

City of Fairview
Parks and Recreation Advisory Committee
Meeting Minutes
February 12, 2018

PRESENT:

Bob Dolphin, Hollie Holcombe, John Sumpter, Deborah Aronson, Laurie Kreamier, Steve Marker, Councilor Natalie Voruz

ABSENT:

None

STAFF:

Eric Rutledge, Associate Planner

OTHER ATTENDEES:

Councilor Brian Cooper

1. **Call to Order**
2. **Review and Adopt Minutes – December 11, 2017**

Bob Dolphin made a motion to approve the minutes, Steve Marker seconded. The minutes were approved unanimously.

3. **Discussion Items not on the Agenda (Public to be heard)**

Laurie Kreamier asked if there is a place online for the public to comment on the PRAC agenda. Eric responded that the agenda is online but there is not a place for the public to provide direct comment. If an email inquiry is made on a PRAC item, staff follows up with an email or call to answer the question and invites that member of the public to the next meeting. Councilor Voruz responded that members of the public can email the PRAC liaison and request that information is shared with the committee.

4. **Staff Updates**

2017 Parks and Recreation Master Plan – the plan was adopted at the last council meeting. All of the PRAC feedback provided to staff was incorporated into the plan. This document will serve as the guiding document for capital improvements and maintenance over the next 5 years.

Lakeshore Park – the second gazebo is still under construction and will be completed by late spring. The bank stabilization project will launch within the next few weeks. The goal of the project is to reduce the erosion rate and restore native vegetation. An opportunity exists to have volunteers help plant native trees after the bank has been graded. PRAC was invited to help with the planting.

Lot Consolidation at Handy Park – Eric asked for any information as to why this action was listed as a PRAC goal. It is unclear to staff at this time what the benefit would be to consolidate the

lots. Bob Dolphin mentioned that it may have to do with naming, since Handy Park and Nechocokee Park are adjacent to each other and are named differently. Steve Marker said it may have something to do with clarifying the maintenance between the City and the historical society. There was general consensus that consolidating the lots was not necessary at this time, but renaming was still desirable.

Dock at Salish Ponds – Eric reported that the western-most dock in east Salish Pond has been subject to vandalism including fire. Staff is seeking feedback on removing the dock to reduce maintenance costs. As an alternative, permanent fishing platforms can be installed in the area. Steve Marker, Deborah Aronson, and Hollie Holcombe all voiced support for this action. Deborah mentioned she does see people using the dock but also notices issues with trash and vandalism.

John Sumpter asked about the placement of the proposed restrooms at Salish Ponds. Eric responded that two bathrooms are proposed, one near the school administration parking lot and one near the apartment building parking lot. John also asked about the parking restrictions in the school parking lot. Eric responded that the parking can be used when the school administration building is not being used (e.g. evenings and weekends). Steve Marker mentioned that PRAC used to have a Reynolds School District rep who could answer these types of questions. Eric responded that staff has reached out to the school multiple times to try and fill this vacancy, including with a student, with no success. Hollie Holcombe was supportive of having a student serve as the Reynolds School District rep.

5. Elect Chair and Vice Chair for 2018

Steve Marker nominated himself for the Chair position. Bob Dolphin nominated himself for the Vice-Chair position. Laurie Creamier moved to elect Steve Marker as the Chair and Bob Dolphin as the Vice Chair. Hollie Holcombe seconded. The motion was passed unanimously.

6. Review & Feedback of Park & Recreation Council Goals for 2018-2019

During the annual council retreat on February 10, 2018, the City Council did not have enough time to set committee specific goals for 2018-2019. However, Councilor Voruz mentioned that was discussion about the proposed dog park at 207th and Halsey during the meeting. The item will be brought back during the next PRAC meeting.

Steve Marker asked if the Chair of the committees are still reporting to City Council. Councilor Voruz said that she gives occasional updates to the council. Councilor Voruz recommended having a Chair report between goal setting and budget adoption. This would ideally be sometime in April.

7. 5-Year Capital Improvement Schedule Update

Eric reported on the new 5-year capital improvement schedule for 2018-2023. Staff is seeking feedback on the schedule, especially the 2018-2019 fiscal year. For 2018-2019, the priority projects are new parking spaces at Lakeshore, one bathroom at Salish Ponds, and a heritage sign at Nechocokee/Handy Park.

Bob Dolphin asked for clarification on the removal of the trail lighting project from fiscal year 2017-2018. Eric responded that the project was a lower priority relative to other projects and will likely not be funded this year or in the future.

Bob also asked for clarification on the \$100,000 for Lakeshore Park improvements during the 2017-2018 year. Eric responded the funding is for the Nature Play center and the work is still scheduled for this year. Steve Marker requested that the committee review any new proposals for the Nature Play center.

8. Adjournment

The next Parks and Recreation Advisory Committee meeting is April 9, 2018.

Laurie Kreamier

Laurie Kreamier
Acting Chair

8/2/18

Date

Eric Rutledge

Eric Rutledge
Associate Planner/Code Compliance Officer

7-23-2018

Date

A complete recording of this meeting is available by contacting the City of Fairview Administration Office,
1300 NE Village Street, Fairview, Oregon 97024 • 503.665.7929

