

City of Fairview
Parks and Recreation Advisory Committee
Meeting Minutes
January 26, 2017

PRESENT:

Darren Riordan, Chair
Steven Marker, Vice Chair
Hollie Holcombe
Lauri Kreamier (arrived 6:09 PM)
Steve Kaufman
Councilor Natalie Voruz

ABSENT:

Bob Dolphin

STAFF:

Peter Armans, Engineering Associate

OTHER ATTENDEES:

Brian Cooper (as member of the public)
Katherine Ashford

1. CALL TO ORDER/ROLL CALL

Chair Riordan called the meeting to order at 6:04 PM.

2. REVIEW AND ADOPT MINUTES – November 17, 2016

The minutes from the 17th of November 2016 meeting were tabled and reviewed. Marker moved to approve the minutes as submitted, Kaufman seconded it, and minutes were approved by consensus.

3. INTRODUCTION OF NEW PRAC MEMBER AND COUNCIL LIASON

Marker suggested that all attendees should introduce themselves to the new PRAC member.

Councilor Voruz mentioned that she reviewed a year of PRAC agendas and minutes. Voruz mentioned that as the Council Liaison she would be happy to answer any questions and she is willing to be an advocate for PRAC to the City Council. Council Voruz expressed her interest in continuing being the Council liaison for PRAC for the remainder of her term as a council member.

Marker asked Councilor Voruz to report back the council goals for PRAC.

Holcombe mentioned that she recently moved to Fairview, and her family enjoys the city parks. She and is looking forward to having a voice and participate in planning for Parks.

The rest of the attendants introduced themselves to the new members.

4. APPOINT CHAIR AND VICE CHAIR

Kaufman nominated Riordan to remain as the Chair, and Kreamier seconded his nomination. Riordan was re-nominated as Chair by consensus.

Kaufman nominated Kreamier as Vice Chair, and Riordan seconded his nomination. Kreamier was nominated as Vice Chair by consensus.

Riordan thanked previous Vice Chair, Marker, for his previous role and support to PRAC.

5. STAFF UPDATE

Armans noted that Lakeshore Park construction started. We received all the permits needed to start the work. We are currently facing very muddy and soft soil conditions which caused us to stop the bank stabilization work. The remaining work is in progress.

The trail markers are selected and we are currently negotiating a contract. The markers will be placed at intersections and additional confidence markers will be used as needed.

6. DISCUSSION ITEMS NOT ON THE AGENDA

None.

7. PARK MASTER PLAN DISCUSSION

Ashford expressed her goal to prioritize the current list of park improvements. Ashford added that throughout her community outreach and communication, she continually found that bathrooms and ADA accessibility came up as a pressing need.

Each park was discussed, and amenities were added/removed according to the attached list (see document titled CIP Tentative List 1/20/17).

Marker asked about the reason why the gates to Salish Ponds, on Glisan, remain open. Councilor Voruz mentioned that Nolan Young, City Administrator, reported that the gates remain open for the following reasons:

- It provides better circulation and access of trails.
- Closed gate creates a dead end perception on the trails which may be perceived by walkers as unsafe.
- Currently we are actively enforcing “no parking” on Glisan, therefore, the gates being open are not a current issue as it has been in the past.
- When locked, the gates and the fence were getting damaged.

8. SALISH POND STOCKING SCHEDULE AND ADVERTISING

This item was discussed after item 9. Armans handed out a schedule of suggested stockings, and publishing dates (See attached). Marker mentioned that he spoke to ODFW and discussed that the previous stocking should have had double the amount of fish, which was reduced upon the Council’s advice. Marker and other members agreed that the City should allow for higher quantities of fish. Kaufman and Cooper both highlighted that although ODFW’s schedule has multiple stockings, they are only advertising four times for the entire year. Armans indicated that based on past stockings, the current numbers suggested will be appropriate for the size of the pond. Marker mentioned that he would like to see the pond stocked with larger fish.

Ashford mentioned that if the Council approves the Recreation Plan, they would like to use a fishing derby as a kick-off event. Cooper indicated that ODFW may do a special stocking for the event.

PRAC agreed to maintain the suggested stockings schedule.

