



MAYOR TED TOSTERUD
COUNCIL PRESIDENT MIKE WEATHERBY COUNCILOR LISA BARTON MULLINS
COUNCILOR CATHI FORSYTHE COUNCILOR NATALIE VORUZ
COUNCILOR KEITH KUDRNA COUNCILOR BRIAN COOPER

FAIRVIEW CITY COUNCIL AGENDA

Fairview City Hall-Council Chambers
1300 NE Village Street, Fairview, Oregon

WEDNESDAY, MAY 16, 2018

WORK SESSION

1. REVIEW CREATION OF AN URBAN RENEWAL AGENCY (CP3-8) 6:00 PM
(Nolan Young, City Administrator)
2. REVIEW PSU HATFIELD SUMMER FELLOW WORK PLAN (CP9-11)
(Nolan Young, City Administrator)
3. UPDATE STATUS & PRIORITIES OF GOAL OBJECTIVES & TASK LIST
(Nolan Young, City Administrator)

REGULAR SESSION

1. CALL TO ORDER 7:00 PM
ROLL CALL
PLEDGE OF ALLEGIANCE
2. CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS (I)
3. CONSENT (A)
 - a. Minutes of May 2, 2018 (CP13-21)
4. PRESENTATION (I)
 - a. Proposed Eagle Scout Project
(Daniel Tavares)
 - b. Metro – Regional Housing Measure (CP23-24)
(Shirley Craddick, Metro Councilor)
5. CITY ADMINISTRATOR AND DIRECTOR REPORTS (I)
 - a. MCSO Monthly Update – April 2018 (CP25-29)
6. MAYOR/COMMITTEE REPORTS AND COUNCIL REPORTS (I)
7. PUBLIC HEARING (A)
 - a. Storm Water Utility Rate Increase: Resolution 28-2018 (CP31-33)
(Nolan Young, City Administrator)
 - b. Authorize Rate Increase for Solid Waste Collection Services and Repeal Resolution
29-2015: Resolution 24-2018 (CP35-53)
(Nolan Young, City Administrator)
 - c. Establish Urban Renewal Agency: Ordinance 5-2018 (CP3-8)
First Reading & Staff Report
Second Reading & Council Vote
(Nolan Young, City Administrator & Heather Martin, City Attorney)

**FAIRVIEW CITY COUNCIL AGENDA
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8. COUNCIL BUSINESS (A)
- a. Amend FMC Chapter 10.05 to add Limits for Parking in Certain Areas in the Village: ORD 4-2018 (CP55-62)
First Reading & Staff Report
(Heather Martin, City Attorney)
 - b. Adopt Work Plans for Council Created Advisory Committees FY 2018-19: Resolution 25-2018 (CP63-65)
(Nolan Young, City Administrator & Devree Leymaster, City Recorder)
 - c. Create an Urban Renewal Planning Committee: Resolution 29-2018 (CP67-69)
(Nolan Young, City Administrator)
9. ADJOURNMENT (A)



Ted Tosterud, Mayor

May 11, 2018
Date

(A) Action requested (I) Information only

NEXT COUNCIL MEETING IS JUNE 6, 2018

COUNCIL EXECUTIVE SESSION – IF NECESSARY – END OF MEETING

PARK VIEW CONFERENCE ROOM

ORS 192.660(2)(d) - Labor Negotiations, ORS 192.660(2)(e) - Real Property Transactions,
ORS 192.660(2)(f) - Exempt Public Record and ORS 192.660(2)(h) - Legal Counsel

City Council regular meetings are broadcast live on Comcast Cable Channel 30 or Frontier Channel 38. Replays are shown on Sunday at 4:00 PM and Monday at 2:00 PM following the original broadcast date. Meetings are also available for viewing the Monday following the meeting through MetroEast Community Media at metrocast.peg.tv. Go to the Playlist tab and select Municipal Meetings. Further information is available on our web page at www.fairvieworegon.gov or by calling 503.665.7929. The meeting location is wheelchair accessible. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to 503.665.7929.



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
May 16, 2018	Work Session #1 & 7.c.	2018-46

TO: Mayor and City Council
FROM: Nolan K. Young, City Administrator
DATE: May 10, 2018

ISSUE:
Ordinance to create a Fairview Urban Renewal Agency.

RELATED COUNCIL GOALS:
Goal # 5: Enhance & promote economic development activity.
Objective B: Investigate formation of an Urban Renewal Agency to identify and pursue economic development projects.

PREVIOUS AGENDA STAFF REPORTS:
April 4 and May 2, 2018 work sessions.

BACKGROUND:
On May 2 the City Council, by consensus, directed staff to bring to the City Council a non-emergency ordinance to create an Urban Renewal Agency. The May 16 agenda has been prepared so the Council can do the first reading, the second reading, public hearing and adoption of the ordinance at the single meeting. The vote on the ordinance would need to be unanimous to adopt it in one meeting. The ordinance would be effective June 18. Creation of the Agency allows us to have the Agency reimburse the General Fund for the cost of creating the Urban Renewal Plan. Our goal is to have the required Urban Renewal Plan adopted by the end of 2018 so we can start collecting the tax revenue in the fall of 2019.

The ordinance includes the following provisions:

- The name of the Agency will be “Fairview Urban Renewal Agency.
- The City Council will be the Governing Board of the Agency.
- The Mayor will be the Board Chair and the Council President will be the Board Vice Chair.
- The Fairview City Administrator will be the Executive Director of the Agency.
- The Council will have the option of having the Agency reimburse the city for any staff time spent on agency activities.

It is important to note that the formation of the Agency, and the creation of the Plan, does not obligate the city to move forward with the Agency. If the City Council were to find the Agency is not needed, or wanted, the City Council may dissolve the Agency.

RECOMMENDED ACTION:

Adopt Ordinance 5-2018 in a single meeting.

BUDGET IMPLICATIONS:

We have included \$50,000 for creation of an Urban Renewal Plan in the Proposed FY 2018-19 Budget. If any work is done prior to July 1 we still have funds remaining in the Administrative Consulting line item that can be used. These costs can be repaid to the city by the Urban Renewal Agency once taxes are collected.

COUNCIL ACTION:

1. **Staff recommendation:** Move to adopt Ordinance 5-2018 creating the Fairview Urban Renewal Agency.
2. Decline to adopt Ordinance 5-2018 at a single meeting and place the second reading of the Ordinance on the June 6 council meeting agenda.



ORDINANCE
(5-2018)

**AN ORDINANCE OF THE FAIRVIEW CITY COUNCIL DECLARING THAT
BLIGHTED AREAS EXIST WITHIN THE CITY, RECOGNIZING THE NEED FOR
AN URBAN RENEWAL AGENCY TO FUNCTION WITHIN THE CITY OF
FAIRVIEW AND PROVIDING FOR THE EXERCISE OF THE AGENCY'S POWERS
BY THE CITY COUNCIL OF THE CITY OF FAIRVIEW**

WHEREAS, there exists within the City of Fairview, blighted areas as defined in ORS 457.010; and

WHEREAS, such blighted areas impair economic values and tax revenues, and negatively impact the health, safety, and welfare of the citizens of the City; and

WHEREAS, some portions of these blighted areas may be improved by development and rehabilitation to eliminate the conditions of blight; and

WHEREAS, there is a need for an urban renewal agency to function in the City of Fairview and to address the areas of blight; and

WHEREAS, ORS 457.035 authorizes the creation of a public body to be known as the "Fairview Urban Renewal Agency."

NOW, THEREFORE, THE CITY OF FAIRVIEW ORDAINS AS FOLLOWS:

Section 1 The City Council declares that blighted areas, as defined by ORS 457.010(1) exist within the City of Fairview and that there is a need for an urban renewal agency to function within the City.

Section 2 The City Council further declares and elects, pursuant to ORS 457.045(3), that all rights, duties, privileges, and immunities granted to and vested in an Urban Renewal Agency by the laws of the State of Oregon shall be exercised by and vested in the City Council of the City of Fairview, provided, however, that any act of the governing body acting as the Urban Renewal Agency shall be considered the act of the Urban Renewal Agency only and not of the City Council.

Section 3 The corporate name of the agency created by this ordinance shall be, and said agency shall be known as, the "Fairview Urban Renewal Agency".

Section 4 The term of office of each member of the Urban Renewal Agency shall be concurrent with each member's individual term of office as a member of the City Council of the City of Fairview.

Section 5 The Fairview Municipal Code, Title 2 (Administration and Personnel), is hereby amended with the addition of a new Chapter 2.22 as set forth in the attached Exhibit A.

Section 6 The ordinance is and shall be effective thirty (30) days from its passage.

Ordinance adopted by the City Council of the City of Fairview, this 16th day of May, 2018.

Mayor, City of Fairview
Ted Tosterud

ATTEST

City Recorder, City of Fairview
Devree Leymaster

Date

Chapter 2.22 Urban Renewal Agency

- 2.22.010 Establishment and need for urban renewal agency
- 2.22.020 Board of directors
- 2.22.030 Term of office
- 2.22.040 Power and limitations
- 2.22.050 Rules and procedures
- 2.22.060 Chairperson
- 2.22.070 Recordkeeping
- 2.22.080 Termination of urban renewal agency

2.22.010 Establishment and need for urban renewal agency.
There exists within the City blighted areas and such areas impair economic values and property tax revenues. The urban renewal agency of the city of Fairview is established to carry out those duties as may be allowed under this chapter or as established in an urban renewal plan to reduce the presence of blight and improve property values and tax revenues within the city. The corporate name of the agency shall be known as, the “Fairview Urban Renewal Agency.”

2.22.020 Board of directors.
The method of exercising the agency’s power shall be through a board of directors. The membership of the board of directors of the agency shall consist of the city council members.

2.22.030 Term of office.
The term of office for each board member of the agency shall be the same as that of each member of the city council.

2.22.040 Powers and limitations.
The agency shall have all powers, duties, privileges and immunities granted to and vested in an urban renewal agency by the laws of the State of Oregon, provided however, that any act of the governing body acting as the agency board of directors shall be considered an act of the agency board of directors only and not the city council.

2.22.050 Rules and procedures.
The agency board of directors may make and alter rules and regulations for its governance and procedures consistent with the laws of Oregon, the city charter and applicable ordinances. A majority of appointed agency board of directors shall constitute a quorum. The agency shall meet at least once a year.

- 2.22.060 Chairperson.
The mayor shall serve as the chairperson of the agency board of directors. The chairperson shall be a voting member. A vice-chairperson will be the council president.
- 2.22.070 Recordkeeping.
A record shall be kept of agency proceedings. The official minutes of the agency shall be maintained by the city recorder.
- 2.22.080 Termination of urban renewal agency.
If the city council finds that a need for an urban renewal agency no longer exists, the city council shall provide, by ordinance, for a termination of the agency and a transfer of the agency facilities, files and personnel, if any, to the city. The termination of the agency shall not affect any outstanding legal actions, contracts or obligations of the agency and the city shall be substituted for the agency in these matters. The agency shall not be terminated unless all indebtedness to which a portion of taxes is irrevocably pledged for repayment of indebtedness is satisfied.



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
May 16, 2018	Work Session #2	2018-43

TO: Mayor and City Council
FROM: Nolan K. Young, City Administrator
DATE: May 10, 2018

ISSUE:

PSU Hatfield Summer Fellow to assist with the Economic Development Program and associated projects.

RELATED COUNCIL GOALS:

Goal #5: Enhance & promote economic development activity.

Objectives:

- *A. Commence implementation of recommendations from the Main Streets on Halsey Project and investigate feasibility of operating a trolley on Halsey.
- *B. Investigate formation of an Urban Renewal Agency to identify and pursue Economic Development projects.
- *C. Develop a program to recruit targeted businesses to the community.
- *D. Encourage Village Street development.
- E. Investigate use of Power Transmission Property along Fairview Parkway north of Halsey for public use (i.e.; dog-park, park, trolley station & ride, trails).
- F. Consider future direction of Development Incentive.
- G. Investigate use of art projects to enhance community’s uniqueness and create economic development (i.e.; freeway overpass, gateway, Halsey)

Tasks:

- A. Review business marketing packet.
- B. Work on community parking issues, including code standards and parking in the Village and other congested areas.

BACKGROUND:

Seven of the City Council’s eighteen Goal Objectives, to be completed by June 30, 2019, are under Goal 5, Economic Development. There are also two additional tasks that will be worked on as time and resources allow. Two of the seven objectives have funds in the proposed FY 2018-19 budget to help obtain consultants to work on the Objectives with staff (Urban Renewal and Main Streets on Halsey). The others will require staff time to move them forward.

In addition, the Council’s Development Incentive Program is receiving high interest as it moves towards its’ end over the next fourteen months. We currently have about a dozen potential projects in various stages of land use review and approval.

When looking at time needed to adequately address these items and handle current job requirements we are concerned that the senior management team and planning department employees may need additional assistance. For \$10,500 the city may obtain a PSU Hatfield Summer Fellow (ten weeks) to assist with this work load. Last year we successfully used a Summer Fellow to prepare the Vision Action Plan. In 2016-17 we hired a PSU Resident Fellow to work on both a Parks Master Plan and development of the recreation program.

RECOMMENDED SOLUTION:

Obtain a Summer Fellow to assist with the Economic Development Program and associated projects. Exhibit B is a proposed work plan for the Fellow.

ALTERNATIVE SOLUTIONS:

1. Amend the proposed budget for a Fellow to \$40,000 and obtain an eight month PSU Resident Fellow. This approach will allow us to do more towards addressing the work load on our economic development staff.
2. Remove the \$10,500 from the budget and do what we can with the staff available.

BUDGET IMPLICATIONS:

A Summer Fellow will cost \$10,500. If we choose to go with alternative #1 (Resident Fellow), we would need to amend the proposed budget by increasing Community Services Consulting by \$29,500 and decreasing excess reserve by the same amount to a new total of \$3,577,051.

COUNCIL ALTERNATIVES:

1. **Staff Recommendation:** By consensus direct the City Administrator to obtain a Summer Fellow to assist with the Economic Development Program and associated projects.
2. By consensus direct the City Administrator to obtain a Resident Fellow to assist with the Economic Development Program and associated projects and amend the Budget as needed.
3. Do not obtain any PSU Fellows for 2018.

WORK PLAN
for
PSU Hatfield Summer Fellow

General Purpose:

To assist with our Economic Development Program, and associated projects: the Fellow will become a member of the City's Economic Development Team. The current members of the team are the City Administrator, Public Works Director and Senior Planner.

Primary Projects:

1. Urban Renewal Agency Plan and Report: Under general direction of the City Administrator, assist the Project Consultant, Elaine Howard and City Administrator with the development of the require plan and report for the new Fairview Urban Renewal Agency. Specific responsibility for public participation and outreach including meetings of ad hoc committee, preparing agenda, meeting minutes, and routine updates and reports as needed.
2. Industrial and Commercial Land Inventory: Under the general direction of the Senior Planner revise and update the City's 2011 Industrial and Commercial Lands Inventory. Project will include:
 - a. Developing a brief property owner survey that will be taken either in person or over the phone with the intent of identifying the property owner's general plans for the property and any obstacles that need addressing.
 - b. Update community profile, status maps, and associated data.
 - c. Review and incorporate information from the Columbia Cascade River District Economic Development Plan which guides the Enterprise Zone.
3. Existing Business Interviews: Set up and attend meetings for the City's Economic Development Team with the City's major non-government employers and businesses. Project includes setting goals and agendas for the meetings.

Secondary Projects: Time and resources allow.

1. Art as an Economic Tool: Under the general direction of the City Administrator take the lead on this City Council Goal Objective including identifying; examples in the state of Oregon, funding strategies and opportunities. Present finding first to the Economic Development Advisory Committee and the City Council.
2. Business Marketing Plan: Under the general direction of the Senior Planner revise and update the City's Business Marketing Plan including review and update of past recruitment efforts and the associated recruitment of targeted businesses.
3. Halsey Trolley: Under the general direction of the Senior Planner, investigate the feasibility of operating a trolley on Halsey in the three communities of Fairview, Wood Village and Troutdale.
4. Village Development: Under the general direction of the Senior Planner, review options and create a strategy to stimulate more commercial opportunities in the Village Street Development.
5. Other Tasks: Through participation in the City's Economic Development Team take on additional assignments as opportunity presents.

**MINUTES
CITY OF FAIRVIEW
CITY COUNCIL**

May 2, 2018

Council Members

Ted Tosterud, Mayor
Cathi Forsythe (Excused)
Mike Weatherby
Keith Kudrna
Lisa Barton Mullins
Natalie Voruz (Excused)
Brian Cooper

Staff

Nolan Young, City Administrator
Allan Berry, Public Works Director
Lesa Folger, Finance Director
Jason Gates, Chief Deputy
Heather Martin, City Attorney
Devree Leymaster, City Recorder

WORK SESSION (6:00 PM)

1. DISCUSS CIVIL PENALTIES RE: BACKYARD BURNING

Captain Shawn Durham, Gresham Fire, reviewed a proposal to consolidate the three cities fire civil penalty process. (*Exhibit A*) Each city has adopted the Oregon Fire Code (OFC). Gresham Fire is under contract to administer and enforce the OFC. This proposal will allow Gresham Fire to issue civil penalties for OFC violations. Citations would be processed through each city's court. Captain Durham requested Council direction as to whether to move forward with the civil process consolidation.

Councilor Cooper inquired about the use of recreational fire pits. Captain Durham replied they are allowed unless there is a county wide burn ban. Councilor Barton Mullins asked about barbecues on apartment balconies. Captain Durham answered there is a county wide restriction and exception for hibachi-style barbecues that use 1-pound propane cylinders. He noted reminder/educational letters are mailed each March to all apartment complexes.

