



CITY OF FAIRVIEW, OREGON ADOPTED BUDGET FOR FISCAL YEAR 2019-20

BUDGET COMMITTEE

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**City of Fairview, Oregon
Fiscal Year 2019-20
BUDGET MESSAGE**

I am pleased to submit to the Citizens of Fairview and their Budget Committee the Fiscal Year 2019-20 City Budget, my fourth budget as the City Administrator (Budget Officer) for the City.

I would like to acknowledge the work of Finance Director Lesa Folger, other Finance Department employees, and all of the Department Directors and their associated personnel who were involved in assembling this document. We look forward to working with the Budget Committee as you consider and approve a new budget to present to the City Council for consideration.

The Budget Message begins with a section summarizing issues that affect the entire budget. It discusses:

- A. Fiscal policies involved in the preparation of the budget
- B. The City Council's goals and objectives

Section II is an overview of the full City budget; Section III highlights major aspects of the General Fund; Section IV addresses Special Revenue and Capital Projects Funds and Section V covers the Enterprise Funds. There are narratives at the beginning of each department budget that provide further information. We are also providing the Budget Committee several Budget Information Papers (BIPs) that further discuss specific areas. We will reference both the BIPs and Council Goals throughout the Budget

SECTION I CITY-WIDE BUDGET ISSUES

- A. **Approved Fiscal Policies:** Major fiscal policies reflect Council's goal of maintaining the long-term fiscal stability of the City. Following this message are three documents that detail the Council's current fiscal policies:
 - 1) Financial Guidelines
 - 2) General Fund Ending Fund Balance Policy
 - 3) Excess Reserves Policy (General Fund)
- B. **City Council's Goals and Objectives:** Following the fiscal policies are the City Council's adopted goals and objectives for FY 2018-19. Council has identified eight (8) goals with a total of 21 objectives to be completed by June 30, 2019. As identified in BIP 19-006, seven (7) of the objectives have direct budget implications. The remaining fourteen (14) objectives do not have a direct budget appropriation, but their completion requires staff resources included in the FY 2019-20 budget.

SECTION II

CITY-WIDE BUDGET OVERVIEW

The overall City budget for FY 2019-20 is \$29,245,865. This is a \$4,511,628 increase over the Adopted Budget for FY 2018-19. This 14.9% increase is caused in part by the \$2.3 million Interlachen and Halsey Sewer Slip Line Projects and other capital projects and transfers associated with capital projects with more than one funding source including funding from the new Urban Renewal Agency (BIP 19-026) We are also completing the Public Works Shop Project. All three of these projects are budgeted in the Grants and Capital Projects Fund. The Beginning Fund Balances are 44.8% of all resources.

Total budgeted expenditures by category for FY2018-19 and Proposed for FY2019-20 are as follows:

	<u>FY 2018-19</u>	<u>FY 2019-20</u>
Personnel	\$2,610,084	\$2,737,932
Materials and Service	\$7,199,762	\$7,210,951
Capital Outlay	\$5,480,838	\$6,208,678
Debt Service	\$ 324,181	\$ 561,608
Transfers	\$ 1337659	\$3,303,944
Contingencies & Reserves	\$6,775.298	\$7,472,509
Ending Balances	\$1,728,402	\$1,750,243

Personnel Expenses include a projected cost of living increase of 2.25%, and an 8% increase in health insurance rates. Worker's compensation and unemployment coverage rates are expected to remain static. The Public Employees Retirement System (PERS) rates have increase about 20% (BIP 19-005). All employees continue to contribute 10% of their health insurance premium. Personnel expenses increased 4.8%% for FY 2019-20, as compared to the FY 2018-19 Adopted Budget.

Beginning Fund Balance: The total of the Beginning Fund Balances for all funds is \$13,111,700, a 14.6% increase over the FY 2018-19 actual Beginning Fund Balance. This increase is associated with the loan the city obtained for the Public Works Facility.

SECTION III

GENERAL FUND

The proposed budget for the General Fund is one that focuses on continuing support of existing services, addresses City Council goals, and meets the Council's fund balance requirements.

The General Fund is comprised of nine (9) separate departments: Resources, Administration, Finance, Court, Community Services, Parks, Police Services, Fire/BOEC/Emergency Management and Other Requirements (110-40). In total, the operating expenses for the General Fund for FY 2019-20 Budget are \$125,135 (2.4%) greater than the FY 2018-19 Adopted Budget as Amended (BIP 19-001).

The *beginning fund balance* of the General Fund is budgeted to be \$2,943,687. This is a decrease of \$710,753 (19.4%) from the current year actual beginning fund balance of \$3,654,440. This decrease is directly related to the transfers for Recreation, capital expenditures and the \$650,000 bridge loan to the Urban Renewal Agency. Where the bridge loan is still an asset to the general fund the effective reduction is only \$60,753, a 1.7% decrease.

Operating Resources, which are resources generated through the course of business within the fiscal year, are budgeted at \$5,110,120 which is \$312,733 (6.5%) more than the FY 2018-19 budget. Significant increases include the following:

- Current Year Property Tax Revenue is expected to increase 4%, or \$106,250. Establishment of the Urban Renewal Agency (URA) will reduce the expected increase by 20.13%, or \$21,388. In return the URA will be receiving property tax revenue of \$76,226.
- Local Government Investment Pool (LGIP) interest is budgeted to increase \$31,103 due to higher interest rates as well as increased investment balances.
- \$27,625 of URA Bridge Loan Interest is budgeted.

Operating Transfers: New transfers into the general fund include the following:

- \$32,870 from the Equipment Replacement Fund is being transferred in. These funds were set aside in the Equipment Replacement Fund in prior years to be used for police vehicle purchases. After being transferred to the General Fund, this amount will be used for the vehicle replacement portion of the Multnomah County Sheriff's Office contract for law enforcement services.
- \$7,000 from the Facilities Maintenance Fund to pay for a limited duration Maintenance Worker to handle a backlog of minor maintenance items at City Hall.
- \$27,569 from the Grants and Capital Projects Fund. This is a reimbursement from the Metro CET grant for time that General Fund City Staff spends on this Grant project associated with the Main Streets on Halsey program.

Operating Expenses for FY 2019-20 are budgeted at \$5,386,854, an increase of \$125,134 (2.4%) compared to the FY 2018-19 budget. Operating expenses exceed operating revenues by \$276,734 as compared to \$148,228 in FY 2018-19. Financial Guideline #5 states "The City shall, to the extent possible, balance current (recurring) revenues and current (recurring) expenditures." We have budgeted and recommend an exception to this policy which we will further discuss in a Budget Information Paper (BIP 18-016).

Below are the key expenditures in each General Fund Department:

Administration

- Contract Services includes \$6,450 for 20% of the City's share of a PSU Fellow (BIP 19-027) and \$10,750 for Wood Village's portion (they will be reimbursing us for 25% of the full \$43,000 cost to help create a Two City 2020 Census Correct Count Committee). The other primary project for this position is financial forecasting for the City of Fairview.

- \$34,500 has been included in this year's budget for events. This is an increase of \$2,000. The primary change is a proposal for the City to take over responsibility for the Fairview on the Green event. The budgeted costs for this event are \$10,500. We have reduced the amount appropriated for the "Other" events by \$5,000 in response to this additional expenditure (BIP 19-007).

Finance

- Total Personnel Services has decreased \$25,693 to more accurately reflect actual staff time spent on tasks related to the General Fund as compared to the Enterprise Funds (from 1.65 FTE in FY 2018-19 to 1.34 FTE in FY 2019-20).

Court:

- Total Personnel Services has decreased \$10,339 to more accurately reflect actual staff time (from .75 FTE in FY 2018-19 to .66 FTE in FY 2019-20).

Community Services

- Personnel costs increased as public works staff was reallocated to better represent where they actively spend their worktime (from 1.69 FTE in FY 2018-19 to 1.79 FTE in FY 2019-20).
- Contract Services decreased by \$75,100 as a result of completion of the Urban Renewal Plan, which included the Hatfield Fellow and the Urban Renewal Consultant.

Parks

- Personnel costs increased as public works staff was reallocated to better represent where they actively spend their worktime (from 1.96 FTE in FY 2018-19 to 2.33 FTE in FY 2019-20).

Police Services

- Budget reflects the second full year of contracting out Law Enforcement Services with MCSO (BIP 19-008)
- The base service fee has increased 5.538% to \$2,597,123. This is an increase of \$136,285. It is based on a consumer price index (CPI) 3.946% and retirement increase of 1.940%.

Fire/BOEC/Emergency Management:

- Fire Contract with Gresham increased 2.94%
- BOEC (Public safety Dispatch) increase 5%

Other (Transfers)

- \$73,457 is proposed to be transferred to the Recreation Fund to pay for the City of Fairview 60% share of costs (beyond donations and user fees) related to the East County Recreation Program. (BIP 19-009)
- A transfer on behalf of the Parks Department to the Grant/Capital Projects Fund in the amount of \$7,340 is proposed to assist in covering sidewalk improvements on First Street (associated with the PW Shop Facility Project). (BIP 19-013)
- A transfer of \$87,500 to the Facilities Maintenance Fund is proposed to assist in covering Capital Improvement Expenditures associated with City Hall. (BIP 19-011)

Other (Contingencies and Ending Balances) (BIP 18-002)

- The *Emergency Contingency*, (a minimum of 5% of General Fund operating expenditures per Financial Guidelines) is fully funded at \$269,500, an increase of \$11,070.
- The *Operating (Ending) Fund Balance* is fully funded at \$1,347,000, an increase of \$58,300. This is the equivalent of three months of operating expenses of the General Fund as budgeted for FY 2019-20
- *Excess Reserves Contingency* is budgeted at \$1,048,894. If we include the \$650,000 bridge loan to Urban Renewal which is an investment and not a reduction in the reserves, the effective Excess Reserves Contingency is \$1,698,894.

Section IV

Special Revenue and Capital Projects Funds

The City also provides essential services through Funds that are separate from the General Fund. These Funds account for monies that are restricted for a specific purpose or are used to account for infrastructure improvements that need to be tracked as capital assets.

RECREATION FUND (BIP 18-012)

The Recreation Fund is used to account for the Wood Village/Fairview sponsored East County Recreation Program, which was created through an intergovernmental agreement (IGA). The three year IGA calls for Fairview to handle the Administrative functions of the program including Fiscal Management and hiring and supervision of employees.

Any expenses above program income and donations are split 60% Fairview and 40% Wood Village. The FY 2019-20 budget is for the third year of the program. Fairview's contribution of \$73,457 is transferred in from General Fund Reserves.

AEC FUND

The City charges an Administrative Excise Charge (AEC) on all new construction. In 2016 the Council directed that the revenue in this Fund be used for Park Maintenance and Improvements to replace SDC charges that will be waived under our Development Incentive Program. We are transferring \$100,000 to the Parks SDC Fund for Lakeshore Park Phase III Improvements and new playground at Pelfrey Park. (BIP 19-018)

BUILDING FUND

The Building Fund is forecasted to operate sufficiently to meet its' obligations without additional help from the General Fund. *Personnel Expenses* continue to be budgeted to reflect the actual time personnel works in that fund. *Materials and Services* are expected to be high for the second straight year due to a significant increase in demand for inspections and development review for new construction.

STREET FUND

The Street Fund continues to fund routine maintenance of our local streets and pays for capital projects (e.g. pavement overlays). The Street Fund is currently stable with a projected beginning fund balance exceeding new revenues for FY 2019-20 and current resources exceeding operating needs. Significant aspects of the proposed Street budget include:

- Personnel costs have increased as we reallocated the expense of Public Works Staff to better represent where they actively spend their time.
- \$25,000 is budgeted to be transferred to the Grants and Capital Project Fund for the City's "match" for the Community Development Block Grant (CDBG) Project for 7th Street Infill.
- Construction on the narrow Railway undercrossing on NE 223rd has been budgeted in the Grants and Capital Project Fund with funding coming from urban renewal. As a result, the Engineering and Maps line item decreased \$127,500. (BIP 19-014)
- Street Improvements are budgeted to be \$230,000. This includes a Pavement Overlay Project for Creekside/Matney of \$80,000 and the First Street Sidewalk Project of \$155,000. (BIP 19-010)

PW FACILITY FEE FUND

The City borrowed \$3,103,700 in Fiscal Year 2018-19 to fund the construction of a new Public Works Shop Facility. After extensive comparison, public meetings, and consideration, City Council determined this debt would be repaid via a facility fee assessed to all utility customers. Fees charged to utility customers and debt service associated with the funds borrowed are both recorded in this fund, allowing all revenue and expense associated with the fees and funding to remain easily identifiable.

- Revenue associated with the facility fee is anticipated to increase to \$258,876 as additional customers are expected due to completion of building projects. Additionally, FY 2019-20 will be the first full year these fees have been assessed.
- Debt Service principal payments will be \$106,000 (principal prepayments may be made penalty-free beginning in year eight of the debt).
- Debt Service interest payments will be \$117,876.

GRANTS AND CAPITAL PROJECT FUNDS

- *Grants and Capital Projects Fund:* Beginning with FY 2019-20, Staff will utilize this Fund to track all capital projects that have more than one funding source. As a result, revenue in the Grants/Capital Projects Fund has increased \$1.82 Million (including \$760,000 in contributions from the Fairview Urban Renewal Agency). Capital Outlay expenditures have increased \$1.87 Million. Capital Projects budgeted in FY2019-20 include:
 - \$78,487 CDBG Grant for 7th Street Sidewalk Infill Project
 - \$25,000 City CDBG Grant Match for 7th Street Sidewalk Infill Project
 - \$500,000 for continuation of the 223rd Railroad Undercrossing Project
 - \$80,000 for the Fairview Parkway Roundabout / Park and Ride design
 - \$274,000 for Well 10 design
 - \$166,385 for the Metro CET Planning and Development Grant
 - \$300,000 for Halsey Street Sewer Main Rehabilitation construction
 - \$2,000,000 for Interlachen Sewer Rehabilitation Construction
 - \$180,000 for the Fairview Creek High-Flow Bypass Project design
 - \$1,481,342 for FY2019-20 PW Shop Project expenses
 - \$36,700 for PW Shop Landscaping
- *Water SDC:* We are transferring \$252,080 to the Grants and Capital Projects Fund for Well 10 Design. SDC assistance from the Fairview Urban Renewal Agency has been budgeted at \$444,952. The remaining \$526,377 is placed in reserve for Well #10 in FY 2020-21 (BIP 19-010).
- *Sewer SDC:* Reserve for the Interlachen and Sandy Blvd. sewer lines. Transfers to the Grants and Capital Projects Fund of \$758,000 are for the Interlachen Sewer Rehabilitation Project construction (37.9% of the costs). SDC assistance from the Fairview Urban Renewal Agency is budgeted at \$341,429.
- *Storm Water SDC:* SDC assistance from the Fairview Urban Renewal Agency is budgeted at \$33,619. CIP Reserves are \$113,602 as no capital projects are budgeted from the Storm Water SDC Fund for FY 2019-20.

payments on the LRC IFA loan. The Storm Water Fund has a CIP reserve of \$748,198.

Conclusion

We look forward to working with the Budget Committee on reviewing the FY 2019-20 proposed budgets.

Respectfully Submitted,



Nolan K Young
City Administrator



City of Fairview

Financial & Budgeting Policies



City of Fairview
Financial Guidelines

1. The City shall maintain a General Fund *Emergency Contingency* funded at a minimum of 5 percent of General Fund operating expenditures. This contingency is for unexpected expenditures that staff could not have known about at the time the budget was prepared.
2. The City shall maintain a General Fund *Operating Fund Balance* funded at a minimum of 25 percent of operating expenditures. This will help maintain the minimum cash flow necessary to ensure the City will not need to issue Tax Anticipation Notes (short term borrowing).
3. The City shall budget all funds designated as Excess Reserves as *Excess Reserves Contingency*.
4. The City shall recognize that the beginning fund balance is a one-time, non-recurring resource. To the extent feasible, one-time resources will be applied toward one-time expenditures. It also should help to ensure a stable ending fund balance.
5. The City shall, to the extent feasible, balance current (recurring) revenues and current (recurring) expenditures. Fund balance shall not be used to pay for ongoing revenues and expenditures.
6. The City will maintain a policy of aggressively collecting accounts receivable whereby after City staff has exhausted all in-house collection alternatives, accounts are assigned to a private collection agency.
7. The City shall review utility rates every two years. Fees will be set to recover the total cost associated with the service provided.
8. The City will maintain its infrastructure at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. It shall be the goal of the City not to defer maintenance of buildings and infrastructure.
9. Equipment replacement costs for vehicles and public works equipment will be charged all funds on a uniform and equitable basis. The amount will be based on the replacement cost of each fund's capital assets.



City of Fairview General Fund Ending Fund Balance Policy

Maintaining a reserve is an essential part of the City of Fairview's financial management. To accomplish this, the Fairview City Council has established policies to provide for reserves to deal with unanticipated adverse financial events, accumulate resources for opportunities to undertake special projects, and save for future capital needs and opportunities. To that end, the City Council has established balances that reflect these goals.

1. The City will maintain sufficient contingency and reserves for the ability to:
 - a. Mitigate short-term volatility in revenues
 - b. Mitigate short-term economic downturns
 - c. Absorb unanticipated operating needs that arise during the fiscal year but were not able to be anticipated during the budget process
 - d. Meet requirements for debt reserves
 - e. Absorb unexpected claim of litigation settlements
 - f. Sustain city services in the event of an emergency
 - g. Meet operating cash flow requirements before the collection of property taxes, grant proceeds and other operating revenues in order to prevent the need for issuing Tax Anticipation Notes

2. General Fund Reserves- the City will maintain General Fund Reserves as follows:
 - *Emergency Contingency* – amount equal to a minimum 5% of operating expenses for fiscal year

 - *Operating Fund Balance*- amount equal to a minimum 25% of operating expenses for fiscal year (3 months)

 - *Excess Reserves Contingency*- any funds beyond those identified above

The City will use *Excess Reserves Contingency* on a one-time or temporary basis for purposes as prioritized in the Excess Reserve Policy below. In the event that *General Fund Operating Ending Fund Balance* or *Emergency Contingency* decrease to amounts below the levels established by this policy, the City will develop a plan to restore reserves to the required levels.

Definitions:

Emergency Contingency:

Funds which are utilized for unforeseen expenses that may arise during the fiscal year. Per Oregon Budget Law, these funds may only be utilized by formal action of the council (resolution) in accordance with all notice requirements as detailed in the Oregon Local Budget Law Handbook.

Operating Fund Balance:

Minimum reserve balance to be maintained in the ending fund balance.

Excess Reserves Contingency:

Any amounts above the grand total of Contingency plus Operating Fund Balance.



CITY OF FAIRVIEW EXCESS RESERVES POLICY

After the conclusion of each fiscal year, the Finance Director or designee will report on the audited year-end financial reports. Should the prior year annual General Fund resources exceed expenditures and encumbrances, a year-end operating surplus shall be reported. Any portion of the year-end operating surplus that contributes to the General Fund balances, in excess of established fund balance policies, shall be deemed “excess reserves” and subsequently available for allocation in the following priority order:

1. Re-appropriate to offset one-time shortfalls contributing to budget-year operating expenditures.
3. Replenish any other established fund balance targets or designations, so as to meet target levels, including debt reduction schedules.
4. Transfer to capital program funds and/or departments for appropriation to capital improvement program budget and/or deferred maintenance needs in accordance with improvement plans and replacement schedules.
5. Appropriate for one time expenditures or expenses which do not result in recurring operating costs.

