



MAYOR TED TOSTERUD
COUNCIL PRESIDENT MIKE WEATHERBY COUNCILOR LISA BARTON MULLINS
COUNCILOR CATHI FORSYTHE COUNCILOR NATALIE VORUZ
COUNCILOR KEITH KUDRNA COUNCILOR BRIAN COOPER

FAIRVIEW CITY COUNCIL AGENDA

Fairview City Hall-Council Chambers
1300 NE Village Street, Fairview, Oregon

WEDNESDAY, DECEMBER 19, 2018

WORK SESSION

1. REVIEW LEVEE READY COLUMBIA IGA (CP 3-20) 6:00 PM
(Nolan Young, City Administrator)
2. DEVELOPMENT INCENTIVE FOR NE CORNER OF HALSEY & 223RD TO
COORDINATE WITH MAIN STREETS ON HALSEY & URBAN RENEWAL PLAN
(Nolan Young, City Administrator) (CP 21-23)
3. UPDATE STATUS & PRIORITIES OF GOAL OBJECTIVES & TASK LIST
(Nolan Young, City Administrator)

REGULAR SESSION

1. CALL TO ORDER 7:00 PM
ROLL CALL
PLEDGE OF ALLEGIANCE
2. CONSENT (A)
 - a. Minutes of November 7, 2018 (CP 25-43)
 - b. Accept November 6, 2018 General Election Results as Certified by Multnomah County
Elections Division: Resolution 58-2018 (CP 45-50)
3. PRESENTATION (I)
 - a. East County Recreation Quarterly Report
(Mike Abbate, Interim Recreation Manager & Jairo Rios-Campos, Recreation Manager)
 - b. MCSO Monthly Report – October & November (CP 51-60)
(Harry Smith, Police Chief)
 - c. Mt. Hood Cable Regulatory Commission: Frontier Franchise Extension Request
(Julie S. Omelchuck, MHCRC Program Manager) (CP 61-74)
4. COUNCIL BUSINESS (A)
 - a. Authorize the Extended Term of the Frontier Cable Franchise: Resolution 63-2018 (CP 61-74)
 - b. Extend the Development Incentive Program for the Halsey Crossing Development:
Resolution 64-2018 (CP 21-23)
 - c. Appoint Members to the Fairview Community Engagement Committee:
Resolution 59-2018 (CP 77-87)
 - d. Appoint Members to the Fairview Economic Development Advisory Committee:
Resolution 62-2018 (CP 89-99)
 - e. Appoint Members to the Fairview Parks & Recreation Advisory Committee:
Resolution 60-2018 (CP 101-111)
 - f. Appoint Members to the Fairview Public Safety Advisory Committee:
Resolution 61-2018 (CP 113-125)

**FAIRVIEW CITY COUNCIL AGENDA
DECEMBER 19, 2018 - PAGE 2**

5. PUBLIC HEARING

- a. Amend FMC Chapter 19 to Comply with Oregon SB 1051 and to Make Additional Amendments Related to Accessory Dwelling Units: Ordinance 7-2018 (CP 127-171)
2nd Reading & Council Vote
(Sarah Selden, Senior Planner)

6. ADJOURNMENT

(A)

EXECUTIVE SESSION

(Park View Conference Room – Following Regular Session)

1. DISCUSS REAL PROPERTY TRANSACTION: ORS 192-6602(2)(f)

(I)



Ted Tosterud, Mayor

December 12, 2018

Date

(A) Action requested (I) Information only

NEXT COUNCIL MEETING IS JANUARY 2, 2019

COUNCIL EXECUTIVE SESSION – IF NECESSARY – END OF MEETING

PARK VIEW CONFERENCE ROOM

ORS 192.660(2)(d) - Labor Negotiations, ORS 192.660(2)(e) - Real Property Transactions,
ORS 192.660(2)(f) - Exempt Public Record and ORS 192.660(2)(h) - Legal Counsel

City Council regular meetings are broadcast live on Comcast Cable Channel 30 or Frontier Channel 38. Replays are shown on Sunday at 4:00 PM and Monday at 2:00 PM following the original broadcast date. Meetings are also available for viewing the Monday following the meeting through MetroEast Community Media at metroeast.peg.tv. Go to the Playlist tab and select Municipal Meetings. Further information is available on our web page at www.fairvieworegon.gov or by calling 503.665.7929. The meeting location is wheelchair accessible. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to 503.665.7929.



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
December 19, 2018	Work Session #1	2018-99

TO: Mayor and City Council
FROM: Nolan K. Young, City Administrator
DATE: November 30, 2018

ISSUE:
Discussion of proposed Levee Ready Columbia IGA.

RELATED COUNCIL GOALS:
Goal #7: Work with other local, regional and state organizations to enhance the community.
Objective B: Actively participate in the Columbia River levee recertification and governance process.

BACKGROUND:
The Levee Ready Columbia Administrative Committee has been working on a new Intergovernmental Agreement (IGA) for an up to five year transition into a new (hopefully legislative created) governance district. It is our intent to bring it to the City Council consideration at one of the Council meetings in January

This agreement will be between the existing four drainage agencies, three cities in which the districts are located, Multnomah County, Metro, and the Port of Portland. It will replace the current agreement that expire on June 30, 2019. It will be for up to five years or until a new agency is formed. It will include allocation of expenses based on a similar formula to what is currently being used. Each of the entities would have a representative on the new board.

The Purpose of this work session is to allow the Council an opportunity to discuss the IGA and a request additional information or provide comments. To assist the Council this process we've attached two exhibits:

- Exhibit A: The proposed IGA. There still may be minor amendments made prior to the final document being brought to the city Council for consideration.
- Exhibit B: A "Columbia Recorder Levee & Governance Modernization Timeline". Page two of that exhibit identifies the primary elements of the IGA

BUDGET IMPLICATIONS:
This Fiscal Year the city is pain \$9662 towards the Levee Ready Columbia project. Under the proposed IGA our contribution would be \$20,439. There'd be a similar amount during each year that the IGA is in place.

**INTERGOVERNMENTAL AGREEMENT
LEVEE READY COLUMBIA
INTERIM GOVERNANCE**

This Intergovernmental Agreement (this "Agreement") is made and entered into in accordance with ORS 190.010 by and among the City of Portland ("Portland"), an Oregon municipal corporation; the City of Gresham ("Gresham"), an Oregon municipal corporation; the City of Fairview ("Fairview"), an Oregon municipal corporation; the City of Troutdale ("Troutdale"), an Oregon municipal corporation; the Port of Portland (the "Port"), an Oregon port district organized under ORS Chapter 778; Multnomah County (the "County"), a political subdivision of the State of Oregon; Metro, a metropolitan service district of the State of Oregon operating under its charter; Multnomah County Drainage District No. 1 ("MCDD"), a drainage district of the State of Oregon organized under ORS Chapter 547; Peninsula 1 Drainage District ("PEN 1"), a drainage district of the State of Oregon organized under ORS Chapter 547; Peninsula 2 Drainage District ("PEN 2"), a drainage district of the State of Oregon organized under ORS Chapter 547; Sandy Drainage Improvement Company ("SDIC"), a nonprofit drainage improvement company of the State of Oregon organized under ORS Chapter 554; and the Columbia Levee System Joint Contracting Authority (the "JCA"), an intergovernmental entity created by MCDD, PEN 1, PEN 2, and SDIC to obtain, contract for, and expend funds for the benefit of the Districts (collectively, the "Parties").

RECITALS

A. MCDD, PEN 1, PEN 2, and SDIC (each individually a "District," and collectively, the "Districts") operate and maintain an approximately 27-mile levee system and drainage facilities along and in the vicinity of the Columbia River that lie within their respective jurisdictional boundaries ("Levee System"). The Levee System was originally constructed around 1916 and has been periodically upgraded by the U.S. Army Corps of Engineers (the "Corps") since then. Through intergovernmental agreements, MCDD has general management authority over the Districts. All references to MCDD in this Agreement will mean MCDD acting on its behalf and on behalf of the Districts.

B. The Federal Emergency Management Agency ("FEMA") provides federal assistance, in the form of flood insurance, to property owners located within areas at risk of flooding, provided the communities in which those properties are located participate in the National Flood Insurance Program (the "NFIP"). FEMA recognizes levees as providing flood protection to a particular area only if they are "certified" by a qualified private engineer or an eligible federal agency such as the Corps, and then "accredited" by FEMA.

C. The Corps evaluated and certified the levees in 2007, which led to their accreditation by FEMA. Expiration of the certification could lead to de-accreditation by FEMA. Certifications must be renewed to remain accredited by FEMA. In 2012, the Corps substantially revised its Rehabilitation and Inspection Program ("RIP") for levee certification as a result of the 2005 failure of the levee systems protecting the City of New Orleans caused by Hurricane Katrina. In order to obtain certification, the RIP requires that levees be inspected, tested, studied,

and potentially repaired to ensure that they will perform well against a 1-percent-annual-chance flood.

D. There are severe economic consequences if FEMA accreditation of a levee system is not maintained. Properties located within a flood zone that are protected by a nonaccredited levee system lose access to the lower insurance rates offered through FEMA's NFIP. Without adequate flood insurance, those properties cannot access loans issued by federal agencies (e.g., Federal Housing Administration and Small Business Administration) and loans backed by the federal government (e.g., Veterans Administration, Fannie Mae, and Freddie Mac). In addition, local ordinances could severely restrict development in those areas.

E. Lands protected by the Levee System have regional and statewide economic significance. These lands currently contain approximately 50 percent of the Portland metropolitan region's manufacturing and warehouse jobs and 10 percent of all jobs in Multnomah County. These lands also include much of the region's undeveloped industrial land base, providing employment lands for future growth and thereby protecting forest and farm lands outside the metropolitan urban growth boundary from encroachment. These lands also include Portland International Airport, which is critically important to the economy of Oregon as a whole. The current assessed value of the lands protected by the Levee System is over \$6 billion.

F. In light of the significance of the lands protect by the Levee System and concerns about the Districts' structural and financial ability to do the work necessary to maintain levee certification and accreditation under the post-Katrina regulatory scheme, a group of stakeholders came together in 2013 under the auspices of the Oregon Solutions program and formed Levee Ready Columbia. Stakeholders included the Parties, other effected governmental organizations, such as the State of Oregon and the Corps, and affected neighborhood, community, environmental, and business groups.

G. Levee Ready Columbia government partners worked to obtain funding from Business Oregon's Infrastructure Finance Authority ("IFA") to obtain and pay for two loans to help fund the engineering analysis of the levee system's flood-control capacity in order to obtain certification. The Levee Ready Columbia government partners also entered into an intergovernmental agreement to fund non-IFA-loan-eligible Levee Ready Columbia projects.

H. Levee Ready Columbia also examined the governance structure of the Districts and concluded that some form of revision to governance was necessary to ensure that both short-term capital needs can be addressed to ensure long-term robust governance and maintenance. Deciding on and implementing a long-term governance solution is likely to take years.

I. When the Oregon Solutions project expires on June 30, 2019, the investigation, planning, and outreach phase will be completed and the implementation phase will begin. The Parties are those governmental entities with financial interest in or jurisdictional responsibility to implement certification and accreditation of the Levee System and to establish a long-term governance and funding structure sufficient to build, improve, operate, maintain, and fund the flood-control system for the long term. The Parties desire to enter into this Agreement in order to continue the work begun under the Oregon Solutions program by developing a capital

improvement plan, identifying funding options, and establishing the roles and responsibilities among the Parties.

ARTICLE 1 ORGANIZATION

1.1 Name. The name of this operation shall continue to be "Levee Ready Columbia," a joint organization of the Parties ("LRC").

1.2 Public Purposes. LRC will further the following public purposes:

(a) To further the collaborative work on flood-risk reduction that the LRC partners have undertaken since LRC was organized in 2013 and to implement the solutions identified during this process.

(b) To assist the Parties in obtaining, managing, ensuring, and maintaining certification and accreditation of the Levee System.

(c) To work toward a final long-term governance and funding structure that will ensure that the Levee System can be operated, maintained, and improved for the foreseeable future by an entity or entities that have the legal and financial ability to do.

(d) To assist the Parties in raising, developing, implementing, and allocating the funding for capital projects that have been identified through the engineering analysis as being necessary to obtain certification and accreditation of the Levee System no later than June 30, 2024.

(e) To assist the Parties in addressing capital costs and responsibilities associated with deferred capital maintenance in order to ensure a fair distribution of costs under the existing or a new governance structure.

(f) Consistent with the original Levee Ready Columbia Declaration of Cooperation, to assist the Parties in balancing the varied community goals, including flood protection, ecosystem values, recreation, equity, and economic stability, and to take into consideration impacts from variables such as climate change and the Columbia River Treaty.

(g) To assist the Parties in achieving the goals set forth in Article 3 of this Agreement.

(h) To engage in all other activities necessary or beneficial to accomplishing the purposes of this Agreement.

1.3 Establishment. LRC is an intergovernmental organization by and among the Parties in accordance with ORS 190.010 and effective as of the date of the final signature on this Agreement. It is not an intergovernmental entity under ORS 190.085.

ARTICLE 2
COMMITMENTS OF THE PARTIES

2.1 Participation. Each Party will appoint a representative to the LRC Board of Directors (the "Board") as set forth in Article 4.

2.2 Additional Parties. No additional parties will be added to LRC unless all the Parties approve and authorize LRC to add an additional party, and that party accepts all the terms and conditions in this Agreement.

2.3 Administrative Costs. Current administrative costs of operating LRC not directly related to the levee analysis are covered by an intergovernmental agreement among the Parties and several additional entities titled "Intergovernmental Agreement for Cost-Sharing Levee Ready Columbia Expenses Not Covered by IFA Loans" (the "Cost-Sharing IGA"), dated January 13, 2016. (The costs related to the levee analysis are provided for in intergovernmental agreements dated June 1, 2014, and January 13, 2016, plus amendments.) The Cost-Sharing IGA and the first amendment to the Cost-Sharing IGA cover LRC expenses for 2018-2019. The Parties agree to continue to share the administrative costs of LRC from termination of the Cost-Sharing IGA through termination of this Agreement on June 30, 2024, as set forth below. The Parties agree as follows:

(a) Allowable Expenses. The allowable expenses of LRC include outreach, public involvement, and coordination costs as detailed below ("Administrative Expenses"). Administrative Expenses do not include costs for managing capital improvement projects, such as those listed in Section 3.2(b). Public improvement expenses will be allocated and paid for as part of the project costs. Allowable Administrative Expenses include:

(i) Projects and Project Planning.

- (1) Rehabilitation and inspection program.
- (2) Risk-based decision-making consulting services.
- (3) Facilitation.

(ii) Capital Outlay. Levee improvement program engineering investigations and FEMA certification preparation and submittal.

(iii) Professional Services.

- (1) Audit fees and consultation.
- (2) Communications consulting.
- (3) General consulting.
- (4) Governance and government-relations consulting services.

(5) Legal advice relating to governance.

(6) Consultant services relating to the investigation and implementation of funding strategies.

(iv) General Administration.

(1) Advertising/notices.

(2) Dues and subscriptions.

(3) General liability insurance.

(4) Bank fees.

(5) Office supplies and printing.

(v) Staffing.

(1) Project management (program manager, .8 FTE; project manager, .8 FTE).

(2) Administration staff (.25 FTE).

(3) Public affairs and communications manager (.8 FTE).

(b) Project Management. The work described in Section 2.3(a) will be conducted by consultants and staff hired by the JCA or provided by MCDD, PEN 1, PEN 2, or SDIC, or provided as in-kind services by other Parties.

(c) Determination of Annual Administrative Expenses Budget.

(i) Budget Approval Process. MCDD will prepare an annual budget for Administrative Expenses for each fiscal year during the term of this Agreement and present the budget to the Board no later than March 1 prior to the fiscal year for which the budget is prepared. The Board will review the proposed budget and may approve, modify, or request more information regarding the budget. The Board will adopt an Administrative Expenses Budget no later than May 1, and will refer the Administrative Expenses Budget to each Party for approval and payment.

(ii) Annual Budget Increase of More Than 5 Percent to Be Presented As Separate Budget Request. If MCDD proposes an annual budget for Administrative Expenses that is more than 5 percent higher than the annual budget for the preceding fiscal year, MCDD will explain the basis for the increase and include the increase over 5 percent in a separate budget request ("Separate Budget Request"). MCDD will present an annual budget and a Separate Budget Request to the Board as provided in Section 2.3(c)(i) for separate vote. If the

Board does not unanimously approve the Separate Budget Request, it will not be referred to the Parties for approval. If the Parties do not unanimously approve the Separate Budget Request, no Party shall be required to fund the Separate Budget Request.

(d) Allocation of Annual Administrative Expenses Budget. The Parties agree to contribute amounts annually sufficient to pay for the Administrative Expenses Budget over the life of this Agreement.

(i) Each Party's share of Administrative Expenses is based on the following methodology first derived in the Cost-Sharing IGA.

(1) Regional Partner Contributions. The three regional partners—Metro, Multnomah County, and the Port—will each contribute \$50,000 annually to pay the annual Administrative Expenses Budget. Nothing in this section precludes one or more regional partners from deciding to contribute an amount greater than \$50,000.

(2) Drainage District Contributions. The four Districts will pay 50 percent of the remainder of the Administrative Expenses Budget after deducting regional partner contributions. This amount will be allocated among the Districts based on the percentage of Levee System miles in each District, as follows:

- (A) PEN 1: 9 percent
- (B) PEN 2: 11 percent
- (C) MCDD: 22.5 percent
- (D) SDIC: 7.5 percent

(3) City Contributions. The four cities will pay the remaining 50 percent of the Administrative Expenses Budget after deducting the regional partner contributions. This amount will be allocated among the cities based on the percentage of acreage behind the Levee System in each city, as follows:

- (A) Fairview: 3.5 percent
- (B) Gresham: 1.5 percent
- (C) Portland: 40 percent
- (D) Troutdale: 5 percent

(e) Fiscal Year Budget Exhibit; Updates. The fiscal year ("FY") 2019-2020 Administrative Expenses Budget and each Party's allocated payment under Section 2.3(d)

is set forth in Exhibit A. Upon approval by all the Parties, the Administrative Expenses Budget and Party allocations for succeeding fiscal years during the term of this Agreement will be attached as an exhibit to this Agreement (e.g., FY 2020-2021 budget and allocations will be attached as Exhibit B, FY 2021-2022 as Exhibit C, and so on).

(f) Payment of Administrative Expenses. The JCA will invoice the parties for Administrative Expenses on or after July 1 of each fiscal year during the term of this Agreement. The Parties agree to pay within 60 days of the date of the invoice. Parties may make arrangements with the JCA to pre-pay before July 1. If this Agreement is terminated any time before July 1, 2024, the obligation to pay Administrative Expenses will terminate for all fiscal years following the date of termination. At the date of such termination, the JCA will refund any unexpended Administrative Expenses to the Parties in accordance with the distribution formula set forth in Section 2.3(d) of this Agreement.

(g) Nonappropriation. The Parties recognize all amounts payable, including in-kind contributions, in future fiscal years are subject to appropriation by their respective governing bodies, but agree to make good-faith efforts to ensure that the Administrative Expenses are included in each of their annual budgets.

ARTICLE 3 GOALS OF THE PARTIES

3.1 Permanent Governance Structure. The Parties agree to pursue creation of a new governance structure that has the financial and regulatory ability to provide capital construction and maintenance of the Levee System. The Parties' goal is to achieve this new structure no later than June 30, 2020. The Parties recognize that achieving this goal will require the support of the Parties and could require legislative or elective action.

3.2 Achieving Certification and Accreditation.

(a) Application for Certification and Accreditation. The Parties will work in collaboration to achieve certification and accreditation for the Levee System.

(i) Joint Application. The preferred alternative is joint application by the designated map holders under FEMA regulations with support of the other Parties. The application process will be coordinated and funded by LRC.

(ii) Individual Applications. A District and the applicable map holder(s) may decide to submit a certification package to FEMA for accreditation for only that portion of the Levee System prior to other Districts' completing their certification requirements if the Levee System within the District can be shown to be hydrologically independent of the adjacent Districts. If a District and map holder(s) decide to file an individual application, the District and map holder(s) shall:

(1) Consult and coordinate with the other Parties to ensure that the individual application does not cause a FEMA-initiated study and

update of Flood Insurance Rate Map panels that would affect the other Parties.

(2) Be solely responsible for the cost of the individual application. Notwithstanding the foregoing, any District and map holder that decides to proceed with an individual application may utilize the work and documentation developed by LRC under the Oregon Solutions process and under this Agreement without charge or reimbursement.

(b) Capital Projects Required for Certification and Accreditation. The Parties agree that the engineering analyses identified the following capital projects (each individually a "Project," and collectively, the "Projects") that need to be completed to achieve accreditation/certification:

(i) Remediation of the railroad embankment in PEN 1.

(ii) Remediation of the portion of the Levee System with insufficient freeboard located in the northeast corner of PEN 1.

(iii) Remediation of the portion of the Levee System with insufficient freeboard located in the northeast corner of PEN 2, at the former site of the Columbia Edgewater Clubhouse.

(iv) Remediation on the PEN 2/MCDD cross-levee along the Peninsula Drainage Canal.

(v) Remediation of the portion of the Levee System on the south side of the Columbia Slough in MCDD.

(vi) Remediation of the Levee System in MCDD located in the City of Fairview, south of the Salmon Creek confluence with the Columbia River.

(vii) Remediation of the flow-control gate tower structure on the MCDD/SDIC cross-levee. This structure includes two pipes that pass through the Levee System and a control valve that is no longer operable.

(c) Prioritization and Planning of Projects.

(i) The Parties will prioritize the Projects supported by a risk framework based on cost-effective risk reduction, policy direction, results of engineering and technical studies, and consideration of the Corps feasibility study.

(ii) By June 30, 2020, the Parties agree to develop short- and long-term capital improvement plans ("CIPs") to complete the Projects. These CIPs will:

(1) Identify all the Projects, which may include projects in addition to those listed in Section 3.2(b) as new information becomes

available, as additional or modified projects are identified through the Corps feasibility study, as new regulations are enacted, or as provided in Section 3.2(e).

(2) Estimate the cost of each identified project.

(3) Determine the method of, and responsibility for, the funding of each identified project.

(4) Include a projected timeline for completion of the projects.

(iii) Nothing in this section is intended to preclude a Party or Parties from deciding to independently fund and construct a Project listed in the short- or long-term CIP out of sequence or before the timeline indicated in the CIP if the Party determines that it is in its best interests to do so.

(d) Project-Funding Responsibility. The Administrative Expenses distribution formula does not apply to the Projects. The Parties understand and agree that certain Projects may have greater or exclusive benefit to one or more of the Parties depending on the nature and location of the Project. The funding for and management of the individual Projects will be determined as part of the CIPs. The Board will determine the cost allocation for the Project, subject to approval of the Party or Parties determined to be responsible for the cost of construction of the Project.

(e) Addressing Long-Term Changes in Circumstance. The Parties recognize that renegotiation of the Columbia River Treaty by the United States and Canada and the ongoing impacts of climate change could warrant improvements or changes to the Levee System that differ or exceed those listed in Section 3.2(b) in order to maintain flood safety. In addition, the community could decide, for these reasons or others, to adopt a standard requiring a higher level of flood protection than required by the Corps or FEMA for accreditation and certification. The Parties commit to addressing these issues as more information becomes available or future decisions are made.

3.3 Ongoing Flood Management. The Parties will determine the actions needed to maintain continuing control of flood management and stormwater facilities, including:

(a) Acquiring and perfecting easements.

(b) Providing for the capital repair or replacement of the Portland International Raceway pump station and the Sandy pump station.

(c) Coordinating development-review procedures to ensure that new development does not damage or impair the integrity of the flood-management and stormwater systems.

3.4 MCDD, PEN 1, PEN 2, SDIC, and the JCA will continue to be responsible for activities associated with operation and maintenance of, and capital improvements to, the Levee

System and stormwater management systems in each of the Districts, pending implementation of the CIPs and/or a new governance structure.

ARTICLE 4 BOARD OF DIRECTORS

4.1 Duties. The Board shall manage the business coming before LRC. No decision, order, ruling, or any other determination of any kind by the Board is legally binding on any Party, except for Board decisions to expend resources previously allocated by the decision of the individual Parties.

4.2 Number. The Board will consist of 11 members (each, a "Director").

4.3 Appointment and Term. Each Party except the JCA will appoint one member of the Board. Each Board member will serve at the pleasure of his or her appointing Party and may be replaced by written notice of the appointing Party to the Board.

4.4 Vacancies and Absences. In the event of a vacancy, the appointing Party will appoint a successor. In the event that a Director will be absent from a meeting or meetings, the appointing Party may appoint an alternate, who shall exercise the powers and duties of the Director in the Director's absence. The appointing Party will inform the Board of the designated alternate.

4.5 Chair. At each annual meeting of the Board, the Directors will elect a Director to serve as the Chair of the Board (the "Chair").

4.6 Vice-Chair. At each annual meeting of the Board, the Directors will elect a Director to serve as Vice-Chair of the Board (the "Vice-Chair"). The Vice-Chair shall preside over meetings of the Board in which the Chair is unable to be present.

4.7 Regular Meetings. The Board will hold regular meetings, with the specific date, time, and place to be determined by the Chair.

4.8 Special Meetings. Special meetings of the Board may be called by the Chair or by a majority of the Board members.

4.9 Public Meetings Law; Executive Session. Board meetings will comply with the requirements of Oregon Public Meetings Law, ORS 192.610 to .690. The Board may consider matters in executive session as provided in the Public Meetings Law.

4.10 Quorum; Vote. A majority of the Directors in office at the time of a meeting of the Board will constitute a quorum for the transaction of business at any meeting of the Board. The act of a majority of the Directors then in office will be the act of the Board. A minority of the Directors in the absence of a quorum may adjourn and reconvene from time to time, but may not transact any business.

4.11 Meeting by Telephone or Videoconference. The Board may hold a meeting by telephone or videoconference or by means of similar equipment in compliance with the Public

Meetings Law, including without limitation, requirements relating to notice, agendas, materials, and access to the public. A Director may also attend any meeting of the Board by telephone or videoconference, if available. A Director participating by telephone or videoconference may engage in discussion or vote, and will count toward a quorum in the same manner as if the Director attended the meeting in person.

4.12 Subcommittees. The Board may appoint one or more subcommittees of LRC as it deems necessary or beneficial to serve its purposes.

4.13 Ex-Officio Members. The Board may appoint ex-officio members to the Board or subcommittees as it deems necessary or beneficial to serve its purposes. Ex-officio members may include without limitation a representative of the State of Oregon. Ex-officio members may participate in discussion but may not vote.

ARTICLE 5 POLICIES AND PROCEDURES

The Board may adopt policies and procedures from time to time as it deems necessary or convenient.

ARTICLE 6 AMENDMENT

The Parties may amend or repeal any or all provisions of this Agreement by written agreement executed by all the Parties.

ARTICLE 7 DURATION, TERMINATION, AND DISSOLUTION

7.1 Term. This term of this Agreement (the "Term") is from the Effective Date, as defined below, until June 30, 2024, or upon creation of a successor governance structure and the successor's assumption of the duties herein, whichever occurs first.

7.2 Early Termination. LRC may be terminated before expiration of the Term by unanimous vote of the Board.

7.3 Extension. This Agreement may be extended by unanimous vote of the Board before expiration of the then-current Term. Upon approval by the Board, the Board members are hereby delegated the authority to execute a written addendum extending this Agreement for the period determined by the Board.

ARTICLE 8 MISCELLANEOUS

8.1 No Cost-Sharing Precedent Established. This Agreement is not intended to establish a precedent for any future cost-sharing agreements among any of the Parties pertaining to the Levee System. Any such additional agreements will be subject to negotiation among the Parties at the time.

8.2 Books and Records. The Oregon Public Records Law shall apply to the books and records of LRC. MCDD or its successor agency will serve as the public-records custodian for LRC. MCDD will comply with the Public Records Law and the applicable rules of the Oregon Secretary of State in carrying out its duties as records custodian.

8.3 Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal or invalid for any reason whatsoever, such provision shall be severed from this Agreement and shall not affect the validity of the remainder of this Agreement.

8.4 Headings. The headings of the sections of this Agreement are inserted for convenience of reference only and shall not in any manner affect the construction or meaning of anything contained herein.

8.5 Effective Date. This Agreement shall become effective on July 1, 2019 (the "Effective Date"), provided that all Parties have approved and executed this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement.

CITY OF PORTLAND

Approved as to form:

By: _____

Deputy City Attorney

Title: _____

Date: _____

CITY OF GRESHAM

Approved as to form:

By: _____

City Attorney

Title: _____

Date: _____

CITY OF FAIRVIEW

Approved as to form:

By: _____

City Attorney

Title: _____

Date: _____

CITY OF TROUTDALE

By: _____

Title: _____

Date: _____

Approved as to form:

City Attorney

METRO

By: _____

Title: _____

Date: _____

Approved as to form:

Assistant Metro Attorney

PORT OF PORTLAND

By: _____

Title: _____

Date: _____

Approved as to Legal Sufficiency:

Assistant General Counsel

MULTNOMAH COUNTY

By: _____

Title: _____

Date: _____

Approved as to form:

County Attorney

MULTNOMAH COUNTY DRAINAGE DISTRICT NO. 1

By: _____

Title: _____

Date: _____

**SANDY DRAINAGE IMPROVEMENT
COMPANY**

By: _____

Title: _____

Date: _____

**PENINSULA DRAINAGE DISTRICT
NO. 1**

By: _____

Title: _____

Date: _____

**PENINSULA DRAINAGE DISTRICT
NO. 2**

By: _____

Title: _____

Date: _____

**COLUMBIA LEVEE SYSTEM JOINT
CONTRACTING AUTHORITY**

By: _____

Title: _____

Date: _____

EXHIBIT A

**FISCAL YEAR 2019-2020 ADMINISTRATIVE EXPENSES BUDGET
AND PARTY ALLOCATION**

Levee Ready Columbia Party	Percent Contribution	FY19-20 Contribution
PEN 1	9.0%	\$ 52,558
PEN 2	11.0%	\$ 64,237
MCDD	22.5%	\$ 131,394
SDIC	7.5%	\$ 43,798
City of Portland	40%	\$ 233,590
City of Gresham	1.5%	\$ 8,759
City of Fairview	3.5%	\$ 20,439
City of Troutdale	5.0%	\$ 29,198.
Metro		\$ 50,000
Multnomah County		\$ 50,000
Port of Portland		\$ 50,000
TOTAL		\$733,975

See Agreement Section 2.3(d) for allocation methodology.



Columbia Corridor Levee & Governance Modernization Timeline

2014-2018 Discovery Phase

- Facilitation
- Technical Investigation
- System Inventories
- Public Outreach and Education
- Governance research and analysis

2019-2024 Project Planning

- Feasibility Study Coordination
- Certification Projects & Levee Modernization
- Communication & Public Outreach
- Governance work

Modernized Governance Structure

New district established by the state legislature based on the legislative proposal developed by LRC partners

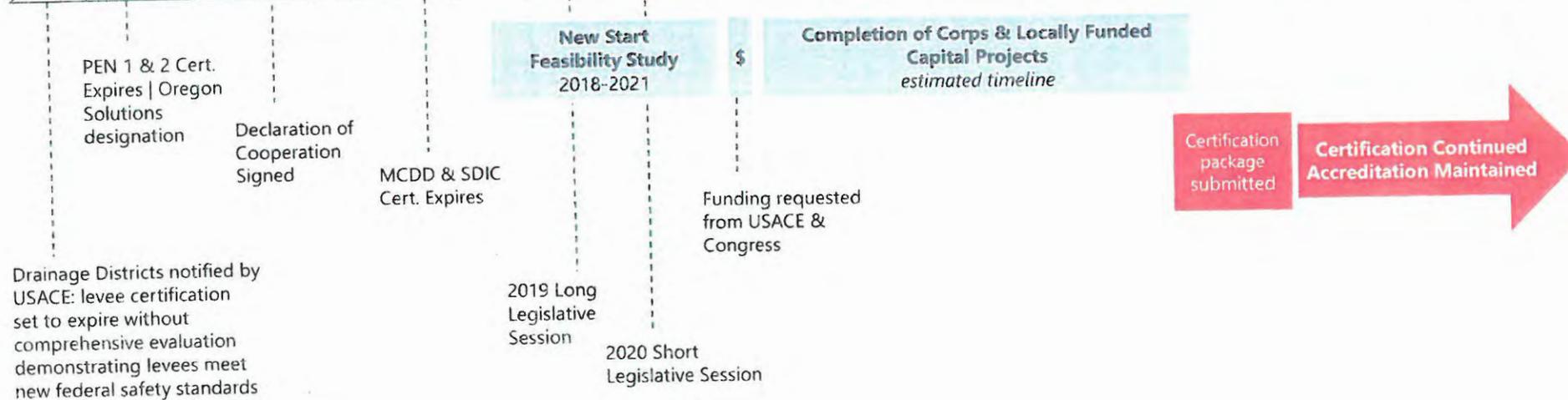
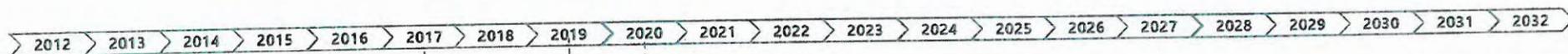


IGA #1
2014-2015

IGA #2
2015-2017

Amendment
2017-2019

IGA #3
2019-2024



How are the 2019-2024 Levee Ready Columbia IGA and the Draft Legislation on Governance different?

