



MAYOR BRIAN COOPER
COUNCIL PRESIDENT NATALIE VORUZ COUNCILOR KEITH KUDRNA
COUNCILOR MIKE WEATHERBY COUNCILOR BALWANT BHULLAR
COUNCILOR CATHI FORSYTHE COUNCILOR DARREN RIORDAN

FAIRVIEW CITY COUNCIL AGENDA

Fairview City Hall-Council Chambers
1300 NE Village Street, Fairview, Oregon

WEDNESDAY, APRIL 17, 2019

WORK SESSION

1. REVIEW ADDITIONAL INFORMATION RE: RESERVOIR #1 IMPROVEMENTS 6:00 PM
(CP 3-14)
(Nolan Young, City Administrator)
2. UPDATE STATUS & PRIORITIES OF GOAL OBJECTIVES & TASK LIST
(Nolan Young, City Administrator)

REGULAR SESSION

1. CALL TO ORDER 7:00 PM
ROLL CALL
PLEDGE OF ALLEGIANCE
2. CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS (I)
3. CONSENT (A)
 - a. Authorize City Administrator to Enter into a Contract for Reservoir #1 Improvements: Resolution 16-2019 (CP 3-14)
4. PRESENTATION (I)
None.
5. CITY ADMINISTRATOR AND DIRECTOR REPORTS (I)
 - a. MCSO Monthly Report – March
6. MAYOR/COMMITTEE REPORTS AND COUNCIL REPORTS (I)
7. COUNCIL BUSINESS (A)
 - a. Authorize Transfer of Budget Appropriations for the Reservoir #1 Improvement Project: Resolution 23-2019 (CP 15-18)
(Lesla Folger, Finance Director)
 - b. Amend the Fairview Zoning Map for a NE Marine Drive Property (Map and Tax Lot Number 1N3E22C -00101): Ordinance 6-2019 (CP 19-33)
1st Reading & Staff Report
(Sarah Selden, Senior Planner)
8. PUBLIC HEARING (A)
 - a. Authorize a Supplemental Budget for Fiscal Year 2018-19 Increasing Revenues and Appropriations due to Implementation of the Public Works Facility Fee and the Debt Service to Which it is Associated: Resolution 13-2019 (CP 35-38)
(Lesla Folger, Finance Director)

FAIRVIEW CITY COUNCIL AGENDA
APRIL 17, 2019 - PAGE 2

9. ADJOURNMENT

(A)



Brian Cooper
Mayor

April 11, 2019

Date

(A) Action requested (I) Information only

NEXT COUNCIL MEETING IS MAY 8, 2019

COUNCIL EXECUTIVE SESSION – IF NECESSARY – END OF MEETING

PARK VIEW CONFERENCE ROOM

ORS 192.660(2)(d) - Labor Negotiations, ORS 192.660(2)(e) - Real Property Transactions,
ORS 192.660(2)(f) - Exempt Public Record and ORS 192.660(2)(h) - Legal Counsel

City Council Regular Sessions are broadcast live on Comcast Cable Channel 30 and Frontier Channel 39. Replays of the meeting are shown the following Saturday at 5:30pm and Sunday at 4:30pm following the original broadcast date. Meetings are also available for viewing via MetroEast Community Media, the week following the meeting, at metrocast.peg.tv. Go to the Playlist tab and select Municipal Meetings or find the link at <http://fairvieworegon.gov/AgendaCenter/City-Council-15>.

The meeting location is wheelchair accessible. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities should be made at least 48 hours before the meeting to the [City Recorder](mailto:CityRecorder@fairvieworegon.gov), 503-674-6224.



AGENDA MEMO

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
April 17, 2019	Work Session #1 & 3.a.	2019-44

TO: Mayor and City Council
FROM: Devree Leymaster, City Recorder
THRU: Allan Berry P.E., Public Works Director
Nolan K. Young, City Administrator
DATE: April 12, 2019

ISSUE:
Complete rehabilitation of Reservoir #1.

RELATED COUNCIL GOALS:
4A: Develop plan to address concerns regarding Reservoir #1

PREVIOUS AGENDA STAFF REPORTS:
June 6, 2018
April 17, 2019

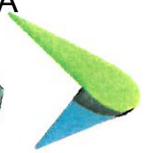
MEMO
During discussion of the Reservoir #1 improvement project at the April 3 Council Work Session; Council requested additional information for previous alternatives and their associated updated cost. Council deferred consideration of Resolution 16-2019 to authorize the proposed contract for Reservoir #1 improvements to the April 17 meeting.

Staff is working on gathering the requested information and will email an Agenda Staff Report prior to the April 17 meeting.

The below attachments are included in the packet, should Council decide to take action on Resolution 16-2019 following review of the additional information.

ATTACHMENTS:
A - Letter of Recommendation to Award Contract
B - Bid Opening Record
C - Bid Tabulations
D - Resolution 16-2019

murraysmith



18-2240
March 6, 2019

Mr. Allan Berry
Public Works Director
City of Fairview
1300 NE Village Street
Fairview, OR 97024

Re: Reservoir 1 Improvements – Recommendation of Award

Dear Allan,

On Tuesday, March 5, 2019, Murraysmith received four bids for the above referenced project. Bid Tabulations and verified Bid Opening Record sheets are attached. We have reviewed the bids and recommend award of the contract to S + K Painting, Inc., the low responsive bidder, for the amount of \$597,261.

If you should have any questions or comments, please do not hesitate to call us. Thank you.

Sincerely,

MURRAYSMITH, INC.

Justin H Ford, P.E.
Project Engineer

JHF:mlh

Enclosures

cc: Derrick Yates – City of Fairview, Project Manager (electronic only)
Linda Wood – City of Fairview, Public Works Office Assistant (electronic only)

Bid Tabulations
Reservoir 1 Improvements
City of Fairview
Murraysmith Project No. 18-2240 / JHF
March 5, 2019

Attachment C

Bid Item	Item Description	Estimated Quantity	Unit	Engineer's Estimate		S + K Painting, Inc.		T Bailey, Inc.		Stellar J Corporation		2KG Contractors, Inc.	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1	Mobilization, Demobilization, Bonds and Insurance	1	LS	\$ 45,000	\$ 45,000	\$ 54,300	\$ 54,300	\$ 56,000	\$ 56,000	\$ 25,000	\$ 25,000	\$ 85,400	\$ 85,400
2	Erosion and Water Pollution Control	1	LS	\$ 500	\$ 500	\$ 2,000	\$ 2,000	\$ 2,500	\$ 2,500	\$ 3,200	\$ 3,200	\$ 1,500	\$ 1,500
3	General Surface Restoration	1	LS	\$ 2,500	\$ 2,500	\$ 2,000	\$ 2,000	\$ 3,000	\$ 3,000	\$ 1,500	\$ 1,500	\$ 4,800	\$ 4,800
4	Connection to Existing Water System	1	LS	\$ 3,500	\$ 3,500	\$ 13,000	\$ 13,000	\$ 28,750	\$ 28,750	\$ 2,500	\$ 2,500	\$ 22,000	\$ 22,000
5	Testing, Flushing, and Disinfection of Water Mains	1	LS	\$ 1,500	\$ 1,500	\$ 1,000	\$ 1,000	\$ 3,500	\$ 3,500	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
6	Foundation Anchorage Improvements	1	LS	\$ 42,000	\$ 42,000	\$ 37,000	\$ 37,000	\$ 40,000	\$ 40,000	\$ 20,000	\$ 20,000	\$ 63,400	\$ 63,400
7	Wind Girder	1	LS	\$ 20,500	\$ 20,500	\$ 85,000	\$ 85,000	\$ 70,000	\$ 70,000	\$ 65,000	\$ 65,000	\$ 115,700	\$ 115,700
8	Pit Filling	20	EA	\$ 100	\$ 2,000	\$ 100	\$ 2,000	\$ 85	\$ 1,700	\$ 180	\$ 3,600	\$ 150	\$ 3,000
9	Weld Grinding	100	LF	\$ 10	\$ 1,000	\$ 20	\$ 2,000	\$ 20	\$ 2,000	\$ 50	\$ 5,000	\$ 87.50	\$ 8,750
10	Interior Coating Replacement	1	LS	\$ 210,000	\$ 210,000	\$ 198,000	\$ 198,000	\$ 273,000	\$ 273,000	\$ 240,000	\$ 240,000	\$ 216,300	\$ 216,300
11	Interior Coating Removal Lead Protocol	1	LS	\$ 7,500	\$ 7,500	\$ 1	\$ 1	\$ 100	\$ 100	\$ 1,000	\$ 1,000	\$ 2	\$ 2
12	Exterior Coating Spot Repair	1	LS	\$ 10,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ 26,000	\$ 26,000	\$ 75,500	\$ 75,500	\$ 21,630	\$ 21,630
13	Exterior Coating Removal Lead Protocol	1	LS	\$ 5,000	\$ 5,000	\$ 7,000	\$ 7,000	\$ 4,000	\$ 4,000	\$ 1,000	\$ 1,000	\$ 7,570	\$ 7,570
14	Roof Hatch Retrofit	1	LS	\$ 12,000	\$ 12,000	\$ 7,000	\$ 7,000	\$ 6,500	\$ 6,500	\$ 5,000	\$ 5,000	\$ 3,200	\$ 3,200
15	Fall Protection Retrofit	1	LS	\$ 6,000	\$ 6,000	\$ 15,000	\$ 15,000	\$ 14,000	\$ 14,000	\$ 6,500	\$ 6,500	\$ 6,230	\$ 6,230
16	Mixing System Retrofit	1	LS	\$ 10,000	\$ 10,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 15,000	\$ 15,000	\$ 20,500	\$ 20,500
17	Remove and Dispose of Existing Control Valve Vault	1	LS	\$ 5,000	\$ 5,000	\$ 14,000	\$ 14,000	\$ 1,000	\$ 1,000	\$ 10,000	\$ 10,000	\$ 9,000	\$ 9,000
18	Concrete Vault w/ Booster Pump and Control Valve, Complete	1	LS	\$ 95,000	\$ 95,000	\$ 85,000	\$ 85,000	\$ 57,000	\$ 57,000	\$ 160,000	\$ 160,000	\$ 80,430	\$ 80,430
19	Site Electrical Improvements	1	LS	\$ 15,000	\$ 15,000	\$ 20,000	\$ 20,000	\$ 24,000	\$ 24,000	\$ 22,000	\$ 22,000	\$ 18,400	\$ 18,400
20	Concrete Curb and Gutter Removal and Replacement	16	LF	\$ 100	\$ 1,600	\$ 60	\$ 960	\$ 85	\$ 1,360	\$ 150	\$ 2,400	\$ 168	\$ 2,688
21	Operation and Maintenance Manual	1	LS	\$ 2,500	\$ 2,500	\$ 2,000	\$ 2,000	\$ 5,000	\$ 5,000	\$ 1,000	\$ 1,000	\$ 1,300	\$ 1,300
				Total	\$ 498,100	Total	\$ 597,261	Total	\$ 649,410	Total	\$ 667,200	Total	\$ 693,800

Specialty Contractors Listed in Bid:	Tank Painting Contractor:	S + K Painting, Inc.	Industrial Coatings Unlimited	Long Painting Company	S + K Painting, Inc.
	Metal Fabricator & Installer:	T Bailey, Inc.	T Bailey, Inc.	Mt. Hood Piping, Inc	2KG Contractors, Inc.