Use or allocation of excess funds is subject to approval by Council Resolution and notice requirements as stipulated by Oregon Budget Law.



CITY COUNCIL GOALS: FISCAL YEAR 2019-20

Non Prioritized List

Goal #1: Improve pedestrian and bicycle access and safety.

- *A. Complete design and pursue construction of narrow railroad bridge undercrossing on NE 223rd Avenue north of Sandy Boulevard.
- *B. Continue implementation of the sidewalk policy for Historic Fairview.
- C. Identify Additional Opportunities to increase Fairview's Bike, and Pedestrian connectivity.

Goal #2: Enhance service levels of public safety programs.

- A. Increase visibility of law enforcement's engagement in the community.
- B. Investigate creating a three Cities MSCO Community Resource Officer position.
- C. Pursue public safety/community policing initiatives.

Goal #3: Increase Fairview's recreational opportunities & park amenities.

- A. Evaluate East County Recreation program and determine whether to continue beyond 3 year pilot period.

Goal #4: Maintain and enhance the city's public infrastructure in a cost efficient manner.

- A. Investigate solar power options for city hall.
- B. Develop a city wide signage and beautification program that creates a community identity and a welcoming environment.
- C. Complete projects on the Capital Improvement Plan (CIP).

Goal #5: Enhance & promote economic development activity.

- *A. Implement Fairview's Main Streets on Halsey project recommendations in coordination with the other project partners
- *B. Create Urban Renewal incentives and opportunities that support Fairview's vision and preferred developments.
- *C. Develop a program to recruit t business development that creates family wage jobs.
- D. Develop a Buy-Local program.
- E. Pursue public use of power transmission property west of Fairview Parkway and north of Halsey.
- G. Investigate use of art to enhance Fairview's uniqueness and economic development.

Goal #6: Promote city's long-term financial stability.

- A. Identify opportunities to streamline policies, and procedures to create efficiencies and cost effectiveness.

Goal #7: Work with other local, regional and state organizations to enhance the community.

- *A. Engage with regional representatives to assure Fairview interests are considered.
- B. Identify and pursue opportunities to consolidate public services with other area providers.
- C. Actively participate in the Columbia River levee recertification and governance process.

Goal #8: Enhance communication and engagement with the community.

- A. Identify and pursue opportunities to increase community communication and engagement.

* High priority.



General Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	General Fund 110
DEPARTMENT:	Resources 01
DEPARTMENT DIRECTOR:	Lesa Folger
DIRECTOR DIRECT PHONE NUMBER:	(503) 674-6724
DIRECTOR EMAIL:	<u>folgerl@ci.fairview.or.us</u>
EMPLOYEES = 0	

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The General Fund provides funding for Administration, Finance, Court, Public Works Community Services, Public Works Parks, Police Services and BOEC/Fire/Emergency Management Services. This fund accounts for all government operations not separately accounted for in another fund.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- Current Year Property Tax Revenue is expected to increase 4%, or \$106,250. Establishment of the Urban Renewal Agency (URA) will reduce the expected increase by 20.13%, or \$21,388. In return, the URA will be receiving property tax revenue of \$76,266.
- Miscellaneous revenue includes \$10,750 in contributions from Wood Village for their share of the PSU Fellow for the 2020 Census Project. (BIP 19-016)
- The budgeted Metro Reimbursement decreased \$15,362. This is due to a timing difference that made the FY2018-19 budget appear overinflated.
- Local Government Investment Pool (LGIP) interest is budgeted to increase \$31,103 due to higher interest rates as well as increased investment balances.
- \$27,625 of URA Bridge Loan Interest is budgeted
- \$66,000 of URA reimbursements are expected for personnel services provided by the City.
- Business Income Tax is budgeted to increase 7.4%, or \$46,730. This revenue source has been trending up and Staff expects this trend to continue.
- \$32,870 in contributions made previously by the Fairview Police Department to the Equipment Replacement Fund will be transferred to the General Fund to assist in offsetting the vehicle replacement component of the Multnomah County Sheriff's Office contract.

- \$7,000 in contributions made previously to the Facilities Maintenance Fund will be transferred back to pay for a limited duration Maintenance Worker to handle a backlog of minor maintenance items at City Hall. (BIP 19-021)
- \$27,569 in contributions transferred from the Grants and Capital Project Fund. This is a reimbursement for the Metro CET Planning and Development Grant for time spent by General Fund City Staff on the Grant Project, which is associated with the Main Streets on Halsey Program.

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 110-01 - GENERAL FUND RESOURCES

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
3,958,124	3,857,438	3,582,087	110-01-4995000	BEGINNING FUND BALANCE	2,943,687	2,943,687	2,947,037
-	-	-	110-01-4995000	BFB - COMMITTED OAKS & WOODS PARK			
-	-	24,464	110-01-4995000	BFB - COMMITTED ECON DEVELOPMENT			
2,262,011	2,367,556	2,480,481	110-01-4311100	PROP TAXES-CURRENT	2,588,572	2,588,572	2,588,572
41,417	35,469	45,312	110-01-4311200	PROP TAXES-PRIOR	39,374	39,374	39,374
21,483	15,894	21,715	110-01-4313101	TELEPHONE FRAN. FEE	23,281	23,281	23,281
334,584	365,021	365,021	110-01-4313102	PORT. GEN. ELECT. FRAN. FEE	375,052	375,052	375,052
88,882	100,275	90,660	110-01-4313103	NW NATURAL FRAN. FEE	89,613	89,613	89,613
62,696	50,299	55,694	110-01-4313104	REFUSE COMP. FRAN. FEE	55,965	55,965	55,965
37,531	36,563	37,406	110-01-4313105	CABLE FRAN. FEE	34,350	34,350	34,350
5,481	10,198	10,000	110-01-4313106	RWPUD FRAN. FEE	11,710	11,710	11,710
74,025	72,128	73,639	110-01-4313107	CITY WTR FRAN. FEE	73,425	73,425	73,425
121,850	122,793	125,430	110-01-4313108	CITY SEWER FRAN. FEE	135,200	135,200	135,200
34,817	34,775	38,008	110-01-4313109	CITY STORM FRAN. FEE	37,979	37,979	37,979
88,349	73,305	80,463	110-01-4316100	HOTEL/MOTEL TAX	80,000	80,000	80,000
136,962	142,871	164,871	110-01-4320100	LIQUOR TAX	156,555	156,555	156,555
22,076	39,775	35,000	110-01-4320500	LAND USE & HOME OCCUPANCY PERMITS	35,000	35,000	35,000
14,715	18,061	14,529	110-01-4321100	BUSINESS LICENSES	18,945	18,945	18,945
7,500	825	-	110-01-4321200	ALARM PERMITS	-	-	-
550,888	619,563	634,094	110-01-4330101	BUS. INCOME TAX	680,824	680,824	680,824
11,361	11,054	10,860	110-01-4330102	CIGARETTE TAX	10,700	10,700	10,700
79,213	82,124	84,029	110-01-4330103	STATE REVENUE SHARING	88,625	88,625	88,625
4,555	4,601	4,647	110-01-4330107	METRO RECYCLING PROGRAM	4,570	4,570	4,570
-	26,596	-	110-01-4330108	MARIJUANA TAX HB 3400	-	-	-
-	55,756	28,717	110-01-4330201	PILOT-HAP	29,290	29,290	29,290
720	1,440	-	110-01-4331200	OPER. GRT. PROC- FED	-	-	-
1,235	762	-	110-01-4333101	OACP-DUII GRANT	-	-	-
2,618	2,666	-	110-01-4333102	OACP- SEATBELT GRANT	-	-	-
111,936	10,402	-	110-01-4333103	EMGET	-	-	-
105,370	-	-	110-01-4333104	SRO REYNOLDS S.D.	-	-	-
-	-	-	110-01-4333106	TARGET GRANT- CRIME PREVENTION	-	-	-
500	-	25	110-01-4333107	TARGET GRANT- SHOP W/ COP	-	-	-
31	95	6,500	110-01-4340100	GENERAL GOVT CHARGES	4,250	4,250	4,250
6,111	7,314	16,070	110-01-4341200	LIEN SEARCHES	16,195	16,195	16,195
15,924	16,183	51,357	110-01-4341300	FIRE SUPPRESSION FEE	35,995	35,995	35,995
47,760	34,598	-	110-01-4342100	METRO REIMB.	66,000	66,000	66,000
-	-	-	110-01-4342200	REIMB. FROM URA	-	-	-
197	261	125	110-01-4344600	PENALTIES - UB	125	125	125
22	433	1,000	110-01-4350100	ABATEMENT FEE	3,185	3,185	3,185
7,950	4,735	5,602	110-01-4351100	DRIVER'S SAFETY CLASS	3,100	3,100	3,100
90	90	225	110-01-4351102	FINES - FIX-IT	1,350	1,350	1,350
1,016	727	89	110-01-4351201	OR. STATE SURCHARGE	100	100	100
101,354	92,610	69,266	110-01-4351300	FINES AND FORFEITURES	76,260	76,260	76,260
5,457	2,339	1,254	110-01-4351301	FINES - RED LIGHT	1,495	1,495	1,495
5,376	6,199	3,749	110-01-4351401	COLLECTIONS- INTEREST/PENALTIES	4,500	4,500	4,500
13,977	12,146	12,068	110-01-4351500	MULT CIRCUIT & DIST. COURT REVENUE	10,100	10,100	10,100
2,381	245	-	110-01-4351600	PD REPORTS	-	-	-
5,500	500	-	110-01-4351700	TOW RELEASE	-	-	-
700	-	500	110-01-4351800	FINES- CODE ENFORCEMENT	8,000	8,000	8,000
40,600	70,876	67,997	110-01-4361100	INTEREST- LGIP	99,100	99,100	99,100
167	21	-	110-01-4361200	INTEREST- INVESTMENTS	-	-	-
-	-	-	110-01-4361300	URA BRIDGE LOAN INTEREST	27,625	27,625	27,625

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 110-01 - GENERAL FUND RESOURCES

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
65,532	67,703	69,262	110-01-4362100	CELL TOWER RENT	72,270	72,270	72,270
2,545	2,970	2,880	110-01-4362200	CITY HALL CONF RM RENT	3,645	3,645	3,645
24,765	11,211	8,771	110-01-4362300	COMMUNITY CENTER RENT	8,675	8,675	8,675
232	95	125	110-01-4362301	CITY EQUIPMENT RENT	125	125	125
-	-	-	110-01-4362413	RENT- FROM BLDG FUND	5,250	5,250	5,250
10,000	10,500	10,500	110-01-4362414	RENT- FROM STREET	10,500	10,500	10,500
15,000	15,750	15,750	110-01-4362421	RENT- FROM WATER	15,750	15,750	15,750
15,000	15,750	15,750	110-01-4362422	RENT- FROM SEWER	15,750	15,750	15,750
10,000	10,500	10,500	110-01-4362423	RENT- FROM STW	10,500	10,500	10,500
200	225	225	110-01-4362500	COMMUNITY GARDEN/PARK RENTAL	225	225	225
902	721	721	110-01-4362600	RENTAL REVENUE-OTHER	720	720	720
-	-	-	110-01-4364100	GIFTS & DONATIONS- DESIGNATED	-	-	-
821	1,155	-	110-01-4364101	PD GIFTS & DONATIONS - DESIGNATED	2,500	2,500	2,500
-	-	15,000	110-01-4380000	ENT ZONE CS FEE - DESIGNATED FOR ECON DE'	15,000	15,000	15,000
30,423	27,937	11,500	110-01-4390100	MISC. REVENUE	22,750	22,750	22,750
180	-	-	110-01-4390200	RECREATION PROGRAM REVENUE	-	-	-
-	214,660	-	110-01-4392100	SALE MAT/EQUIPMENT	50	50	50
-	-	96,875	110-01-4391125	TRANS FROM GRANT FUND	27,569	27,569	27,569
-	-	-	110-01-4391143	TRANS FROM ERF	32,870	32,870	32,870
-	-	-	110-01-4391144	TRANS FROM FMF	7,000	7,000	7,000
-	121,000	121,000	110-01-4391900	TRANSFER FROM LID FUND	121,000	121,000	121,000
658	250	-	110-01-4500102	DONATION- TREE LIGHTING	-	-	-
100	-	-	110-01-4500103	DONATION- VETERANS EVENT	-	-	-
500	-	-	110-01-4500104	DONATION- EASTER	-	-	-
160	-	-	110-01-4500106	DONATION- SPECIAL EVENT OTHER	-	-	-
4,654,405	4,550,142	5,015,262	OPERATING RESOURCES TOTAL		5,298,559	5,298,559	5,298,559
8,612,529	8,407,580	8,621,813	TOTAL REVENUE		8,242,246	8,242,246	8,245,596

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER	General Fund 110
DEPARTMENT/DEPARTMENT NUMBER	Administration 05
DEPARTMENT DIRECTOR	Nolan Young
DIRECTOR DIRECT PHONE NUMBER	503-674-6221
DIRECTOR EMAIL:	<u>youngn@ci.fairview.or.us</u>
EMPLOYEES = 1.65	

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The Administration Department includes the City Administrator who is appointed by the City Council to carry out Council policies and goals and to serve as the chief administrative officer of the City. The Department also includes the City Recorder and the Information Systems Coordinator. The department manages the City's business and implements the Council's policies and goals by:

1. Coordinating the work of all City departments and employees;
2. Enforcing City laws and applying Council policies;
3. Expending monies as approved by the City Council;
4. Making recommendations to the Council on legislation, financial programs, capital improvements, policies, services, and other matters as requested;
5. Keeping the City Council informed of the City's business and financial condition;
6. Investigating and acting on complaints;
7. Writing, editing and publishing the monthly *Fairview Point* newsletter.
8. Overseeing intergovernmental relations;
9. Preparing and distributing the Council agenda, completing Council meeting minutes, coordinating City-wide elections, and maintaining city records system;
10. Monitoring and managing all IT systems for the City;
11. Maintaining and Managing the City's Web site and Social Media committee
11. Overseeing Risk Management; and
12. Preparing and monitoring the annual budget.
13. Expenses associated with the activities of the City Council and Community events are also included in this budget.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- Contract Services includes \$6,450 for 20% of the City's share of a PSU Fellow (BIP 19-027) and the \$10,750 that Wood Village is reimbursing us for 25% of the full \$43,000 cost to help create a two city 2020 Census Correct Count Committee. The other primary project for this position is financial forecasting for the City of Fairview.
- \$34,500 has been included in this year's budget for events. This is an increase of \$2,000. The primary change is a proposal for the City to take over responsibility for the Fairview on the Green event. The budgeted costs for this event are \$10,500. We have reduced the amount appropriated for the "Other" events by \$5,000 in response to this additional expenditure (BIP 19-007).
- The City Administrator manages the Fairview Urban Renewal Agency. Beginning in FY 2019-20 the City will be charging the agency for time city employees spend on urban renewal activities. We have estimated that 10% of the City Administrator's time will be spent on urban renewal activities.

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 110-05 - GENERAL FUND ADMINISTRATION DEPARTMENT

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
160,646	161,843	169,948	110-05-6110900	STAFF	169,975	169,975	169,975
-	-	5,120	110-05-6120100	TEMPORARY HELP	-	-	-
4,108	4,557	4,200	110-05-6130100	OVERTIME HOURS	6,495	6,495	6,495
540	-	-	110-05-6200100	CELL PHONE ALLOWANCE- MAYOR	-	-	-
1,620	2,160	2,160	110-05-6200200	CELL PHONE ALLOWANCE-EMPLOYEES	2,160	2,160	2,160
18	174	699	110-05-6200300	EMP ASSIST PROGRAM	700	700	700
289	-	-	110-05-6200305	FSA ADMIN FEES	-	-	-
1,740	1,710	1,665	110-05-6200400	LONGEVITY PAY	1,530	1,530	1,530
25,146	26,934	29,032	110-05-6210200	MEDICAL INSURANCE	30,125	30,125	30,125
135	135	132	110-05-6210300	LIFE INSURANCE	335	335	335
724	722	706	110-05-6210400	LONG TERM DISAB. INS	615	615	615
1,367	3,471	800	110-05-6210500	WORKERS COMP INSURANCE	290	290	290
12,591	13,052	13,159	110-05-6220100	SOCIAL SECURITY (FICA)	13,345	13,345	13,345
1,214	1,253	1,314	110-05-6220200	TRI-MET TAX	1,320	1,320	1,320
54	47	74	110-05-6220300	WBF ASSESSMENT	90	90	90
26,783	33,890	33,923	110-05-6230100	PERS/OPSRP- EMPR. PD	40,990	40,990	40,990
493	167	258	110-05-6250100	UNEMP. INSURANCE	175	175	175
-	1,488	3,000	110-05-6290100	VACATION BUY-OUT	3,000	3,000	3,000
237,468	251,603	266,190	PERSONNEL SERVICES TOTAL		271,145	271,145	271,145
2,685	3,003	5,700	110-05-6295100	EMPLOYEE RECOGNITION	4,700	4,700	4,700
1,382	18,991	7,800	110-05-6300100	CONTRACT SERVICES	24,600	24,600	27,950
639	56	2,500	110-05-6310100	HR ADMINISTRATION	2,500	2,500	2,500
1,028	1,420	1,468	110-05-6330100	AUDIT & ACCOUNTING	1,512	1,512	1,512
14,670	12,334	15,000	110-05-6330200	LEGAL	14,650	14,650	14,650
10	10	12	110-05-6330500	PROPERTY ALARM MONITORING SERVICE	15	15	15
2,460	3,465	2,504	110-05-6340100	IT SERVICES	2,520	2,520	2,520
4,176	606	4,100	110-05-6340101	IT UPGRADES/HARDWARE	1,690	1,690	1,690
547	258	1,145	110-05-6340200	WEBSITE MANAGEMENT	1,240	1,240	1,240
78	48	100	110-05-6421100	REFUSE/SHREDDING	170	170	170
522	550	561	110-05-6423100	BLDG CLEANING SRVCS	590	590	590
300	535	508	110-05-6430100	VEHICLE REP/MAINT	530	530	530
538	465	942	110-05-6430200	BLDG REP/MAINT	800	800	800
1,789	1,536	1,556	110-05-6442100	EQUIP RENT	1,556	1,556	1,556
-	1,208	1,800	110-05-6442101	EQUIP RENT - VEHICLES	600	600	600
1,000	1,000	1,000	110-05-6500101	SPECIAL EVENTS CS - FV ON THE GREEN	10,500	7,000	10,500
2,066	4,883	5,600	110-05-6500102	SPECIAL EVENTS CS - CHRISTMAS TREE LIGHTIN	5,600	5,600	5,600
2,081	3,321	3,500	110-05-6500103	SPECIAL EVENTS CS - VETERANS DAY	2,000	2,000	2,000
1,249	2,737	5,200	110-05-6500104	SPECIAL EVENTS CS - EASTER EGG HUNT	4,200	4,200	4,200
98	873	10,000	110-05-6500106	SPECIAL EVENTS CS - OTHER	5,000	-	5,000
1,322	1,662	3,700	110-05-6500107	SPECIAL EVENTS CS - NNO	3,700	3,700	3,700
1,102	1,579	2,000	110-05-6500109	SPECIAL EVENTS CS - FLICKS IN THE PARK	2,000	2,000	2,000
298	304	1,500	110-05-6500110	SPECIAL EVENTS CS - NEIGHBOR FAIR	1,500	1,500	1,500
-	6,347	-	110-05-6500111	SPECIAL EVENTS CS - FAIRVIEW ANNIVERSARY	-	-	-
-	362	-	110-05-6500112	SPECIAL EVENTS CS - CHALK THE WALK	-	-	-
1,079	666	-	110-05-6500203	SPECIAL EVENTS DS - CHRISTMAS TREE LIGHTIN	-	-	-
-	100	-	110-05-6500202	SPECIAL EVENTS DS - VETERANS DAY	-	-	-
242	863	-	110-05-6500204	SPECIAL EVENTS DS - EASTER EGG HUNT	-	-	-
150	2,051	2,862	110-05-6500206	SPECIAL EVENTS DS - OTHER	3,000	3,000	3,000
2,817	2,424	2,526	110-05-6520100	GENERAL LIAB/PROP INSURANCE	2,610	2,610	2,610
26	46	48	110-05-6530100	CABLE TV	50	50	50
650	485	507	110-05-6530200	POSTAGE	655	655	655
375	233	255	110-05-6530300	TELEPHONE-CH	185	185	185
255	480	483	110-05-6530400	WIRELESS TECHNOLOGY	1,555	1,555	1,555
711	278	1,000	110-05-6540100	PUBLICATIONS	600	600	600
-	-	500	110-05-6550100	PRINTING	200	200	200
280	67	500	110-05-6580100	TRAVEL-MEETINGS/ERRANDS	500	500	500
266	179	194	110-05-6590100	BANK FEES	165	165	165
230	252	288	110-05-6590200	MERCHANT FEES	196	196	196
1,461	2,631	1,888	110-05-6590300	CONVENIENCE FEES/CREDIT CARD	2,665	2,665	2,665