Council directed Captain Durham to proceed with civil penalty process consolidation.

2. REVIEW LAKESHORE PARK NATURE PLAY PLAN

Associate Planner Rutledge reviewed the improvement progress at Lakeshore Park, sharing they are currently in phase two of a three phase plan. He presented the nature play options, location and design, that the Parks and Recreation Advisory Committee (PRAC) has recommended.

Councilor Barton Mullins asked why they did not look at more traditional play equipment. AP Rutledge replied it his understanding that conventional equipment was looked at, but it was decided to move towards nature play to stay true to the theme of the park. Director Berry added that the goal is to provide a different experience in each park.

Councilor Kudrna inquired about the durability of the equipment i.e. weather and graffiti. AP Rutledge answered durable for weather, yes, he will inquire about graffiti.

Mayor Tosterud asked about the turtles. PRAC Member Bob Dolphin commented he was told some turtles may have been killed during the time NW College of Construction was working in the park. The turtle would have been hibernating at the time. Director Berry remarked staff has been careful to survey the areas prior to bank stabilization work and to watch for burrows and activity.

AP Rutledge commented if Council approves the resolution to authorize purchasing the equipment, it will be ordered in the next few weeks. Delivery will be in early June, with installation scheduled for mid to late June. The goal is to have it installed and available for summer use.

3. REVIEW PROPOSED AMENDMENT FOR FMC 10.05

City Attorney Martin reviewed the proposed ordinance, resolution and recommended process for adoption. The ordinance will give the authority and the resolution will have the specifics i.e. days, times, locations, etc. The resolution process is easier to adjust and will provide flexibility if Council needs to amend it.

Councilor Barton Mullins asked about the fine. CA Young replied the fine would follow the municipal court fine schedule.

Mayor Tosterud asked why the restricted area is not continuing down Village Street. Staff replied the proposal is to come down Village Street to the city hall driveway. The proposed boundary map will be revised to show this.

City Attorney Martin summarized the timeline for the proposed changes that will allow for public participation. The attorney's office is recommending notice be sent to properties within 250 feet of the restricted zone.

Steve Prom, Fairview, OR spoke in favor of the proposed restriction. He appreciates the Council being proactive with the issue. He commented on the photo of the overflow parking lot for the VA that he forwarded to the Mayor and City Administrator and that at times the VA is needing the extra parking. CA Young commented the VA has paved the entrance and parking in the gravel lot is permitted. When the corner develops parking will be provided behind the building. It is the current understanding that access between the two parking lots will not be restricted. Mr. Prom commented employee parking may be concern and Council may need to consider a permit process in the future.

4. REVIEW UTILITY RATE RECOMMENDATION

CA Young reported staff is not recommending a rate increase this year in the water or sewer fund. A future increase may be needed depending on the increase in rates from pending development and the impact of the proposed Urban Renewal Agency.

Staff is recommending a 9% (\$0.86) rate increase in the storm water utility fee. The overall impact to a typical utility bill for a residential customer with city water and sewer will be an approximate 1% increase. This increase will bring revenue in balance with operating costs. A plan to fund capital improvements will still need to be developed.

CA Young asked if Council needed additional information or if they wish to proceed in a different manner. Council supported moving forward with the recommendation. CA Young commented the proposal will brought to the May 26 meeting for Council adoption consideration.

5. REVIEW URBAN RENEWAL WORK SCOPE TO DEVELOP A PLAN

CA Young reviewed the proposed scope of work to develop an Urban Renewal Plan. He noted creating the Urban Renewal Agency prior to developing the Urban Renewal Plan will allow the city to be reimbursed by the Agency for developing the Plan. He reiterated that creating the Agency does not obligate the city; will go through the plan process and if in the end Council chooses not to adopt the Plan, then the Agency may be dissolved.

CA Young explained that an Ad Hoc Committee, with the guidance of a consultant will develop a plan and projects to go in the plan. It will include estimates for funding for each of the projects to develop a maximum indebtedness. This will drive how long the plan is in effect.

Councilor Cooper inquired if the Urban Renewal Plan may be amended. CA Young replied yes, it may be amended. There is a process for major and minor changes i.e. adding, removing, and/or adjusting budgets for projects. He remarked it is important for the Plan to be flexible and opportunity driven.

Council discussed the membership for the Ad Hoc committee. They agreed to three Councilors, one Planning Commissioner, one EDAC member, and two citizens. The taxing district (Multnomah County) and Reynolds School District will be invited to participate in the process.

CA Young requested confirmation from Council to proceed with the consultant contract, to schedule the first and second reading of the ordinance to establish the Urban Renewal Agency for the May 16 meeting, and that the City Council will be the Urban Renewal Agency Board. Council concurred.

6. REVIEW WORK PLANS FOR CCAC'S FISCAL YEAR 2018-19

CA Young reported the draft work plans are a culmination of the information received during the April 4 work session discussion and feedback from the committee staff liaisons.

Mayor Tosterud inquired if the committees had an opportunity to review the draft work plan. City Recorder Leymaster answered not directly, but the staff liaisons were tasked with having the committees discuss the work plan and share their thoughts with the Council liaison to pass on to Council.

CA Young noted there is no urgency in adopting the work plans tonight. Mayor Tosterud proposed deferring adoption consideration to the May 16 meeting to give the Council liaisons additional time to engage with their committees. Council supported the proposal. Mayor Tosterud indicated he will pull the item from Council Business and defer to May 26 at the beginning of the regular meeting.

7. OTHER

CR Leymaster shared the Community Engagement Committee is planning a Fairview "Anniversary" Celebration in honor of Fairview's 110th year. The event will be May 24 from 6PM – 8PM in Council Chambers. There will be appetizers and beverages. The Committee is working on a program to include historical presentations.

Council President Weatherby commented on East County having the highest level of poverty in the state. He inquired if Council should request our Metro representative send a message to push back against the upcoming proposed bond measure, due to the financial burden, if approved by voters, it will put on an already impoverished area.

COUNCIL MEETING (8:00 PM)

1. CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

Mayor Tosterud pulled Council Business item 6.a. from the agenda (CCAC Work Plans) and deferred the item to the May 16 meeting.

2. CITIZEN WISHING TO SPEAK ON NON-AGENDA ITEM

John Welborn, Fairview, OR, a business owner along Village Street, spoke in support of the two hour limited parking in areas of the Village being considered by the City Council.

3. CONSENT AGENDA

a. Minutes of April 18, 2018

b. Authorize Purchase of Nature Play Equipment for Lakeshore Park: Resolution 27-2018

Councilor Barton Mullins moved to approve the consent agenda and Councilor Cooper seconded. The motion passed unanimously.

AYES: 5

NOES: 0

ABSTAINED: 0

4. PRESENTATION

None.

5. PUBLIC HEARING

None.

6. COUNCIL BUSINESS

a. Adopt Fiscal Year 2018-19 City Council Advisory Committee Work Plans: Resolution 25-2018
Mayor Tosterud deferred the item to the May 16 meeting.

7. ADJOURNMENT

Councilor Barton Mullins moved to adjourn the meeting and Councilor Cooper seconded. The motion passed, and the meeting adjourned at 8:02 PM.

AYES: 5

NOES: 0

ABSTAINED: 0

Devree Leymaster
City Recorder

Ted Tosterud
Mayor

Date of Signing

A complete recording and/or video of these proceedings is available.
Contact the City of Fairview City Recorder Office, 1300 NE Village St., Fairview, OR 97024, (503) 674-6224.



1333 NW Eastman Parkway, Gresham, Oregon 97030-3813
Phone 503-618-2355 • Fax 503-666-8330
GreshamOregon.gov/fire

"Service...Excellence"

Gresham Fire Civil Penalties

Each of the cities has adopted the Oregon Fire Code (OFC). Gresham Fire & Emergency Services (GFES) is under contract to administer and enforce the OFC. In the City of Gresham, GFES has the ability to issue civil penalties for OFC violations. These violations may include, but are not limited to: unlawful burning, interference with fire department operations, tampering with fire equipment, fire alarm violations, or other OFC violations.

Each city municipal code states that fines, penalties and enforcement powers are authorized by the OFC. Listed below are each of the city's code sections authorizing this enforcement power:

- Fairview – 15.35.010 & 15.35.090
- Troutdale – 15.12.010
- Wood Village – 8.28.010 & 1.06.010

While we feel that we have the code authority to issue civil penalties currently, we seek your approval to move forward with the same civil penalty process for each city within our response area. I have included information in your packet that should help to explain the process we are proposing. The packet includes an example of the current civil penalty process and violation form used within the City of Gresham service area.

Thank you for the consideration.

Shawn Durham

Captain | Life Safety Division

Gresham Fire & Emergency Services

Fairview

15.35.010 Adoption of 2010 Oregon Fire Code and fire and life safety regulations.

A. For the purpose of prescribing minimum regulations governing conditions hazardous to life and property from fire, panic, or explosion, the city adopts the fire code known as the Oregon Fire Code (OFC) 2010 Edition, and the whole thereof, including Oregon adopted appendices, except as otherwise amended as codified in FMC [15.35.070](#) and incorporated herein.

C. Any violation of the OFC shall also constitute a violation of the Fairview Municipal Code under FMC [1.01.090](#), and shall constitute a public nuisance.

D. In addition to any fines, penalties, remedies or other enforcement powers authorized by the OFC, the city may enforce the provisions of this chapter as provided by law, including the FMC. (Ord. 11-2010 § 2 (Att. B); Ord. 2-2008 Exh. A; Ord. 7-2007 § 1; Ord. 6-2005 § 1; Ord. 2-2004 § 1; Ord. 9-1992 § 1)

15.35.090 Enforcement – Offenses – Penalties.

C. Violation of any other provision of the OFC or any other provision of the city fire code is punishable as a nuisance. Penalty for such violation is a fine of not more than \$500.00 per violation. Each day's continuing violation shall constitute a separate offense.

D. Costs. In addition to any fines or penalties provided by the Fairview Municipal Code or state law, the court may impose such costs deemed sufficient to enforce any section of this chapter, as provided by law.

Troutdale

15.12.010 - Adoption of fire code and fire and life safety regulations.

A. For the purpose of prescribing minimum regulations governing conditions hazardous to life and property from fire, panic, or explosion, the city adopts the fire code known as the Oregon Fire Code (OFC), 2007 edition, and the whole thereof, including Oregon adopted appendices, except as otherwise amended in [Section 15.12.070](#) of this chapter, and incorporated herein.

C. In addition to any fines, penalties, remedies or other enforcement powers authorized by the Oregon Fire Code, any violation of the fire code shall also constitute a public nuisance under [Chapter 8.28](#) of this code, and shall be subject to the general penalty provisions in [Chapter 1.04](#) of this code. (Ord. 787 § 1 Att. 1 (part), 2007)

Wood Village

8.28.010 Adoption of Fire Code and Fire and Life Safety Regulations

A. For the purpose of prescribing minimum regulations governing conditions hazardous to life and property from fire, panic or explosion, the City adopts the Fire Code known as the Oregon Fire Code, 2010 Edition, and the whole thereof, including Oregon adopted appendices, except as otherwise amended in Section 8.25.070 and incorporated herein, (Ord. 9-2010; Ord 3-2007; Ord. 11-2004)

C. In addition to any fines, penalties, remedies or other enforcement powers authorized by the Oregon Fire Code, any violation of the Oregon Code shall also constitute a public nuisance, subject to enforcement under Wood Village Municipal Code Chapter 8.16, and a Class B violation, under Article 750. (Ord 3-2007; Ord. 11-2004)

1.06.010 Civil Infraction and Violation defined; Penalty for violation

A. Failure of any person to comply with the requirements of the Wood Village Municipal Code (“Code”), of any state statute, county or municipal ordinance incorporated by reference in this Code, or of any of the terms and conditions of any permit or approval issued by the City pursuant to this Code, is hereby deemed a civil infraction, or, in the case of such failure to comply with the Building Code, a civil violation, punishable as provided herein. Every day during which such civil infraction or civil violation is committed, continued or permitted to continue, shall be a separate offense. Any such civil infraction or civil violation includes causing, allowing, permitting, aiding, abetting, or concealing such offense.

B. A civil infraction is declared to be an offense, but not a crime, and is enforced pursuant to Sections 1.06.020 and 1.06.030. It is intended to be an offense which can be disposed of in all respects as a civil proceeding and not governed by procedural, evidentiary, substantive and constitutional rules applicable to criminal charges and proceedings. A person adjudged responsible for an infraction shall not be deemed “guilty” of the infraction and a judgment of responsibility shall not be deemed a “conviction” for any purpose.

C. A civil violation is not a crime or an offense, but is an administrative penalty imposed pursuant to Section 1.06.035.

D. Maximum penalties for civil infractions or civil violations shall be as follows:

1. A civil penalty of not more than \$1000.00 per offense, or such lesser sum as may be provided in the ordinance defining the offense.



Civil Penalty

Gresham Fire and Emergency Services
1333 NW Eastman Parkway
Gresham, OR 97030
503-618-2355



Page 1 of _____

File # _____

Property Owner or Other
Responsible Party's Name & Mailing Address:

Date of Incident:

Time of Incident:

Location of violation:

VIOLATIONS OF GRESHAM REVISED CODE (GRC)

- GRC 7.10.080 Unlawful Burning**
- Burning yard debris or other material on residential property except as authorized by permit
- Burn any human made material, rubber, plastic, garbage, construction, or any other prohibited by DEQ
- Burn nursery, agricultural, or other products or stock except as authorized by burn permit
- Conduct any burning during declared fire season
- Set on / cause fire to grass, grain, stubble or other material
- Intentionally/negligently allow fire to escape from your land
- Accidentally set fire to your land and allow it to escape without extinguishing it or using every effort to prevent escape / know of fire burning on your land and fail to make every reasonable effort to extinguish it
- Other Oregon Fire Code / Fire Life Safety Code Violations (GRC Article 10.25) (list below)**

Civil Penalty Amount

- \$0 (Warning)
- \$350 Level 1*
- \$600 Level 2**
- \$1,000 Level 3***

*See reverse

GRC Article 10.25 Oregon Fire Code / Fire Life Safety Code:

- Section 401.8, Interference with Fire Department Operations**
Unlawful to interfere or attempt to interfere with emergency vehicle or fire department operation
- Section 901.8, Removal of, or Tampering with Fire Equipment**
Unlawful to remove, tamper with, or disturb fire hydrant, fire detection and alarm systems, or fire appliance required by code except for purpose of extinguishing fire or other approved use
- Section 401.5, Making false report**
Person shall not give, signal or transmit false alarm
- Section 5003.3, Unauthorized Discharge of Hazardous Materials**

Civil Penalty Amount

- \$0 (Warning)
- \$1,500 Level 1*
- \$3,000 Level 2**
- \$5,000 Level 3***

*See reverse

- GRC 10.26.025 Fire Alarm System Violations**
- (1) No alarm user shall cause or permit a false alarm
- (2) Three or more false alarms

Civil Penalty Amount

- \$0 (Warning)
- \$350 1st Violation
- \$600 2nd Violation
- \$1,000 3rd Violation

A civil penalty may be issued each day a violation continues to occur.

BELOW IS A STATEMENT FOR THE BASIS OF THE VIOLATION:

IMPORTANT INFORMATION ON REVERSE

I hereby certify that I have reasonable grounds to believe that the above named person caused, or permitted to be caused, the above violation. I certify that I have perfected service upon the above named person by:

Personal Service or Regular Mail and Certified Mail

REPORTING OFFICER(S)

DPSST#

DATE

READ CAREFULLY

You have been issued this notice for causing or permitting a violation of the Gresham Revised Code or Gresham Community Development Code to occur and issued a Civil Penalty. Select one of the options below and complete the contact information in order to respond to the Civil Penalty.

<p>*Level 1</p> <ul style="list-style-type: none"> No harm or small risk for potential for harm No intent by violator Significant actions taken by violator to mitigate effects of violation No past history of violations; or No economic benefit obtained through violation 	<p>**Level 2</p> <ul style="list-style-type: none"> Some harm or medium risk for potential harm Some degree of intent by violator Some actions taken by violator to mitigate effects of violation Some past history of violations; or Limited economic benefit obtained through violation 	<p>***Level 3</p> <ul style="list-style-type: none"> Significant harm or high risk for potential harm High degree of intent by violator Limited actions taken by violator to mitigate effects of violation Past history of violations; or Economic benefit obtained through violation
---	---	---

SELECT ONE OF THE FOLLOWING OPTIONS IN ORDER TO RESPOND TO THE CIVIL PENALTY:

ADMIT AND PAY THE CIVIL PENALTY. I admit responsibility for causing or permitting the violation(s). 1) Pay the amount owed which equals the total penalty amount indicated on the Civil Penalty within 30 days of the date the civil penalty was issued. **DO NOT PAY CASH;** 2) Fill out and sign the form below; and 3) Deliver this original form and payment to the City at the address below. **Note: Payment of the civil penalty does not relieve you of the obligation to correct the violation. Additional civil penalties may be imposed if violation continues.**

OR

PROTEST THE CIVIL PENALTY. I am protesting the existence of the violation or my responsibility for causing the violation and request a hearing. You must state each and every reason for your protest below and submit your request within fourteen (14) days of the date the civil penalty was issued (attach paper if needed). Failure to protest within 14 days from the issuance date constitutes a waiver of your rights to dispute the violation.

If you fail to comply with these instructions, a default penalty will be entered against you. In the event of a default, if the civil penalty is imposed on the owner of the property where the violation occurred, a lien shall be placed on the property and may be foreclosed as provided in GRC Article 2.92.

