansen  
Lauri Kreamier  
Steve Kaufman  
Councilor Tamie Arnold (arrived 6:05 PM)

**ABSENT:**

Bob Dolphin

**STAFF:**

Peter Armans, Engineering Associate

**OTHER ATTENDEES:**

Brian Cooper (as member of the public)  
Becky Schmitz (503-961-2935)

**1. CALL TO ORDER/ROLL CALL**

Chair Riordan called the meeting to order at 6:03 PM.

**2. REVIEW AND ADOPT MINUTES**

The minutes from the 22<sup>nd</sup> of September 2016 meeting were tabled and reviewed. Kaufman moved to approve the minutes as submitted, Riordan seconded it, and minutes were approved by consensus.

**3. STAFF UPDATES**

*West Salish Pond:* Armans updated PRAC that the fishing rules signs, and the warning signs for No Parking, have been installed. Fishing platforms have been pruned and cleared to facilitate fishing. Katherine Ashford (assembling the Parks Master Plan) was informed regarding PRAC's desire to pursue a shared parking agreement.

Conversation with ODFW started to restock. There were intentions from ODFW to stock on the 26<sup>th</sup> (day before this meeting). Public Works department directed ODFW to postpone the stocking until Thursday November 3<sup>rd</sup> to allow time to reach out to volunteers. ODFW confirmed a stocking on the 3<sup>rd</sup>, around 11:30 am. The stocking will not be announced by ODFW. Steve Kaufman volunteered to be present during and after the stocking to monitor activities. OSP will do several runs per day and ODFW will continue to pursue volunteers. Chair Riordan clarified that the volunteers will only be present to monitor and report activities. No additional future stockings are scheduled. Cooper requested to monitor number of anglers per hour if possible.

Schmitz asked about monitoring and enforcement on the day of stocking. Cooper and Armans clarified that OSP, Oregon State Police, will do multiple runs and they are expected to approach people if they are causing trouble. Additionally, volunteers will report to police any suspicious

activities. This process will be monitored and adjusted if needed to ensure effectivity. Schmitz mentioned she will monitor from her property as her time allows.

Chair Riordan advised Armans to connect with our Police Chief and/or Sergeant Kirby to request additional volunteers.

*Lakeshore Park:* Armans informed PRAC that the City started the Archeological study. The field work will be summarized in a report and will be reviewed by the State Historic Preservation Office (SHPO). The report will also be reviewed by the Army Corps to decide on the issuance of a permit. Timeline is still projecting January as a construction start date.

Quotes for park shelter, tables and benches were received and reviewed and a recommendation to purchase has been made to our finance department. The College of Construction will be contacted to continue planning as soon an order has been placed. Marker asked if the selected shelter will align the desired look such as that of Nadaka Park. Armans confirmed that it does.

*Parks Master Plan:* Armans reported that he worked with Ashford and created an inventory of all park amenities. Ashford applied for grants to assist with the parks master planning cost. Hansen is assisting Ashford in any activities.

*Trail Markers:* Armans will be meeting with a consultant (Seareach) next week to walk the trails and identify a plan for design/fabrication/installation of trail markers and trail head signs. Cooper asked to keep in mind possible future trails. Hansen asked if the design had been completed. Armans reported that it has not been designed yet.

Armans answered a question from a previous meeting whether the City owns a lift to install bat boxes on trees, which he reported that the City does not own one.

#### **4. DISCUSSION ITEMS NOT ON THE AGENDA (Public to be heard)**

Schmitz requested that PRAC evaluate options to add a bathroom at Salish Ponds Wetland Park. She reported that the City installed additional trash receptacles. Armans responded that a bathroom is being considered in the Parks Master Plan. Marker asked Schmitz to report any after dark activities to the police. Schmitz confirmed that occasionally she notices activities in the park after hours which she has reported in the past.

Kaufman mentioned that the light at the entrance of Fairview Woods Park is out. Riordan asked if a garbage can was installed at the trail head by Target. Armans confirmed. Marker asked when the bat boxes will be installed. Cooper reported that six boxes are being fabricated but no tentative installation schedule is known yet.

#### **5. SALISH POND SCHEDULED STOCKING AND ENFORCEMENT**

No additional discussion aside from during Armans' report.

#### **6. TRAIL MARKERS**

No additional discussion aside from during Armans' report.

#### **7. PARKS MASTER PLAN UPDATE**

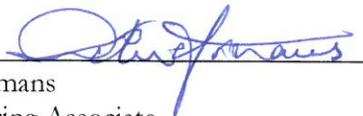
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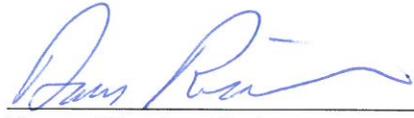
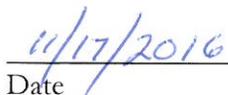
#### **8. NEXT SCHEDULED MEETING CONFLICT**

Armans reported that next meeting is scheduled on the day of Thanksgiving which City Hall will be closed. PRAC decided to meet on November 17<sup>th</sup> primarily to discuss the stocking activities.

**9. ADJOURNMENT**

Kaufman moved to adjourn the meeting, Marker seconded it. Meeting adjourned at 6:32 PM by consensus.

  
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Peter Armans  
Engineering Associate

  
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Darren Riordan, Chair  
  
\_\_\_\_\_  
Date

A complete recording of this meeting is available by contacting the City of Fairview Administration Office,  
1300 NE Village Street, Fairview, Oregon 97024 • 503.665.7929