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 110-05 - GENERAL FUND ADMINISTRATION DEPARTMENT

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
1,786	2,781	2,000	110-05-6610100	OFFICE SUPPLIES	2,200	2,200	2,200
169	2,084	1,000	110-05-6610200	OPERATING MATERIALS & SUPPLIES	1,000	1,000	1,000
265	907	1,416	110-05-6610300	BLDG SUPP- CITY HALL	1,055	1,055	1,055
22	35	42	110-05-6621100	GAS/HEAT- CH	30	30	30
1,595	1,743	1,621	110-05-6622100	ELECTRICITY-CH	1,710	1,710	1,710
21	184	300	110-05-6626101	FUEL	300	300	300
104	410	-	110-05-6630100	MEETING ATTENDANCE- CA	-	-	-
169	195	-	110-05-6630101	COUNCIL TRAINING	-	-	-
925	1,086	4,750	110-05-6630200	CONF- MEALS/LODGING	4,950	4,950	4,950
12,625	8,803	10,428	110-05-6650100	DUES/SUB/MEMBRSHIP	10,609	10,609	10,609
1,956	3,264	2,435	110-05-6650200	TRAINING & CONF.	2,520	2,520	2,520
4,888	2,815	8,850	110-05-6650201	COUNCIL - TRAINING & CONFERENCES	8,500	8,500	8,500
66	(16)	-	110-05-6690210	COUNCIL EXP- OTHER	-	-	-
2,048	8,229	4,750	110-05-6690220	COMMUNITY SUPPORT	4,750	4,750	4,750
75,221	110,824	126,839		MATERIALS AND SERVICES TOTAL	142,178	133,678	145,528
-	-	10,000	110-05-6740200	BLDG EQUIPMENT- CH	-	-	-
-	-	-	110-05-6740500	OFFICE EQUIPMENT	-	-	-
-	-	10,000		CAPITAL IMPROVEMENTS TOTAL	-	-	-
1,000	1,000	-	110-05-6491601	ER CONTRIBUTION	-	-	-
1,000	1,000	-		TRANSFERS TO OTHER FUNDS TOTAL	-	-	-
313,689	363,426	403,029		ADMINISTRATION TOTAL	413,323	404,823	416,673

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER	General Fund 110
DEPARTMENT/DEPARTMENT NUMBER	Finance 10
DEPARTMENT DIRECTOR	Lesa Folger
DIRECTOR DIRECT PHONE NUMBER	503-674-6247
DIRECTOR EMAIL	<u>folgerl@ci.fairview.or.us</u>
EMPLOYEES = 1.34	

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The Finance Department serves as the City's accounting manager and is responsible for:

1. Efficient accounting of cash receipts and payables;
2. Processing payroll and required filings;
3. Preparation and monitoring of monthly utility bills;
4. Conducting monthly and year end closing procedures;
5. Monitoring of fiscal budget in association with accounts payable and payroll;
6. Providing effective and useful financial information to department staff, City Council, Budget Committee members and interested parties;
7. Preparation of year end schedules and documents for the City's required annual audit;
8. Monitoring of internal controls;
9. Implementation of procedures as necessary to ensure data is properly captured within the accounting system;
10. Management of employee benefits;
11. Working with other Department Directors to improve systems and ensure accuracy of accounting and billing processes; and
12. Maintaining overall functionality of the Incode integrated financial system

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- Total Personnel Services has decreased \$25,693 to more accurately reflect actual staff time spent on tasks related to the General Fund as compared to the Enterprise Funds (from 1.65 FTE in FY2018-19 to 1.34 FTE in FY 2019-20).

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 110-10 - GENERAL FUND FINANCE DEPARTMENT

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
97,127	102,178	107,402	110-10-6110900	STAFF- FINANCE	87,355	87,355	87,355
			110-10-6120100	TEMPORARY HELP	6,000	6,000	6,000
166	156	1,000	110-10-6130100	OVERTIME HOURS	715	715	715
297	297	297	110-10-6200200	CELL PHONE ALLOWANCE-EMPLOYEES	315	315	315
25	229	557	110-10-6200300	EMP ASSIST PROGRAM	555	555	555
157	-	-	110-10-6200305	FSA ADMIN FEES	-	-	-
792	957	990	110-10-6200400	LONGEVITY PAY	655	655	655
26,742	24,690	26,613	110-10-6210200	MEDICAL INSURANCE	19,245	19,245	19,245
92	95	96	110-10-6210300	LIFE INSURANCE	125	125	125
488	502	502	110-10-6210400	LONG TERM DISAB. INS	355	355	355
1,823	3,172	282	110-10-6210500	WORKERS COMP INSURANCE	90	90	90
7,299	7,707	8,050	110-10-6220100	SOCIAL SECURITY (FICA)	6,959	6,959	6,959
703	752	804	110-10-6220200	TRI-MET TAX	701	701	701
47	38	48	110-10-6220300	WBF ASSESSMENT	45	45	45
17,111	22,080	23,064	110-10-6230100	PERS/OPSRP-EMPR. PD	20,965	20,965	20,965
296	100	158	110-10-6250100	UNEMP. INSURANCE	90	90	90
476	680	2,000	110-10-6290100	VACATION BUY-OUT	2,000	2,000	2,000
153,641	163,633	171,863		PERSONNEL SERVICES TOTAL	146,170	146,170	146,170
-	10	240	110-10-6295100	EMPLOYEE RECOGNITION	120	120	120
5,675	11,582	17,500	110-10-6300100	CONTRACT SERVICES	17,175	17,175	17,175
910	11	1,500	110-10-6310100	HR ADMINISTRATION	1,500	1,500	1,500
2,156	3,205	3,299	110-10-6330100	AUDIT & ACCOUNTING	3,376	3,376	3,376
8,607	1,169	5,000	110-10-6330200	LEGAL	3,140	3,140	3,140
10	12	12	110-10-6330500	PROPERTY ALARM MONITORING SERVICE	25	25	25
2,935	2,694	3,130	110-10-6340100	IT SERVICES	3,145	3,145	3,145
709	3,159	7,150	110-10-6340101	IT UPGRADES/HARDWARE	4,765	4,765	4,765
686	239	504	110-10-6340200	WEBSITE MANAGEMENT	546	546	546
78	48	100	110-10-6421100	REFUSE/SHREDDING	170	170	170
3,134	3,297	3,366	110-10-6423100	BLDG CLEANING SRVCS	3,535	3,535	3,535
100	544	185	110-10-6430100	VEHICLE REP/MAINT	300	300	300
3,191	2,771	5,184	110-10-6430200	BLDG REP/MAINT	4,390	4,390	4,390
90	-	200	110-10-6430300	OFFICE EQUIP REP/MAIN	300	300	300
1,213	828	889	110-10-6442100	EQUIP RENT	889	889	889
-	1,208	518	110-10-6442101	EQUIP RENT - VEHICLES	1,200	1,200	1,200
3,756	3,151	3,368	110-10-6520100	GENERAL LIAB/PROP INSURANCE	3,485	3,485	3,485
26	46	48	110-10-6530100	CABLE TV	50	50	50
3,615	1,844	1,859	110-10-6530200	POSTAGE	1,470	1,470	1,470
1,527	1,483	1,788	110-10-6530300	TELEPHONE- CH	920	920	920
160	480	483	110-10-6530400	WIRELESS TECHNOLOGY	475	475	475
373	552	875	110-10-6540100	PUBLICATIONS	1,445	1,445	1,445
686	776	1,060	110-10-6550100	PRINTING	1,050	1,050	1,050
6	-	100	110-10-6580100	TRAVEL-MEETINGS/ERRANDS	55	55	55
633	454	441	110-10-6590100	BANK FEES	405	405	405
133	84	120	110-10-6590200	MERCHANT FEES	100	100	100
1,659	2,894	2,077	110-10-6590300	CONVENIENCE FEES/CREDIT CARD	2,665	2,665	2,665
1,991	3,175	3,400	110-10-6610100	OFFICE SUPPLIES	3,400	3,400	3,400
909	3,911	3,500	110-10-6610200	OPERATING MATERIALS & SUPPLES	3,500	3,500	3,500
817	725	1,062	110-10-6610300	BLDG SUPP- CITY HALL	815	815	815
55	58	67	110-10-6621100	GAS/HEAT- CH	50	50	50
1,291	1,143	1,215	110-10-6622100	ELECTRICITY-CH	1,285	1,285	1,285

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 110-10 - GENERAL FUND FINANCE DEPARTMENT

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
104	184	250	110-10-6626101	FUEL	275	275	275
-	3	60	110-10-6630100	MEETING ATTENDANCE-FD	50	50	50
592	793	1,402	110-10-6630200	CONF- MEALS/LODGING	1,260	1,260	1,260
330	338	455	110-10-6650100	DUES/SUB/MEMBRSHIP	470	470	470
325	1,620	2,625	110-10-6650200	TRAINING & CONF.	2,625	2,625	2,625
2,628	2,040	3,120	110-10-6691000	LIEN SEARCHES	2,100	2,100	2,100
51,110	56,531	78,152	MATERIALS AND SERVICES TOTAL		72,526	72,526	72,526
-	-	-	110-10-6740100	EQUIPMENT	-	-	-
-	-	-	110-10-6740200	BLDG EQUIPMENT- CH	-	-	-
-	-	-	110-10-6740500	OFFICE EQUIPMENT	-	-	-
-	-	-	CAPITAL IMPROVEMENTS TOTAL		-	-	-
1,000	662	-	110-10-6491602	ER CONTRIBUTION	-	-	-
1,000	662	-	TRANSFERS TO OTHER FUNDS TOTAL		-	-	-
205,751	220,826	250,015	FINANCE TOTAL		218,696	218,696	218,696

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	General Fund 110
DEPARTMENT:	Court 13
DEPARTMENT DIRECTOR:	Lesa Folger
DIRECTOR DIRECT PHONE NUMBER:	503-674-6247
DIRECTOR EMAIL:	<u>folgerl@ci.fairview.or.us</u>
EMPLOYEES = .66	

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The Fairview Municipal Court is the judicial branch of the City government. Its mission is to provide a fair and impartial local forum for the resolution of minor traffic violations, parking citations, and violations of City ordinances. Court staff responds to questions regarding the court schedule, bail amounts, and other administrative matters but does not provide legal advice. Staff administers the court proceedings and docketing. Coordination of court matters with defendants, judges, finance, code compliance, the Multnomah County Sheriff's Office, and other criminal justice and state agencies are also managed.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- The proposed IT Services budget is \$2,600 for FY2019-20, compared to \$626 for FY2018-19. Software maintenance fees for the Court module are now being charged directly to the Court Department to show an accurate total cost for the Court function.
- Proposed IT Upgrades/Hardware costs have increased \$965 due to the scheduled purchase of a new Court computer.
- Credit Card Convenience Fees are budgeted to increase \$957, which will more accurately capture fees associated with credit card payments for the Court function.
- Total Personnel Services has decreased \$10,339 to more accurately reflect actual staff time (from .75 FTE in FY2018-19 to .66 FTE in FY 2019-20).

City of Fairview
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Fund: 110-13 - GENERAL FUND COURT DEPARTMENT

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
44,148	46,445	48,819	110-13-6110900	STAFF-COURT	40,965	40,965	40,965
75	71	250	110-13-6130100	OVERTIME HOURS	205	205	205
135	135	135	110-13-6200200	CELL PHONE ALLOWANCE-EMPLOYEES	45	45	45
6	79	100	110-13-6200300	EMP ASSIST PROGRAM	100	100	100
360	435	450	110-13-6200400	LONGEVITY PAY	1,024	1,024	1,024
10,478	11,223	12,098	110-13-6210200	MEDICAL INSURANCE	11,045	11,045	11,045
42	43	43	110-13-6210300	LIFE INSURANCE	65	65	65
222	228	228	110-13-6210400	LONG TERM DISAB. INS	160	160	160
1,367	1,862	128	110-13-6210500	WORKERS COMP INSURANCE	40	40	40
3,318	3,503	3,659	110-13-6220100	SOCIAL SECURITY (FICA)	3,010	3,010	3,010
320	342	365	110-13-6220200	TRI-MET TAX	305	305	305
21	20	22	110-13-6220300	WBF ASSESSMENT	20	20	20
7,767	9,990	10,484	110-13-6230100	PERS/OPSRP- EMPYR PD	9,490	9,490	9,490
130	46	72	110-13-6250100	UNEMP. INSURANCE	40	40	40
216	309	500	110-13-6290100	VACATION BUY-OUT	500	500	500
68,605	74,731	77,353		PERSONNEL SERVICES TOTAL	67,014	67,014	67,014
-	-	40	110-13-6295100	EMPLOYEE RECOGNITION	40	40	40
50	43	100	110-13-6300100	CONTRACT SERVICES	50	50	50
3,100	3,350	5,350	110-13-6300101	CONTRACT SERVICES- JUDGE	5,350	5,350	5,350
168	-	2,000	110-13-6300102	CONTRACT SERVICES-ATTORNEY	1,500	1,500	1,500
-	-	300	110-13-6310100	HR ADMINISTRATION	300	300	300
343	355	367	110-13-6330100	AUDIT & ACCOUNTING	378	378	378
938	391	900	110-13-6330200	LEGAL	785	785	785
10	10	12	110-13-6330500	PROPERTY ALARM MONITORING SERVICE	10	10	10
528	536	626	110-13-6340100	IT SERVICES	2,600	2,600	2,600
688	101	150	110-13-6340101	IT UPGRADES/HARDWARE	1,115	1,115	1,115
256	85	412	110-13-6340200	WEBSITE MANAGEMENT	446	446	446
78	48	100	110-13-6421100	REFUSE/SHREDDING	170	170	170
522	550	561	110-13-6423100	BLDG CLEANING SRVCS	590	590	590
535	109	471	110-13-6430200	BLDG REP/MAINT	400	400	400
-	-	50	110-13-6430300	OFFICE EQUIP REP/MAIN	50	50	50
1,257	712	667	110-13-6442100	EQUIP RENT	667	667	667
939	848	842	110-13-6520100	GENERAL LIAB/PROP INSURANCE	870	870	870
173	340	338	110-13-6530200	POSTAGE	325	325	325
170	161	209	110-13-6530300	TELEPHONE-CH	185	185	185
-	-	-	110-13-6540100	PUBLICATIONS	-	-	-
-	25	50	110-13-6550100	PRINTING	15	15	15
-	-	75	110-13-6580100	TRAVEL-MEETINGS/ERRANDS	30	30	30
67	147	173	110-13-6590100	BANK FEES	160	160	160
77	84	120	110-13-6590200	MERCHANT FEES	100	100	100
198	526	378	110-13-6590300	CONVENIENCE FEES/CREDIT CARD	1,335	1,335	1,335
197	304	500	110-13-6610100	OFFICE SUPPLIES	500	500	500
378	468	650	110-13-6610200	OPERATING MATERIALS & SUPPLES	400	400	400
242	191	177	110-13-6610300	BLDG SUPP- CITY HALL	135	135	135
11	23	28	110-13-6621100	GAS/HEAT- CH	20	20	20
372	364	405	110-13-6622100	ELECTRICITY-CH	425	425	425
1,209	1,202	1,750	110-13-6630200	CONF- MEALS/LODGING	1,275	1,275	1,275
153	153	163	110-13-6650100	DUES/SUB/MEMBRSHIP	350	350	350
-	745	995	110-13-6650200	TRAINING & CONF.	815	815	815
12,659	11,871	18,959		MATERIALS AND SERVICES TOTAL	21,391	21,391	21,391
-	-	-	110-13-6740500	OFFICE EQUIPMENT	-	-	-
-	-	-		CAPITAL IMPROVEMENTS TOTAL	-	-	-
81,264	86,601	96,312		COURT TOTAL	88,405	88,405	88,405

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	General Fund 110
DEPARTMENT:	PW Community Services 15
DEPARTMENT DIRECTOR:	Allan Berry
DIRECTOR DIRECT PHONE NUMBER:	503-674-6235
DIRECTOR EMAIL:	<u>berrya@ci.fairview.or.us</u>
EMPLOYEES = 1.79	

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The Public Works Community Services Department provides staff representatives to the Planning Commission, Parks and Recreation Advisory Committee, East Multnomah County Transportation Committee, and other regional committees. The department also administers the following programs and activities:

1. Support of Planning Commission activities; City planning initiatives; Metro compliance; improvements to applicable city codes;
2. Coordination of land use and construction permitting; business support; pre-application and pre-construction services;
3. Provides information to citizens, businesses, and outside agencies concerning development and building codes and general planning matters;
4. Administration of the City's Flood Hazard Program, providing information and support to business and residential development along Fairview's urban waterways;
5. Administration of a Code Compliance program which addresses litter, dumping, graffiti, yard debris, and other nuisance violations. Activities include case preparation for appearance in municipal court;
6. Provides Economic Development outreach and development including management of Fairview's enterprise zone and the Development Incentive Program. Activities include marketing and promotion of the zone; business support; application administration and reporting. The Department also supports local business recruitments and responds to state leads;
7. Administration of the City's required recycling program with support from Portland State University.
8. The Department provides staff and other resources to the Parks Committee.
9. The Department provides staff and other resources to the EDAC Committee.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- Personnel costs increased as public works staff were reallocated to better represent where they actively spend their worktime.
- Contract Services decreased by \$75,100 as a result of completion of the Urban Renewal Plan, which included the Hatfield Scholar and the Urban Renewal Consultant.
- The Economic Development – City line item is budgeted to decrease \$15,000, as revenue appropriated for this purpose diminishes and tasks are reimbursed by the Fairview Urban Renewal Agency.