CONTACT INFORMATION

Name: _____ Phone: _____
 Address: _____ E-mail: _____
 City, State, Zip: _____
 Signature: _____ Date: _____

MAIL or DELIVER:

Payments
City of Gresham
Attn: Financial Services / Civil Penalty
1333 NW Eastman Parkway
Gresham, OR 97030

CP21

Protests
City of Gresham
Attn: City Attorney's Office
1333 NW Eastman Parkway
Gresham, OR 97030



Homes for greater Portland

Regional housing measure: Draft framework

Everyone deserves a safe, stable, affordable place to call home. Working together, we can give more families the housing opportunity they need.

Metro has a long history of working with partners to protect quality of life by supporting new homes and jobs where it makes sense, with good access to jobs, schools, transportation, parks and nature.

As in many metropolitan areas, thousands of Portland-area families are struggling to find a stable, affordable home. This challenge affects every community in the region.

The Metro Council is considering a regional general obligation bond measure that would help partners build and protect affordable homes throughout the region.

Creating a draft framework

In January, Metro convened stakeholder and technical advisory tables with nearly 50 total members, each with unique experience in housing, community, business and related topics.

The stakeholder advisory table has identified values to guide creation and implementation of the measure framework. The technical advisory table has advised on feasibility, costs, modeling, implementation, and other technical considerations.

To explore need and opportunity, Metro has also funded community partner engagement with diverse communities, conducted detailed analysis of capacity and need, and listened to input from jurisdictional partners, housing providers and other key stakeholders.

The draft framework is a major milestone in that effort. It is a vision of what we can achieve together, and how. It is now being released for review and discussion by the advisory tables, jurisdictional partners, advocates, impacted communities and the general public.



What happens next

In late May, the Metro chief operating officer will recommend to the Metro Council what should be included in a regional affordable housing measure that creates homes for people who need them, reflects community values, and ensures technical feasibility and accountability. The final measure framework will be a central part of the COO's recommendation.

The council is expected to make a referral decision in early June. The measure would appear on the November 2018 ballot. If voters approve, Metro's goal is to achieve the measure's outcomes within five to seven years.

Learn more

Visit oregonmetro.gov/housing to learn more and sign up for emails to stay informed.

Share your thoughts

Metro wants to hear how you would prioritize investments in affordable homes across greater Portland. Our online survey will also help provide guidance on implementing the bond if the Metro Council refers a measure that is passed by voters.

To add your voice, visit oregonmetro.gov/housing.

Draft framework summary

Regional outcomes

Serving as many as 10,000 people by creating 3,200 affordable homes if a statewide constitutional amendment is approved (see below); 6,300 people and 2,000 homes if amendment disapproved \$516.5 million general obligation bond, less than \$50 annually for average Portland-area homeowner

Strong accountability & oversight

A community oversight committee will monitor bond investments' progress toward regional targets and priorities. Annual reporting and auditing will be required. Seven percent of funds will be reserved for administration of the bond.

Homes throughout the region

Most affordable homes are expected to be created through local jurisdictions and providers.

To create opportunity and respond to needs in many communities, we will seek to create homes throughout the region:

- Clackamas County: 21%
- Multnomah County: 45%
- Washington County: 34%

Approximately 10 percent of funds will be reserved for a Metro program to buy land for affordable homes near transit.

Affordable homes for families' needs

- 45% of homes reserved for households at 30% median family income (MFI) or below
- Half of homes large enough for families (2+ bedrooms)
- Maximum 10% of homes reserved for 60-80% MFI

How we'll create affordable homes

Through regional programs and supporting local action, the bond will create affordable home opportunities in several ways:

- Buying land for affordable homes
- Buying and renovating low-cost market rate housing to create permanently affordable homes
- Construction of new affordable homes
- Public ownership of affordable homes without Constitutional amendment; potential private/non-profit ownership with amendment

Who to serve, and where to invest

- Prioritize people least well-served by the market, including communities of color, veterans, seniors, families, people with disabilities and people experiencing or at risk of homelessness
- Increase access to transportation, jobs, schools, parks and other opportunities
- Support mixed-income and mixed use communities with a variety of housing types
- Prevent displacement in changing neighborhoods

Potential Constitutional amendment

The Oregon Constitution requires that general obligation bond dollars be used only for publicly owned capital projects. In November, Oregon voters will consider a Constitutional amendment to allow local bonds to support affordable housing created by nongovernmental entities. Depending on whether this potential amendment is approved by voters, a regional bond would have different outcomes and eligible activities.

A commitment to racial equity

This investment can help address generations of barriers faced by communities of color in accessing affordable, stable homes in the region. A racial equity lens can also increase affordable housing opportunity for other marginalized people and low-income residents.

To advance racial equity through this investment, Metro will:

- Include communities of color in decision-making and oversight roles
- Work with partners to conduct further engagement with communities of color
- Consider racial equity as a factor in all investment decisions
- Work with community to track impacts and benefits of investments for communities of color

Looking to the future

Several strategies can help ensure regional investments are efficient, equitable and responsive as the bond is implemented, including:

- Prioritize racial equity and advance fair housing in project selection
- Work with local governments to identify and act on local needs and opportunities
- Require projects to have screening criteria and marketing that reduce barriers to marginalized groups finding a home
- Partner with culturally-specific organizations and community partners for project selection, design and evaluation
- Create equitable workforce targets for investments

Law Enforcement Activity Reporting

IGA between MCSO & City of Fairview
For Contract Law Enforcement Services

April 2018

A. Traffic Stops made in the City of Fairview:

FAIRVIEW TRAFFIC STOPS	
DISPOSITION	APRIL
WARNING ISSUED	95
CITATION ISSUED (NON-CRIMINAL)	18
ARREST (PHYSICAL)	7
ASSIGNMENT COMPLETED	6
NO CLEARANCE CODE GIVEN (DISPATCH ONLY)	2
REPORT WRITTEN (NO ARREST)	2
ARREST (CITE-IN-LIEU)	1
TOTAL	131

B. Other Deputy Activity Reporting Summary:

- Total Calls for Service: **521**
- Total time spent on calls: **185 hours 18 minutes**
- Avg. time spent per call: **22 minutes 3 seconds**
- Dispatched: **227**
- Self-Initiated: **294**
- Traffic Stops: **131**
- Subject Stops: **26**

C. Response Time (from dispatched to arriving on scene):

- | | Average ¹ | Median |
|--|----------------------|--------|
|--|----------------------|--------|

¹ The average response time calculation can be significantly influenced by a small number of calls in which a response was slower than usual. When looking at a small number of records (such as a month's worth of call data) the influence of these outliers is much greater. The median provides the "middle point" of the data, where half of the response times were faster and half were slower.

Law Enforcement Activity Reporting

IGA between MCSO & City of Fairview
For Contract Law Enforcement Services

April 2018

D. Detective Case Activity:

NEW FAIRVIEW CASES ASSIGNED TO DETECTIVES		
DATE ASSIGNED	CRIME	STATUS
PROPERTY CRIME = 0		
PERSON CRIME = 8		
4/2/2018	RUNAWAY	CLEARED - LOCATED
4/3/2018	MISSING PERSON	CLEARED - LOCATED
4/4/2018	RUNAWAY	
4/9/2018	ATT SUICIDE	CLEARED BY ARREST
4/16/2018	INFO-PS CHILD AB	
4/23/2018	FORCIBLE RAPE	
4/25/2018	RUNAWAY	
4/26/2018	FORCIBLE RAPE	

DISPOSITION OF FAIRVIEW CASES ASSIGNED TO DETECTIVES	
DISPOSITION	COUNT
Cleared	
Cleared by Arrest	1
Cleared – Located	1
Declined by District Attorney	
Direct Present to District Attorney	
Forward to District Attorney	
No Complaint	
Referred to City Attorney	
Referred to District Attorney	
Runaway Located	1
Suspended	
Unfounded	
APRIL CASES DISPOSED	3
OTHER CASES DISPOSED	0
TOTAL CASES DISPOSED:	3

Multnomah County Sheriff's Office

Law Enforcement Activity Report

Fairview

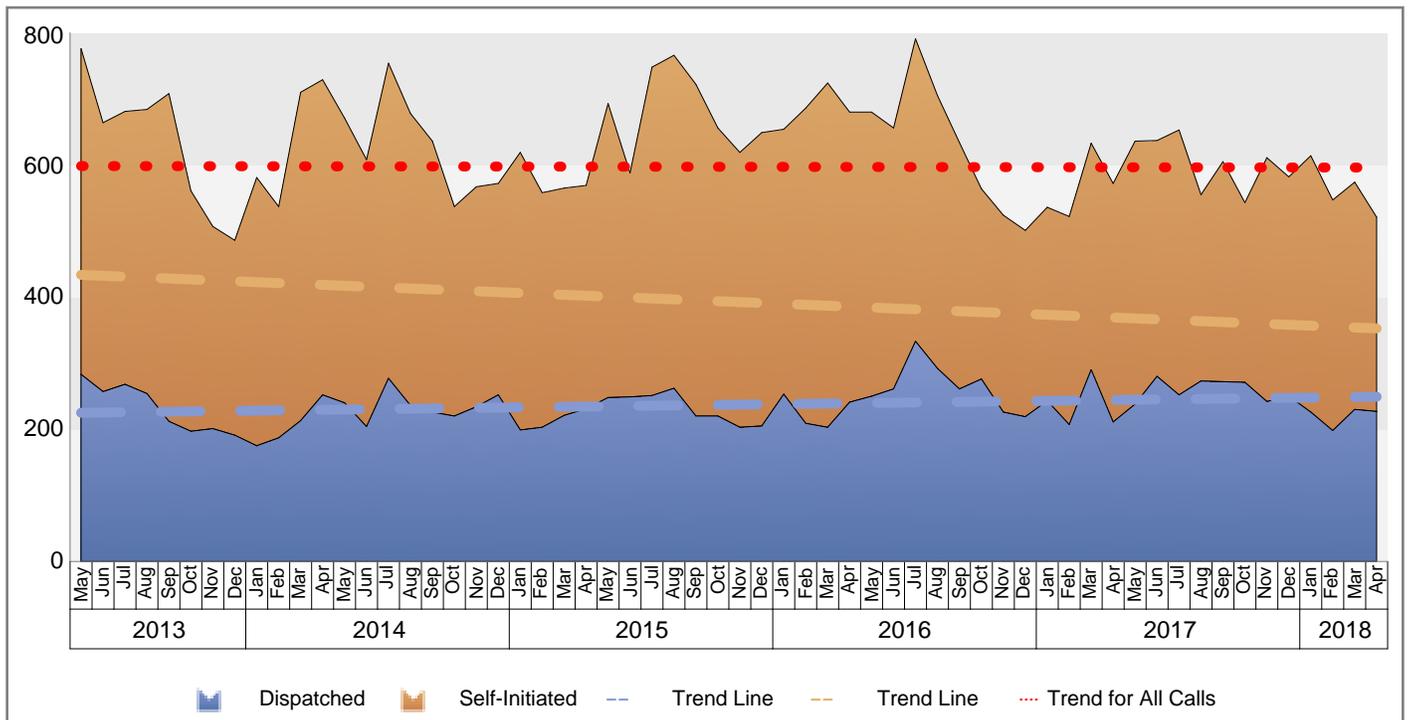
Apr 1, 2018 to Apr 30, 2018

(30 days in period)

Calls for Service by Call Type

	Current 30 Day Period	Previous 30 Day Period	Previous Year's 30 Day Avg.
Area Check	12	9	6.4
Burglary	8	1	4.2
Premise Check	13	9	7.0
Stolen Vehicle	7	9	8.8
Subject Stop	26	35	31.2
Suspicious Sub/Veh/Cir	52	42	58.2
Theft	21	19	26.2
Traffic Accident	14	11	16.9
Traffic Stop	131	160	174.6
Vacation Home Check	6	12	2.2
Vandalism	8	5	5.0
Vice	2	--	2.1
Welfare Check	18	17	23.5
All Other Call Types	203	218	219.6
Total	521	547	585.9

Calls for Service by Month: 5-Year View



Multnomah County Sheriff's Office

Law Enforcement Activity Report

Fairview

Apr 1, 2018 to Apr 30, 2018

(30 days in period)

Dispatched vs. Self-Initiated Calls for Service

	Current 30 Day Period	Previous 30 Day Period	Previous Year's 30 Day Avg.
Dispatched	227	221	241.9
Self-Initiated	294	326	344.1

Calls for Service by Call Priority (dispatched calls only)

	Current 30 Day Period	Previous 30 Day Period	Previous Year's 30 Day Avg.
P1-2 (Emergency)	44	45	47.9
P3-7 (Non-Emergency)	172	156	187.6

Average Response Time by Call Priority (from dispatched to on-scene)

	Current 30 Day Period	Previous 30 Day Period	Previous Year's 30 Day Avg.
P1-2 (Emergency)	5 minutes 17 seconds	5 minutes 50 seconds	4 minutes 41 seconds
P3-7 (Non-Emergency)	8 minutes 53 seconds	10 minutes 26 seconds	8 minutes 52 seconds

Total Time Spent on all Calls for Service (from on-scene to cleared)

Current 30 Day Period	Previous 30 Day Period	Previous Year's 30 Day Avg.
185 hours 18 minutes	180 hours 27 minutes	211 hours 8 minutes

Average Time Spent per Call for Service (from on-scene to cleared)

Current 30 Day Period	Previous 30 Day Period	Previous Year's 30 Day Avg.
22 minutes 3 seconds	20 minutes 23 seconds	22 minutes 22 seconds

Multnomah County Sheriff's Office

Law Enforcement Activity Report

Fairview

Apr 1, 2018 to Apr 30, 2018

(30 days in period)

Traffic Accidents Reported between Apr 1, 2018 and Apr 30, 2018

Date and Time	Accident Type	Accident Location
Thursday, Apr 5, 2018 4:05 PM	Non-Injury	EB I84 FWY AT / EXIT 14 & NE FAIRVIEW PKWY
Thursday, Apr 5, 2018 8:08 PM	Injury	NE VILLAGE ST / NE HALSEY ST
Sunday, Apr 8, 2018 1:11 AM	Hit & Run	0 BLOCK 7TH ST
Thursday, Apr 12, 2018 3:05 PM	Hit & Run	1200 BLOCK NE 201ST AVE
Thursday, Apr 12, 2018 3:57 PM	Hit & Run	20600 BLOCK NE GLISAN ST
Friday, Apr 13, 2018 7:34 PM	Injury	2800 BLOCK NE ARBORCREST DR
Friday, Apr 13, 2018 11:46 PM	Injury	2800 BLOCK NE ARBORCREST DR
Saturday, Apr 14, 2018 9:16 AM	Injury	NE SANDY BLVD / NE BLOSSOM HILL RD
Thursday, Apr 19, 2018 3:46 PM	Hit & Run	20400 BLOCK NE SANDY BLVD
Tuesday, Apr 24, 2018 6:26 PM	Non-Injury	NE MARKET DR / NE CHINOOK WAY
Tuesday, Apr 24, 2018 9:31 PM	Hit & Run	22700 BLOCK NE HALSEY ST
Friday, Apr 27, 2018 1:29 PM	Hit & Run	NE MARINE DR / 223RD & MARINE RAMP WB
Friday, Apr 27, 2018 3:11 PM	Non-Injury	20700 BLOCK NE SANDY BLVD
Monday, Apr 30, 2018 12:38 PM	Hit & Run	20800 BLOCK NE SANDY BLVD

Community Policing Contacts and Meetings between Apr 1, 2018 and Apr 30, 2018

Date and Time	Time Spent	Contact Type	Location
Wednesday, Apr 4, 2018 10:33 AM	38 minutes	Community Contact	22701 NE HALSEY ST [FV OAKS
Wednesday, Apr 4, 2018 12:22 PM	27 minutes	Community Contact	1210 NE 201ST AVE
Tuesday, Apr 10, 2018 12:57 PM	92 minutes	Community Contact	22701 NE HALSEY ST
Wednesday, Apr 18, 2018 5:54 PM	183 minutes	Community Meeting	1300 NE VILLAGE ST



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
May 16, 2018	7.a.	2018-45

TO: Mayor and City Council

FROM: Nolan K. Young, City Administrator

DATE: May 16, 2018

ISSUE:

Stormwater Utility rate increase.

RELATED COUNCIL GOALS:

Goal #6: Promote city's long-term financial stability.

Objective A: Complete utility rate review.

PREVIOUS AGENDA STAFF REPORTS:

March 7, 2018 Work Session Minutes: <http://fairvieworegon.gov/Archive.aspx?ADID=2522>

April 4, 2018 Work Session: <http://fairvieworegon.gov/Archive.aspx?ADID=2525>

May 2, 2018 Work Session: <http://fairvieworegon.gov/Archive.aspx?ADID=2543>

BACKGROUND:

The City Council reviewed utility rates at their May 2 work session. At that meeting staff recommended the following schedule for utility rate increases for FY 2018-19.

- Water Utility: No increase
- Sewer Utility: No increase
- Stormwater Utility: 9% increase of all utility charges.

The consensus of the City Council was to bring the proposed Stormwater Utility rate increase to the City Council on May 16, 2018 and after a public hearing, consider adoption with an effective date of July 1, 2018.

The recommended rate increase will result in an 86 cent (\$0.86) increase in a typical residential storm water charge. This will increase the utility bill for customers who also have city water and sewer by 1% and about 2% for customers who do not receive city water.

ALTERNATIVE SOLUTIONS:

1. Wait one more year on any utility rate increase and use reserves to fund operations in the Stormwater Utility.
2. Propose some other adjustment on utility rates.

