



MINUTES
PLANNING COMMISSION MEETING
1300 NE Village Street
Fairview, OR 97024
Tuesday, March 14, 2017

PRESENT: Steve Kaufman
Les Bick
Russell Williams
Hollie Holcombe
Steven Hook

ABSENT: Jeff Dennerline
Ed Jones, Chair

STAFF: Allan Berry, Public Works Director
Erika Palmer, Senior Planner
Devree Leymaster, City Recorder

1. CALL TO ORDER

Commissioner Kaufman called the meeting to order.

2. ELECT PRO TEM CHAIR

Due to the absence of the Chair and no elected Vice Chair, Commissioner Williams nominated Commissioner Kaufman to be Chair Pro Tem and Commissioner Holcombe seconded. The motion passed unanimously.

3. CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS

None.

4. NEW COMMISSIONER INTRODUCTIONS

Each Commissioner introduced them self.

5. APPOINT VICE CHAIR

Chair Pro Tem Kaufman moved to appoint Commissioner Williams as Vice Chair and Commissioner Holcombe seconded. The motion passed unanimously.

6. REVIEW AND ADOPT MINUTES

Commissioner Williams moved to approve the January 10, 2017 minutes and Commissioner Bick seconded. The motion passed unanimously.

7. COMMISSION WORK ITEMS

a. Comprehensive Plan & Development Code Update

Senior Planner Palmer commented there will be opportunities for the Commission to review the Comprehensive Plan and Development Code for updates where needed. She noted these are living documents that need to be reviewed and amended to keep with community values and development plans. Most likely the review will be section by section; while verifying consistency throughout.

b. Vacation Rental Discussion

SP Palmer shared the topic of short term rentals was brought up at City Council. The city has received one complaint concerning these types of rentals. Currently they are not regulated, nor do they have a business license requirement associated to them. The question for Planning Commission will be do we want regulatory code to addresses this?

Chair Pro Tem Kaufman replied he would want to know how many there are in Fairview, how big of an issues is it, and is there a problem. Other Commissioners agreed, would want to know if there truly is a problem before addressing regulatory options. SP Palmer noted she would research the scope of short term rentals in Fairview.

7. STAFF UPDATES

a. Pre-Applications

SP Palmer reported there are two mixed use developments (commercial in front and residential in back) expected to come in for pre-application review. The lots are within the Town Center Commercial (TCC) zone: one is between 208th Place and 207th on Halsey (vacant parcel to the west) and the other is on the corner of 207th (north). Separate architectural firms are representing each developer. The next step after pre-app will be the submittal of a development application, which will come before the Commission.

Commissioner Bick asked if there had been any word about the property at 223rd and Sandy. SP Palmer replied they have indicated they will be moving forward with a pre-application for a mixed used development (commercial facing Sandy and residential in the back).


Director Berry reported drilling along Marine Drive for the Levee Project has begun. There could be some traffic delays.

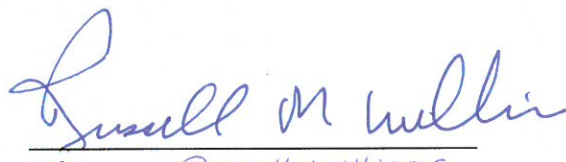
8. TENTATIVE AGENDA

- Planning Commission (2 hour) Training – April 11, 2017

9. ADJOURNMENT

Meeting adjourned by consensus at 6:51 PM.


Devree A. Leymaster
City Recorder


Ed Jones- Russell Williams
Chair (Vice)

July 25, 2017
Date