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 110-15 - GENERAL FUND COMMUNITY SERVICES DEPARTMENT

2016-2017 Actuals	2017-2018 Actuals	2018-2019		Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
		Adopted Budget Amended						
105,643	88,708	106,567		110-15-6110900	STAFF-CS	123,965	123,965	123,965
-	79	1,000		110-15-6120100	TEMPORARY HELP	900	900	900
763	282	575		110-15-6130100	OVERTIME HOURS	2,025	2,025	2,025
-	760	665		110-15-6130200	CALL OUT PAY	670	670	670
216	207	207		110-15-6200200	CELL PHONE ALLOWANCE-EMPLOYEES	225	225	225
18	37	424		110-15-6200300	EMP ASSIST PROGRAM	425	425	425
941	679	696		110-15-6200400	LONGEVITY PAY	755	755	755
25,229	21,977	26,936		110-15-6210200	MEDICAL INSURANCE	29,955	29,955	29,955
95	82	100		110-15-6210300	LIFE INSURANCE	110	110	110
498	424	513		110-15-6210400	LONG TERM DISAB. INS	490	490	490
1,367	2,551	2,170		110-15-6210500	WORKERS COMP INSURANCE	120	120	120
7,813	6,782	8,068		110-15-6220100	SOCIAL SECURITY (FICA)	9,145	9,145	9,145
755	663	806		110-15-6220200	TRI-MET TAX	945	945	945
52	40	46		110-15-6220300	WBF ASSESSMENT	55	55	55
14,713	13,501	22,110		110-15-6230100	PERS/OPSRP- EMPR. PD	29,925	29,925	29,925
306	89	92		110-15-6250100	UNEMP. INSURANCE	125	125	125
1,752	1,087	1,000		110-15-6290100	VACATION BUY-OUT	1,000	1,000	1,000
160,161	137,946	171,975		PERSONNEL SERVICES TOTAL		200,835	200,835	200,835
-	20	75		110-15-6295100	EMPLOYEE RECOGNITION	75	75	75
44,261	-	100,100		110-15-6300100	CONTRACT SERVICES	25,000	25,000	25,000
-				110-15-6300104	CONTRACT SERVICES-CODE COMPLIANCE			
878	354	500		110-15-6310100	HR ADMINISTRATION	500	500	500
1,028	1,420	1,468		110-15-6330100	AUDIT & ACCOUNTING	1,512	1,512	1,512
4,324	19,342	10,000		110-15-6330200	LEGAL	15,000	15,000	15,000
10	11	12		110-15-6330500	PROPERTY ALARM MONITORING SERVICE	15	15	15
3,342	2,753	2,504		110-15-6340100	IT SERVICES	4,135	4,135	4,135
1,155	2,010	5,800		110-15-6340101	IT UPGRADES/HARDWARE	2,680	2,680	2,680
165	194	412		110-15-6340200	WEBSITE MANAGEMENT	446	446	446
78	48	100		110-15-6421100	REFUSE/SHREDDING	170	170	170
783	824	842		110-15-6423100	BLDG CLEANING SRVCS	885	885	885
1,442	474	250		110-15-6430100	VEHICLE REP/MAINT	250	250	250
794	697	1,414		110-15-6430200	BLDG REP/MAINT	1,200	1,200	1,200
-	-	100		110-15-6430300	OFFICE EQUIP REP/MAIN	100	100	100
2,301	2,279	2,223		110-15-6442100	EQUIP RENT	2,223	2,223	2,223
9,294	7,147	17,000		110-15-6465200	ECON DEVELOPMENT-CITY	2,000	2,000	2,000
-	-	1,000		110-15-6465202	ECON DEVELOPMENT - WOOD VILLAGE	-	-	-
-	-	-		110-15-6465203	URA EXPENSES - STARTUP	-	-	-
2,000	2,000	4,544		110-15-6465300	ECONOMIC DEVELOP- MEMBERSHIPS	2,045	2,045	2,045
-	4,000	2,500		110-15-6465400	ECONOMIC DEVELOP.- EMEA	2,500	2,500	2,500
2,817	2,424	2,526		110-15-6520100	GENERAL LIAB/PROP INSURANCE	2,615	2,615	2,615
530	348	338		110-15-6530200	POSTAGE	325	325	325
346	444	424		110-15-6530300	TELEPHONE-CH	370	370	370
180	480	720		110-15-6530400	WIRELESS TECHNOLOGY	475	475	475
437	913	1,000		110-15-6540100	PUBLICATIONS	1,000	1,000	1,000
67	82	-		110-15-6550100	PRINTING	-	-	-
32	614	200		110-15-6580100	TRAVEL-MEETINGS/ERRANDS	200	200	200
440	421	457		110-15-6590100	BANK FEES	405	405	405
288	420	422		110-15-6590200	MERCHANT FEES	490	490	490
1,188	2,105	1,510		110-15-6590300	CONVENIENCE FEES/CREDIT CARD	2,665	2,665	2,665
661	424	1,500		110-15-6610100	OFFICE SUPPLIES	1,500	1,500	1,500
1,298	622	1,300		110-15-6610200	OPERATING MATERIALS & SUPPLES	1,300	1,300	1,300
431	379	531		110-15-6610300	BLDG SUPP- CITY HALL	400	400	400

City of Fairview
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Adopted Budget

Fund: 110-15 - GENERAL FUND COMMUNITY SERVICES DEPARTMENT

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
11	23	28	110-15-6621100	GAS/HEAT- CH	20	20	20
939	1,041	1,215	110-15-6622100	ELECTRICITY-CH	1,285	1,285	1,285
327	320	300	110-15-6626101	FUEL	300	300	300
12	25	100	110-15-6630100	MEETING ATTENDANCE-CS	100	100	100
483	129	1,000	110-15-6630200	CONF- MEALS/LODGING	1,000	1,000	1,000
748	607	570	110-15-6650100	DUES/SUB/MEMBRSHIP	570	570	570
1,783	1,299	2,410	110-15-6650200	TRAINING & CONF.	2,410	2,410	2,410
495	-	1,000	110-15-6690601	ABATEMENT EXPENSE	1,000	1,000	1,000
-	-	-	110-15-6690602	SOLV AND OTHER VOLUNTEER EVENTS	-	-	-
955	795	4,200	110-15-6690603	RECYCLING PROGRAM-METRO	1,000	1,000	1,000
86,323	57,489	172,595		MATERIALS AND SERVICES TOTAL	80,166	80,166	80,166
-	-	-	110-15-6740200	BLDG EQUIP - CH	-	-	-
-	-	-	110-15-6740500	OFFICE EQUIPMENT	-	-	-
-	-	-		CAPITAL IMPROVEMENTS TOTAL	-	-	-
3,300	593	2,989	110-15-6491603	ER CONTRIBUTION	-	-	-
3,300	593	2,989		TRANSFERS TO OTHER FUNDS TOTAL	-	-	-
249,784	196,028	347,559		COMMUNITY SERVICES TOTAL	281,001	281,001	281,001

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	General Fund 110
DEPARTMENT:	Parks 17
DEPARTMENT DIRECTOR:	Allan Berry
DIRECTOR DIRECT PHONE NUMBER:	503-674-6235
DIRECTOR EMAIL:	<u>berrya@ci.fairview.or.us</u>
EMPLOYEES = 2.33	

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

Combines parks planning activities and park maintenance and is managed by the Public Works Director.

The Parks Department provides the day to day planning, design, construction and maintenance of the city's parks, trails and facilities. These duties include a variety of tasks such as mowing, pruning, fertilizing, irrigation, maintenance, plantings, weekly garbage pickup, and restroom maintenance.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- Personnel costs increased as public works staff were reallocated to better represent where they actively spend their worktime.
- The design and construction of improvements at Lakeshore Park has been budgeted in the Parks SDC Fund. (BIP 19-018)
- The design and construction of playground equipment has been budgeted in the Parks SDC Fund. (BIP 19-018)

City of Fairview
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Adopted Budget

Fund: 110-17 - GENERAL FUND PARKS DEPARTMENT

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
96,257	79,821	84,565	110-17-6110900	STAFF-PW	109,110	109,110	109,110
7,257	8,271	20,481	110-17-6120100	TEMPORARY HELP	14,400	14,400	14,400
961	556	931	110-17-6130100	OVERTIME HOURS	1,200	1,200	1,200
2,508	567	350	110-17-6130200	CALL OUT PAY	415	415	415
324	108	108	110-17-6200200	CELL PHONE ALLOWANCE-EMPLOYEES	125	125	125
25	21	430	110-17-6200300	EMP ASSIST PROGRAM	430	430	430
1,431	1,297	1,422	110-17-6200400	LONGEVITY PAY	1,740	1,740	1,740
22,584	21,557	24,678	110-17-6210200	MEDICAL INSURANCE	31,295	31,295	31,295
86	75	80	110-17-6210300	LIFE INSURANCE	90	90	90
450	387	413	110-17-6210400	LONG TERM DISAB. INS	435	435	435
2,279	3,368	3,826	110-17-6210500	WORKERS COMP INSURANCE	4,810	4,810	4,810
8,139	6,724	7,247	110-17-6220100	SOCIAL SECURITY (FICA)	9,355	9,355	9,355
786	638	723	110-17-6220200	TRI-MET TAX	940	940	940
54	49	89	110-17-6220300	WBF ASSESSMENT	65	65	65
18,732	17,459	20,394	110-17-6230100	PERS/OPSRP- EMPR. PD	28,900	28,900	28,900
319	88	95	110-17-6250100	UNEMP. INSURANCE	125	125	125
852	349	1,750	110-17-6290100	VACATION BUY-OUT	1,750	1,750	1,750
163,044	141,334	167,582		PERSONNEL SERVICES TOTAL	205,185	205,185	205,185
-	-	150	110-17-6295100	EMPLOYEE RECOGNITION	150	150	150
793	919	1,150	110-17-6295300	UNIFORMS	1,150	1,150	1,150
680	524	5,000	110-17-6300100	CONTRACT SERVICES	5,000	5,000	5,000
283	4	1,000	110-17-6310100	HR ADMINISTRATION	1,000	1,000	1,000
1,371	1,775	1,835	110-17-6330100	AUDIT & ACCOUNTING	1,890	1,890	1,890
5,116	2,041	3,500	110-17-6330200	LEGAL	3,140	3,140	3,140
130	259	318	110-17-6330500	PROPERTY ALARM MONITORING SERVICE	480	480	480
2,180	2,846	2,504	110-17-6340100	IT SERVICES	2,515	2,515	2,515
696	839	1,018	110-17-6340101	IT UPGRADES/HARDWARE	760	760	760
238	174	183	110-17-6340200	WEBSITE MANAGEMENT	198	198	198
12,035	12,805	12,500	110-17-6362100	COMMUNITY CENTER	15,150	15,150	15,150
239	537	750	110-17-6362200	HESLIN HOUSE	750	750	750
78	48	100	110-17-6421100	REFUSE/SHREDDING	170	170	170
783	824	842	110-17-6423100	BLDG CLEANING SRVCS	885	885	885
2,740	2,301	2,500	110-17-6430100	VEHICLE REP/MAINT	2,500	2,500	2,500
2,368	1,078	1,885	110-17-6430200	BLDG REP/MAINT	1,595	1,595	1,595
2,577	4,033	5,000	110-17-6430400	EQUIP REPAIR/MAINT	5,000	5,000	5,000
1,632	1,614	6,556	110-17-6442100	EQUIP RENT	1,850	1,850	1,850
3,756	3,272	3,368	110-17-6520100	GENERAL LIAB/PROP INSURANCE	3,485	3,485	3,485
416	487	792	110-17-6530200	POSTAGE	490	490	490
692	705	838	110-17-6530300	TELEPHONE- CH	735	735	735
1,228	1,140	-	110-17-6530301	TELEPHONE- CITY SHOPS	1,310	1,310	1,310
1,048	1,864	1,548	110-17-6530400	WIRELESS TECHNOLOGY	1,495	1,495	1,495
33	44	150	110-17-6540100	PUBLICATIONS	150	150	150
2,398	-	-	110-17-6550100	PRINTING	200	200	200
-	-	100	110-17-6580100	TRAVEL-MEETINGS/ERRANDS	100	100	100
491	421	457	110-17-6590100	BANK FEES	405	405	405
307	504	481	110-17-6590200	MERCHANT FEES	490	490	490
445	1,052	755	110-17-6590300	CONVENIENCE FEES/CREDIT CARD	665	665	665
854	381	1,000	110-17-6610100	OFFICE SUPPLIES	1,000	1,000	1,000
1,014	11,042	25,000	110-17-6610200	OPERATING MATERIALS & SUPPLES	15,000	15,000	15,000
252	328	443	110-17-6610300	BLDG SUPP- CITY HALL	405	405	405
-	76	100	110-17-6610400	BLDG SUPP- CITY SHOPS	100	100	100
132	128	143	110-17-6621100	GAS/HEAT- CH	110	110	110
156	219	-	110-17-6621101	GAS/HEAT- CITY SHOPS	250	250	250
6,193	8,079	8,109	110-17-6622100	ELECTRICITY-CH	10,100	10,100	10,100
709	1,138	-	110-17-6622101	ELECTRICITY- CITY SHOPS	1,100	1,100	1,100
1,739	2,341	4,000	110-17-6626101	FUEL	4,000	4,000	4,000
-	-	75	110-17-6630100	MEETING ATTENDANCE-CS/PWD	75	75	75
-	12	400	110-17-6630200	CONF- MEALS/LODGING- PW	400	400	400
539	2,336	2,700	110-17-6650100	DUES/SUB/MEMBRSHIP	2,700	2,700	2,700

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 110-17 - GENERAL FUND PARKS DEPARTMENT

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
974	633	700	110-17-6650200	TRAINING & CONF.	700	700	700
1,935	10,769	8,400	110-17-6665100	SMALL TOOLS/MINOR EQUIP- PW	4,900	4,900	4,900
53,026	30,131	35,000	110-17-6690701	PARK MAINTENANCE	30,000	30,000	30,000
-	900	10,000	110-17-6690705	TREE MANAGEMENT	7,500	7,500	7,500
-	-	10,000	110-17-6690707	PARK AND TRAIL REPAIR	7,500	7,500	7,500
-	-	500	110-17-6690709	GRAFITTI REMOVAL	10,000	10,000	10,000
112,276	110,624	161,850	MATERIALS AND SERVICES TOTAL		149,548	149,548	149,548
-	-	-	110-17-6720101	COMMUNITY CENTER MAINT/IMPROVEMENTS	-	-	-
-	-	-	110-17-6720104	HESLIN HOUSE MAINT/IMPROVEMENTS	-	-	-
2,724	-	5,000	110-17-6730100	PARK IMPROVEMENTS	-	-	-
-	-	5,500	110-17-6740100	EQUIPMENT	-	-	-
-	-	-	110-17-6740200	BLDG EQUIP - CH	-	-	-
2,724	-	10,500	CAPITAL IMPROVEMENTS TOTAL		-	-	-
10,000	-	-	110-17-6491144	TRANS TO FACILITIES MAINT.	-	-	-
16,800	593	14,640	110-17-6491604	ER CONTRIBUTION	21,701	21,701	21,701
26,800	593	14,640	TRANSFERS TO OTHER FUNDS TOTAL		21,701	21,701	21,701
304,844	252,552	354,572	PARKS TOTAL		376,434	376,434	376,434

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER	Recreation 118
DEPARTMENT/DEPARTMENT NUMBER	Administration 00
DEPARTMENT DIRECTOR	Nolan Young
DIRECTOR DIRECT PHONE NUMBER	503-674-6221
DIRECTOR EMAIL:	<u>youngn@ci.fairview.or.us</u>
EMPLOYEES = 1.3	

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

The Recreation Fund is to account for the New East County Recreation (PlayEast) Program created through an intergovernmental agreement (IGA) between the cities of Fairview and Wood Village. For three years the IGA calls for Fairview to handle the Administrative functions of the program including Fiscal Management and hiring and supervising a full time Recreation Manager.

Any expenses above program income and donations are split 60% Fairview and 40% Wood Village. Fairview's year 3 contribution (\$73,457) is transferred in from General Fund Reserve Funds. This is a 3.5% increase from FY 2019-20

City Council Goal Objective #3A: "Evaluate East County Recreation program and determine whether to continue beyond three-year pilot period".

Budget Issue Paper (BIP) 19-009 further discusses this program.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- Contributions from both Wood Village and Fairview have increased 3.5% to allow the program to grow in the final year of the three-year pilot.
- A new Recreation Manager was hired last year and has created additional program offerings and partnerships.
- The increase in contributions and sponsorships is to allow for two new 5K fundraising races.
- Many revenues and expenditures include a 30% increase to reflect anticipated growth in the program.
- Our goal was a 10% contingency. The final contingency is 12%.

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 110-18 - GENERAL FUND RECREATION DEPARTMENT

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
10,062	-	-	110-18-6110900	STAFF - RECREATION	-	-	-
2,403	-	-	110-18-6210200	MEDICAL INSURANCE	-	-	-
10	-	-	110-18-6210300	LIFE INSURANCE	-	-	-
52	-	-	110-18-6210400	LONG TERM DISAB. INS	-	-	-
-	-	-	110-18-6210500	WORKERS COMP INSURANCE	-	-	-
749	-	-	110-18-6220100	SOCIAL SECURITY (FICA)	-	-	-
73	-	-	110-18-6220200	TRI-MET TAX	-	-	-
5	-	-	110-18-6220300	WBF ASSESSMENT	-	-	-
1,510	-	-	110-18-6230100	PERS/OPSRP-EMPR. PD	-	-	-
29	-	-	110-18-6250100	UNEMP. INSURANCE	-	-	-
14,893	-	-		PERSONNEL SERVICES TOTAL	-	-	-
-	-	-	110-18-6310100	HR ADMINISTRATION	-	-	-
263	-	-	110-18-6330200	LEGAL	-	-	-
-	-	-	110-18-6442200	BUS TRANSPORTATION	-	-	-
-	-	-	110-18-6500210	FISHING DERBY	-	-	-
395	-	-	110-18-6500211	COMMUNITY MOVIE NIGHTS	-	-	-
-	-	-	110-18-6520100	GENERAL LIAB/PROP INSURANCE	-	-	-
2,707	-	-	110-18-6530200	POSTAGE	-	-	-
1,620	-	-	110-18-6550100	PRINTING	-	-	-
665	-	-	110-18-6610200	OPERATING MATERIALS & SUPPLIES	-	-	-
328	-	-	110-18-6690230	REGISTRATION ASSISTANCE	-	-	-
5,978	-	-		MATERIALS AND SERVICES TOTAL	-	-	-
20,871	-	-		GENERAL FUND RECREATION TOTAL	-	-	-

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	General Fund 110
DEPARTMENT:	Police Services 20
DEPARTMENT DIRECTOR:	Eric “Harry” Smith
DIRECTOR PHONE NUMBER:	(503) 674-6200
DIRECTOR EMAIL:	<u>smithh@ci.fairview.or.us</u>
EMPLOYEES = 0	

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

1. Respond to emergency calls for service
2. Protect life and property
3. Maintain order
4. Enforce traffic and criminal laws
5. Crime prevention and public education
6. Investigate crimes

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- The City of Fairview contracted out law enforcement services with the Multnomah County Sheriff’s Office (MCSO) on August 1, 2017. This year’s budget will be the second full year of consolidation (BIP 19-008).
- The base service fee has increased 5.538% to \$2,597,123. This is an increase of \$136,285. It is based on a consumer price index (CPI) 3.946% and retirement increase of 1.940%.

