

**MINUTES  
CITY OF FAIRVIEW  
CITY COUNCIL**

March 15, 2017

**Council Members**

Ted Tosterud, Mayor  
Cathi Forsythe  
Mike Weatherby  
Keith Kudrna  
Lisa Barton Mullins  
Natalie Voruz  
Brian Cooper

**Staff**

Nolan Young, City Administrator  
Allan Berry, Public Works Director  
John Pemberton, Sergeant  
Heather Martin, City Attorney  
Devree Leymaster, City Recorder

**WORK SESSION (6:00 PM)**

**1. REVIEW PROPOSED EMPLOYEE WELLNESS & WALKING PROGRAM**

City Recorder Leymaster shared part of the Safety Committee's (SC) charge is to ensure workplace welfare and health of all employees. The SC reviewed other workplace health initiative models and drafted the proposed voluntary Wellness and Walking Program. The proposed program was presented to the Executive Team who indicated support of the program and authorized the formation of a Wellness Committee. Due to the fiscal request, CA Young directed staff to present the program to Council for approval.

During Council discussion there were concerns noted about the use of tax dollars for purchasing equipment for employee personal use, potential violation of the Employee Manual, for the precedent it may set, the reliability of the device recommended, that health is a personal, more individual goal, and that there were other options, that did not require the purchase of equipment, to support employee health and wellness.

CA Young inquired if from a policy stand point, Council supported the concept of employee health and wellness and the positive return it may have on serving the public. Council indicated their support for a wellness program, but not for purchasing equipment. CA Young asked if they would support a program with some incentives. Council indicated support of a reasonable incentive program, within the purview of CA Young's authority and discretion.

**2. REPORT ON SIDEWALK INFILL PUBLIC OUTREACH**

CA Young reviewed the result summary from the survey, staff's recommendation and budget implications.

Councilor Kudrna inquired about the stormwater system in Historic Fairview. Director Berry replied there are a variety of systems and a sequence of pipes that lead to the creeks and then to the lake.

Councilor Barton Mullins inquired about Bridge Street. CA Young replied he did not include it in the recommendation, but it can be added.

Councilor Kudrna asked about the removal of the large tree at the end of Bridge Street. A high number of survey results indicated the vision issue resulting from the tree; it is a public safety issue.

Mayor Tosterud noted citizens are ok if the city pays and installs sidewalks, but they do not want to have pay for them.

Councilor Kudrna remarked addressing 223<sup>rd</sup> is important; need to develop and plan as per the work plan. CA Young shared the estimated cost for an engineer to complete the conceptual design is \$50,000.

Mayor Tosterud commented the outcome of the meetings is to do the sidewalk work on a priority basis with the city paying for it. Citizens do not want to be forced to pay.

CA Young commented for those that are interested, there is an option to work with their neighbors and pay a portion for their area to have sidewalks.

CA Young summarized Council's direction is to proceed and budget for a plan for 223rd, prioritize and proceed with work that can be funded using CDBG, add Bridge Street, and educate interested citizens about the option for an LID. Council agreed.

Councilor Cooper commented sidewalks increase property values. That should be included in the education piece. Councilor Kudrna remarked some citizens don't want sidewalks and they bought their home because it didn't have sidewalks.

CA Young asked what the homeowner portion should be for the LID option (.33 or .50). Director Berry remarked 75 feet of frontage will cost between \$4,000 and \$6,000. CA Young noted the typical LID is amortized over 10 years. Councilor Forsythe proposed the same rate standard for sidewalk repair be used for putting in new sidewalks. CA Young summarized the concept for the city to participate in new sidewalk funding is ok, but at what level needs to be vetted more.

### 3. UPDATE STATUS & PRIORITIES OF GOAL OBJECTIVES & TASK LIST

Mayor Tosterud commented he would like to schedule a special work session for Council to review and consider the MCSO/FPD consolidation in the first week of April.

Councilor Forsythe inquired if the option to consolidate with Gresham had been considered. Mayor Tosterud replied they put some inquiries out, but did not get any indications that Gresham was interested.

## **COUNCIL MEETING (7:00 PM)**

### 1. CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

### 2. CONSENT AGENDA

#### a. Minutes of March 1, 2017

Councilor Weatherby moved to approve the consent agenda and Councilor Cooper seconded. The motion passed unanimously.

AYES: 7

NOES: 0

ABSTAINED: 0

### 3. CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS

None.