BUDGET IMPLICATIONS:

The proposed Stormwater rate increase will bring \$53,792 in additional revenue into the Stormwater Fund.

COUNCIL ACTION:

1. **Staff recommendation:** Move to adopt Resolution 28-2018 increasing the Stormwater Utility rates by 9%, effective July 1, 2018.
2. Decline to adopt Resolution 28-2018.
3. Amend Resolution 282018 with some other utility rate increase and/or effective date and then adopt it.



RESOLUTION
(28-2018)

**A RESOLUTION REVISING FAIRVIEW MUNICIPAL UTILITY SYSTEMS
STORMWATER SERVICE CHARGES**

WHEREAS, the City adjusts its' utility system rates to provide funds to cover the annual costs of operation, maintenance, capital acquisition and debt service; and

WHEREAS, the City Council reviewed the financial condition of the water, sewer, and stormwater utilities and each respective utilities rates; and

WHEREAS, based on said financial review it is recommended to increase the stormwater rate to generate adequate revenue to maintain and operate the City's stormwater utility; and

WHEREAS, the Council considered the proposed revised stormwater rate increase at the May 2, 2018 work session, and held a public hearing on May 16, 2018 to receive public input; and

WHEREAS, following said public hearing and after giving full consideration to all comments and testimony, and after giving careful consideration to the financial report, and following its own investigation and determination, this Council does hereby find that an adjustment in the City's stormwater rates on July 1, 2018 is essential to generate sufficient revenue, and that the rate recommendation is appropriate for such purposes and in order.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS FOLLOWS:

Section 1 Based upon the above-stated findings, the Fairview City Council determines that the adjustments to the City's stormwater rates are necessary, appropriate and advisable for adoption by the City, and pursuant to the following chapters of the Fairview Municipal Code:
Stormwater.....Chapter 13.30.050

Section 2 Council does hereby adopt the following schedule of rates and charges for stormwater:

<i>Stormwater</i>	<i>Current</i>	<i>July 1, 2018</i>
a. Residential monthly - \$/customer	\$9.50	\$10.36
b. Non-residential	\$3.82	\$4.16
i. Impervious area charge-\$/squarefoot		

Section 3 This resolution is and shall be effective from the day of its passage.

Resolution adopted by the City Council of the City of Fairview, this 16th day of May, 2018.

Mayor, City of Fairview
Ted Tosterud

ATTEST

City Recorder, City of Fairview
Devree Leymaster

Date



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
May 16, 2018	7.b.	2018-35

TO: Mayor and City Council
FROM: Devree Leymaster, City Recorder
THRU: Nolan Young, City Administrator
DATE: May 8, 2018

ISSUE:

Authorize requested 10% emergency rate increase for solid waste collection services.

BACKGROUND:

Twelve Mile Disposal is the current waste collection company licensed with the city and has served the citizens of Fairview for over 60 years. The company provides both commercial and residential waste management services within city limits.

The last approved rate increase was in 2015. It was a disposal fee “pass-through” of the increased cost of disposing of solid waste and commingled recycling to the consumer. Twelve Mile had no control over the pricing of these items and had absorbed the increased costs since 2011.

Per Fairview Municipal Code (FMC) 8.20.135.F, the city shall review solid waste collection fees every two years. Rates were last reviewed, and subsequently adjusted, in 2015. The city sent a letter dated May 23, 2017 inquiring if Twelve Mile Disposal will be requesting a rate review in 2017. At that time, the request for a rate review was declined.

In the attached letter dated April 10, 2018, Twelve Mile Disposal requested an emergency rate increase for garbage and recycling collection services within the city limits. The 10% rate increase is for residential, commercial and drop box customers and is based on the increases for waste disposal, cost to process commingled recycling, and waste collection.

In response to the rate increase request, the city worked with Bell & Associates to analyze the requested revisions. In the attached memo, the conclusion of Bell & Associates review is that the 10% increase for waste and recycling services is reasonable and justified under the current market conditions. Since the market conditions are imposed by the intervention of government regulators (China), it is possible over time the market will re-calibrate to overcome the Chinese government action. It is therefore recommended that if the cost to process recyclables falls below current per ton processing rates, the city should readdress the collection rates.

RECOMMENDED ACTION:

Approve Resolution 24-2018 authorizing the 10% increase for garbage and recycling collection services within the city limits and repeal Resolution 29-2015.

ALTERNATIVE ACTIONS:

- Not approve Resolution 24-2018 and decline the solid waste disposal rate increase proposed by Twelve Mile Disposal.
- Not approve Resolution 24-2018 and provide direction to staff.

BUDGET IMPLICATIONS:

City would receive a future increase in franchise fees – (4.5% based on the increase Twelve Mile collects from the rate increase).

COUNCIL ALTERNATIVES:

1. **Staff Recommendation:** Move to approve Resolution 24-2018 authorizing the 10% increase for garbage and recycling collection services within the city limits and repeal Resolution 29-2015.
2. Not approve Resolution 24-2018 and decline the solid waste disposal rate increases proposed by Twelve Mile Disposal.
3. Not approve Resolution 24-2018 and provide direction to staff.



RESOLUTION
(24-2018)

A RESOLUTION ESTABLISHING RATES FOR SOLID WASTE COLLECTION SERVICE AND REPEALING RESOLUTION 29-2015

WHEREAS, Twelve Mile Disposal requested an emergency rate increase for garbage and recycling collection services within the city limits; and

WHEREAS, the City Council reviewed the emergency rate increase at their May 16, 2018 meeting; and

WHEREAS, Chapter 8 (Health and Safety) of the Fairview Municipal Code provides that the Council shall establish a rate schedule related to the disposal of solid waste by resolution, and

WHEREAS, the City Council finds that, in order to provide the City’s licensed solid waste collector a reasonable return on revenue and to ensure continued solid waste collection and disposal for all residents of the City, a rate increase is necessary; and

WHEREAS, City Council has provided an opportunity consistent with ORS 294.160 for interested persons to comment on the enactment of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS FOLLOWS:

Section 1 The rate collection schedule for Article 8.20, Solid Waste Management, or Chapter 8, Health and Safety of the Fairview Municipal Code are set as follows:

- I. Residential
Basic monthly charge for each service level includes weekly collection of garbage, yard debris and recyclables.

Garbage, plus	Yard Debris	Monthly Rate
20-gallon can	60-gallon yard debris cart	\$ 29.48
32-gallon can	60-gallon yard debris cart	33.28
35/40-gallon cart	60-gallon yard debris cart	35.48
60-gallon cart	60-gallon yard debris cart	44.22
90-gallon cart	60-gallon yard debris cart	49.23

MULTIPLE RESIDENTIAL GARBAGE CART RATE: for 35/40, 60 & 90-gallon carts, each additional cart is charged 75% of the first cart rate.

MULTIPLE YARD DEBRIS CART RATE: for 60-gallon yard debris cart, each additional cart is charged 100% of the first cart rate. 60-gallon - \$7.40

Roller carts for yard debris and recycling and garbage service shall be provided by the hauler. A hauler may refuse carts to any customer where use is not compatible with the cart. Cans and carts shall not exceed the weight limits listed under Section I, no. 8. If cans or carts exceed weight limits, the collector may refuse collection.

- a. Each additional 32 gallon garbage can, picked up weekly \$18.26/month
- b. Once a month garbage service:
 - One 32-gallon can \$18.70/month
 - Includes weekly recycling and weekly yard debris collection
 - One 60-gallon cart \$20.20/month
 - Includes weekly recycling and weekly yard debris collection
- c. Occasional extra for garbage, per can or bag: \$4.95/each
- d. Recycling Only Service – For non-garbage customers
 - Weekly Collection “Curby” only (excludes yard debris) \$ 6.27/month
 - Weekly collection of roll cart service \$11.77/month
- e. Yard Debris Extras: No charge, Kraft yard debris bag or bundle (no plastic bags)
- f. Yard Debris Only – For non-garbage customers \$10.70/month
- g. Maximum Weights/Requirements for Service Levels:

Solid Waste	Weight/Size Limit
20-gallon can	35 lbs. maximum
32-gallon can	60 lbs. maximum
35/40-gallon cart	60 lbs. maximum
60-gallon cart	120 lbs. maximum
90-gallon cart	145 lbs. maximum
Yard Debris	Weight/Size Limit
32-gallon can	60 lbs. maximum
35/40-gallon cart	60 lbs. maximum
60-gallon cart	120 lbs. maximum
90-gallon cart	145 lbs. maximum
Kraft/Yard Debris Bag	45 lbs. Maximum
Bundled Yard Debris	60 lbs. / 4 ft. x 18" diameter

II. Collection From Non-Curbside Locations

Standard residential collection is provided at the curbside of the public street. A customer whose residence is more than 75 feet from the standard collection location may request collection service as another location accessible by existing collection equipment under the following terms and conditions:

- a. Distance Fees for Garbage Collection (distance from the curb of the public street to collection location):

0 - 5 feet	No charge (considered curbside)
5 - 500 feet	Basic monthly charge plus \$5.00/month
501 + feet	Basic monthly charge plus \$7.50/month

b. Distance Fees for Yard Debris and Recyclables:

A Customer who elects to pay the distance fee for non-curb-side collection will receive collection of garbage at the non-curb-side collection location that is accessible by existing collection equipment. Recyclables and yard debris will be collected at the public street. The customer may elect to pay an extra distance fee for collection of recyclables and yard debris at the point of garbage collection. The distance fee of \$4.50/month or \$6.75/month will be collected for each service that travels to the non-curb-side collection location. For example:

5 - 500 feet	1 truck	Basic monthly charge plus \$5.00/month
5 - 500 feet	2 trucks	Basic monthly charge plus \$10.00/month
5 - 500 feet	3 trucks	Basic monthly charge plus \$15.00/month

c. Safe Access:

Under all circumstances, collection of garbage, recyclables and/or yard debris from a collection location other than the standard residential curbside location will only be provided where and when the hauler determines that the location can be safely entered and exited with existing collection equipment.

III. MULTI-FAMILY

32-gallon can (one stop per week) \$27.83
 (garbage and recycling service)
 Multiple dwellings of 10 or more units with single billing

IV. DROP BOX RATES

a. Repeat Service (Loose)

Customer Charges	10/20 Yard	30 Yard	40 Yard
Monthly Rental Fee (collector furnished drop box)	\$66.00	\$76.00	\$86.00
Plus:			
Hauling Fee (charged each time the drop box is picked up and taken to disposal facility for disposal of waste)	\$148.00	\$168.00	\$168.00
Plus:			
Disposal Fee (actual fee charged by disposal facility)			
Plus:			
\$1.50 per mile for mileage in excess of 25 miles round trip from the drop box customer to the disposal site.			

b. Occasional or Single-Service Basis (Loose)

Customer Charges	10/20 Yard	30 Yard	40 Yard
Rental Fee Per Day (fee charged per drop box after 48 hrs. on site)	\$10.00	\$10.00	\$10.00
Plus:			
Hauling Fee (includes deliver, pickup and use of the drop box for 48 hours)	\$165.00	\$185.00	\$185.00
Plus:			
Disposal Fee (actual fee charged by disposal facility)			
Plus:			
\$1.50 per mile for mileage in excess of 25 miles round trip from the drop box customer to the disposal site.			

c. Recycling Drop Box

Customer Charges	10/20 Yard	30 Yard	40 Yard
Rental Fee Per Day (fee charged per drop box after 48 hrs. on site)	\$10.00	\$10.00	\$10.00
Hauling Fee (charged each time the drop box is picked up and taken to disposal facility for recycling of material)	\$165.00	\$185.00	\$185.00
Recycling of Material Any costs or credits received in the transfer of the recyclable materials to the processor will be paid by or credited to the customer.			

d. Compacted

Up to and Including:

Compacted		
20 Yards	21-30-Yards	31-40 Yards
\$187.00	\$239.00	\$277.00

These rates apply if the customer furnishes the compactor.

If the collector furnishes the compactor, the collector may also charge a rental fee equal to the current rate the collector would pay on a lease-purchase plus any repair costs or such sum as agreed upon by the collector and the customer. In addition, the collector shall be entitled to \$1.50 per mile for mileage in excess of 25 miles round trip from the drop box customer to the disposal site.

IV. CONTAINER RATES

a. Loose

The following chart sets forth the maximum allowable monthly charges based on size of container, number of containers, and number of stops per week.

Container Size	Weekly Collection Requency					
	One	Two	Three	Four	Five	Six
1 yard	\$ 100.80	\$ 194.45	\$ 288.10	\$ 358.63	\$ 446.59	\$ 534.54
Each Additional	88.70	170.25	252.90	307.85	383.38	458.94
1-1/2 yard	138.82	267.20	395.57	494.24	615.50	736.74
Each Additional	122.87	236.95	351.02	428.33	533.67	638.56
2 yard	180.70	348.75	515.15	642.77	800.47	958.18
Each Additional	159.25	306.95	455.75	556.15	692.66	829.16
3 yard	257.30	495.90	734.50	917.27	1,142.35	1,367.45
Each Additional	227.60	439.80	652.00	796.71	992.29	1,187.88
4 yard	332.25	640.30	950.55	1,187.23	1,478.58	1,769.93
Each Additional	295.95	570.45	846.05	1,033.65	1,287.41	1,541.18
6 yard	466.75	899.40	1,333.15	1,666.55	2,075.60	2,484.64
Each Additional	416.70	804.80	1,192.90	1,459.04	1,817.31	2,176.28

The collector shall furnish the container(s)

b. Compacted

To determine the maximum compacted container rate, a rate of 2.2 times the corresponding loose rate noted in the preceding loose rate chart will be used.

V. ON CALL AND CLEAN UP CONTAINER RATES

a. Clean Up Container Service

1. First Collection: 33% of Regular Container Rate
Plus one-time handling fee \$ 40.00 delivery fee, charged on first container only
2. Each Additional Collection: 33% of Regular Container Rate
3. Container Rent:
Charged to customer keeping container longer than 5 working days (M-F) with no collection:

Two Cubic Yards	Three Cubic Yards	Four Cubic Yards
\$3.00/day	\$4.00/day	\$5.00/day

Rent shall not exceed \$30.00 per container in a 30-day period.

- b. Yard Debris Container Service (occasional service)
1. First Collection: 25% of Regular Container Rate
Plus one-time delivery fee \$36.00 handling fee, charged on first container only
 2. Each Additional Collection: 25% of Regular Container Rate
 3. Container Rent:
Charged to customer keeping container longer than 5 working days (M-F) with no collection:

Two Cubic	Three Cubic	Four Cubic
Yards	Yards	Yards
\$3.00/day	\$4.00/day	\$5.00/day

Rent shall not exceed \$30.00 per container in a 30-day period.

- c. On Call Container - Permanent Account
1. Per Collection: 33% of Regular Container Rate
 2. Each Additional Collection: 33% of Regular Container Rate
 3. Monthly Container Rent:

1 Yard -	\$25.00
1.5 Yard -	\$28.00
2 Yard -	\$31.00
3 Yard -	\$37.00
4 Yard -	\$43.50
5 Yard -	\$50.00
6 Yard -	\$56.00

VI. WEEKLY CONTAINER SERVICE FOR YARD DEBRIS RESIDENTIAL
(Based on a one year service agreement)

1 yard container	-	\$ 66.75
1.5 yard container	-	\$ 88.25
2 yard container	-	\$113.50
3 yard container	-	\$157.25
4 yard container	-	\$200.00
5 yard container	-	\$237.00
6 yard container	-	\$268.50

VII. INFECTIOUS WASTE

a. Boxes

- 1. 15 gallon box \$ 34.80
- 2. 34 gallon box \$ 39.16

Price includes box, liner, pick-up and disposal.

b. Sharps Containers - (For needles, syringes, IV tubing, glass tubes, scalpel blades) - Household and occasional service

- 4 quart container \$ 7.80
- 8 quart container \$15.60

Price includes container and disposal. Customer purchases container from hauler and brings to hauler's place of business when ready for disposal.

VIII. MISCELLANEOUS SERVICE FEES

a. Tires

- Tires - off rim \$ 5.00
- Tires - on rim \$ 7.50

b. Appliances

- Appliances \$17.00
- Appliances with Freon \$40.00

c. Call Back Fee \$15.00

d. Reinstatement Fee \$17.00

Fee may be charged for reinstatement if service has been discontinued.

e. Late Payment Service Charge

1.5% per month. 18% per annum

Charges may apply if payment is not received by due date.

f. Replacement of Curby: Market Price

(Up to 2 Curbys allotted per account without additional charge)

IX. VACATION CREDIT

- a. The licensee shall give a partial vacation credit to customers who stop service for a minimum period of two consecutive weeks and up to three consecutive weeks (based on a four week month) and up to four week (based on a five week month) and full vacation credit to customers who stop service for an entire month.
- b. The licensee will calculate and give vacation credit according to a formula established by the City.
- c. The customer is responsible for requesting a vacation credit from the licensee. The customer may request a vacation credit to stop service for a minimum period of two consecutive weeks and must give at least 48-hours advance notice to the licensee of the request for service suspension.

Five-Week Month				
	Monthly	2 Week	3 Week	4 Week
Service Level	Rate	Credit	Credit	Credit
Monthl	\$ 18.70	n/a	n/a	n/a
20-gal	29.48	7.37	9.72	13.27
32-gal	33.28	8.32	10.98	14.98
35-gal	35.48	8.87	11.70	15.97
60-gal	44.22	11.06	14.58	19.90
90-gal	49.23	12.31	16.24	22.15

X. ADDITIONAL SERVICE

If a need for a type of service arises that is not now foreseen or specifically covered by this rate schedule, then the charge for such service shall be:

- a. Uniform and non-discriminatory between customers of a collector;
- b. Commensurate with the rates generally charged in the Portland Metropolitan Area; and
- c. Subject to approval by the City of Fairview.