The 2019-2024 IGA and the draft legislation on governance are two different tools that serve distinct purposes. Signing the IGA is not a commitment to support the draft legislation.

The 2019-2024 IGA will continue the project partners' progress toward achieving recertification and maintaining FEMA accreditation of the Columbia Corridor levees. The IGA will allow the partnership to continue for five years as vital levee modernization efforts take place. It will also support continued facilitation of the partnership and ongoing efforts around the long-term governance of the system. The draft legislation, on the other hand, sets up a new governance structure to direct and finance capital projects, operations, and maintenance of the Columbia Corridor drainage and levee system.

2019-2024 Levee Ready Columbia IGA

Timing: Now

Duration: Finite, 2019 – 2024

- Keeps LRC partners at the table working toward recertification
- Establishes a *temporary* decision-making and staffing structure
- Allows LRC to develop 5-year workplan
- Is more expeditious than negotiating and coordinating a new IGA every 1-2 years
- Allows for a shared application for recertification/accreditation as a whole system, which will keep FEMA from remapping before projects are completed
- Allows projects to be jointly funded by multiple jurisdictions and the state
- Is more cost-effective method than working alone
- Continues long-term governance work
- Does NOT Overrule any jurisdiction's existing authorities
- Does NOT commit any partner to funding LRC for more than one year at a time
- Does NOT Guarantee any specific outcome(s) or favor any party
- **Provides capacity to coordinate with USACE for the New Start Feasibility Study and ongoing federal investment in the near-term**

GOVERNANCE LEGISLATION

Timing: Future

Duration: Infinity, In to perpetuity

- Establishes a new special district, governance structure, and boundaries
- Expands the financing tools available to fund Operations & Maintenance (O & M) and capital projects
- Makes O&M revenue more stable
- Allows for costs to be spread more equitably among those who receive services and benefits from the system
- Streamlines administration
- Merges existing drainage districts
- Requires the establishment of a new financing methodology before any drainage districts are absorbed
- Allows the district to take on multi-benefit projects
- Changes the board structure
- Does NOT specify a financing plan
- Does NOT allow the district to supersede any city, county, state, or federal regulation. Does not provide land use authority
- Does NOT require or allow the district to perform services outside of the Columbia Slough Watershed area
- **Financing full levee modernization including local portion of the cost-sharing agreements for federal investments**



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
December 19, 2018	Work Session #2 & 4.b.	2018-97

TO: Mayor and City Council

FROM: Nolan K. Young, City Administrator

DATE: November 28, 2018

ISSUE:

Development Incentives for NW corner of Halsey and 223rd (Halsey Crossing) to coordinate with Main Streets on Halsey and Urban Renewal.

RELATED COUNCIL GOALS:

Goal #5: Enhance and promote economic development activity.

- A. Commence implementation of recommendations from the Main Streets on Halsey Project....
- B. Investigate formation of an Urban Renewal District to identify and pursue economic development projects.
- F. Consider future direction of Development Incentive.

BACKGROUND:

The Planning Commission approved the mixed-use development on the NW corner of Halsey and 223rd Ave. at their December 11 meeting. When staff reviewed this development, we became aware of opportunities under the Main Streets on Halsey project with the assistance of the new Urban Renewal Agency and its proposed programs. These opportunities include four items associated with the public works infrastructure of this intersection and design of the development as identified below.

1. Flood Plain Challenge: The current designated flood zone includes the corner of this property as well as the intersection and several other properties around it. This property could solve its problem by increasing the foundation heights on its buildings along 223rd. This would result in sidewalk challenges and not make the commercial development as attractive or inviting. It also validates the flood zone designation. If we used Urban Renewal funds to review the current flood zone and justify lowering it, the result should be a better development at this corner as well as allow for easier development of the neighboring properties.
2. PGE Power Lines: PGE has an overhead power line that runs along the eastern boundary of this parcel. It encroaches into the air space of this property. This conflicts with the requirement for minimal setback for commercial development in this zone. If we were to take more time and work with PGE we might be able to bury these power lines. If there was any additional cost for this Urban Renewal could cover it.

3. Sidewalk Design: One of the goals of Main Streets on Halsey is to use the sidewalk areas to create a brand for not only the whole corridor but for the four separate Main Streets of the corridor. The northwest corner of this intersection provides an opportunity to complete a new place and brand through wayfinding signage, street furniture and other infrastructure including a small corner plaza and ten foot sidewalks. Urban Renewal could assist with this additional infrastructure. This will take time to develop as the Halsey Executive Committee has just begun work on the branding themes.
4. Roundabout: This intersection is one of two identified in the urban renewal plan for a potential roundabout. Additional work needs to be done to identify if this is feasible and then include in the design of the development at this corner.

Depending on how each of these items works out the City, Urban Renewal Agency and Developer may wish to redesign the public infrastructure and site plan for the development. Before the developer would embark on any such redesign they would want to have each of these items adequately resolved. It is unlikely that we could resolve these issues and do the redesign (including Planning Commission review) by the June 30, 2019 deadline in the current development incentive program.

RECOMMENDED ACTION:

To resolve this issue staff recommends that the Council, during Council business, adopt the proposed resolution extending the full benefit of the current development incentive program to this development if permits are taken out by June 30, 2020. We further recommend that this approval include the provisions that urban renewal will reimburse the utilities for the amount of the utility (Water, Sewer and Storm Water) SDCs.

ALTERNATIVE ACTIONS:

1. Provide another date by when the permit must be taken out.
2. Decline to adopt the proposed resolution and pursue only the opportunities identified above that can be completed within the current development incentive timeline.

BUDGET IMPLICATIONS:

The recommended action would result in the three utilities receiving SDC revenue that would've been waived. There will be urban renewal expenditures for the studies and infrastructure development. All of these items are within the programs that were intended for by the Urban Renewal Agency.

COUNCIL ALTERNATIVES:

1. **Staff Recommendation**: Move to adopt Resolution 64-2018. This will provide the full benefits of the current development incentive program to the Halsey Crossing development; if permits are taken out by June 30, 2020 with the Urban Renewal Agency reimbursing the three utilities for the SDC's waived.
2. Amend the date a permit is required for the development and then adopt Resolution 64-2018.
3. Declined to adopt Resolution 64-2018.



RESOLUTION
(64-2018)

A RESOLUTION OF THE FAIRVIEW CITY COUNCIL AUTHORIZING THE FULL BENEFITS OF THE CURRENT DEVELOPMENT INCENTIVE PROGRAM TO THE HALSEY CROSSING DEVELOPMENT, IF PERMITS ARE TAKEN OUT BY JUNE 30, 2020 WITH THE URBAN RENEWAL AGENCY REIMBURSING THE THREE UTILITIES FOR THE SDC'S WAIVED

WHEREAS, the City of Fairview has adopted a Development Incentive Program that waives System Development Charges (SDCs) for new development; and

WHEREAS, the current Development Incentive Program requires that to be eligible for the waiver, permits must be obtained by June 30, 2019; and

WHEREAS, it is in the best interest of the Main Streets on Halsey project to potentially delay the Halsey Crossing Development past June 30, 2019; and

WHEREAS, a delay of the Halsey Crossing Development creates an opportunity for achieving some of the goals of the Fairview Urban Renewal Agency.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS FOLLOWS:

Section 1 The Halsey Crossing Development is eligible for the full benefits of the current Development Incentive Program if permits are obtained by June 30, 2020.

Section 2 The Fairview Urban Renewal Agency will reimburse the City of Fairview's Water, Sewer and Storm Water utilities for the amount of their System Development Charges waived for the Halsey Crossing Development.

Section 3 This resolution is and shall be effective from the day of its passage.

Resolution adopted by the City Council of the City of Fairview, this 19th day of December, 2018.

Mayor, City of Fairview
Ted Tosterud

ATTEST

City Recorder, City of Fairview
Devree Leymaster

Date

MINUTES
CITY OF FAIRVIEW
CITY COUNCIL

November 7, 2018

Council Members

Ted Tosterud, Mayor (Excused)
Cathi Forsythe
Mike Weatherby
Keith Kudrna
Lisa Barton Mullins
Natalie Voruz
Brian Cooper

Staff

Lesla Folger, Finance Director
Allan Berry, Public Works Director
Heather Martin, City Attorney
Devree Leymaster, City Recorder
Sarah Selden, Senior Planner

Planning Commission

Steven Hook
Les Bick
Russell Williams
Hollie Holcombe
Ed Jones (6:13 PM)

JOINT WORK SESSION (6:00 PM)

1. DISCUSS PROPOSED AMENDMENTS TO FMC CHAPTER 19 RELATED TO ACCESSORY DWELLING UNITS

The Council and Commission discussed the proposed State required amendments concerning ADUs.

Councilor's Voruz and Forsythe expressed concern for allowing two ADUs per single family residence and the impact it could have on single family neighborhoods and the increased demand on infrastructure.

Councilor Kudrna commented not all lots are large enough to accommodate an ADU; not able to meet the lot coverage requirements.

Other considerations discussed included keeping the owner occupied requirement, ensuring detached ADUs are similar to the main residence, separation requirements, and whether one or two ADUs should be allowed. The Commission shared they recommended two (one detached, and one interior) as a compromise in considering the States recommendations.

WORK SESSION

1. REVIEW URBAN RENEWAL PLAN

CA Young commented the Urban Renewal Plan is scheduled for Council's adoption consideration during the regular meeting with a public hearing process. He asked if the Council had any questions or any topics they would like to discuss in preparation for the regular meeting. Council replied no.

2. ESTABLISH THE "AREA"

CA Young explained the Changed Property Ratio (CPR) is used to determine assessed value for new development or significantly remodeled properties. The area is defined as the county in which the property is assessed. Since not all areas within a county have the same market rate, new development could have a lower tax rate based on the county average than a comparable neighboring property. Cities are now allowed to identify "area" as their city limits. Council is being asked to consider adopting a resolution to establish the definition of "area" for the purposes of calculating "Changed Property Ratio". He noted approval requires a three-fifths approval of the governing body.

Council expressed concern for potential impact to existing properties. CA Young replied redefining the “area” for calculating the CPR will effect new properties. These will be compared to other similar properties in Fairview, creating more equity between properties within the city.

3. PROPOSED CHRONIC NUISANCE PROPERTY ORDINANCE

CA Young shared the request to look into creating a chronic nuisance property ordinance was referred by the Public Safety Advisory Committee. Staff gathered five ordinances for examples and a starting point for discussion. Staff recommends developing an ordinance based on Grants Pass with the addition of a warrant for controlled substance violations being added. If Council would like to pursue this option, the police chief and city attorney will prepare a chronic nuisance list and draft ordinance for Council review and discussion in January. Chief Smith commented it is important to take the time to craft the right product. City Attorney Martin remarked she will check with other clients to see if there were areas that were difficult or challenging.

Councilor Cooper asked if there was feedback from Grants Pass on how it was working out for them. CA Young replied no, but he would inquire.

4. UPDATE STATUS & PRIORITIES OF GOAL OBJECTIVES & TASK LIST

Council discussed 223rd and Sandy Blvd. (east on Sandy and turning south onto 223rd). This is a blind spot where those turning right might not see the vehicles coming up the hill. Councilor Forsythe suggested considering installing a “no right turn on red” sign. Chief Smith said he would check the accident data.

EXECUTIVE SESSION

Council convened into Executive Session under the authority of ORD 192.660(2)(i) – Evaluation Employment Related performance of a Chief Executive Officer at 7:16 PM and adjourned at 7:45 PM.

COUNCIL MEETING (8:00 PM)

1. CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

Mr. Tom Thomas, Fairview, OR spoke about the PW Facility Fee of \$4.82 per month. He commented it is hardship for fixed income residents to have these small, incremental fees attached to their utility bills.

2. CONSENT AGENDA

- a. Minutes of October 15 & October 17, 2018
- b. Establish a Public Works Facility Fee Fund: Resolution 56-2018

Councilor Barton Mullins moved to approve the consent agenda and Councilor Cooper seconded. The motion passed unanimously.

AYES: 6

NOES: 0

ABSTAINED: 0

3. PRESENTATION

- a. Metro East Community Media

Martin Jones, President, briefed Council regarding the third annual national Community Media Day. He discussed the concern for a reinterpretation by the FCC of a rule regarding the ability to levee franchise fees. If this is overturned it will take away the ability to raise funds and local governments will

not be getting the revenue that is currently used to fund public channels i.e. the channel local content is distributed on (council meetings, etc.)

Council inquired how they could assist. Mr. Jones replied he will provide an email link to the FCC comment portal where individuals may leave comments. Council requested this information be included in the December Fairview Point. Mr. Jones noted the deadline to submit comments is December 14.

4. COUNCIL BUSINESS

- a. Amend FMC Chapter 19 to Comply with Oregon SB 1051 and to Make Additional Amendments Related to Accessory Dwelling Units: Ordinance 7-2018

CR Leymaster read the first reading of the ordinance by title. Senior Planner Selden provided a brief overview of the process and recapped the proposed amendments brought forward by recommendation of the Planning Commission. The proposed amendments are in response to the State adopted requirements to allow one ADU for every single family residence subject to clear, objective, and reasonable standards. The Commission considered all required recommendations from the Department of Land Conservation and Development (DLCD). Four changes are required: definition, remove discretionary language regarding buffer/screening standards, remove limit, and allow interior and above garages in the Village. Five proposed changes are optional: allow 2 ADU's limiting to one detached and one interior, an exception to the 800 sq. ft. for interior within an existing home, parking requirement, and same review process for single family home.

Councilor Forsythe moved to direct staff to maintain one allowable ADU and Councilor Voruz seconded. The motion passed unanimously.

AYES: 6

NOES: 0

ABSTAINED: 0

Staff will make the change as directed by Council for the second reading of the ordinance.

- b. Amend FMC 2.16-Parks and Recreation Advisory Committee Membership Requirements: Ordinance 9-2018

CR Leymaster read the first reading of the ordinance by title. CR Leymaster summarized the proposed amendment is to change the Reynolds School District membership requirement to a "fill when possible". This will provide Council the flexibility to consider other applicants and for PRAC to operate with a full seven member committee.

- c. Adopt Urban Renewal Plan: Ordinance 8-2018

CR Leymaster read the first reading of the ordinance by title. Scott Vanden Boss, Consultant, explained what urban renewal is, the financing aspect, a summary of project categories, and the process the city has engaged in to develop the plan. (*Exhibit A*)

5. PUBLIC HEARING

- a. Amend FMC 2.16-Parks and Recreation Advisory Committee Membership Requirements: Ordinance 9-2018

CR Leymaster read the second reading of the ordinance by title. Council President Weatherby opened the public hearing. There was no comment. Council President Weatherby closed the public hearing.

Councilor Forsythe moved to approve Ordinance 9-2018 and Councilor Cooper seconded. The motion passed unanimously.

AYES: 6
NOES: 0
ABSTAINED: 0

b. Adopt Urban Renewal Plan: Ordinance 8-2018

CR Leymaster read the second reading of the ordinance by title. Council President Weatherby opened the public hearing.

Michael Collins, Fairview, OR, requested clarification, unclear whether it will increase taxes. Consultant Vanden Boss replied the only increase will be the seven cents per \$100,000 for the first year. There will be a line item on the tax bill to show the amount collected for urban renewal, but the taxes are the same amount, just redistributed. Same resources being reallocated; not a new tax.

Erich Muller, Fairview, OR, spoke in favor of the Plan. He commented the city has gone through a long and deliberate process. This will provide a mechanism for funding for projects related to the community. It does not force development.

Megan Moser, Portland, OR, asked what the outreach was during the process and was there an effort to reach the under-represented. Council replied outreach was through social media, city-wide direct mail postcards, and scheduled, noticed public meetings.

Council President Weatherby closed the public hearing.

Councilor Cooper moved to approve Ordinance 8-2018 and Councilor Kudrna seconded. The motion passed unanimously.

AYES: 6
NOES: 0
ABSTAINED: 0

c. Establish the “Area” for Purposes of Calculating the Change Property Ratio: Resolution 57-2018

CR Leymaster read the second reading of the ordinance by title. CA Young summarized the proposal will define the “area” as the City of Fairview in determining assessed value for new or significantly improved properties within the city, instead of using the county wide average. Council President Weatherby opened the public hearing.

Erich Muller, Fairview, OR, spoke in favor of the proposal. It will provide equitability between new and current homeowners; and it does not affect current rates.

Council President Weatherby closed the public hearing.

Councilor Cooper moved to approve Resolution 57-2018 and Councilor Forsythe seconded. The motion passed unanimously.

AYES: 6
NOES: 0
ABSTAINED: 0

6. ADJOURNMENT

Councilor Barton Mullins moved to adjourn the meeting and Councilor Forsythe seconded. The motion passed, and the meeting adjourned at 9:00 PM.

AYES: 6

NOES: 0

ABSTAINED: 0

EXECUTIVE SESSION

Council convened into Executive Session under the authority of ORD 192.660(2)(i) – Evaluation Employment Related performance of a Chief Executive Officer at 9:15 PM and adjourned at 9:40 PM.

Devree Leymaster
City Recorder

Mike Weatherby
Council President

Date of Signing

A complete recording and/or video of these proceedings is available.
Contact the City of Fairview City Recorder Office, 1300 NE Village St., Fairview, OR 97024, (503) 674-6224.



FAIRVIEW CITY COUNCIL HEARING
FAIRVIEW URBAN RENEWAL PLAN

ELAINE HOWARD CONSULTING, LLC

LIBERTY'S UNIVERSITY

This slide features a background image of a residential street with houses and a street sign. The text is overlaid in white on a dark blue/green gradient.



ROLE OF CITY COUNCIL

Hear testimony on Fairview Urban Renewal Plan and vote on adoption of Fairview Urban Renewal Plan.

This slide features a background image of a person sitting on a bench. The text is overlaid in white on a dark blue/green gradient.



ROADMAP

1. Why use Urban Renewal?
2. Crash Course – UR 101
3. Why Urban Renewal for Fairview?
4. Crash Course – UR 201
5. Plan Summary

This slide features a background image of a city skyline. The text is overlaid in white on a dark blue/green gradient.



WHY USE URBAN RENEWAL?

Many opportunities for improvements and redevelopment in cities that need funding

City general funds typically lack the funds to contribute to these opportunities

Urban Renewal provides a funding source to bridge the gap

Elaine Howard Consulting LLC

This slide features a background image of a brick building with windows. The text is overlaid in white on a dark blue/green gradient. There are three icons: a building, a stack of coins, and a checklist.

UR 101

CRASH COURSE | UR 101

Elaine Howard Consulting LLC

UR 101

CRASH COURSE | UR 101

Elaine Howard Consulting LLC

UR 101

CRASH COURSE | UR 101

PROPERTY TAX INCREASES
1. 3% Appreciation
2. Substantial Improvements

PROPERTY TAX REVENUE

REGULAR TAXING JURISDICTIONS
City, County, Etc.

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UR 101

CRASH COURSE | UR 101

PROPERTY TAX INCREASES
1. 3% Appreciation
2. Substantial Improvements

PROPERTY TAX REVENUE

CITY
SPRING REVENUE FUND

REGULAR TAXING JURISDICTIONS
City, County, Etc.

Elaine Howard Consulting LLC

WHY URBAN RENEWAL FOR FAIRVIEW?

Urban Renewal provides funding to implement city plans and address the barriers to development in the following ways:

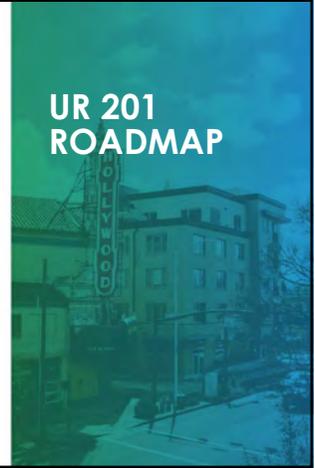
1. Improving infrastructure
2. Assisting private development
3. Participating in economic development



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UR 201 ROADMAP

1. What is urban renewal?
2. What is "blight"?
3. How does an urban renewal area function?
4. How does urban renewal financing work/property tax basics.
5. State limitations on urban renewal
6. How is a plan adopted?



UR 201 WHAT IS URBAN RENEWAL?

- Economic development tool
- Unique in that it is a financing tool, but also a plan with projects
- Used to address "blighting" influences in specific areas
- Functions on increases in property tax revenues in "Urban Renewal Areas"
- Used all over Oregon (Map on next slide)

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CITIES WITH URBAN RENEWAL



UR 201

WHAT IS BLIGHT?

- ❖ Blight is a precondition to any Urban Renewal Area
- ❖ Specific criteria defined by state statute, generally covers:
 - Underdevelopment or underutilization of property
 - Poor condition of buildings
 - Inadequacy of infrastructure including streets and utilities

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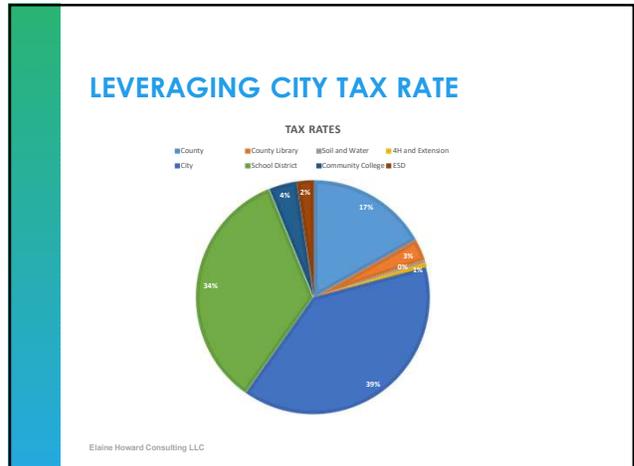
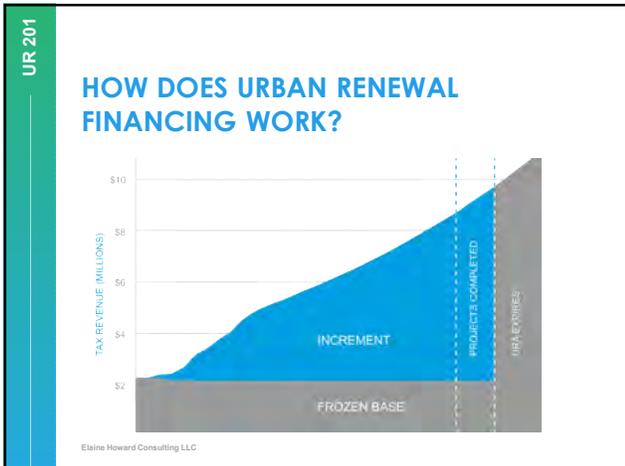
UR 201

HOW DOES AN URBAN RENEWAL AREA FUNCTION?

1. **Income Source**
 - ❖ Yearly property tax collections based on growth within Boundary (more detail on mechanism in later slide)
2. **Expenses**
 - ❖ Projects, programs, and administration
3. **Spending Limit**
 - ❖ Capped by Maximum Indebtedness (MI):
 - The total amount of money that can be spent over the life of the district on projects, programs, and administration.



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A HYPOTHETICAL PROPERTY TAX BILL

Taxing District	Rate	Property Value
Property Value		\$100,000
County	\$ 2.2052	\$220.52
County Library	\$ 0.3947	\$39.47
Soil and Water	\$ 0.0500	\$5.00
4H and Extension	\$ 0.0800	\$8.00
City	\$ 5.1067	\$510.67
School District	\$ 4.4614	\$446.14
Community College	\$ 0.5019	\$50.19
ESD	\$ 0.3049	\$30.49
Urban Renewal		
Total	\$ 13.1048	\$1,310.48

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A HYPOTHETICAL PROPERTY TAX BILL

Taxing District	Rate	Property Value	Property Value without UR
Property Value		\$100,000	\$103,000.00
County	\$ 2.2052	\$220.52	\$227.14
County Library	\$ 0.3947	\$39.47	\$40.65
Soil and Water	\$ 0.0500	\$5.00	\$5.15
4H and Extension	\$ 0.0800	\$8.00	\$8.24
City	\$ 5.1067	\$510.67	\$525.99
School District	\$ 4.4614	\$446.14	\$459.52
Community College	\$ 0.5019	\$50.19	\$51.70
ESD	\$ 0.3049	\$30.49	\$31.40
Urban Renewal			
Total	\$ 13.1048	\$1,310.48	\$1,349.79

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A HYPOTHETICAL PROPERTY TAX BILL

Taxing District	Rate	Property Value	Property Value without UR	Property Value With UR
Property Value		\$100,000	\$103,000.00	\$103,000.00
County	\$ 2.2052	\$220.52	\$227.14	\$220.52
County Library	\$ 0.3947	\$39.47	\$40.65	\$39.47
Soil and Water	\$ 0.0500	\$5.00	\$5.15	\$5.00
4H and Extension	\$ 0.0800	\$8.00	\$8.24	\$8.00
City	\$ 5.1067	\$510.67	\$525.99	\$510.67
School District	\$ 4.4614	\$446.14	\$459.52	\$446.14
Community College	\$ 0.5019	\$50.19	\$51.70	\$50.19
ESD	\$ 0.3049	\$30.49	\$31.40	\$30.49
Urban Renewal				\$39.31
Total	\$ 13.1048	\$1,310.48	\$1,349.79	\$1,349.79

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PROPERTY TAXES AND URBAN RENEWAL

- Urban Renewals Division of Taxes does not increase property taxes, it uses increases in property taxes that were already happening
- Urban Renewal is a line item on your property tax bill
- The Assessor must go through the following steps when distributing Urban Renewal Taxes:
 - "Calculation" of TIF to be collected
 - "Distribution" of TIF Citywide to property tax payers
 - "Collection" of property tax revenues

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URBAN RENEWAL UTOPIA

The following slides detail in a conceptual manner the steps an Assessor goes through to distribute TIF revenues to an Urban Renewal Agency:

1. Calculation
2. Distribution
3. Collection

HYPOTHETICAL CITY

Houses in City 40
Total AV 1st Year \$4,000,000

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FORMATION OF URA

Houses in City	40
Total AV 1st Year	\$4,000,000
35% First Year	\$1,000,000
Houses in URA	10

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"CALCULATION"

Houses in City	40
Total AV 1st Year	\$4,000,000
35% First Year	\$1,000,000
Houses in URA	10

Growth = 3%
Total URA AV Growth = \$30,000
Tax Rate = 15.0000
1st Year TIF = \$450

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Slide 25

SVB3 Change values to 45 for each house.
Scott Vanden Bos, 8/16/2018

Slide 26

SVB4 Change values to 45 for each house
Scott Vanden Bos, 8/16/2018

Slide 27

SVB5 change value to 11.25 for each house
Scott Vanden Bos, 8/16/2018

UR 201 PROPERTY TAX SUMMARY

- No new taxes due to the division of taxes from Urban Renewal
- Schools are indirectly impacted by urban renewal
- There will be a line item for Urban Renewal on your property tax bill if this Plan is adopted
- There are no bonds or local option levies impacted by the proposed urban renewal plan

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UR 201

IMPACTS TO TAXING DISTRICTS

- ❖ Urban Renewal does not provide new money
 - Diverts funds that would go to other property tax districts
- ❖ Continue receiving taxes on frozen base
- ❖ Temporarily forego taxes on any growth in Urban Renewal area
- ❖ Growth may not have occurred but not for urban renewal



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URBAN RENEWAL AND LOCAL SCHOOL DISTRICTS

An Indirect Impact

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URBAN RENEWAL IMPACT Regular Taxing District



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graph LR; A[LOCAL PROPERTY TAX REVENUES] --> B[REGULAR TAXING JURISDICTION]; B --> C[EXPENDITURES]; D[URBAN RENEWAL IMPACT] --> B; B --- E[Budgetary Process];
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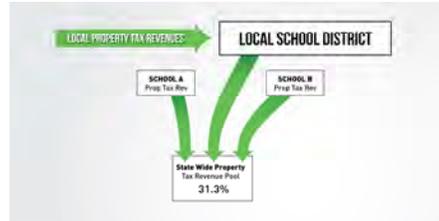
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URBAN RENEWAL IMPACT Local Schools



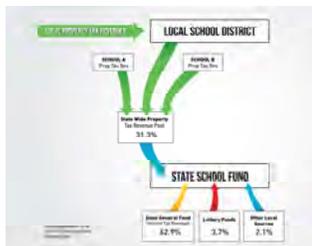
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URBAN RENEWAL IMPACT Local Schools



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URBAN RENEWAL IMPACT Local Schools



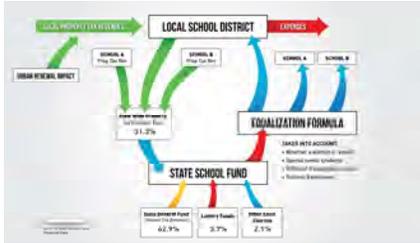
Elaine Howard Consulting LLC

URBAN RENEWAL IMPACT Local Schools



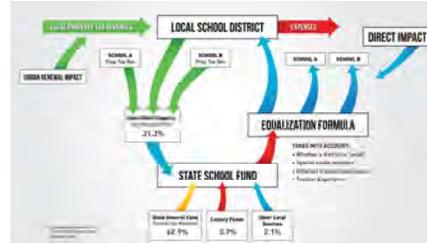
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URBAN RENEWAL IMPACT Local Schools



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URBAN RENEWAL IMPACT Local Schools



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UR 201



STATE LIMITATIONS ON URBAN RENEWAL

- ❖ Population under 50,000
 - 25% of Assessed Value of Property in City
 - 25% of Acreage of City
- ❖ Existing Plan limitations:
 - Can not be increased in size by more than 20% of original Plan acreage
 - Maximum Indebtedness (MI) can not increase by more than 20% of original MI, indexing
 - May increase MI above 20% as adjusted only with concurrence from 75% of other taxing districts

Elaine Howard Consulting LLC

UR 201

HOW IS A PLAN ADOPTED?