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 110-20 - GENERAL FUND POLICE SERVICES DEPARTMENT

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
1,075,663	93,217	-	110-20-6110900	STAFF- PD	-	-	-
103,568	17,633	-	110-20-6130100	OVERTIME HOURS	-	-	-
7,200	600	-	110-20-6130400	ON CALL PAY- SGTS	-	-	-
136	160	-	110-20-6200300	EMP ASSIST PROGRAM	-	-	-
627	-	-	110-20-6200305	FSA ADMIN FEES	-	-	-
12,450	1,100	-	110-20-6200400	LONGEVITY PAY	-	-	-
29,822	2,532	-	110-20-6200500	CERTIFICATION PAY	-	-	-
225,746	19,224	-	110-20-6210200	MEDICAL INSURANCE	-	-	-
1,194	4	-	110-20-6210300	LIFE INSURANCE	-	-	-
5,516	19	-	110-20-6210400	LONG TERM DISAB. INS	-	-	-
21,422	3,432	-	110-20-6210500	WORKERS COMP INSURANCE	-	-	-
93,503	15,110	-	110-20-6220100	SOCIAL SECURITY (FICA)	-	-	-
8,986	1,419	-	110-20-6220200	TRI-MET TAX	-	-	-
469	38	-	110-20-6220300	WBF ASSESSMENT	-	-	-
240,071	28,520	-	110-20-6230100	PERS/OPSRP- EMPR. PD	-	-	-
3,641	191	-	110-20-6250100	UNEMP. INSURANCE	-	-	-
17,441	277,817	-	110-20-6290100	VACATION BUY-OUT	-	-	-
3,000	2,250	-	110-20-6295600	UNIFORM REIMBURSEMENT	-	-	-
1,850,455	463,265	-		PERSONNEL SERVICES TOTAL	-	-	-
199	1,036	-	110-20-6295100	EMPLOYEE RECOGNITION	-	-	-
9,337	1,034	-	110-20-6295300	UNIFORMS-REPLACEMENT	-	-	-
3,324	129	-	110-20-6295400	UNIFORMS- MAINT	-	-	-
97,200	2,090,749	2,460,838	110-20-6300100	CONTRACT SERVICES	2,597,123	2,597,123	2,597,123
2,640	-	-	110-20-6300103	RED LIGHT CAMERA EXPENSE	-	-	-
1,024	120	-	110-20-6310100	HR ADMINISTRATION	-	-	-
7,542	-	-	110-20-6330100	AUDIT & ACCOUNTING	-	-	-
22,444	1,715	-	110-20-6330200	LEGAL	-	-	-
72	318	327	110-20-6330500	PROPERTY ALARM MONITORING SERVICE	275	275	275
19,013	1,033	-	110-20-6340100	IT SERVICES	-	-	-
3,861	-	-	110-20-6340101	IT UPGRADES/HARDWARE	-	-	-
1,658	-	-	110-20-6340200	WEBSITE MANAGEMENT	-	-	-
551	169	-	110-20-6421100	REFUSE/SHREDDING	-	-	-
9,663	10,167	10,379	110-20-6423100	BLDG CLEANING SRVCS	10,900	10,900	10,900
14,518	983	-	110-20-6430100	VEHICLE REP/MAINT	-	-	-
11,346	8,312	17,436	110-20-6430200	BLDG REP/MAINT	14,770	14,770	14,770
90	-	-	110-20-6430300	OFFICE EQUIP REP/MAINT	-	-	-
550	-	-	110-20-6430400	EQUIP REPAIR/MAINT	-	-	-
-	24	-	110-20-6430401	RADIO/MDC REPAIR/MAINT	-	-	-
3,145	111	-	110-20-6442100	EQUIP RENT	-	-	-
4,716	388	-	110-20-6442101	EQUIP RENT- VEHICLES	-	-	-
20,658	4,142	-	110-20-6520100	GENERAL LIAB/PROP INSURANCE	-	-	-
86	46	48	110-20-6530100	CABLE TV	50	50	50
2,732	204	-	110-20-6530200	POSTAGE	-	-	-
4,668	2,624	5,517	110-20-6530300	TELEPHONE- CH	4,785	4,785	4,785
-	-	-	110-20-6540100	PUBLICATIONS	-	-	-
1,667	-	-	110-20-6550100	PRINTING	-	-	-
53	3	-	110-20-6580100	TRAVEL-MEETINGS/ERRANDS	-	-	-
2,298	187	-	110-20-6590100	BANK FEES	-	-	-
1,687	-	-	110-20-6590200	MERCHANT FEES	-	-	-
4,653	-	-	110-20-6590300	CONVENIENCE FEES/CREDIT CARD	-	-	-
3,825	594	-	110-20-6610100	OFFICE SUPPLIES	-	-	-
2,754	40	-	110-20-6610200	OPERATING MATERIALS & SUPPLES	-	-	-
1,899	62	-	110-20-6610300	BLDG SUPP- CITY HALL	-	-	-
165	186	208	110-20-6621100	GAS/HEAT- CH	160	160	160
12,104	13,240	12,965	110-20-6622100	ELECTRICITY-CH	13,675	13,675	13,675
20,685	1,602	-	110-20-6626101	FUEL	-	-	-
-	-	-	110-20-6630100	MEETING ATTENDANCE-CP	-	-	-

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 110-20 - GENERAL FUND POLICE SERVICES DEPARTMENT

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
5,291	1,103	-	110-20-6630200	CONF- MEALS/LODGING	-	-	-
554	-	-	110-20-6650100	DUES/SUB/MEMBRSHIP	-	-	-
10,394	-	-	110-20-6650200	TRAINING & CONF.	-	-	-
4,780	27	-	110-20-6690901	COMMUNITY SUPPORT	-	-	-
1,095	-	-	110-20-6690906	ACCREDITATION	-	-	-
4,984	-	-	110-20-6690907	LEXIPOL- POICY UPDATES	-	-	-
4,421	-	-	110-20-6690920	MULT. CO BOOKING FEE	-	-	-
775	-	-	110-20-6690930	CRIME PREVENTION	-	-	-
1,000	-	-	110-20-6690932	SHOP W/COP	-	-	-
7,237	20	-	110-20-6690933	FIREARMS PROGRAM	-	-	-
1,545	85	-	110-20-6690934	EVIDENCE MANAGEMENT	-	-	-
1,363	-	-	110-20-6690935	INVESTIGATE/CRIME	-	-	-
-	-	-	110-20-6690938	PD DONATIONS- DESIGNATED	-	-	-
129	-	-	110-20-6690940	POLICE RESERVE EXPENSES	-	-	-
1,521	-	-	110-20-6690950	TRAFFIC SAFETY	-	-	-
16,944	1,255	-	110-20-6690959	RADIO COMMUNICATIONS	-	-	-
11,498	-	-	110-20-6690960	RECORDS MANAGEMENT SYSTEMS	-	-	-
11,306	601	-	110-20-6690961	WIRELESS TECHNOLOGY- PD	-	-	-
377,664	2,142,308	2,507,718		MATERIALS AND SERVICES TOTAL	2,641,738	2,641,738	2,641,738
-	-	-	110-20-6720100	BLDG IMPROVEMENTS	-	-	-
-	-	-	110-20-6720102	TRAFFIC SAFETY EQUIP.	-	-	-
31,653	-	-	110-20-6740100	EQUIPMENT	-	-	-
-	-	-	110-20-6740200	BLDG EQUIP - CH	-	-	-
-	-	-	110-20-6740500	OFFICE EQUIPMENT	-	-	-
31,653	-	-		CAPITAL IMPROVEMENTS TOTAL	-	-	-
40,000	-	-	110-20-6491605	ER CONTRIBUTION	-	-	-
40,000	-	-		TRANSFERS TO OTHER FUNDS TOTAL	-	-	-
2,299,772	2,605,574	2,507,718		POLICE SERVICES TOTAL	2,641,738	2,641,738	2,641,738

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	General Fund 110
DEPARTMENT:	Fire/BOEC/EM 25
DEPARTMENT DIRECTOR:	Nolan Young
DIRECTOR PHONE NUMBER:	(503) 674-6221
DIRECTOR EMAIL:	<u>youngn@ci.fairview.or.us</u>
EMPLOYEES = 0	

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The Fire/BOEC/Emergency Management Department is responsible for contracting with the City of Gresham for community fire services and contracting with the City of Portland's Bureau of Emergency Communications (BOEC) for public safety dispatch services.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- The contract with City of Gresham for fire services is based on increases in personnel costs. There is a cap on the annual increase of 4.5%. Cost went up 2.94% for FY 2019-20.
- The BOEC contract budget for FY 2018-19 is 9.5% over the actual for FY 2017-18. A 5% increase has been budgeted for FY 2019-20.

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 110-25 - GENERAL FUND EMERGENCY MANAGEMENT DEPARTMENT

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
-	-	-	110-25-6110900	STAFF- PD OFFICE BOEC/FIRE/EM	-	-	-
-	-	-	110-25-6200200	CELL PHONE ALLOWANCE-EMPLOYEES	-	-	-
-	-	-	110-25-6200500	CERTIFICATION PAY	-	-	-
-	-	-	110-25-6210200	MEDICAL INSURANCE	-	-	-
-	-	-	110-25-6210300	LIFE INSURANCE	-	-	-
-	-	-	110-25-6210400	LONG TERM DISAB. INS	-	-	-
-	-	-	110-25-6220100	SOCIAL SECURITY (FICA)	-	-	-
-	-	-	110-25-6220200	TRI-MET TAX	-	-	-
-	-	-	110-25-6220300	WBF ASSESSMENT	-	-	-
-	-	-	110-25-6230100	PERS/OPSRP- EMPR. PD	-	-	-
-	-	-	110-25-6250100	UNEMP. INSURANCE	-	-	-
-	-	-	110-25-6290100	VACATION BUY-OUT	-	-	-
-	-	-	PERSONNEL SERVICES TOTAL		-	-	-
13,939	4,181	-	110-25-6300100	CONTRACT SERVICES	4,000	4,000	4,000
210,382	217,378	237,842	110-25-6690924	BOEC CONTRACT COSTS	249,734	249,734	249,734
1,021,550	1,068,844	1,102,802	110-25-6690925	FIRE CONTRACT COSTS	1,135,224	1,135,224	1,135,224
1,245,871	1,290,403	1,340,644	MATERIALS AND SERVICES TOTAL		1,388,958	1,388,958	1,388,958
1,245,871	1,290,403	1,340,644	EMERGENCY MANAGEMENT TOTAL		1,388,958	1,388,958	1,388,958

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	General Fund 110
DEPARTMENT:	Other Requirements 40
DEPARTMENT DIRECTOR:	Lesa Folger
DIRECTOR DIRECT PHONE NUMBER:	(503) 674-6247
DIRECTOR EMAIL:	<u>folgerl@ci.fairview.or.us</u>
EMPLOYEES = 0	

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The purpose of General Fund “Other Requirements” is to budget for transfers in support of other City Funds, to maintain identification of dedicated and assigned funds, and to maintain a reserve that will ensure adherence to the following City Council adopted Financial Guidelines:

1. The City shall maintain a general fund *Emergency Contingency* funded at a *minimum of 5 percent* of General Fund operating expenditures. This contingency is for unexpected expenditures that could not have been anticipated at the time the budget was prepared.
2. The City shall maintain a General Fund *Operating Fund Balance* funded at a *minimum of 25 percent* of operating expenditures. This will help maintain the minimum cash flow necessary to ensure the City will not need to issue Tax Anticipation Notes (short-term borrowing).
3. Remainder of funds, unless otherwise restricted, will be designated as *Contingency-Excess Reserves*.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- \$73,457 is proposed to be transferred to the Recreation Fund to pay for the City of Fairview 60% share of costs (beyond donations and user fees) related to the East County Recreation Program. (BIP 19-009)
- A transfer on behalf of the Parks Department to the Grant/Capital Projects Fund in the amount of \$7,340 is proposed to assist in covering sidewalk improvements on First Street (associated with the PW Shop Facility Project). (BIP 19-013)
- A transfer of \$87,500 to the Facilities Maintenance Fund is proposed to assist in covering Capital Improvement Expenditures associated with City Hall. (BIP 19-011)
- Emergency Contingency (a minimum of 5% of General Fund operating expenditures per Financial Guidelines) increased \$11,770 over the prior year. Operating Fund Balance (a minimum of 25% of General Fund operating expenditures per Financial Guidelines) increased \$58,352 over the prior year. (BIP 19-002)

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 110-40 - GENERAL FUND OTHER REQUIREMENTS DEPARTMENT

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
-	-	650,000	110-40-6480100	LOAN TO URA	-	-	-
248	208	-	110-40-6690200	BAD DEBT EXPENSE	-	-	-
248	208	650,000	MATERIALS AND SERVICES TOTAL		-	-	-
-	74,088	70,973	110-40-6491118	TRANS TO RECREATION	73,457	73,457	73,457
-	70,858	-	110-40-6491123	TRANS TO GRANTS/CAPITAL PROJECTS FUND	7,340	7,340	7,340
30,000	-	-	110-40-6491130	TRANS TO PARKS SDC FUND	-	-	-
3,000	93,000	-	110-40-6491144	TRANS TO FACILITIES MAINT.	87,500	87,500	87,500
33,000	237,946	70,973	TRANSFERS TO OTHER FUNDS TOTAL		168,297	168,297	168,297
-	-	257,730	110-40-6910002	EMERGENCY CONTINGENCY	269,500	269,500	269,500
-	-	74,522	110-40-6910001	CONTINGENCY - RECREATION PROGRAM	-	-	-
-	-	980,091	110-40-6910000	CONTINGENCY - EXCESS RESERVES	1,048,894	1,057,394	1,057,394
-	-	1,312,343	OTHER TOTAL		1,318,394	1,326,894	1,326,894
33,248	238,154	2,033,316	OTHER REQUIREMENTS TOTAL		1,486,691	1,495,191	1,495,191
4,755,094	5,253,564	7,333,165	TOTAL GENERAL FUND EXPENSES		6,895,246	6,895,246	6,907,096
3,857,435	3,154,016	1,288,648	GENERAL FUND TOTALS		1,347,000	1,347,000	1,338,500

GENERAL FUND TOTALS

3,958,124	3,857,438	3,606,551	Beginning Fund Balance	2,943,687	2,943,687	2,947,037
4,654,405	4,550,142	5,015,262	Operating Resources	5,298,559	5,298,559	5,298,559
2,648,267	1,232,512	854,963	Personnel Services	890,349	890,349	890,349
1,967,350	3,780,258	5,056,757	Materials and Services	4,496,505	4,488,005	4,499,855
-	-	-	Debt Service	-	-	-
34,377	-	20,500	Capital Improvements	-	-	-
105,100	240,794	88,602	Transfers to Other Funds	189,998	189,998	189,998
-	-	1,312,343	Contingency	1,318,394	1,326,894	1,326,894
3,857,435	3,154,016	1,288,648	Ending Balance	1,347,000	1,347,000	1,338,500



Recreation Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER	Recreation 118
DEPARTMENT/DEPARTMENT NUMBER	Administration 00
DEPARTMENT DIRECTOR	Nolan Young
DIRECTOR DIRECT PHONE NUMBER	503-674-6221
DIRECTOR EMAIL:	<u>youngn@ci.fairview.or.us</u>
EMPLOYEES = 1.3	

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

The Recreation Fund is to account for the New East County Recreation (PlayEast) Program created through an intergovernmental agreement (IGA) between the cities of Fairview and Wood Village. For three years the IGA calls for Fairview to handle the Administrative functions of the program including Fiscal Management and hiring and supervising a full time Recreation Manager.

Any expenses above program income and donations are split 60% Fairview and 40% Wood Village. Fairview's year 3 contribution (\$73,457) is transferred in from General Fund Reserve Funds. This is a 3.5% increase from FY 2019-20

City Council Goal Objective #3A: "Evaluate East County Recreation program and determine whether to continue beyond three-year pilot period".

Budget Issue Paper (BIP) 19-009 further discusses this program.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- Contributions from both Wood Village and Fairview have increased 3.5% to allow the program to grow in the final year of the three-year pilot.
- A new Recreation Manager was hired last year and has created additional program offerings and partnerships.
- The increase in contributions and sponsorships is to allow for two new 5K fundraising races.
- Many revenues and expenditures include a 30% increase to reflect anticipated growth in the program.
- Our goal was a 10% contingency. The final contingency is 12%.

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 118 - RECREATION PROGRAM FUND

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
-	-	17,146	118-00-4995000	BEGINNING FUND BALANCE	13,316	13,316	13,316
-	-	10,000	118-00-4333117	GRANTS	17,800	17,800	17,800
-	45,716	47,316	118-00-4333118	WOOD VILLAGE REC CONTRIBUTION	48,972	48,972	48,972
-	-	-	118-00-4361100	INTEREST - LGIP	200	200	200
-	1,941	1,800	118-00-4390300	PARTNERSHIP REVENUE	2,400	2,400	2,400
-	14,784	12,000	118-00-4390400	CONTRIBUTIONS AND SPONSORSHIPS	1,200	1,200	1,200
-	-	-	118-00-4390500	DINNER FUNDRAISER	11,000	11,000	11,000
-	-	-	118-00-4390600	5K FUNDRAISER	20,000	20,000	20,000
-	74,088	70,973	118-00-4391200	TRANS FROM GF	73,457	73,457	73,457
-	11,360	11,800	118-00-4510113	REGISTRATION FEES	15,340	15,340	15,340
-	147,889	171,035	RESOURCES TOTAL		203,685	203,685	203,685
-	64,695	54,680	118-00-6110900	STAFF - RECREATION	68,045	68,045	68,045
-	2,055	8,640	118-00-6120100	TEMPORARY HELP	8,640	8,640	8,640
-	3	5	118-00-6200300	EMP ASSIST PROGRAM	5	5	5
-	14,964	16,130	118-00-6210200	MEDICAL INSURANCE	16,735	16,735	16,735
-	65	105	118-00-6210300	LIFE INSURANCE	30	30	30
-	338	360	118-00-6210400	LONG TERM DISAB. INS	275	275	275
-	919	729	118-00-6210500	WORKERS COMP INSURANCE	1,185	1,185	1,185
-	4,969	5,918	118-00-6220100	SOCIAL SECURITY (FICA)	5,325	5,325	5,325
-	486	587	118-00-6220200	TRI-MET TAX	580	580	580
-	28	38	118-00-6220300	WBF ASSESSMENT	38	38	38
-	11,794	13,438	118-00-6230100	PERS/OPSRP- EMPR. PD	14,795	14,795	14,795
-	65	150	118-00-6250100	UNEMP. INSURANCE	75	75	75
-	-	-	118-00-6290100	VACATION BUY-OUT	265	265	265
-	100,381	100,780	PERSONNEL SERVICES TOTAL		115,993	115,993	115,993
-	-	15,768	118-00-6300100	CONTRACT SERVICES	4,000	4,000	4,000
-	10,025	9,360	118-00-6300106	COURSE INSTRUCTION FEES	16,580	16,580	16,580
-	5,000	5,000	118-00-6300107	WOOD VILLAGE BAPTIST PROGRAM	5,000	5,000	5,000
-	-	3,600	118-00-6300108	PARTNERSHIP COURSE INSTRUCTION FEE	4,800	4,800	4,800
-	490	-	118-00-6310100	HR ADMINISTRATION	-	-	-
-	792	-	118-00-6330200	LEGAL	-	-	-
-	641	-	118-00-6340100	IT SERVICES	-	-	-
-	4,557	4,691	118-00-6340101	IT UPGRADES/HARDWARE	4,691	4,691	4,691
-	-	-	118-00-6442200	BUS TRANSPORTATION	-	-	-
-	-	-	118-00-6500210	FISHING DERBY	-	-	-
-	373	1,058	118-00-6500211	COMMUNITY MOVIE NIGHTS	1,000	1,000	1,000
-	-	-	118-00-6500213	FUNDRAISING DINNER	2,000	2,000	2,000
-	-	-	118-00-6500214	5K FUNDRAISER	13,000	13,000	13,000
-	907	-	118-00-6530200	POSTAGE	-	-	-
-	819	800	118-00-6530400	WIRELESS TECHNOLOGY	800	800	800
-	1,080	7,500	118-00-6550100	PRINTING	7,500	7,500	7,500
-	351	200	118-00-6590300	CONVENIENCE FEES/CREDIT CARD	965	965	965
-	3,125	4,500	118-00-6610200	OPERATING MATERIALS & SUPPLIES	12,500	12,500	12,500
-	1,850	2,000	118-00-6610203	FUNDRAISING MATERIALS & SUPPLIES	-	-	-
-	302	3,000	118-00-6610205	MARKETING / COMMUNITY OUTREACH	2,000	2,000	2,000
-	-	200	118-00-6630200	CONF- MEALS/LODGING	200	200	200
-	50	1,000	118-00-6650200	TRAINING & CONF.	600	600	600
-	-	2,000	118-00-6650203	TRAINING & CONF. - VOLUNTEERS	2,000	2,000	2,000
-	3,964	5,000	118-00-6690230	SCHOLARSHIPS	7,500	7,500	7,500
-	34,325	65,677	MATERIALS AND SERVICES TOTAL		85,136	85,136	85,136
-	-	4,578	118-00-6910000	CONTINGENCY	2,556	2,556	2,556
-	-	4,578	OTHER TOTAL		2,556	2,556	2,556
-	134,707	171,035	TOTAL RECREATION EXPENSES		203,685	203,685	203,685
-	13,183	-	RECREATION FUND TOTAL		-	-	-



Administrative Excise Charge (AEC) Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER: AEC 121
DEPARTMENT: 00
DEPARTMENT DIRECTOR: Lesa Folger
DIRECTOR DIRECT PHONE NUMBER: 503-674-6247
DIRECTOR EMAIL: folgerl@ci.fairview.or.us
EMPLOYEES = 0

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

The purpose of The Administrative Excise Charge Fund (AEC) is to collect funds from new development to pay for public infrastructure (such as City Hall and other City buildings). City Council passed a resolution in FY 2015-16 to allow AEC funds to be utilized for approved capital expenditures in City parks.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- Revenue due to building activities is expected to be \$165,575 in FY 2019-20 (residential building \$21,315, commercial building \$144,260). While AEC revenue due to building activities was expected to be \$152,500 in FY 2018-19, only \$8,000 is now expected prior to the end of the Fiscal Year. This is primarily due to project timing.
- \$100,000 is proposed to be transferred to the Parks SDC Fund to pay for the following improvements:
 - \$50,000 - Lakeshore Park Additional Parking (Construction)
 - \$50,000 - Pelfrey Park Play Structure (Construction)
- \$5,000 is proposed to be paid directly from the AEC Fund for FY 2019-20 for Salish Ponds ADA access from Woodland Elementary.
- We have placed \$63,161 in contingency, should we not collect all the fees anticipated. Once these fees are collected, funds will be available for additional Park Improvements.