XI. HAULER BONDING AMOUNT

The hauler shall provide the City of Fairview with a surety bond in the amount of \$20,000 as required in Section 8.20.100 (b).

XII. APARTMENT RECYCLING DEPOT CHARGE

- a. Compactor accounts only \$0.75/unit/month.

Section 2 This resolution is and shall be effective from and after May 16, 2018 and repeals Resolution 29-2015.

Resolution adopted by the City Council of the City of Fairview, this 16th day of May, 2018.

Mayor, City of Fairview
Ted Tosterud

ATTEST

City Recorder, City of Fairview
Devree Leymaster

Date

Twelve-Mile Disposal Service, Inc

PO Box 728 Fairview OR 97024
(503) 661-0255

City of Fairview
1300 NE Village St
Fairview OR 97024
Attn: Nolan Young

10-Apr-18

Dear Sir,

Twelve-Mile Disposal requests the City of Fairview consider an emergency rate increase for garbage and recycling collection services within the city limits. Twelve-Mile Disposal is requesting a 10% increase for residential, commercial and drop box customers.

The recycling commodities markets have continued to decline since the city's last rate review in 2015. China's restriction on mixed recyclable materials has created a major disruption in the system. Recycling processing costs have dramatically increased by 350% and there is no signal for improvement in 2018. On April 6, 2018 Twelve-Mile Disposal was informed by our recycling processor, Recycle America, that they would no longer accept mixed recyclable loads at their Troutdale facility. The recyclable material must now be disposed of at a processor located in the city of Portland. This change will add significant labor and travel costs in addition to the increase in the rate charged for receiving the recyclable materials, commensurate with the rate charged for garbage.

Twelve-Mile Disposal's last rate increase in 2015 was a disposal fee pass thru only. Since the last system wide rate review in 2011 labor costs have increased substantially across the board including wages, insurance and benefits. Also on July 1, 2018 Metro will be raising the tipping fee for garbage, increasing the rate \$2.50 per ton.

Twelve-Mile Disposal was not included in the regional meetings that were held to address these issues and we were not prepared to have our recyclable loads rejected by our processor. Metro is refusing to allow mixed recyclables to be dumped as garbage, opting instead for a region wide rate increase to maintain collection and processing. Surrounding jurisdictions passed the increase April 3, 2018, with an effective date of May 1st, 2018. It is Twelve-Mile Disposal's responsibility to be informed of industry issue's but on this critical issue, The City of Fairview and Twelve-Mile Disposal were overlooked.

The requested rate package increases the residential monthly rate on the most commonly used can sizes by \$3.00 a month on the 32 gallon can and \$3.20 a month on the 35 gallon garbage cart for weekly service. For a commercial customer with a 3-yard container serviced once weekly, the current monthly cost is \$233.90. The new rate would be \$257.29. Drop Box hauling fees on the 20 cubic yard box would increase \$16.50 to \$181.50 per haul.

Thank you for your consideration.

Sincerely,


Randall Burbach
President

ATTACHMENT B

Recycling Markets' Impact on Processing Costs

Over the last 20 years, China has become the world's largest importer of recycled paper and plastics – including from the West Coast. Historically, Chinese buyers have purchased materials with higher levels of contamination (undesired materials mixed in the commodity being sold) and at higher prices than U.S. domestic markets. In Oregon, curbside recycling has approximately 8-13 percent contamination, which recycling processors sort to a lower percentage, bale, and ship.

Though Chinese restrictions on recycling date to 2013, the government's recent "National Sword" initiative has severely restricted their import of recyclable materials. The Chinese government banned unsorted post-consumer plastics and paper in 2018, and established a strict limit of contaminants of 0.5 percent on sorted paper. China's stated reasons include the contaminants present; pollution from their older processing plants; their labor force's health and safety; and the desire to develop their own domestic recycling system.

China's ban has disrupted recycling worldwide and in Oregon. Reaching the new 0.5 percent contamination standard is nearly impossible with existing processing infrastructure.

In response, the material recovery facilities (MRFs) have incurred significant costs to improve the quality of their sorting and to find alternative markets for the material, costs which are passed on to collectors. MRFs are also seeking 'concurrence' from the DEQ to dispose of certain materials, much of which has never been accepted as recyclable, but which were previously considered acceptable contaminants.

Our Local Situation

The immediate effect on the City's collection system has been an increase in processing costs beginning in September, reaching 350% above the cost reflected in our current fees. Costs are expected to remain at this level for the time being. Typically cost increases are gradual enough to absorb them in each review of the prior 12 months of costs. These recent costs are unanticipated and rose quickly. Although our collection companies have limited ability to 'shop' for the best processing price, MRFs have increased costs across the board or restricted access, to varying degrees. Thus, collectors face a large gap between their costs and existing revenue from fees.

The option to dispose of more recyclables is unattractive because disposal is equally expensive and does not offer the economic and environmental benefits derived from returning these materials to the stream of commerce.

Staff is also working with the DEQ and local government partners to address these problems in the short and long term. At the local level, we are increasing efforts to educate our customers about materials that don't belong in recycling—this can help mitigate processing costs. For example, we are planning a 'cart-lagging' project to provide individual household-level feedback reminding customers how to recycle well. State and regional level discussions have turned to long-term options to invest in better processing systems, identify policies that can support the market for recycled materials, and encourage more domestic processors for a more resilient system that supports more local jobs. This would help counteract the decline in domestic markets—for example as seen in the closure of paper mills—that has been observed in parallel with increased reliance on China.

This information was presented to the Clackamas County Board of Commissioners, written by the Clackamas County Solid Waste Manager and edited to reflect Gresham's collection system. All local governments share industry data and information on an ongoing basis.



Bell & Associates, Inc.

1628 NW 33rd Way, Camas, WA 98607

Phone 360-210-4344 / Chris@Bellassociatesinc.com

Memorandum

To: Nolan Young, City of Fairview Administrator

From: Chris Bell, Bell & Associates

Date: April 18, 2018

Subject: Solid Waste Rate Increase for Twelve Mile Disposal

Twelve Mile Disposal (TMD) has requested a collection rate increase of 10% to the current collection fees in Fairview based on the increases for waste disposal, cost to process commingled recycling, and waste collection.

Solid Waste Disposal

TMD utilizes the Troutdale Transfer Station for waste disposal. Since fees were last adjusted in 2015, the cost of waste disposal has increased by \$4.89 per ton or 4.7%. The tipping fee is the amount assessed on a per ton basis to “tip” the waste from the collection trucks at the transfer station. An additional transaction fee is charged each time the truck drives across the scale. The transaction fees will increase from \$22 to \$24 on July 1. The average weight of the waste delivered to the Troutdale Transfer Station is 7 tons; therefore, the transaction fee is divided by 7 to calculate the effective tipping fee. The following table shows the annual increases at the transfer station since the last rate increase.

Table 1: Disposal Fee Progression

Year	2015	2016	2017	2018
Tip Fee	\$102.50	\$104.00	\$104.00	\$106.50
Transaction Fee	\$16.00	\$20.00	\$22.00	\$24.00
Effective Tipping Fee	\$104.79	\$106.86	\$107.14	\$109.93

Waste collection fees in the Portland Metropolitan Area are controlled by Metro. Over the same four year period, the disposal fees at both Metro transfer stations increased by \$4.12 or 4.4%. The increases incurred at the Troutdale Transfer Station have followed the same pattern as the Metro fees. While the Troutdale Transfer Station is owned by Waste Management, it must abide by the Metro system license and pay the Metro Regional System Fee (\$17.81), the Metro Excise Tax (\$12.41), Troutdale Community Enhancement Fee (\$1.50) and the Oregon DEQ

Fee (\$1.82), which total to \$33.54 per waste ton. When Metro has a rate increase, the Troutdale Transfer Station will likely have an increase too.

Recycling

China is the single largest consumer of recyclable materials generated in North America. In prior years, it consumed 40% of all scrap materials sold in the US; 55% of all paper/fiber, and 51% of all recovered plastics. Most of the recyclables collected in the Portland region were shipped to China for remanufacturing into new products & packaging.

The Chinese government has taken three significant unilateral actions that have completely disrupted the global market for recovered materials.

- 1). Banning all Mixed Paper and Mixed Plastics: Effective January 1st, 2018, The Ministry of Environmental Protection of the People's Republic of China (MEP) has banned the import of 21 recyclable commodities, including Mixed Paper & Mixed Plastics. The single largest commodity produced from the City's curbside recycling program has been Mixed Paper, which comprises approximately 45% of the collected recycle tons.
- 2). Reduction of Contamination Threshold to 0.30%: In addition to the ban, MEP announced that effective January 1st, 2018 all scrap materials imported into China must be 99.70% pure. No material exceeding 0.30% contamination will be allowed into the country. Previously, depending upon the commodity, the industry standard allowed for up to 4.50% contamination. After overwhelming push back from trade organizations around the world, MEP modified its restriction to 0.50% contamination with an implementation date of March 1st, 2018.
- 3). Revocation, Reduction & Suspension of Import Licenses: MEP has frozen the approval of most scrap import permits. It also revoked the existing licenses of many mills and significantly reduced the quantity of mills / material traders eligible for securing new licenses. As of January 25th, MEP has issued 2018 licenses sufficient to cover less than 20% of China's 2017 consumption volume.

The effect has also decreased cardboard (OCC) values. A significant amount of the #1 (PET, water bottle, pop bottle) and the #2 Clear and Colored HDPE (milk jug, detergent bottle) collected in the West is sold domestically. However, with the coming changes from China, the US market will be overwhelmed with recovered plastic. Most of the collected plastics that were being exported now have no market outlets. The markets for #3 through #7 plastic bottles, tubs, and rigid plastic has disappeared.

The primary reasons for China's coming ban on recyclables:

The Chinese government is working to develop a strong domestic collection infrastructure to supply recyclable materials to domestic mills.

The Chinese government is eliminating manufacturing facilities that generate excessive pollution. The government is shutting down over 2,000 antiquated recycling plants across the country. Many of these plants recycled various grades of plastic containers and film. China has announced that they will no longer allow for the import of plastic that has not been ground, washed and pelletized.

Current conditions are not market driven - they have been imposed by the intervention of government regulators. The underlying demand for paper & plastic packaging, and therefore the recyclable raw materials to produce them, remains strong. Therefore, it is reasonable to expect that in the long-term the market will re-calibrate to overcome the Chinese government action. Manufacturers outside of China will gain market share, centers of production will shift to other regions, and the free flow of raw materials, unencumbered by Chinese regulation, will eventually resume. However, these market changes will likely take an extended period to come to full fruition.

All local material processors have changed their operations to capture marketable materials. The changes have significantly increased the amount charged to the franchised haulers. Far West Fibers, the processor used by TMD, is charging \$121 per ton for residential commingled recycling, an increase of \$94.62 from the amount currently in the cart rates. Processing of commercial recycling has increased to \$98 per ton, an increase of \$83.08.

Residential Rate Calculation

Table 2 details the method used to calculate the proposed increase for the residential customer with a 35 gallon roll cart. The same method was applied to all residential customers with the details and the requested rates included in the appendix of this memo.

Table 2: Calculation of the Residential Rate for 35 Gallon Service

Note	A	B	C	D	E	F	G	H
Method	Cart Weight	Disposal Cost	Recycle Weight	Recycle Cost	Increase	10% Margin	Fran Fee 4.5%	Rate Increase
35 Gal. Cart	25.32	\$0.27	47.00	\$2.22	\$2.49	\$0.28	\$0.13	\$2.90

- A:** The average set-out weight of the 35 gallon cart is 25.32 pounds
- B:** The calculation of the increase for disposal is 25.32 pounds x 4.33¹ / 2,000 pound per ton x \$4.89 increase
- C:** The average weight, per month, of the recyclable materials set out for collection is 47 pounds
- D:** The calculation of the recycle cost is 47 pounds / 2,000 pounds per ton x \$94.62 cost to process materials
- E:** Increase is the sum of item B and item D
- F:** Margin is calculated on the Increase divided by 90% ($\$2.49 / (1-10\% \text{ margin}) = \2.49)
- G:** Fairview franchise fees is the sum of the increase and margin multiplied by 4.5% ($(\$2.49 + \$0.28) \times 4\%$)
- H:** Rate increase is the sum of the Increase (item E), Margin (item F), and Franchise Fee (item G)

¹ Monthly frequency is 52 weeks per year divided by 12 months a year ($52/12 = 4.33$)

Commercial Rate Calculation

The calculation of the commercial collection fees is similar; however, the increase is based on the number of collected waste yards and will vary from customer to customer. Table 3 details the rate calculation per yard of solid waste.

Table 3: Commercial Increase Calculation

Commercial Disposal Cost		Commercial Recycling Cost	
Component	Description	Component	Description
\$4.89	rate ▲ (\$109.93 - \$105.04)	\$83.08	Processing Cost per Ton
115	Pounds of Waste per Yard	40	Pounds of Recycling per Yard
\$0.33	Disposal Cost per Yard (A)	\$1.94	Cost per Yard (B)

A: The average weight per collected yard of waste is 115 pounds; therefore, the cost per yard is $(115 \text{ pounds} / 2,000 \text{ pounds per ton} \times \$4.89) / 85.5\% = \$0.33$ per yard. The 85.5% is 1- 10% margin and the 4.5% franchise fee.

B: The average weight per collected yard of recycling is 40 pounds per yard; therefore, the cost per yard is $(40 \text{ pounds} / 2,000 \text{ pounds per ton} \times \$83.08) / 85.5\% = \$1.93$ per yard. The 86% is 1- 10% margin and the 4% franchise fee.

The total increase per collected yard of waste is the sum of the disposal fee \$0.33 and the recycling processing fee \$1.94 = \$2.26.

Commercial customers typically have equal volumes of waste disposal and recycling; therefore, a commercial customer with a 3 yard waste and 3 yard recycling container collected once a week would incur \$29.36 of additional costs (3 yard x 4.33 x \$2.26).

Collection Costs

Labor, health insurance, fuel and inflation have increased since 2015. The Portland-Salem CPI has increased by 6.4% and diesel fuel has increased by 2.3%. Combined with disposal and recycling, the current cost of collection services exceeded the 10 increase requested by TMD.

Conclusion

The 10% increase for waste and recycling services requested by TMD within the City of Fairview is reasonable and justified under the current market conditions. If the cost of processing recycling significantly falls below the current \$121 / \$98 per ton from processing residential and commercial recycling, the City should recalibrate the collection rates.

City of Fairview
Proposed Rate Increases for Collection Services

Disposal Fee Increase		Recycling Processing Fee	
\$ 88.55	2010-11 Troutdale Tip Fee	\$ 26.38	Recycling Processing Fee per Ton
\$ 105.04	2015 Troutdale Tip Fee	47	Monthly Set Out Weight (pounds)
\$ 16.49		\$ 0.62	Monthly Cost per Customer
18.6%	% ▲		

Impact of Disposal & Recycling Processing Fee Increases on Residential Service

	Weekly Set Out Weight	\$ ▲ in Disposal	Monthly Set Out Weight	\$ ▲ in Recycling	Total Increase per Month	Hauler Margin 10%	Fairview Fran. Fee 4.5%	Total Rate Increase	Current Rate	Proposed Rate	% of Increase in rates
Residential 20 Gal Cans	14.01	\$ 0.50	47.00	\$ 0.62	\$ 1.12	\$ 0.12	\$ 0.06	\$ 1.30	\$ 25.50	\$ 26.80	5.1%
Residential 32 Gal Cans	25.32	\$ 0.90	47.00	\$ 0.62	\$ 1.52	\$ 0.17	\$ 0.08	\$ 1.77	\$ 28.50	\$ 30.25	6.2%
Residential 35 Gal Cans	25.32	\$ 0.90	47.00	\$ 0.62	\$ 1.52	\$ 0.17	\$ 0.08	\$ 1.77	\$ 30.50	\$ 32.25	5.8%
Residential 60 Gal Cans	47.54	\$ 1.70	47.00	\$ 0.62	\$ 2.32	\$ 0.26	\$ 0.12	\$ 2.69	\$ 37.50	\$ 40.20	7.2%
Residential 90 Gal Cans	60.55	\$ 2.16	47.00	\$ 0.62	\$ 2.78	\$ 0.31	\$ 0.14	\$ 3.23	\$ 41.50	\$ 44.75	7.8%
Multi-family 32 gal cans	25.32	\$ 0.90	47.00	\$ 0.62	\$ 1.52	\$ 0.17	\$ 0.08	\$ 1.77	\$ 22.50	\$ 24.25	7.9%
Annual SW extras	8.44	\$ 0.30			\$ 0.30	\$ 0.03	\$ 0.02	\$ 0.35	\$ 4.50	\$ 4.85	7.8%
Monthly Customers	25.70	\$ 0.21			\$ 0.21	\$ 0.02	\$ 0.01	\$ 0.25	\$ 17.50	\$ 17.75	1.4%
On-Call Customers	37.51	\$ 0.31			\$ 0.31	\$ 0.03	\$ 0.02	\$ 0.36	\$ 17.50	\$ 17.85	2.1%
Recycling Only			47.00	\$ 0.62	\$ 0.62	\$ 0.07	\$ 0.03	\$ 0.72	\$ 10.00	\$ 10.70	7.2%