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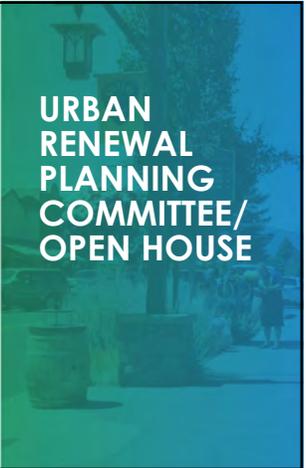
1. Urban Renewal Planning Committee/Open House
2. Boundary
3. Projects
4. Financing
5. Impacts to Taxing Districts

PLAN SUMMARY ROADMAP



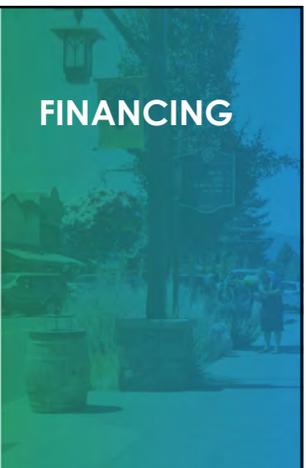
- 3 meetings of Urban Renewal Planning Committee
 - reviewed boundary
 - projects
 - allocations of funding to projects
 - financing
- Open House

URBAN RENEWAL PLANNING COMMITTEE/ OPEN HOUSE




- Maximum Indebtedness
\$51,000,000
- \$\$ Needed \$60,135,749
- City provides upfront bridge loan of \$650,000
- One bond will be impacted for one year: estimated impact on \$100K of assessed value: 7 cents

FINANCING





PROJECTS

- Incentives and assistance to private developers
- Public Infrastructure
- Economic Development
- Administration

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INCENTIVES AND ASSISTANCE TO PRIVATE DEVELOPERS

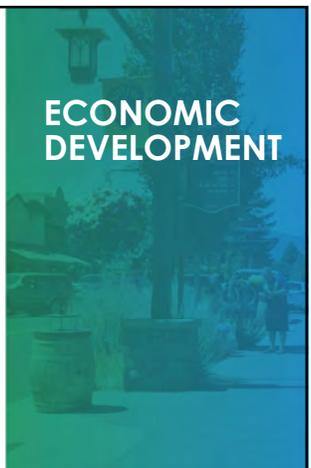
- A. Private Development Loan-to-Grant Program
- B. Utility System Development Charges Assistance



PUBLIC INFRASTRUCTURE

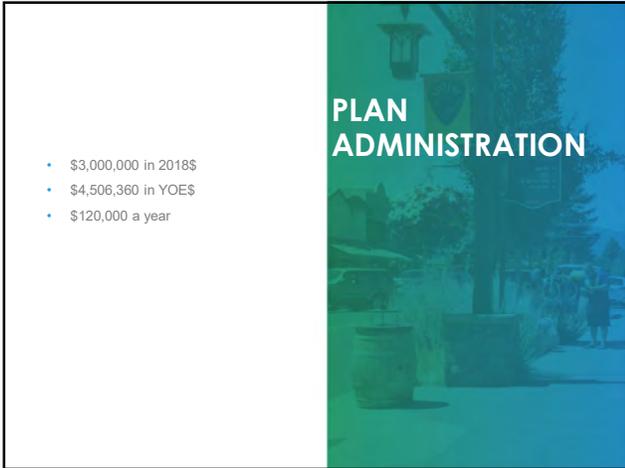
- A. Water System Well #10
- B. Reservoir #1 Rehabilitation
- C. Street Improvements Including Pedestrian and Bicycle Improvements
- D. Round-a-bout Features on Halsey Street's Major Intersections
- E. Streetscape Improvements on Halsey
- F. Sandy Sewer Trunk Line
- G. Streetscape Improvements on Fairview Parkway
- H. Trails Next to Rails
- I. Fairview Village Parking

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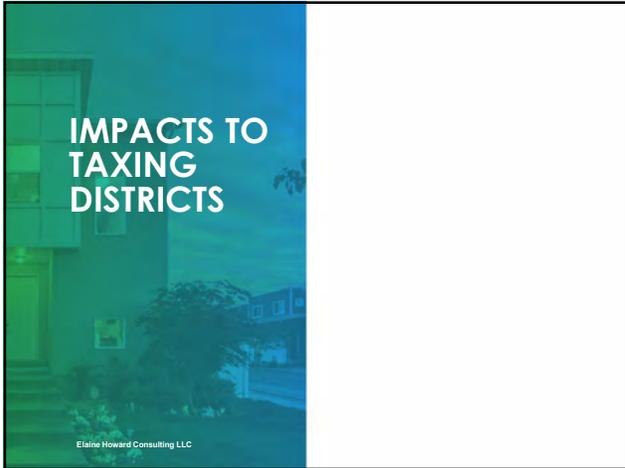
ECONOMIC DEVELOPMENT

- A. Incentivize Village Live Work Developments
- B. Park-n-Ride with Transit and Bike Hub on PPL Property
- C. Purchase and Resale of Property for Development or Redevelopment



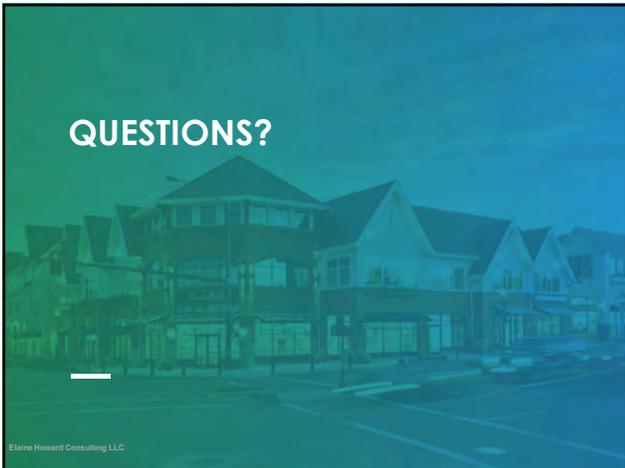
PLAN ADMINISTRATION

- \$3,000,000 in 2018\$
- \$4,506,360 in YOES
- \$120,000 a year



IMPACTS TO TAXING DISTRICTS

Elaine Howard Consulting LLC



QUESTIONS?

Elaine Howard Consulting LLC



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
December 19, 2018	2.b.	2018-92

TO: Mayor and City Council
FROM: Devree Leymaster, City Recorder
THRU: Nolan K. Young, City Administrator
DATE: November 27, 2018

ISSUE:

Accept the 2018 General Election results as certified by the Multnomah County Elections Division.

BACKGROUND:

Oregon State law requires that the City Council officially accept certified local election results. Multnomah County Elections Division has certified the results of the November 6, 2018 general election on which four (4) city council positions were voted on.

The following individuals received the majority of the votes:

Mayor	Brian Cooper	50.23% of votes	(4 year term)
Council Position #4	Balwant Bhullar	52.30% of votes	(4 year term)
Council Position #5	Natalie Voruz	62.28% of votes	(4 year term)
Council Position #6	Darren Riordan	54.90% of votes	(4 year term)

The Mayor and Councilors will be sworn in for their terms on Wednesday, January 2, 2018.

The Certified Election Results from Multnomah County are attached.

RECOMMENDED ACTION:

Approve Resolution 58-2018 accepting the Fairview Election Results from the November 6, 2018 General Election.

COUNCIL ALTERNATIVES:

1. **Staff Recommendation:** Move to approve Resolution 58-2018. This will accept the Fairview Election Results from the November 6, 2018 General Election.
2. If the Council believed the election results were incorrect, they could have initiated a process to contest the results with the Oregon Secretary of State as outlined in ORS Chapter 258. The deadline to file was December 17, 2018. Council was notified of this when they elected to reschedule the December 5 meeting to December 19.

Multnomah County Election Results

November 2018 General Election - Final Precinct Results

All Precincts, City of Fairview, All ScanStations, City of Fairview, Councilor, Position 6, City of Fairview, Councilor, Position 5, City of Fairview, Mayor, City of Fairview, Councilor, Position 4, All Boxes

Total Ballots Cast: 3567, Registered Voters: 5870, Overall Turnout: 60.77%

Page: 1 of 4
2018-11-26
12:00:41

City of Fairview, Mayor (Vote for 1)

Precinct	Ballots Cast	Reg. Voters	Total Votes	Ted Toslerud		Brian Cooper		Write-in		Over Votes	Under Votes
Precinct 4903	3567	5870	3090	1512	48.93%	1552	50.23%	26	0.84%	0	477
Total	3567	5870	3090	1512	48.93%	1552	50.23%	26	0.84%	0	477

Certificate

I certify that the votes recorded on this abstract correctly summarize the tally of votes cast at the election indicated.



Tim Scott, Director of Elections
Multnomah County, Oregon

Multnomah County Election Results

November 2018 General Election - Final Precinct Results

All Precincts, City of Fairview, All ScanStations, City of Fairview, Councilor, Position 6, City of Fairview, Councilor, Position 5, City of Fairview, Mayor, City of Fairview, Councilor, Position 4, All Boxes

Total Ballots Cast: 3567, Registered Voters: 5870, Overall Turnout: 60.77%

Page: 2 of 4
2018-11-26
12:00:41

City of Fairview, Councilor, Position 4 (Vote for 1)

Precinct	Ballots Cast	Reg. Voters	Total Votes	Russell M Williams	Balwant Bhullar	Write-in	Over Votes	Under Votes
Precinct 4903	3567	5870	2866	1359 47.42%	1499 52.30%	8 0.28%	0	701
Total	3567	5870	2866	1359 47.42%	1499 52.30%	8 0.28%	0	701

Certificate

I certify that the votes recorded on this abstract correctly summarize the tally of votes cast at the election indicated.



Tim Scott, Director of Elections
Multnomah County, Oregon

Multnomah County Election Results

November 2018 General Election - Final Precinct Results

All Precincts, City of Fairview, All ScanStations, City of Fairview, Councilor, Position 6, City of Fairview, Councilor, Position 5, City of Fairview, Mayor, City of Fairview, Councilor, Position 4, All Boxes

Total Ballots Cast: 3567, Registered Voters: 5870, Overall Turnout: 60.77%

Page: 3 of 4
2018-11-26
12:00:41

City of Fairview, Councilor, Position 5 (Vote for 1)

Precinct	Ballots Cast	Reg. Voters	Total Votes	Edward L Jones		Natalie Voruz		Write-in		Over Votes	Under Votes
Precinct 4903	3567	5870	2818	1051	37.30%	1755	62.28%	12	0.43%	1	748
Total	3567	5870	2818	1051	37.30%	1755	62.28%	12	0.43%	1	748

Certificate

I certify that the votes recorded on this abstract correctly summarize the tally of votes cast at the election indicated.



Tim Scott, Director of Elections
Multnomah County, Oregon

Multnomah County Election Results

November 2018 General Election - Final Precinct Results

All Precincts, City of Fairview, All ScanStations, City of Fairview, Councilor, Position 6, City of Fairview, Councilor, Position 5, City of Fairview, Mayor, City of Fairview, Councilor, Position 4, All Boxes

Total Ballots Cast: 3567, Registered Voters: 5870, Overall Turnout: 60.77%

Page: 4 of 4
2018-11-26
12:00:41

City of Fairview, Councilor, Position 6 (Vote for 1)

Precinct	Ballots Cast	Reg. Voters	Total Votes	Darren Riordan		Antonia Kreamier		Write-in		Over Votes	Under Votes
Precinct 4903	3567	5870	2860	1570	54.90%	1280	44.76%	10	0.35%	1	706
Total	3567	5870	2860	1570	54.90%	1280	44.76%	10	0.35%	1	706

Certificate

I certify that the votes recorded on this abstract correctly summarize the tally of votes cast at the election indicated.



Tim Scott, Director of Elections
Multnomah County, Oregon

Multnomah County Sheriff's Office

Law Enforcement Activity Report

Fairview

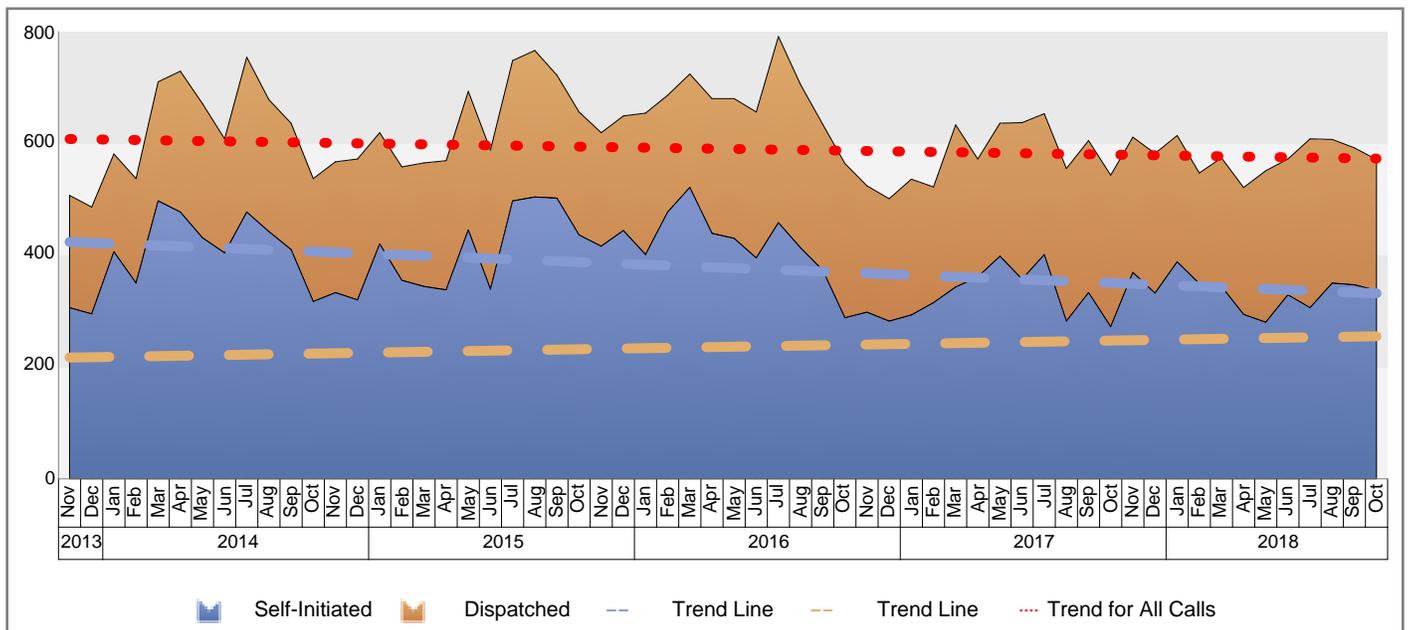
Oct 1, 2018 to Oct 31, 2018

(31 days in period)

Calls for Service by Call Type

	24-Month Chart	Current 31 Day Period	Previous 31 Day Period	Previous Year's 31 Day Avg.
Area Check		12	6	8.2
Burglary		2	4	4.6
Premise Check		8	11	9.5
Stolen Vehicle		10	4	8.1
Subject Stop		29	19	29.6
Suspicious Sub/Veh/Cir		58	64	56.0
Theft		17	19	24.7
Traffic Accident		22	17	17.1
Traffic Stop		166	214	173.4
Vacation Home Check		--	6	3.6
Vandalism		4	5	6.5
Vice		--	2	1.8
Welfare Check		14	21	20.1
All Other Call Types		229	221	224.8
Total		571	613	587.9

Calls for Service by Month: 5-Year View



Multnomah County Sheriff's Office

Law Enforcement Activity Report

Fairview

Oct 1, 2018 to Oct 31, 2018

(31 days in period)

Dispatched vs. Self-Initiated Calls for Service

	Current 31 Day Period	Previous 31 Day Period	Previous Year's 31 Day Avg.
Dispatched	234	253	251.6
Self-Initiated	337	360	336.3

Calls for Service by Call Priority (dispatched calls only)

	Current 31 Day Period	Previous 31 Day Period	Previous Year's 31 Day Avg.
P1-2 (Emergency)	41	52	47.1
P3-7 (Non-Emergency)	190	191	194.2

Average Response Time by Call Priority (from dispatched to on-scene)

	Current 31 Day Period	Previous 31 Day Period	Previous Year's 31 Day Avg.
P1-2 (Emergency)	4 minutes 38 seconds	4 minutes 23 seconds	4 minutes 57 seconds
P3-7 (Non-Emergency)	16 minutes 13 seconds	8 minutes 22 seconds	8 minutes 58 seconds

Total Time Spent on all Calls for Service (from on-scene to cleared)

Current 31 Day Period	Previous 31 Day Period	Previous Year's 31 Day Avg.
217 hours 36 minutes	216 hours 22 minutes	213 hours 53 minutes

Average Time Spent per Call for Service (from on-scene to cleared)

Current 31 Day Period	Previous 31 Day Period	Previous Year's 31 Day Avg.
23 minutes 39 seconds	21 minutes 53 seconds	22 minutes 38 seconds

Multnomah County Sheriff's Office

Law Enforcement Activity Report

Fairview

Oct 1, 2018 to Oct 31, 2018

(31 days in period)

Traffic Accidents Reported between Oct 1, 2018 and Oct 31, 2018

Date and Time	Accident Type	Accident Location
Monday, Oct 1, 2018 1:12 PM	Hit & Run	21100 BLOCK NE SANDY BLVD
Monday, Oct 1, 2018 3:59 PM	Hit & Run	1300 BLOCK NE VILLAGE ST
Tuesday, Oct 2, 2018 2:51 PM	Non-Injury	WB I84 FWY EO / EXIT 14 & NE FAIRVIEW PKWY
Wednesday, Oct 3, 2018 12:56 AM	Hit & Run	22700 BLOCK NE HALSEY ST
Wednesday, Oct 3, 2018 8:17 AM	Unknown Injury	EB I84 FWY AT / NE FAIRVIEW PKWY EXIT
Friday, Oct 5, 2018 9:16 AM	Injury	WB I84 FWY WO / NE FAIRVIEW PKWY
Friday, Oct 5, 2018 8:41 PM	Unknown Injury	NE FAIRVIEW PKWY / NE GLISAN ST
Sunday, Oct 7, 2018 3:34 PM	Non-Injury	3200 BLOCK NE 223RD AVE
Sunday, Oct 7, 2018 5:22 PM	Unknown Injury	WB I84 FWY AT / NE FAIRVIEW PKWY
Wednesday, Oct 10, 2018 6:40 AM	Non-Injury	NE MARINE DR / NE 223RD AVE
Saturday, Oct 13, 2018 9:40 PM	Hit & Run	100 BLOCK CRESTWOOD ST
Monday, Oct 15, 2018 8:16 AM	Unknown Injury	NE MARINE DR / 223RD & MARINE RAMP
Monday, Oct 15, 2018 8:47 AM	Unknown Injury	NE FAIRVIEW PKWY / NE GLISAN ST
Monday, Oct 15, 2018 7:59 PM	Non-Injury	5200 BLOCK NE 223RD AVE
Tuesday, Oct 16, 2018 6:15 AM	Non-Injury	NE FAIRVIEW PKWY / I84 FWY [OVER
Thursday, Oct 18, 2018 8:07 AM	Non-Injury	NE FAIRVIEW PKWY / NE SANDY BLVD
Monday, Oct 22, 2018 1:22 PM	Non-Injury	NE 227TH AVE / NE HALSEY ST
Monday, Oct 22, 2018 6:53 PM	Non-Injury	21800 BLOCK NE HALSEY ST
Tuesday, Oct 23, 2018 8:18 PM	Non-Injury	WB I84 FWY AT / NE FAIRVIEW PKWY
Friday, Oct 26, 2018 7:10 AM	Non-Injury	NE FAIRVIEW PKWY / I84 FWY
Wednesday, Oct 31, 2018 6:32 AM	Non-Injury	NE FAIRVIEW PKWY / I84 FWY
Wednesday, Oct 31, 2018 6:35 AM	Unknown Injury	FAIRVIEW AVE / I84 FWY

Community Policing Contacts and Meetings between Oct 1, 2018 and Oct 31, 2018

Date and Time	Time Spent	Contact Type	Location
Thursday, Oct 4, 2018 11:31 AM	18 minutes	Community Contact	22565 NE HALSEY ST
Wednesday, Oct 10, 2018 10:09 AM	67 minutes	Community Meeting	22701 NE HALSEY ST [FAIRVIEW OAKS
Monday, Oct 22, 2018 8:05 AM	47 minutes	Community Contact	FAIRVIEW AVE / BRIDGE ST
Monday, Oct 22, 2018 1:52 PM	33 minutes	Community Contact	FAIRVIEW AVE / BRIDGE ST
Monday, Oct 22, 2018 5:24 PM	162 minutes	Community Meeting	1300 NE VILLAGE ST
Monday, Oct 29, 2018 8:29 AM	104 minutes	Community Meeting	21100 NE SANDY BLVD

Law Enforcement Activity Reporting

IGA between MCSO & City of Fairview
For Contract Law Enforcement Services

October 2018

A. Traffic Stops made in the City of Fairview:

FAIRVIEW TRAFFIC STOPS	
DISPOSITION	OCTOBER
WARNING ISSUED	117
CITATION ISSUED (NON-CRIMINAL)	30
ARREST (PHYSICAL)	7
ASSIGNMENT COMPLETED	7
ARREST (CITE-IN-LIEU)	3
NO CLEARANCE CODE GIVEN (DISPATCH ONLY)	1
REPORT WRITTEN (NO ARREST)	1
TOTAL	166

B. Other Deputy Activity Reporting Summary:

- Total Calls for Service: **571**
- Total time spent on calls: **217 hours 36 minutes**
- Avg. time spent per call: **23 minutes 39 seconds**
- Dispatched: **234**
- Self-Initiated: **337**
- Traffic Stops: **166**
- Subject Stops: **29**

C. Response Time (from dispatched to arriving on scene):

- | | Average ¹ | Median |
|--|----------------------|--------|
|--|----------------------|--------|

¹ The average response time calculation can be significantly influenced by a small number of calls in which a response was slower than usual. When looking at a small number of records (such as a month's worth of call data) the influence of these outliers is much greater. The median provides the "middle point" of the data, where half of the response times were faster and half were slower.

Law Enforcement Activity Reporting

IGA between MCSO & City of Fairview
For Contract Law Enforcement Services

October 2018

D. Detective Case Activity:

NEW FAIRVIEW CASES ASSIGNED TO DETECTIVES		
DATE ASSIGNED	CRIME	STATUS
PROPERTY CRIME		
PERSON CRIME		

DISPOSITION OF FAIRVIEW CASES ASSIGNED TO DETECTIVES	
DISPOSITION	COUNT
Cleared	
Cleared by Arrest	
Cleared – Located	
Declined by District Attorney	
Direct Present to District Attorney	
Forward to District Attorney	
No Complaint	
Not an Offense	
Referred to City Attorney	
Referred to District Attorney	
Runaway Located	
Suspended	
Unfounded	
OCTOBER CASES DISPOSED	
OTHER CASES DISPOSED	
TOTAL CASES DISPOSED:	

Multnomah County Sheriff's Office

Law Enforcement Activity Report

Fairview

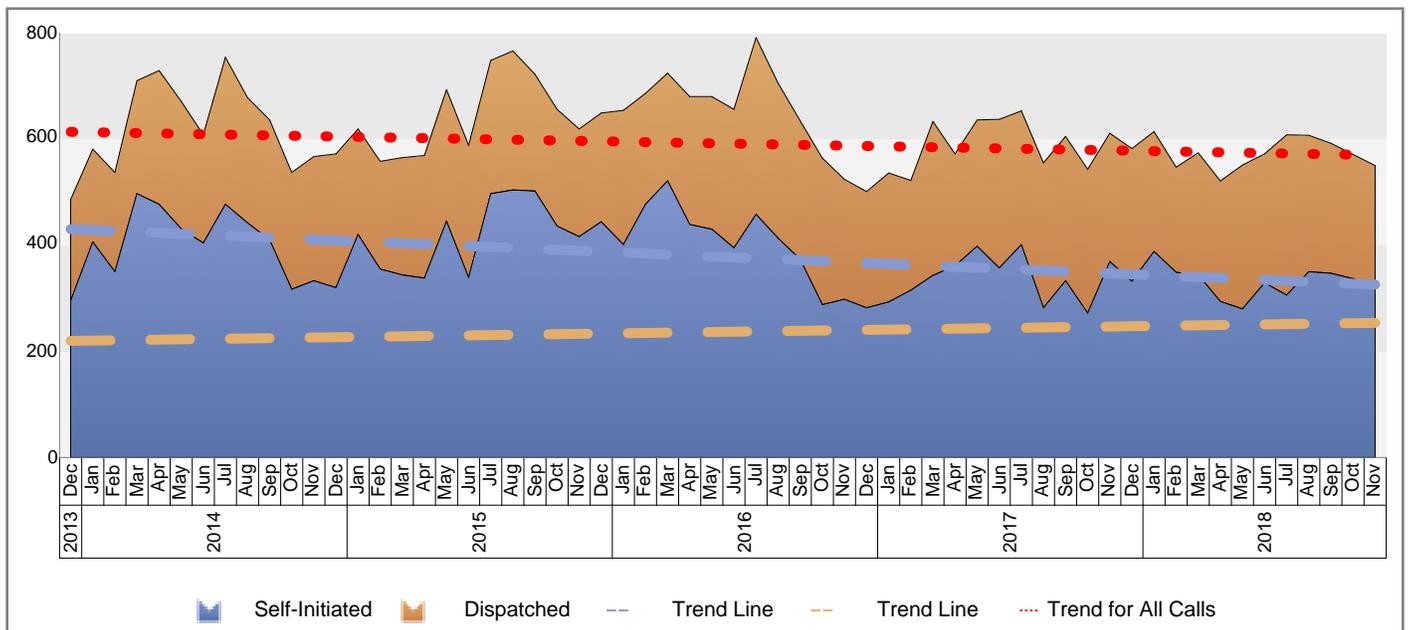
Nov 1, 2018 to Nov 30, 2018

(30 days in period)

Calls for Service by Call Type

	24-Month Chart	Current 30 Day Period	Previous 30 Day Period	Previous Year's 30 Day Avg.
Area Check		8	11	8.4
Burglary		3	2	4.3
Premise Check		10	8	9.0
Stolen Vehicle		9	10	7.6
Subject Stop		32	28	28.7
Suspicious Sub/Veh/Cir		46	55	53.8
Theft		19	17	22.8
Traffic Accident		16	20	16.4
Traffic Stop		189	165	173.7
Vacation Home Check		5	--	3.3
Vandalism		10	4	6.2
Vice		3	--	1.4
Welfare Check		16	14	18.7
All Other Call Types		184	225	216.9
Total		550	559	571.2

Calls for Service by Month: 5-Year View



Multnomah County Sheriff's Office

Law Enforcement Activity Report

Fairview

Nov 1, 2018 to Nov 30, 2018

(30 days in period)

Dispatched vs. Self-Initiated Calls for Service

	Current 30 Day Period	Previous 30 Day Period	Previous Year's 30 Day Avg.
Dispatched	229	230	240.4
Self-Initiated	321	329	330.8

Calls for Service by Call Priority (dispatched calls only)

	Current 30 Day Period	Previous 30 Day Period	Previous Year's 30 Day Avg.
P1-2 (Emergency)	57	41	44.1
P3-7 (Non-Emergency)	166	186	186.9

Average Response Time by Call Priority (from dispatched to on-scene)

	Current 30 Day Period	Previous 30 Day Period	Previous Year's 30 Day Avg.
P1-2 (Emergency)	4 minutes 30 seconds	4 minutes 38 seconds	5 minutes 1 second
P3-7 (Non-Emergency)	7 minutes 54 seconds	16 minutes 26 seconds	9 minutes 38 seconds

Total Time Spent on all Calls for Service (from on-scene to cleared)

Current 30 Day Period	Previous 30 Day Period	Previous Year's 30 Day Avg.
183 hours 21 minutes	215 hours 57 minutes	204 hours 22 minutes

Average Time Spent per Call for Service (from on-scene to cleared)

Current 30 Day Period	Previous 30 Day Period	Previous Year's 30 Day Avg.
20 minutes 20 seconds	23 minutes 59 seconds	22 minutes 15 seconds

Multnomah County Sheriff's Office

Law Enforcement Activity Report

Fairview

Nov 1, 2018 to Nov 30, 2018

(30 days in period)

Traffic Accidents Reported between Nov 1, 2018 and Nov 30, 2018

Date and Time	Accident Type	Accident Location
Saturday, Nov 3, 2018 12:33 PM	Non-Injury	NE 223RD AVE / NE GLISAN ST
Saturday, Nov 3, 2018 7:52 PM	Non-Injury	NE FAIRVIEW PKWY / NE GLISAN ST
Tuesday, Nov 6, 2018 6:37 AM	Injury	NE FAIRVIEW PKWY / I84 FWY
Thursday, Nov 8, 2018 6:34 PM	Hit & Run	1200 BLOCK NE 201ST AVE
Thursday, Nov 8, 2018 11:31 PM	Non-Injury	NE 223RD AVE / NE FAIRVIEW LAKE WAY
Monday, Nov 12, 2018 12:50 AM	Injury	NE HALSEY ST / NE 213TH AVE
Wednesday, Nov 14, 2018 5:10 PM	Hit & Run	21400 BLOCK NE HANCOCK ST
Friday, Nov 16, 2018 10:29 PM	Non-Injury	21500 BLOCK NE HALSEY ST
Friday, Nov 16, 2018 11:14 PM	Injury	NE FAIRVIEW PKWY / NE HALSEY ST
Monday, Nov 19, 2018 3:00 PM	Non-Injury	NE SANDY BLVD / NE 205TH AVE
Friday, Nov 23, 2018 9:19 AM	Unknown Injury	I84 FWY / NE 201ST AVE[WO
Tuesday, Nov 27, 2018 8:44 AM	Injury	WB I84 FWY AT / NE FAIRVIEW PKWY
Tuesday, Nov 27, 2018 9:02 AM	Non-Injury	NE MARINE DR / NE BLUE LAKE RD
Wednesday, Nov 28, 2018 3:19 PM	Hit & Run	NE 201ST AVE / NE HALSEY ST
Thursday, Nov 29, 2018 7:53 AM	Injury	NE WOOD VILLAGE BLVD / NE HALSEY ST
Thursday, Nov 29, 2018 7:41 PM	Hit & Run	22700 BLOCK NE HALSEY ST

Community Policing Contacts and Meetings between Nov 1, 2018 and Nov 30, 2018

Date and Time	Time Spent	Contact Type	Location
Thursday, Nov 1, 2018 3:21 PM	8 minutes	Community Policing	905 NE PACIFIC DR
Friday, Nov 2, 2018 2:51 PM	44 minutes	Community Policing	21500 NE HALSEY ST
Wednesday, Nov 7, 2018 5:22 PM	244 minutes	Community Meeting	1300 NE VILLAGE ST
Wednesday, Nov 14, 2018 10:35 AM	87 minutes	Community Meeting	22701 NE HALSEY ST
Friday, Nov 16, 2018 9:06 AM	42 minutes	Community Meeting	22535 NE HALSEY ST [MLA MIDDLE SCHOOL

Law Enforcement Activity Reporting

IGA between MCSO & City of Fairview
For Contract Law Enforcement Services
November 2018

A. Traffic Stops made in the City of Fairview:

FAIRVIEW TRAFFIC STOPS	
DISPOSITION	NOVEMBER
WARNING ISSUED	141
CITATION ISSUED (NON-CRIMINAL)	29
ARREST (PHYSICAL)	6
ARREST (CITE-IN-LIEU)	5
ASSIGNMENT COMPLETED	5
NO CLEARANCE CODE GIVEN (DISPATCH ONLY)	2
REPORT WRITTEN (NO ARREST)	1
TOTAL	189

B. Other Deputy Activity Reporting Summary:

- Total Calls for Service: **550**
- Total time spent on calls: **183 hours 21 minutes**
- Avg. time spent per call: **20 minutes 20 seconds**
- Dispatched: **229**
- Self-Initiated: **321**
- Traffic Stops: **189**
- Subject Stops: **32**

C. Response Time (from dispatched to arriving on scene):

- | | Average ¹ | Median |
|------------------------------------|-----------------------------|-----------------------------|
| • Emergency (Priority 1 and 2): | 4 minutes 30 seconds | 3 minutes 42 seconds |
| • Non-Emergency (Priority 3 to 7): | 7 minutes 54 seconds | 6 minutes 22 seconds |

¹ The average response time calculation can be significantly influenced by a small number of calls in which a response was slower than usual. When looking at a small number of records (such as a month's worth of call data) the influence of these outliers is much greater. The median provides the "middle point" of the data, where half of the response times were faster and half were slower.

Law Enforcement Activity Reporting

IGA between MCSO & City of Fairview

For Contract Law Enforcement Services

November 2018

D. Detective Case Activity:

NEW FAIRVIEW CASES ASSIGNED TO DETECTIVES		
DATE ASSIGNED	CRIME	STATUS
PROPERTY CRIME		
PERSON CRIME		

DISPOSITION OF FAIRVIEW CASES ASSIGNED TO DETECTIVES	
DISPOSITION	COUNT
Cleared	
Cleared by Arrest	
Cleared – Located	
Declined by District Attorney	
Direct Present to District Attorney	
Forward to District Attorney	
No Complaint	
Not an Offense	
Referred to City Attorney	
Referred to District Attorney	
Runaway Located	
Suspended	
Unfounded	
NOVEMBER CASES DISPOSED	
OTHER CASES DISPOSED	
TOTAL CASES DISPOSED:	



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
December 19, 2018	4.a.	2018-97

TO: Mayor and City Council
FROM: Devree Leymaster, City Recorder
THRU: Nolan K. Young, City Administrator
DATE: November 28, 2018

ISSUE:

Frontier Franchise extension recommendation by the Mt. Hood Cable Regulatory Commission (MHCRC).

