

City of Fairview  
Parks and Recreation Advisory Committee  
Meeting Minutes  
February 11, 2019

**PRESENT:**

Chair Steve Marker, Vice Chair Bob Dolphin, Hollie Holcombe, John Sumpter, Michelle Ellis, Deborah Aronson, Stuart Johnson, Councilor Natalie Voruz

**ABSENT:**

**STAFF:**

Eric Rutledge, Associate Planner

**OTHER ATTENDEES:**

**1. CALL TO ORDER/ROLL CALL**

Chair Steve Marker called the meeting to order.

**2. REVIEW AND ADOPT MINUTES – January 14, 2019**

Bob Dolphin motioned to approve the minutes from January 14, 2019. John Sumpter seconded. The minutes were approved unanimously.

**3. DISCUSSION ITEMS NOT ON THE AGENDA**

No discussion.

**4. STAFF UPDATES**

Associate Planner (AP) Rutledge reported City of Fairview email accounts are being set up for PRAC members who requested them. Instructions on how to access the email will be sent around shortly.

**5. PARKING STUDY AT LAKESHORE PARK**

AP Rutledge reported that Phase III of the Lakeshore Park Improvement Plan is to add parking to meet increased demand from the new fishing platforms, shelters, and nature play area. AP Rutledge presented a draft parking study to assess current parking conditions and the need for additional spaces. Based on observations, there does not appear to be a parking shortage at the park and the study will help determine the parking conditions at and near the park. The current parking inventory within 0.1 miles of the park is 1 park-designated accessible space, 2 park-designated standard spaces, and 24 public on-street spaces (on NE 217<sup>th</sup> Ave).

The parking study will include:

- Determination of occupancy rate at different times (e.g. weekend vs weekday, spring vs summer). Volunteers will use forms to determine occupancy at different times.
- Survey of park users to understand parking/accessibility issues. Volunteers ask park-goers to fill out surveys in the field.

There was discussion about when to complete the occupancy counts to collect the most valuable data. Stuart Johnson mentioned the lake is down this time of year and lake use is also down as a result. Hollie recommended Spring Break and immediately after school is out for the summer as good

occupancy is an ordinance and should be followed. Deborah said she would be able to attend the event this coming weekend, weather permitting.

**7. ADJOURNMENT**

Chair Marker adjourned the meeting.

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Steve Marker  
Chair

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Date

4/8/2018

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Eric Rutledge  
Associate Planner/Code Compliance Officer

\_\_\_\_\_  
Date

4-9-18

A complete recording of this meeting is available by contacting the City of Fairview Administration Office,  
1300 NE Village Street, Fairview, Oregon 97024 • 503.665.7929