CPG



RESOLUTION
(16 - 2019)

**A RESOLUTION OF THE FAIRVIEW CITY COUNCIL AUTHORIZING
THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT FOR
RESERVOIR #1 IMPROVEMENTS**

WHEREAS, in 2016 the City Council adopted the city’s Water System Masterplan; and

WHEREAS, Reservoir #1 was deemed in need of operational evaluation; and

WHEREAS, the Council determined it necessary to refurbish and make improvements to Reservoir #1; and

WHEREAS, Murray Smith Inc. was selected based on expertise, project understanding, responsiveness, previous work samples and other relevant factors to provide engineering services; and

WHEREAS, a competitive bid process was conducted to solicit interested parties to perform the work; and

WHEREAS, S& K Painting, Inc. is the lowest responsive bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS FOLLOWS:

Section 1 The Fairview City Council hereby authorizes the City Administrator to enter into a contract with S&K Painting, Inc. for Reservoir #1 improvements for the City of Fairview for work described in the attached Exhibit “A”.

Section 2 This resolution is and shall be effective from the day of its passage.

Resolution adopted by the City Council of the City of Fairview, this 3rd day of April, 2019.

ATTEST

Mayor, City of Fairview
Brian Cooper

City Recorder, City of Fairview
Devree Leymaster

Date

AGREEMENT

This Agreement is dated as of the _____ day of _____ in the year 2019 by and between: CITY OF FAIRVIEW (here-in-after called Owner) and S & K Painting, Inc. (here-in-after called Contractor)

Owner and Contractor, in consideration of the mutual covenants here-in-after set forth, agree as follows:

ARTICLE 1 - WORK

1.01 Contractor hereby agrees to furnish all labor, materials, equipment and supplies for the construction of the project entitled:

CITY OF FAIRVIEW – Reservoir 1 Improvements

The work to be performed under these specifications and drawings consists of performing upgrades on an existing one-million gallon reservoir for the City of Fairview known as Reservoir 1. Work will include the following:

Demolition; Excavation, removal, and disposal of an existing concrete manhole with associated water valves.

Coating; Removing and replacing the existing interior coating system and performing coating spot repairs on the existing exterior coating.

Structural; Removing the existing anchor straps and installing new reservoir anchor chairs, welding wind girders to the exterior of the reservoir, and performing welding spot repairs as needed.

Mechanical; Connecting into the existing piping and installing a new utility vault near the base of the reservoir which will house both a booster pump and electrically actuated fill control valve.

Electrical; The Contractor will be responsible for running new conduit and conductors from an existing control and service panel in an onsite building to the proposed utility vault and wiring the proposed booster pump station and actuated fill control valve.

ARTICLE 2 - Engineer

2.01 The Project has been designed by Murraysmith, Inc., who is here-in-after called Engineer and who will assume all duties and responsibilities and will have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3 - CONTRACT TIME

3.01 The Work shall be substantially complete by **July 15, 2019**. The Final Completion date is **July 29, 2019**.

3.02 Liquidated Damages: Owner and Contractor recognize that time is of the essence in this Agreement and that Owner will suffer financial loss if the Work is not substantially complete within the time specified in Article 3.01.

3.03 In the event the successful bidder fails to achieve substantial completion or final completion within the time limits specified in the contract documents, liquidated damages shall be paid to Owner. Liquidated damages shall be paid in the amount of \$600 per day, based on loss of use if the project is not complete within the time specified in Article 3.01, with such extensions of time as are provided for in the General Conditions.

ARTICLE 4 - CONTRACT PRICE

4.01 Owner shall pay Contractor for performance of the Work the amounts determined for the total number of each of the units of work in the bid schedule completed at the unit price stated. The number of units contained in this schedule is approximate only, and the final payment will be made for the actual number of units that are incorporated in or made necessary by the Work covered by the Contract.

ARTICLE 5 - PROGRESS PAYMENT PROCEDURES

5.01 On no later than the 4th day of every month, the Contractor shall prepare and submit to the Engineer a progress payment estimate filled out and signed by the Contractor covering the total quantities under each item of work that have been completed from the start of the job up to and

including the last day of the preceding month, and the value of the work completed with such supporting evidence as required by the Owner and/or Engineer. This estimate shall also include an allowance for the cost of such materials and equipment required in the permanent work as has been delivered to the site and suitably protected but not as yet incorporated in the work.

5.02 The Engineer will, within 5 days, after receipt of each progress payment estimate, either indicate in writing the approval of payment and present the progress payment estimate to the Owner or return the progress payment estimate to the Contractor indicating in writing the reasons for refusing to approve payment. In the latter case, the Contractor may make the necessary corrections and resubmit the progress payment estimate.

5.03 On or about the 25th day of each month, the Owner will, after deducting previous payments made, pay to the Contractor 95% of the amount of the estimate as approved by the Engineer. The 5% retained percentage will be held by the Owner until the final completion of all work under the Contract.

5.04 Progress payments shall be made under the terms and conditions governing final payment, except that it shall not constitute a waiver of claims.

ARTICLE 6 - FINAL PAYMENT

6.01 The Contractor shall notify the Engineer in writing when the work is considered complete and ready for final inspection and acceptance. Within 15 working days after receiving the notice, either accept the work or notify the Contractor of work yet to be performed. If the work is accepted, the Engineer shall notify the Contractor and will make a final estimate and recommend acceptance of the work as of a certain date. Upon approval and acceptance by the Owner, the Contractor will be paid a total payment equal to the amount due under the contract including all retainage.

6.02 Prior to final payment the Contractor shall deliver to the Owner a receipt for all amounts paid or payable to the Contractor and a release and waiver of all claims against the Owner arising from or connected with the contract and shall submit evidence satisfactory to the Engineer that all amounts due for labor, materials and all other obligations connected with the work have been fully and finally settled, or are fully covered by insurance.

6.03 The acceptance by the Contractor of the final payment shall release the Owner and the Engineer from all claims and liability to the Contractor for all things done or furnished in connection with the work, and for every act of the Owner and others relating to or arising out of the work.

ARTICLE 7 - INTEREST

7.01 All moneys not paid when due hereunder shall bear interest at the maximum rate allowed by law at the place of the Project, when requested in accordance with ORS 279.

ARTICLE 8 - CONTRACTOR'S REPRESENTATIONS

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

8.01 Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions, and federal, state, and local laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the Work.

8.02 Contractor has studied all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress or performance of the Work which were relied upon by Engineer in the preparation of the Drawings and Specifications.

8.03 Contractor has made or caused to be made examinations, investigations and tests and studies of such reports and related data in addition to those referred to in paragraph 8.2 as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports or similar data are or will be required by Contractor for such purposes.

8.04 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports and data with the terms and conditions of the Contract Documents.

8.05 Contractor has given Engineer written notice of all conflicts, errors or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.

ARTICLE 9 - MEDIATION

9.01 Should any dispute arise between the parties to this Agreement, it is agreed that such dispute will be submitted to a mediator prior to any litigation, and the parties hereby expressly agree that no claim or dispute arising under the terms of this Agreement shall be resolved other than first through mediation and, only in the event that such mediation efforts fail, through litigation.

9.02 The parties shall exercise good faith efforts to select a mediator who shall be compensated equally by both parties. Mediation will be conducted in Portland, Oregon unless both parties agree in writing otherwise. Both parties agree to exercise good faith efforts to resolve disputes covered by this section through this mediation process. If a party requests mediation and the other party fails to respond within ten (10) days, or if the parties fail to agree on a mediator within ten (10) days, a mediator shall be appointed by the presiding judge of the Multnomah County Circuit Court upon the request of either party. The parties shall have any rights at law or in equity with respect to any dispute not covered by this section.

ARTICLE 10 - CONTRACT DOCUMENTS

10.01 Contractor will comply with all provisions set forth in the Contract Documents as if fully set forth herein.

10.02 The term "Contract Documents" means and includes the following:

11.02 Owner and Contractor each binds himself, his partners, successors, assigns and legal representatives to the other party hereto, his partners, successors, assigns and legal representatives; in respect to all covenants, agreements and obligations contained in the Contract Documents.

IN WITNESS WHEREOF, the parties hereto have signed four copies of this Agreement.

This Agreement will be effective on _____, 20____.

Owner: _____ City of Fairview _____ Contractor: _____

| _____ 1300 NE Village Street _____

| _____ Fairview, Oregon 97024 _____

| _____

| By: _____ By: _____

| _____

Address for giving Notices: _____

| _____



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
April 17, 2019	7.a.	2019-42

TO: Mayor and City Council
FROM: Lesa Folger, Finance Director
THRU: Nolan K. Young, City Administrator
DATE: March 27, 2019

ISSUE:

Recognize Fairview Urban Renewal Agency (URA) contributions and transfer Water Fund appropriations in FY2018-19 for completion of the Reservoir 1 Rehabilitation Project.

RELATED COUNCIL GOALS:

Goal #4: Maintain and enhance the City’s public infrastructure in a cost efficient manner.
 A. Complete Reservoir #1 rehabilitation.

BACKGROUND:

On April 3, 2019, Council approved Resolution 16-2019, authorizing the City Administrator to enter into a contract for Reservoir 1 improvements. Bids for the project were higher than the initial amount budgeted in FY2018-19. To remain in compliance with Oregon budget law, existing budgeted revenue and appropriations need to be amended in order to complete the project. It is proposed that the Fairview URA contribute \$121,304 (20.31% of the total). This contribution was included in the adopted URA plan. Additional funding of \$65,957 is proposed to be re-appropriated from Contingency to Capital Improvements within the Water Fund.

The table below identifies the impact of these amendments on the current Water Fund budget.

