

MINUTES
FAIRVIEW CITY COUNCIL REGULAR MEETING
FAIRVIEW CITY HALL
1300 NE VILLAGE STREET
FAIRVIEW, OREGON 97024

March 19, 2003 – 7:00pm

I. CALL TO ORDER/
ROLL CALL

Mayor Weatherby called the meeting to order at 7:05pm

PRESENT: Mayor Mike Weatherby
Councilor Darrell Cornelius
Councilor Steve Owen
Councilor Len Edwards
Councilor Sherry Lillard
Councilor James Raze
Councilor Jim Trees

STAFF PRESENT: Mary Jo Briggs, City Administrator
Gilbert Jackson, Chief of Police
Bob Cochran, Public Works Director
Roy Wall, Finance Director
John Andersen, Community Development
Director
Tammy Shannon, Administrative Assistant

II. CITIZEN
COMMUNICATIONS

Mayor Weatherby called for persons wishing to speak on non-agenda items. As there was no response, the session continued.

III. CONSENT AGENDA

Councilor Owen moved and Councilor Lillard seconded the motion to approve the Consent Agenda, consisting of: RESOLUTION 6-2003; Public Employees Retirement System, and the Minutes of February 19 and March 5, 2003.

AYES: 7
NOES: 0
ABSTAINED 0

IV. COUNCIL BUSINESS
A. INTERGOVERNMENTAL AGREEMENT
Gresham Economic Development
(Andersen)

Community Development Director John Andersen reported to Council that for the last two years, the City of Fairview has had an intergovernmental agreement with the City of Gresham to provide economic development services. During that period, the city has had an opportunity to develop a number of informational and recruitment tools encouraging economic development in the east metro area. Director Andersen stated that to be more successful in economic development efforts, Fairview needed to take on a more proactive role and begin to emphasize its own efforts in addition to coordinating work with the city of Gresham. As a result, a modified agreement with Gresham was being proposed for Council's consideration. Director Andersen proposed the selection of services be changed to a smaller amount to be reflective of the actual activities that Gresham would be able to provide for the City of Fairview in an efficient way. Director Andersen stated those activities included the following:

1. East Columbia Corridor Community & Industrial Partnership:
The intent of this partnership is to develop an integrated program where the cities of Troutdale, Wood Village and Gresham will have identified areas for industrial or commercial development with common zoning. As a result, the industrial development activities in East County can be more coordinated.
2. Location Connection:
A process by which an email network has been established allowing the east county cities to communicate regarding those businesses that contact Gresham and the State of Oregon regarding potential business site locations in the east metro area. The email connection allows Fairview to keep track of those proposals and expressions of interest by businesses for finding sites in the area.
3. East Metro Economic Alliance Project Manager:
This involves creating a coordinated group of cities and businesses to promote economic development in the east metro area. Director Andersen stated that the City of Fairview would like to begin one of these projects or groups and that the city should continue its involvement with this project with the assistance from the city of Gresham.

In summary, Director Andersen stated that the total of \$4,480.00 would be a wise investment for the City of Fairview. Director Andersen was requesting Council approve the Mayor signing this modified intergovernmental agreement with the City of Gresham.

Councilor Trees inquired as to how long the City has had this agreement with Gresham. Additionally, he asked about the results to date and whether or not there was anything in the proposed agreement that the city could do in house. Director Andersen responded that although he had not seen actual businesses sited here as a result of the agreement with Gresham, there had been brochures, coordinated sales maps and websites created. Director Andersen stated that this would be the third year of the agreement and that the three items identified in the agreement were items the city could not do in house.

Councilor Raze commented that the services outlined in the agreement were good choices. Councilor Raze also asked that a copy of any potential leads be forwarded to the Councilors. Director Andersen responded yes.

Councilor Edwards noted that the three items outlined in the agreement should prove beneficial to Fairview.

Councilor Cornelius asked if the amounts outlined in the agreement were predicated on the assumption that Troutdale and Wood Village would be participating in the agreement. Director Andersen responded that while final decisions had not yet been made by the other cities, both cities appeared to be fairly committed in going forward with the agreement.

Councilor Owen moved and Councilor Razed seconded the motion to approve the Intergovernmental Partnership Agreement between the City of Gresham through its Economic Development Team and the City of Fairview.

AYES: 7
NOES: 0
ABSTAINED: 0

B. RESOLUTION 7-2003
Community Development Land Use Fees
(Andersen)

Councilor Owen moved and Councilor Cornelius seconded the motion to postpone reviewing Resolution 7-2003 until a Council Work Session could be scheduled on the subject.

AYES: 7
NOES: 0
ABSTAINED: 0

C. RESOLUTION 8-2003
Small Community Incentive Grant and Loan
(Cochran)

Public Works Director Bob Cochran reported to Council that a \$25,000 Grant from the Oregon Housing and Community Services Department had been applied for and received. He stated that the package consisted of a \$25,000 grant and a \$25,000 loan. As there were no stipulations regarding payback of the loan, it would be repaid immediately with funds earmarked for the Old Town area in the Renaissance Plan.

