



**CITY OF FAIRVIEW
PARKS & RECREATION ADVISORY COMMITTEE
MEETING**

6:00 PM – 7:00 PM

**June 10, 2019
Council Chambers, City Hall**

MEETING AGENDA

- 1. Call to Order**
- 2. Review and Adopt Minutes – May 13, 2019**
- 3. Discussion Items not on the Agenda (Public to be heard)**
- 4. Staff Updates**
- 5. Council Goals for 2019-2020 & PRAC Work Plan for 2019-2010**
- 6. Salish Pond Fishing Event**
- 7. Adjournment**

Further information is available on our web page at www.fairvieworegon.gov or by calling Eric Rutledge, Associate Planner, 503-674-6205.

The meeting location is wheelchair accessible. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities should be made at least 48 hours before the meeting to: City Recorder Devree Leymaster, 503-674-6224.

City of Fairview
Parks and Recreation Advisory Committee
Meeting Minutes
May 13, 2019

PRESENT:

Chair Steve Marker, Vice Chair Bob Dolphin, Deborah Aronson, Hollie Holcombe, John Sumpter, Michelle Ellis, Stuart Johnson

ABSENT:

Councilor Natalie Voruz

STAFF:

Eric Rutledge, Associate Planner

OTHER ATTENDEES:

Mayor Cooper

1. CALL TO ORDER/ROLL CALL

Chair Marker called the meeting to order and the roll was called.

2. REVIEW AND ADOPT MINUTES – April 8, 2019

Chair Marker moved to approve the minutes from April 8, 2019 and John Sumpter seconded. The minutes were approved unanimously.

3. DISCUSSION ITEMS NOT ON THE AGENDA

Chair Marker announced a PSAC sponsored shredding event will happen at City Hall this Saturday May 18. Residents can bring private documents to shred. The Oregon Food Bank will also be accepting donations of food.

Hollie Holcombe said she visited park Cleone recently and the wood chips around the swing set need to be re-arranged/raked. AP Rutledge will pass the info along to Matt in Public Works.

4. STAFF UPDATES

AP Rutledge reported that portable ADA restrooms have been installed at Salish Ponds and Park Cleone. Deborah commented that park users are grateful for the restrooms and requested that they stay in place until September when the parks continue to have high usage with nice weather.

AP Rutledge passed along information regarding increased sheriff patrols in the parks. The MSCO is conducting one patrol per shift at Salish Ponds and one patrol per shift at Fairview Oaks & Woods Park. In Salish Ponds Park, this has resulted in an extra 76 patrols per month on average. The average time spent per visit in the park is 7 minutes 24 seconds.

Related to park patrols, Chair Marker reported the COPP routes will now include parks citywide, including down to Pelfrey Park. The patrols will likely be in a pickup truck and not the Gator.

AP Rutledge provided an overview of the parking study results to date. From February through April, the overall parking occupancy rate within 0.1 miles of the park is 10-20%.

PRAC members also volunteered to cover the remaining gaps in the monitoring schedule, to cover a variety of park usage conditions:

- Two weekend days in May (Bob)
- Two weekend days in June (Stuart)
- Two weekdays in July (Steve)

Others already signed up include:

- Two weekdays in May (Hollie)
- Two weekdays in June (John)
- 2 weekend days in July (Michelle)

5. COUNCIL GOALS & PRAC WORK PLAN FOR 2019-2020

AP Rutledge reported that the City Council goals for 2019-2020 have been adopted and the PRAC Work Plan should be designed to support those goals. Some of the PRAC work plan items from the previous year may be rolled over to address the council goals for the upcoming year. AP Rutledge reviewed the council goals that have potential overlap with PRAC including:

- **Goal #1: Improve pedestrian and bicycle access and safety.**
 - *A. Complete design and pursue construction of narrow railroad bridge undercrossing on NE 223rd Avenue north of Sandy Boulevard.
 - *B. Continue implementation of the sidewalk policy for Historic Fairview.
 - C. Identify Additional Opportunities to increase Fairview's Bike, and Pedestrian connectivity.
- **Goal #3: Increase Fairview's recreational opportunities & park amenities.**
- **Goal #4: Maintain and enhance the city's public infrastructure in a cost efficient manner.**
 - B. Develop a city wide signage and beautification program that creates a community identity and a welcoming environment.
- **Goal #7: Work with other local, regional and state organizations to enhance the community.**
 - *A. Engage with regional representatives to assure Fairview interests are considered.

***=High Priority**

Vice Chair Dolphin added that council goal 5(E) also relates to PRAC:

- **Goal #5: Enhance & promote economic development activity.**
 - E. Pursue public use of power transmission property west of Fairview Parkway and north of Halsey.

AP Rutledge requested that the committee review the council goals in more detail, and recommend potential PRAC work plan items to support the goals.