Recognize \$121,304 in Unanticipated Non-Tax Revenue and Appropriate Associated Expense and Transfer Fund Appropriations of \$65,957 Between Categories				
Water Fund	Existing Budget	Proposed Change	Adjusted Budget	
Resources	\$ (1,263,774)	\$ (121,304)	\$ (1,385,078)	
Capital Improvements	\$ 570,000	\$ 187,261	\$ 757,261	
Contingency	103,641	(65,957)	37,684	
Total Appropriations	\$ 673,641	\$ 121,304	\$ 794,945	

RECOMMENDED ACTION:

Staff recommends approval of Resolution 23-2019, authorizing the acceptance of unanticipated non-tax revenue, the associated increase in expenditures, and the transfer of appropriations in the Water Fund for Fiscal Year 2018-19.

BUDGET IMPLICATIONS:

Total appropriations in the Water Fund increase \$121,304 due to the Fairview URA contribution to the project. The Contingency line item decreases by \$65,957.

COUNCIL ALTERNATIVES:

1. **Staff Recommendation:** Move to approve Resolution 23-2019. This will authorize the acceptance of unanticipated non-tax revenue, the associated increase in expenditures, and the transfer of appropriations in the Water Fund for Fiscal Year 2018-19.
2. Amend the resolution to transfer a lesser amount or decline to approve the resolution. However, the city would not have adequate funding to complete the project based on current bids.



RESOLUTION
(23 - 2019)

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF UNANTICIPATED NON-TAX REVENUE FROM THE FAIRVIEW URBAN RENEWAL AGENCY, THE ASSOCIATED INCREASE IN EXPENDITURES, AND THE TRANSFER OF APPROPRIATIONS IN THE WATER FUND FOR FISCAL YEAR 2018-19 TO FUND COMPLETION OF THE RESERVOIR 1 REHABILITATION PROJECT

WHEREAS, the City Council wishes to comply with Oregon Budget Law; and

WHEREAS, OAR 150-294.450(3)(1) allows for transfers of appropriation authority via resolution; and

WHEREAS, the budget appropriation transfers provided herein do not change the Water Fund by 10% or more from the adopted Fiscal Year 2018-19 Budget; and

WHEREAS, the Reservoir 1 rehabilitation project is eligible to receive funding from the Fairview Urban Renewal Agency in an amount not to exceed 20.31% of the total project cost; and

WHEREAS, the Fairview City Council desires to partially fund this project using funds from the Fairview Urban Renewal Agency; and

WHEREAS, a resolution to accept unanticipated non-tax revenue and transfer budgeted appropriations within the City of Fairview Fiscal Year 2018-19 Budget is necessary to continue to manage distribution of those resources and expenditures and to maintain compliance with ORS 294.471(3) (a) and 294.463.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS FOLLOWS:

Section 1 The City Council hereby authorizes the following proposed changes to the FY2018-19 Budget:

Recognize \$121,304 in Unanticipated Non-Tax Revenue and Appropriate Associated Expense and Transfer Fund Appropriations of \$65,957 Between Categories			
Water Fund	Existing Budget	Proposed Change	Adjusted Budget
Resources	\$ (1,263,774)	\$ (121,304)	\$ (1,385,078)
Capital Improvements	\$ 570,000	\$ 187,261	\$ 757,261
Contingency	103,641	(65,957)	37,684
Total Appropriations	\$ 673,641	\$ 121,304	\$ 794,945

Section 2 This resolution is and shall be effective from the day of its passage.

Resolution adopted by the City Council of the City of Fairview, this 17th day of April, 2019.

ATTEST

Mayor, City of Fairview
Brian Cooper

City Recorder, City of Fairview
Devree Leymaster

Date



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE NUMBER
April 17, 2019	7.b.	2019-43

TO: Mayor and City Council
FROM: Sarah Selden, Senior Planner
THRU: Allan Berry, Public Works Director
Nolan K. Young, City Administrator
DATE: April 17, 2019

ISSUE:

On April 17, the City Council is scheduled to hold a first reading on Ordinance 06-2019, amending the Fairview Zoning Map for the Allwood Recyclers property on NE Marine Drive from Agricultural Holding (AH) to General Industrial (GI).

BACKGROUND:

The zone change is proposed to correct an error from 1993, when the former Allwood Recyclers property owner received Planning Commission approval to develop the yard debris recycling facility and to re-zone the property from agricultural to industrial. The zone change that was reviewed and approved by the Commission was never enacted by ordinance of the City Council.

The zone change will implement the Comprehensive Plan designation of General Industrial for this property, and bring the property into conformance with surrounding zoning. No changes are proposed to the property's use at this time. Additional background can be found in the Planning Commission Staff Report (**Exhibit F**).

The Planning Commission held a public hearing on March 26, 2019 to consider the zone change, and unanimously recommended Council approval. Testimony was received from one individual, the Allwood Recyclers owner, who testified in support of the zone change.

RECOMMENDED ACTION

Consider the Planning Commission's recommendation on Ordinance 06-2019, and hold a second reading and public hearing on May 3, 2019 to adopt the ordinance.

EXHIBITS

- A. Draft Ordinance**
 - A-1. Ordinance 6-2019, dated 03/19/19
 - Attachment A: Zoning Map Designation

B. Background Materials

B-1. Comprehensive Plan Map Designation

C. Written Comments

None

D. Planning Commission Findings

Commission Findings from March 26, 2019 public hearing

E. Minutes

Planning Commission minutes from March 26, 2019 hearing will be available for the 2nd reading

F. Staff Reports

Planning Commission hearing staff report, dated March 19, 2019



ORDINANCE
(6-2019)

**AN ORDINANCE AMENDING THE CITY OF FAIRVIEW ZONING MAP ON
NE MARINE DRIVE FOR MAP AND TAX LOT NUMBER 1N3E22C -00101**

WHEREAS, on September 14, 1993 the Fairview Planning Commission held a public hearing and approved a design review and zone change application for the development of a yard debris recycling facility on NE Marine Drive (map and tax lot number 1N3E22C -00101); and

WHEREAS, the City erred in considering the Planning Commission as the final decision-maker in the zone change application and neglected to hold the required City Council hearing to adopt the zone change by ordinance and to amend the zoning map; and

WHEREAS, the 1993 application was to change the zoning from Agricultural Holding (AH) to General Manufacturing (M-2) to implement the General Industrial Comprehensive Plan designation for the property, and the M-2 zone has since been replaced with the General Industrial (GI) zone; and

WHEREAS, the yard debris recycling facility was developed following the Planning Commission's 1993 decision and has been in continuous operation since that time; and

WHEREAS, a zone change application was initiated by the City of Fairview in 2019 to correct the past procedural error and re-zone the site from Agricultural Holding (AH) to General Industrial (GI) by adoption of Ordinance 6-2019; and

WHEREAS, the Planning Commission found that the zone change complies with Fairview Municipal Code sections 19.205, Amendments, FMC 19.413.040(G) Type IV Procedures and 19.470 Land Use District Map and Text Amendments, as well as applicable Statewide Planning Goals; and

WHEREAS, the City Council has received from the Planning Commission its recommendation and adopted findings, together with the full staff report and background materials, and has fully reviewed and considered the same; and

NOW, THEREFORE, THE CITY OF FAIRVIEW ORDAINS AS FOLLOWS:

Section 1 The Zoning Map is amended by changing the zoning designation of the Subject Property (map and tax lot number 1N3E22C -00101) from "Agricultural Holding" to "General Industrial".

Section 2 In support of its decision, the City Council adopts the findings contained in the Staff Report dated March 19, 2019 (File No. 2019-5-ZC) in support of Ordinance 6-2019.

Ordinance adopted by the City Council of the City of Fairview, this 1st day of May, 2019.

Mayor, City of Fairview
Brian Cooper

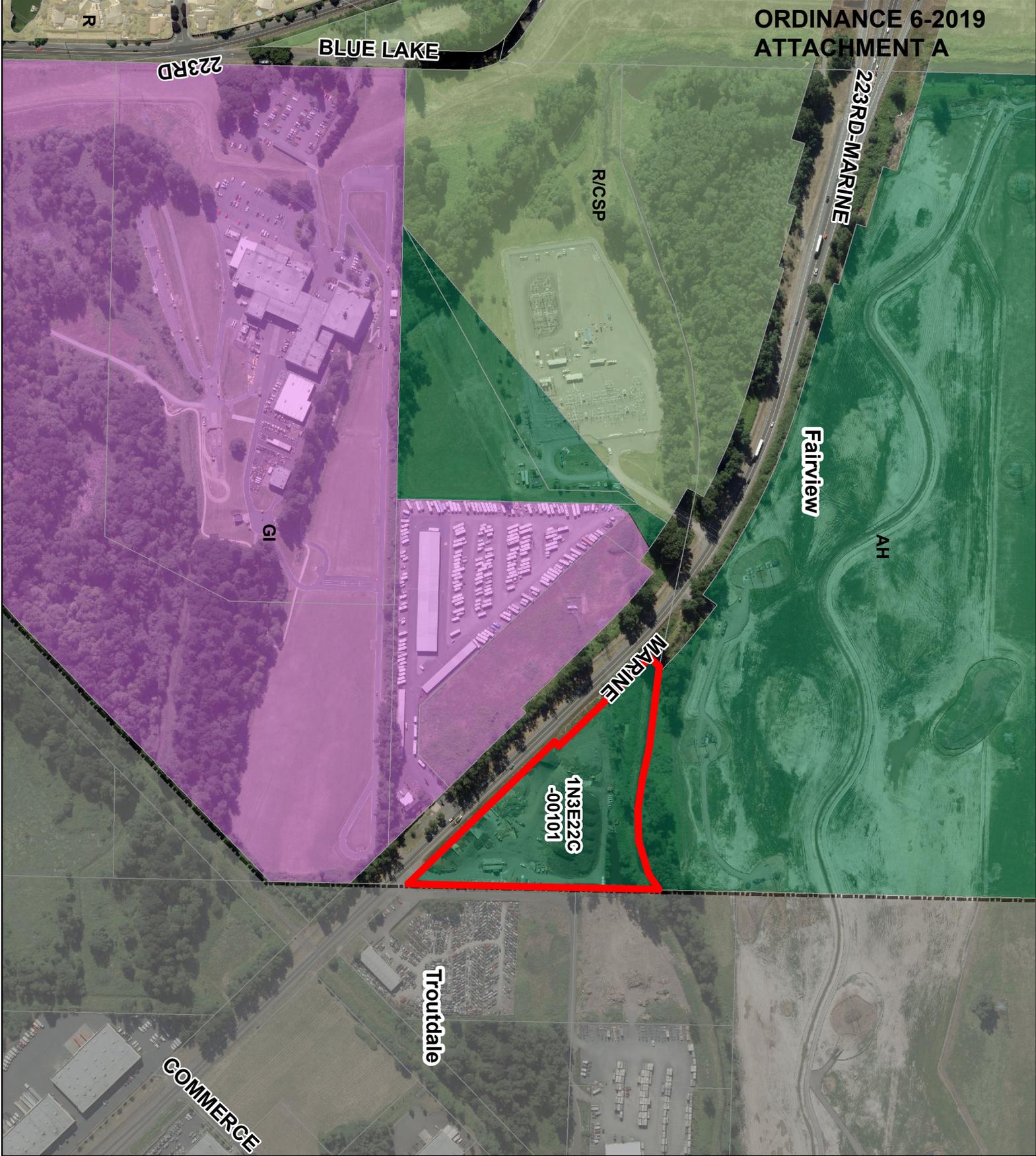
ATTEST

City Recorder, City of Fairview
Devree Leymaster

Date

DRAFT

ORDINANCE 6-2019
ATTACHMENT A



Legend

Zone Change from AH to GI

City Limits

Zoning

Agricultural Holding (AH)

General Industrial (GI)

Residential (R)

Residential Community Service Parks (R/CSP)

1 inch = 400 feet



This map is for informational purposes only and the City cannot accept responsibility for any errors, omissions, or positional inaccuracy. This map is provided "AS-IS".