BACKGROUND:

Under the MHCRC IGA, the Jurisdictions retain authority to act on cable franchise renewals or extensions and the MHCRC acts in an advisory role to the Jurisdictions in these instances.

Note: Original Franchise approval was for Verizon; Franchise control was then transferred to Frontier.

- o Link to [Resolution 1-2009](#) – Approving the Franchise with Verizon.
- o Link to [Resolution 2-2010](#) – Authorizing Change in Franchise Control from Verizon to Frontier.

The MHCRC and Frontier have agreed on extending the term of the Franchises to December 31, 2022, with certain conditions set forth in MHCRC Resolution No. 2018-01 (attached as Exhibit 1).

The MHCRC is recommending the four-year extension primarily to: 1) Complete a community technology needs ascertainment, which will inform identification of potential public benefits for a renewed franchise; and 2) Restart the renewal window for Frontier as to stagger cable franchise renewal processes with current cable companies to accommodate limited MHCRC staff capacity and legal resources to manage franchise negotiations.

Conditions for Franchise Extension

Following Frontier’s request for a franchise extension, MHCRC staff reviewed Frontier complaints, past compliance issues, and current franchise areas in need of updating. MHCRC staff initially identified eight issues to possibly address in a franchise extension, however, through discussions with Frontier, several issues were resolved. The remaining issues are addressed either in the recommended franchise extension model ordinance/resolution or in the MHCRC Settlement Agreement with Frontier:

PEG Access Channels in High Definition Format (Settlement Agreement)

Pursuant to the Franchise, the MHCRC requested the reserve eight access channels be activated by October 1, 2018, in HD format. This was followed by a noncompliance notice on October 3, 2018. Frontier disputed the allegations of non-compliance, but nevertheless Frontier has agreed to settle the dispute in the manner contained in the Settlement Agreement included as Exhibit B (attached as Exhibit 2) to the Resolution.

Relief of “Franchise Grant” Obligation (Settlement Agreement)

The MHCRC and Frontier have determined that Frontier wishes to be relieved of its obligation in Section 7.3.1 of the Franchise/s to pay a “Franchise Grant”, and resolve this issue in the manner contained in the Settlement Agreement included as Exhibit B to the Resolution (attached as Exhibit 2).

Clarification of Reporting Requirements

The proposed Resolution for Jurisdictions’ actions clarifies provisions of Section 8.2 of the Franchise to ensure annual reports provided by Frontier include subscriber numbers.

COUNCIL ALTERNATIVES:

1. **Staff Recommendation:** Move to adopt Resolution 63-2018. This will authorize the extension of the Frontier Franchise until December 31, 2022 as recommended by the Mt. Hood Cable Regulatory Commission.
2. Decline to adopt Resolution 63-2018 and direct staff to request that specific amendments be proposed.

**Before the
Mt. Hood Cable Regulatory Commission
111 SW Columbia, Suite 600, Rivers Conference Room
Portland, OR 97201**

Recommend MHCRC Cities)	
extend term of Frontier cable franchises)	Resolution No. 2018-01
to December 31, 2022 under certain)	
conditions; recommend)	Adopted by the Commission:
form of extension)	<i>For consideration: Nov. 19, 2018</i>

Section 1. Findings.

- 1.1 Authority. The Mt. Hood Cable Regulatory Commission (“MHCRC” or “Commission”) was created by Intergovernmental Agreement (dated December 24, 1992) (“IGA”) to carry out cable regulation and administration on behalf of Multnomah County and the cities of Gresham, Fairview, Portland, Troutdale, and Wood Village (“the Jurisdictions”). Among other things, the Commission acts in an advisory capacity to the Jurisdictions in connection with renewal or extension of any cable franchise of the Jurisdictions. As set forth in the IGA, the Jurisdictions have reserved full authority to act on their own behalf regarding any proposed renewal or extension of the term of a cable franchise. However, each Jurisdiction has agreed to take no action in these areas until the Commission has had an opportunity to give prior consideration to the matter.

- 1.2 Cable franchises issued to Verizon Northwest, Inc. beginning November 2008 and expiring on December 31, 2018. The Cities of Gresham, Fairview, Troutdale and Wood Village (“Cities”) granted cable television franchises beginning November 18, 2008 (“Franchise/s”) to Verizon Northwest, Inc. (“Grantee”), a subsidiary of Verizon Communications, Inc., (“Verizon”) for franchise terms expiring on December 31, 2018. At Verizon’s request, the Franchise/s granted by the Cities of Fairview, Troutdale and Wood Village were granted as addendums to the Franchise granted by the City of Gresham and are substantially identical.

- 1.3 Transfer of control of the Franchise/s and the Grantee from Verizon to Frontier Communications Corporation beginning July 2010. The Grantee and Franchise/s granted by the Cities were duly transferred to and accepted by Frontier Communications Corporation and all appropriate Frontier subsidiaries (collectively “Frontier”) with the approval of each of the Cities in 2010 on the MHCRC’s recommendation per MHCRC Res. 2009-05, adopted by the MHCRC December 7, 2009. Frontier renamed the Grantee Frontier Communications Northwest Inc. after transfer.

- 1.4 MHCRC staff reports that the public interest will be served by extending the terms of the Franchise/s to December 31, 2022. As noted earlier, the Franchise/s are expiring on December 31, 2018. The Franchise/s extension and related settlement will resolve certain outstanding issues and concerns to address some pressing community needs discussed

below, while also allowing time for orderly completion of the Community Technology Needs Ascertainment. The Ascertainment will provide the Franchise renewal negotiators with more detailed assessments of the needs and priorities of the residents within the Franchise/s service area.

- 1.5 PEG Access Channels in High Definition Format. Pursuant to the Franchise/s, on June 1, 2018, the MHCRC requested the reserve eight (8) access channels to be activated by October 1, 2018, as additional PEG Access Channels in HD format. This was followed by a noncompliance notice on October 3, 2018. Frontier disputed the allegations of non-compliance, but nevertheless the MHCRC and Frontier desire to resolve these non-compliance issues at the same time as the extension under the terms of the settlement set forth in Exhibit B
- 1.6 Relief of “Franchise Grant” Obligation. The MHCRC and Frontier have determined that the Grantee wishes to be relieved of its obligation in Section 7.3.1 of the Franchise/s to pay a “Franchise Grant”, and the MHCRC is willing to accept the terms of the settlement set forth in Exhibit B.
- 1.7 Clarification of Reporting Requirements in Franchise/s. The MHCRC finds that the provisions of Section 8.2 of the Franchise/s need to be clarified to ensure annual reporting requirements include subscriber counts for the MHCRC service area. While the Grantee has provided this information for 2017, an appropriate adjustment to the language in Section 8.2 should be included in any final action consenting to the Franchise/s extension to ensure reporting continues in future years.
- 1.8 MHCRC staff has verified that Frontier has no objection to extending the terms of the Franchises to December 31, 2022, on the terms set forth in Exhibit A, and to settling related matters on the terms set forth in Exhibit B.
- 1.9 MHCRC Public Meeting. The MHCRC considered the proposed extension at its public meeting on November 19, 2018, to receive input and comment on the proposed extension from Frontier, the public, cable subscribers and interested parties, and to make a final recommendation to the Cities concerning the proposed extension.

Now, therefore, the Commission resolves:

Section 2.

- 2.1 The Commission recommends that the Cities approve by ordinance or resolution, as applicable, an extension of the Frontier Franchise/s to December 31, 2022 subject to certain conditions.
- 2.2 In furtherance of this recommendation, the Commission recommends that the Cities approve an ordinance or resolution, as applicable, substantially similar to that attached as Exhibit A hereto.

2.3 The Commission approves the settlement agreement and authorizes the Commission Chair to sign the agreement in substantially the same form as presented in Exhibit B hereto.

ADOPTED BY THE COMMISSION on November 19, 2018.



Leif Hansen, Chair

Reviewed as to Form:



Mark Wolf, Legal Counsel

Attachments:

Exhibit A Recommended form of extension ordinance (or resolution); with condition and model acceptance form.

Exhibit B Settlement Agreement between MHCRC and Frontier on behalf of itself and Grantee

EXHIBIT B
SETTLEMENT AGREEMENT BETWEEN MT. HOOD CABLE REGULATORY
COMMISSION AND FRONTIER COMMUNICATIONS CORPORATION BY AND ON
BEHALF OF ITSELF AND THE GRANTEE

WHEREAS, this Agreement is between Frontier Communications Corporation by and on behalf of itself and of the Grantee as defined below (“Frontier”) and the Mt. Hood Cable Regulatory Commission (“MHCRC” or “Commission”). Frontier and the MHCRC may be individually referred to hereafter as a “Party” or jointly as the “Parties”;

WHEREAS, the Commission was created by Intergovernmental Agreement (dated December 24, 1992) (“IGA”) to carry out cable regulation and administration on behalf of Multnomah County and the cities of Gresham, Fairview, Portland, Troutdale, and Wood Village (“the Jurisdictions”);

WHEREAS, the Cities of Gresham, Fairview, Troutdale and Wood Village (“Cities”) granted cable television franchises beginning November 18, 2008 (“Franchise/s”) to Verizon Northwest, Inc. (“Grantee”), a subsidiary of Verizon Communications, Inc., (“Verizon”) for franchise terms expiring on December 31, 2018;

WHEREAS, the Grantee and Franchise/s granted by the Cities were duly transferred to and accepted by Frontier Communications Corporation and all appropriate Frontier subsidiaries (collectively “Frontier”) with the approval of each of the Cities in 2010 on the MHCRC’s recommendation per MHCRC Res. 2009-05, adopted by the MHCRC December 7, 2009;

WHEREAS, Frontier renamed the Grantee Frontier Communications Northwest Inc. after transfer;

WHEREAS, MHCRC and Frontier have negotiated the terms of a four (4) year extension of the Franchise/s, which MHCRC has recommended to the Cities for approval;

WHEREAS, during extension negotiations the MHCRC has alleged non-compliance issues related to the provision of PEG Access Channels in high definition (HD) and issued related non-compliance notice;

WHEREAS, Frontier has responded to the non-compliance notice and disputes the allegations of non-compliance;

WHEREAS, the MHCRC and Frontier have also determined that Frontier wishes to be relieved of certain additional obligations that are otherwise required under the Franchise/s, and the MHCRC is willing to relieve Frontier of those obligations in exchange for the benefits herein;

WHEREAS, the MHCRC and Frontier desire to resolve certain non-compliance issues related to the provision of HD PEG Access Channels, and to otherwise address the matters described above;

NOW THEREFORE, in exchange for the mutual benefits and undertakings described herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1. On or before January 31, 2019, Frontier will activate the reserve eight (8) access channels as additional PEG Access Channels in HD format. Further, Frontier waives its right to a due process hearing under Section 14.6 of the Franchise/s and acknowledges and agrees that if the HD format PEG Access Channels are not activated by January 31, 2019, the MHCRC may impose fines in the amount of \$500.00 (five hundred dollars) per day, and/or exercise other remedies available under Section 14 of the Franchise/s without further notice.

2. The MHCRC and Frontier agree that: (a) MHCRC will not enforce Frontier's obligation to pay the Franchise Grant set forth in Section 7.3.1 of the Franchise/s during the extension term, and (b) Frontier shall provide to MetroEast Community Media, without charge: (i) on or before the 90th day following adoption of Franchise extension ordinance or resolution by all of the Cities, construct and activate, and (ii) through the term of the extension, provide the connections, Ethernet Virtual Private Line services and equipment as shown and described in Attachment 1: Frontier-MetroEast Logic Diagram (collectively the "PEG Connections"). Further, Frontier acknowledges and agrees that if Frontier fails to fulfill its obligations with regard to the PEG Connections, the MHCRC may impose fines in the amount of \$500 (five hundred dollars) per day, up to an annual cap of \$40,000 or exercise other remedies available under Sections 14 of the Franchise/s after providing notice and an opportunity to cure, and Frontier waives its right to a due process hearing under Section 14.6 of the Franchise/s and further agrees that any fines imposed hereunder would not count towards any cap on fines in the Franchise/s.

3. Frontier agrees that its commitments in this Agreement are provided voluntarily.

4. This Agreement shall inure to the benefit of, and shall be binding on the Parties' respective successors and assigns.

5. This Agreement may not be modified or amended, nor any of its terms waived, except by a writing signed by duly authorized representatives of the Parties.

6. This Agreement shall be construed and enforced in accordance with the laws of the State of Oregon without regard to conflicts of law principles. All actions or suits brought hereunder or arising out of this Agreement shall be brought in the appropriate State or Federal courts in Oregon.

7. This Agreement has been negotiated by the MHCRC under its authority to carry out cable regulation and administration on behalf of the Cities. The Cities shall be deemed third-party beneficiaries of this Agreement and shall be entitled to enforce the same with regard to their respective interests.

8. This Agreement is freely and voluntarily entered into by the Parties, without any duress or coercion, and after each Party has consulted with its counsel. Each Party hereto has carefully and completely read all of the terms and provisions of this Agreement. Each Party acknowledges that this is a full, complete and final mutual release as set forth previously herein.

9. Each Party covenants and agrees that it will not sue or bring or assert any action, claim or cause of action, in any jurisdiction or forum against the other Party asserting any claim waived or released by this Agreement. Each Party may plead this Agreement as a complete defense and bar to any claim waived or released by this Agreement, and, in such event, the Party bringing such barred action, claim, or demand shall indemnify and hold the other party harmless from and against any and all costs and expenses arising therefrom (including reasonable attorneys' fees and expenses incurred in connection therewith). For the avoidance of doubt, each Party acknowledges and accepts that the other Party may participate in the FCC's Second Further Notice of Proposed Rulemaking proceeding in MB Docket No. 05-311 (*In the Matter of Implementation of Section 621(a)(1) of the Cable Communications Policy Act of 1984 as Amended by the Cable Television Consumer Protection and Competition Act of 1992* (FCC 18-131)) without violating the covenants and agreements in the prior sentences. If any provision of this Agreement is found to be unenforceable in a final judicial or administrative proceeding, the Parties shall enter into good faith negotiations with the intent of reaching an agreement that would place the Parties substantially in the same position as if this Agreement were fully enforceable. If the negotiations do not result in agreement between the parties within sixty days from the date of the final decision referred to in the preceding sentence, then either Party may call for binding arbitration within thirty days. Such arbitration shall have the goal of placing the Parties in the same positions they would occupy if this Agreement had been fully enforceable. The Parties shall select an independent, mutually acceptable arbitrator, who shall have available the full range of appropriate remedies. The arbitrator's decision shall be final and binding on both parties. The parties will each pay their own costs to appear before the arbitrator and will share the arbitrator's costs equally.

10. This Agreement may be executed in counterparts, each of which when so executed shall be deemed to be an original copy, and all of which together shall constitute one agreement binding on all parties hereto,

11. This Agreement shall be effective on the date when it has been executed by each of the Parties.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by duly authorized representatives of each Party as follows:

Mt. Hood Cable Regulatory Commission

Frontier Communications Corporation

By: 

By: _____

Name: LEIF HANSEN

Name: _____

Its: CHAIR

Its: _____

Dated: 11/19/18

Dated: _____



RESOLUTION
(63-2018)

**A RESOLUTION OF THE FAIRVIEW CITY COUNCIL APPROVING THE
EXTENDED TERM OF THE FRONTIER CABLE FRANCHISE**

WHEREAS, the Mt. Hood Cable Regulatory Commission (“MHCRC” or “Commission”) was created by an Intergovernmental Agreement dated December 24, 1992) (the “IGA”) to carry out cable regulation and administration on behalf of Multnomah County and the cities of Gresham, Fairview, Portland, Troutdale, and Wood Village (the “Jurisdictions”). Among other things, the Commission acts in an advisory capacity to the Jurisdictions in connection with renewal or extension of any cable franchise of the Jurisdictions. As set forth in the IGA, the Jurisdictions have reserved full authority to act on their own behalf regarding any proposed renewal or extension of the term of a cable franchise. However, each Jurisdiction has agreed to take no action in these areas until the Commission has had an opportunity to give prior consideration to the matter; and

WHEREAS, the cable franchises were granted by the Cities of Fairview, Gresham, Troutdale, and Wood Village (“Cities”) to Verizon Northwest, Inc. (“Grantee”) effective November 18, 2008 (“Franchise/s”), and the Grantee and the Franchise/s were duly transferred to and accepted by Frontier Communications Corporation and all appropriate Frontier subsidiaries (collectively “Frontier”) with the approval of the Cities in 2010. After the transfer, Frontier renamed the Grantee Frontier Communications Northwest Inc.; and

WHEREAS, the Franchise/s will expire on December 31, 2018; and

WHEREAS, at a meeting held November 19, 2018, the MHCRC recommended the Cities grant an extension of the term of the Franchise/s to December 31, 2022, on certain conditions; and

WHEREAS, the public interest will be served by granting an extension of the term of the City of Fairview Franchise to December 31, 2022, on certain conditions;

WHEREAS, MHCRC staff has verified that Frontier has no objection to extending the term of the City of Fairview Franchise to December 31, 2022, on certain conditions.

**NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS
FOLLOWS:**

Section 1 Subject to the conditions set out in the acceptance form attached as Exhibit A, the City Council approves an extension of the term of the cable franchise granted by the City of Fairview to Frontier, effective December 5, 2018 (“Franchise/s”) from January 1, 2019 to December 31, 2022.

Section 2 Section 3.3.1 of the Franchise/s is amended to delete the date “December 31, 2018” and substitute the date “December 31, 2022”.

Section 3 Section 8.2 of the Franchise/s is amended to add at the end of the last sentence the following: “, and reporting annual subscriber counts.”

Section 4 All other terms and provisions of the Franchise/s, together with all related documents and agreements pertaining thereto, shall continue in effect without modification.

Section 5 On or before January 1, 2019 Frontier Communications Corporation, as Guarantor of the Franchise/s, shall file a written, executed acceptance of this Resolution, meeting the approval of the City of Fairview's Legal Counsel. The written acceptance shall be in the form attached hereto as Exhibit A/Exhibit 1.

Section 6 The executed acceptance shall be unqualified and shall be construed to be an acceptance of all the terms, conditions and restrictions contained therein.

Section 7 The failure, refusal or neglect by Frontier Communications Corporation, as Guarantor of the Franchise, to file such written acceptance by such time shall constitute an abandonment and rejection of the rights and privileges conferred hereby and this Resolution shall thereupon be null and void.

Section 8 This resolution is and shall be effective from the day of its passage.

Resolution adopted by the City Council of the City of Fairview, this 19th day of December, 2018.

Mayor, City of Fairview
Ted Tosterud

ATTEST

City Recorder, City of Fairview
Devree Leymaster

Date

EXHIBIT A

EXHIBIT 1 – MODEL ACCEPTANCE ORDINANCE Acceptance of Extension of Term Of Cable Franchise Frontier Communications/Jurisdiction

City of Fairview
Nolan Young, City Administrator
1300 NE Village St.
Fairview, OR 97024

cc to: Mt. Hood Cable Regulatory Commission
111 SW Columbia St, Suite 600
Portland, OR 97201

This is to advise the City of Fairview that Grantee Frontier Communications Northwest Inc. and Grantee's Guarantor Frontier Communications Corporation hereby unqualifiedly accept the provisions applicable to them of Resolution No.63-2018, passed by the Fairview City Council 5th day of December, 2018, extending the term of the cable franchise granted by the Cities of Fairview, Gresham, Troutdale, and Wood Village were duly transferred to Frontier Communications Corporation (effective January 5, 2010) ("Franchise/s") to December 31, 2022 and agree, as applicable, to abide by the following terms and conditions:

- a. In all respects and without exception, Grantee and Grantee's Guarantor Frontier Communications Corporation agree and acknowledge that the extension of the term of the Franchise/s will not affect, diminish, impair or supersede the binding nature of the existing valid ordinances, franchises, resolutions and agreements applicable to operation of the cable system, including, but not limited to any existing guarantees, and that during the term of the extension Grantee shall comply with each and every provision of the Franchise/s including all lawful applicable ordinances, orders, contracts, agreements, commitments, side letters, and regulatory actions taken pursuant thereto, as applicable, whether prior or subsequent to the date of the term extension that is the subject of this Acceptance.

- b. Grantee and Grantee's Guarantor Frontier Communications Corporation do not waive and expressly reserve all legal rights they may have under the current Franchise/s and applicable law, and Grantee and Grantee's Guarantor Frontier Communications Corporation specifically acknowledge and expressly accept that the City does not waive and expressly reserves all legal rights and authority in regard to any and all non-compliance under the Franchise/s that may now exist or may later be discovered to have existed during the term of the Franchise/s, whether prior or subsequent to the date of the term extension that is the subject of this Acceptance.

**FRONTIER COMMUNICATIONS
NORTHWEST INC.**

STATE OF _____)
) ss.
County of _____)

By _____
Name:
Title:

This Acceptance was acknowledged before
me on the _____ day of _____,
2018, by _____
as _____, a
duly authorized officer of Frontier
Communications Northwest Inc.

Date: _____, 2018

Notary Public for _____
My Commission Expires _____

**FRONTIER COMMUNICATIONS
CORPORATION**

STATE OF _____)
) ss.
County of _____)

By _____
Name:
Title:

This Acceptance was acknowledged before
me on the _____ day of _____,
2018, by _____
as _____, a
duly authorized officer of Frontier
Communications Corporation

Date: _____, 2018

Notary Public for _____
My Commission Expires _____

APPROVED AS TO FORM:

City Legal Counsel



Memorandum

TO: Mayor and City Council

FROM: Devree Leymaster, City Recorder

THRU: Nolan Young, City Administrator

DATE: November 29, 2018

RE: Applicant Summary for Advisory Committee Appointments

Attached is a summary of applicants for city advisory committees. This is an additional tool to aide you through the appointment considerations for CEC, EDAC, PRAC and PSAC. Because Budget Committee (BC) and Planning Commission (PC) appointments require an interview process, they are tentatively scheduled for January 16, 2019. The BC and PC applicants are included in the summary for reference. It is important to note looking forward to the BC and PC appointments that per FMC 2.14.090 (C) - "No individual shall serve on both the budget committee and the planning commission at the same time".

The summary includes the applicants name and how they ranked their interest for varying committees, when applicable. If a term is listed, this identifies the term they would serve if appointed. FMC 2.14.090 (A) - "Unless otherwise expressly approved by council, no individual shall serve on the same CCAC for more than two consecutive membership terms".

If there is an X in the box, this indicates the applicant is currently serving on that committee. Per FMC 2.14.090 (B) - "No individual shall serve on more than two CCACs at a time unless approved by a majority of the council".

Applicant Summary

Applicant	CEC	EDAC	PRAC	PSAC	BC	PC
Michelle Ellis		1	2			
Steve Marker		3	1 - 4th Term	X	2	
Stuart Johnson			1			
Nick Button	4	2	5	1	6	3
Darryl Symonds	3	2				1
Kathy Kudrna	1 - 2nd Term					
Grant Murrell				1 - 2nd Term		
Chelsea Jones	1			2		
Deborah Aronson			X	1 - 2nd Term		
Erich Mueller					1	
Will Jones					1	
Douglas Walls					1	
Hollie Holcombe						1 - 2nd Term
Steve Hook						1 - 2nd Term
Steven Haschke						1
# Open Positions	3	2	3	2	3	3

CEC Community Engagement
 EDAC Economic Development
 PRAC Parks & Recreation
 PSAC Public Safety

BC Budget Committee
 PC Planning Commission

Interviews Scheduled
 January 16, 2019

Preference Order
 Term Will Serve if Appointed
 X Currently Serving



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
December 19, 2018	4.c.	2018-93

TO: Mayor and City Council
FROM: Devree Leymaster, City Recorder
THRU: Nolan K. Young, City Administrator
DATE: November 27, 2018

ISSUE:

Appoint two members to the Community Engagement Committee (CEC).

BACKGROUND:

The Community Engagement Committee was created by FMC Chapter 2.17 to provide an avenue for increased citizen input to the City Council on matters relating to the recognition of arts and community events in Fairview and to help stimulate private and public initiatives and financial support for programs and activities in arts and community events within Fairview. Members of the CEC actively participate in the planning and staffing of community events in coordination with city staff.

The CEC is comprised of seven members who serve three year terms. Position six (6) will be open due to the positions term date of December 31, 2018. Position seven (7) is vacant and has a term date of December 31, 2018. Position three (3) is open with a term date of December 31, 2020.

Four applications have been received and are attached. Ms. Kathy Kudrna is requesting reappointment. She has served one membership term. The other three applicants have indicated interest in other committee appointments and are being considered for their respective additional selections. One applicant identified CEC as their first choice (Ms. Chelsea Jones), one their third choice (Ms. Daryl Symonds), and one their fourth choice (Mr. Nick Button).

To assist Council in their review for appointments, a memo and summary chart is included in the packet (CP 76). This identifies the candidates who have applied for various committees and their order of preference if they applied for more than one committee. This summary will be printed and available at the dais.

RECOMMENDED ACTION:

Adopt Resolution 59-2018 appointing up to three members to the Fairview Community Engagement Committee.

COUNCIL ALTERNATIVES:

1. **Staff Recommendation:** Move to adopt Resolution 59-2018 appointing and/or reappointing up to three members to the Fairview Community Engagement Committee.
2. Not adopt Resolution 59-2018 and defer appointment of members.



Application for Committees/Commission

RECEIVED

NOV 28 2018

CITY OF FAIRVIEW

Contact Information

Name:	Chelsea Jones
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	Fairview, OR 97024
Home Phone:	[REDACTED]
Work Phone:	Same
E-Mail Address:	[REDACTED]

Background

Years of Residence in Fairview:	9, almost 10 years
Place of Employment:	Children of the King Daycare (self employed)
Occupation:	Before & After School Program
Educational Background:	AA, 1 year at Multnomah Bible College for Youth Ministry
Prior Civic Activities:	Volunteering at MLA and Fairview Elementary School, Reynolds' Young Life, community outreach & clean up through Easthill Church, volunteering in Sunday School classes at Rockwood Church of God (3-4y/o), and junior high youth groups at: Mirabaeu Chapel (Spokane, Wa), Damascas Christian Church & Easthill (Gresham), being a foster parent (previously, no longer) and being a rather squeaky wheel for safety in my neighborhood. I don't know if any of these are considered "civic activities" but I would like to be more involved in my community.

Boards/Commissions of Interest

Please check all of the following Boards/Commissions that interest you:

If checking more than one, please prioritize your interest (1, 2, 3, etc.)

- Budget Committee
- Planning Commission
- Community Engagement Committee (CEC)
- Economic Development Advisory Committee (EDAC)
- Parks and Recreation Advisory Committee (PRAC)
- Public Safety Advisory Committee (PSAC)
- Urban Renewal Planning Committee

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

CEC - I am naturally a people person and someone who unites others together. I love celebrating but any celebration at its core needs to be about making the relational connection and building others up. I am an artist, musician, parent and a relatively young adult. This is the type of committee I was made for.

PSAC - I would like to thank the homeless crowd that frequents my street, the individuals who siphoned our gas, broken into our mailboxes multiple times, folks who left pills, needle plungers and medication bottles for our children to find, the man who is no longer allowed on our street due to restraining and stalking protective orders and the city officials, neighbors and deputies who have given me not only the experience but compelled me to apply for this committee.

Motivation

Discuss your motivation for serving on this Board/Commission.

CEC - A community needs to be connected. I tried to unite my neighborhood of 34 household this summer by doing two events, a garage sale and potluck. I gave 2-3 months notice and then follow up reminders (all in person). 3 households participated in one event, 6 in the other. I would like to continue to reach out to my immediate neighbors while being a part of a committee that has an impact on the community (and that people actually come!). I would love to see neighborhoods initiating their own gatherings and not just depending on the city to host events. Neighbors looking out for neighbors solves a lot of problems. Realistic? I don't know. But wouldn't it be great?

PSAC - I recently had a PSAC committee member tell me, "If you don't report it, it is like it didn't even happen." I need to be that voice in my neighborhood. I have to carry pepper spray on me when I leave the house to walk in the neighborhood because I don't feel safe. I have far too much experience feeling unsafe and I have motivation to be an agent of change in my community. I want to do more than keep 911 and the Non-Emergency Line in my recent call log.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the Administration Office at Fairview City Hall indicating the type of information you will be required to disclose if you are appointed. Applicants may be subject to a background check pursuant to Chapter 2.45 of the Fairview Municipal Code

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Chelsea Jones
Signature	Chelsea Jones
Date	11-08-18

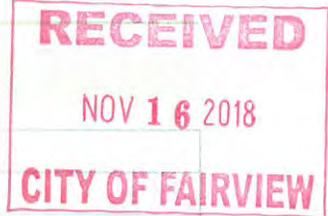
Applications expire December 31 of the calendar year in which submitted.

Our Policy

It is the policy of the City of Fairview to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of Fairview accepts applications from potential board/commission members throughout the year and will hold applications until vacancies exist on specific boards/commissions.

Thank you for completing this application form and for your interest in volunteering with us.

Application for Committees/Commission



Contact Information

Name:	Kathy Kudrna
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	Fairview, OR 97024
Home Phone: cell	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Fairview:	17.5
Place of Employment:	Holland & Knight
Occupation:	Legal Assistant
Educational Background:	AA
Prior Civic Activities:	Chair. of the CEC

Committees/Commission of Interest

Please check all of the following Boards/Commissions that interest you:
If checking more than one, please prioritize your interest (1, 2, 3, etc.)

- Budget Committee
- Planning Commission
- Community Engagement Committee (CEC)
- Economic Development Advisory Committee (EDAC)
- Parks and Recreation Advisory Committee (PRAC)
- Public Safety Advisory Committee (PSAC)

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

I have been doing it for a year
see previous application

Motivation

Discuss your motivation for serving on this Board/Commission.

Help Fairview citizen connect

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the Administration Office at Fairview City Hall indicating the type of information you will be required to disclose if you are appointed. Applicants may be subject to a background check pursuant to Chapter 2.45 of the Fairview Municipal Code.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Kathy F. Kuderna
Signature	
Date	11/9/2018

Applications expire December 31 of the calendar year in which submitted.

Our Policy

It is the policy of the City of Fairview to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of Fairview accepts applications from potential board/commission members throughout the year and will hold applications until vacancies exist on specific boards/commissions.

Thank you for completing this application form and for your interest in volunteering with us.



Application for Committees/Commission

Contact Information

Name:	Nick Button
Street Address:	[REDACTED]
Mailing Address:	same
City/State/Zip Code:	Fairview, OR 97024
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Fairview:	3.5 yrs
Place of Employment:	Finance of America
Occupation:	Mortgage Advisor
Educational Background:	Graduated from Central Catholic High School in Portland and attended Portland State University
Prior Civic Activities:	None

Boards/Commissions of Interest

Please check all of the following Boards/Commissions that interest you:

If checking more than one, please prioritize your interest (1, 2, 3, etc.)

- 6 Budget Committee
- 3 Planning Commission
- 4 Community Engagement Committee (CEC)
- 2 Economic Development Advisory Committee (EDAC)
- 5 Parks and Recreation Advisory Committee (PRAC)
- 1 Public Safety Advisory Committee (PSAC)
- ~~6 Urban Renewal Planning Committee~~

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

I do not have any specialized training in this field but I am a good listener, a problem solver, I get along well with a variety of personality types, and good at bringing groups together.

Motivation

Discuss your motivation for serving on this Board/Commission.

I want to be a participant and help in the community I live in.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the Administration Office at Fairview City Hall indicating the type of information you will be required to disclose if you are appointed. Applicants may be subject to a background check pursuant to Chapter 2.45 of the Fairview Municipal Code

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Nick Button
Signature	
Date	11/15/2018

Applications expire December 31 of the calendar year in which submitted.

Our Policy

It is the policy of the City of Fairview to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of Fairview accepts applications from potential board/commission members throughout the year and will hold applications until vacancies exist on specific boards/commissions.

Thank you for completing this application form and for your interest in volunteering with us.

