

City of Fairview
Parks and Recreation Advisory Committee
Meeting Minutes
October 26, 2017

PRESENT:

Hollie Holcombe, Lauri Kreamier, Natalie Voruz, Bob Dolphin, Steve Kaufman

ABSENT:

Steve Marker

STAFF:

Eric Rutledge, Associate Planner

OTHER ATTENDEES:

None

1. CALL TO ORDER/ROLL CALL

Vice Chair Kreamier called the meeting to order at 6:00 PM.

2. REVIEW AND ADOPT MINUTES – May 25, 2017

Steve Kaufman motioned to approve the minutes from May 25, 2017 and Bob Dolphin seconded. The minutes were approved unanimously.

3. DISCUSSION ITEMS NOT ON THE AGENDA

No discussion.

4. Review of PRAC Work Plan 2017-2018

Eric reviewed the council-approved PRAC Work Plan for 2017-2018. An update on each item was provided:

- Lakeshore Park Improvements – will be discussed during a later agenda item.
- Continue support of the recreation program – Catherine is the lead recreation coordinator. Public Works provides support as needed. Councilor Voruz brought forward the idea of obtaining a white paper on the recreation program to understand how the program is going and how many individuals have been served by the program. Councilor Voruz will request the report through council.
- Continue working with ODF&W on fish stocking at Salish Ponds – ODF&W will be stocking the ponds (unannounced stocking) within the next few weeks. Allan is working directly with Todd at ODF&W for the upcoming stocking. Eric will follow up to work on a longer-term schedule.
- Restrooms at Salish Ponds – Eric is taking the lead on this project. This year is the planning phase, e.g. location of the bathroom, conducting outreach, etc. A restroom is planned at each entrance to the park (two restrooms total). The goal is to connect the restrooms to the public utilities (sewer, water, etc.) to reduce long-term maintenance costs.
- Fish cleaning station at Salish Ponds – will be connected to or near the new restroom facility. Hollie Holcombe asked what people are doing now to clean the fish. Steve Kaufman reported that some people may be taking them home or cleaning in the lake, although there are

restrictions on cleaning fish in the lake/streams. Lauri Kreamier asked who will be responsible for maintaining the fish cleaning station once it is installed. Eric responded that as of right now, it will likely be Fairview Public Works field crews. Steve Kaufman asked if the fish cleaning station is needed, given that their doesn't seem to be a problem now. Eric mentioned he is hoping to update the draft Parks Master Plan to include this type of needs analysis. An observation day at the lake to monitor fish cleaning activities or a survey to lake users may help understand if a fish cleaning station is needed.

- Identify location and design recommendations for off-leash dog park – will be discussed during a later agenda item.
- Evaluate process to consolidate Nechocokee Park and Handy Park. Eric will be lead and begin this process, most likely a lot line adjustment. This should be a low-cost project.
- Restore Heslin House Jail – \$7,500 is budgeted during this fiscal year for the improvements. Steve Kaufman reported that he is on the Board at ECHO and that Danielle Utter (staff) and a few Board Members are transitioning away or are no longer with the organization. Moving forward, it would be best for City staff to coordinate with Board Member Peggy Olin. Seismic and metal work is being evaluated and considered. Eric will follow up with Peggy and on the reports for the seismic and metal work.

5. Parks and Open Space Master Plan 2017

Eric reported that former staff member Peter had been working on the Parks and Open Space Master Plan (Parks Master Plan) and that it is about 90% complete. Public outreach of the draft plan has started, including at the NeighborFair in September. Additional outreach to the public is needed. Eric would like add elements to improve the plan, such as more detailed analysis on capital improvement spending and additional information on new park acquisition. Eric requested that all committee members review the draft plan and provide feedback. A target date for final approval is January.

6. Lakeshore Park Update

Eric provided an overview of the work that has been completed and that is planned for Lakeshore Park. \$100,000 is budgeted for improvements during 2017-2018 FY. A shelter has been constructed on the main concrete pad at the entrance to the park. The college of construction is currently finishing the second shelter near the west end of the park. Bank stabilization work will commence in the winter when the water levels are low. The largest amount of spending will be on the nature play area. Eric reported that construction will likely start in spring and a budget will need to be approved before then.