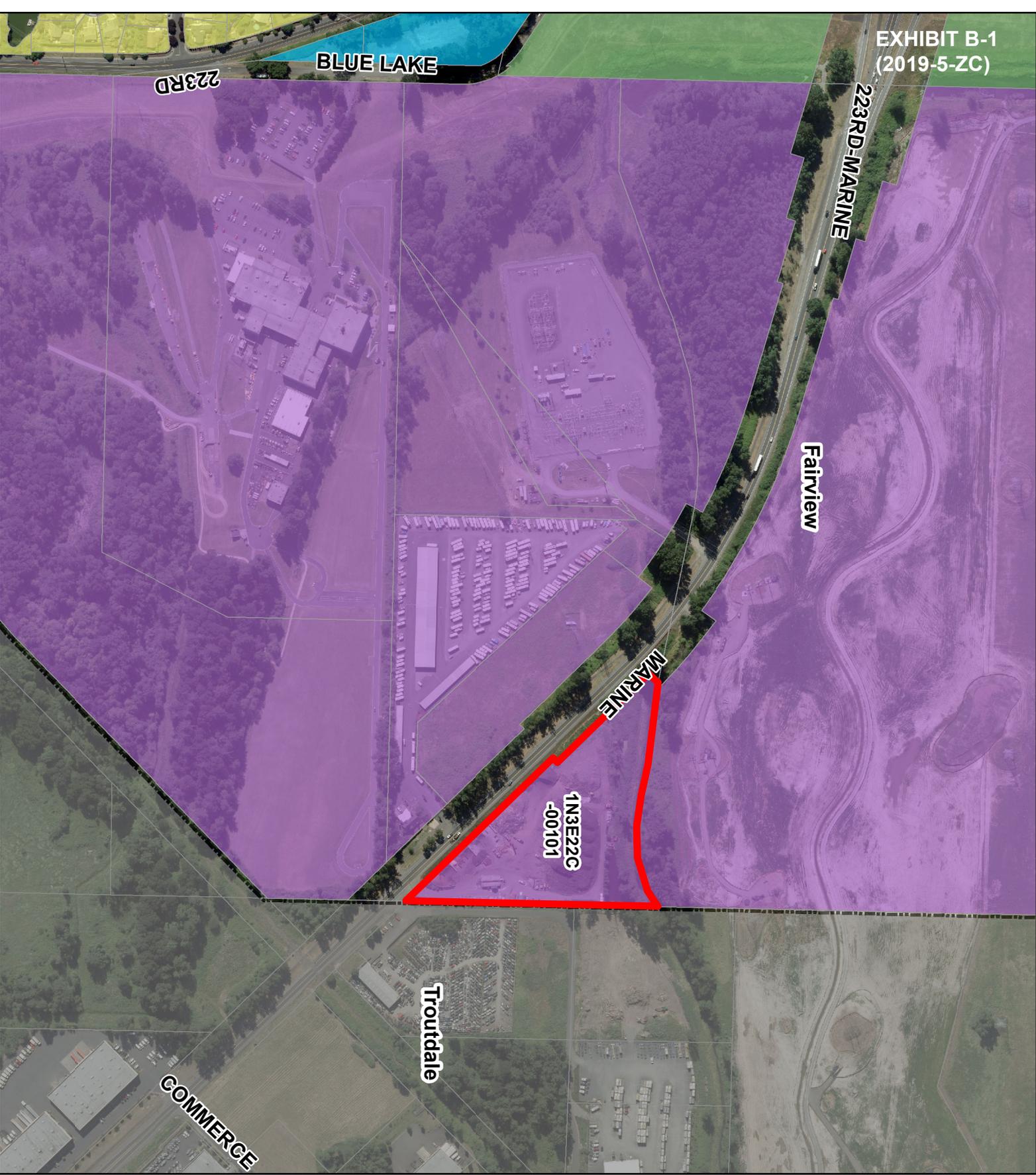
CP23



City of Fairview
1300 NE Village Street
Fairview, OR 97024
(503) 665-7929
www.fairvieworegon.gov

Print Date: 3/19/2019

Printed By: seldens



Legend

 Proposed Zone Change from AH to GI

 City Limits

Comp Plan

 General Industrial

 Parks

 Public

 Residential Low Density

CP24

1 inch = 400 feet



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Print Date: 2/19/2019

Printed By: seldens



**BEFORE THE PLANNING COMMISSION OF THE
CITY OF FAIRVIEW
TYPE IV PLANNING COMMISSION ORDER**

A REQUEST TO AMDNED THE) 2019-5-ZC
FAIRVIEW ZONING MAP FROM) CITY OF FAIRVIEW
AGRICULTURAL HOLDING (AH) to) FINDINGS, CONCLUSIONS & ORDER
GENERAL INDUSTRIAL (GI) FOR MAP)
AND TAX LOT NUMBER 1N3E22C -00101)

A public hearing was opened on March 26, 2019, upon a Type IV application from the City of Fairview for an amendment to the Fairview Zoning Map for map and tax lot number 1N3E22C - 00101 on NE Marine Drive. The Planning Commission closed the public hearing at March 26, 2019 meeting.

Hollie Holcombe, Chairperson, presided at the hearing.

A permanent record of this proceeding is to be kept on file in the Fairview City Hall, along with the original of this Type IV Planning Commission Order.

The Planning Commission orders that proposed Ordinance 6-2019 is **recommended by the Planning Commission to be approved by the City Council.**

The Planning Commission adopts the findings and exhibits contained in the staff report and findings of fact dated March 19, 2019, as support for its decision.

Hollie Holcombe, Chair
Signed Original in File

Date



**STAFF REPORT
TYPE IV – LEGISLATIVE TEXT AMENDMENTS
FINDINGS AND RECOMMENDATION**

Date of Report: March 19, 2019

Hearing Date: March 26, 2019

Staff Contact: Sarah Selden, Senior Planner

Application Number: 2019-5-ZC

Applicant: City of Fairview

Proposal: Amendment to the City of Fairview Zoning Map from Agricultural Holding (AH) to General Industrial (GI) for Map and Tax Lot Number 1N3E22C -00101 on NE Marine Drive.

Exhibits:

- A. Draft Ordinance**
A-1. Ordinance 6-2019, dated 03/19/19
Attachment A: Zoning Map Designation
- B. Background Materials**
B-1. Comprehensive Plan Map Designation
- C. Written Comments**
None
- D. Planning Commission Findings**
(reserved for Council hearing)
- C. Minutes**
(reserved for Council hearing)
- D. Staff Reports**
(reserved for Council hearing)

I. NOTICES & REFERRALS

Public Notice Date/Type: A notice of public hearing was published in the Gresham Outlook on March 15, 2019, in accordance with FMC 19.413.040, Type IV procedures (legislative).

Referrals: The Department of Land Conservation and Development (DLCD) and Metro were sent the required 35-day notice of public hearing and draft amendments on February 19, 2019.

II. APPLICABLE CRITERIA

- FMC 19.205.010 Amendments – Procedure
- FMC 19.413.040(G) Type IV Procedures
- 19.470.600 Transportation planning rule compliance

III. BACKGROUND AND SUMMARY OF ISSUES

In September 1993, the Fairview Planning Commission held a public hearing to consider two land use requests for the development of the Amazon Recycling Facility on the subject property (1N3E22C -00101), now known as Allwood Recycling:

- Design review approval to develop a yard debris recycling facility on this site.
- A zone change from agricultural to manufacturing.

The Development Code in effect in 1993 required zone changes to be processed through the same Type IV legislative procedure the City has in place today. This requires the Planning Commission to hold a public hearing and make a recommendation to the City Council, and the City Council to then consider the Commission’s recommendation at a second hearing and approve the zone change by ordinance. The Amazon Recycling zone change, however, missed the City Council hearing and adoption step in the process. The zone change was assumed to be approved through the Planning Commission’s proceedings, based on the Commission’s Notice of Decision that said “Approve the requested zone change for the 6.39 acre site; from F-2 Agricultural District, to M-2, General Manufacturing...” Following this decision, the site was developed with the Amazon Recycling use. The zoning map was never changed, and the site remains in the Agricultural Holding (AH) zoning district.

Allwood purchased the Amazon Recycling business in 1995, and has been continuously operating a yard debris recycling facility since that time. Allwood processes yard debris into bark and compost products for landscaping use, and into biomass for industrial power use. The business employs 16 people, and is in the process of developing the adjacent site on the opposite side of Marine Drive (2018-37-DR approved by Planning Commission in November 2018) to separate their operations.

The zone change history and procedural error was observed by staff during a stormwater permit review process in 2018, and the current zone change (2019-5-ZC) is proposed with support of the property owner to correct the past error.

The purpose of the Agricultural Holding (AH) zone, as stated in the Development Code (FMC 19.25 Agricultural Holding Zone) is “primarily as a holding zone to be used for agricultural uses until the land is developed for industrial purposes.” The zoning district applies to a limited number of parcels in areas north of Interstate 84 that abut the General Industrial (GI) zone. All Agricultural Holding-zoned land is designated in the Comprehensive Plan as General Industrial, consistent with the intent stated in FMC 19.25 for land to be converted to industrial uses.