RECEIVED

OCT 25 2018

CITY OF FAIRVIEW



Application for Committees/Commission

Contact Information

	Darryl S. Symonds
Street Address:	[REDACTED]
Mailing Address:	the same as street address
City/State/Zip Code:	Fairview, OR 97024
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Fairview:	19
Place of Employment:	US Bank
Occupation:	Mortgage Loan Originator
Educational Background:	B.S. - Communications Management / University of Portland
Prior Civic Activities:	Beaverton Chamber of Commerce, Raleigh Hills Business Association, Financial Beginnings of Oregon

Boards/Commissions of Interest

- Budget Committee
- Planning Commission
- Community Engagement Committee (CEC)
- Economic Development Advisory Committee (EDAC)
- Parks and Recreation Advisory Committee (PRAC)
- Public Safety Advisory Committee (PSAC)
- ~~Urban Renewal Planning Committee~~

Special Skills or Qualifications

I moved to Portland in 1984 after graduating from high school in Hawaii to attend college at the University of Portland. I have experienced the big economic changes the area has experienced which has reminded me of Hawaii's change. I have been in the mortgage lending industry for 29 years primarily in originations (6 of the years was in loss mitigations helping distressed homeowners stay in their homes). I have seen & experienced the changes in our real estate market, zoning and the growth.

Motivation

I have lived in Fairview for 19 years. My kids are now young adults and out of the home and on their own. One of them will be looking to buy their 1st home in the area in the beginning of 2019 along with many of his friends from the area. I have a special place in my heart in helping young adults with their 1st home purchase along with helping ALL people with their quest of the American Dream (Homeownership).

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the Administration Office at Fairview City Hall indicating the type of information you will be required to disclose if you are appointed. Applicants may be subject to a background check pursuant to Chapter 2.45 of the Fairview Municipal Code

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Darryl S. Symonds
Signature	Darryl S. Symonds
Date	10/25/2018

Applications expire December 31 of the calendar year in which submitted.

Our Policy

It is the policy of the City of Fairview to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of Fairview accepts applications from potential board/commission members throughout the year and will hold applications until vacancies exist on specific boards/commissions.

Thank you for completing this application form and for your interest in volunteering with us.



RESOLUTION
(59-2018)

**A RESOLUTION OF THE FAIRVIEW CITY COUNCIL APPOINTING MEMBERS TO
THE COMMUNITY ENGAGEMENT COMMITTEE (CEC)**

WHEREAS, Fairview City Council created CEC to advise the City Council regarding matters of arts and community events; and

WHEREAS, CEC was created to advise council and to participate in encouraging greater opportunities for and recognition of arts and community events in Fairview; and

WHEREAS, the CEC positions are voluntary and appointments are made by the City Council through adoption of resolution; and

WHEREAS, CEC position (6) will be vacant due to the term expiring on December 31, 2018; and

WHEREAS, CEC position (7), which is currently vacant, has a term date of December 31, 2018; and

WHEREAS, CEC position (4) is open with a term date of December 31, 2020; and

WHEREAS, applications have been received and reviewed by the Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS
FOLLOWS:**

Section 1 The Council hereby reappoints/appoints _____ to serve on the Community Engagement Committee in position six (6) with a term date of December 31, 2021.

Section 2 The Council hereby appoints _____ to serve on the Community Engagement Committee in position seven (7) with a term date of December 31, 2021.

Section 3 The Council hereby appoints _____ to serve on the Community Engagement Committee in position three (3) with a term date of December 31, 2020.

Section 4 This resolution is and shall be effective from the day of its passage.

Resolution adopted by the City Council of the City of Fairview, this 19th day of December, 2018.

Mayor, City of Fairview
Ted Tosterud

ATTEST

City Recorder, City of Fairview
Devree Leymaster

Date



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
December 19, 2018	4.d.	2018-96

TO: Mayor and City Council
FROM: Devree Leymaster, City Recorder
THRU: Nolan K. Young, City Administrator
DATE: November 28, 2018

ISSUE:

Appoint two members to the Economic Development Advisory Committee (EDAC).

BACKGROUND:

EDAC was created by FMC Chapter 2.21 to provide an avenue for increased citizen input to the City Council on matters relating to the economic development needs of the city.

EDAC is comprised of seven members who serve three year terms. Positions six (6) and seven (7) will be open due to the positions term dates of December 31, 2018. Four applications have been received and are attached. All applicants indicated interest in other advisory committees. One listed EDAC as their first choice (Ms. Michelle Ellis); two listed EDAC as a second choice (Mr. Nick Button and Mr. Darryl Symonds); and one listed EDAC as a third choice (Mr. Steve Marker). All applicants are being considered for their respective additional selections.

To assist Council in their review for appointments, a memo and summary chart is included in the packet (CP 76). This identifies the candidates who have applied for various committees and their order of preference if they applied for more than one committee. This summary will be printed and available at the dais.

RECOMMENDED ACTION:

Adopt Resolution 62-2018 appointing members to the Fairview Economic Development Advisory Committee.

COUNCIL ALTERNATIVES:

1. **Staff Recommendation:** Move to adopt Resolution 62-2018 and identify which two candidates are appointed.
2. Not adopt Resolution 62-2018 and defer member appointment.



Application for Committees/Commission

Contact Information

Name:	Michelle Ellis
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	Fairview, OR 97024
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Fairview:	8 months
Place of Employment:	Marsh USA, Inc.
Occupation:	Client Executive
Educational Background:	MBA - Marylhurst University BA - Minnesota State University
Prior Civic Activities:	Attended committee meeting as member of public.

Neighborhood

Boards/Commissions of Interest

Please check all of the following Boards/Commissions that interest you:
If checking more than one, please prioritize your interest (1, 2, 3, etc.)

- Budget Committee
- Planning Commission
- Community Engagement Committee (CEC)
- Economic Development Advisory Committee (EDAC)
- Parks and Recreation Advisory Committee (PRAC)
- Public Safety Advisory Committee (PSAC)

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

- Member of Alpha Delta (women's organization) and served on board.
- Employed with insurance brokerage for 20 years with experience in various industries (construction, retail, steel).
- Proficient in Microsoft Office

Motivation

Discuss your motivation for serving on this Board/Commission.

- Engaged with teams of reviewing and solving problems.

- My motivation is to be more involved in the community I live in.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the Administration Office at Fairview City Hall indicating the type of information you will be required to disclose if you are appointed. Applicants may be subject to a background check pursuant to Chapter 2.45 of the Fairview Municipal Code.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Michelle Ellis
Signature	[Redacted]
Date	11/28/18

Applications expire December 31 of the calendar year in which submitted.

Our Policy

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Thank you for completing this application form and for your interest in volunteering with us.



Application for Committees/Commission

Contact Information

Name:	Nick Button
Street Address:	[REDACTED]
Mailing Address:	same
City/State/Zip Code:	Fairview, OR 97024
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Fairview:	3.5 yrs
Place of Employment:	Finance of America
Occupation:	Mortgage Advisor
Educational Background:	Graduated from Central Catholic High School in Portland and attended Portland State University
Prior Civic Activities:	None

Boards/Commissions of Interest

Please check all of the following Boards/Commissions that interest you:

If checking more than one, please prioritize your interest (1, 2, 3, etc.)

- 6 Budget Committee
- 3 Planning Commission
- 4 Community Engagement Committee (CEC)
- 2 Economic Development Advisory Committee (EDAC)
- 5 Parks and Recreation Advisory Committee (PRAC)
- 1 Public Safety Advisory Committee (PSAC)
- ~~6 Urban Renewal Planning Committee~~

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

I do not have any specialized training in this field but I am a good listener, a problem solver, I get along well with a variety of personality types, and good at bringing groups together.

Motivation

Discuss your motivation for serving on this Board/Commission.

I want to be a participant and help in the community I live in.

Special Notice

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Agreement and Signature

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Name (printed)	Nick Button
Signature	
Date	11/15/2018

Applications expire December 31 of the calendar year in which submitted.

Our Policy

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Thank you for completing this application form and for your interest in volunteering with us.

RECEIVED

OCT 25 2018

CITY OF FAIRVIEW



Application for Committees/Commission

Contact Information

	Darryl S. Symonds
Street Address:	[REDACTED]
Mailing Address:	the same as street address
City/State/Zip Code:	Fairview, OR 97024
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Fairview:	19
Place of Employment:	US Bank
Occupation:	Mortgage Loan Originator
Educational Background:	B.S. - Communications Management / University of Portland
Prior Civic Activities:	Beaverton Chamber of Commerce, Raleigh Hills Business Association, Financial Beginnings of Oregon

Boards/Commissions of Interest

- Budget Committee
- Planning Commission
- Community Engagement Committee (CEC)
- Economic Development Advisory Committee (EDAC)
- Parks and Recreation Advisory Committee (PRAC)
- Public Safety Advisory Committee (PSAC)
- ~~Urban Renewal Planning Committee~~

Special Skills or Qualifications

I moved to Portland in 1984 after graduating from high school in Hawaii to attend college at the University of Portland. I have experienced the big economic changes the area has experienced which has reminded me of Hawaii's change. I have been in the mortgage lending industry for 29 years primarily in originations (6 of the years was in loss mitigations helping distressed homeowners stay in their homes). I have seen & experienced the changes in our real estate market, zoning and the growth.

Motivation

I have lived in Fairview for 19 years. My kids are now young adults and out of the home and on their own. One of them will be looking to buy their 1st home in the area in the beginning of 2019 along with many of his friends from the area. I have a special place in my heart in helping young adults with their 1st home purchase along with helping ALL people with their quest of the American Dream (Homeownership).

Special Notice

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Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Darryl S. Symonds
Signature	Darryl S. Symonds
Date	10/25/2018

Applications expire December 31 of the calendar year in which submitted.

Our Policy

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Thank you for completing this application form and for your interest in volunteering with us.

RECEIVED
 NOV 28 2018
 CITY OF FAIRVIEW



Application for Committees/Commission

Contact Information

Name:	STEVE MARCEL
Street Address:	[REDACTED]
Mailing Address:	SAME
City/State/Zip Code:	FAIRVIEW OR 97024
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Fairview:	18
Place of Employment:	FEDEX RETIRED IN MARCH
Occupation:	DRIVER
Educational Background:	HS PLUS SOME COLLEGE
Prior Civic Activities:	BEEN ON PARCELS FOR ABT 6 YRS AND PSAC 3 YRS

Committees/Commission of Interest

Please check all of the following Boards/Commissions that interest you:
 If checking more than one, please prioritize your interest (1, 2, 3, etc.)

- 2 **Budget Committee**
- Planning Commission**
- Community Engagement Committee (CEC)**
- 3 **Economic Development Advisory Committee (EDAC)**
- Parks and Recreation Advisory Committee (PRAC) (Per phone)**
- Public Safety Advisory Committee (PSAC)**

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

I HAVE BEEN ON PARKS FOR AWHILE NOW AND FEEL I'M QUALIFIED IN ALL RESPECTS TO BE ON THIS COMMITTEE, CURRENTLY THE CHAIR OF THAT COMMITTEE

Motivation

Discuss your motivation for serving on this Board/Commission.

MY MOTIVATION IS TO HELP OUR CITY MOTIVATE OTHERS TO WANT TO VOLUNTEER AND ALSO TO VOLUNTEER MYSELF. AS MAYOR TED OCKER SAID WITHOUT OUR CITIZEN COMMITTEES THE CITY COULD NOT DO IT ALONE

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the Administration Office at Fairview City Hall indicating the type of information you will be required to disclose if you are appointed. Applicants may be subject to a background check pursuant to Chapter 2.45 of the Fairview Municipal Code.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Stevie Markis
Signature	[Redacted]
Date	11/28/2018

Applications expire December 31 of the calendar year in which submitted.

Our Policy

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Thank you for completing this application form and for your interest in volunteering with us.



RESOLUTION
(62-2018)

**A RESOLUTION OF THE FAIRVIEW CITY COUNCIL APPOINTING A MEMBER
TO THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE (EDAC)**

WHEREAS, Fairview City Council created the Economic and Development Advisory Committee (EDAC) to advise the City Council regarding matters of economic development; and

WHEREAS, EDAC positions are voluntary and appointments are made by the City Council through adoption of resolution; and

WHEREAS, EDAC positions six (6) and seven (7) will be vacant due to the terms of the positions expiring on December 31, 2018; and

WHEREAS, applications have been received and reviewed by the Council.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS FOLLOWS:

Section 1 The Council hereby appoints _____ to serve on the Economic Development Advisory Committee in position six (6) with a term date of December 31, 2021.

Section 2 The Council hereby appoints _____ to serve on the Economic Development Advisory Committee in position seven (7) with a term date of December 31, 2021.

Section 3 This resolution is and shall be effective from the day of its passage.

Resolution adopted by the City Council of the City of Fairview, this 19th day of December, 2018.

Mayor, City of Fairview
Ted Tosterud

ATTEST

City Recorder, City of Fairview
Devree Leymaster

Date



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
December 19, 2018	4.e.	2018-94

TO: Mayor and City Council
FROM: Devree Leymaster, City Recorder
THRU: Nolan K. Young, City Administrator
DATE: November 29, 2018

ISSUE:

Appoint three members to the Parks and Recreation Advisory Committee (PRAC).

BACKGROUND:

PRAC was created by FMC Chapter 2.16 to provide an avenue for increased citizen input on matters relating to parks, open spaces, trails, and recreational activities within the City of Fairview. The committee is charged with advising and making recommendations to the City Council regarding Fairview's park facilities, natural areas, open spaces, recreation resources and activities, and any other duties assigned by motion or resolution of the council.

PRAC is comprised of seven members. Positions five (5) and seven (7) will be open due to the positions term dates of December 31, 2018 and position three (3) is open with a term date of December 31, 2019.

Four applications were received and are attached. Three of the four applicants have indicated interest in other committee appointments and applicants are being considered for their respective additional selections. Two applicants identified PRAC as their first choice (Mr. Stuart Johnson and Mr. Steve Marker¹), one their second choice (Ms. Michelle Ellis), and one their fifth choice (Mr. Nick Button).

To assist Council in their review for appointments, a memo and summary chart is included in the packet (CP 76). This identifies the candidates who have applied for various committees and their order of preference if they applied for more than one committee. This summary will be printed and available at the dais.

¹ If appointed, this will be the fourth consecutive membership term for Mr. Steve Marker. FMC 2.14.090 (A) - "Unless otherwise expressly approved by council, no individual shall serve on the same CCAC for than two consecutive membership terms".

RECOMMENDED ACTION:

Adopt Resolution 60-2018 appointing three members to the Fairview Parks and Recreation Advisory Committee.

COUNCIL ALTERNATIVES:

1. **Staff Recommendation:** Adopt Resolution 60-2018 appointing and/or reappointing three members to the Fairview Parks and Recreation Advisory Committee.
2. Not adopt Resolution 60-2018 and defer appointment of members.



Application for Committees/Commission

Contact Information

Name:	Stuart L. Johnson
Street Address:	[REDACTED]
Mailing Address:	same
City/State/Zip Code:	Fairview, OR 97024
Home Phone:	[REDACTED]
Work Phone:	same
E-Mail Address:	[REDACTED]

Background

Years of Residence in Fairview:	3
Place of Employment:	Retired
Occupation:	
Educational Background:	B.A. Economics & Accounting, WWU Project Management Certificate, U of W
Prior Civic Activities:	<ul style="list-style-type: none"> • Current Member Parks & Rec Member • V.P. HOA Board - Issaquah Highlands urban Village • Treasurer - Issaquah Highlands HOA • Treasurer - Junior High PTA

Committees/Commission of Interest

Please check all of the following Boards/Commissions that interest you:
 If checking more than one, please prioritize your interest (1, 2, 3, etc.)

- Budget Committee
- Planning Commission
- Community Engagement Committee (CEC)
- Economic Development Advisory Committee (EDAC)
- Parks and Recreation Advisory Committee (PRAC)
- Public Safety Advisory Committee (PSAC)

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

Special Study - Parks; Issaquah Highlands Urban Village HOA. This urban Village is very large with about 3500 units. Each Housing developer was required to build @ least 1 park. We had 35 to 40 parks maintenance paid for by either Main HOA or Neighborhood HOA. We developed criteria and made recommendations.

Motivation

Discuss your motivation for serving on this Board/Commission.

Help the community we moved into 3 years ago.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the Administration Office at Fairview City Hall indicating the type of information you will be required to disclose if you are appointed. Applicants may be subject to a background check pursuant to Chapter 2.45 of the Fairview Municipal Code.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Stuart L. Johnson
Signature	[Redacted]
Date	13 Nov / 2018

Applications expire December 31 of the calendar year in which submitted.

Our Policy

It is the policy of the City of Fairview to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of Fairview accepts applications from potential board/commission members throughout the year and will hold applications until vacancies exist on specific boards/commissions.

Thank you for completing this application form and for your interest in volunteering with us.



Application for Committees/Commission

Contact Information

Name:	Michelle Ellis
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	Fairview, OR 97024
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Fairview:	8 months
Place of Employment:	Marsh USA, Inc.
Occupation:	Client Executive
Educational Background:	MBA - Marylhurst University BA - Minnesota State University
Prior Civic Activities:	Attended committee meeting as member of public.

Neighborhood

Boards/Commissions of Interest

Please check all of the following Boards/Commissions that interest you:
If checking more than one, please prioritize your interest (1, 2, 3, etc.)

- Budget Committee
- Planning Commission
- Community Engagement Committee (CEC)
- Economic Development Advisory Committee (EDAC)
- Parks and Recreation Advisory Committee (PRAC)
- Public Safety Advisory Committee (PSAC)

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

- Member of Alpha Delta (women's organization) and served on board.
 - Employed with insurance brokerage for 20 years with experience in various industries (construction, retail, steel).
 - Proficient in Microsoft Office
- Motivation** - engaged with teams of reviewing and solving problems.
Discuss your motivation for serving on this Board/Commission.

- My motivation is to be more involved in the community I live in.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the Administration Office at Fairview City Hall indicating the type of information you will be required to disclose if you are appointed. Applicants may be subject to a background check pursuant to Chapter 2.45 of the Fairview Municipal Code.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Michelle Ellis
Signature	[Redacted]
Date	11/28/18

Applications expire December 31 of the calendar year in which submitted.

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Thank you for completing this application form and for your interest in volunteering with us.

RECEIVED
 NOV 28 2018
 CITY OF FAIRVIEW



Application for Committees/Commission

Contact Information

Name:	STEVE MARCEL
Street Address:	[REDACTED]
Mailing Address:	SAME
City/State/Zip Code:	FAIRVIEW OR 97024
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Fairview:	18
Place of Employment:	FEDEX RETIRED IN MARCEL
Occupation:	DRIVER
Educational Background:	HS PLUS SOME COLLEGE
Prior Civic Activities:	BEEN ON PARCELS FOR ABT 6 YRS AND PSAC 3 YRS

Committees/Commission of Interest

Please check all of the following Boards/Commissions that interest you:
 If checking more than one, please prioritize your interest (1, 2, 3, etc.)

- 2 **Budget Committee**
- Planning Commission**
- Community Engagement Committee (CEC)**
- 3 **Economic Development Advisory Committee (EDAC)**
- Parks and Recreation Advisory Committee (PRAC) (Per phone)**
- Public Safety Advisory Committee (PSAC)**

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

I HAVE BEEN ON PARKS FOR AWHILE NOW AND FEEL I'M QUALIFIED IN ALL RESPECTS TO BE ON THIS COMMITTEE, CURRENTLY THE CHAIR OF THAT COMMITTEE

Motivation

Discuss your motivation for serving on this Board/Commission.

MY MOTIVATION IS TO HELP OUR CITY MOTIVATE OTHERS TO WANT TO VOLUNTEER AND ALSO TO VOLUNTEER MYSELF. AS MAYOR TED OCKER SAID WITHOUT OUR CITIZEN COMMITTEES THE CITY COULD NOT DO IT ALONE

Special Notice

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Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Stevie Markis
Signature	[Redacted]
Date	11/28/2018

Applications expire December 31 of the calendar year in which submitted.

Our Policy

It is the policy of the City of Fairview to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of Fairview accepts applications from potential board/commission members throughout the year and will hold applications until vacancies exist on specific boards/commissions.

Thank you for completing this application form and for your interest in volunteering with us.



Application for Committees/Commission

Contact Information

Name:	Nick Button
Street Address:	[REDACTED]
Mailing Address:	same
City/State/Zip Code:	Fairview, OR 97024
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Fairview:	3.5 yrs
Place of Employment:	Finance of America
Occupation:	Mortgage Advisor
Educational Background:	Graduated from Central Catholic High School in Portland and attended Portland State University
Prior Civic Activities:	None

Boards/Commissions of Interest

Please check all of the following Boards/Commissions that interest you:

If checking more than one, please prioritize your interest (1, 2, 3, etc.)

- 6 Budget Committee
- 3 Planning Commission
- 4 Community Engagement Committee (CEC)
- 2 Economic Development Advisory Committee (EDAC)
- 5 Parks and Recreation Advisory Committee (PRAC)
- 1 Public Safety Advisory Committee (PSAC)
- ~~6 Urban Renewal Planning Committee~~

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

I do not have any specialized training in this field but I am a good listener, a problem solver, I get along well with a variety of personality types, and good at bringing groups together.

Motivation

Discuss your motivation for serving on this Board/Commission.

I want to be a participant and help in the community I live in.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the Administration Office at Fairview City Hall indicating the type of information you will be required to disclose if you are appointed. Applicants may be subject to a background check pursuant to Chapter 2.45 of the Fairview Municipal Code

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Nick Button
Signature	
Date	11/15/2018

Applications expire December 31 of the calendar year in which submitted.

Our Policy

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Thank you for completing this application form and for your interest in volunteering with us.



RESOLUTION
(60-2018)

**A RESOLUTION OF THE FAIRVIEW CITY COUNCIL APPOINTING MEMBERS TO
THE PARKS AND RECREATION ADVISORY COMMITTEE (PRAC)**

WHEREAS, Fairview City Council created the Parks and Recreation Advisory Committee as an advisory body who make recommendations regarding the location of parks, opens spaces, and trails, and designs for parks; and

WHEREAS, PRAC positions are voluntary and appointments are made by the City Council through adoption of resolution; and

WHEREAS, one PRAC position is open with a term date of December 31, 2019 and two PRAC positions will be vacant due to terms expiring December 31, 2018; and

WHEREAS, applications have been received and reviewed by the Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS
FOLLOWS:**

Section 1 The Council hereby appoints/reappoints _____ to serve on the Parks and Recreation Advisory Committee in position five (5) with a term date of December 31, 2021.

Section 2 The Council hereby appoints/reappoints _____ to serve on the Parks and Recreation Advisory Committee in position seven (7) with a term date of December 31, 2021.

Section 3 The Council hereby appoints _____ to serve on the Parks and Recreation Advisory Committee in position three (3) with a term date of December 31, 2019.

Section 4 This resolution is and shall be effective from the day of its passage.

Resolution adopted by the City Council of the City of Fairview, this 19th day of December, 2018.

Mayor, City of Fairview
Ted Tosterud

ATTEST

City Recorder, City of Fairview
Devree Leymaster

Date



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
December 19, 2018	4.f.	2018-95

TO: Mayor and City Council
FROM: Devree Leymaster, City Recorder
THRU: Nolan K. Young, City Administrator
DATE: November 28, 2018

ISSUE:

Appoint two members to the Public Safety Advisory Committee (PSAC).

BACKGROUND:

PSAC was created by FMC Chapter 2.19 to provide an avenue for increased citizen input on matters relating to the public safety needs in the City of Fairview. The committee is charged with advising and making recommendations to the City Council regarding Fairview's public safety needs such as livability, crime prevention, traffic safety, public education and any other duties assigned by motion or resolution of the council.

PSAC is comprised of seven regular members. Positions three (3) and seven (7) will be open due to the positions term dates of December 31, 2018. Four applications have been received and are attached. Two of the applicants are requesting reappointment (Mr. Grant Murrell and Ms. Deborah Aronson). They have each served one membership term. Two applicants indicated interest in other advisory committees. The applicant that listed PSAC as a first choice (Mr. Nick Button) is also being considered for his additional selections. The applicant that identified PSAC as a second choice (Ms. Chelsea Jones) indicated in an email, attached with the application, that if there were other applications she would be ok with forgoing the PSAC appointment. She intends to be involved in the neighborhood watch program and is being considered for her first committee choice.

RECOMMENDED ACTION:

Adopt Resolution 61-2018 appointing two members to the Fairview Public Safety Advisory Committee.

COUNCIL ALTERNATIVES:

1. **Staff Recommendation:** Move to adopt Resolution 61-2018 and identify the candidates either being appointed or reappointed to the Fairview Public Safety Advisory Committee.
2. Not adopt Resolution 61-2018 and defer appointment of members.

Application for Committees/Commission



Contact Information

Name:	Deborah Aronson
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	Fairview, OR 97024
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Fairview:	2 1/2
Place of Employment:	
Occupation:	Therapist in Private Practice
Educational Background:	M.S.W.
Prior Civic Activities:	Parks, Fairview

Committees/Commission of Interest

Please check all of the following Boards/Commissions that interest you:
 If checking more than one, please prioritize your interest (1, 2, 3, etc.)

- Budget Committee
- Planning Commission
- Community Engagement Committee (CEC)
- Economic Development Advisory Committee (EDAC)
- Parks and Recreation Advisory Committee (PRAC) - current member
- Public Safety Advisory Committee (PSAC)

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

I have enjoyed my two years on PSAC and feel I have a beginning understanding of Public Safety issues locally. I am involved in Fairview and we are beginning to re-start Neighborhood Watch. My personal skills at engaging people can be helpful.

Motivation

Discuss your motivation for serving on this Board/Commission.

I love Fairview! I want it to grow and thrive in safety and community involvement. I feel as if I have just begun to understand the local issues and would like to be of service.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from the Administration Office at Fairview City Hall indicating the type of information you will be required to disclose if you are appointed. Applicants may be subject to a background check pursuant to Chapter 2.45 of the Fairview Municipal Code.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	DEBORAH ARNISON
Signature	[REDACTED]
Date	November 15, 2018

Applications expire December 31 of the calendar year in which submitted.

Our Policy

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Thank you for completing this application form and for your interest in volunteering with us.



Application for Committees/Commission

Contact Information

Name:	Nick Button
Street Address:	[REDACTED]
Mailing Address:	same
City/State/Zip Code:	Fairview, OR 97024
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Fairview:	3.5 yrs
Place of Employment:	Finance of America
Occupation:	Mortgage Advisor
Educational Background:	Graduated from Central Catholic High School in Portland and attended Portland State University
Prior Civic Activities:	None

Boards/Commissions of Interest

Please check all of the following Boards/Commissions that interest you:

If checking more than one, please prioritize your interest (1, 2, 3, etc.)

- 6 Budget Committee
- 3 Planning Commission
- 4 Community Engagement Committee (CEC)
- 2 Economic Development Advisory Committee (EDAC)
- 5 Parks and Recreation Advisory Committee (PRAC)
- 1 Public Safety Advisory Committee (PSAC)
- ~~6 Urban Renewal Planning Committee~~

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

I do not have any specialized training in this field but I am a good listener, a problem solver, I get along well with a variety of personality types, and good at bringing groups together.

Motivation

Discuss your motivation for serving on this Board/Commission.

I want to be a participant and help in the community I live in.

Special Notice

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Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Nick Button
Signature	
Date	11/15/2018

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Thank you for completing this application form and for your interest in volunteering with us.

RECEIVED
NOV 13 2018
CITY OF FAIRVIEW



Application for Committees/Commission

Contact Information

Name:	GRANT MURRELL
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	FAIRVIEW OR 97024
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Fairview:	5
Place of Employment:	RETIRED, MULTNOMAH CO. DIST. ATTY
Occupation:	DEPUTY DISTRICT ATTORNEY
Educational Background:	LAW DEGREE NORTHWESTERN SCHOOL OF LAW
Prior Civic Activities:	PSAC MEMBER

Committees/Commission of Interest

Please check all of the following Boards/Commissions that interest you:
If checking more than one, please prioritize your interest (1, 2, 3, etc.)

- Budget Committee
- Planning Commission
- Community Engagement Committee (CEC)
- Economic Development Advisory Committee (EDAC)
- Parks and Recreation Advisory Committee (PRAC)
- Public Safety Advisory Committee (PSAC)

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

AA DEGREE CRIMINAL JUSTICE
BS " ADMIN OF JUSTICE
JD " LAW
CURRENT MEMBER PSAC

Motivation

Discuss your motivation for serving on this Board/Commission.

CONTINUE WORK BEING DONE BY PSAC.
COMMUNITY INVOLVEMENT

Special Notice

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Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	GRANT MURPHY
Signature	[REDACTED]
Date	12 NOV 2018

Applications expire December 31 of the calendar year in which submitted.

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Thank you for completing this application form and for your interest in volunteering with us.



Application for Committees/Commission



Contact Information

Name:	Chelsea Jones
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip Code:	Fairview, OR 97024
Home Phone:	[REDACTED]
Work Phone:	Same
E-Mail Address:	[REDACTED]

Background

Years of Residence in Fairview:	9, almost 10 years
Place of Employment:	Children of the King Daycare (self employed)
Occupation:	Before & After School Program
Educational Background:	AA, 1 year at Multnomah Bible College for Youth Ministry
Prior Civic Activities:	Volunteering at MLA and Fairview Elementary School, Reynolds' Young Life, community outreach & clean up through Easthill Church, volunteering in Sunday School classes at Rockwood Church of God (3-4y/o), and junior high youth groups at: Mirabaeu Chapel (Spokane, Wa), Damascas Christian Church & Easthill (Gresham), being a foster parent (previously, no longer) and being a rather squeaky wheel for safety in my neighborhood. I don't know if any of these are considered "civic activities" but I would like to be more involved in my community.

Boards/Commissions of Interest

Please check all of the following Boards/Commissions that interest you:

If checking more than one, please prioritize your interest (1, 2, 3, etc.)

- Budget Committee
- Planning Commission
- Community Engagement Committee (CEC)
- Economic Development Advisory Committee (EDAC)
- Parks and Recreation Advisory Committee (PRAC)
- Public Safety Advisory Committee (PSAC)
- Urban Renewal Planning Committee

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

CEC - I am naturally a people person and someone who unites others together. I love celebrating but any celebration at its core needs to be about making the relational connection and building others up. I am an artist, musician, parent and a relatively young adult. This is the type of committee I was made for.

PSAC - I would like to thank the homeless crowd that frequents my street, the individuals who siphoned our gas, broken into our mailboxes multiple times, folks who left pills, needle plungers and medication bottles for our children to find, the man who is no longer allowed on our street due to restraining and stalking protective orders and the city officials, neighbors and deputies who have given me not only the experience but compelled me to apply for this committee.

Motivation

Discuss your motivation for serving on this Board/Commission.

CEC - A community needs to be connected. I tried to unite my neighborhood of 34 household this summer by doing two events, a garage sale and potluck. I gave 2-3 months notice and then follow up reminders (all in person). 3 households participated in one event, 6 in the other. I would like to continue to reach out to my immediate neighbors while being a part of a committee that has an impact on the community (and that people actually come!). I would love to see neighborhoods initiating their own gatherings and not just depending on the city to host events. Neighbors looking out for neighbors solves a lot of problems. Realistic? I don't know. But wouldn't it be great?

PSAC - I recently had a PSAC committee member tell me, "If you don't report it, it is like it didn't even happen." I need to be that voice in my neighborhood. I have to carry pepper spray on me when I leave the house to walk in the neighborhood because I don't feel safe. I have far too much experience feeling unsafe and I have motivation to be an agent of change in my community. I want to do more than keep 911 and the Non-Emergency Line in my recent call log.

Special Notice

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Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Chelsea Jones
Signature	Chelsea Jones
Date	11-08-18

Applications expire December 31 of the calendar year in which submitted.

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Thank you for completing this application form and for your interest in volunteering with us.

Devree Leymaster

From: Chelsea Jones <[REDACTED]>
Sent: Tuesday, November 27, 2018 5:16 PM
To: Devree Leymaster
Subject: RE: Application for Community Engagement Committee
Attachments: Committees and Commission Application Fill_Chelsea Jones.pdf

Hi Devree,

My application for committees should be attached.

If there are other applicants for the PSAC, I am going to hop on board with the neighborhood watch, so I won't be wounded if I'm not on both committees.