Eric proposed three alternative locations for the new nature play area, including two near the east end of the park and one just west of the new shelter in the grassy area. Councilor Voruz mentioned that if the play area is located on the east end of the park, additional vegetation may be required to buffer the noise of the playground from the private residences. The vegetation between the park and the homes is currently low to enable views of the lake. Hollie Holcombe described Alternative 3 (west of the concrete pad) as her first option as a parent. Being close to the pad and having shade is important. Also being away from the power lines would be desirable. If Alternative 1 was further from the power lines, closer to the concrete pad, that would be an acceptable location. Steve Kaufman recommended visiting the park in-person and discussing the alternatives in more detail. Eric will keep the committee updated on the planning/design and schedule a field trip to the site during the appropriate time.

Bob Dolphin said the hydroseeding that was described in the past minutes has not taken place. Eric will look into this work and move it forward during the right season. Bob also mentioned that four

tees were left near/on the bank and that the beavers had taken one down. Bob observed 8 people fishing at the park this morning, about 5 in the designated fishing areas and 3 outside.

7. Salish Ponds Update

Eric mentioned that the two main projects at Salish Ponds are the fish stocking and bathroom/fish cleaning stations which were covered in detail above. No further discussion.

8. Off-Leash Dog Park

Eric presented a park service gap analysis map which shows areas of Fairview that do not have a park within ¼ mile walking distance. The Sandy Blvd corridor, between the two rail lines/freeway is where park service is lacking. In particular, the residents of multi-family developments on the western side of the Sandy Blvd corridor do not have access to a park within ¼ mile.

Steve Kaufman mentioned the vacant property on 205th is in this area and has been looked at closely in the past. Eric reported that this site is currently being developed into apartments. Bob Dolphin mentioned that where Osborn Creek goes under the northern railroad tracks there may be an opportunity for north-south access to Pelfrey Park. Steve Kaufman mentioned that this passage has been considered in the past, but the City has faced challenges working with the railroad company. Eric said that he does not see any properties within the gap area that are feasible for a new park at this time, and recommended turning back to the previously discussed properties such as the 207th and Halsey site.

Eric also mentioned that the off-leash dog park does not appear in the park's 5-year budget. Choosing a site that the City does not have to pay for would be ideal, which makes the 207th and Halsey site an ideal location. The City may be able to acquire an easement from Pacific Power and avoid new acquisition costs. Eric will reach out to Pacific Power.

Steve Kaufman raised the concern about a new park and the demand for parking. Any site that is chosen will likely need to include parking that may impact the surrounding neighborhood. Eric mentioned that for the 205th and Halsey site, park visitors could park in Old Town, at the end of each street just east of the proposed park. Hollie Holcombe mentioned the grade is steep in this area which could be a concern for parking. Eric mentioned that if the cul-de-sacs are completed for each street, there may be suitable space for parking. If these streets are used, there will be some impact to surrounding neighbors. However, this option will be much less expensive than building a new parking lot.

There was strong support for a dog park, even amongst committee members that do not currently have dogs.

9. PRAC Membership and Officer Positions

Eric provided an overview of membership terms and officer positions. New officer elections happen during January of each year. The City received one application for a new member within the last month.

10. PRAC Meeting Schedule & Time

Eric informed the committee that Steve Marker now works until 6:30pm during the week except for Mondays and cannot make meetings until about 7:30pm on Tuesday-Friday. The committee agreed that meeting later in the evening is not desirable.

Bob Dolphin made a motion to move the monthly PRAC meetings to the second Monday's of each month starting at 6:30pm and Steve Kaufman seconded. The motion was approved unanimously.

Councilor Voruz cannot make the December meeting.

11. Adjournment

Vice Chair Kreamier adjourned the meeting.



Eric Rutledge
Associate Planner/Code Compliance Officer

3-12-2018



Lauri Kreamier, Vice Chair

3-12-18

Date

A complete recording of this meeting is available by contacting the City of Fairview Administration Office,
1300 NE Village Street, Fairview, Oregon 97024 • 503.665.7929