V. APPROVAL CRITERIA FINDINGS

FMC 19.413.040 Type IV Procedures (legislative).

This is a Type IV application for legislative amendments to the Fairview Municipal Code (“FMC”) and follows the process set forth in FMC 19.413. Type IV matters are considered by the Planning Commission at a public hearing, and a recommendation made to the City Council. The final decision is made by City Council following a public hearing and consideration of the Planning Commission’s recommendation. Public notice is required and was provided as described under Section II. Notices & Referrals.

FMC 19.413.040(G), Type IV Procedures – Decision Making Consideration

G. Decision Making Consideration. The recommendation by the planning commission and the decision by the city council shall be based on consideration of the following factors:

- 1. Statewide planning goals and guidelines*

Goal 9: Economic Development

To provide adequate opportunities throughout the state for a variety of economic activities vital to the health, welfare, and prosperity of Oregon's citizens.

The Economic Development goal calls for cities to inventory areas suitable for economic activity and adopt Comprehensive Plans that provide for an adequate supply of sites for a variety of industrial and commercial land uses. Fairview’s 2004 Comprehensive Plan designated all remaining agricultural land for future

general industrial use to help provide viable economic activity in the city. This policy direction implements Statewide Planning Goal 9. The proposed zone change is consistent with this Goal 9.

2. *Comments from applicable federal or state agencies*

DLCD: Staff sent notice of the proposed zone change to DLCD as part of the required 35-day notice, and received no comments.

3. *Applicable intergovernmental agencies*

Metro: Staff sent notice of the proposed zone change to Metro as part of the required 35-day notice. Metro responded via e-mail that they support re-zoning the parcel because a significant portion is within a Metro Title 4 designation. Title 4 lands address Industrial and Other Employment Areas with the purpose “to provide and protect a supply of sites for employment by limiting the types and scale of non-industrial uses in Regionally Significant Industrial Areas (RSIAs), Industrial and Employment Areas.” The Allwood site is within the Employment Area designation, which limits commercial retail uses and is consistent with Fairview’s General Industrial zone.

4. *Applicable Comprehensive Plan policies*

Chapter 4 – Agricultural Lands

Goal: *To urbanize all remaining agricultural land in the Fairview Planning Area.*

The Comprehensive Plan background information states that small parcel sizes, incompatible neighboring land uses and high property taxes make farming uses economically unfeasible in Fairview. Further, the Multnomah County Comprehensive Plan, previously applied to unincorporated Fairview, proposed urban use of all remaining agricultural lands.

Policy 1:

The City of Fairview can and should provide public services and facilities to the areas inside the planning area currently zoned for agricultural use. The timing and manner in which services would be provided are described in Chapter 3, Community Building Policies 7-14. The agricultural land shall be developed consistent with the Comprehensive Plan.

FINDING: Re-zoning the parcel from AH to GI implements the Agricultural Lands goal of the Comprehensive Plan, and is consistent with the Comprehensive Plan Map designation for the parcel. This goal and policy are met.

Chapter 9 – Economic Development

Goal: *To attract family-wage jobs, clean industry and businesses to serve local needs.*

Policy 5:

All industrial uses, which abut residential uses, shall be screened from the residential uses. Where possible, access to industrial uses will be prohibited from residential streets.

FINDING: The subject parcel does not abut any residentially-zoned land, and access is not available from any local residential streets. The site is used for an existing facility that has been in operation since 1994. This goal and policy are met.

Chapter 11 – Public Facilities and Services

Goal: *To plan and develop a timely, orderly and efficient arrangement of public facilities and services to serve planning area development.*

Policy 1:

No urban development shall occur without provision of essential public facilities and services.

Policy 2:

Public facilities and services shall only be provided in areas (1) designated for urban development by the Comprehensive Plan map (Figure 3-A); (2) indicated by the Metro regional facilities plans to be within Fairview’s jurisdiction; and (3) in accordance with policies set forth in the Community Building chapter of the Comprehensive Plan, Chapter 3.

FINDING: The site is served by transportation access via NE Marine Drive, a Major Collector road in Multnomah County’s jurisdiction. The site is served by City of Fairview Water and sewer is available to the site. This goal and policy are met.

FMC: 19.205.020: Criteria

- A. *The amendment will not interfere with the livability, development or value of other land in the vicinity of site-specific proposals when weighted against the public interest in granting proposed amendment.*

FINDING: The site is bordered by General Industrial zoning on all but the north side of the property, which is a vacant parcel owned by the Port of Portland. It is also zoned Agricultural Holding and designated on the Comprehensive Plan map for future use as General Industrial. Surrounding general industrial uses include Allwood

Recycling's new facility on the southeast side of Marine Drive, and transportation-related outdoor storage on the east side of the property in Troutdale. Re-zoning the parcel consistent with its existing use and surrounding uses will not interfere with the livability, development or value of other land in the vicinity. This criterion is met.

B. The amendment will not be detrimental to the general interests of the community.

FINDING: Zoning this site for industrial uses will implement the goals of the Fairview Comprehensive Plan, and will benefit the community through a higher tax base compared to agricultural use of the property. This criterion is met.

C. The amendment will not violate the land use designations established by the comprehensive land use plan and map or related text.

AND

D. The amendment will place all property similarly situated in the area in the same zoning designation or in appropriate complementary designations without creating inappropriate "spot zoning".

FINDING: The zone change implements the Comprehensive Plan designation of General Industrial. The site is bordered on the southeast (across Marine Drive) by General Industrial zoning, and to the east by Troutdale's General Industrial zone. To the north, the property is bordered by Agricultural Holding zoning. Re-zoning this parcel will provide greater overall land use consistency in the area. These criteria are met.

19.470.600 Transportation planning rule compliance.

A. When a development application includes a proposed comprehensive plan amendment or land use district change, the proposal shall be reviewed to determine whether it significantly affects a transportation facility consistent with OAR 660-012-0060.

B. Amendments to the comprehensive plan and land use standards which significantly affect a transportation facility shall assure that allowed land uses are consistent with the function, capacity, and level of service of the facility identified in the Transportation System Plan. This shall be accomplished by one of the following:

- 1. Limiting allowed land uses to be consistent with the planned function of the transportation facility; or*
- 2. Amending the Transportation System Plan to ensure that existing, improved, or new transportation facilities are adequate to support the proposed land uses consistent with the requirement of the Transportation Planning Rule; or*

3. *Altering land use designations, densities, or design requirements to reduce demand for automobile travel and meet travel needs through other modes of transportation.*

FINDING: The proposed zone change is not associated with a change of use or a new site development. Per OAR 660-012-0060(1): A plan or land use regulation amendments significantly affects a transportation facility if it would:

- (a) Change the functional classification of an existing or planned transportation facility (exclusive of correction of map errors in an adopted plan);
- (b) Change standards implementing a functional classification system; or
- (c) Result in any of the effects listed in paragraphs (A) through (C) of this subsection based on projected conditions measured at the end of the planning period identified in the adopted TSP. As part of evaluating projected conditions, the amount of traffic projected to be generated within the area of the amendment may be reduced if the amendment includes an enforceable, ongoing requirement that would demonstrably limit traffic generation, including, but not limited to, transportation demand management. This reduction may diminish or completely eliminate the significant effect of the amendment.
 - (A) Types or levels of travel or access that are inconsistent with the functional classification of an existing or planned transportation facility;
 - (B) Degrade the performance of an existing or planned transportation facility such that it would not meet the performance standards identified in the TSP or comprehensive plan; or
 - (C) Degrade the performance of an existing or planned transportation facility that is otherwise projected to not meet the performance standards identified in the TSP or comprehensive plan.

FINDINGS: NE Marine Drive is a Multnomah County roadway classified as a Major Collector. The Multnomah County Transportation System Plan provides the following description of this road classification: “Major Collectors serve several purposes including linking neighborhoods to the regional system of bicycle and automobile streets, and basic transit services. They typically provide direct access between residential and commercial developments, schools and parks and carry higher volumes of traffic than neighborhood streets. Major collector streets are also utilized to access industrial and employment areas and other locations with large truck and over-sized load volumes.”

The General Industrial zoning designation is consistent with the Major Collector classification to “access industrial and employment areas and other locations with large

truck and over-sized load volumes.” Reconstruction of Marine Drive to current Multnomah County standards is currently listed on the Regional Transportation Plan as a medium-term (2026-2035) project.

This application is not associated with new site development or change of use, but rather is applying a zoning designation consistent with the property’s use for the past 25 years and that is consistent with projected growth under the Fairview Comprehensive Plan. No change to the functional classification or traffic levels are anticipated as a result of this zone change that would significantly impact the transportation facility as described above. Proposals for future development will be required to include transportation impact analyses as required by applicable city standards and provide mitigation as deemed necessary.

VI. CONCLUSION AND RECOMMENDATIONS

STAFF RECOMMENDATION

Staff recommends that the Commission make a recommendation to City Council for adoption of the zone change by Ordinance 6-2019. Suggested motion for the Commission:

“Move to recommend that City Council approve 2019-5-ZC and adopt Ordinance 6-2019.”

PLANNING COMMISSION ALTERNATIVES

1. Recommend City Council adoption of draft Ordinance 6-2019, based on the staff findings in this report.
2. Recommend City Council adoption of Ordinance 6-2019, with revised findings.
3. Continue the Public Hearing if additional information is needed.



AGENDA STAFF REPORT

MEETING DATE	AGENDA ITEM #	REFERENCE
April 17, 2019	8.a.	NUMBER 2019-39

TO: Mayor and City Council
FROM: Lesa Folger, Finance Director
THRU: Nolan K. Young, City Administrator
DATE: February 28, 2019

ISSUE:

Supplemental Budget for Fiscal Year 2018-19 to establish the Public Works Facility Fee Fund revenue and appropriations due to implementation of the Public Works facility fee and the debt service to which the fee is associated.

BACKGROUND:

Council determined the current Public Works shop to be inadequate and that a new facility would better meet the needs of City utility customers as well as eliminate the liability associated with the current facility. After lengthy research, discussion, and community outreach, Council determined it was in the best interest of the residents, businesses, and customers of the City of Fairview to establish a public works facility fee for the primary purpose of paying debt service associated with the project.

On September 19, 2018, Council adopted resolution 51-2018, authorizing the City Administrator to proceed with bond issuance to fund the Public Works Shop Project and implement a utility fee to fund repayment of the debt.