Blessings,

Chelsea Jones
[REDACTED]
[REDACTED]
[REDACTED]

From: Devree Leymaster <leymasterd@ci.fairview.or.us>
Sent: Tuesday, November 27, 2018 1:54 PM
To: Chelsea Jones <[REDACTED]>
Subject: Application for Community Engagement Committee

Hi Chelsea,

You indicated that you had submitted an application for appointment to the Community Engagement Committee at their Nov. 14 meeting. I apologize, I cannot find it. Would you please resend me the completed application so I may include it for appointment consideration at the December 5 City Council meeting.

Here is a link to the application form if you need it. <http://fairvieworegon.gov/DocumentCenter/View/1445>

Thank you.

Devree Leymaster, CMC
City Recorder
City of Fairview
503.674.6224

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RESOLUTION
(61-2018)

**A RESOLUTION OF THE FAIRVIEW CITY COUNCIL APPOINTING MEMBERS TO
THE PUBLIC SAFETY ADVISORY COMMITTEE (PSAC)**

WHEREAS, Fairview City Council created the Public Safety Advisory Committee (PSAC) to advise the Chief and City Council regarding matters of public safety; and

WHEREAS, PSAC positions are voluntary and appointments are made by the City Council through adoption of resolution; and

WHEREAS, PSAC positions three (3) and seven (7) will be vacant due to the terms of the positions expiring on December 31, 2018; and

WHEREAS, applications for these positions have been received and reviewed by the Council.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS FOLLOWS:

Section 1 The Council hereby appoints/reappoints _____ to serve on the Public Safety Advisory Committee in position three (3) with a term date of December 31, 2021.

Section 2 The Council hereby appoints/reappoints _____ to serve on the Public Safety Advisory Committee in position seven (7) with a term date of December 31, 2021.

Section 3 This resolution is and shall be effective from the day of its passage.

Resolution adopted by the City Council of the City of Fairview, this 19th day of December, 2018.

Mayor, City of Fairview
Ted Tosterud

ATTEST

City Recorder, City of Fairview
Devree Leymaster

Date



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
December 19, 2018	5.a.	2018-98

TO: Mayor and City Council
FROM: Sarah Selden, Senior Planner
THRU: Allan Berry, Public Works Director
Nolan K. Young, City Administrator
DATE: November 28, 2018

ISSUE:

On December 19, the City Council is scheduled to hold a second reading and public hearing on Ordinance 07-2018, amending the development standards regulating Accessory Dwelling Units.

BACKGROUND & DISCUSSION:

Accessory Dwelling Units (ADUs) have been permitted in all of Fairview’s single-family residential zones since 2001. They are allowed in the form of detached cottages, separate spaces inside or attached to the primary dwelling (e.g., “mother-in-law suite”), or above a garage (often referred to as a “carriage house”). Homeowners may also convert an attached or detached garage to create an ADU, as long as parking requirements can be met.

In 2017, the Oregon legislature passed Senate Bill 1051, aimed at addressing the under-supply of housing by removing barriers to housing development, including new requirements statewide related to ADUs. To help jurisdictions implement the new requirements, the Oregon Department of Land Conservation and Development (DLCD) issued a guidance document that explained the requirements and provided additional code recommendations aimed at removing barriers to ADU development.

This summer, the Fairview Planning Commission held two work sessions and a public hearing to consider both the mandatory and recommended code changes. The Commission made a final recommendation to the Council at their July 24 meeting and adopted findings on August 14, 2018.

The City Council held work sessions on October 3 and November 7 to consider the Commission’s recommendations. A first reading was held on November 7, during which the City Council moved to amend Ordinance 07-2018 to remove the proposed change allowing two ADUs per detached single family dwelling. The package of proposed code amendments reflect this change and are found as Attachment A to Ordinance 07-2018. The provision related to number of ADUs can be found on page 3 of the attachment, and will continue the existing limit of one ADU per detached single family home.

RECOMMENDED ACTION

Adopt Ordinance 07-2018.

EXHIBITS

- A. Draft Ordinance**
 - A-1. Ordinance 07-2018, dated 07/17/18
 - Attachment A: Draft Code Amendments with updated Commentary, dated 10/29/18

- B. Background Materials**
 - B-1. Map of Zoning Districts

- C. Written Comments**
 - C-1. Comments from DLCDC

- D. Planning Commission Findings**
 - Commission Findings adopted August 14, 2018

- E. Minutes**
 - E-1. Planning Commission minutes for July 24, 2018 hearing
 - E-2. Planning Commission minutes for August 14, 2018 findings adoption

- F. Staff Reports**
 - F-1. Planning Commission hearing staff report, dated 07/17/18
 - F-2. City Council staff report for first reading and work session on November 7, 2018



ORDINANCE
(07-2018)

**AN ORDINANCE AMENDING CHAPTER 19 OF THE FAIRVIEW MUNICIPAL
CODE TO COMPLY WITH OREGON SB 1051 AND TO MAKE ADDITIONAL
AMENDMENTS RELATED TO ACCESSORY DWELLING UNITS**

WHEREAS, accessory dwelling units (ADUs) provide opportunities for additional small-scale and affordable housing to be integrated into single family neighborhoods; and

WHEREAS, accessory dwelling units (ADUs) are permitted in all Fairview single-family residential districts in compliance with the City's Comprehensive Plan; and

WHEREAS, in 2017, the Oregon Legislature enacted SB 1051, aimed at addressing the housing shortage by removing barriers to housing development, and SB 1051 requires cities with populations over 2,500 to allow at least one ADU for each detached single-family dwelling, subject to reasonable local regulations relating to siting and design; and

WHEREAS, the Department of Land Conservation and Development (DLCD) provided additional recommendations aimed at removing barriers to ADU development; and

WHEREAS, amendments to the Fairview Development Code were needed to comply with SB 1051 requirements, and additional changes were desired to further remove development barriers; and

WHEREAS, the effective date for SB 1051 called for jurisdictions to provide DLCD by July 1, 2018, with a 35-day notice of the first evidentiary hearing to consider any necessary code amendments; and

WHEREAS, the City provided notice of Ordinance 07- 2018 / 2018-45-ZC to DLCD and Metro on June 19, 2018; and

WHEREAS, the City provided notice of the hearings consistent with Fairview Municipal Code Chapter 19.413 and ORS 227.186; and

WHEREAS, the Planning Commission and City Council review of the Development Code amendments have determined that the proposed amendments meet the criteria set forth in the Comprehensive Plan.

NOW, THEREFORE, THE CITY OF FAIRVIEW ORDAINS AS FOLLOWS:

Section 1 The Development Code, Chapter 19 of the Fairview Municipal Code, is amended in substantially the same form as the attached Attachment A.

Section 2 The City adopts the Findings set forth in the staff report dated July 17, 2018, attached as Exhibit F.

Section 3 This Ordinance takes effect 30 days after its adoption.

Ordinance adopted by the City Council of the City of Fairview, this _____ day of _____, 2018.

Mayor, City of Fairview
Ted Tosterud

ATTEST

City Recorder, City of Fairview
Devree Leymaster

Date

ATTACHMENT A
TO ORDINANCE 07-2018

NOTE:

Added text is underlined and bolded. Deleted text is stricken. *** marks intervening text that is not being amended.

Additional discussion of each code amendment is provided in the staff commentary boxes following each amendment; this is for information only, to be removed with adoption of the final ordinance.

FMC 19.13 DEFINITIONS

19.13.010 "A" definitions.

Accessory Dwelling. ~~An "accessory dwelling" is a small, secondary housing unit on a single-family lot, usually the size of a studio apartment.~~ **An interior, attached, or detached dwelling unit that is used in connection with, or that is accessory to, a single-family dwelling.**

Discussion: This change is REQUIRED. The new definition implements the recommended state definition and clarifies that an ADU is associated with a single-family *dwelling* rather than a single-family *lot*.

In the Planning Commission's work sessions, the draft language considered was "An interior, attached, or detached *residential structure*..." This was then modified to replace "residential structure" with "dwelling unit". Use of term "dwelling unit" provides better consistency with the option for ADUs to be internal to the primary structure rather than its own structure, and provides reference to the Development Code definition of "dwelling unit", which outlines the interior living components needed to qualify as an independent dwelling

"Dwelling Unit. A "dwelling unit" is a living facility that includes provisions for sleeping, eating, cooking and sanitation, as required by the Uniform Building Code, for not more than one family, or a congregate residence for 10 or less persons."

FMC 19.30 RESIDENTIAL (R) DISTRICT

19.30.110 Special standards for certain uses.

B. Accessory Dwelling (~~Attached, Separate Cottage, or Above Detached Garage~~). ~~An accessory dwelling is a small, secondary housing unit on a single-family lot, usually the size of a studio apartment. The additional unit can be a detached cottage, a unit attached to a garage, or in a portion of an existing house.~~ **An accessory dwelling is an interior, attached, or detached dwelling unit that is used in connection with, or that is accessory to, a single-family dwelling.**

The housing density standard of the residential district does not apply to accessory dwellings, due to the small size and low occupancy level of the use. The following standards are intended to control the size and number of accessory dwellings on individual lots, to promote compatibility with adjacent land uses. Accessory dwellings shall comply with all of the following standards:

Discussion: The text is updated to match the amended definition proposed for FMC 19.13.010. See previous discussion box.

1. Oregon Structural Specialty Code. The structure complies with the Oregon Structural Specialty Code;
2. Owner-Occupied. The primary residence or accessory dwelling shall be owner-occupied. Alternatively, the owner may appoint a family member as a resident caretaker of the principal house or of the accessory dwelling;

Discussion: No change. The Commission discussed the owner occupancy requirement at its two work sessions, and recommended maintaining the owner occupancy requirement.

The DLCD guidance document on ADUs recommends removing the owner occupancy standard in order to remove barriers to ADU construction. This comment was reiterated in the DLCD comments submitted for these code amendments. They note that this requirement can create issues for owners looking to sell their property (owner may reside in either the ADU or primary house) or when children inherit a home, and that the requirement may pose compliance challenges.

Under the current code, property owners who rent their home could not build an ADU on the property without moving into the primary residence or accessory dwelling. By removing the owner occupancy standard, property owners who do not currently live on-site may be encouraged to build an ADU for additional investment income. There are no owner occupancy requirements for any other residential uses in the Fairview code. Currently, about half of the cities and counties in the region have owner-occupancy requirements.

3. One Unit. A maximum of one accessory dwelling unit is allowed per lot single-family detached dwelling.

Discussion: This change is REQUIRED. The change is made for consistency with the amended definition of an ADU, which specifies that an ADU is associated with a single-family *dwelling* rather than a single-family *lot*.

4. Floor Area. The total square footage of ~~the~~ an accessory dwelling shall not exceed 800 square feet, except where the entire floor of a dwelling existing as of [effective date of Ord. 07-2018] is converted to an accessory dwelling there is no maximum square footage for the converted floor. ~~On a lot less than one acre, an accessory dwelling unit may be constructed above a detached garage. However, the floor area of the accessory dwelling unit cannot exceed 800 square feet and the floor area of the detached garage, excluding the accessory dwelling unit, cannot exceed 1,000 square feet;~~

Discussion: This change is NOT required. DLCD guidance recommends creating flexibility in size requirements to remove barriers to ADU production. In particular, homeowners wishing to convert an existing portion of their home to an ADU may be prohibited due to size limits. For example, a homeowner may wish to convert an entire upper floor or basement that is over 800 square feet. The creation of this ADU would not result in an increase in building height, lot coverage, etc. Based on feedback from the Commission at the work sessions, allowing flexibility for existing structures while maintaining the 800 SF limit for detached ADUs and additions is desirable.

Metro’s consultant provided two suggestions on this code provision. First, it was suggested that the exemption also apply to existing detached accessory structures, such as garage conversions, in addition to existing space within the primary dwelling. Other detached accessory structures are limited to 1,000 square feet. This was not recommended by the Commission. Second, it was suggested that a provision be added that limits the exception to already constructed homes, to avoid people “flipping” large areas of new homes. The Commission recommended this provision.

5. Building Height. The building height of detached accessory dwellings (i.e., separate cottages) shall not exceed 20 feet, as measured in accordance with FMC 19.30.080, except ADUs located above a detached garage shall comply with the building height standards for Accessory Uses and Structures in FMC 19.30.110.G.6.d.ii-iii.

Discussion: This change is NOT required. In the Residential zones, *primary* building height is limited to 35 feet or two and one-half stories in height, whichever is less, and height is measured to the mid-point of a pitched roof.

Both DLCD and the Metro consultant recommended modifying the height limit. DLCD recommended allowing up to 25 ft. in height to accommodate an ADU above a garage, and Metro’s consultant recommended that the standard match the height requirements for other accessory structures (allowing the ADU’s setback more than the minimum requirement to be as tall as the principal structure or 25 ft., whichever is less).

Under the recommended amendments, ADUs above a detached garage would be subject to the following standards in FMC 19.30.110.G.6.d.ii-iii, which apply to other types of accessory structures (such as detached garages). Applying these standards to a detached ADU could provide up to 5 additional feet in height if the building setbacks exceeded those required for the primary dwelling:

d. Accessory structures larger than 200 square feet must meet the following standards:

ii. If located at five feet or more, but less than the setback required for the principal structure, the building may be as tall as the main building or 20 feet in height, whichever is less.

iii. If located at a greater distance from the property line than the setback required for the principal building, the accessory structure may be as tall as the principal structure or 25 feet, whichever is less.

~~6. Buffering. A minimum four foot hedge or sight obscuring fence may be required to buffer a detached accessory dwelling from dwellings on adjacent lots, when buffering is necessary for the privacy and enjoyment of yard areas by either the occupants or adjacent residents;~~

Discussion: This change is REQUIRED. This standard is removed because the State requires that ADUs be subject only to clear and objective approval criteria. Determination of what is needed for “privacy and enjoyment” is subjective, rather than clear and objective. Buffering or screening requirements for ADU’s are also very uncommon in the development code of local jurisdictions. The City of Milwaukie is the only city in the region with a buffering standard, which requires ADUs with a wall within 20’ and at 45 degree angle or less to the property line to provide a vegetation or wall screen. The Fairview Development code does not require buffering for single-family detached homes. The need for a fence, wall, or hedge is determined by the property owner.

~~7. Units per Block. The number of accessory dwelling units is not to exceed 50 percent of the lots within any block;~~

Discussion: This change is REQUIRED. SB 1051 requires local jurisdictions to allow one ADU per single-family dwelling. While it is unlikely that more than 50% of the lots in a block, located within Fairview’s Residential zones, will develop ADUs, the “units per block” limitation could technically conflict with the State requirement that one ADU be allowed for every detached single-family home.

8. Parking. **One additional parking space shall be provided for each ADU** ~~The development of the accessory dwelling shall provide an additional on-site parking space if the primary dwelling has less than four on-site spaces available before construction of the accessory unit; and~~

Discussion: This change is NOT required. Single-family detached housing requires one off-street parking space per dwelling. The code states that *“Off-street parking spaces may include spaces in garages, carports, parking lots, and/or driveways so long as vehicles are not parked in a vehicle travel lane (including emergency or fire access lanes), public right-of-way, pathway or landscape area. Credit shall be allowed for “on-street parking,” as provided in FMC [19.164.030\(B\)](#).”* And *“The credit for on-street parking allows a reduction of one off-street parking space for every one on-street parking space adjacent to the development if deemed appropriate by the city.”*

Fairview’s existing requirement of at least 4 on-site spaces is very high compared to other local jurisdictions. About half of the local jurisdictions in the region require one parking space for the primary dwelling and one space for the ADU. Other jurisdictions base parking requirements on considerations such as the presence of on-street spaces, street width, proximity to transit, and ADU size. The parking requirement listed above from the use-specific standards for ADUs also conflicts with the parking requirement listed in Table 19.164.030.A: Vehicle Parking – Minimum Standards Option, which requires one space per ADU; the amended language would be consistent with the parking table.

DLCD guidance recommends removing parking requirements altogether to maximize ADU development, and both DLCD and Metro’s consultant raised concerns about the parking requirement. Metro’s consultant questioned whether requiring at least 4 spaces for a lot with an ADU met the “reasonable” regulations criterion of SB 1051, given that detached single-family homes only require one space; they recommended a maximum of one additional parking space required for the ADU. DLCD also noted the four space requirement was difficult to justify in comparison to the one space required for detached single-family homes. They also recommended a maximum of one additional space per ADU, and applying the same parking location standards that apply citywide.

Unintended consequences from the existing parking requirement include creation of a large amount of impervious/paved surface, and not being able to comply with the parking requirement within the 65% maximum impervious area for residential lots.

9. Lot Coverage. The accessory dwelling and all other buildings and impermeable surfaces shall not exceed the ~~70 percent~~ lot coverage requirements in FMC 19.30.070.

Discussion: Code CORRECTION; not required by State. No substantial changes are proposed to the lot coverage standard. The reference to the 70% lot coverage requirement is removed because single-family developments only allow up to 65% lot coverage. The new language eliminates any specific percentage references and ties the lot coverage allowance to the underlying zone. If lot coverage standards are changed in the future, this section will not need to be updated.

FMC 19.115 VILLAGE SINGLE-FAMILY (VSF)

FMC 19.115.020 Permitted uses

The following uses and their accessory uses are permitted in the VSF zone:

- H. A maximum of one accessory dwelling unit is allowed per lot ~~single-family residence~~. Accessory dwelling units shall be constructed only over the garage or internal to the primary dwelling. ~~—see FMC 19.30.110(B).~~ **Accessory dwellings are subject to the special standards for certain uses in FMC 19.30.110.B unless where otherwise regulated by the Village Single-Family standards in FMC 19.110.**

Discussion: This change is REQUIRED. The existing Village Single-Family (VSF) code restricts ADUs to one per lot and requires the ADU to be located over the garage. While the VSF zone is built out and already includes many ADUs over garages, the feasibility of placing a new ADU above a garage could preclude the addition of an ADU to a home. This may conflict with the State requirement to allow one ADU per single-family residence, and is not consistent with the ADU definition allowing both detached and interior units.

While the Planning Commission recommended allowing two ADUs per home in the R-zones, this change was not recommended in the Village Single-Family zone, due to lot area constraints. In the VSF zone, maximum building coverage is 60%, and two parking spaces are required per dwelling unit, compared to one space per detached single-family dwelling elsewhere in the city. Additional amendments to this section clarify that the standards in FMC 19.30.110.B, cited above to apply to the VSF zone, are the ADU standards that apply to all other residential zones in the city.

In Fairview Village, ADUs are also allowed in the Village Townhouse and Village Mixed-Use zones.

FMC 19.422 APPLICABILITY

19.422.001 Applicability.

Development review or site design review shall be required for all new developments and modifications of existing developments, except that regular maintenance, repair and replacement of materials (e.g., roof, siding, awnings, etc.), parking resurfacing, and similar maintenance and repair shall be exempt. The criteria for each type of review are as follows in this chapter.

19.422.010 Site design review.

Site design review is a discretionary review conducted by the planning commission with a public hearing. It applies to all developments in the city, except those specifically listed under FMC [19.422.020](#), Development review. Site design review ensures compliance with the basic development standards of the land use district (e.g., building setbacks, lot coverage, maximum building height), as well as other more detailed design standards and public improvement requirements in Articles II and III of this title.

19.422.020 Development review.

Development review is a nondiscretionary or “ministerial” review conducted by the city administrator’s designee without a public hearing. It is for less complex developments and land uses that do not require site design review approval. Development review is based on clear and objective standards and ensures compliance with the basic development standards of the land use district, such as building setbacks, lot coverage, maximum building height, and similar provisions. Development review is required for all of the types of development listed below, except that all developments in sensitive land areas and historic districts shall also use the development review procedures for those districts:

- A. Single-family detached dwelling (including manufactured homes), when required by a condition of land division approval;
- B. A single duplex, up to two single-family attached (townhome) units, or a single triplex which is not being reviewed as part of any other development, and accessory parking on the same lot;
- C. Building additions of not more than 500 square feet, and minor modifications to development approvals;
- D. Any proposed development which has a valid conditional use permit. Major modifications to a development with a conditional use permit shall require review and approval in accordance with Chapter [19.440](#) FMC, Conditional Use Permits;

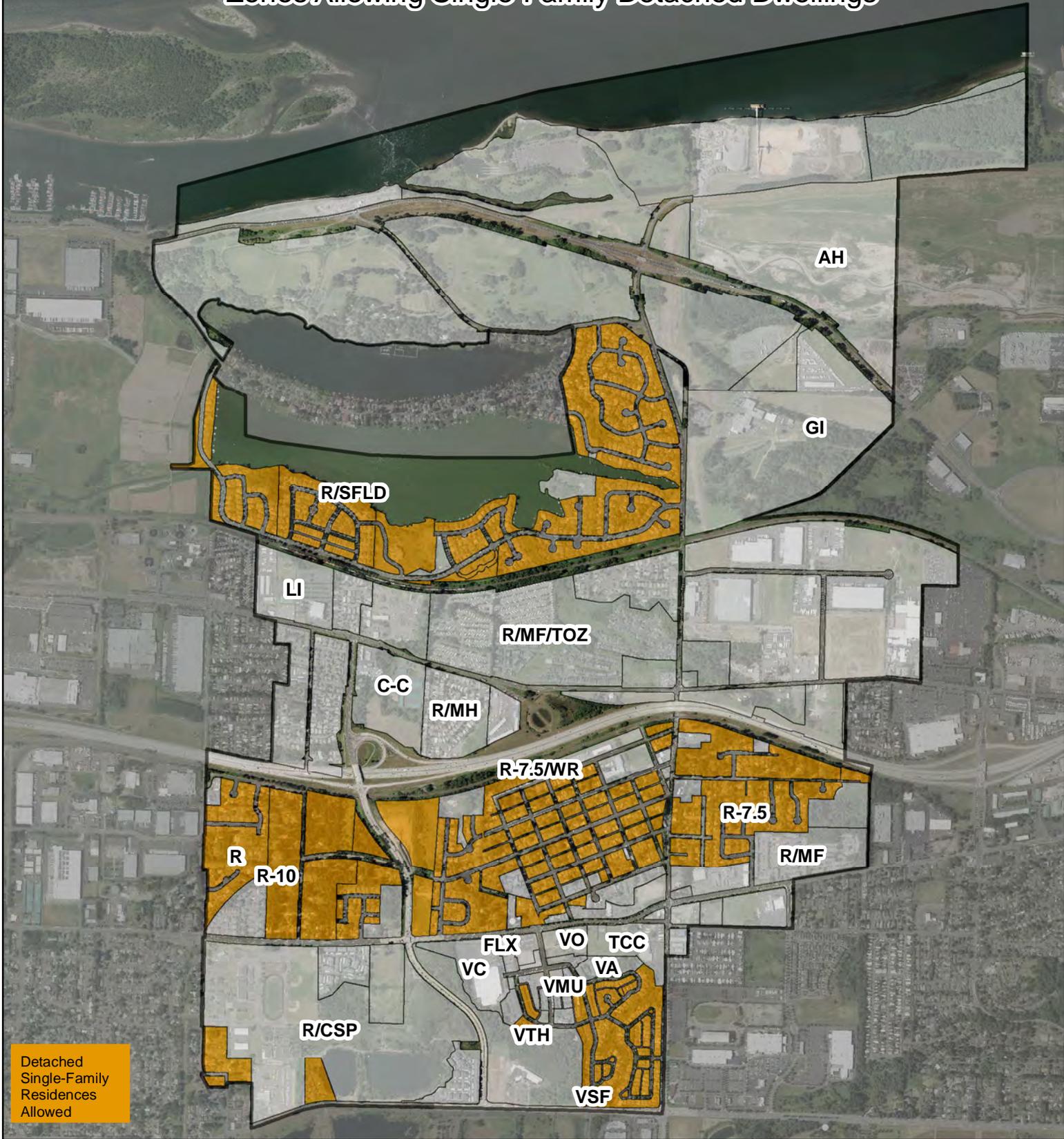
- E. Home occupation, subject to review under Chapter [19.490](#) FMC;
- F. Temporary use, except that temporary uses shall comply with the procedures and standards for temporary uses as contained in Chapter [19.490](#) FMC;
- G. Accessory structures with less than 600 square feet of floor area, ~~including accessory dwellings~~;
- H. Other developments, when required by a condition of approval.

Discussion: This change is NOT required. This code section regulates the land use review procedures, and requires all accessory structures over 600 square feet, including ADUs, to go through a Type II Site Design Review procedure (Type II applies to Site Design Review procedures for residential buildings with three or fewer dwelling units). Non-ADU accessory structures over 450 square feet are subject to discretionary design standards, while the proposed ADU code amendments would apply only clear and objective standards to all ADUs.

Type II decisions are made by staff, with public notice and an opportunity for the public to appeal the staff decision to the Planning Commission. Site Design Review applications are also subject to additional submittal requirements and the Type II carries a \$500 fee.

Detached single family homes are not subject to Site Design Review, regardless of their size. Under the proposed amendment, ADUs would be subject to the Type I Development Review Procedure consistent with new single family homes. Planning staff reviews all single-family building plans for compliance with the applicable development standards, and would similarly process all ADU permits. There is no public notice or opportunity to comment on Type I applications, which are reviewed against clear and objective standards.

Accessory Dwelling Unit Code Update Zones Allowing Single-Family Detached Dwellings



Detached Single-Family Residences Allowed

- | | | | |
|---|---------------------------|---|------------------------------|
| Residential (R) | Village Townhouse (VTH) | Res/MultiFamilyTownh... Overlay (R/MF/TOZ) | Town Center Commercial (TCC) |
| Residential (R-7.5) | Agricultural Holding (AH) | Residential Community Service Parks (R/CSP) | Village Apartments (VA) |
| Residential (R-10) | Corridor Commercial (CC) | Residential MultiFamily (R/MF) | Village Commercial (VC) |
| Res/South Fairview Lake Design Overlay (R/SFLD) | General Industrial (GI) | Residential/Manufac... Home (R/MH) | Village Flex (FLX) |
| Village Single Family (VSF) | Light Industrial (LI) | Village Mixed Use (VMU) | Village Office (VO) |



Print Date: 5/15/2018
Printed By: rutledge

1 inch = 1,667 feet



This map is for informational purposes only and the City cannot accept responsibility for any errors, omissions, or positional inaccuracy. This map is provided "AS-IS".



Oregon

Kate Brown, Governor

Department of Land Conservation and Development
Community Services Division
Portland Metro Regional Solutions Center

1600 SW Fourth Ave., Suite 109

Portland, Oregon 97201

503.725..2183

www.oregon.gov/LCD

27 June 2018

sent via email



Sarah Selden
Senior Planner | Economic Development Program Coordinator
City of Fairview Public Works Department
seldens@ci.fairview.or.us

RE: Accessory Dwelling Unit (ADU) Code Language

Dear Sarah,

Thanks for the opportunity to review the City's ADU code amendments. The department has a few comments regarding the proposed language, overall, it looks like staff is doing a very good job of analyzing the issues.

There are a number of instances where SB 1051 is mentioned as recommending certain standards. Just to be clear SB 1051 doesn't recommend anything, it requires that ADUs be permitted in specific circumstances. The recommendations for certain standards are found in the SB 1051 *guidance document*.

Specific ADU code issues:

- *Owner occupancy*: The commentary by staff lays out some of the problems with this requirement, including the fact that it doesn't apply to any other housing type. The requirement can also create issues when owners seek to sell their property or when children inherit. Code violations are likely to occur. It is strongly recommended to remove the owner occupancy requirement.
- *Building height*: Consider increasing the max height to 25'. The 20' limit could make it difficult to build an ADU above a garage, especially if it is to have pitched roof.
- *Parking*: The City's parking requirement is extremely high as well as tough to justify. According to Table 19.164.030, the Fairview code requires one off-street space for a single-family dwelling, why would it require *four* total spaces for a single-family dwelling with one, or even two ADUs? The City of Talent proposed to require no additional parking space for one ADU and one additional space for two ADUs. This is a good model to follow. If Fairview does want to require off-street parking for ADUs, it should be no more than one space for each ADU. In addition, all the regular standards for sharing, counting on-street spaces, etc. should apply. We recommend deleting the last sentence (on sharing and tandem) in the parking paragraph. Don't prevent ADUs from taking advantage of provisions that are available to other uses. For example, the code says

“off-street parking spaces may include spaces in garages, carports, parking lots, and/or **driveways** so long as vehicles are not parked in a vehicle travel lane (including emergency or fire access lanes), public right-of-way, pathway or landscape area.”

Parking in driveways is often a form of tandem parking, so if it’s allowed elsewhere in the code, it should be allowed for ADUs. Allow driveway spaces to be counted for off-street parking (this is sometimes called tandem parking). This is a great way to increase land-use efficiency. Salem added this provision when they passed their ADU code (even though they didn’t end up requiring off-street parking for ADUs). Any inconvenience that might result from tandem parking is borne exclusively by the residents of the property, so there is nothing to lose by permitting it. Indeed, it benefits the City because it can prevent the creation of more impervious surface, which is a big benefit for mitigating storm water runoff and urban heat island effect.

Please let me know if you have any questions, I can be reached at 503-725-2183. Please include this letter into the official record.

Respectfully,

Jennifer Donnelly
Regional Representative
Metro Regional Solutions Team



**BEFORE THE PLANNING COMMISSION OF THE
CITY OF FAIRVIEW
TYPE IV PLANNING COMMISSION ORDER**

A REQUEST FOR AMENDMENTS TO) 2018-45-ZC
CHAPTER 19 OF THE FAIRVIEW) CITY OF FAIRVIEW
MUNICIPAL CODE TO COMPLY WITH) FINDINGS, CONCLUSIONS & ORDER
OREGON SB 1051 AND TO MAKE)
ADDITIONAL AMENDMENTS RELATED)
TO ACCESSORY DWELLING UNITS)

A public hearing was opened on July 24, 2018, upon a Type IV application from the City of Fairview for legislative text amendments to Fairview Municipal Code Chapter 19, Development Code. The Planning Commission closed the public hearing at the July 24, 2018 meeting.

Russell Williams, Vice Chairperson, presided at the hearing.

A permanent record of this proceeding is to be kept on file in the Fairview City Hall, along with the original of this Type IV Planning Commission Order.

The Planning Commission orders that proposed Ordinance 07-2018 with code amendments in Attachment A is **recommended by the Planning Commission to be approved by the City Council.**

The Planning Commission adopts the findings and exhibits, contained in the staff report and findings of fact dated July 17, 2018, along with revised Attachment A to Ordinance 07-2018, dated August 6, 2018, as support for its decision.

Russell Williams, Planning Commission Vice Chair
Signed Original in File

Date



MINUTES
 PLANNING COMMISSION MEETING
 1300 NE Village Street
 Fairview, OR 97024
 Tuesday, July 24, 2018

PRESENT: Russell Williams, Vice Chair
 Hollie Holcombe
 Jeff Dennerline
 Steven Hook

ABSENT: Ed Jones, Chair
 Les Bick

STAFF: Sarah Selden, Senior Planner
 Eric Rutledge, Associate Planner

1. CALL TO ORDER

Vice Chair Williams called the meeting to order at 6:30 PM.

2. CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS

None.

3. PUBLIC HEARING

a. Application 2018-45-ZC: Amendments to the FMC Related to Accessory Dwelling Units.

Vice Chair Williams recited the Legislative Hearing opening statement.

Senior Planner Selden presented the staff report and review of the proposed amendments. (*Exhibit A*) She referenced the provision of Senate Bill (SB) 1051 that requires all development standards applicable to ADUs be clear and objective. The goal is to encourage and remove barriers to ADU development.

Commissioner Dennerline noted the owner occupancy requirement is not being changed. He requested clarification that the City Council has the authority to regulate on street parking. SP Selden replied yes. He commented residents could manage their own on-site parking and if on-street parking became an issue, the city has the mechanism to manage it.

Commissioner Dennerline asked if in the Village, riparian buffer setbacks are included in lot coverage. AP Rutledge commented the lot coverage in the Village is 60%. SP Selden noted generally any impervious area i.e. structure, driveway, etc. is included in lot coverage; since a riparian buffer is not impervious, would not be included. Commissioner Dennerline remarked theoretically with the right lot; 60% of useable lot could be covered and the other 40% be within the riparian buffer. SP Selden explained there are two code sections the Residential (R) and Village Single Family (VSF). The VSF code could be amended to add the option of an ADU being internal to the primary dwelling. Currently, the VSF allows for over a garage.

Commission supported the front setbacks be a minimum of 10 feet and a maximum of 30 feet, similar to single family dwellings; a Type 1 review process for ADU's; height standards for ADU's located above a garage; and VSF code language to include the option of an ADU within the original structure.