9. 2017 PRAC PROJECTS AND PRIORITIES DISCUSSION AND RECOMMENDATION TO COUNCIL

Riordan handed out a potential list of goals for PRAC to be considered by Council. Particularly, Riordan highlighted the potential need for an off-leash dog park, and that it should be added to the Capital Improvement Plan. Marker, Kreamier, Holcombe, and Councilor Voruz agreed that the City should add off-leash dog parks to PRAC’s priorities. Riordan and Councilor Voruz highlighted that this would be adding an amenity to the area and therefore should have a paved parking area. The off-

leash dog park should include: Parking, bathroom with utilities, fence, doggy pots, garbage cans, and dog agility equipment. This should be added to the Master Plan in its appropriate section, possibly under land acquisition.

Riordan asked if there is any discussion on the list he handed out. Kaufman indicated that it is a good list to be recommended to Council. Riordan made a motion to recommend the list to Council, Kaufman seconded the motion, and the list was voted on and approved by consensus.

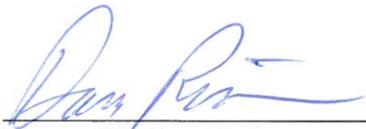
10. ADJOURNMENT

The next meeting is re-scheduled to be held on Wednesday Feb the 22nd instead of the 23rd. This is an exception for this month only and meetings will resume as the 4th Thursday of the month thereafter.

Kaufman moved to adjourn the meeting, Riordan seconded it. Meeting adjourned at 7:15 PM by consensus.



Peter Armans
Engineering Associate



Darren Riordan, Chair
2/22/2017

Date

A complete recording of this meeting is available by contacting the City of Fairview Administration Office,
1300 NE Village Street, Fairview, Oregon 97024 • 503.665.7929

CIP Tentative List 1/20/17

Note: This list was handed out during the meeting. See notes below for discussion on each item.

1. LAKESHORE PARK

1. **Nature play in open space:** Keep as top priority on the list.
2. **Restroom and associated utilities:** Keep on as second priority to nature play.
3. **Two gazebos with picnic tables:** One shelter is in progress, the other will remain on list to go the year after the Nature Play.
4. **Clear brush to enhance lake view:** This item is in progress this year.
5. **Upgrade trail to blacktop:** This item is in progress this year.
6. **Viewing platform on north and west side:** This item is in progress this year.
7. **Canoe Launch:** The current dock is not used as a canoe launch. Canoeing is a common activity and the launch should be considered as higher priority than parking.
8. **Additional Parking:** Keep and move to the bottom of priorities for this park. The amount of parking spaces should be re-assessed as we approach construction. For now, three additional spaces are being recommended.
9. **Move benches from trail for ADA clearance:** Keep and move to future years.

2. SALISH PONDS WETLAND PARK

1. **Trail markers:** This item is in progress this year.
2. **Two restrooms and associated utilities:** The cost of extending utilities to the current bathroom location is very high. Building two bathrooms closer to the east and west end access points to the ponds, and closer to utilities, can be more cost effective and more accessible. Kaufman suggested adding fish cleaning stations next to restrooms. PRAC agreed that this item should be the top priority of this list.
3. **ADA trail connection to Reynolds Middle School:** PRAC agreed to evaluate ADA access and make upgrades if needed. PRAC agreed that this item should be a top priority of this park.
4. **Work-out stations:** Previously PRAC mentioned this as a good option for the east pond. PRAC decided to keep this item on the list.
5. **ADA access from Glisan:** Marker suggested this item, and PRAC agreed to add and keep as a future consideration when the abutting Glisan street section is developed by Multnomah County.
6. **Fishing/viewing platforms on east pond:** PRAC agreed to keep as a long term improvement contingent upon a grant to perform the work.
7. **Trail connection from northeast side of Salish trail to Indian John Park:** PRAC agreed to keep as a long term improvement contingent upon acquisition/donation of property north of Salish Ponds.

8. **Monarch Habitat:** This item is not related to park improvements and should be removed.
9. **Graffiti free benches:** PRAC agreed to add as a long term improvement.
10. **Parking:** PRAC agreed to add as a long term improvement.

3. PELFREY PARK

1. **Restroom and associated utilities:** PRAC decided to keep this item on the list.
2. **Picnic tables:** PRAC decided to keep this item on the list.
3. **Gazebo:** PRAC decided to keep this item on the list and combine with picnic tables.
4. **Community garden:** Councilor Voruz mentioned that this park was suggested by Council to have a community garden. PRAC agreed to add this item.
5. **Playground equipment upgrade:** Marker highlighted that in the future the equipment may need an upgrade. Councilor Voruz also highlighted that most houses in that area have small yards; therefore, additional playground area would be appropriate for this park. PRAC agreed to add this item to the list.
6. ^{off} **On-leash dog area:** This item was suggested by Councilor Voruz. PRAC agreed to add this item to the list.