Ordinance 9-2018 was adopted October 17, 2018, amending Chapter 13.13 of the Fairview Municipal Code and establishing a public works facility fee. Also on October 17, 2018, Council adopted Resolution 56-2018, establishing a Public Works Facility Fee Fund for the primary purpose of tracking revenues related to the fee and the debt service associated with the project. The fee was first charged on the December 2018 or January 2019 utility bills (dependent on billing cycle).

Resolution 13-2019 establishes resources in the Fiscal Year 2018-19 Public Works Facility Fee Fund and makes appropriations as follows:

Recognize \$143,150 in Unanticipated Non-Tax Revenue and Appropriate \$57,614 for Debt Service With the Remainder Held in Reserves			
Public Works Facility Fee Fund	Existing Budget	Proposed Change	Adjusted Budget
Resources	\$ -	\$ (143,150)	\$ (143,150)
Debt Service	-	57,614	\$ 57,614
Reserves	-	85,536	\$ 85,536
Total Appropriations	\$ -	\$ 143,150	\$ 143,150

RECOMMENDED ACTION:

Staff recommends approval of Resolution 13-2019, authorizing the proposed supplemental budget resolution for Fiscal Year 2018-19.

BUDGET IMPLICATIONS:

New Budgeted Resources of: \$143,150
 New Budgeted Debt Service of: \$57,614
 New Budgeted Reserves of: \$85,536

COUNCIL ALTERNATIVES:

1. Staff Recommendation: Move to approve Resolution 13-2019, authorizing the proposed supplemental budget resolution for Fiscal Year 2018-19.
2. City Council could vote not to approve Resolution 13-2019. However, the City would be in violation of Oregon Budget Law when the first interest payment for the debt becomes due on May 1, 2019.



RESOLUTION
(13 - 2019)

A RESOLUTION OF THE FAIRVIEW CITY COUNCIL AUTHORIZING A SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2018-19 INCREASING REVENUES AND APPROPRIATIONS DUE TO IMPLEMENTATION OF THE PUBLIC WORKS FACILITY FEE AND THE DEBT SERVICE TO WHICH THE FEE IS ASSOCIATED

WHEREAS, the City Council wishes to comply with Oregon Budget Law; and

WHEREAS, OAR 294.338(3) allows for an increase in appropriations for unanticipated non-tax resources via resolution; and

WHEREAS, OAR 294.471 allows for an increase in resources and appropriations for an unforeseen occurrence; and

WHEREAS, the City expects to realize unanticipated revenues due to implementation of the Public Works Utility Fee in the amount of \$143,150 in Fiscal Year 2018-19; and

WHEREAS, the City will incur \$57,614 of debt service expenditures in Fiscal Year 2018-19 for the debt associated with construction of the new Public Works Shop; and

WHEREAS, a properly noticed public hearing was held March 20, 2019, prior to Council's consideration of Resolution 13-2019.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS FOLLOWS:

Section 1 The City Council hereby authorizes the following proposed supplemental budget of resources and appropriations for FY2018-19:

Recognize \$143,150 in Unanticipated Non-Tax Revenue and Appropriate \$57,614 for Debt Service With the Remainder Held in Reserves				
Public Works Facility Fee Fund	Existing Budget		Proposed Change	Adjusted Budget
Resources	\$ -		\$ (143,150)	\$ (143,150)
Debt Service	-		57,614	\$ 57,614
Reserves	-		85,536	\$ 85,536
Total Appropriations	<u>\$ -</u>		<u>\$ 143,150</u>	<u>\$ 143,150</u>

Section 2 This resolution is and shall be effective from the date of its passage.

Resolution adopted by the City Council of the City of Fairview, this 17th day of April, 2019.

Mayor, City of Fairview
Brian Cooper

ATTEST

City Recorder, City of Fairview
Devree Leymaster

Date



Thursday, March 7, 2019

5:30-6:30 PM

Fairview City Hall, Heslin Room

BOARD PRESENT:

Darren Riordan, Chair, Fairview City Councilor
Dr. Danna Diaz, Reynolds School District
Patricia Smith, Wood Village City Councilor
Scott Harden, Wood Village Resident
Chelsea Jones, Fairview Resident

BOARD ABSENT:

Tom Miles, Wood Village Resident
Mike Abbate, Fairview Resident

STAFF PRESENT:

Jairo Rios-Campos, Recreation Program Manager
Nolan Young, Fairview City Administrator
Bill Peterson, Wood Village City Manager

STAFF ABSENT:

1. **Call to order:** Chair Riordan called the meeting to order at 5:35 P.M.
2. **Minutes for Month, Year:** Board Member Harden moved to approve the minutes of February 2019; Smith seconded the motion. The vote to approve was unanimous.
3. **Update Fund Raising Event and 5K Update:**

The fund raising committee is scheduled to meet March 18th; the 5K coordinating committee met and has developed a proposed fundraising letter. The draft letter was reviewed by the board and authorized for signature. Board members discussed the concerns of potential donor fatigue, the potentially aspirational character of several of the sponsorship levels. The Chair urged a strategic approach, separating funding levels and attempting to maximize the potential return from the request letter, and to do so, we need both the lower levels of sponsorships and the ability to ask NIKE and others for significant contributions. It is the goal of our fund raising efforts to pay for instructors, materials and supplies and scholarships for our regional participants in the program, understanding that the cost of a manager and base staff is intended to be paid by the two cities. Following discussion, the board authorized the issuance of the fund raising letter as drafted, and both Mayors present signed the letter for distribution. The course for the 5K in Fairview has been set, and the route in Wood Village remains to be worked out with Edgefield. The 5K target is to get 500 participants per run, with a fee structured to allow just participation, or to include participation as well as "SWAG", including T shirt, etc. The two events are anticipated to raise about \$3,500.



4. Programming Update

The board discussed with Manager Rios-Campos the pending Spring/Summer programming. With the completion of the agreement with Reynolds, PlayEast will be able to offer basketball and other activities at school sites. While specifics were not yet established, the board encouraged the Manager to pursue basketball, art, hip-hop, piano and other programs along with coordinating with Blue Lake Park offerings and a theater event at Smith Memorial.

5. PlayEast Budget Proposal

Attached to the minutes is the summary proposal for the 2019-2020 budget for PlayEast. The budget total of \$216,584 relies on approximately a 30% growth in participation, not unreasonable based on the extended additional use of school facilities that will not be available and the programs that can now be offered. The increase to both Cities from the proposal is 3.5%. The original commitment of funding from both cities noted the intent to have fundraising and participant funding offset year three contributions, and have them at the same or slightly lower level than that experienced in 2018-19. That level of funding has not materialized, and this package asks both cities to increase their contributions by 3.5%. Following review board member Harden moved to accept the budget and forward it to both jurisdictions. The motion was seconded by board member Smith, and passed unanimously.

6. Reynolds School District Updated Statement of Work:

The board reviewed the statement of work included with the Personal Services Contract negotiated between PlayEast and Reynolds. Using this approach, no formal Intergovernmental Agreement is immediately needed, and Reynolds has agreed to provide facilities without cost, subject to their priorities and limitations. The board expressed their approval of the terms, and thanked Dr. Diaz and the Reynolds board for the generous terms.

7. Mini Pitch Futsal Court:

One additional futsal court is currently available for placement in the east county regional area. Manager Rios-Campos, along with Chair Riordan and Mayor Cooper had gathered to identify a site at Reynolds Middle school that could be available. The site was reviewed and approved by Reynolds staff members as a potential location. The board agreed to endorse the placement of the available mini pitch at Reynolds Middle School. Wood Village representatives noted that the prior management of PlayEast had solicited a site at the Donald Robertson Park for a mini-pitch, and that the City of Wood Village had commissioned a park masterplan update to accommodate the proposal. The board reached consensus that any future mini pitch funding opportunities would consider the Wood Village site as the priority.



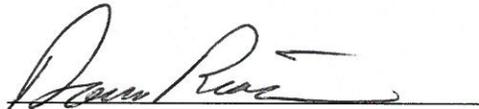
8. Activities at Easter Egg Hunts

It was noted that the Fairview and Wood Village Easter Egg Hunts are at the same time and date. Manager Rios-Campos intends to have a booth at the Fairview event to solicit for participation in the PlayEast programs. The board discussed also attempting to solicit volunteers to man a similar booth at the Wood Village event.

9. Other Matters:

Manager Rios-Campos was requested to take action to get our program identified as a “business” in the software program “Next Door”

Chair Riordan adjourned the meeting at 6:29 P.M.



Darren Riordan, Chair



Date



William Peterson, City Manager



Date

City of Fairview
Parks and Recreation Advisory Committee
Meeting Minutes
March 11, 2019

PRESENT:

Vice Chair Bob Dolphin, Deborah Aronson, Stuart Johnson, Hollie Holcombe, John Sumpter

ABSENT:

Chair Steve Marker, Councilor Natalie Voruz, Michelle Ellis

STAFF:

Eric Rutledge, Associate Planner

OTHER ATTENDEES:

Mayor Brian Cooper, Norm Cooper

1. CALL TO ORDER/ROLL CALL

Vice Chair Bob Dolphin called the meeting to order.

2. REVIEW AND ADOPT MINUTES – February 11, 2019

Associate Planner (AP) Rutledge reported the February minutes will be ready for adoption at the April meeting.

3. DISCUSSION ITEMS NOT ON THE AGENDA

Norm Cooper, President of the Lakeside Estates East Homeowners Association, introduced himself and thanked the committee for their service to the City. Norm reported that there are 77 homes in the Lakeside Estates East HOA that are served by Pelfrey Park. Norm submitted a letter to the committee detailing poor water drainage conditions at Pelfrey Park. After rains and watering, the grassy area does not drain properly making it difficult to walk on and unpleasant to sit or play on. The water and mud also runs off onto the sidewalk. Norm requested the committee advise Public Works about the issue.

Vice Chair Dolphin said he has also noticed the drainage issues since he has been in the neighborhood the last 5-6 years. Stuart said he lives near the park and neighbors along his street have also had drainage issues due to the clay soils. AP Rutledge said he heard from Norm last week and contacted Matt Hollenbeck, Public Works Parks Team Leader to learn more. Matt acknowledged the issue and said it is a permanent drainage design issue as opposed to a maintenance issue. The committee discussed potential remedies that would not require substantial improvements. Potential actions are watering at night, aerators for the soil, simple French drain, etc. AP Rutledge said he would pass on the issue to Allan Berry, Public Works Director, to direct operations staff on any potential mitigation.

4. STAFF UPDATES

AP Rutledge passed out instructions on how to access City email accounts for those who have requested them.