SP Selden suggested the Commission approve the findings as discussed and direct staff to bring the findings back to the Planning Commission for a final review and adoption at the second meeting in August.

Commissioner Dennerline moved to continue the hearing to allow staff to make revisions to the Village Single Family and set back limits and come back with findings and presentation at the second meeting in August.

SP Selden proposed they clarify the hearing is not being continued.

Commissioner Hook moved to close the public hearing and Commissioner Dennerline seconded. The public hearing was closed by unanimous vote.

Commissioner Dennerline amended the motion to not continue the hearing and Commissioner Holcombe seconded. The motion passed unanimously.

Ayes: 5
Noes: 0
Abstained: 0

4. COMMISSION UPDATES

None.

5. STAFF UPDATES

SP Selden reviewed the Planning Commission schedule.

Department of Land Conservation and Development is going to host a planning commissioner training session at Fairview City Hall in mid-September. Will share details as available.

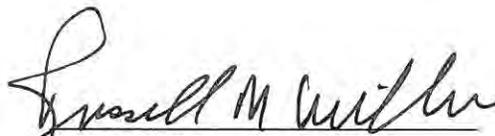
6. TENTATIVE AGENDA – AUGUST 14, 2018

- Continue Public Hearing: Fairview Villas Apartments
- Public Hearing: Environmental Works
- Review Findings for ADU Amendments

7. ADJOURNMENT

Meeting adjourned by consensus at 7:03 PM.


 Devree A. Leymaster
 City Recorder


 Russell Williams
 Vice Chair

9/25/18

 Date

Exhibit A

**PLANNING COMMISSION
PUBLIC HEARING**

2018-45-ZC
Accessory Dwelling Unit
Code Amendments

July 24, 2018



BACKGROUND

- Some amendments required to implement SB 1051
 - Allow 1 ADU per detached single-family dwelling
 - Subject to reasonable siting and design standards
 - Apply only clear and objective development standards
- Additional amendments encouraged to remove barriers to ADU development



CODE AMENDMENT PROCESS

- **Planning Commission Work Sessions (2)**
 - Background and code concepts
 - Draft code language
- **Planning Commission Public Hearing**
 - Recommendation to City Council
- **City Council Public Hearing Sept. 5**
 - Adopt Ordinance XXXX

AMENDED CODE SECTIONS

FMC 19.30 Residential District



FMC 19.30.110 Special Standards for Certain Uses



FMC 19.30.11(B) Accessory Dwelling



SUMMARY OF ADU REGULATIONS

Amendments Proposed

- Definition of ADU
- Number of units
- Maximum floor area
- Maximum height (for detached)
- Parking
- Village: ADU location
- Review procedure
- NEW ITEM: Remove maximum front setback for R-Zones

No Changes Proposed

- Owner occupancy
- Min. Setbacks (R-Zones: Front: 10 ft. min & 30 ft. max, 15 ft. rear (alley access 2 ft.), 5 ft. interior side)
- Lot coverage

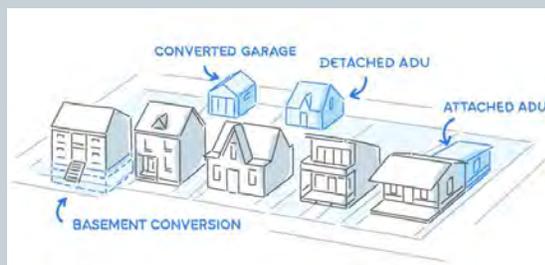
Deletion proposed

- Buffering
- Maximum per block

PROPOSED AMENDMENTS

FMC 19.13 DEFINITIONS

“An interior, attached, or detached dwelling unit that is used in connection with, or that is accessory to, a single-family dwelling.”



(STATE-REQUIRED)

PROPOSED AMENDMENTS

FMC 19.30.110 RESIDENTIAL DISTRICT Special Standards for Certain Uses

Amendment 1:

Updates description of “Accessory dwelling” to match the revised definition

(CLEANUP)

PROPOSED AMENDMENTS

FMC 19.30.110 RESIDENTIAL DISTRICT Special Standards for Certain Uses

Amendment 2:

Increases the number of ADUs allowed per detached single-family from 1 to 2. Only 1 may be detached.

(STATE-RECOMMENDED)

PROPOSED AMENDMENTS

FMC 19.30.110 RESIDENTIAL DISTRICT Special Standards for Certain Uses

Amendment 3:

Removes square footage limitation where entire floors of existing homes are converted to ADU.

Removes redundant language pertaining to detached garages.

(STATE-RECOMMENDED and CLEANUP)

PROPOSED AMENDMENTS

FMC 19.30.110 RESIDENTIAL DISTRICT Special Standards for Certain Uses

Amendment 4: (New Alternative)

Retains 20 ft. height limit for all detached ADUs except where ADU is above a detached garage:

- If building is setback more than the minimum required for primary dwelling, max height = height of primary building or 25 ft., whichever is less.

(STATE-RECOMMENDED)

PROPOSED AMENDMENTS

FMC 19.30.110 RESIDENTIAL DISTRICT
Special Standards for Certain Uses

Amendment 5:

Removes discretionary standard that allows a hedge or fence to be required based on subjective privacy and yard enjoyment criteria.

(STATE-REQUIRED for CLEAR & OBJECTIVE)

PROPOSED AMENDMENTS

FMC 19.30.110 RESIDENTIAL DISTRICT
Special Standards for Certain Uses

Amendment 6:

Removes limitation on ADUs to 50% of block. SB 1051 requires ADUs be allowed for every home.

(STATE-REQUIRED)

PROPOSED AMENDMENTS

FMC 19.30.110 RESIDENTIAL DISTRICT Special Standards for Certain Uses

Amendment 7:

- Clarifies requirement that an additional parking space is required for each ADU (updated for possibility of 2 ADUs) unless at least 4 on-site spaces are already available
- Prohibits tandem and shared parking with primary dwelling.

(NOT RECOMMENDED)

PROPOSED AMENDMENTS

FMC 19.30.110 RESIDENTIAL DISTRICT Special Standards for Certain Uses

Amendment 7: *(Alternative/Staff Recommendation)*

- Requires one additional space for each ADU.
- Ensures additional parking is provided, and treats ADUs equally to detached single-family homes
- Meets “reasonable” standards test

(STATE-RECOMMENDED)

ADU PARKING



PROPOSED AMENDMENTS

FMC 19.30.110 RESIDENTIAL DISTRICT
Special Standards for Certain Uses

Amendment 8:

Corrects inconsistent reference to maximum lot coverage.

(CLEANUP)

PROPOSED AMENDMENTS

FMC 19.115 VILLAGE SINGLE FAMILY

Permitted Uses

Amendment 9:

- Allows one ADU per single single-family residence, instead of per lot.
- Removes requirement that ADUs only be located above garages.

(STATE REQUIREMENT)

PROPOSED AMENDMENTS

FMC 19.422 APPLICABILITY

Development Review

Amendment 10: *(New)*

- Would apply a Type I Development Review procedure to all ADUs, consistent with procedure for detached single-family dwellings.
- Amended standards remove discretionary decision-making & need for public review process.

(NOT REQUIRED. STAFF-RECOMMENDED
PROCESS IMPROVEMENT)

PROPOSED AMENDMENTS

FMC 19.30.030 RESIDENTIAL DISTRICT Building Setbacks

Amendment 11: (New)

A. Front Setbacks.

- a. A minimum setback of 10 feet and a **maximum setback of 30 feet is required**, except that an unenclosed porch may be within eight feet of the right-of-way, as long as it does not encroach into a public utility easement. **These setbacks shall also apply to accessory dwelling units....**

(NOT REQUIRED. STAFF-RECOMMENDED)

PROPOSED AMENDMENTS

FMC 19.30.030 RESIDENTIAL DISTRICT Building Setbacks

Amendment 11: (New): Proposed Amendment

A. Front Setbacks.

- a. A minimum setback of 10 feet and a maximum setback of 30 feet is required, except that an unenclosed porch may be within eight feet of the right-of-way, as long as it does not encroach into a public utility easement. ~~These setbacks shall also apply to accessory dwelling units....~~

(NOT REQUIRED. STAFF-RECOMMENDED)

DECISION-MAKING CRITERIA

FMC 19.413.040(G) Type IV Procedures - Decision Making Considerations

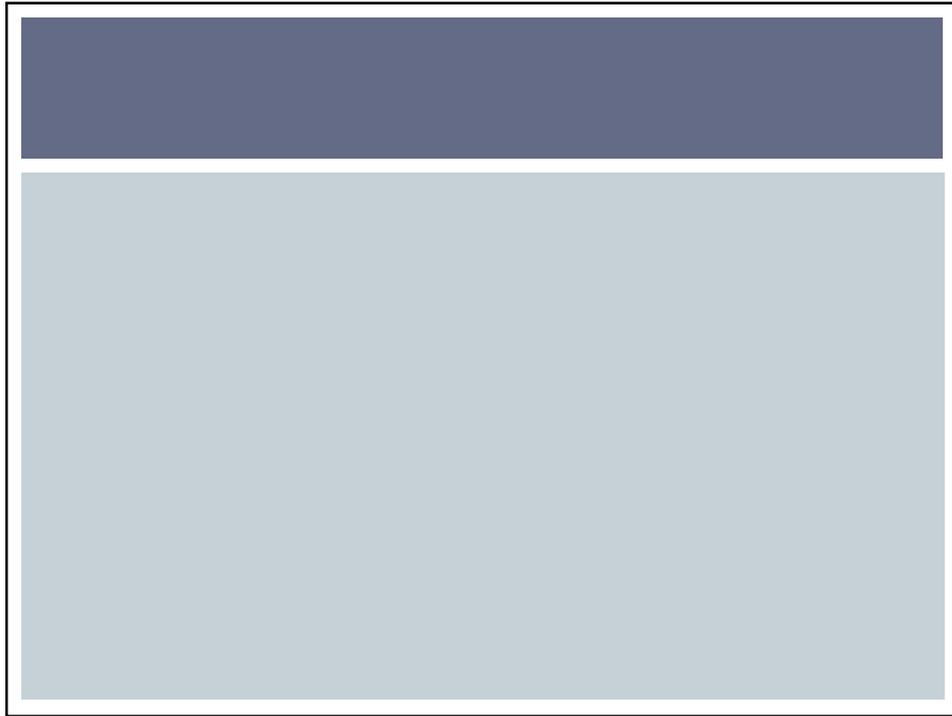
- Statewide planning goals and guidelines
- Comments from applicable federal or state agencies
- Applicable intergovernmental agencies
- Applicable Comprehensive Plan policies

FMC 19.205.020 Criteria

- Amendment not detrimental to general interests of community

CONCLUSION + NEXT STEPS

- Consider draft code amendments with staff-recommended alternatives and agency comments, and make a recommendation to City Council.
- City Council hearing tentatively scheduled for September 5, 2018



FAIRVIEW ADU'S



Historic Fairview

Detached ADU in backyard, accessed by side street



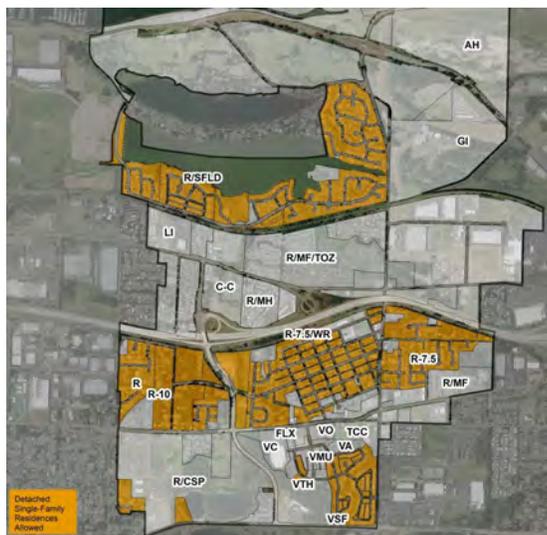
FAIRVIEW ADU'S



The Village

Detached ADU above garage, oriented towards alley

ZONING DISTRICTS ALLOWING SINGLE-FAMILY DETACHED



- Residential (R)
- Residential 7.5
- Residential 10
- Res/South Fairview Lake
- Village Single-Family
- Village Townhouse



MINUTES
 PLANNING COMMISSION MEETING
 1300 NE Village Street
 Fairview, OR 97024
 Tuesday, August 14, 2018

PRESENT: Ed Jones, Chair
 Russell Williams, Vice Chair
 Hollie Holcombe
 Jeff Dennerline
 Steven Hook (by phone)
 Les Bick

STAFF: Sarah Selden, Senior Planner
 Eric Rutledge, Associate Planner
 Devree Leymaster, City Recorder

1. CALL TO ORDER

Chair Jones called the meeting to order at 6:30 PM.

2. CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS

None.

3. PUBLIC HEARING

- a. Application 2018-21-DR-CUP: Continued from July 10, 2018
 Proposed Mixed Use Development Sandy Blvd. – Fairview Villa Apartments

Chair Jones read the Open Hearing Statement for a Quasi-Judicial Hearing and Senior Planner Selden cited the applicable criteria.

Commissioner Bick recused himself from the Commission and stepped off the dais, as he is one of the applicants for the proposed development.

SP Selden summarized the issues and additional exhibits following the initial hearing on July 10, 2018. (*Exhibit A*) Key issues included the amount of commercial space, significant tree preservation, location of pedestrian walk way and trash enclosure, and the public comments regarding traffic and congestion.

SP Selden summarized the revised conditions of approval reflected in the findings, following revisions from the July 10, 2018 proposal.

- The applicant did get an arborist report. Three of the four significant trees identified by staff are in good-fair condition and able to be protected. There is a new condition of approval for the applicant to adhere to the arborist report and tree preservation plan. No parking spaces were lost for tree preservation.
- The applicant submitted a revised site plan showing the relocation of the pedestrian walkway and trash enclosure. This change resulted in the loss of one parking space; therefore, the office space square footage is reduced (1,000 to 800) to meet parking requirements.
- The conditions related to the conditional use permit for additional height have been removed. The applicant submitted drawings revising the building height from 51 ft. 6 in. to 44 ft. 10 ½ in. The permitted allowance in the zone is 45 feet.

Staff recommended approval of the application subject to the conditions listed and described in the staff report.

Les Bick, Applicant, Fairview, OR commented the partnership purchased the property in good faith to develop it as proposed. The property is an eye sore and has issues with trespassing and vandalism. The proposed development will be a benefit to the community.

Chair Jones asked if anyone would like to speak in favor of, neutral, or opposition of application.

John Scheeler, Fairview, OR, Quail Hallow MHP resident, asked what type of barrier will be between the adjacent properties. He lives in a unit directly adjacent to the property where there will be parking spaces facing into the residential area. He is concerned about the effect of vehicle headlights and security lights on their property. Chair Jones replied the code has requirements and lighting controls to prevent lights (i.e. parking lot, security, etc.) from one property impacting adjacent properties.

Mr. Bick commented the lighting will be shaded on the residential side and they are looking at installing an 8 ft. fence with lattice. Mr. Scheeler replied lattice fencing is not light blocking. Mr. Bick remarked he is open to other types of fencing that will block lights. SP Selden shared the city does require shielding to prevent light onto adjacent properties. The city will look at it during the permitting review for compliance.

Rose Hanson, Fairview, OR, MHP resident, commented the community depends on transit to get around. There are no safety standards, sidewalks or cross walks, to protect riders getting to and from the MHP. The projects increase in traffic/congestion will add to an already unsafe route.

Joanna Valencia, Multnomah County Transportation, shared the project has addressed the impacts and is required to provide sidewalks. They have the option of completing the half street improvements or doing a PILO (payment in lieu of). If they do the PILO, the County combines it with other funding to complete the improvements. She noted the County is working on closing the gaps along Sandy Blvd. and as funding options come up the County prioritizes projects for construction.

Linda McNerny, Fairview, OR MHP resident, asked about the improvements to infrastructure to accommodate increasing development. She noted the number of oak trees that had been demolished and the loss of shade and impact to the environment. She to uses transit, and is concerned there is no cross walk or stop sign. Chair Jones replied infrastructure issues are not part of the development or criteria for the hearing.

Vice Chair Williams asked if the speed along Sandy could be reduced. Valencia, MCT, answered ODOT is the authority to set speed. There would have to be a speed study and indication that the use has changed; that information is submitted to support the speed change request.

Commissioner Holcombe commented on the proposed fence and trees. The max height of the fence is 6 feet and the trees are not as tall; would this provide adequate buffering. Chair Jones commented there could be sound issues as well. He queried if a solid wall instead of a fence would be more appropriate. It would be light blocking and provide sound deflection.

Ms. McNerny asked if the fence/wall could be 8 feet. SP Selden answered the code allows 6 feet; however, there are circumstances when an 8 foot fence would be permitted. There is a process and it is possible.

Chair Jones closed the public hearing.

Comments during Commission deliberation included concern for the reduction of office use (1,000 SF to 800 SF) to recoup the lost parking space, whether the proposal meets the intent of a mixed use development, and the traffic and light concerns heard during testimony.

Vice Chair Williams requested clarification regarding the proposed 800 SF commercial space in reference to the code. SP Selden replied the code does not specify the amount of residential and commercial square feet required to be mixed use. The applicant proposed two 400 SF spaces; with one space being used for property management. Staff recommends in the conditions of approval that at least one space be occupied by an independent use (i.e. 400 SF professional office space).

Commissioner Hook expressed concern that the proposed project does not meet the commercial/mixed use standard.

Commissioner Dennerline commented the commercial aspect of the project is not in the spirit of Table 19.70.020 and the identified uses; it is a residential project.

Vice Chair Williams remarked though he does have concerns for empty commercial spaces, the proposed project does not meet the intent of a mixed used development.

Commissioner Holcombe moved to approve application 2018-21-DR-CUP as conditioned and Commissioner Dennerline seconded. The motion did not pass by majority.

Ayes: 2 – Commissioner Holcombe and Chair Jones

Noes: 3 – Commissioner Dennerline, Vice Chair Williams and Commissioner Hook

Abstained: 0

Mr. Bick remarked he is disappointed in the decision and will pursue an appeal to the City Council.

b. Application 2018-14-DR: Environmental Works

Chair Jones read the Open Hearing Statement for a Quasi-Judicial Hearing and Associate Planner Rutledge cited the applicable criteria.

AP Rutledge presented the staff report as reflected in the presentation. (*Exhibit B*) In summary, the applicant is requesting approval for 12,000 SF metal building, with 25 on-site spaces, and fleet and outdoor storage to serve as the new office and operations site for Environmental Works. The property is along NE Sandy Blvd. in the General Industrial zone. Multnomah County Transportation has reviewed and approved a road rules variance to access spacing standards with conditions of approval. (*Exhibit C*)

AP Rutledge emphasized the following recommended conditions of approval.

- D.3. – submit mitigation plan for riparian buffer averaging;

- a revised site plan showing:
 - E.1. - 10% of the site landscaped,
 - E.4. - trees and shade for east parking aisle,
 - E.5. - parking spaces in rows of no more than 12 continuous spaces with a landscape medium,
 - F.7. - 5 ft. wide pedestrian path along entire west or east side of building,
 - F.8. - pedestrian path connection to parking aisle east of building; and
- G.1. - meets all street improvements and requirements of Multnomah County Transportation.

Staff recommended approval of the application subject to the conditions listed and described in the staff report.

Terry Amundson, Applicant Representative, Portland, OR commented the applicant is in agreement with the conditions, except for one request. Their proposal was to use compacted gravel in the east passenger parking area. He explained they added the east parking to meet parking requirements; it is overflow parking and not intended to be employee or guest parking. The conditions of approval require the area be paved. AP Rutledge shared the City Civil Engineer (CE) reviewed the site plan and required all driving and parking areas be asphalt or concrete. Chair Jones commented he would support the CE's requirement since the parking is part of the parking requirements for the project.

Joanna Valencia, Multnomah County Transportation, commented on the County's conditions of approval as identified in the memo. (*Exhibit C*) The applicant is intending to do a Payment in Lieu Of (PILO) contribution for frontage improvements and is complying with the 20 foot dedication requirement. The applicant is working with the County regarding storm water detention.

Chair Jones asked if any person would like to speak in favor, opposition or neutrally regarding the application. No comments were received.

Chair Jones closed the Public Hearing and opened Commission discussion.

Commissioner Dennerline inquired why the applicant choose to locate here. Mathew Lowrance, Owner, Portland, OR replied they wanted to own their own land, access and proximity to Portland, and the SDC waiver.

Commissioner Bick moved to approve application 2018-14-DR with the conditions listed in the staff report and Commissioner Dennerline seconded. The motion passed unanimously.

Ayes: 6

Noes: 0

Abstained: 0

4. FINDINGS, CONCLUSION AND ORDER

a. Application 2018-45-ZC: ADU Code Amendments

SP Selden summarized the Commission held a public hearing on July 24, 2018 and requested revisions to the final code language. The Commission closed the public hearing and directed staff to bring the findings back for a final review and adoption.

Commissioner Dennerline moved to approve and adopt the findings for application 2018-45-ZC and Vice Chair Williams seconded. The motion passed unanimously.

Ayes: 6
Noes: 0
Abstained: 0

5. COMMISSION AND STAFF UPDATES

Commissioner Holcombe shared the Urban Renewal Open House is August 20 at 7:15 PM and the grand opening for Lake Shore Park Nature Play Area is August 29.

Commissioner Dennerline inquired if there was an estimate for projected SDC waivers. SP Selden replied SDC's are calculated at permit issuance. Information could be provided then.

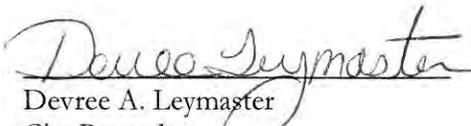
SP Selden reviewed the Commission meeting schedule and asked if they would like to move the September 25 work session to September 11, since there are no public hearings scheduled for September 11. The Commission replied yes. Commissioner Dennerline noted he will not be available to attend the September 25 meeting; but may be available by phone.

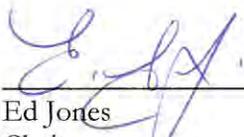
6. TENTATIVE AGENDA – SEPTEMBER 11, 2018

- Work Session: Code Amendment Discussion

7. ADJOURNMENT

Meeting adjourned by consensus at 8:35 PM.


Devree A. Leymaster
City Recorder


Ed Jones
Chair

9/25/18
Date

A complete recording and/or video of these proceedings is available.
Contact the City of Fairview City Recorder Office, 1300 NE Village St., Fairview, OR 97024, (503) 674-6224.



**STAFF REPORT
TYPE IV – LEGISLATIVE TEXT AMENDMENTS
FINDINGS AND RECOMMENDATION**

Date of Report: July 17, 2018

Hearing Date: July 24, 2018

Staff Contact: Sarah Selden, Senior Planner

Application Number: 2018-45-ZC

Applicant: City of Fairview

Proposal: Amendments to the Fairview Development Code Related to Accessory Dwelling Units. Amends FMC sections 19.13.010 Definitions; 19.30.110 Residential District, Use Specific Standards; FMC 19.115.020 Village Single-Family, Permitted Uses; and FMC 19.422 Applicability.

Exhibits:

- A. Draft Ordinance**
A-1. Ordinance 07-2018, dated 07/17/18
Attachment A: Draft Code Amendments
- B. Background Materials**
B-1. Map of Zoning Districts
- C. Written Comments**
C-1. Comments from DLCD
- D. Planning Commission Findings**
(reserved for Council hearing)
- C. Minutes**
(reserved for Council hearing)
- D. Staff Reports**
(reserved for Council hearing)

I. NOTICES & REFERRALS

Public Notice Date/Type: A notice of public hearing was published in the Gresham Outlook on July 13, 2018, in accordance with FMC 19.413.040, Type IV procedures (legislative).

Referrals: The Department of Land Conservation and Development (DLCD) and Metro were sent the required 35-day notice of public hearing and draft amendments on June 19, 2018.

Comments from DLCD on the draft amendments are attached as Exhibit C-1. Metro hired a planning consultant to conduct an ADU code audit and provide feedback to jurisdictions on their ADU code amendments. Both sets of feedback are noted in the staff commentary as part of the draft code amendments (Attachment A to Ordinance).

II. APPLICABLE CRITERIA

- FMC 19.205.010 Amendments – Procedure
- FMC 19.413.040(G) Type IV Procedures

III. BACKGROUND AND SUMMARY OF ISSUES

State Legislation

In August 2017 the Oregon legislature passed SB 1051, intended to address the under-supply of housing by removing barriers to development. Among the provisions of SB 1051, as now adopted into ORS 197, are the following requirements for accessory dwelling units (ADUs):

- a) A city with a population greater than 2,500 or a county with a population greater than 15,000 shall allow in areas zoned for detached single-family dwellings the development of at least one accessory dwelling unit for each detached single-family dwelling, subject to reasonable local regulations relating to siting and design.*

- b) *As used in this subsection, “accessory dwelling unit” means an interior, attached or detached residential structure that is used in connection with or that is accessory to a single-family dwelling.*

The new state legislation also provides clarification that all development standards applicable to ADUs must be clear and objective. This requirement is a clarification to ORS 197, which requires that all “needed housing” be permitted based on clear and objective standards, conditions and procedures. SB 1051 expanded the definition of “needed housing” to include all housing.¹ DLCDC required that jurisdictions meet the July 1, 2018 effective deadline for the new requirement by providing the 35-day notice of the first evidentiary hearing by this date.

Fairview Code

The Fairview Development Code (Title 19) has permitted ADUs in single-family zones since 2001, subject to a set of use-specific standards intended to promote compatibility with adjacent land uses. The following zoning districts permit this use (also see map, Exhibit B-1):

- Residential: R, R-7.5, and R-10
- Residential /Townhouse Overlay (R/TOZ)
- Residential/South Fairview Lake Design Overlay (R/SFLD)
- Village Single Family (VSF)
- Village Townhouse (VTH)

Approximately five ADUs have been permitted in Fairview, in addition to many that were built above garages in Fairview Village. This construction rate is relatively low compared to cities with greater population growth and demand for affordable housing. On average, planning staff receives one inquiry per month from property owners interested in developing an ADU on their property. Interest in ADU development is expected to grow, as family sizes decrease and development pressure from Portland moves east.

Amendment Process

The Planning Commission held work sessions on May 22 and June 12 to consider background information, code amendment concepts, and draft code language, and to provide direction to staff on options that should be forwarded to public hearing.

Key Issues

While the existing code meets the major requirement of allowing ADU’s in all detached single-family zones, smaller adjustments are needed to reach full compliance. Below is a

¹ Cities may also adopt an alternative approval process based in whole or in part on discretionary standards, as long as the applicant has a choice to follow the clear and objective approval process.

summary list of changes. Additional discussion of each proposed amendment can be found in the commentary following the code language, attached as Exhibit A-1, Attachment A.

Required changes under SB 1051 are:

- Update the definition of “ADU” for clarity and consistency with the State definition.
- Allow one ADU *per detached single-family residence* instead of *one ADU per lot*
- Remove the requirement that limits ADUs to 50% of the lots on any given block.
- Remove standards that are not “clear and objective”, e.g. the standard that hedges or a fence *may* be required to buffer the ADU from adjacent residents.
- Ensure that siting and design standards are “reasonable”.

Beyond these requirements, the State also provided a set of recommended code approaches intended to help remove barriers to ADU development. The Planning Commission considered these additional recommendations, and directed staff to prepare draft amendments that provide flexibility in some situations.

Additional changes are:

- Maximum square footage flexibility for conversion of existing building area to an ADU
- Allowance for two ADUs per residence, when one of the units is attached/internal to the primary dwelling.
- Clarification of the parking requirement for ADUs

Staff has also identified an additional code amendment for the Commission’s review as part of the public hearing. The review procedures for ADUs established in the Development Code require that ADUs over 600 square feet in size be processed through a Type II (Administrative) Site Design Review Procedure, which is subject to public notice, and an opportunity for comment and appeal to the Planning Commission.² Single-family homes, however, are not subject to Site Design Review. Staff has observed that with the proposed ADU code amendments, ADUs will be subject to only clear and objective standards, rather than being subject to discretionary criteria that typically necessitate a higher level of public review. While the Commission did not consider an amendment to the review procedure as part of its earlier work sessions, to capture all ADU amendments with this ordinance, staff has included an amendment to bring the ADU review procedure in line with that of detached single family homes.

² The maximum size of ADUs is currently 800 square feet

V. APPROVAL CRITERIA FINDINGS

FMC 19.413.040 *Type IV Procedures (legislative).*

This is a Type IV application for legislative amendments to the Fairview Municipal Code (“FMC”) and follows the process set forth in FMC 19.413. Type IV matters are considered by the Planning Commission at a public hearing, and a recommendation made to the City Council. The final decision is made by City Council following a public hearing and consideration of the Planning Commission’s recommendation. Public notice is required and was provided as described under Section II. Notices & Referrals.

FMC 19.413.040(G), *Type IV Procedures – Decision Making Consideration*

G. Decision Making Consideration. The recommendation by the planning commission and the decision by the city council shall be based on consideration of the following factors:

1. Statewide planning goals and guidelines

Goal 10: Housing

The Housing goal serves to ensure the opportunity for adequate housing to meet the needs of Oregon households. The housing goal and implementing statutes ensure that local regulations allow for housing at range of price and rent levels, and in varying housing forms, densities and locations. The ADU amendments are proposed for compliance with this goal and implementing statutes, including ORS 197.312. This goal is met.

2. Comments from applicable federal or state agencies

DLCD: Staff sent the proposed amendments to DLCD for their review, and received a set of comments (Exhibit C-1). DLCD comments address three code provisions that relate to the additional recommendations provided by the DLCD (not the SB 1051 requirements): the existing owner occupancy requirement, the maximum building height, and the parking requirement. They recommend changes to each of these code provisions to avoid unintended development barriers and to ensure the standards are not overly restrictive. Their comments strongly recommend against enacting parking regulations that are more restrictive than the requirements for detached single-family homes. The staff code commentary further addresses these recommendations.

3. Applicable intergovernmental agencies

Metro: Metro hired a planning consultant to assist cities in implementing the SB 1051 requirements and in removing regulatory barriers to ADU development. They conducted an audit of ADU standards across the region, and provided feedback to jurisdictions on their ADU code amendments. Fairview planning staff

sent the draft code amendments to Metro staff and their consultant for review and feedback with the required 35-day DLCD and Metro notice. Several suggestions were made to clarify the code language. They also shared DLCD's concern about the parking requirement and suggested additional flexibility on ADU height to match the requirement for other types of accessory structures. The staff code commentary further addresses these recommendations.

4. Applicable Comprehensive Plan policies

Chapter 10 – Housing

Policy 9

In Fairview Village, the following housing policies shall apply:

F. The opportunity for accessory dwelling units shall be provided within the Village Single-Family Residential and Townhouse designated areas. Density calculations shall not include accessory dwelling units.

Policy 13

Accessory Dwelling Units shall be permitted in all single-family residential districts.

FINDING: The existing Development Code allows ADUs in the VSF and VTH zones, along with all other residential zones. Minimum and maximum density requirement apply to the primary use (primary dwelling) and not the accessory use (ADU). No changes are proposed to either of these code provisions. These policies are met.

FMC: 19.205.020: Criteria

A. *The amendment will not interfere with the livability, development or value of other land in the vicinity of site-specific proposals when weighted against the public interest in granting proposed amendment.*

FINDING: The proposed amendments are legislative code amendments, and apply broadly to all zones that permit single family homes. The proposal is not site specific, and therefore this criterion does not apply.

B. *The amendment will not be detrimental to the general interests of the community.*

FINDING: The code amendments are intended to support small-scale and affordable housing options in the community. ADUs can also provide opportunities for homeowners to afford living in their primary dwelling by creating rental income, can provide opportunities for seniors to age in place with ADUs for caregivers, and can provide more affordable housing options within single-family neighborhoods. Community interests are supported by clarifying the standards, by providing reasonable standards for a permitted residential use, and by providing greater opportunities to meet community housing needs. This criterion is met.

C. *The amendment will not violate the land use designations established by the comprehensive land use plan and map or related text.*

AND

D. *The amendment will place all property similarly situated in the area in the same zoning designation or in appropriate complementary designations without creating inappropriate "spot zoning".*

FINDING: No changes are proposed to the Zoning Map or Comprehensive Plan Map.