Commercial Disposal Cost	Commercial Recycling Processing
\$ 16.49 rate ▲ (\$105.04 - \$88.55)	\$ 14.92 Processing Cost per Ton
115 Pounds per Yard	40 Pounds per Yard
\$ 1.11 Disposal Cost per Yard	\$ 0.35 Cost per Yard

Commercial Rate Increase
 \$ 1.11 Disposal Cost per Yard
 \$ 0.35 Recycling Cost per Yard
 \$ 1.46 Total Increase per Yard

Impact of Disposal and Recycling Processing Fee on Commercial Collection

	Container One	Two	Three	Four	Five	Six
1 yard	\$ 91.64	\$ 176.77	\$ 261.91	\$ 326.03	\$ 405.99	\$ 485.95
multiple	80.64	154.77	229.91	279.87	348.53	417.22
1-1/2 yard	126.20	242.91	359.61	449.31	559.54	669.77
multiple	111.70	215.41	319.11	389.39	485.15	580.51
2 yard	164.27	317.05	468.32	584.34	727.70	871.08
multiple	144.77	279.05	414.32	505.59	629.69	753.79
3 yard	233.90	450.82	667.73	833.89	1,038.50	1,243.13
multiple	206.91	399.82	592.73	724.29	902.08	1,079.89
4 yard	302.05	582.09	864.14	1,079.30	1,344.17	1,609.03
multiple	269.05	518.59	769.14	939.68	1,170.38	1,401.07
6 yard	424.32	817.63	1,211.95	1,515.04	1,886.91	2,258.77
multiple	378.82	731.64	1,084.45	1,326.40	1,652.10	1,978.44

Service	Current Rate 1 x week	Proposed 1 x week	Change \$	Change %	Current Rate 2 x week	Proposed 2 x week	Change \$	Change %
1 Yard	\$ 85.32	\$ 91.64	\$ 6.32	7.4%	\$ 164.13	\$ 176.77	\$ 12.64	8%
2 Yard	\$ 151.63	\$ 164.27	\$ 12.64	8.3%	\$ 291.76	\$ 317.05	\$ 25.29	9%
3 Yard	\$ 214.94	\$ 233.90	\$ 18.97	8.8%	\$ 412.89	\$ 450.82	\$ 37.93	9%
4 Yard	\$ 276.76	\$ 302.05	\$ 25.29	9.1%	\$ 531.51	\$ 582.09	\$ 50.57	10%
6 Yard	\$ 386.38	\$ 424.32	\$ 37.93	9.8%	\$ 741.77	\$ 817.63	\$ 75.86	10%



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM	REFERENCE NUMBER
May 16, 2018	8.a.	2018-40

TO: Mayor and City Council
FROM: Heather R. Martin and Mallory Beebe, Office of the City Attorney
DATE: April 25, 2018

ISSUE:
Proposed two hour parking limit in a portion of the Village.

BACKGROUND:

On April 4, 2018, City Council received a citizen request to establish a two hour parking limit on portions of NE Market Drive and NE Village Street. A work session was held on April 18, 2018 to discuss the parking limitation and enforcement options. The City Council discussed adopting a two hour parking limit from 8 a.m. to 8 p.m., Monday thru Saturday, on certain portions of NE Market Drive and NE Village Street. Staff was directed to bring back an ordinance regarding the parking time limits at City Council's next meeting.

In addition, the options for enforcement were discussed on April 18, 2018, including hiring a part-time temporary employee at a rate of \$16.00 per hour, for 20 hours per week, for fourteen weeks (\$5,040). This job should be combined with another job function given the limited time needed to perform this work (15 to 30 minutes of work every two hours).

The attached Ordinance 4-2018 revises Chapter 10.05 (uniform traffic ordinance) of the Fairview Municipal Code (FMC) and provides City Council with the authority to designate time limit restricted parking areas (anywhere in the City) and also revises a section regarding parking time limits and specifies that a motor vehicle may only park in a time limit restricted area for the posted time limit. The revised code allows for the issuance of a citation under certain circumstances. A violation of this parking ordinance will result in a fine not to exceed \$50.00, per FMC 10.05.200. The Municipal Court will need to add this citation to its fine schedule if the Council adopts new time limit parking restrictions.

Note that the specific time/place restrictions are not in the FMC changes - - instead the specific restrictions will be adopted by resolution which also means the Council can make changes to the hours, affected area, etc. without having to revise the FMC. Resolution 26-2018 has two effective dates: 1) the restrictions will be effective when Ordinance 4-2018 is effective and 2) the authority for the City Administrator to take all necessary steps to implement the restrictions will be effective upon adoption so that the City Administrator can move forward with signage and hiring.

{00625210; 2 }

There is also an additional change in Ordinance 42018 to correct an earlier oversight. When the Council updated the parking provisions in 2015 it neglected to change the penalty section to reflect the re-lettering that occurred in the earlier sections. FMC 10.05.200(C) included a reference to FMC 10.05.120(B)(6) and (B)(7) which should be (C)(6) and (C)(7). That has been fixed here.

The enclosed Resolution 26-2018 approves a two hour parking limit, Monday thru Saturday, from 8 a.m. to 8 p.m., on certain portions of NE Market Drive and NE Village Street. The specific areas of two hour restricted parking are designated in Exhibit A to the Resolution which contains a map - - it was easier to reflect this change in a map because in some instances the parking limit is not the same between intersections making it hard to define in words.

Staff recommends that the City provide notice to the affected property owners as discussed on April 18; it could provide notice to those properties within 250 feet of the restricted area (or another area determined by Council). Towards that end, the Council would also provide an opportunity for a public hearing before Resolution 26-2018 is adopted.

A timeline for the proposed changes that will allow for public participation looks like this:

- May 2, 2018: discuss Ordinance 4-2018 and Resolution 26-2018 at work session. Afterwards provide notice to affected property owners of the proposed changes and the fact that a public hearing will be held before adoption.
- May 16: first reading of Ordinance 4-2018
- June 6: second reading of Ordinance 4-2018 with public hearing (per Charter) and public hearing on Resolution 26-2018 before potential adoption of specific restrictions. Effective date of Section 2 of Resolution 26-2018
- July 4: effective date of Ordinance 4-2018 and Section 1 of Resolution 26-2018. The actual restrictions would start on July 5 because July 4 is a recognized holiday when the restriction does not apply.

RECOMMENDED ACTION:

Continue to second reading of Ordinance 4-2018 on June 6 with public hearing and public hearing on Resolution 26-2018.

ALTERNATIVE ACTIONS:

Decline to move forward with parking restrictions.
Revise current resolution and ordinance.

BUDGET IMPLICATIONS:

- 1) Additional employee cost of \$5,040 as indicated above, and
- 2) 18 signs at about \$100 each including installation for a total of \$1,800,
and

- 3) tools for the enforcement officer such as vest, cell phone, chalk, ticket book, etc. for a total of approximately \$1,000.

Total budget implications \$7,840.

ATTACHMENTS:

Ordinance 4-2018

Resolution 26-2018



ORDINANCE
(4-2018)

**AN ORDINANCE OF THE FAIRVIEW CITY COUNCIL AMENDING CHAPTER 10.05
OF THE FAIRVIEW MUNICIPAL CODE TO ADD LIMITS FOR PARKING IN
CERTAIN AREAS IN THE VILLAGE**

WHEREAS, the City of Fairview is committed to accessible streets and to the economic vitality of the Village commercial area; and

WHEREAS, the City of Fairview desires to address issues that have been identified with respect to parking, specifically, parking in certain commercial areas of the Village; and

WHEREAS, the City Council desires to update its municipal code to allow the Council to limit motor vehicle parking to certain hours on certain portions of streets in the Village; and

WHEREAS, the City desires to make additional changes to the Code to correct a reference that was changed in 2015.

NOW, THEREFORE THE CITY OF FAIRVIEW ORDAINS AS FOLLOWS:

Section 1. The Fairview Municipal Code (FMC), section 10.05, is hereby amended as set forth in the attached Exhibit A.

Section 2. The ordinance is and shall be effective thirty (30) days from its passage.

Ordinance adopted by the City Council of the City of Fairview, this x day of xxx, 2018.

Mayor, City of Fairview
Ted Tosterud

ATTEST

City Recorder, City of Fairview
Devree Leymaster

Date

EXHIBIT A

(additions in *italics*, deletions in ~~strike through~~)

Chapter 10.05 – Uniform Traffic Ordinance

10.05.040 Powers of the council.

A. Subject to state law, the city council shall exercise all municipal traffic authority for the city except those powers specifically and expressly delegated by this or another ordinance.

B. The powers of the council include, but are not limited to:

1. Designation of through streets.
2. Designation of one-way streets.
3. Designation of truck routes.
4. Designation of parking meter zones *and time limit restricted parking areas*.
5. Designation of certain streets as bridle paths and prohibition of horses and animals on other streets.
6. Authorization of greater maximum weights or lengths for vehicles using city streets than specified by law.
7. Initiation of proceedings to change speed zones.
8. Revision of speed limits in parks.
9. Temporary blocking or closing of streets for public purpose.
10. Establishment of bicycle lanes and paths and traffic controls for such facilities.
11. Restriction of the use of certain streets by any class or kind of vehicle to protect the streets from damage.
12. Issuance of oversize or overweight vehicle permits.
13. Establishment, removal, or alteration of the following classes of traffic controls:
 - a. Crosswalks, safety zones and traffic lanes.

- b. Intersection channelization and areas where drivers of vehicles shall not make right, left, or U-turns, and the time when prohibition applies.
- c. Parking areas and time limitations, including the permissible parking (e.g., parallel or diagonal).
- d. Loading zones and stops for vehicles.
- e. Traffic control signals.

10.05.120 Parking regulations.

~~J. *Parking Time Limits. Extension of Parking Time. Where maximum parking time limits are designated by sign, movement of a vehicle within a block shall not extend the time limits for parking.*~~

1. A motor vehicle may park in a time limit restricted area only for a period not to exceed the posted time limit as determined by the City Council.

2. Such time limits shall not apply on Sundays, New Year's Day, Memorial Day, July 4, Labor Day, Thanksgiving, or Christmas.

3. A motor vehicle may not return to a restricted time limit area in the same block face or within 500 feet of where previously parked on the same block face for a 1-hour period.

4. Upon expiration of the designated time limit, as indicated by the posted time limit sign, a citation may be issued if a motor vehicle remains parked or stopped on the same block face unless:

a. The motor vehicle has moved to an unregulated parking area in the same block face; or

b. The motor vehicle has vacated the block face for 1 hour.

10.05.200 Penalties.

A. Violation of FMC [10.05.110](#) is punishable by fine not to exceed \$100.00.

B. Violation of FMC [10.05.100](#), [10.05.120](#) through [10.05.160](#), [10.05.190](#) and [10.05.220](#) is punishable by fine not to exceed \$50.00.

C. Vehicles in violation of FMC [10.05.120](#)(B)(6) or (B)(7) may be towed without notice.



RESOLUTION
(26-2018)

**A RESOLUTION TO LIMIT PARKING TO TWO HOURS, MONDAY THRU SATURDAY,
IN CERTAIN AREAS OF THE VILLAGE**

WHEREAS, the City Council has evaluated issues with parking in certain commercial areas of the Village; and

WHEREAS, the City Council has determined that a two hour parking limit in certain commercial areas of the Village would promote the economic vitality of said commercial area; and

WHEREAS, on _____, notice was provided to all properties within _____ feet of the restricted parking area and a public hearing was held on June 6, 2018 to receive public comment regarding the two hour parking restriction; and

WHEREAS, the City Council finds that it is in the public interest to adopt a two hour parking limit on certain portions of NE Market Drive and NE Village Street, which will apply from 8 a.m. to 8 p.m., Monday thru Saturday.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS FOLLOWS:

Section 1 In accordance with FMC 10.05.040(B)(4) and FMC10.05.120(J), a two hour parking limit will apply, from 8 a.m. to 8 p.m., Monday thru Saturday, on certain portions of NE Market Drive and NE Village Street as identified on the attached Exhibit A. This Section 1 shall become effective on the same date Ordinance 4-2018 is effective.

Section 2 The City Administrator is authorized to take all necessary steps to implement the two hour parking limit in accordance with this Resolution, including, but not limited to, installing signage and hiring additional staff to enforce the parking time limit. This Section 2 shall become effective upon adoption.

Resolution adopted by the City Council of the City of Fairview, this _____ day of _____, 2018.

Mayor, City of Fairview
Ted Tosterud

ATTEST

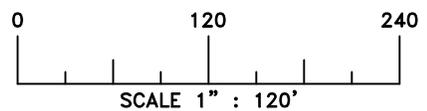
City Recorder, City of Fairview
Devree Leymaster

Date



CITY of FAIRVIEW – PARKING RESTRICTION

2 HR PARKING RESTRICTION





AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
May 16, 2018	8.b.	2018-38

TO: Mayor and City Council
FROM: Devree Leymaster, City Recorder
THRU: Nolan K. Young, City Administrator
DATE: April 20, 2018

ISSUE:

Adoption of Council-Created Advisory Committee (CCAC) Work Plans for FY 2018-19.

BACKGROUND:

City Council adopted Fiscal Year 2018-19 Goals and Objectives at their March 7 meeting. At their April 4 work session, Council identified which Goals/Objectives/Tasks should be included in the CCAC work plans. Council Liaisons shared their recommendation for what items from the FY2017-18 work plan should carry over. Council requested the item be brought back for discussion at the May 2 work session, and for adoption consideration during the regular meeting.

Creating CCAC work plans is the next step in formalizing the requests of Council. Per FMC 2.14.030, Council is to present an annual work plan to each CCAC for the fiscal year. The adopted work plans may be amended throughout the fiscal year with approval of a majority vote of the Council (FMC 2.14.140A).

To assist the Council with adopting the CCAC work plans staff drafted proposed work plans for each of the committees based on the feedback from the April 4 work session (See Exhibit A to Resolution 25-2018). Council may consider revisions at the time of adoption during the Regular Council meeting

BUDGET IMPLICATIONS:

Several of the work plans may require budgeted funds.

COUNCIL ALTERNATIVES:

1. Move to adopt Resolution 25-2018 with the proposed CCAC Work Plans.
2. Move to adopt Resolution 25-2018 amending the proposed CCAC Work Plans.
3. Defer adoption of the CCAC Work Plans.

FY 2018-2019 Council-Created Advisory Committee Work Plans (June 1, 2018 – June 30, 2019)

Community Engagement Committee (CEC)

Liaison: Councilor Brian Cooper

- Continue coordination of the following events, and pursue opportunities to expand events. (Council Objective 3B)
 - Veterans Day Recognition – November 2018
 - Christmas Tree Lighting – December 2018
 - Easter Egg Hunt – April 2019
 - Host “Chalk the Walk” at Fairview on the Green – September 2018
- Investigate use of art projects to enhance community’s uniqueness and create economic development i.e. freeway overpass, gateway, Halsey. (Council Objective 5G)
 - Explore/Develop Art Mural Program for Council approval.
- Explore expanding CEC’s objectives to include Heritage & Culture.

Economic Development Advisory Committee (EDAC)

Liaison: Mayor Tosterud

- Provide support to plan implementation of recommendations for Halsey Corridor project. (Council Objective 5A)
- Investigate formation of an Urban Renewal Agency to identify and pursue Economic Development projects. (Council Objective 5B)
- Develop a program to recruit targeted businesses to the community. (Council Objective 5C)
- Encourage Village Street development. (Council Objective 5D)
- Consider future direction of Development Incentive. (Council Objective 5F)
- Review and provide recommendations for proposed municipal or development code amendments that may impact businesses or economic development.

Parks & Recreation Advisory Committee (PRAC)

Liaison: Councilor Voruz

- Continue assistance with the implementation of year 3 of the Lakeshore Park improvement plan. (Council Task 3A)
- Consider future options for Heslin House maintenance & jail restoration. (Council Task 3C)
- Continue working with ODF&W on stocking schedules for the West Salish Pond and monitoring impacts to park.
- Evaluate and recommend design plan for restroom facilities (with utilities) at Salish Ponds. (Council Task 3B)
- Inventory and evaluate pedestrian trail system for planning recommendations. (Parks Master Plan)
- Identify location and design recommendations for an Off Leash Dog Park.
- Continue support of the Recreation Program.

Public Safety Advisory Committee (PSAC)

Liaison: Councilor Forsythe

- Continue to identify community outreach opportunities to build community- police relationships to increase levels of trust and cooperation and support crime prevention efforts. (Council Task 2A)
- Update Emergency Response Plan information, create leadership checklist tool and plan an emergency preparedness exercise. (Council Task 2B)

**FY 2018-2019 Council-Created Advisory Committee Work Plans
(June 1, 2018 – June 30, 2019)**

- Support MCSO's HOPE team to impact community livability by reaching out to the homeless and create ongoing solutions. (Council Task 2C)

PSAC Continued

- Identify community and neighborhood groups to provide targeted outreach; facilitation for community organization, communication, and disaster planning.
- PSAC and staff coordination with Multnomah County Emergency Management to support community outreach regarding emergency/disaster preparedness.
- PSAC presence at City of Fairview functions/events to promote disaster planning and awareness (at the personal and neighborhood levels).
- Support of City of Fairview sponsored events to promote community cohesiveness such as Fairview on the Green and National Night Out.



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
May 16, 2018	8.c.	2018-46

TO: Mayor and City Council
FROM: Devree Leymaster, City Recorder
THRU: Nolan K. Young, City Administrator
DATE: May 10, 2018

ISSUE:
Create an Urban Renewal Planning Committee.

RELATED COUNCIL GOALS:
Goal #5: Enhance & promote economic development activity.
Objective B: Investigate formation of an Urban Renewal Agency to identify and pursue Economic Development projects.

