



RESOLUTION
(36- 2018)

**A RESOLUTION OF THE FAIRVIEW CITY COUNCIL AUTHORIZING THE
CREATION OF A NEW JOB DESCRIPTION**

WHEREAS, the City Administrator makes recommendations to City Council on the development of job descriptions; and

WHEREAS, the City Administrator received a request to evaluate the job description and current salary range of the Public Works Operation Lead Worker; and

WHEREAS, after analysis determined the proposed job description for a Public Works Operations Supervisor and associated salary placement more accurately reflects the duties of the position.

**NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS
FOLLOWS:**

Section 1 The Fairview City Council hereby authorizes the City Administrator to create the job description "Public Works Operation Supervisor" and place it on Range N14 on the City's salary schedule.

Section 2 This resolution is and shall be effective from and after its passage by the City Council.

Resolution adopted by the City Council of the City of Fairview, this 6th day of June, 2018.

Mayor, City of Fairview
Ted Tosterud

ATTEST

City Recorder, City of Fairview
Devree Leymaster

6-7-2018

Date