5. PARKING STUDY AT LAKESHORE PARK

AP Rutledge reviewed the changes that were made to the survey, based on feedback from the committee at the last meeting. There were no additional changes recommended by the committee.

AP Rutledge reviewed a potential parking occupancy count schedule. The goal of developing a schedule is to ensure the occupancy study captures different conditions at different times (e.g. school vs non-school months, weekday vs weekend, etc.) Approximately three counts per month are schedule through the end of June or July. AP Rutledge will develop an online sign-up schedule and circulate to the committee.

John Sumpter reported that he has completed seven occupancy counts already, including three counts on the weekend. Only one vehicle was observed in the designated parking stalls for the park through all seven counts.

6. SALISH POND RESTROOM UPDATE

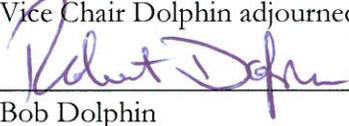
AP Rutledge presented a memo submitted by the City's engineering team that provides a preliminary design and cost for a new restroom near the west pond. The proposed location is northeast of the gate that provides access to the park from the school parking lot. The memo provides details on the costs for underground utilities, which may be cost prohibitive for this because of its distance from an existing water main.

The memo does not cover preliminary design and cost for a restroom near the designated parking area at the east pond (accessed from the apartment complex at the corner of NE Glisan and NE Fairview Parkway). This location is closer to existing utilities in Glisan and may be a cheaper option. AP Rutledge said he would follow up with the City's engineering team about obtaining a similar memo for the alternative location. Vice Chair Dolphin supported looking at the costs for a restroom located closer to existing utilities.

There was general discussion about restrooms at the park, including permanent versus temporary restrooms and the portable units placed there during last summer/fall. Hollie Holcombe mentioned children may be hesitant to use the portable restrooms. Mayor Cooper asked what the cost was for the pilot portable restroom program in the park. Deborah Aronson said that the portable restrooms remained in good condition throughout the pilot program. AP Rutledge said he would ask for a debrief on the pilot program from the Public Works Department and report back at the next meeting.

7. ADJOURNMENT

Vice Chair Dolphin adjourned the meeting.



Bob Dolphin
Vice Chair

4/8/19

Date



Eric Rutledge
Associate Planner/Code Compliance Officer

4-8-19

Date

A complete recording of this meeting is available by contacting the City of Fairview Administration Office,
1300 NE Village Street, Fairview, Oregon 97024 • 503.665.7929

PRESENT:

Kathy Kudrna
Ginell Cooper
Corinna McGuire
Gail Swanson (*by phone*)
Chelsea Jones

ABSENT:

Council Liaison Keith Kudrna

STAFF:

Devree Leymaster, City Recorder

GUEST:

Mayor Brian Cooper
Alisa Brummer
Bailey Cooper
Kristine Bella, Free Arts NW
Tara Geisser, Anthem Church

**1. CALL TO ORDER – 6:30 PM
ROLL CALL**

2. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS
None.

3. REVIEW AND ADOPT MINUTES: March 13, 2019

Vice Chair Cooper moved to approve the minutes and Member McGuire seconded. The motion passed unanimously.

4. EVENTS

a. Easter Egg Hunt

CR Leymaster briefed the Committee on the planning task list.

Member Jones reviewed the information she gathered regarding a special needs egg hunt. Committee discussed and decided to host the special needs egg hunts concurrent to the scheduled hunt times per age group. The area will be a hard surface (street) prior to the south driveway entrance into city hall from Park Lane. Have eggs, or items, at varying heights using flower baskets, pots, tables, etc. Area will need to be decorated and the space identified.

Ms. Geisser reported she will recruit for thirty volunteers; to date has not found a volunteer to be the Easter Bunny. Committee briefly discussed other potential volunteers to recruit. CR Leymaster will email the final event flyer to Ms. Geisser and Ms. Brummer.

b. Mural Project

The Committee discussed the concept of the mural with the attending guests. The group decided on a rainbow as the base, with opportunities for community members to place handprints, sponge cutouts, or stencils on the lower, reachable area. Potentially include a title i.e. "Fairview" painted across the top with a plaque below listing all the contributors/participants to the project.

The group agreed the rainbow base will be painted May 31, late afternoon/early evening, and the community event will be June 1 from noon to 2 PM (will continue beyond 2 PM as needed).

Discussed logistics having enough volunteers, crowd control within a limited space, protecting the creek, reminding participants to come in paint clothes, using rollers to spread the paint on a hand or sponge instead of dipping into the paint, etc.

Chair Kudrna requested an email address list including the guests in attendance be emailed/shared with everyone. She requested everyone assist in creating a shared task list i.e. confirming donations, supplies, volunteer recruitment, advertising, etc. Will review the list and assign tasks at the April 10 meeting.

5. COMMITTEE DISCUSSION ITEMS/UPDATES

a. Proposed Date for Fairview on the Green

CR Leymaster asked for confirmation for Fairview on the Green – September 21 or 28. The city is receiving requests to use the city's event equipment; want to ensure it is available. Committee agreed on September 28.

b. CEC Open Positions

CR Leymaster shared there is one CEC applicant appointment being considered by City Council at their April 3 meeting. There are two open positions.

6. TENTATIVE AGENDA ITEMS – April 10, 2019

- Mural Project
- Easter Egg Hunt – Final Planning Review

7. ADJOURNMENT

The meeting adjourned at 8:00 PM by consensus.



Kathy Kudrna
Chair



Devree Leymaster
City Recorder



Date



City of Fairview

Check Register

Packet: APPKT02668 - 4/12/2019 CASH DEPOSIT - PAYROLL RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
02073	BANK OF THE WEST	04/12/2019	Regular	0.00	45,000.00	66783
INV0031040	Invoice	04/12/2019	CASH DEPOSIT - PAYROLL	0.00	45,000.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	45,000.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	45,000.00



By Check Number

Vendor Number Payable #	Vendor Name Payable Type	Payment Date Payable Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: US BANK-OPERATING ACCOUNT						
02341	ARAMARK SERVICES INC	04/10/2019	Regular	0.00	341.06	66763
6895731	Invoice	03/29/2019	ADMIN/FINANCE - COFFEE	0.00	133.78	
6895731	Invoice	03/29/2019	CS - COFFEE	0.00	207.28	
02364	CONTAINER STORAGE COMPANY, IN	04/10/2019	Regular	0.00	158.00	66764
P1903072R	Invoice	03/20/2019	STORAGE CONTAINER RENTAL - PW SHOP	0.00	158.00	
00402	CORE & MAIN LP	04/10/2019	Regular	0.00	3,964.55	66765
K269113	Invoice	03/21/2019	PEX PIPE/ CTS PIPES/ GASKET	0.00	1,549.85	
K269278	Invoice	03/21/2019	5'6" MED HYDRANT/CLOW GATE GATE V	0.00	2,414.70	
00293	DIAL TEMPORARY HELP SERVICES IN	04/10/2019	Regular	0.00	2,322.24	66766
345768	Invoice	03/27/2019	TEMP/HELP GALLAGHER WEEK ENDING 2	0.00	580.56	
346022	Invoice	03/06/2019	TEMP/HELP GALLAGHER WEEK ENDING 3	0.00	580.56	
346451	Invoice	03/20/2019	TEMP/HELP GALLAGHER WEEK ENDING 3	0.00	580.56	
346541	Invoice	03/20/2019	TEMP/HELP GALLAGHER WEEK ENDING 3	0.00	580.56	
00383	GRESHAM LOCKSMITH INC	04/10/2019	Regular	0.00	137.50	66767
0000047902	Invoice	03/15/2019	PW - PADLOCKS (5)	0.00	108.00	
0000047992	Invoice	03/08/2019	DUP KEYS/CODE CUT KEYS/TRIFLOW	0.00	29.50	
00390	GROUNDWATER SOLUTIONS INC	04/10/2019	Regular	0.00	7,281.89	66768
0117.026-4	Invoice	03/12/2019	GROUND WATER SVCS FY 18/19- FEB 201	0.00	7,281.89	
00142	KELLEY IMAGING SYSTEMS INC	04/10/2019	Regular	0.00	475.00	66769
IN500637	Invoice	03/07/2019	CS-PLOTTER DIAGNOSIS	0.00	475.00	
01233	MINDY GERLACH	04/10/2019	Regular	0.00	150.00	66770
INV0031001	Invoice	03/29/2019	CC DEPOSIT REFUND	0.00	150.00	
02389	MULTNOMAH COUNTY DEPT OF CO	04/10/2019	Regular	0.00	150.00	66771
INV0031006	Invoice	03/27/2019	CC DEPOSIT REFUND	0.00	150.00	
00619	MULTNOMAH COUNTY TREAS	04/10/2019	Regular	0.00	688.50	66772
INV0031007	Invoice	03/31/2019	COUNTY ASSESSMENTS (JAIL) -MARCH 20	0.00	688.50	
00686	OPTA	04/10/2019	Regular	0.00	125.00	66773
INV0031008	Invoice	04/01/2019	ICC PERMIT TECH CERT STUDY COURSE- L	0.00	125.00	
00695	OREGON DEPARTMENT OF REVENU	04/10/2019	Regular	0.00	2,207.60	66774
INV0030984	Invoice	03/31/2019	STATE ASSESSMENTS- LEMLA/UNITARY-	0.00	2,207.60	
00206	OREGON PUBLICATIONS CORP	04/10/2019	Regular	0.00	90.00	66775
INV0030989	Invoice	03/25/2019	OUTLOOK RENEWAL FY 18/19 - YOUNG	0.00	45.00	
INV0030990	Invoice	03/26/2019	OUTLOOK RENEWAL FY 18/19- CS	0.00	45.00	
00709	OREGONIAN FAIRVIEW DIST	04/10/2019	Regular	0.00	307.60	66776
INV0031009	Invoice	03/20/2019	CS- THE OREGONIAN SUBSCRIPTION	0.00	307.60	
01528	RICOH USA INC	04/10/2019	Regular	0.00	26.56	66777
5056197539	Invoice	03/20/2019	ADMIN/FINANCE- COPIER USAGE - 12/25/	0.00	26.56	
00385	SHRED NORTHWEST, LLC	04/10/2019	Regular	0.00	38.00	66778
1550031519	Invoice	03/15/2019	ADMIN/FIN- SHREDDING	0.00	19.00	
1550032919	Invoice	03/29/2019	ADMIN/FIN- SHREDDING	0.00	19.00	
01114	THE BATTERY SOURCE INC	04/10/2019	Regular	0.00	89.70	66779
P12880529	Invoice	03/25/2019	12V BATTERIES (3)	0.00	75.00	