Note: Councilor Voruz mentioned that this Park is usually wet, which may affect usage and park improvements. Armans indicated that this entire area has drainage challenges, similar to Lakeshore Park.

4. FAIRVIEW COMMUNITY PARK

1. **Restroom and associated utilities:** PRAC agreed to keep this item on list.
2. **Trail repair/upgrade:** PRAC agreed to keep this item on list.

5. INDIAN JOHN PARK

1. **Trail markers:** This item is in progress this year.
2. **Lighting:** Armans clarified that this item is to address the entire trail area being utilized by students walking home from school. Currently there is a short section that has light fixtures but they are not operating. Marker highlighted that this item should evaluate the hours for lighting to be able to maintain enforcement of park hours. PRAC agreed to keep this item as a long term goal.

6. FAIRVIEW WOODS PARK

1. **Trail connection to Wood Village trails:** Marker indicated that this will be addressed, and may be completed by Wood Village. This item to be taken off.
2. **Trail markers:** This item is in progress this year.

7. PARK CLEONE

1. **Bathroom with associated utilities:** PRAC decided to keep this item on the list.

2. **Three-sided bench in covered pavilion:** PRAC decided to keep this item on the list.
3. **One bench in community garden:** PRAC decided to keep this item on the list.
4. **Covered shade area:** Holcombe mentioned that the playground equipment gets very hot and has the potential of causing injuries to children. Ashford mentioned that school principals brought up the same concern of having shaded play areas. PRAC decided to add this item to the list.

8. **HOCKADAY PARK**

1. **Boat Launch:** PRAC decided that this item is not needed and to be taken off.
2. **Viewing Platform:** PRAC decided that this item is not needed and to be taken off.
3. **ADA Access to bench:** PRAC decided to keep this item on the list.

Note: Councilor Voruz indicated that this park should be considered a pocket park. Kaufman agreed and mentioned that the city should not spend a lot of money on improvements at this park.

9. **HANDY/NECHOCOKEE PARK**

1. **Three-sided bench:** PRAC decided to keep this item on the list. Holcombe mentioned that benches may be a hazard if kids jump on them and try to climb over the gazebo perimeter fence.

Note: Riordan indicated that ECHO would like to consolidate Handy Park and the Heslin House taxlots as one property, with a lot line adjustment. Riordan and Ashford mentioned that they discussed this consolidation with Allan Berry and he was on board with the idea. Riordan further suggested that if the consolidation occurs, the gazebo should be named after Nechocokee to maintain the native character.

Pocket Parks: Pocket parks could benefit from xeriscaping to lower water and maintenance costs with HOA involvement. Additional lighting where needed should be considered as well. These should be long term considerations. Take off bench from Gumdrop.

Salish Pond Stockings

MONTH	Stockings	HATCHERY	WATERBODY	ACTUAL	PUBLISH	F/LB
March or April	1st	Roaring River	Salish Pond, West	500	500	1.5
May	2nd	Roaring River	Salish Pond, West	500	500	3.0
	3rd	Leaburg	Salish Pond, West	500		3.0
	4th	Leaburg	Salish Pond, West	500		3.0
		Leaburg	Salish Pond, West	200		1.5
	5th	Roaring River	Salish Pond, West	500	500	3.0
Roaring River		Salish Pond, West	125		0.5	
June	6th	Roaring River	Salish Pond, West	0		0.5
August	7th	Oak Springs	Salish Pond, West	250		0.5
September	8th	Leaburg	Salish Pond, West	500	500	3.0
		Leaburg	Salish Pond, West	200		1.5
		Oak Springs	Salish Pond, West	1,000		3.0

**Fairview PRAC 2017 Projects and Priorities
For Discussion**

- Recreation (Continued - Support on going work on Rec)
- Salish Ponds(Continued)
 - o Increase ^{2c}stalking from last year
 - o Bathrooms
 - o Monitor closely
- Lakeshore Park Project (Continued)
- Pelfrey Park – Design and Planning (Continued)
- Off Leash Dog Park (Identified need in community – surveys and word of mouth)
- *Necochee*/Handy Park Consolidation (Identified potential)
- Fairview Community Park Bathrooms(Identified need)