Director Cochran reported that with approval of the grant, the \$25,000 would be used to help with the design and construction of the Plaza at the Community Center in Old Town.

Councilor Owen asked if there were any stipulations on how the money could be used. Director Cochran responded that the grant would commit the city in doing some of the work within a year but that no tangible assets were associated with the grant.

Councilor Owen also remarked that a major effort should be made to get the community involved with plans for the Plaza at the Community Center. Director Cochran stated that after sending out notification to all residents in Old Town, a meeting had taken place the prior week. Among those attending were four representatives from the Church, three Council members, four or five residents from Old Town and representatives from the Parks Committee. Additionally, Director Cochran relayed that Associate Planner Melissa Slotemaker would be meeting with the landscape architect to come up with a conceptual plan to be shared with the Parks Committee and interested residents. City Administrator Mary Jo Briggs commented that another effort would be made to involve those in Old Town once there was something for the citizens to respond to.

Councilor Lillard suggested that information be sent out in the City Newsletter to help get people involved with the direction of the Community Center.

Councilor Owen moved and Councilor Lillard seconded the motion to Approve RESOLUTION 8-2003, SMALL COMMUNITY INCENTIVE GRANT AND LOAN.

AYES: 7
NOES: 0
ABSTAINED: 0

- V. Departmental Reports
- A. Police (Jackson)
- Police Chief Gilbert Jackson reported that the Multnomah County District Attorney's Office was continuing to provide the City with a Deputy District Attorney to advise the city on legal matters.
- Chief Jackson also reported on a fatal auto accident that had taken place on Marine Drive at 227th the prior afternoon.
- Additionally, Chief Jackson reported that with rising security levels and terrorist issues, the Fairview Police Officers now had instructions for monitoring the following areas: The Fairview Water storage facilities, Fairview Well locations, Portland Well sites located within Fairview and the two PGE Substations located in Fairview.
- B. Public Works (Cochran)
- Public Works Director Bob Cochran reported that a new Engineering Tech, Linda Hulme, had been hired to fill the vacancy left by Jim Callantine in January of this year. Additionally, he stated that Well #5 was back together after some rehab work. Director Cochran also reported that recent water taste and odor problems reported from residents around the lake was most likely attributed to the organic material encountered during the drilling of Well #8.
- C. Community Development (Andersen)
- Community Development Director John Andersen reported that permit activity had been increasing as the spring months approached. He also reported that much of the department's attentions had been focused on work with the Economic Development Committee.
- D. Finance (Wall)
- Finance Director Roy Wall reported that the first budget meeting was scheduled for April 7 at 6pm in Council Chambers. He also informed the audience that the budget would be available for viewing on Friday, March 28, at the front counter in the Administration Department.
- E. Administration (Briggs)
- City Administrator Mary Jo Briggs reminded Council to hand out copies of the press release regarding the Fairview Council/Citizen Alliance for City Excellence and encouraged all to apply before the application deadline of April 18, 2003.
- Administrator Briggs also reminded Council about the Partnership Matters Roundtable meeting hosted by Metro President David Bragdon scheduled for the following evening at Fairview City Hall.
- In an effort to keep costs down, Administrator Briggs delivered the City Attorney's report and offered to answer any questions Council might have.
- VI. MAYOR/COMMITTEE REPORTS & COUNCIL CONCERNS
- Councilor Raze reported that he had attended the first two Economic Development Committee meetings and that all was proceeding well.
- Councilor Owen reported that the idea of a visitor's center in Fairview had been discussed after a recent Fairview Business Association meeting and that as a first step, he hoped the City could provide a brochure rack at City Hall so that businesses could supply information to individuals who wanted it.

Councilor Lillard requested the City draft a letter to Tri-Met on behalf of the Fairview Council regarding increasing the number of bus shelters in Fairview as the city has shown the largest increases in ridership .

Councilor Edwards reported that it would be nice if a bus shelter were provided at the intersection of 223rd Avenue and Halsey Streets as there are many who regularly use that bus stop.

Public Works Director Cochran responded that Tri-Met was currently in the process of constructing a shelter at that location.

Councilor Cornelius reported that he had given a brief report to the Fairview Village Homeowners Association about the Fairview Council/ Citizen Alliance for City Excellence Committee. He received a very favorable reaction from the homeowners and wanted to encourage all interested parties to apply.

Mayor Weatherby reported that he attended a meeting of the East Metro Economic Alliance and that former Mayor Roger Vonderharr was a member of the committee. Mayor Weatherby was happy to see Mr. Vonderharr there and felt Roger's expertise would contribute greatly to the committee.

VII. Adjournment

Councilor Owen moved and Councilor Cornelius seconded the motion to adjourn. Mayor Weatherby adjourned the meeting at 7:58pm.

AYES: 7
NOES: 0
ABSTAINED: 0

Mayor Mike Weatherby

Dated:

Tammy Shannon
Administrative Assistant