Check Register

Packet: APPKT02666-4/5/2019 AP RA

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
P22880529	Invoice	03/25/2019	CS- RECYCLING SERVICES	0.00	14.70	
00958	US POSTMASTER	04/10/2019	Regular	0.00	2,500.00	66780
INV0031014	Invoice	04/02/2019	REFILL POSTAGE FOR BULK MAILING	0.00	2,500.00	
01184	VERIZON WIRELESS	04/10/2019	Regular	0.00	862.33	66781
926406927	Invoice	03/18/2019	PW- CELL WIRELESS	0.00	412.33	
9826406926	Invoice	03/18/2019	PW-IPAD WIRELESS	0.00	240.10	
9826406927	Invoice	03/18/2019	REC/PARKING ENFORCEMENT WIRELESS	0.00	89.87	
9826406928	Invoice	03/18/2019	MGMT- IPAD WIRELESS	0.00	120.03	
00937	YOUNKER ENTERPRISES	04/10/2019	Regular	0.00	140.62	66782
206002-1	Invoice	03/25/2019	RENTAL -TRENCHER W/ TRAILER	0.00	140.62	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	32	20	0.00	22,056.15
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	32	20	0.00	22,056.15



City of Fairview

Check Register

Packet: APPKT02665 - 4/3/2019 19-0022 RA

By Check Number

Vendor Number Payable #	Vendor Name Payable Type	Payment Date Payable Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: US BANK-OPERATING ACCOUNT						
02304	P & C CONSTRUCTION CO	04/03/2019	Regular	0.00	369,894.00	66762
APP 3-PHASE II P	Invoice	04/03/2019	FY18/19 PHASE II SVCS- PW SHOP DESIGN	0.00	166,887.00	
APP 4-PHASE II P	Invoice	04/03/2019	FY18/19 PHASE II SVCS- PW SHOP DESIGN	0.00	119,123.00	
APP 5- PHASE II P	Invoice	04/03/2019	FY18/19 PHASE II SVCS- PW SHOP DESIGN	0.00	83,884.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	1	0.00	369,894.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	1	0.00	369,894.00



City of Fairview

Check Register

Packet: APPKT02658 - 4/2/2019 PO #19-0005 RA

By Check Number

Vendor Number Payable #	Vendor Name Payable Type	Payment Date Payable Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
02262 INV0030977	RODNEY H. GRAFE Invoice	04/02/2019 04/02/2019	Regular FY 18/19 MUNICIPAL COURT JUDGE SVCS	0.00 0.00	400.00 400.00	66733

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	400.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	400.00



By Check Number

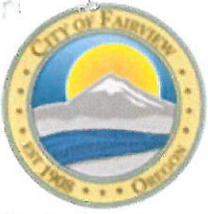
Vendor Number Payable #	Vendor Name Payable Type	Payment Date Payable Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: US BANK-OPERATING ACCOUNT						
01347 36125	ALEXIN ANALYTICAL LABORATORIES Invoice	04/03/2019 03/14/2019	Regular ROUTINE COLIFORM & E. COLI TESTING	0.00 0.00	250.00 250.00	66734
02046 16004884 16004884... 164443.	ALLSTREAM BUSINESS US, INC. Invoice Invoice Invoice	04/03/2019 03/11/2019 03/11/2019 03/11/2019	Regular CH - IT SERVICE PW- CC TELEPHONE SERVICE CH- TELEPHONE	0.00 0.00 0.00 0.00	1,206.01 244.95 111.65 849.41	66735
02251 INV0030945 INV0030946	ANGELA FELINA Invoice Invoice	04/03/2019 03/11/2019 03/11/2019	Regular TROUTDALE REC PROGRAM REIMB TROUTDALE REC PROGRAM REIMB	0.00 0.00 0.00	54.00 36.00 18.00	66736
00053 068-89301	ANSWERNET INC Invoice	04/03/2019 03/21/2019	Regular PW -ANSWERING SERVICE	0.00 0.00	107.00 107.00	66737
02386 H1054	B&B HAMMARS UNIFORM Invoice	04/03/2019 03/08/2019	Regular MAYOR/ COUNCILORS SHIRTS	0.00 0.00	180.32 180.32	66738
02387 INV0030949	BEN BEESON Invoice	04/03/2019 03/22/2019	Regular WINTER SOCCER INSTRUCTOR WALT MO	0.00 0.00	1,000.00 1,000.00	66739
01659 515070	CARDNO INC Invoice	04/03/2019 03/12/2019	Regular FAIRVIEW HYDRAULIC MODELING- FEB 20	0.00 0.00	4,545.00 4,545.00	66740
00178 46819	CITY OF GRESHAM Invoice	04/03/2019 03/12/2019	Regular BLDG PROFESSIONAL SVCS- JAN- FEB	0.00 0.00	4,956.90 4,956.90	66741
00178 46829	CITY OF GRESHAM Invoice	04/03/2019 03/14/2019	Regular SEWER IGA CONNECTION - JAN - FEBRUA	0.00 0.00	29,707.01 29,707.01	66742
00178 46818	CITY OF GRESHAM Invoice	04/03/2019 03/12/2019	Regular SEWER IGA CONNECTION - NOV- DECEMB	0.00 0.00	28,526.43 28,526.43	66743
00179 10304844 10306452	CITY OF PORTLAND Invoice Invoice	04/03/2019 03/04/2019 03/12/2019	Regular LOCAL COST SHARING - JAN 2019 LOCAL COST SHARING - FEB 2019	0.00 0.00 0.00	27,760.42 17,079.05 10,681.37	66744
01884 1902171	COLUMBIA FOOD LABORTORIES INC Invoice	04/03/2019 03/11/2019	Regular WATER TESTING - COLILERT 24 HR	0.00 0.00	70.00 70.00	66745
01335 030819-1	CUNNINGHAM COLLISION REPAIR, I Invoice	04/03/2019 03/08/2019	Regular LANDSCAPE TRLR UPGRADES -FUEL TANK	0.00 0.00	1,585.00 1,585.00	66746
00314 CM0000413 ORPOR10371 ORPOR103972 ORPOR104005 ORPOR104085 ORPOR104148 ORPOR104470	FASTENAL COMPANY Credit Memo Invoice Invoice Invoice Invoice Invoice Invoice	04/03/2019 03/15/2019 03/28/2019 02/28/2019 03/01/2019 03/08/2019 03/07/2019 03/22/2019	Regular PW-BIN JUMBO CAB CREDIT CH- 2-PLY TP/ CNTRP PPR TOWELS PW- CRY GREEN/ CENTURYMALN/LATEX G PW-CNTPLL TOWELS/ PAPER TOWELS PW - STORAGE BIN CABINET PW-TRASH CAN LINERS CH- PPR TOWELS/C-FOLD PPR TOWELS/D	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	1,099.56 -798.95 147.46 125.56 178.04 1,169.11 85.26 193.08	66747
00753 INV0030971	FERGUSON ENTERPRISES, INC Invoice	04/03/2019 03/14/2019	Regular LPD DCHLR TABLETS	0.00 0.00	372.08 372.08	66748
00392 11366581	HACH COMPANY Invoice	04/03/2019 03/06/2019	Regular PW- PRE-ASSY MAINT/ PWD PLWS/ SULF	0.00 0.00	2,115.25 1,585.50	66749

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11375223	Invoice	03/12/2019	PW- REAGENT SETS (9)	0.00	529.75	
01147	ICON ENTERPRISES INC	04/03/2019	Regular	0.00	5,625.00	66750
INV0030939	Invoice	03/15/2019	WEBSITE REDESIGN	0.00	5,625.00	
00615	MULTNOMAH COUNTY	04/03/2019	Regular	0.00	1,130.00	66751
INV0030966	Invoice	03/04/2019	INMATE WORK CREW- FEB 2019	0.00	1,130.00	
02380	NORTH AMERICAN YOUTH ACTIVITE	04/03/2019	Regular	0.00	908.50	66752
CM0000411	Credit Memo	03/22/2019	BACKGROUND CK REIMB	0.00	-35.75	
CM0000412	Credit Memo	03/22/2019	BACKGROUND CK REIMB	0.00	-35.75	
INV0030937	Invoice	03/22/2019	WINTER SOCCER INSTRUCTORS WOODLA	0.00	980.00	
00648	NORTHWEST NATURAL GAS COMPA	04/03/2019	Regular	0.00	646.27	66753
INV0030967	Invoice	03/20/2019	CH - GAS HEAT	0.00	156.57	
INV0030968	Invoice	03/20/2019	PW SHOP -GAS HEAT	0.00	263.59	
INV0030969	Invoice	03/20/2019	CC-GAS HEAT	0.00	226.11	
00249	OREGON DEPARTMENT OF ADMINI	04/03/2019	Regular	0.00	161.24	66754
AIA24865	Invoice	03/06/2019	ADMIN/FINANCE- VEHICLE LEASE/ FUEL	0.00	161.24	
00206	OREGON PUBLICATIONS CORP	04/03/2019	Regular	0.00	277.50	66755
140553	Invoice	03/19/2019	NOTICE SUP BUDGET HEARING	0.00	158.55	
140554	Invoice	03/19/2019	NOTICE PC LEGISLATIVE HEARING	0.00	118.95	
01984	PORTLAND GENERAL ELECTRIC	04/03/2019	Regular	0.00	17.85	66756
000374674	Invoice	03/14/2019	EXCESS TRANSFORMER CAP - MARINE DRI	0.00	17.85	
00808	RICH'S TREE SERVICE INC	04/03/2019	Regular	0.00	580.00	66757
90161	Invoice	03/14/2019	LANGLEY PARK -OAK TREE LIMB REMOVA	0.00	580.00	
01946	ROSE CITY STAMP INC	04/03/2019	Regular	0.00	75.50	66758
R68906	Invoice	03/15/2019	PW- DATE STAMP	0.00	75.50	
02388	WISTFUL VISTA HOMES LLC	04/03/2019	Regular	0.00	150.00	66759
INV0030975	Invoice	03/21/2019	CC DEPOSIT REFUND	0.00	150.00	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	42	26	0.00	113,106.84
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	42	26	0.00	113,106.84



City of Fairview

Check Register

Packet: APPKT02654 - 3/29/2019 PO#19-0023 RA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US BANK-OPERATING ACCOUNT						
00625	MURRAYSMITH, INC.	03/29/2019	Regular	0.00	15,135.34	66729
18-2240-7	Invoice	03/29/2019	RESERVOIR #1 DESIGN	0.00	15,135.34	

Bank Code US BANK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	15,135.34
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	15,135.34