### 4. PRESENTATION

#### a. Planning Commission Annual Report

Chair Ed Jones, Fairview, OR shared the Commission has reviewed and approved 3 applications over the past year: 3 duplexes, design review for Fairview Elementary and recommended the adoption of the

Transportation System Plan (TSP). In the upcoming year they will focus on reviewing and updating the Comprehensive Plan and Development Code. These amendments could include recommendations that may come from the Halsey Corridor Project. He noted staff is expecting 3 mixed use development pre-application reviews. Two lots are within the Town Center Commercial (TCC) zone: one is between 208th Place and 207th on Halsey (vacant parcel to the west) and the other is on the corner of 207th (north). The third is a property at 223rd and Sandy. The next step after pre-application will be the submittal of a development application, which will come before the Commission. Chair Jones remarked the Commission has welcomed its new members and have scheduled Commission training for their next meeting.

#### b. Parks & Recreation Advisory Committee (PRAC) Report

Chair Darren Riordan, Fairview, OR reported PRAC assisted in the implementation and completion of the Hanson Plan, Lakeshore Park improvement design and 3 year implementation plan, supported the Two City Recreation Plan, worked on bringing controlled fishing back to Salish Ponds, and supported PSU Fellow Katherine Ashford on the Parks Master Plan. PRAC will continue to work on, and increase, stocking and monitoring fishing activities at Salish Ponds, review and recommend a design option for restroom facilities and fishing cleaning stations at Salish Ponds, identify location and design options for an off leash dog park, look at consolidating Nechocokee and Handy Park, identify potential jail upgrades, and continue year two of the Lakeshore Park improvement plan.

Council President Weatherby asked if they have a plan to avoid what happened in years prior to the restroom at Salish. Chair Riordan replied they don't yet, but they will consider it when looking at options, design, and location.

Councilor Forsythe commented they need to include a long term maintenance plan for restrooms (personnel, supplies, etc.); not just the establishment of the facility. Chair Riordan agreed that long term maintenance considerations need to be included.

Councilor Barton Mullins inquired about the progress at Lakeshore Park. Director Berry answered the bank restoration has been delayed due to the lake level fluctuating too much, the two viewing platforms are done, the base of a gazebo is completed and they may put the second gazebo in earlier than planned.

### 5. CITY ADMINISTRATOR AND DIRECTOR REPORTS

CA Young reported the following.

- Volunteer Recognition Event is April 25. Nominations for Outstanding Community Service by an Individual, youth and adult, are being accepted until 5:00PM, April 12.
- Municipal Court Judge Ray Young has been appointed City Manager of Troutdale. He will continue as court judge until the end of May. Staff will put together a time line and start the Request for Proposal (RFP) process.
- The City Hall building has had some challenges i.e. electricity and HVAC. Goal 6b is to identify a 5 year capital improvement plan. In order to identify the problems, a firm has been hired to evaluate the building envelope and systems, and prepare cost estimates. This information will be included in the capital improvement plan.
- Next Neighborhood Fair should be in spring. He asked Council to consider location and dates of where they may want to hold it.

### 6. MAYOR/COMMITTEE REPORTS AND COUNCIL REPORTS

Councilor Forsythe remarked on the great response to the upcoming Disaster Preparedness Seminar.

Councilor Cooper shared the Fairview Elementary ground breaking ceremony is March 23 at 6:00PM.

Council President Weatherby commented he will be attending his first East County Historical Organization (ECHO) board meeting tomorrow night.

Councilor Kudrna reported the March 9 Two Cities Recreation Meeting was a great meeting. The next meeting is a joint Two Cities Work Session on March 21 to review and discuss the next steps.

Mayor Tosterud encouraged the Council to attend the Fairview Elementary ground breaking and shared the State of the City address will be April 25 following the Volunteer Recognition Awards.

7. PUBLIC HEARING

None.

8. COUNCIL BUSINESS

a. Adopt Council Created Advisory Committee Work Plans FY2017-2018: Resolution 10-2017

Councilor Cooper moved to approve Resolution 10-2017 and Councilor Barton Mullins seconded. The motion passed unanimously.

AYES: 7

NOES: 0

ABSTAINED: 0

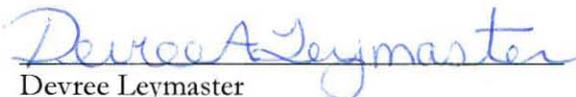
9. ADJOURNMENT

Councilor Cooper moved to adjourn the meeting and Councilor Kudrna seconded. The motion passed, and the meeting adjourned at 7:32PM.

AYES: 7

NOES: 0

ABSTAINED: 0



Devree Leymaster  
City Recorder



Ted Tosterud  
Mayor

4-14-2017

Date of Signing

A complete recording and/or video of these proceedings is available.  
Contact the City of Fairview City Recorder Office, 1300 NE Village St., Fairview, OR 97024, (503) 674-6224.