VI. CONCLUSION AND RECOMMENDATIONS

STAFF RECOMMENDATION

Staff recommends that the Commission consider the draft code amendments with staff-recommended alternatives, along with comments submitted by DLCD and by Metro consultants and any public testimony, and make a recommendation to City Council.

PLANNING COMMISSION ALTERNATIVES

1. *Recommend City Council adoption of draft Ordinance 07-2018, with the staff-recommended code alternatives outlined in Attachment A to the ordinance.*
2. *Recommend City Council adoption of Ordinance 07-2018, with other changes to the proposed code amendments.*
3. *Continue the Public Hearing to if additional information is needed.*



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
October 3, 2018	Work Session #5 & 4.a.	2018-78

TO: Mayor and City Council

FROM: Sarah Selden, Senior Planner/Economic Development Coordinator

THRU: Allan Berry, Public Works Director
Nolan K. Young, City Administrator

DATE: September 26, 2018

ISSUE:

On October 3, the City Council is scheduled to hold a first reading of Ordinance 07-2018, amending the Fairview Development Code related to accessory dwelling units (ADUs). The amendments are proposed to comply with new State requirements enacted in 2017 by Senate Bill 1051, and to make related amendments to Fairview’s standards regulating the development of ADUs.

RELATED COUNCIL GOALS:

None

PREVIOUS AGENDA STAFF REPORTS:

None

BACKGROUND:

In August 2017 the Oregon legislature passed SB 1051, intended to address the under-supply of housing by removing barriers to development. Among the new provisions of this bill is the requirement that all cities with populations over 2,500 allow the development at least one accessory dwelling unit for each detached single family dwelling, subject to reasonable local regulations relating to siting and design. The state rules also require that ADUs be subject only to clear and objective development standards.

Accessory dwelling units, often referred to as a “granny flat” or carriage house, are housing units complete with sleeping, cooking and sanitation facilities that are located on the same lot or within the same structure as a larger, primary dwelling unit. Accessory dwelling units can have a variety of configurations, including a space over a garage or conversion of a garage; a stand-alone backyard cottage; or inside the primary dwelling such as a basement conversion.

Accessory dwelling units have been permitted in all of Fairview’s single-family zones since 2001. While the ADU standards largely meet the new State requirements, several adjustments are needed to fully comply. In addition to the required changes, the State issued a guidance document that encouraged cities to make additional updates aimed at removing barriers to ADU development.

The Planning Commission held work sessions in May and June to consider background information, code concepts and draft code language. The Commission held a public hearing on July 24, 2018 and adopted findings on August 14. Prior to the public hearing, required notice of the code amendments was sent to

the Oregon Department of Land Conservation and Development (DLCD) and Metro, both of whom provided comments. Staff made four additional recommendations based on this feedback and staff observations, which the Commission has recommended for adoption.

For additional information on the proposed amendments, please refer to the following key exhibits:

Exhibit F: Planning Commission staff report. The report provides a summary of the State-required and recommended changes, along with findings of compliance with the applicable code change criteria.

Attachment A to Exhibit A (draft Ordinance): Draft Code Amendments. A more detailed explanation of each code change is provided in the Discussion boxes following each amended code section.

RECOMMENDED ACTION

Hold a second reading and public hearing on October 17, 2018 to consider the Planning Commission's recommendation on Ordinance 07-2018.

EXHIBITS

- A. Draft Ordinance**
 - A-1. Ordinance 07-2018, dated 07/17/18
 - Attachment A: Draft Code Amendments, dated 08/07/18
- B. Background Materials**
 - B-1. Map of Zoning Districts
- C. Written Comments**
 - C-1. Comments from DLCD
- D. Planning Commission Findings**
 - Commission Findings adopted August 14, 2018
- E. Minutes**
 - C-1. Planning Commission minutes for July 24, 2018 hearing
 - C-2. Planning Commission minutes for August 14, 2018 findings adoption
- F. Staff Reports**
 - Planning Commission hearing staff report, dated 07/17/18



City of Fairview

Check Register

Packet: APPKT02547 - 12/6/2018 AP RA

By Check Number

Vendor Number Payable #	Vendor Name Payable Type	Payment Date Payable Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: US BANK-OPERATING ACCOUNT						
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02046 15704929 15704929 15704929...	ALLSTREAM BUSINESS US, INC. Invoice Invoice Invoice	12/11/2018 11/11/2018 11/11/2018 11/11/2018	Regular CITY HALL- IT SVCS CITY HALL -TELEPHONE CC- TELEPHONE	0.00 0.00 0.00 0.00	1,214.38 244.95 857.82 111.61	66332
02342 INV0029966	CHAD WRIGHT Invoice	12/11/2018 11/23/2018	Regular CC- DEPOSIT REFUND	0.00 0.00	150.00 150.00	66333
00402 J644997	CORE & MAIN LP Invoice	12/11/2018 10/12/2018	Regular JOINT FITTING PLUG	0.00 0.00	33.33 33.33	66334
00213 IN1825280 IN1830732	CTX BUSINESS SOLUTIONS INC Invoice Invoice	12/11/2018 11/15/2018 11/21/2018	Regular FINANCE- COPIER USAGE 8/19/-11/18/20 CS/PW COPIER USAGE 10/28-11/24/2018	0.00 0.00 0.00	1,941.77 1,375.76 566.01	66335
01872 232	CUSTOMSOFT TECHNICAL SERVICES Invoice	12/11/2018 11/20/2018	Regular IT SERVICES	0.00 0.00	1,575.00 1,575.00	66336
00230 1064031	DAILY JOURNAL OF COMMERCE INC Invoice	12/11/2018 11/22/2018	Regular DJC OREGON SUBSCRIPTION	0.00 0.00	242.00 242.00	66337
00266 4722064A	DLT SOLUTIONS LLC Invoice	12/11/2018 11/29/2018	Regular AUTO CAD ANNUAL SUBSCRIPTION	0.00 0.00	2,620.69 2,620.69	66338
02343 INV0029978	ELLEN MARKELL Invoice	12/11/2018 12/02/2018	Regular CC- DEPOSIT REFUND	0.00 0.00	400.00 400.00	66339
00319 0712071 6670698	FERGUSON ENTERPRISES 3007 Invoice Invoice	12/11/2018 10/31/2018 10/29/2018	Regular BRASS PLUGS (4) "1 1/2" BRASS SQ PLUGS (4) 2" BRASS PL	0.00 0.00 0.00	356.99 184.04 172.95	66340
00642 R4145 R4146 R4147	GALWAY ENTERPRISES INC Invoice Invoice Invoice	12/11/2018 10/21/2018 10/21/2018 12/06/2018	Regular PW SHOP ALARM MONITORING - FY 18/1 HALSEY RESERVOIR ALARM/MONITORING WELL #8 ALARM /MONITORING FY 18/19	0.00 0.00 0.00 0.00	963.15 241.45 360.85 360.85	66341
00390 0117.25-16	GROUNDWATER SOLUTIONS INC Invoice	12/11/2018 11/18/2018	Regular GROUND WATER SVCS- OCT 2018	0.00 0.00	1,404.25 1,404.25	66342
00497 20181107143	KIP EDGLEY Invoice	12/11/2018 11/07/2018	Regular ROUTINA DATA FUNCTION/SCADA UPDA	0.00 0.00	1,840.00 1,840.00	66343
02344 INV0029983	LINDA ROTH Invoice	12/11/2018 11/25/2018	Regular CC DEPOSIT REFUND	0.00 0.00	400.00 400.00	66344
00559 178104	MATRIX COMMUNICATIONS CORP Invoice	12/11/2018 11/15/2018	Regular MSA QUATERLY BILLING	0.00 0.00	822.00 822.00	66345
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00806 20190831 20190831	MULTNOMAH COUNTY SCHOOL DIS Invoice Invoice	12/11/2018 11/07/2018 11/07/2018	Regular CS- FUEL PW - FUEL	0.00 0.00 0.00	1,159.72 90.05 1,069.67	66347

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
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108379	Invoice	11/12/2018	PUBLIC NOTICE ADOPTION OF FV URBAN	0.00	26.20	
110310	Invoice	11/20/2018	PUBLIC NOTICE SITE DESIGN NWCORNER	0.00	171.95	
110394	Invoice	11/23/2018	PUBLIC NOTICE PC HEARING 223RD AVE/	0.00	185.20	
110939	Invoice	11/23/2018	PUBLIC NOTICE TOWN CENTER COMM DI	0.00	190.50	
01984	PORTLAND GENERAL ELECTRIC	12/11/2018	Regular	0.00	17.85	66349
000367551	Invoice	11/30/2018	EXCESS TRANSFORMER CAP - MARINE DRI	0.00	17.85	
00757	PORTLAND GENERAL ELECTRIC COM	12/11/2018	Regular	0.00	9,817.81	66350
INV0030005	Invoice	10/25/2018	ELECTRICITY - CC	0.00	57.72	
INV0030006	Invoice	10/25/2018	ELECTRICITY- SCHATZ BARN	0.00	18.44	
INV0030007	Invoice	10/25/2018	ELECTRICITY- IRRIGATION/GLISAN	0.00	26.05	
INV0030009	Invoice	10/25/2018	ELECTRICITY- PARK CLEONE	0.00	35.54	
INV0030010	Invoice	10/25/2018	ELECTRICITY- FAZZETT PARK	0.00	17.77	
INV0030011	Invoice	10/25/2018	ELECTRICITY- STONE PARK	0.00	17.97	
INV0030012	Invoice	10/25/2018	ELECTRICITY- GUMDROP PARK	0.00	58.89	
INV0030013	Invoice	10/25/2018	ELECTRICITY- MARILYN'S PARK	0.00	17.77	
INV0030014	Invoice	10/25/2018	ELECTRICITY- FV COMMUNITY PARK	0.00	33.21	
INV0030015	Invoice	10/25/2018	ELECTRICITY- FV WOODS PARK	0.00	21.41	
INV0030016	Invoice	10/25/2018	ELECTRICITY- CH PARKING LOT	0.00	22.80	
INV0030017	Invoice	10/25/2018	ELECTRICITY- BOOSTER PUMP STATION	0.00	331.73	
INV0030018	Invoice	10/25/2018	ELECTRICITY- WELL #5	0.00	756.95	
INV0030019	Invoice	10/25/2018	ELECTRICITY- WELL #6	0.00	116.80	
INV0030020	Invoice	10/25/2018	ELECTRICITY- GLISAN RESERVOIR	0.00	38.69	
INV0030021	Invoice	10/25/2018	ELECTRICITY- WELL #8	0.00	2,382.16	
INV0030022	Invoice	10/25/2018	ELECTRICITY- WELL #9	0.00	2,093.48	
INV0030023	Invoice	10/25/2018	ELECTRICITY-INTERALCHEN PS	0.00	341.22	
INV0030024	Invoice	10/25/2018	ELECTRICITY- BLUE LAKE PS	0.00	89.43	
INV0030025	Invoice	10/25/2018	ELECTRICITY- MARINE DR PS	0.00	35.97	
INV0030026	Invoice	10/25/2018	ELECTRICITY- FV LAKE PS	0.00	500.92	
INV0030027	Invoice	10/25/2018	ELECTRICITY- SHOP STORAGE	0.00	58.68	
INV0030028	Invoice	10/25/2018	ELECTRICITY- PW SHOP	0.00	261.78	
INV0030029	Invoice	10/25/2018	ELECTRICITY- CITY HALL	0.00	2,459.66	
INV0030032	Invoice	10/25/2018	ELECTRICITY- FAIRVIEW SIGN	0.00	22.77	
	Void	12/11/2018	Regular	0.00	0.00	66351
00749	REXEL USA, INC	12/11/2018	Regular	0.00	162.04	66352
T649689	Invoice	10/25/2018	PW - LIGHT BULBS	0.00	17.10	
T649689	Invoice	11/25/2018	CH -LIGHT BULBS (10)/ FESTOON LAMPS (0.00	50.20	
T656086	Invoice	11/07/2018	CH FESTOON LAMP (20)	0.00	62.79	
T749070	Invoice	11/07/2018	CH FLUORESCENT LIGHTS (3)	0.00	31.95	
00385	SHRED NORTHWEST, LLC	12/11/2018	Regular	0.00	19.00	66353
1550112118	Invoice	11/28/2018	ADMIN/ FINANCE- SHREDDING	0.00	19.00	
00881	STARK STREET WEST INC	12/11/2018	Regular	0.00	432.01	66354
623060	Invoice	10/14/2018	EXMARK MOWER SERVICE/ OIL CHANGE/	0.00	432.01	
00250	STATE OF OREGON, DEPT OF CONSL	12/11/2018	Regular	0.00	197.12	66355
INV0029989	Invoice	11/15/2018	ELEVATOR OPERATING PERMIT RENEWAL	0.00	197.12	
02345	TAMI JORDAN	12/11/2018	Regular	0.00	400.00	66356
INV0029999	Invoice	12/01/2018	CC DEPOSIT REFUND	0.00	400.00	
01706	TERRI MAKINSON	12/11/2018	Regular	0.00	400.00	66357
INV0030000	Invoice	11/24/2018	CC DEPOSIT REFUND	0.00	400.00	
01184	VERIZON WIRELESS	12/11/2018	Regular	0.00	861.48	66358
9818613751	Invoice	11/18/2018	PW- IPAD WIRELESS	0.00	240.16	
9818613752	Invoice	11/18/2018	REC/PARKING ENFORCEMENT WIRELESS	0.00	89.71	
9818613752..	Invoice	11/18/2018	PW- WIRELESS	0.00	411.58	

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
9818613753	Invoice	11/28/2018	MGMT- IPAD WIRELESS	0.00	120.03	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	68	27	0.00	30,346.21
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	68	28	0.00	30,346.21



City of Fairview

Check Register

Packet: APPKT02551 - 12/11/2018 PO #19-0012 RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
02279	ELAINE HOWARD CONSULTING , LLC	12/11/2018	Regular	0.00	2,793.05	66330
#6	Invoice	12/11/2018	URBAN RENEWAL PLAN & REPORT	0.00	2,793.05	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	2,793.05
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	2,793.05



City of Fairview

Check Register

Packet: APPKT02549 - 12/11/2018 PO # 19-0016 RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
01744	FLOOR FACTORS INC	12/11/2018	Regular	0.00	4,646.00	66329
43597	Invoice	12/11/2018	COMMUNITY CENTER - DOWNSTAIRS FLO	0.00	4,646.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	4,646.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	4,646.00



City of Fairview

Check Register

Packet: APPKT02553 - 12/11/2018 PO#19-0018 RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
02036	CHRISTOPHER FUHRER	12/11/2018	Regular	0.00	4,750.00	66359
<u>207</u>	Invoice	12/11/2018	FAIRVIEW AND MULTNOMAH COUNTY R	0.00	4,750.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	4,750.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	4,750.00



City of Fairview

Check Register

Packet: APPKT02554 - 12/12/2018 CASH DEPOSIT-PAYROLL RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
02073	BANK OF THE WEST	12/12/2018	Regular	0.00	44,000.00	66360
INV0030034	Invoice	12/12/2018	CASH DEPOSIT -PAYROLL	0.00	44,000.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	44,000.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	44,000.00



City of Fairview

Check Register

Packet: APPKT02546 - 12/5/2018 PO#19-0017 RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
00761	PSU	12/05/2018	Regular	0.00	20,000.00	66328
INVOICE 2 & 4	Invoice	12/05/2018	HATFIELD FELLOW-ECON DEVELOP	0.00	20,000.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	20,000.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	20,000.00



City of Fairview

Check Register

Packet: APPKT02544 - 12/5/2018 PO#19-0017 RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
00761	PSU	12/05/2018	Regular	0.00	12,000.00	66327
19-011	Invoice	12/05/2018	HATFIELD FELLOW-ECON DEVELOP	0.00	12,000.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	12,000.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	12,000.00



City of Fairview

Check Register

Packet: APPKT02542 - 12/5/2018 RE-ISSUE UNCASHED CHECK
RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
00686	OPTA	12/05/2018	Regular	0.00	255.00	66326
INV0029959	Invoice	11/27/2018	RE-ISSUE CK#63357 2016 CONFERENCE- L	0.00	255.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	255.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	255.00



City of Fairview

Check Register

Packet: APPKT02539 - 12/4/2018 PO #19-0012 RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
02279	ELAINE HOWARD CONSULTING , LLC	12/05/2018	Regular	0.00	13,241.10	66324
#5	Invoice	12/05/2018	URBAN RENEWAL PLAN & REPORT	0.00	3,177.79	
#5	Invoice	12/05/2018	URBAN RENEWAL PLAN & REPORT	0.00	10,063.31	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	1	0.00	13,241.10
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	1	0.00	13,241.10



City of Fairview

Check Register

Packet: APPKT02537 - 12/4/2018 REFUND RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
02340	SMITH, JEFF	12/04/2018	Regular	0.00	6.04	66323
INV0029824	Invoice	11/26/2018	SMITH, JEFF	0.00	6.04	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	6.04
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	6.04



City of Fairview

Check Register

Packet: APPKT02536 - 12/4/2018 PUBLIC WORKS FEE RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
00118	OREGON BUREAU OF LABOR AND IN	12/04/2018	Regular	0.00	250.00	66321
INV0029953	Invoice	12/03/2018	BOLI PW FEE-CDBG-7TH ST. MAIN -DEPOT	0.00	250.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	250.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	250.00



City of Fairview

Check Register

Packet: APPKT02529 - 11/28/2018 CASH DEPOSIT RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
02073	BANK OF THE WEST	11/28/2018	Regular	0.00	45,000.00	66276
INV0029917	Invoice	11/28/2018	CASH DEPOSIT -PAYROLL	0.00	45,000.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	45,000.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	45,000.00



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
02100	ADVANCE STORES COMPANY INC	11/30/2018	Regular	0.00	88.43	66280
540858	Invoice	10/30/2018	MOTOR OIL 5W30 (2)	0.00	57.98	
5744-634452	Invoice	10/22/2018	WINDSHIELD WASHER FLUID (4)	0.00	9.96	
5744-636195	Invoice	11/06/2018	TRAILER HITCH LOCK	0.00	20.49	
00030	ALLWOOD RECYCLERS INC	11/30/2018	Regular	0.00	539.50	66281
664860-665410	Invoice	10/31/2018	BRUSH/WOOD/STUMPS/AGED FIR	0.00	539.50	
00053	ANSWERNET INC	11/30/2018	Regular	0.00	119.50	66282
068-87205	Invoice	11/21/2018	PW SHOP- ANSWERING SERVICE	0.00	119.50	
02341	ARAMARK SERVICES INC	11/30/2018	Regular	0.00	749.59	66283
535433	Invoice	10/24/2017	PW SHOP -COFFEE	0.00	66.35	
535433	Invoice	10/24/2018	PW/CD - COFFEE	0.00	66.35	
535433..	Invoice	10/24/2018	PW-SHOP - COFFEE	0.00	66.34	
7196536	Invoice	11/09/2018	PW SHOP- COFFEE	0.00	201.30	
7196536..	Invoice	11/09/2018	ADMIN/FINANCE - COFFEE	0.00	100.64	
7196536..	Invoice	11/09/2018	PW/CD- COFFEE	0.00	100.64	
7232323	Invoice	10/24/2018	ADMIN/FIN- COFFEE BREWER 3M FILTER	0.00	73.98	
7232323..	Invoice	10/24/2018	PW/CD- COFFEE BREWER 3M FILTER	0.00	73.99	
01659	CARDNO INC	11/30/2018	Regular	0.00	2,907.50	66284
511581	Invoice	11/12/2018	FV HYDRAULIC MODELING - OCT 2018	0.00	2,907.50	
00178	CITY OF GRESHAM	11/30/2018	Regular	0.00	58,485.15	66285
INV0029852	Invoice	10/31/2018	SEWER DISPOSAL - OCT 2018	0.00	58,485.15	
00178	CITY OF GRESHAM	11/30/2018	Regular	0.00	951.36	66286
45725	Invoice	10/24/2018	CLEANED LINES- BRIDGE STREET	0.00	951.36	
00178	CITY OF GRESHAM	11/30/2018	Regular	0.00	28,526.43	66287
45790	Invoice	10/30/2018	SEWER IGA CONNECTION JULY- SEPT 201	0.00	28,526.43	
00178	CITY OF GRESHAM	11/30/2018	Regular	0.00	3,257.96	66288
45898	Invoice	11/09/2018	BLDG PROFESSIONAL SVCS- 9/21-10/20/1	0.00	3,257.96	
01081	COMCAST FINANCIAL AGENCY CORP	11/30/2018	Regular	0.00	291.14	66289
INV0029846	Invoice	11/09/2018	PW SHOP - IT SERVICES	0.00	139.85	
INV0029847	Invoice	11/07/2018	CITY HALL - IT SERVICES	0.00	139.85	
INV0029848	Invoice	11/04/2018	CITY HALL CABLE	0.00	11.44	
01335	CUNNINGHAM COLLISION REPAIR, I	11/30/2018	Regular	0.00	130.95	66290
101618-1	Invoice	10/16/2018	FORKLIFT BATTERY (MT-24)	0.00	130.95	
00293	DIAL TEMPORARY HELP SERVICES IN	11/30/2018	Regular	0.00	3,100.80	66291
340068	Invoice	10/10/2018	TEMP/HELP GALLAGHER WEEK ENDING 1	0.00	547.20	
340632	Invoice	10/24/2018	TEMP/HELP GALLAGHER WEEK ENDING 1	0.00	547.20	
340900	Invoice	10/31/2018	TEMP/HELP GALLAGHER WEEK ENDING 1	0.00	547.20	
341182	Invoice	11/07/2018	TEMP/HELP GALLAGHER WEEK ENDING 1	0.00	729.60	
341759	Invoice	11/21/2018	TEMP/HELP GALLAGHER WEEK ENDING 1	0.00	729.60	
00314	FASTENAL COMPANY	11/30/2018	Regular	0.00	342.27	66292
ORPO852510	Invoice	10/31/2018	CH- FOAM HANDWASH/C-FOLD PPR/ 2 PL	0.00	175.73	
ORPO852511	Invoice	10/31/2018	PW - TRASH CAN LINERS	0.00	49.35	
ORPR852363	Invoice	10/22/2018	LINERS/PPR TOWEL ROLL/ HORNET SPRA	0.00	117.19	
01042	FRONTIER COMMUNICATIONS CORI	11/30/2018	Regular	0.00	1,633.39	66293

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
INV0029859	Invoice	10/28/2018	TELEPHONE- WELL #6	0.00	42.75	
INV0029860	Invoice	10/28/2018	TELEPHONE- BLUE LAKE PS	0.00	129.86	
INV0029861	Invoice	10/28/2018	TELEPHONE- GLISAN RESERVOIR	0.00	42.75	
INV0029862	Invoice	10/28/2018	TELEPHONE- HALSEY RESERVOIR	0.00	84.79	
INV0029863	Invoice	10/28/2018	TELEPHONE- FV LAKE PS	0.00	84.79	
INV0029864	Invoice	10/28/2018	TELEPHONE- WELL #8	0.00	88.78	
INV0029865	Invoice	10/28/2018	TELEPHONE- INTERLACHEN PUMP STATI	0.00	79.99	
INV0029866	Invoice	10/28/2018	TELEPHONE - MARINE DR PS	0.00	59.76	
INV0029867	Invoice	10/28/2018	TELEPHONE - PW SHOP	0.00	397.78	
INV0029868	Invoice	10/28/2018	TELEPHONE - CITY HALL	0.00	344.65	
INV0029869	Invoice	10/25/2018	TELEPHONE - CC	0.00	99.66	
INV0029870	Invoice	10/28/2018	TELEPHONE - FV LAKE PS	0.00	177.83	
00125	GLACIER NORTHWEST INC	11/30/2018	Regular	0.00	474.88	66294
93911250	Invoice	10/01/2018	3/4 -0 BASE AGGREGATES (17) TONS	0.00	246.07	
93913717	Invoice	10/02/2018	3/4 -0 BASE AGGREGATES (9) TONS	0.00	128.18	
93959795	Invoice	11/07/2018	3/4 -0 BASE AGGREGATES (7) TONS	0.00	100.63	
01688	INTERNATIONAL INSTITUTE OF MUM	11/30/2018	Regular	0.00	170.00	66295
INV0029874	Invoice	11/28/2018	MEMBERSHIP FEES - LEYMASTER	0.00	170.00	
01116	JEFFREY DANIEL KINCAID	11/30/2018	Regular	0.00	850.00	66296
648084	Invoice	11/06/2018	CH-INTERIOR /EXTERIOR WINDOW CLEAN	0.00	850.00	
00515	LEAGUE OF OREGON CITIES	11/30/2018	Regular	0.00	44.61	66297
200239	Invoice	11/15/2018	REC MANAGER JOB POSTING	0.00	20.00	
2017-200239	Invoice	07/01/2018	MEMBERSHIP DUES CORRECTION FY 18/1	0.00	24.61	
00516	LEAMY PRINTING AND DESIGN	11/30/2018	Regular	0.00	325.00	66298
181121	Invoice	11/19/2018	TREE LIGHTING BANNERS (4)	0.00	325.00	
00280	LINDEN TECHNOLOGIES INC	11/30/2018	Regular	0.00	740.72	66299
9180	Invoice	10/31/2018	MERCHANT FEES- OCT 2018	0.00	740.72	
01024	MARK C NICHOLAS	11/30/2018	Regular	0.00	670.58	66300
INV0029886	Invoice	10/28/2018	CITY HALL - CARPET CLEANING PUBLIC AR	0.00	670.58	
00596	MOEN MACHINERY INC	11/30/2018	Regular	0.00	644.10	66301
498968	Invoice	10/04/2018	GAS SPRING ASSEMBLY-WALKER MOWER	0.00	72.22	
499765	Invoice	10/18/2018	DUST CAP/ DECK CASTER (2)	0.00	10.80	
499809	Invoice	10/19/2018	BACKPACK BLOWER	0.00	439.96	
499845	Invoice	10/19/2018	THROTTLE SUPPORT BAND BILT LEVER	0.00	6.40	
500598	Invoice	11/02/2018	ENGINE OIL	0.00	114.72	
00615	MULTNOMAH COUNTY SHERIFF'S O	11/30/2018	Regular	0.00	565.00	66302
INV0029883	Invoice	11/06/2018	INMATE WORK CREW -OCT 2018	0.00	565.00	
00625	MURRAYSMITH, INC.	11/30/2018	Regular	0.00	7,853.79	66303
18-2240-2	Invoice	10/30/2018	PROFESSIONAL SERVICES RESERVOIR 1 -S	0.00	7,853.79	
00637	NET ASSETS CORPORATION	11/30/2018	Regular	0.00	264.00	66304
39-201810	Invoice	11/01/2018	FINANCE- TITLE SEACHES - OCT 2018	0.00	264.00	
02224	NORTHWEST FLAG & BANNER INC	11/30/2018	Regular	0.00	525.00	66305
442072	Invoice	11/07/2018	INSTALL PATRIOTIC FLAGS	0.00	225.00	
442172	Invoice	11/16/2018	REMOVE PATRIOTIC BANNERS /MOUNTI	0.00	300.00	
00648	NORTHWEST NATURAL GAS COMPA	11/30/2018	Regular	0.00	144.75	66306
INV0029889	Invoice	11/15/2018	GAS HEAT - CITY HALL	0.00	38.01	
INV0029890	Invoice	11/15/2018	GAS HEAT - CC	0.00	58.49	
INV0029891	Invoice	11/15/2018	GAS HEAT - PW SHOP	0.00	48.25	
01246	OAMR	11/30/2018	Regular	0.00	60.00	66307
INV0029892	Invoice	11/19/2018	MEMBERSHIP RENEWAL -LEYMASTER	0.00	60.00	

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
00249	OREGON DEPARTMENT OF ADMINI	11/30/2018	Regular	0.00	165.01	66308
AIA24001	Invoice	10/31/2018	ADMIN/FINANCE - VEHICLE LEASE/FUEL O	0.00	165.01	
00745	PIP PRINTING AND DOCUMENT SER	11/30/2018	Regular	0.00	673.01	66309
30548	Invoice	09/19/2018	PRINTING - INTERLACHEN PC (180)	0.00	52.05	
30954	Invoice	11/14/2018	FINANCE - BUDGET BOOKS (25)	0.00	620.96	
01927	PORT OF PORTLAND	11/30/2018	Regular	0.00	1,000.00	66310
1204667	Invoice	11/20/2018	METRO 2040 GRANT CASH MATCH	0.00	1,000.00	
00020	PORTLAND ADVENTIST MEDICAL CE	11/30/2018	Regular	0.00	180.00	66311
78621	Invoice	10/02/2018	AUDIOGRAMS (6)	0.00	180.00	
01200	RELAY RESOURCES	11/30/2018	Regular	0.00	2,562.80	66312
96552	Invoice	10/31/2018	CC- JANITORIAL SERVICES - OCT 2018	0.00	225.32	
96552	Invoice	10/31/2018	CH - JANITORIAL SERVICES - OCT 2018	0.00	2,337.48	
02319	ROBERT BARRIE	11/30/2018	Regular	0.00	825.00	66313
201810-762	Invoice	11/02/2018	SALISH PONDS GRAFFITI PATROL & REM	0.00	325.00	
201810-763	Invoice	11/02/2018	SALISH TUNNEL GRAFFITI PATROL & REM	0.00	175.00	
201811-201	Invoice	11/25/2018	SALISH POND GRAFFITI PATROL & REMO	0.00	325.00	
00850	SCRUBBYS CAR WASH	11/30/2018	Regular	0.00	42.00	66314
INV0029928	Invoice	10/25/2018	CS - CAR WASHES (2)	0.00	16.00	
INV0029929	Invoice	10/25/2018	PW - CAR WASHES (3)	0.00	26.00	
00385	SHRED NORTHWEST, LLC	11/30/2018	Regular	0.00	285.00	66315
1550101218	Invoice	10/12/2018	ADMIN/FINANCE - SHREDDING	0.00	19.00	
1550102618	Invoice	10/26/2018	ADMIN/FINANCE - SHREDDING	0.00	19.00	
1550110918	Invoice	11/09/2018	ADMIN/FIN - SHREDDING/ ARCHIVE PUR	0.00	57.00	
9524101218	Invoice	10/12/2018	ARCHIVE PURGE (22) BOXES	0.00	190.00	
02060	STAPLES CONTRACT & COMMERICA	11/30/2018	Regular	0.00	1,365.39	66316
7205201432-0-1	Invoice	09/26/2018	ADMIN/FINANCE - OFFICE SUPPLIES	0.00	451.42	
7205201432-0-2	Invoice	09/26/2018	FINANCE - OFFICE SUPPLIES	0.00	27.15	
7205258008-0-1	Invoice	09/28/2018	PW - OFFICE SUPPLIES	0.00	39.17	
7205258008-0-2	Invoice	10/05/2018	CS/PW - OFFICE SUPPLIES	0.00	11.18	
720528008-0-2	Invoice	10/05/2018	FINANCE- OFFICES SUPPLIES	0.00	8.39	
7205829842-0-1	Invoice	10/05/2018	ADMIN/FINANCE - OFFICE SUPPLIES	0.00	144.48	
7205829842-0-2	Invoice	10/05/2018	FINANCE - OFFICE SUPPLIES	0.00	9.99	
7205978324-0-1	Invoice	10/09/2018	CS/PW - OFFICE SUPPLIES	0.00	176.59	
7206189901-0-1	Invoice	10/11/2018	ADMIN/FINANCE - OFFICE SUPPLIES	0.00	72.86	
7206380310-0-1	Invoice	10/16/2018	ADMIN/FINANCE - OFFICE SUPPLIES	0.00	306.49	
7206380310-0-2	Invoice	10/16/2018	CS/PW - OFFICE SUPPLIES	0.00	42.67	
7206713749-0-1	Invoice	10/23/2018	CS/PW - OFFICE SUPPLIES	0.00	75.00	
00864	THE SHERWIN WILLIAMS CO / PARK	11/30/2018	Regular	0.00	167.57	66317
2244-4	Invoice	10/10/2018	(1) GAL PAINT	0.00	52.93	
2406-9	Invoice	10/16/2018	(1) GAL PAINT	0.00	52.93	

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>2466-3</u>	Invoice	10/17/2018	(1) GAL PAINT / BRUSHES	0.00	61.71	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	97	38	0.00	121,722.18
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	97	38	0.00	121,722.18