PREVIOUS AGENDA STAFF REPORTS:
April 4, 2018 and May 2, 2018.

BACKGROUND:
The City Council has been exploring the formation of an Urban Renewal Agency. At the May 2 work session, Council directed staff to prepare a non-emergency ordinance to create an Urban Renewal Agency. The creation of the Agency will allow the General Fund to be reimbursed by the Agency for the cost of creating the Urban Renewal Plan. The city has retained consultant Elaine Howard to assist a committee in creating the Plan.

During the May 2 work session, Council directed the Urban Renewal Planning Committee be comprised of the following.

- Mayor Ted Tosterud
- Two Fairview City Councilors
- One Fairview Planning Commissioner
- One Economic Development Advisory Committee Member
- Two Fairview Citizens

Representatives from the following agencies will be identified and invited to participate in the planning process.

- One Representative from Multnomah County (Taxing District)
- One Representative from Reynolds School District

The formation of a committee is subject to FMC Chapter 2.14.020 (...shall be created by council resolution ...). Resolution 29-2018, attached, establishes the Urban Renewal Planning Committee for the purpose of creating an Urban Renewal Plan and identifies the committee membership.

By establishing the committee at this time, staff will be able to advertise for the citizen positions for no less than 30-days, and the City Council will be able to select and appoint citizen members through an open public process at their June 20 meeting. This closely coincides with the proposed ordinance creating the Urban Renewal Agency's effective date of June 18.

It is important to note that the formation of the Agency, and the creation of the Plan, does not obligate the city to move forward with the Agency. If the City Council were to find the Agency is not needed, or wanted, after the creation of the Plan, the City Council may dissolve the Agency.

RECOMMENDED ACTION:

Approve Resolution 29-2018 forming an Urban Renewal Planning Committee with the purpose of creating an Urban Renewal Plan.

ALTERNATIVE ACTIONS:

Amend the Committee membership.

BUDGET IMPLICATIONS:

\$50,000 for creation of the Urban Renewal Plan.

COUNCIL ACTION:

1. **Staff recommendation:** Move to approve Resolution 29-2018 creating an Urban Renewal Planning Committee.
2. Amend the committee membership and then approve Resolution 29-2018.



RESOLUTION
(29-2018)

**A RESOLUTION OF THE FAIRVIEW CITY COUNCIL CREATING A URBAN
RENEWAL PLANNING COMMITTEE**

WHEREAS, per FMC 2.14.020(C) this committee is temporary, and is being formed for a specific purpose, and will dissolve upon completion of its charge; and

WHEREAS, the charge of the committee is to develop an Urban Renewal Plan to make a recommendation for adoption to the City Council; and

WHEREAS, the committee will have seven (7) members: Mayor Ted Tosterud, two (2) appointed City Councilors, one (1) appointed Planning Commissioner, (1) appointed Economic Development Advisory Committee Member, two (2) appointed citizens; and

WHEREAS, one (1) representative from Multnomah County (*Taxing District*) and one (1) representative Reynolds School District will be identified and invited to participate in the planning process.

**NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS
FOLLOWS:**

Section 1 The Council hereby creates an Urban Renewal Planning Committee to develop an Urban Renewal Plan.

Section 2 The committee will have seven (7) members: Mayor Ted Tosterud, and to be appointed by the City Council, two (2) City Councilors, one (1) Planning Commissioner, (1) Economic Development Advisory Committee member, and two (2) citizens.

Section 3 The committee will dissolve upon completion of its purpose.

Section 4 This resolution is and shall be effective from the day of its passage.

Resolution adopted by the City Council of the City of Fairview, this 16th day of May, 2018.

Mayor, City of Fairview
Ted Tosterud

ATTEST

Date

City Recorder, City of Fairview
Devree Leymaster

City of Fairview
Parks and Recreation Advisory Committee
Meeting Minutes
April 9, 2018

PRESENT:

Chair Steve Marker, Vice Chair Bob Dolphin, Hollie Holcombe, John Sumpter, Deborah Aronson, Laurie Kreamier, Councilor Natalie Voruz

ABSENT:

STAFF:

Eric Rutledge, Associate Planner

OTHER ATTENDEES:

Councilor Brian Cooper

1. CALL TO ORDER/ROLL CALL

Chair Steve Marker called the meeting to order.

2. REVIEW AND ADOPT MINUTES – March 12, 2018

Chair Marker motioned to approve the minutes from March 12, 2018. John Sumpter seconded. The minutes were approved unanimously.

3. DISCUSSION ITEMS NOT ON THE AGENDA

No items for discussion.

4. STAFF UPDATES

Eric Rutledge, Associate Planner, reported that the Salish Ponds Restroom proposal will be brought to PRAC at the next meeting. The planning and engineering is set to be complete by the end of the fiscal year, June 30, 2018.

5. LAKESHORE PARK NATURE PLAY DISCUSSION

Chair Marker asked about the current nature play proposal and how it compared to past proposals that PRAC and Council have considered. Eric responded that three alternatives were originally considered: a design-build nature play, a pre-manufactured nature play, and a conventional playground. The design-build and conventional playground alternatives were over the \$100,000 budget, and the pre-manufactured nature play was considered the most cost effective option to achieve the project goals. Chair Marker asked about the specific pre-manufactured alternatives that PRAC has reviewed in the past, and how they compare to what was approved at the last PRAC meeting. Eric responded that the quote from GameTime which was approved at the last PRAC meeting is the original nature play proposal that PRAC reviewed.

Chair Marker explained that early in the nature play discussions, he toured Nadaka Nature Park and Westmoreland Park with Allan Berry and others to explore different equipment alternatives. Nadaka and Westmoreland both feature real wood and other natural materials. However, the cost to engineer and certify this type of equipment was cost prohibitive.

Councilor Brian Cooper expressed concern over the design and aesthetic of the pre-manufactured equipment from GameTime, because it does not look like natural material. He worked with staff to obtain a second quote from Nature's Instruments, which is a nature playground that contains only natural material (wood, rock, etc.). The quote and photos were included as a separate package. Chair Marker responded that originally the proposal for Lakeshore Park was to keep the park as natural as possible, with informational signs about the plants, etc. However, after a community survey was completed, it was clear that the public wanted more than just new signage in the park.

Chair Marker asked the committee to review the GameTime and Nature's Instrument's quotes and make a decision on the preferred equipment. Vice Chair Bob Dolphin asked about the timing of the equipment order. Eric reported that the GameTime installers are already booked for spring and summer projects, and City crews will need to perform the installation. This will reduce costs from the last approved quote. Eric presented an updated quote from GameTime, including removal of the installation/excavation costs and a 4% increase in equipment due to the recent steel and aluminum tariffs. The goal is to complete installation on either proposal by the end of June 2018.

Eric walked the committee through the Nature's Instruments quote. The play area is the same size as the GameTime proposal, at approximately 2,800 SF. Vice Chair Dolphin expressed concern over the natural material at Nadaka Park that is deteriorating/weathering. Hollie Holcombe expressed support for the large tree climber in the Nature's Instruments proposal, and suggested wood chips instead of the DuroLawn. Laurie Kreamier said there are companies that may deliver free wood chips on-site. There was discussion about the standards for wood chips and other play material.

Councilor Voruz recommended that council see both proposals, and voiced support for the GameTime quote due to the variety of play options for younger and older children. Hollie Holcombe expressed support for the Nature's Instruments quote. Laurie Kreamier said that the equipment should facilitate play opportunities for all ages. Vice Chair Dolphin raised a question about the boulders in the Nature's Instruments quote and the ability for children to climb the boulders. Eric said there is a rope addition that can be added to the boulders to facilitate climbing, for about \$2,000 each.

The committee discussed ordering equipment from both companies, and all agreed this was a good idea and should be pursued. There was discussion about different play equipment from each company and the tradeoffs between the two. Chair Marker asked if the decision could be pushed to the next meeting because the meeting was running late and members needed to take a closer look at the proposals. Chair Marker made a motion to have each committee member take a closer look at the proposals offline, and email Eric with their preferred play equipment. Hollie Holcombe seconded, the motion was passed unanimously.

6. SALISH PONDS GRAFFITI

Chair Marker reported that there has been recent graffiti on the rocks near Salish Ponds Apartments and on the park bench. Deborah Aronson said that she has talked to families living in the apartment complex and that there has been theft and vandalism in the complex. Deborah also said there have been reports of needles left behind in the park. Chair Marker requested that this information is shared with council at the next meeting. Chair Marker asked if the volunteers are still conducting patrols on the Gator. Councilor Cooper said volunteers are not patrolling the park, and is unclear if Multnomah County Sheriff is patrolling. Councilor Voruz said we can request information from

Captain Smith about how much time the sheriff's office is spending in the park, including crime statistics.

7. SALISH PONDS FISH STOCKING

Chair Marker asked for an update on the fish stocking, specifically about the fishing derby for the children. Chair Marker said that the recreation department was planning the fishing derby last year and would like to see if a derby is possible this year. Councilor Voruz said Catherine and the recreation department has handed the fishing derby planning back to PRAC. Vice Chair Dolphin said that usually the fishing derbies are scheduled on the free fishing days, so that parents do not need to have a license to participate. Eric reported that he has talked with Todd at ODFW regarding stocking, but productive communication has proven difficult. Eric will reach out to Todd again.

8. ADJOURNMENT

Chair Marker adjourned the meeting.

Steve Marker
Chair

Date

Eric Rutledge
Associate Planner/Code Compliance Officer

Date

A complete recording of this meeting is available by contacting the City of Fairview Administration Office,
1300 NE Village Street, Fairview, Oregon 97024 • 503.665.7929



COMMUNITY ENGAGEMENT
COMMITTEE MEETING
1300 NE Village Street
Fairview, OR 97024
Wednesday, April 11, 2018

PRESENT:

Kathy Kudrna
Ginell Cooper
Jonni Ketcher
Council Liaison Brian Cooper

ABSENT:

Danielle Utter

STAFF:

Devree Leymaster, City Recorder

1. CALL TO ORDER – 6:02 PM

ROLL CALL

2. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS

None.

3. REVIEW AND ADOPT MINUTES

Vice Chair Cooper moved to adopt the March 28, 2018 minutes and Member Ketcher seconded. The motion passed unanimously.

4. EVENTS

a. Debrief Egg Hunt

Committee discussed the event and noted the following items and considerations for next year's event.

- Egg race was as success; good location.
- Order more eggs; hold some aside to distribute as needed.
- Consider additional entrance at the egg hunt area.
- Line up two age groups at a time.
- Have more precise accommodations for special needs.
- Only have one guardian in the 1-2 year old hunt; toys only.
- Post rules i.e. be kind, one adult, etc.
- Consider 20 minute hunt times; break the 7-10 age group into 7-8 and 9-10.
- Add a best photo with the Easter Bunny; could win a prize; tag photo in social media.

b. Celebration “Anniversary” Event

Committee reviewed the draft street banner designs prepared by Member Ketcher. (*Exhibit A*) They approved design one with the addition of yellow stars and the “F” in “founded” being capitalized. CR Leymaster will forward the design to the vendor, get the banners ordered and schedule display for early May.

Members drafted the text for an invitation to Fairview restaurants to participate in the event. CR Leymaster will type it up and send to Member Ketcher to insert into a digital invitation. CR Leymaster will email the digital invitation to all local restaurants.

The group reviewed the items needed for the event i.e. rent linens, decorations, coffees pots, napkins, cups, sparkling cider, toast glasses, water dispenser, ingredients needed for a mock tail/punch, etc.

As part of the event program, the Committee would like to highlight Fairview history. CR Leymaster will inquire if Smith Memorial Presbyterian Church and the East County Historical Organization would like to participate either by sharing memorabilia to display or having speakers share stories.

5. COMMITTEE DISCUSSION ITEMS/UPDATES

Member Ketcher presented the first draft of committee logos that she had prepared. (*Exhibit B*) Following discussion, the Committee favored logo eight with font like logo two and the “Celebrating arts, culture, and events” text going the full length of the logo. Member Ketcher will include the proposed changes and present a second draft at the next meeting.

Due to uncertain attendance for the April 25 meeting, the Committee elected to cancel the April 25 meeting. The next meeting will be May 9.

6. TENTATIVE AGENDA ITEMS – May 9, 2018

- Celebration “Anniversary” Event Planning
- Review Logo Designs

7. ADJOURNMENT

The meeting adjourned at 7:19 PM by consensus.

Kathy Kudrna
Chair

Devree Leymaster
City Recorder

Date



FAIRVIEW

founded May 1908



★ CITY ★
CELEBRATION
— of —
FAIRVIEW



1



City of Fairview's
**COMMUNITY
ENGAGEMENT
COMMITTEE**
Celebrating arts, culture, and events

6



City of Fairview's
**COMMUNITY
ENGAGEMENT
COMMITTEE**
Celebrating arts, culture, and events

2



**COMMUNITY
ENGAGEMENT COMMITTEE**
CELEBRATING ARTS, CULTURE, AND EVENTS

7



City of Fairview's
**COMMUNITY
ENGAGEMENT
COMMITTEE**
Celebrating arts, culture, and events

3



8

The city of Fairview's
**COMMUNITY
ENGAGEMENT COMMITTEE**
Celebrating arts, culture, and events

4



City of Fairview's
**COMMUNITY
ENGAGEMENT
COMMITTEE**
CELEBRATING ARTS, CULTURE, AND EVENTS

5



CELEBRATING ARTS, CULTURE, AND EVENTS



By Check Number

Vendor Number Payable #	Vendor Name Payable Type	Payment Date Payable Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: US BANK-OPERATING ACCOUNT						
02100 540585	ADVANCE STORES COMPANY INC Invoice	05/01/2018 03/31/2018	Regular PW OIL 5W30 PLT	0.00 0.00	26.99 26.99	65470
01347 32924	ALEXIN ANALYTICAL LABORATORIES Invoice	05/01/2018 03/23/2018	Regular ROUNTINE COLIFORM & E. COLI TESTING	0.00 0.00	250.00 250.00	65471
00145 90962	CASCADE CENTERS INC Invoice	05/01/2018 04/01/2018	Regular EMPLOYEE ASSISTANCE PROGRAM	0.00 0.00	9.90 9.90	65472
01081 INV0028083 INV0028084 INV0028085	COMCAST FINANCIAL AGENCY CORP Invoice Invoice Invoice	05/01/2018 03/28/2018 03/28/2018 04/04/2018	Regular CH - IT SERVICES PW SHOP - IT SERVICES CH - CABLE	0.00 0.00 0.00 0.00	261.15 139.85 109.85 11.45	65473
00213 IN1576843	CTX BUSINESS SOLUTIONS INC Invoice	05/01/2018 03/21/2018	Regular CS/PW COPIER USAGE 2/25/-3/24/2018	0.00 0.00	201.49 201.49	65474
00240 INV0028076	DCBS-FISCAL SERVICES Invoice	05/01/2018 04/12/2018	Regular STATE SURCHARGE 3RD QTR FY 17/18	0.00 0.00	15,024.04 15,024.04	65475
00293 332415 332646 332888	DIAL TEMPORARY HELP SERVICES IN Invoice Invoice Invoice	05/01/2018 03/28/2018 04/04/2018 04/11/2018	Regular TEMP/HELP GALLAGHER WEEK ENDING 3 TEMP/HELP GALLAGHER WEEK ENDING 4 TEMP/HELP GALLAGHER WEEK ENDING 4	0.00 0.00 0.00 0.00	1,675.81 547.20 581.41 547.20	65476
02267 INV0028094	EVERGREEN PROPERTY MANAGEME Invoice	05/01/2018 04/17/2018	Regular CH DEPOSIT REFUND	0.00 0.00	150.00 150.00	65477
00314 ORPO849784 ORPO849883	FASTENAL COMPANY Invoice Invoice	05/01/2018 03/28/2018 04/03/2018	Regular CH - EMBOSSED TP CH 33GAL TRASH BAGS	0.00 0.00 0.00	121.67 69.12 52.55	65478
01042 INV0028097 INV0028098 INV0028099 INV0028100 INV0028101 INV0028102 INV0028104 INV0028105 INV0028106 INV0028107 INV0028108	FRONTIER COMMUNICATIONS CORI Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	05/01/2018 03/28/2018 03/28/2018 03/28/2018 03/28/2018 03/28/2018 03/28/2018 03/28/2018 03/28/2018 03/28/2018 03/25/2018 03/28/2018	Regular TELEPHONE - WELL #6 TELEPHONE - BLUE LAKE PS TELEPHONE - GLISAN RESERVOIR TELEPHONE - HALSEY RESERVOIR TELEPHONE - FV LAKE PS TELEPHONE - WELL #8 TELEPHONE - INTERLACHEN PS TELEPHONE - CITY SHOP TELEPHONE - CH TELEPHONE - CC TELEPHONE - FV LAKE PS	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	1,553.79 42.70 127.58 42.70 84.77 84.77 86.76 77.75 391.17 338.63 101.37 175.59	65479
00341 002885-IN	FURROW PUMP Invoice	05/01/2018 03/15/2018	Regular PHOSPHATE PUMP REBUILD	0.00 0.00	507.80 507.80	65480
00125 93648825	GLACIER NORTHWEST INC Invoice	05/01/2018 03/15/2018	Regular BASE AGGREGATES	0.00 0.00	201.85 201.85	65481
00392 10872556	HACH COMPANY Invoice	05/01/2018 03/12/2018	Regular REAGENT SET CHLORINE FREE	0.00 0.00	511.38 511.38	65482
00401 518781	HD SUPPLY FACILITIES MAINTENAN Invoice	05/01/2018 03/15/2018	Regular TRANSLUCENT TUBING/PVC/CERAMIC/IN	0.00 0.00	759.68 675.59	65483