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 121 - ADMIN EXCISE CHARGE FUND

2016-2017	2017-2018	2018-2019			2019-2020	2019-2020	2019-2020
Actuals	Actuals	Adopted Budget Amended	Account Number	Line Item Name	Proposed Budget	Approved Budget	Adopted Budget
43,155	-	20,061	121-00-4995000	BEGINNING FUND BALANCE	1,332	1,332	1,332
6,523	90,151	152,500	121-00-4318300	ADMIN EXCISE CHRG	165,575	165,575	165,575
519	671	561	121-00-4361100	INTEREST- LGIP	1,254	1,254	1,254
1	-	-	121-00-4361200	INTEREST- INVESTMENTS	-	-	-
50,198	90,822	173,122	RESOURCES TOTAL		168,161	168,161	168,161
30,904	6,192	-	121-00-6730107	CAPITAL IMPROVEMENTS	5,000	5,000	5,000
30,904	6,192	-	CAPITAL IMPROVEMENTS TOTAL		5,000	5,000	5,000
19,294	36,891	165,000	121-00-6491134	TRANS TO PARKS SDC	100,000	100,000	100,000
19,294	36,891	165,000	TRANSFERS TO OTHER FUNDS TOTAL		100,000	100,000	100,000
-	-	8,122	121-00-6910000	CONTINGENCY	63,161	63,161	63,161
-	-	8,122	OTHER TOTAL		63,161	63,161	63,161
50,198	43,083	173,122	TOTAL AEC EXPENSES		168,161	168,161	168,161
-	47,739	-	AEC FUND TOTAL		-	-	-



Building Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	Building Fund 122
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Allan Berry
DIRECTOR DIRECT PHONE NUMBER:	503-674-6235
DIRECTOR EMAIL:	<u>berrya@ci.fairview.or.us</u>
EMPLOYEES = 1.45	

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

State law requires that permit revenues be used only toward operating expenditures of the Building Department. The Building Fund segregates building fund activity and ensures that the City of Fairview can account for permit revenues and operating expenditures, therefore demonstrating compliance with state law. The purpose of the Department follows:

1. Provide and fund a Building Inspection Program as required by state law.
2. Support the Fairview Building Official, plan examiners, and inspectors.
3. Provide expert, timely, coordinated, and cost effective permitting and inspection services.
4. Issue permits, conduct inspections, and approve occupancies.
5. Enforce violations of building codes.
6. Establish an operating reserve fund to cover operating costs during economic down turns and limit general fund transfers.
7. Coordinate, implement, and track the “Development Incentive Program” as adopted by Council in FY2015-16.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- Contract Services have been reduced by \$5,000, the FY2018-19 budget for structural engineering. This cost has been absorbed in the Professional Services line item.
- Building Inspection Services are projected to be \$42,555 less than in FY 2018-19.
- \$17,500 has been transferred from the Building Fund to the Facilities Maintenance Fund to finance CIP facilities maintenance projects.
- The Building Fund has begun to reimburse the General Fund for space rent in City Hall, as the Enterprise Funds and Street Fund have done for many years. The rental expense budgeted in the Building Fund for FY2019-20 is \$5,250.

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 122 - BUILDING FUND

2016-2017	2017-2018	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
Actuals	Actuals						
123,448	95,170	378,748	122-00-4995000	BEGINNING FUND BALANCE	603,668	603,668	603,668
213	3,251	1,500	122-00-4318200	CET REVENUE	1,500	1,500	1,500
472	1,452	500	122-00-4318201	REYNOLDS CET REVENUE	500	500	500
58,117	401,341	134,256	122-00-4320200	BUILDING PERMITS	111,620	111,620	111,620
17,909	53,350	41,952	122-00-4320300	ELECTRICAL PERMITS	34,875	34,875	34,875
14,698	138,891	33,576	122-00-4320400	PLUMBING PERMITS	27,915	27,915	27,915
8,778	24,891	14,256	122-00-4320800	MECHANICAL PERMITS	11,850	11,850	11,850
4,480	31,091	6,720	122-00-4320901	FIRE PREVENTION PERMITS	5,585	5,585	5,585
711	1,083	4,200	122-00-4320902	GRADING PERMITS	3,490	3,490	3,490
725	7,000	1,680	122-00-4320903	DEMOLITION PERMITS	1,395	1,395	1,395
-	320	840	122-00-4320904	MANUF. DWELLING PERMIT	700	700	700
2,296	10,484	8,958	122-00-4361100	INTEREST- LGIP	20,155	20,155	20,155
11	-	-	122-00-4361200	INTEREST- INVESTMENTS	-	-	-
513	537	300	122-00-4390100	MISC. REVENUE	200	200	200
232,371	768,861	627,486	RESOURCES TOTAL		823,453	823,453	823,453
55,357	82,964	103,994	122-00-6110900	STAFF- BLDG	106,655	106,655	106,655
504	430	300	122-00-6130100	OVERTIME HOURS	835	835	835
27	126	126	122-00-6200200	CELL PHONE ALLOWANCE-EMPLOYEES	170	170	170
6	39	196	122-00-6200300	EMP ASSIST PROGRAM	200	200	200
118	203	204	122-00-6200400	LONGEVITY PAY	200	200	200
12,952	18,408	23,710	122-00-6210200	MEDICAL INSURANCE	24,435	24,435	24,435
54	78	92	122-00-6210300	LIFE INSURANCE	90	90	90
271	409	476	122-00-6210400	LONG TERM DISAB. INS	430	430	430
1,367	2,551	904	122-00-6210500	WORKERS COMP INSURANCE	100	100	100
4,139	6,270	7,649	122-00-6220100	SOCIAL SECURITY (FICA)	7,905	7,905	7,905
399	614	764	122-00-6220200	TRI-MET TAX	795	795	795
27	34	43	122-00-6220300	WBF ASSESSMENT	45	45	45
8,718	14,556	20,194	122-00-6230100	PERS/OPSRP-EMPR. PD	24,885	24,885	24,885
162	82	85	122-00-6250100	UNEMP. INSURANCE	105	105	105
59	1,796	250	122-00-6290100	VACATION BUY-OUT	300	300	300
84,161	128,559	158,987	PERSONNEL SERVICES TOTAL		167,150	167,150	167,150
-	-	75	122-00-6295100	EMPLOYEE RECOGNITION	75	75	75
-	-	5,000	122-00-6300100	CONTRACT SERVICES	-	-	-
-	-	150	122-00-6310100	HR ADMINISTRATION	150	150	150
343	355	367	122-00-6330100	AUDIT & ACCOUNTING	378	378	378
1,284	938	1,750	122-00-6330200	LEGAL	1,360	1,360	1,360
10	10	12	122-00-6330500	PROPERTY ALARM MONITORING SERVICE	10	10	10
539	601	626	122-00-6340100	IT SERVICES	1,445	1,445	1,445
115	101	150	122-00-6340101	IT UPGRADES/HARDWARE	115	115	115
152	65	183	122-00-6340200	WEBSITE MANAGEMENT	198	198	198
78	48	100	122-00-6421100	REFUSE/SHREDDING	170	170	170
261	275	281	122-00-6423100	BLDG CLEANING SRVCS	295	295	295
266	956	2,356	122-00-6430200	BLDG REP/MAINT	1,995	1,995	1,995
-	-	-	122-00-6441100	RENT EXPENSE TO GF	5,250	5,250	5,250
1,975	1,582	1,556	122-00-6442100	EQUIP RENT	1,750	1,750	1,750
939	848	842	122-00-6520100	GENERAL LIAB/PROP INSURANCE	870	870	870
85	168	169	122-00-6530200	POSTAGE	165	165	165
173	1,033	1,328	122-00-6530300	TELEPHONE-CH	1,105	1,105	1,105
-	-	250	122-00-6540100	PUBLICATIONS	250	250	250

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 122 - BUILDING FUND

2016-2017	2017-2018	2018-2019			2019-2020	2019-2020	2019-2020
Actuals	Actuals	Adopted Budget Amended	Account Number	Line Item Name	Proposed Budget	Approved Budget	Adopted Budget
-	-	-	122-00-6550100	PRINTING	15	15	15
-	-	75	122-00-6580100	TRAVEL- MEETINGS/ERRANDS	75	75	75
84	79	87	122-00-6590100	BANK FEES	85	85	85
77	84	108	122-00-6590200	MERCHANT FEES	100	100	100
396	789	566	122-00-6590300	CONVENIENCE FEES/CREDIT CARD	665	665	665
41	-	150	122-00-6610100	OFFICE SUPPLIES	150	150	150
277	321	750	122-00-6610200	OPERATING MATERIALS & SUPPLES	750	750	750
50	107	177	122-00-6610300	BLDG SUPP- CITY HALL	130	130	130
11	126	143	122-00-6621100	GAS/HEAT- CH	110	110	110
372	364	405	122-00-6622100	ELECTRICITY-CH	425	425	425
-	-	100	122-00-6630100	MEETING ATTENDANCE	-	-	-
19	-	-	122-00-6630200	CONF- MEALS/LODGING	-	-	-
170	3	100	122-00-6650100	DUES/SUB/MEMBRSHIP	100	100	100
225	-	800	122-00-6650200	TRAINING & CONF.	-	-	-
45,100	53,344	240,000	122-00-6690502	BUILDING INSPECTION SRVCS	197,445	197,445	197,445
53,040	62,197	258,656	MATERIALS AND SERVICES TOTAL		215,631	215,631	215,631
-	-	-	122-00-6740200	BLDG EQUIPMENT- CH	-	-	-
-	-	-	122-00-6740500	OFFICE EQUIPMENT	-	-	-
-	-	-	CAPITAL IMPROVEMENTS TOTAL		-	-	-
-	-	-	122-00-6491144	TRANS TO FM FR BLDG	17,500	17,500	17,500
-	-	-	TRANSFERS TO OTHER FUNDS TOTAL		17,500	17,500	17,500
-	-	209,843	122-00-6910000	CONTINGENCY	423,172	423,172	423,172
-	-	209,843	OTHER TOTAL		423,172	423,172	423,172
137,200	190,756	627,486	TOTAL BUILDING EXPENSES		823,453	823,453	823,453
95,170	578,105	-	BUILDING FUND TOTAL		-	-	-



Grant and Capital Projects Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER: Grants/Capital Projects 123
DEPARTMENT: 00
DEPARTMENT DIRECTOR: Allan Berry
DIRECTOR DIRECT PHONE NUMBER: 503-674-6235
DIRECTOR EMAIL: berrya@ci.fairview.or.us
EMPLOYEES = 0

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

Identify and track required grant match contributions, grant revenues, and grant expenditures. Identify and track individual capital projects or other program grants/donations.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- Beginning with FY2019-20, Staff will utilize this Fund to track all capital projects that have more than one funding source. As a result, revenue in the Grants/Capital Projects Fund has increased \$1.82 Million (including \$760,000 in contributions from the Fairview Urban Renewal Agency). Capital Outlay expenditures have increased \$1.87 Million

- \$27,569 in contributions transferred to the General Fund. This is a reimbursement for the Metro CET Planning and Development Grant for time spent by General Fund City Staff on the Grant Project, which is associated with the Main Streets on Halsey Program.

- Capital Projects budgeted in FY2019-20 include:
 - \$78,487 CDBG Grant for 7th Street Sidewalk Infill Project
 - \$25,000 City CDBG Grant Match for 7th Street Sidewalk Infill Project
 - \$500,000 for continuation of the 223rd Railroad Undercrossing Project
 - \$80,000 for the Fairview Parkway Roundabout / Park and Ride design
 - \$274,000 for Well 10 design
 - \$166,385 for the Metro CET Planning and Development Grant
 - \$300,000 for Halsey Street Sewer Main Rehabilitation construction
 - \$2,000,000 for Interlachen Sewer Rehabilitation Construction
 - \$180,000 for the Fairview Creek High-Flow Bypass Project design
 - \$1,481,342 for FY2019-20 PW Shop Project expenses
 - \$36,700 for PW Shop Landscaping (total contributions of \$36,700 were made by the General, Street, Water, Sewer, and Storm Water Funds to offset this expense)

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 123 - GRANT AND SPECIAL PROJECT FUND

2016-2017	2017-2018	2018-2019			2019-2020	2019-2020	2019-2020
Actuals	Actuals	Adopted Budget Amended	Account Number	Line Item Name	Proposed Budget	Approved Budget	Adopted Budget
22,867	(63,237)	25,023	123-00-4995000	BEGINNING FUND BALANCE	1,510,988	1,510,988	1,510,988
66,282	-	-	123-00-4331200	OPER GRT PROC.- FED	-	-	-
23,740	88,101	-	123-00-4337109	GRANT - HALSEY CORRIDOR	-	-	-
(250)	-	70,568	123-00-4337202	CDBG GRANT - SIDEWALK IMPROVEMENTS	78,487	78,487	78,487
-	-	-	123-00-4337203	METRO GRANT CET - PLANNING & DEVELOPMI	193,954	193,954	193,954
91	236	-	123-00-4361100	INTEREST- LGIP	38,490	38,490	38,490
-	-	-	123-00-4361200	INTEREST- INVESTMENTS	-	-	-
-	-	-	123-00-4370100	URA CONTRIBUTIONS	760,000	760,000	760,000
-	-	71,329	123-00-4391114	TRANS FROM STREET	32,340	32,340	32,340
-	-	25,000	123-00-4391121	TRANS FROM WATER	29,260	29,260	29,260
-	-	5,000	123-00-4391122	TRANS FROM SEWER	1,549,340	1,549,340	1,549,340
-	-	50,000	123-00-4391123	TRANS FROM STORM	7,340	7,340	7,340
-	-	-	123-00-4391131	TRANS FROM WATER SDC	252,080	252,080	252,080
-	-	-	123-00-4391132	TRANS FROM SEWER SDC	758,000	758,000	758,000
-	70,858	-	123-00-4391200	TRANS FROM GEN FUND	7,340	7,340	7,340
-	-	3,155,000	123-00-4393200	BOND PROCEEDS - PW SHOP	-	-	-
112,730	95,958	3,401,920	RESOURCES TOTAL		5,217,619	5,217,619	5,217,619
66,282	500	155,000	123-00-6700107	CDBG GRANT	78,487	78,487	78,487
109,685	-	-	123-00-6700109	GRANT - HALSEY CORRIDOR	-	-	-
-	-	66,897	123-00-6700110	SEVENTH ST. SIDEWALK IMPROVEMENTS	25,000	25,000	25,000
-	-	-	123-00-6700111	223RD RAILROAD UNDERCROSSING	500,000	500,000	500,000
-	-	-	123-00-6700113	207TH ROUNDABOUT/PARK AND RIDE	80,000	80,000	80,000
-	-	-	123-00-6700115	PARK CLEONE VA GARDEN	-	-	-
-	-	-	123-00-6700116	WELL 10	274,000	274,000	274,000
-	-	-	123-00-6700117	METRO GRANT - CET PLANNING & DEVELOPMI	166,385	166,385	166,385
-	-	-	123-00-6700118	HALSEY SEWER MAIN REHAB	300,000	300,000	300,000
-	-	-	123-00-6700120	INTERLACHEN SEWER REHAB	2,000,000	2,000,000	2,000,000
-	-	-	123-00-6700121	FV CREEK HIGH-FLOW BYPASS	180,000	180,000	180,000
-	70,858	3,032,842	123-00-6720107	PW SHOP PROJECT	1,481,342	1,481,342	1,481,342
-	-	-	123-00-6720109	PW SHOP LANDSCAPE	36,700	36,700	36,700
175,967	71,358	3,254,739	CAPITAL IMPROVEMENTS TOTAL		5,121,914	5,121,914	5,121,914
-	-	51,300	123-00-6470100	DEBT ISSUANCE EXPENSE	-	-	-
-	-	51,300	DEBT SERVICE TOTAL		-	-	-
-	-	70,858	123-00-6491110	TRANS TO GENERAL FUND	27,569	27,569	27,569
-	-	70,858	TRANSFERS TO OTHER FUNDS TOTAL		27,569	27,569	27,569
-	-	25,023	123-00-6910000	CONTINGENCY	68,136	68,136	68,136
-	-	25,023	OTHER TOTAL		68,136	68,136	68,136
175,967	71,358	3,401,920	TAL GRANT AND SPECIAL PROJECTS EXPENSES		5,217,619	5,217,619	5,217,619
(63,237)	24,600	-	GRANT AND SPECIAL PROJECTS FUND TOTAL		-	-	-



Street Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	Street 124
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Allan Berry
DIRECTOR DIRECT PHONE NUMBER:	503-674-6235
DIRECTOR EMAIL:	<u>berryva@ci.fairview.or.us</u>
EMPLOYEES = 2.29	