6. SALISH POND FISHING EVENT

AP Rutledge reported on recent communication with ODF&W staff, who indicated they can provide supplies (rods, bait, and educational materials) and volunteers for a future fishing event at Salish Ponds. The fishing event can be paired with an ODF&W sponsored “Free Fishing Weekend” or the City can host a local event called a “Family Fishing Weekend”. ODF&W staff indicated they will be busier overall during the Free Fishing Weekend and will less focus on any Salish Ponds/Fairview specific requests. During the Family Fishing Weekend, however, ODF&W staff indicated that normal licensing rules would still apply.

There was discussion as to whether a Free Fishing or Family Fishing event was preferred. The committee agreed that a local Family Fishing event with a focus on youth was preferred. Mayor Cooper recommended asking ODF&W if they can still declare the Family Fishing Event as a free licensing event for participants.

The committee discussed potential dates and other details of the event. There was agreement that hosting the event during the school year be better for youth and families. Michelle said that advertising through the schools during the school year would be effective and it may be difficult to reach students / parents during the summer. Deborah requested that the outreach material be translated into Spanish to reach more students. September 21 was floated as a potential date. Mayor Cooper mentioned Fairview on the Green will likely be in September, but encouraged the committee to choose a date that worked best for them.

Chair Marker brought up the stocking schedule and recommended we ask ODF&W to stock prior to the event, including with trophy fish. Vice Chair Dolphin commented that ODF&W is planning an unpublished stocking on September 26. This stocking could potentially be moved up. Hollie said that she talked to her housemate who is willing to volunteer for the event.

7. ADJOURNMENT

Chair Marker adjourned the meeting.

Steve Marker
Chair

Date

Eric Rutledge
Associate Planner/Code Compliance Officer

Date

A complete recording of this meeting is available by contacting the City of Fairview Administration Office,
1300 NE Village Street, Fairview, Oregon 97024 • 503.665.7929

Council Goals & PRAC Work Plan (2019-2020)

<u>Goals / Sub-goals</u>	<u>Potential PRAC Work Plan Action / Item</u>
Goal #1: Improve pedestrian and bicycle access and safety.	Inventory and evaluate pedestrian trail system for planning recommendations (previous work plan item)
*A. Complete design and pursue construction of narrow railroad bridge undercrossing on NE 223rd Avenue north of Sandy Boulevard.	Inventory and evaluate pedestrian trail system for planning recommendations (previous work plan item)
*B. Continue implementation of the sidewalk policy for Historic Fairview.	Inventory and evaluate pedestrian trail system for planning recommendations (previous work plan item)
C. Identify Additional Opportunities to increase Fairview’s Bike, and Pedestrian connectivity.	Inventory and evaluate pedestrian trail system for planning recommendations (previous work plan item)
Goal #2: Enhance service levels of public safety programs.	
A. Increase visibility of law enforcement’s engagement in the community.	
B. Investigate creating a three Cities MSCO Community Resource Officer position.	
C. Pursue public safety/community policing initiatives.	
Goal #3: Increase Fairview’s recreational opportunities & park amenities.	

Council Goals & PRAC Work Plan (2019-2020)

<p>A. Evaluate East County Recreation program and determine whether to continue beyond 3 year pilot period.</p>	
<p>Goal #4: Maintain and enhance the city's public infrastructure in a cost efficient manner.</p>	
<p>A. Investigate solar power options for city hall.</p>	
<p>B. Develop a city wide signage and beautification program that creates a community identity and a welcoming environment.</p>	
<p>C. Complete projects on the Capital Improvement Plan (CIP).</p>	<p>Continue assistance with the implementation of year 3 of the Lakeshore Park Improvement Plan (previous work plan item)</p>
<p>Goal #5: Enhance & promote economic development activity.</p>	
<p>*A. Implement Fairview's Main Streets on Halsey project recommendations in coordination with the other project partners</p>	
<p>*B. Create Urban Renewal incentives and opportunities that support Fairview's vision and preferred developments.</p>	
<p>*C. Develop a program to recruit t business development that creates family wage jobs.</p>	
<p>D. Develop a Buy-Local program.</p>	

Council Goals & PRAC Work Plan (2019-2020)

<p>E. Pursue public use of power transmission property west of Fairview Parkway and north of Halsey.</p>	<p>Identify location and design of off-leash dog park (previous work plan item)</p>
<p>G. Investigate use of art to enhance Fairview's uniqueness and economic development.</p>	
<p>Goal #6: Promote city's long-term financial stability.</p>	
<p>A. Identify opportunities to streamline policies, and procedures to create efficiencies and cost effectiveness.</p>	
<p>Goal #7: Work with other local, regional and state organizations to enhance the community.</p>	
<p>*A. Engage with regional representatives to assure Fairview interests are considered.</p>	
<p>B. Identify and pursue opportunities to consolidate public services with other area providers.</p>	
<p>C. Actively participate in the Columbia River levee recertification and governance process.</p>	
<p>Goal #8: Enhance communication and engagement with the community.</p>	
<p>A. Identify and pursue opportunities to increase community communication and engagement.</p>	