

MINUTES
FAIRVIEW CITY COUNCIL REGULAR MEETING
October 15, 2003
FAIRVIEW CITY HALL
1300 NE VILLAGE STREET
FAIRVIEW, OREGON 97024

I. CALL TO ORDER/
ROLL CALL

Mayor Weatherby called the meeting to order at 7:00pm

PRESENT: Mayor Mike Weatherby
Councilor Darrell Cornelius
Councilor Sherry Lillard
Councilor Steve Owen
Councilor Len Edwards
Councilor James Raze
Councilor Jim Trees

STAFF PRESENT: Mary Jo Briggs, City Administrator
Gilbert Jackson, Chief of Police
Pam Beery, City Attorney
Tammy Shannon, Administrative Assistant

II. CITIZEN COMMUNICATIONS

Fire Chief Riley Caton provided a brief update to Council regarding issues occurring at Gresham Fire & Emergency Services. Chief Caton informed Council that a strategic planning process including an internal survey had been embarked upon to establish a common vision and set new departmental values and goals. Mr. Caton also reported that the Fire Feasibility Study was on track and would be released on time. Additionally, Mr. Caton informed Council that the Office of Domestic Preparedness, through the Department of Homeland Security, had awarded Gresham Fire & Emergency Services \$750,000 for equipment purchases.

Mr. Caton also relayed that Gresham City Council had recently voted to fully fund the technical rescue team, the water & dive teams and the EMS coordinator. Gresham Council had also voted to refund money firefighters had foregone in order to fund these rescue teams due to budget cutbacks.

Mr. Caton also told Council that Dennis Fitz had been appointed to the Gresham Fire Advisory Committee as Fairview's representative.

III. COUNCIL BUSINESS
Resolution 24-2003
City Administrator Compensation

Mayor Weatherby asked Council President Steve Owen to recap the events regarding RESOLUTION 24-2003, City Administrator Compensation.

Councilor Owen reported that an annual performance review of City Administrator Mary Jo Briggs had been completed during the Executive Session held on October 1, 2003. During the review, Councilors had provided both written and verbal comments and had rated Administrator Briggs' performance on a scale ranging from 1 to 5, with 5 being top based on overall merit. Councilor Owen reported that the average of all Councilor scores for Administrator Briggs' performance was 4.51 and read the following statement: "Council performed an evaluation and review of the performance of the City Administrator for the year 2002-2003 conducted within the terms of her employment agreement. As a result of that review, the Council has determined

that Mary Jo Briggs' performance is of superior quality and the Council desires to make a merit adjustment to her base salary." Councilor Owen stated that he was asking for Council approval for a merit adjustment of 3.27% to Administrator Briggs' base salary effective October 24, 2003. Councilor Owen moved and Councilor Raze seconded the motion to approve RESOLUTION 24-2003, City Administrator Compensation.

AYES: 7
NOES: 0
ABSTAINED: 0

IV. MAYOR/COMMITTEE REPORTS
& COUNCIL CONCERNS

Mayor Mike Weatherby asked City Administrator Briggs for a summary of items discussed at the Work Session held earlier that evening. Administrator Briggs relayed that the Work Session had dealt with a request made by Fairview resident Shawn Stanfill to bring before Council an issue that held importance to all of the businesses and residences within Fairview Village. Briggs stated that because an appeal dealing with the same issue on a different building was scheduled to go before Council on November 5, 2003, it had been suggested by the City Attorney that the timeline for hearing this issue by Council be delayed until after November 5 in order to keep the appeal process pure. Administrator Briggs stated that as a result, Council had instructed her to set up a schedule with the Planning Commission to hold a meeting (or meetings) to take testimony and bring to Council the Planning Commission recommendations regarding the issue of parking in Fairview Village. Administrator Briggs stated that the recommendations made by the Planning Commission could then be presented at the November 19, 2003 City Council meeting.

Council Concerns

Councilor Cornelius asked if it was known why a recent City Council meeting had not been televised. Administrator Briggs replied that she would call MCTV to find out. Councilor Trees said that he had spoke with the Executive Director at Multnomah Cable Access and that there had been an error. Trees noted that the missed meeting was planned to be televised in the near future.

Councilor Trees welcomed all to attend a meeting for the Children's Theater Group being held the following evening at 7:30pm at the Fairview Columbia Library.

Councilor Edwards thanked Administrator Mary Jo Briggs for being the City Administrator.

Councilors Lillard, Owen and Raze had no reports or concerns.

Honoring Bonita Jenkins

City Administrator Mary Jo Briggs reported that as former Sergeant-at-Arms, Bonita Jenkins had played an important role at Council meetings and had been an advocate of the Historic Heslin House in Fairview. Administrator Briggs stated that Council members had expressed an interest in doing something to honor Ms. Jenkins for her years of service to the city. Administrator Briggs asked for suggestions from Council on how to honor Ms. Jenkins' memory.

Councilor Lillard thought that Council should consider talking to members of the Historical Society so that something could be done at the Heslin House to honor Ms. Jenkins. Councilor Lillard also thought that it would be appropriate to have some type of memorial to Ms. Jenkins at the Fairview Community Center.

Councilor Owen stated that whatever was done to honor Ms. Jenkins should be significant. Owen felt that naming the Plaza at the Community Center in Ms. Jenkins' name would be a good way to honor her. Councilor Edwards agreed with Councilor Owen's idea.

Councilor Raze stated that he was not adverse to naming the plaza at the Community Center in honor of Ms. Jenkins, but also felt that a plaque in memory of her on one of the walls at City Hall would be appropriate. Councilor Raze thought that this idea would also be a good way to also honor various citizens who had contributed their time to the city throughout the years.

Councilor Lillard moved and Councilor Raze seconded the motion to name the Plaza at the Fairview Community Center in honor of Bonita Jenkins and to construct some type of memorial at that location in memory of her.

AYES: 7
NOES: 0
ABSTAINED: 0

Councilor Raze moved and Councilor Edwards seconded the motion for a plaque to be placed at City Hall honoring Bonita Jenkins and to designate space that would be used to honor others who had made contributions to the city.

AYES: 7
NOES: 0
ABSTAINED: 0

Councilor Lillard moved and Councilor Edwards seconded the motion to adjourn. The meeting adjourned at 7:45pm

AYES: 7
NOES: 0
ABSTAINED: 0

Mayor Mike Weatherby

Dated:

Tammy Shannon
Administrative Assistant