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

The State Tax Street Fund provides equipment and services to maintain the City's streets and alley ways. This fund includes payment for services to Multnomah County for street sweeping, annual striping, periodic crack sealing and shoulder repair. This fund also purchases signs, barricades, gravel and other equipment specific to street repair and maintenance. As improvement moneys accumulate, the pavement overlay program is also funded out of this project.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- Personnel costs have increased as we reallocated the expense of Public Works Staff to better represent where they actively spend their time.
- \$25,000 is budgeted to be transferred to the Grants and Capital Project Fund for the City's "match" for the Community Development Block Grant (CDBG) Project for 7th Street Infill.
- Construction on the narrow Railway undercrossing on NE 223rd has been budgeted in the Grants and Capital Project Fund with funding provided by the Fairview Urban Renewal Agency. As a result, the Engineering and Maps line item decreased \$127,500. (BIP 19-014)
- Street Improvements are budgeted to be \$230,000. This includes a Pavement Overlay Project for Creekside/Matney of \$80,000 and the First Street Sidewalk Project of \$155,000. (BIP 19-010)

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 124 - STREET FUND

2016-2017	2017-2018	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
Actuals	Actuals						
707,074	768,775	722,940	124-00-4995000	BEGINNING FUND BALANCE	957,614	957,614	957,614
2,025	3,450	2,500	124-00-4322100	RIGHT OF WAY PERMITS	2,500	2,500	2,500
13,038	13,317	13,583	124-00-4330105	COUNTY SHARED REVENUE	14,220	14,220	14,220
534,819	577,910	650,508	124-00-4330106	STATE SHARED REVENUE-GAS	670,071	670,071	670,071
-	-	-	124-00-4342200	REIMB FOR URA	-	-	-
7,653	14,383	12,440	124-00-4361100	INTEREST- LGIP	25,180	25,180	25,180
31	-	-	124-00-4361200	INTEREST- INVESTMENTS	-	-	-
18,460	535	500	124-00-4390100	MISC. REVENUE	200	200	200
1,283,100	1,378,370	1,402,471	RESOURCES TOTAL		1,669,785	1,669,785	1,669,785
108,576	124,221	142,868	124-00-6110900	STAFF- STREET	146,465	146,465	146,465
2,520	4,139	7,840	124-00-6120100	TEMPORARY HELP	10,800	10,800	10,800
1,197	967	1,355	124-00-6130100	OVERTIME HOURS	1,370	1,370	1,370
2,508	1,779	2,062	124-00-6130200	CALL OUT PAY	2,065	2,065	2,065
45	-	-	124-00-6200100	CELL PHONE ALLOWANCE- MAYOR	-	-	-
459	549	549	124-00-6200200	CELL PHONE ALLOWANCE-EMPLOYEES	630	630	630
37	143	496	124-00-6200300	EMP ASSIST PROGRAM	500	500	500
78	-	-	124-00-6200305	FSA ADMIN FEES	-	-	-
1,485	1,950	1,969	124-00-6200400	LONGEVITY PAY	1,900	1,900	1,900
23,764	28,474	33,871	124-00-6210200	MEDICAL INSURANCE	34,140	34,140	34,140
99	114	129	124-00-6210300	LIFE INSURANCE	220	220	220
522	598	675	124-00-6210400	LONG TERM DISAB. INS	575	575	575
1,367	3,241	3,651	124-00-6210500	WORKERS COMP INSURANCE	11,505	11,505	11,505
8,775	10,032	11,465	124-00-6220100	SOCIAL SECURITY (FICA)	12,030	12,030	12,030
847	980	1,145	124-00-6220200	TRI-MET TAX	1,210	1,210	1,210
52	54	91	124-00-6220300	WBF ASSESSMENT	75	75	75
20,907	27,394	32,734	124-00-6230100	PERS/OPSRP- EMPR. PD	38,715	38,715	38,715
344	131	136	124-00-6250100	UNEMP. INSURANCE	160	160	160
678	2,101	1,500	124-00-6290100	VACATION BUY-OUT	1,500	1,500	1,500
174,260	206,867	242,536	PERSONNEL SERVICES TOTAL		263,860	263,860	263,860
-	-	75	124-00-6295100	EMPLOYEE RECOGNITION	75	75	75
154	460	800	124-00-6295300	UNIFORMS	800	800	800
6,560	1,746	17,995	124-00-6300100	CONTRACT SERVICES	24,495	24,495	24,495
202	4	1,000	124-00-6310100	HR ADMINISTRATION	1,000	1,000	1,000
2,057	2,485	2,569	124-00-6330100	AUDIT & ACCOUNTING	2,646	2,646	2,646
4,200	5,291	4,500	124-00-6330200	LEGAL	4,710	4,710	4,710
280	-	25,000	124-00-6330300	ARCHITECTURAL/DESIGN ENGINEERING	25,000	25,000	25,000
45,605	17,610	130,000	124-00-6330400	ENGINEERING AND MAPS	2,500	2,500	2,500
77	201	205	124-00-6330500	PROPERTY ALARM MONITORING SERVICE	360	360	360
3,343	4,746	5,008	124-00-6340100	IT SERVICES	5,035	5,035	5,035
721	1,513	1,314	124-00-6340101	IT UPGRADES/HARDWARE	1,405	1,405	1,405
308	324	229	124-00-6340200	WEBSITE MANAGEMENT	248	248	248

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 124 - STREET FUND

2016-2017	2017-2018	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
Actuals	Actuals						
78	48	100	124-00-6421100	REFUSE/SHREDDING	170	170	170
1,306	1,374	1,403	124-00-6423100	BLDG CLEANING SRVCS	1,475	1,475	1,475
1,777	1,100	2,000	124-00-6430100	VEHICLE REP/MAINT	2,000	2,000	2,000
1,654	1,627	2,356	124-00-6430200	BLDG REP/MAINT	1,995	1,995	1,995
-	-	100	124-00-6430300	OFFICE EQUIP REP/MAIN	100	100	100
408	2,237	1,200	124-00-6430400	EQUIP REP/MAINT	1,200	1,200	1,200
10,000	10,500	10,500	124-00-6441100	RENT EXPENSE-TO GF	10,500	10,500	10,500
2,592	3,272	3,112	124-00-6442100	EQUIP RENT	3,112	3,112	3,112
5,634	4,847	5,052	124-00-6520100	GENERAL LIAB/PROP INSURANCE	5,225	5,225	5,225
2,261	510	687	124-00-6530200	POSTAGE	655	655	655
1,210	1,250	1,389	124-00-6530300	TELEPHONE-CH	1,290	1,290	1,290
785	720	-	124-00-6530301	TELEPHONE- CITY SHOPS	850	850	850
689	1,229	972	124-00-6530400	WIRELESS TECHNOLOGY	945	945	945
33	28	325	124-00-6540100	PUBLICATIONS	325	325	325
128	-	-	124-00-6550100	PRINTING	200	200	200
-	-	75	124-00-6580100	TRAVEL- MEETINGS/ERRANDS	75	75	75
387	531	583	124-00-6590100	BANK FEES	565	565	565
581	672	662	124-00-6590200	MERCHANT FEES	785	785	785
1,659	2,894	2,077	124-00-6590300	CONVENIENCE FEES/CREDIT CARD	4,335	4,335	4,335
1,130	761	600	124-00-6610100	OFFICE SUPPLIES	800	800	800
21,999	23,354	25,000	124-00-6610200	OPERATING MATERIALS & SUPPLES	25,000	25,000	25,000
358	373	531	124-00-6610300	BLDG SUPP- CITY HALL	500	500	500
-	48	100	124-00-6610400	BLDG SUPP- CITY SHOPS	100	100	100
99	93	104	124-00-6621100	GAS/HEAT- CH	80	80	80
89	138	-	124-00-6621101	GAS/HEAT- CITY SHOPS	150	150	150
2,841	2,960	2,836	124-00-6622100	ELECTRICITY-CH	2,995	2,995	2,995
432	597	-	124-00-6622101	ELECTRICITY- CITY SHOPS	600	600	600
1,524	1,348	3,000	124-00-6626101	FUEL	3,000	3,000	3,000
2	-	75	124-00-6630100	MEETING ATTENDANCE	75	75	75
289	125	1,000	124-00-6630200	CONF- MEALS/LODGING	1,000	1,000	1,000
327	109	250	124-00-6650100	DUES/SUB/MEMBRSHIP	250	250	250
79	216	1,000	124-00-6650200	TRAINING & CONF.	1,000	1,000	1,000
674	1,957	2,000	124-00-6665100	SMALL TOOLS/MINOR EQUIP	2,000	2,000	2,000
25,454	16,669	35,000	124-00-6690401	STREET MAINT. SERVICES	35,000	35,000	35,000
6,443	1,684	2,019	124-00-6690405	STREET LIGHT TAXES	2,090	2,090	2,090
156,428	117,651	294,803	MATERIALS AND SERVICES TOTAL		178,716	178,716	178,716
169,675	102,131	208,103	124-00-6730101	STREET IMPROVEMENTS	230,000	230,000	230,000
448	-	7,800	124-00-6730102	TRAFFIC CALMING	7,800	7,800	7,800
-	-	8,600	124-00-6730104	FOOT PATHS AND BIKE TRAILS	8,600	8,600	8,600
2,814	14,005	56,000	124-00-6730105	SIDEWALK REPAIR PROGRAM	56,000	56,000	56,000
-	-	5,500	124-00-6740100	EQUIPMENT	-	-	-
-	-	-	124-00-6740200	BLDG EQUIPMENT- CH	-	-	-
172,937	116,136	286,003	CAPITAL IMPROVEMENTS TOTAL		302,400	302,400	302,400
-	-	71,329	124-00-6491123	TRANS TO GRANT FUND	32,340	32,340	32,340
7,700	5,018	6,391	124-00-6491608	ER CONTRIBUTION	10,291	10,291	10,291
3,000	-	15,000	124-00-6491708	TRANS TO FM FR STREET	35,000	35,000	35,000
10,700	5,018	92,720	TRANSFERS TO OTHER FUNDS TOTAL		77,631	77,631	77,631
-	-	486,409	124-00-6910000	CONTINGENCY	847,178	847,178	847,178
-	-	486,409	OTHER TOTAL		847,178	847,178	847,178
514,325	445,672	1,402,471	TOTAL STREET EXPENSES		1,669,785	1,669,785	1,669,785
768,775	932,698	-	STREET FUND TOTAL		-	-	-



Public Works Facility Fee Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	Public Works Facility Fee Fund
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Lesa Folger
DIRECTOR DIRECT PHONE NUMBER:	503-674-6247
DIRECTOR EMAIL:	<u>folgerl@ci.fairview.or.us</u>
EMPLOYEES = 0	

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

The City borrowed \$3,103,700 in Fiscal Year 2018-19 to fund the construction of a new Public Works Shop Facility. After extensive comparison, public meetings, and consideration, City Council determined this debt would be repaid via a facility fee assessed to all utility customers. Fees charged to utility customers and debt service associated with the funds borrowed are both recorded in this fund, allowing all revenue and expense associated with the fees and funding to remain easily identifiable.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- Revenue associated with the facility fee is anticipated to increase to \$258,876 as additional customers are expected due to completion of building projects. Additionally, FY 2019-20 will be the first full year these fees have been assessed.
- Debt Service principal payments will be \$106,000 (principal prepayments may be made penalty-free beginning in year eight of the debt).
- Debt Service interest payments will be \$117,876.

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget
Fund: 125 - PW FACILITY FEE FUND

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
-	-		125-00-4995000	BEGINNING FUND BALANCE	97,902	97,902	97,902
-	-	143,150	125-00-4343700	PW FACILITY FEE REVENUE	258,876	258,876	258,876
-	-		125-00-4344600	PENALTIES - UB	350	350	350
-	-		125-00-4361100	INTEREST - LGIP	500	500	500
-	-	143,150	RESOURCES TOTAL		357,628	357,628	357,628
-	-	-	125-00-6470209	PRINCIPAL - PW SHOP DEBT	106,000	106,000	106,000
-	-	57,614	125-00-6470309	INTEREST - PW SHOP DEBT	117,876	117,876	117,876
-	-	57,614	DEBT SERVICE TOTAL		223,876	223,876	223,876
-	-	85,536	125-00-6793000	BOND RESERVES - PW SHOP DEBT	133,752	133,752	133,752
-	-	85,536	OTHER TOTAL		133,752	133,752	133,752
-	-	143,150	TOTAL PW FACILITY FEE EXPENSES		357,628	357,628	357,628
-	-	-	PW FACILITY FEE FUND TOTAL		-	-	-



Water SDC Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	Water SDC 131
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Allan Berry
DIRECTOR DIRECT PHONE NUMBER:	503-674-6235
DIRECTOR EMAIL:	<u>berrya@ci.fairview.or.us</u>
EMPLOYEES = 0	

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

The Water SDC Fund helps pay for projects listed in the City’s Water Master Plan. This fund works in conjunction with the Water Fund to pay for improvements to the City’s water system. As defined, a portion of this fund is restricted to capital improvements that increase water capacity.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- An increase in transfers to the Grants and Capital Projects Fund of \$252,080 for Well 1 Design.

- A decrease of \$86,700 is expected in Water System Improvements, as capital projects with multiple funding sources have been budgeted in the Grants and Capital Projects Fund.

- SDC assistance from the Fairview Urban Renewal Agency budgeted at \$444,952.

- An increase in CIP Reserves of \$526,377.

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 131 - WATER SDC FUND

2016-2017	2017-2018	2018-2019 Adopted Budget	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
Actuals	Actuals	Amended					
432,512	437,336	457,794	131-00-4995000	BEGINNING FUND BALANCE	682,016	682,016	682,016
20	13,358	-	131-00-4319100	SYS. DEVE. CHARGE	18,235	18,235	18,235
-	-	-	131-00-4342300	SDC ASSISTANCE FROM URA	444,952	444,952	444,952
4,785	7,647	7,067	131-00-4361100	INTEREST- LGIP	11,415	11,415	11,415
19	-	-	131-00-4361200	INTEREST- INVESTMENTS	-	-	-
437,336	458,340	464,861	RESOURCES TOTAL		1,156,618	1,156,618	1,156,618
-	-	86,700	131-00-6730200	WATER SYSTEM IMPROV.	-	-	-
-	-	86,700	CAPITAL IMPROVEMENTS TOTAL		-	-	-
-	-	-	131-00-6491123	TRANS TO GRANTS/CAPITAL PROJECTS FUND	252,080	252,080	252,080
-	-	-	TRANSFERS TO OTHER FUNDS TOTAL		252,080	252,080	252,080
-	-	378,161	131-00-6794000	CIP RESERVE	904,538	904,538	904,538
-	-	378,161	OTHER TOTAL		904,538	904,538	904,538
-	-	464,861	TOTAL WATER SDC EXPENSES		1,156,618	1,156,618	1,156,618
437,336	458,340	-	WATER SDC FUND TOTAL		-	-	-



Sewer SDC Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	SEWER SDC 132
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Allan Berry
DIRECTOR DIRECT PHONE NUMBER:	503-674-6235
DIECTOR EMAIL:	<u>berrya@ci.fairview.or.us</u>
EMPLOYEES = 0	

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

The Sewer SDC Fund helps pay for projects listed in the City's Capital Improvement Fund. This fund works in conjunction with the Sewer Fund; together these funds pay for improvements to the City's sewer system. As defined, a portion of this fund is restricted to capital improvements that increase sewer capacity.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- An increase in transfers to the Grants and Capital Projects Fund of \$758,000 for the Interlachen Sewer Rehabilitation Project construction.
- SDC assistance from the Fairview Urban Renewal Agency budgeted at \$341,429.
- A decrease in CIP Reserves of \$242,791 because of the large transfer for the Interlachen Sewer Rehabilitation Project Construction.

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 132 - SEWER SDC FUND

2016-2017	2017-2018	2018-2019			2019-2020	2019-2020	2019-2020
Actuals	Actuals	Adopted Budget Amended	Account Number	Line Item Name	Proposed Budget	Approved Budget	Adopted Budget
666,316	673,845	711,902	132-00-4995000	BEGINNING FUND BALANCE	862,787	862,787	862,787
75	27,214	-	132-00-4319100	SYS. DEVE. CHARGE	16,225	16,225	16,225
-	-	-	132-00-4342300	SDC ASSISTANCE FROM URA	341,429	341,429	341,429
7,425	11,972	11,090	132-00-4361100	INTEREST- LGIP	17,760	17,760	17,760
29	-	-	132-00-4361200	INTEREST- INVESTMENTS	-	-	-
673,845	713,030	722,992	RESOURCES TOTAL		1,238,201	1,238,201	1,238,201
-	-	-	132-00-6491123	TRANS TO GRANTS/CAPITAL PROJECTS FUND	758,000	758,000	758,000
-	-	-	TRANSFERS TO OTHER FUNDS TOTAL		758,000	758,000	758,000
-	-	722,992	132-00-6794000	CIP RESERVE	480,201	480,201	480,201
-	-	722,992	OTHER TOTAL		480,201	480,201	480,201
-	-	722,992	TOTAL SEWER SDC EXPENSES		1,238,201	1,238,201	1,238,201
673,845	713,030	-	SEWER SDC FUND TOTAL		-	-	-



Storm Water SDC Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	Storm Water SDC 133
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Allan Berry
DIRECTOR DIRECT PHONE NUMBER:	503-674-6235
DIRECTOR EMAIL:	<u>berrya@ci.fairview.or.us</u>
EMPLOYEES = 0	

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

The Storm Water SDC Fund helps pay for projects listed in the City's Consolidated Storm Water Master Plan. This fund works in conjunction with the Storm Water Fund. Together these funds pay for improvements to the City's storm water system.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- SDC assistance from the Fairview Urban Renewal Agency budgeted at \$33,619.
- An increase in CIP Reserves of \$113,602 as no capital projects are budgeted from the Storm Water SDC Fund for FY209-20.

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 133 - STORM WATER SDC FUND

2016-2017	2017-2018	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
Actuals	Actuals						
180,664	176,083	153,214	133-00-4995000	BEGINNING FUND BALANCE	228,569	228,569	228,569
-	7,332	-	133-00-4319100	SYS. DEVE. CHARGE	2,670	2,670	2,670
-	-	-	133-00-4342300	SDC ASSISTANCE FROM URA	33,619	33,619	33,619
1,935	3,126	2,912	133-00-4361100	INTEREST- LGIP	4,870	4,870	4,870
7	-	-	133-00-4361200	INTEREST- INVESTMENTS	-	-	-
16,767	13,176	-	133-00-4391621	TRANS FROM STORMWATER	-	-	-
199,373	199,717	156,126	RESOURCES TOTAL		269,728	269,728	269,728
23,290	4,549	-	133-00-6730200	STORM WATER SYSTEM IMPROV.	-	-	-
23,290	4,549	-	CAPITAL IMPROVEMENTS TOTAL		-	-	-
-	-	-	133-00-6491123	TRANS TO GRANTS/CAPITAL PROJECTS FUND	-	-	-
-	-	-	TRANSFERS TO OTHER FUNDS TOTAL		-	-	-
-	-	156,126	133-00-6794000	CIP RESERVE	269,728	269,728	269,728
-	-	156,126	OTHER TOTAL		269,728	269,728	269,728
23,290	4,549	156,126	TOTAL STORM WATER SDC EXPENSES		269,728	269,728	269,728
176,083	195,168	-	STORM WATER SDC FUND TOTAL		-	-	-



Parks SDC Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	Parks and Open Spaces SDC 134
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Allan Berry
DIRECTOR DIRECT PHONE NUMBER:	503-674-6235
DIRECTOR EMAIL:	<u>berrya@ci.fairview.or.us</u>
EMPLOYEES = 0	

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

Provide funding for planned park facilities identified in the Parks and Recreation Master Plan. System Development Charge funds may be expended only for those projects contained within the Master Plan and master planning purposes. Parks System Development Charge fees are assessed only on new residential construction not eligible for the "Development Incentive Program".