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
519088	Invoice	03/15/2018	INJECTION VALVE VTC3	0.00	84.09	
00515	LEAGUE OF OREGON CITIES	05/01/2018	Regular	0.00	60.00	65484
3520	Invoice	10/03/2017	JOB POSTING - SENIOR PLANNER 9/16/17	0.00	20.00	
3521	Invoice	10/03/2017	JOB POSTING - CIVIL ENGINEER 9/27/201	0.00	20.00	
4099	Invoice	04/10/2018	JOB POSTING -CIVIL ENGINEERING TECH 3	0.00	20.00	
00280	LINDEN TECHNOLOGIES INC	05/01/2018	Regular	0.00	803.29	65485
9079	Invoice	03/31/2018	MERCHANT FEES -MARCH 2018	0.00	803.29	
01527	LISA BARTON MULLINS	05/01/2018	Regular	0.00	52.73	65486
INV0028111	Invoice	04/18/2018	REIMB-VOL REC EVENT SUPPLIES	0.00	52.73	
00542	LOWES COMPANIES INC	05/01/2018	Regular	0.00	273.74	65487
INV0028112	Invoice	03/25/2018	SHORT HANDLE POLY/MARBLE CHIPS/BEI	0.00	94.48	
INV0028113	Invoice	03/25/2018	SHORT HANDLE POLY/MARBLE CHIPS/BEI	0.00	179.26	
01719	METRO	05/01/2018	Regular	0.00	26,783.16	65488
INV0028075	Invoice	04/09/2018	METRO CET 3RD QTR FY 2017-18	0.00	26,783.16	
00596	MOEN MACHINERY INC	05/01/2018	Regular	0.00	348.55	65489
485573	Invoice	04/02/2018	EXCAVATOR TUNE UP	0.00	348.55	
00806	MULTNOMAH COUNTY SCHOOL DIS	05/01/2018	Regular	0.00	40.00	65490
INV0028126	Invoice	04/18/2018	CH (HESLIN) DEPOSIT REFUND	0.00	40.00	
00619	MULTNOMAH COUNTY TREAS	05/01/2018	Regular	0.00	1,224.50	65491
181021696	Invoice	03/06/2018	CITY HALL INSTALL VHF ANTENNA	0.00	463.50	
181023713	Invoice	03/28/2018	CITY HALL - VHF ANTENNA INSTALL PART	0.00	51.50	
INV0028117	Invoice	03/31/2018	COUNTY ASSESSMENTS (JAIL) MARCH 201	0.00	709.50	
02273	NATIONAL FOREST FOUNDATION	05/01/2018	Regular	0.00	400.00	65492
INV0028118	Invoice	04/07/2018	CC DEPOSIT REFUND	0.00	400.00	
00637	NET ASSETS CORPORATION	05/01/2018	Regular	0.00	90.00	65493
39-201803	Invoice	04/02/2018	FINANCE -TITLE SEARCHES	0.00	90.00	
01889	NEW BEGINNINGS CHURCH	05/01/2018	Regular	0.00	150.00	65494
INV0028119	Invoice	04/06/2018	CC DEPOSIT REFUND	0.00	150.00	
00645	NMF TIRE SERVICE	05/01/2018	Regular	0.00	37.00	65495
0148071	Invoice	04/16/2018	TRACTOR WHEEL REPAIR	0.00	37.00	
00683	ONE CALL CONCEPTS INC	05/01/2018	Regular	0.00	73.92	65496
8030369	Invoice	03/31/2018	OREGON UTILITY NOTIFICATION- MARCH	0.00	73.92	
00694	OREGON CORRECTIONS ENTERPRISE	05/01/2018	Regular	0.00	540.00	65497
0124147-IN	Invoice	03/15/2018	STREET SIGNS	0.00	540.00	
00695	OREGON DEPARTMENT OF REVENUE	05/01/2018	Regular	0.00	1,631.58	65498
INV0028124	Invoice	03/31/2018	STATE ASSESSMENTS- LEMLA/UNITARY-	0.00	1,631.58	
00206	OREGON PUBLICATIONS CORP	05/01/2018	Regular	0.00	43.00	65499
INV0028086	Invoice	03/20/2018	PW - OUTLOOK SUBSCRIPTION	0.00	43.00	
01200	RELAY RESOURCES	05/01/2018	Regular	0.00	2,510.91	65500
94896	Invoice	02/28/2018	CC - JANITORIAL SERVICE - FEB 2018	0.00	220.97	
INV0028163	Invoice	02/28/2018	CH - JANITORIAL SERVICE- FEB 2018	0.00	2,289.94	
00808	RICH'S TREE SERVICE INC	05/01/2018	Regular	0.00	900.00	65501
89439	Invoice	03/27/2018	TREE REMOVAL - HALSEY (21523)	0.00	900.00	
02123	RITZ SAFETY ,LLC	05/01/2018	Regular	0.00	1,630.67	65502
5552683	Invoice	03/12/2018	PW- BIBS /JACKETS-BAUGHMAN,HORN,	0.00	1,630.67	
01941	RIVER CITY ENVIRONMENTAL	05/01/2018	Regular	0.00	1,083.23	65503

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
240945	Invoice	03/13/2018	FUEL SPILL CLEANUP -(21989 CHINOOK W	0.00	1,083.23	
00850	SCRUBBYS CAR WASH	05/01/2018	Regular	0.00	50.00	65504
INV0028130	Invoice	03/26/2018	PW - CAR WASHES	0.00	50.00	
01823	SHIRLEY ISAACSON	05/01/2018	Regular	0.00	400.00	65505
INV0028131	Invoice	04/07/2018	CC DEPOSIT REFUND	0.00	400.00	
00385	SHRED NORTHWEST, LLC	05/01/2018	Regular	0.00	450.00	65506
6633040718	Invoice	04/07/2018	CH SHRED EVENT	0.00	450.00	
02272	TARA GRELCK	05/01/2018	Regular	0.00	12.00	65507
INV0028077	Invoice	04/11/2018	TROUTDALE REC PROGRAM REIMB	0.00	12.00	
00674	US BANK NATIONAL ASSOCIATION	05/01/2018	Regular	0.00	303.00	65508
354457269	Invoice	03/31/2018	PW/CD- COPIER LEASE PAYMENT	0.00	303.00	
01680	VALARIE GALLAGHER	05/01/2018	Regular	0.00	400.00	65509
INV0028134	Invoice	04/15/2018	CC DEPOSIT REFUND	0.00	400.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	62	40	0.00	61,546.83
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	62	40	0.00	61,546.83



City of Fairview

Check Register

Packet: APPKT02284 - 5/2/2018 AP RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
02274	MULTNOMAH COUNTY	05/03/2018	Regular	0.00	515.00	65511
1818023713	Invoice	03/28/2018	CITY HALL - VHF ANTENNA INSTALL PART	0.00	51.50	
INV0028167	Invoice	03/06/2018	CITY HALL- INSTALL VHF ANTENNA	0.00	463.50	
00619	MULTNOMAH COUNTY TREAS	05/03/2018	Regular	0.00	709.50	65512
INV0028166	Invoice	03/31/2018	COUNTY ASSESSMENTS (JAIL) - MARCH 20	0.00	709.50	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	2	0.00	1,224.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	2	0.00	1,224.50



City of Fairview

Check Register

Packet: APPKT02281 - 5/2/2018 PO# 18-0012 RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
02262	RODNEY H. GRAFE	05/02/2018	Regular	0.00	400.00	65510
INV0028165	Invoice	05/02/2018	FY 17/18 MUNICIPAL COURT JUDGE SVCS	0.00	400.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	400.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	400.00



City of Fairview

Check Register

Packet: APPKT02287 - 5/3/2018 PO #18-0004 RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
00402	CORE & MAIN LP	05/03/2018	Regular	0.00	9,000.00	65513
1320895	Invoice	03/23/2018	N_SIGHT PLUS SOFTWARE	0.00	9,000.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	9,000.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	9,000.00



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
02046	ALLSTREAM BUSINESS US, INC.	05/07/2018	Regular	0.00	1,197.21	65520
15283831	Invoice	04/11/2018	CH- IT SERVICES	0.00	244.95	
15283831-1	Invoice	04/11/2018	CH- TELEPHONE	0.00	841.00	
15283831-2	Invoice	04/11/2018	CC- TELEPHONE	0.00	111.26	
01304	AMEC FOSTER WHEELER ENVIROME	05/07/2018	Regular	0.00	108.12	65521
S30801561	Invoice	04/13/2018	HAZMAT SURVEY- PW SHOP	0.00	108.12	
00047	AMERIWEST WATER SERVICES INC	05/07/2018	Regular	0.00	2,397.50	65522
18-1018	Invoice	03/16/2018	30 GAL BLENDED POLYPHOSPHATE IRON	0.00	2,397.50	
00066	BACKFLOW MANAGEMENT INC.	05/07/2018	Regular	0.00	75.00	65523
9222	Invoice	04/04/2018	GAUGE CALIBRATION	0.00	75.00	
00082	BEERY ELSNER AND HAMMOND LLP	05/07/2018	Regular	0.00	12,240.16	65524
INV0028170	Invoice	03/01/2018	LEGAL SERVICES- FEB 2018	0.00	4,153.26	
INV0028171	Invoice	05/03/2018	LEGAL SERVICES -MARCH 2018	0.00	8,086.90	
01761	BRETTHAUER OIL CO	05/07/2018	Regular	0.00	896.60	65525
CL90225	Invoice	03/31/2018	PW - FUEL	0.00	465.76	
CL90930	Invoice	04/15/2018	PW -FUEL	0.00	430.84	
00178	CITY OF GRESHAM	05/07/2018	Regular	0.00	60,247.42	65526
INV0028184	Invoice	03/31/2018	SEWER DISPOSAL -MAR 2018	0.00	60,247.42	
00178	CITY OF GRESHAM	05/07/2018	Regular	0.00	5,519.01	65527
44256	Invoice	04/10/2018	BLDG PROFESSIONAL SERVICES -2/21-3/2	0.00	5,519.01	
00181	CITY OF TROUTDALE	05/07/2018	Regular	0.00	1,453.00	65528
5058	Invoice	04/19/2018	WINTER REC GUIDE PRINTING & MAILING	0.00	1,453.00	
00230	DAILY JOURNAL OF COMMERCE INC	05/07/2018	Regular	0.00	422.20	65529
74308328	Invoice	03/29/2018	CIVIL ENGINEERING TECHNICIAN - AD	0.00	195.00	
743730361	Invoice	04/13/2018	CC -BASEMENT WATERPROOFING BID AD	0.00	227.20	
00253	DEVREE LEYMASTER	05/07/2018	Regular	0.00	39.24	65530
INV0028187	Invoice	04/20/2018	OAMR CONFERENCE MILEAGE REIM -LEY	0.00	39.24	
00314	FASTENAL COMPANY	05/07/2018	Regular	0.00	126.00	65531
ORPO850025	Invoice	04/11/2018	C-FOLD RPLCMNT PAPER TOWELS	0.00	126.00	
00390	GROUNDWATER SOLUTIONS INC	05/07/2018	Regular	0.00	6,001.47	65532
0117.025-9	Invoice	04/11/2018	GROUND WATER SVCS -MAR 2018	0.00	6,001.47	
00392	HACH COMPANY	05/07/2018	Regular	0.00	4,100.00	65533
10875957	Invoice	03/14/2018	DDS SELECT MONTHLY CHARGE MAR 201	0.00	2,050.00	
10920372	Invoice	04/14/2018	DDS SELECT MONTHLY CHARGE -APR 201	0.00	2,050.00	
00397	HARRINGTON INDUSTRIAL PLASTICS	05/07/2018	Regular	0.00	195.38	65534
00911576	Invoice	03/19/2018	PW -CONNECTOR /TEE UNION TUBE/ ELB	0.00	195.38	
00615	MULTNOMAH COUNTY SHERIFF'S O	05/07/2018	Regular	0.00	1,695.00	65535
INV0028193	Invoice	04/02/2018	INMATE WORK CREW -MAR 2018	0.00	1,695.00	
00249	OREGON DEPARTMENT OF ADMINI!	05/07/2018	Regular	0.00	1,039.26	65536
A1A22391	Invoice	03/31/2018	ADMIN/FIN- VEHICLE LEASE/FUEL	0.00	1,039.26	
01984	PORTLAND GENERAL ELECTRIC	05/07/2018	Regular	0.00	17.85	65537

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
0000357244	Invoice	04/15/2018	EXCESS TRANSFER CAP MARINE DRIVE	0.00	17.85	
00757	PORTLAND GENERAL ELECTRIC COM	05/07/2018	Regular	0.00	9,814.13	65538
INV0028196	Invoice	04/04/2018	ELECTRICITY -CH	0.00	2,969.36	
INV0028197	Invoice	04/04/2018	ELECTRICITY - FV LAKE PS	0.00	617.11	
INV0028198	Invoice	04/05/2018	ELECTRICITY -MARINE DR PS	0.00	41.07	
INV0028199	Invoice	04/05/2018	ELECTRICITY - BLUE LAKE PS	0.00	97.14	
INV0028200	Invoice	04/04/2018	ELECTRICITY - INTERLACHEN PS	0.00	265.58	
INV0028201	Invoice	04/04/2018	ELECTRICITY - WELL #9	0.00	1,897.96	
INV0028202	Invoice	04/04/2018	ELECTRICITY - WELL#8	0.00	2,146.61	
INV0028203	Invoice	04/04/2018	ELECTRICITY - GLISAN RESERVOIR	0.00	35.07	
INV0028204	Invoice	04/05/2018	ELECTRICITY -WELL #6	0.00	128.15	
INV0028205	Invoice	04/04/2018	ELECTRICITY - WELL #5	0.00	653.84	
INV0028206	Invoice	04/05/2018	ELECTRICITY -BOOSTER PUMP STATION	0.00	327.91	
INV0028207	Invoice	04/05/2018	ELECTRICITY - FV ENTRANCE SIGN	0.00	22.54	
INV0028208	Invoice	04/05/2018	ELECTRICITY - CH PARKING LOT	0.00	27.09	
INV0028209	Invoice	03/24/2018	ELECTRICITY - FV WOODS PARK	0.00	21.07	
INV0028210	Invoice	04/05/2018	ELECTRICITY - FV COMM PARK	0.00	30.58	
INV0028211	Invoice	04/05/2018	ELECTRICITY - MARILYN'S PARK	0.00	17.87	
INV0028212	Invoice	04/09/2018	ELECTRICITY - GUMDROP PARK	0.00	58.89	
INV0028213	Invoice	04/04/2018	ELECTRICITY - STONE PARK	0.00	17.96	
INV0028214	Invoice	04/05/2018	ELECTRICITY - FAZZETT PARK	0.00	17.77	
INV0028215	Invoice	04/05/2018	ELECTRICITY - IRRIGATION /GLISAN	0.00	24.88	
INV0028216	Invoice	04/05/2018	ELECTRICITY - SCHATZ BARN	0.00	18.55	
INV0028217	Invoice	04/05/2018	ELECTRICITY - SHOP	0.00	221.35	
INV0028218	Invoice	04/05/2018	ELECTRICITY - SHOP STORAGE	0.00	92.82	
INV0028219	Invoice	04/05/2018	ELECTRICITY - CC	0.00	62.96	
	Void	05/07/2018	Regular	0.00	0.00	65539
00749	REXEL USA, INC	05/07/2018	Regular	0.00	41.22	65540
R138060	Invoice	04/11/2018	120V SWIVEL	0.00	41.22	
02275	ROBERTA SLOWIKOWSKI	05/07/2018	Regular	0.00	150.00	65541
INV0028220	Invoice	04/20/2018	TROUTDALE REC PROGRAM REIMB- SLO	0.00	150.00	
00385	SHRED NORTHWEST, LLC	05/07/2018	Regular	0.00	38.00	65542
1550033018	Invoice	03/30/2018	ADMIN/FINANCE- SHREDDING	0.00	19.00	
1550041318	Invoice	04/13/2018	ADMIN/FINANCE- SHREDDING	0.00	19.00	
01114	THE BATTERY SOURCE INC	05/07/2018	Regular	0.00	19.20	65543
471-363375	Invoice	04/17/2018	BATTERY RECYCLING	0.00	19.20	
00864	THE SHERWIN WILLIAMS CO / PARK	05/07/2018	Regular	0.00	65.97	65544
7248-0	Invoice	04/04/2018	LOXON PRIMER WHITE	0.00	42.03	
7337-1	Invoice	04/11/2018	2PK ROLLERS/ ROLLER COVERS	0.00	23.94	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	55	24	0.00	107,898.94
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	55	25	0.00	107,898.94



City of Fairview

Check Register

Packet: APPKT02290 - 5/7/2018 PO #18-0007 RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02261	DIVERSIFICATION, INC.	05/07/2018	Regular	0.00	35,991.14	65516

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	35,991.14
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	35,991.14



City of Fairview

Check Register

Packet: APPKT02288 - 5/7/2018 AP RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
01562	RICHARD NOBES	05/07/2018	Regular	0.00	1,510.27	65514
1875COF	Invoice	03/31/2018	PW- HATS/SHIRTS /JACKETS	0.00	1,510.27	
02201	TRACI DRAPELA	05/07/2018	Regular	0.00	700.95	65515
INV0028226	Invoice	05/07/2018	PIANO BOOK REIMB	0.00	35.95	
INV0028227	Invoice	04/30/2018	REC INSTUCTOR FEES MUS 12/13 /14	0.00	665.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	2	0.00	2,211.22
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	2	0.00	2,211.22