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- A transfer from the AEC Fund of \$100,000 to accommodate the park improvements from the 5-year CIP. (BIP 19-018)
- \$50,000 has been budgeted for Pelfrey Park playground equipment. (BIP 19-018)
- \$50,000 has been budgeted for Lakeshore Park completion. (BIP 18-017)

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 134 - PARKS/OPEN SPACES SDC FUND

2016-2017	2017-2018	2018-2019 Adopted Budget			2019-2020 Proposed	2019-2020 Approved	2019-2020 Adopted
Actuals	Actuals	Amended	Account Number	Line Item Name	Budget	Budget	Budget
31,039	32,108	19	134-00-4995000	BEGINNING FUND BALANCE	32,422	32,422	32,422
19,294	36,891	165,000	134-00-4391120	TRANS FROM AEC FUND	100,000	100,000	100,000
30,000	-	-	134-00-4391400	TRANSFER FROM GEN. FUND	-	-	-
14,282	13,068	-	134-00-4319100	SYS. DEVE. CHARGE	11,810	11,810	11,810
419	497	460	134-00-4361100	INTEREST- LGIP	450	450	450
-	-	-	134-00-4361200	INTEREST- INVESTMENTS	-	-	-
95,034	82,564	165,479	RESOURCES TOTAL		144,682	144,682	144,682
62,926	23,747	165,000	134-00-6730100	PARK IMPROVEMENTS	100,000	100,000	110,000
62,926	23,747	165,000	CAPITAL IMPROVEMENTS TOTAL		100,000	100,000	110,000
-	-	479	134-00-6910000	CONTINGENCY	44,682	44,682	34,682
-	-	479	OTHER TOTAL		44,682	44,682	34,682
62,926	23,747	165,479	TOTAL PARKS / OPEN SPACES SDC EXPENSES		144,682	144,682	144,682
32,108	58,817	-	PARKS / OPEN SPACES SDC FUND TOTAL		-	-	-



Fairview Lake Sewer LID Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER: Fairview Lake LID Debt 141
DEPARTMENT: 00
DEPARTMENT DIRECTOR: Lesa Folger
DIRECTOR DIRECT PHONE NUMBER: 503-674-6247
DIRECTOR EMAIL: folgerl@ci.fairview.or.us
EMPLOYEES = 0

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

The City, acting on behalf of the benefiting properties adjacent to Fairview Lake (Townsend Farms Business Park and other affected properties) borrowed money to pay for the Fairview Lake Sewer Construction Project. This allowed for complete development of the area. The Fairview Lake Sewer Local Improvement District (LID) Debt Fund collects payments from the benefiting properties. These funds have been used to pay off the debt service on the Fairview Lake Sewer Construction Project.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- The debt associated with this fund has been paid in full. Remaining fund balances may be used for General Fund purposes. Only two properties are still reimbursing the City for this project, all others have paid in full. These two properties are scheduled to fully retire their liability to the City in FY2019-20. As a result, revenue is not budgeted to increase.
- \$121,000 was transferred to the General Fund in FY2018-19. The same amount is proposed to be transferred to the General Fund in FY2019-20.
- Remaining funds have been set aside in Reserves for future use by the General Fund as determined by Council.

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 141 - FV LAKE SEWER LID DEBT FUND

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
448,562	539,521	429,790	141-00-4995000	BEGINNING FUND BALANCE	323,785	323,785	323,785
85,394	2,757	2,757	141-00-4355100	PRIN/INT-FV LK LID	2,758	2,758	2,758
5,542	9,324	8,665	141-00-4361100	INTEREST- LGIP	10,750	10,750	10,750
23	-	-	141-00-4361200	INTEREST- INVESTMENTS	-	-	-
539,521	551,602	441,212	RESOURCES TOTAL		337,293	337,293	337,293
-	121,000	121,000	141-00-6491000	TRANS OUT TO OTHER FUND	121,000	121,000	121,000
-	121,000	121,000	TRANSFERS TO OTHER FUNDS TOTAL		121,000	121,000	121,000
-	-	320,212	141-00-6794000	CIP RESERVE	216,293	216,293	216,293
-	-	320,212	OTHER TOTAL		216,293	216,293	216,293
-	121,000	441,212	TOTAL FAIRVIEW LAKE SEWER LID DEBT EXPENSES		337,293	337,293	337,293
539,521	430,602	-	FAIRVIEW LAKE SEWER LID DEBT FUND TOTAL		-	-	-



Equipment Replacement Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	Equipment Replacement 143
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Lesa Folger
DIRECTOR DIRECT PHONE NUMBER:	503-674-6247
DIRECTOR EMAIL:	<u>folgerl@ci.fairview.or.us</u>
EMPLOYEES = 0	

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

The purpose of the Equipment Replacement Fund is to ensure that funds are systematically set aside for routine replacement of City vehicles and equipment.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- The following vehicles and equipment are anticipated to be purchased in FY 2019-20:
 - Vactor on trailer - replacement for current 2001 Vactor PMD 500
 - Current Vactor will be presented for surplus
 - Crew Truck (light duty) – replacement for PW07-15 (2007 Chevrolet 1500)
 - Vehicle PW07-15 will be presented for surplus
 - Crew Truck (heavy duty one-ton dually, diesel engine for towing) – replacement for PW07-16 (2007 GMC 2500 HD)
 - Vehicle PW07-16 will be presented for surplus
- \$32,870 of contributions made previously by the Fairview Police Department were transferred to the General Fund to assist in offsetting the vehicle replacement component of the Multnomah County Sheriff's Office contract.
- \$20,000 of combined contributions from the General, Street, Water, Sewer, and Storm Water Funds along with a corresponding expenditure for PW Shop Furniture.
- Remaining funds (excluding \$39,991 placed in Contingency for Council access should unanticipated emergency purchases need to be made) will be placed in Reserves for future purchases.

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 143 - EQUIPMENT REPLACEMENT FUND

2016-2017	2017-2018	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
Actuals	Actuals						
496,017	475,978	493,072	143-00-4995000	BEGINNING FUND BALANCE	534,967	534,967	534,967
2,003	1,884	1,600	143-00-4351900	VEH FINE ASSESS.	1,600	1,600	1,600
4,950	7,983	7,397	143-00-4361100	INTEREST- LGIP	11,955	11,955	11,955
13	-	-	143-00-4361200	INTEREST- INVESTMENTS	-	-	-
1,000	1,000	-	143-00-4391501	TRANS FROM ADMIN TO ERF	-	-	-
1,000	662	-	143-00-4391502	TRANS FROM FINANCE TO ERF	-	-	-
3,300	593	2,989	143-00-4391503	TRANS FROM PW TO ERF	-	-	-
16,800	593	14,640	143-00-4391504	TRANS FROM PARKS TO ERF	21,701	21,701	21,701
40,000	-	-	143-00-4391505	TRANS FR PD TO ERF	-	-	-
7,700	5,018	6,391	143-00-4391514	TRANS FR STREET TO ERF	10,291	10,291	10,291
10,800	25,088	9,748	143-00-4391521	TRANS FROM WATER TO ERF	10,736	10,736	10,736
7,600	12,544	7,469	143-00-4391522	TRANS FROM SEWER TO ERF	9,550	9,550	9,550
7,100	5,018	7,172	143-00-4391523	TRANS FROM STORM TO ERF	9,070	9,070	9,070
4,656	-	10,000	143-00-4392100	SALE MAT/EQUIPMENT	10,000	10,000	10,000
602,939	536,361	560,478	RESOURCES TOTAL		619,870	619,870	619,870
-	-	7,057	143-00-6740101	EQUIPMENT- ADMIN	-	-	-
-	-	7,057	143-00-6740102	EQUIPMENT- FINANCE	-	-	-
9,950	14,152	14,779	143-00-6740104	EQUIPMENT- PARKS	11,923	11,923	11,923
117,011	-	-	143-00-6740105	EQUIPMENT- PD	-	-	-
-	4,250	13,447	143-00-6740114	EQUIPMENT- STREET	9,884	9,884	9,884
-	14,178	25,213	143-00-6740121	EQUIPMENT- WATER	51,868	51,868	51,868
-	7,089	15,484	143-00-6740122	EQUIPMENT-SEWER	33,207	33,207	33,207
-	2,836	12,687	143-00-6740123	EQUIPMENT- STORMWATER	36,884	36,884	36,884
126,961	42,504	95,724	CAPITAL IMPROVEMENTS TOTAL		143,766	143,766	143,766
-	-	-	143-00-6491110	TRANS OUT TO GENERAL FUND	32,870	32,870	32,870
-	-	-	TRANSFERS TO OTHER FUNDS TOTAL		32,870	32,870	32,870
-	-	439,754	143-00-6791700	FUND BALANCE - ASSIGNED	403,243	403,243	403,243
-	-	25,000	143-00-6910000	CONTINGENCY	39,991	39,991	39,991
-	-	464,754	OTHER TOTAL		443,234	443,234	443,234
126,961	42,504	560,478	TOTAL EQUIPMENT REPLACEMENT FUND EXPENSES		619,870	619,870	619,870
475,978	493,856	-	EQUIPMENT REPLACEMENT FUND TOTAL		-	-	-



Facilities Maintenance Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	Public Works Facility Fee Fund
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Lesa Folger
DIRECTOR DIRECT PHONE NUMBER:	503-674-6247
DIRECTOR EMAIL:	<u>folgerl@ci.fairview.or.us</u>
EMPLOYEES = 0	

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

The City borrowed \$3,103,700 in Fiscal Year 2018-19 to fund the construction of a new Public Works Shop Facility. After extensive comparison, public meetings, and consideration, City Council determined this debt would be repaid via a facility fee assessed to all utility customers. Fees charged to utility customers and debt service associated with the funds borrowed are both recorded in this fund, allowing all revenue and expense associated with the fees and funding to remain easily identifiable.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- Revenue associated with the facility fee is anticipated to increase to \$258,876 as additional customers are expected due to completion of building projects. Additionally, FY 2019-20 will be the first full year these fees have been assessed.
- Debt Service principal payments will be \$106,000 (principal prepayments may be made penalty-free beginning in year eight of the debt).
- Debt Service interest payments will be \$117,876.

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 144 - FACILITIES MAINTENANCE FUND

2016-2017	2017-2018	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
Actuals	Actuals						
94,929	73,782	131,404	144-00-4995000	BEGINNING FUND BALANCE	132,720	132,720	132,720
882	1,126	1,142	144-00-4361100	INTEREST- LGIP	3,005	3,005	3,005
3	-	-	144-00-4361200	INTEREST- INVESTMENTS	-	-	-
13,000	93,000	-	144-00-4391601	TRANS FROM GENERAL FUND	87,500	87,500	87,500
-	-	-	144-00-4391610	TRANS FROM BLDG FUND	17,500	17,500	17,500
3,000	-	15,000	144-00-4391620	TRANS FR STREET TO FMF	35,000	35,000	35,000
3,000	3,000	15,000	144-00-4391621	TRANS FROM WATER TO FMF	35,000	35,000	35,000
3,000	3,000	15,000	144-00-4391622	TRANS FROM SEWER TO FMF	35,000	35,000	35,000
3,000	3,000	15,000	144-00-4391623	TRANS FROM STORM TO FMF	35,000	35,000	35,000
120,815	176,907	192,546	RESOURCES TOTAL		380,725	380,725	380,725
40,056	46,211	125,000	144-00-6720103	CITY HALL MAINT/ IMPROVEMENTS	370,000	370,000	370,000
6,977	2,670	65,000	144-00-6720106	COMMUNITY CENTER MAINT/IMPROVEMENTS	-	-	-
-	-	-	144-00-6720108	HESLIN HOUSE MAINT/IMPROVEMENTS	-	-	-
47,033	48,881	190,000	CAPITAL IMPROVEMENTS TOTAL		370,000	370,000	370,000
-	-	-	144-00-6491110	TRANS TO GENERAL FUND	7,000	7,000	7,000
-	-	-	TRANSFERS TO OTHER FUNDS TOTAL		7,000	7,000	7,000
-	-	2,546	144-00-6910000	CONTINGENCY	3,725	3,725	3,725
-	-	2,546	OTHER TOTAL		10,725	10,725	10,725
47,033	48,881	192,546	TOTAL FACILITIES MAINTENANCE FUND EXPENSES		380,725	380,725	380,725
73,782	128,026	-	FACILITIES MAINTENANCE FUND TOTAL		-	-	-



Water Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	Water 211
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Allan Berry
DIRECTOR DIRECT PHONE NUMBER:	503-674-6235
DIRECTOR EMAIL:	<u>berrya@ci.fairview.or.us</u>
EMPLOYEES = 5.07	

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

The purpose of the Water Fund is to provide material and services directly related to the operation and maintenance of the City's water system. This fund pays personnel costs for Public Works staff as well as the electricity for the City's five wells, pump repair, water meters, water testing, tools, and minor professional services associated with the providing water to citizens.

In addition, this fund is responsible for debt payments on water related capital improvements. This currently includes the payoff of an ARRA loan utilized to fund the construction of Well #9.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- An increase in expected Water System Maintenance of \$63,000 is primarily due to the scheduled rehabilitation of Well 9.
- The CIP reserve is for projects in the Capital Improvement Plan (BIP 19-010).
- A decrease of \$480,000 is expected in Water System Improvements, as the Reservoir 1 Rehabilitation Project is completed and capital projects with multiple funding sources have been budgeted in the Grants and Capital Project Fund.
- No utility rate increase is included in this proposed budget. With the assistance of a PSU Fellow, we will be doing a utility rate review in the fall with any needed rate increases scheduled for January 1, 2020. (BIP 19-019)

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 211 - WATER FUND

2018-2019 Adopted Budget								
2016-2017	2017-2018	2018-2019				2019-2020	2019-2020	2019-2020
Actuals	Actuals	Amended	Account Number	Line Item Name	Proposed	Approved	Adopted	Budget
					Budget	Budget	Budget	
1,286,559	1,499,568	1,626,006	211-00-4995000	BEGINNING FUND BALANCE	967,542	967,542	1,069,542	
1,249,647	1,197,191	1,227,316	211-00-4344400	WATER SERVICE USER FEES	1,224,080	1,224,080	1,224,080	
310	2,876	1,160	211-00-4344500	CONNECTION FEES	1,450	1,450	1,450	
9,810	5,510	10,815	211-00-4344600	PENALTIES - UB	10,000	10,000	10,000	
15,102	26,626	23,883	211-00-4361100	INTEREST- LGIP	40,640	40,640	40,640	
62	-	-	211-00-4361200	INTEREST- INVESTMENTS	-	-	-	
-	-	-	211-00-4370100	CONTRIBUTIONS FROM URA	-	-	-	
1,412	6,935	600	211-00-4390100	MISC. REVENUE	3,000	3,000	3,000	
2,562,903	2,738,705	2,889,780	RESOURCES TOTAL			2,246,712	2,246,712	2,348,712
256,907	283,508	311,211	211-00-6110900	STAFF- WATER	331,005	331,005	331,005	
2,720	1,015	3,947	211-00-6120100	TEMPORARY HELP	6,300	6,300	6,300	
2,674	2,809	3,250	211-00-6130100	OVERTIME HOURS	4,380	4,380	4,380	
2,508	5,544	5,869	211-00-6130200	CALL OUT PAY	5,935	5,935	5,935	
108	-	-	211-00-6200100	CELL PHONE ALLOWANCE- MAYOR	-	-	-	
1,134	1,647	1,647	211-00-6200200	CELL PHONE ALLOWANCE-EMPLOYEES	1,620	1,620	1,620	
117	284	575	211-00-6200300	EMP ASSIST PROGRAM	575	575	575	
78	-	-	211-00-6200305	FSA ADMIN FEES	-	-	-	
3,668	5,398	5,439	211-00-6200400	LONGEVITY PAY	5,595	5,595	5,595	
56,026	65,847	74,195	211-00-6210200	MEDICAL INSURANCE	80,830	80,830	80,830	
232	264	280	211-00-6210300	LIFE INSURANCE	500	500	500	
1,224	1,382	1,462	211-00-6210400	LONG TERM DISAB. INS	1,310	1,310	1,310	
5,014	8,275	8,065	211-00-6210500	WORKERS COMP INSURANCE	13,050	13,050	13,050	
20,245	22,518	24,273	211-00-6220100	SOCIAL SECURITY (FICA)	26,120	26,120	26,120	
1,955	2,202	2,423	211-00-6220200	TRI-MET TAX	2,625	2,625	2,625	
118	117	151	211-00-6220300	WBF ASSESSMENT	155	155	155	
49,409	68,456	74,642	211-00-6230100	PERS/OPSRP- EMPR. PD	59,145	89,100	89,100	
794	295	309	211-00-6250100	UNEMP. INSURANCE	340	340	340	
1,696	3,736	2,500	211-00-6290100	VACATION BUY-OUT	2,500	2,500	2,500	
406,627	473,299	520,238	PERSONNEL SERVICES TOTAL			541,985	571,940	571,940
-	10	300	211-00-6295100	EMPLOYEE RECOGNITION	300	300	300	
741	1,088	1,500	211-00-6295300	UNIFORMS	1,500	1,500	1,500	
106,297	59,764	66,467	211-00-6300100	CONTRACT SERVICES	74,165	74,165	74,165	
202	4	1,000	211-00-6310100	HR ADMINISTRATION	1,000	1,000	1,000	
6,513	8,165	8,441	211-00-6330100	AUDIT & ACCOUNTING	8,694	8,694	8,694	
4,062	7,456	4,500	211-00-6330200	LEGAL	4,185	4,185	4,185	
280	-	10,000	211-00-6330300	ARCHITECTURAL/DESIGN ENGINEERING	7,500	7,500	7,500	
35,323	3,084	-	211-00-6330400	ENGINEERING AND MAPS	-	-	-	
891	1,107	1,127	211-00-6330500	PROPERTY ALARM MONITORING SERVICE	900	900	900	
12,112	16,628	19,404	211-00-6340100	IT SERVICES	20,865	20,865	20,865	
2,500	3,370	4,172	211-00-6340101	IT UPGRADES/HARDWARE	3,360	3,360	3,360	
373	1,187	504	211-00-6340200	WEBSITE MANAGEMENT	546	546	546	
78	48	100	211-00-6421100	REFUSE/SHREDDING	170	170	170	
3,134	3,297	3,366	211-00-6423100	BLDG CLEANING SRVCS	3,535	3,535	3,535	
1,200	2,113	3,000	211-00-6430100	VEHICLE REP/MAINT	3,500	3,500	3,500	
4,024	2,383	4,241	211-00-6430200	BLDG REP/MAINT	3,595	3,595	3,595	
3,983	11,580	23,000	211-00-6430400	EQUIP REPAIR/MAINT	15,000	15,000	15,000	
15,000	15,750	15,750	211-00-6441100	RENT EXPENSE-TO GF	15,750	15,750	15,750	
2,416	3,033	2,889	211-00-6442100	EQUIP RENT	2,889	2,889	2,889	
22,546	17,693	20,209	211-00-6520100	GENERAL LIAB/PROP INSURANCE	20,895	20,895	20,895	
4,654	5,878	5,123	211-00-6530200	POSTAGE	4,570	4,570	4,570	
2,939	2,893	3,372	211-00-6530300	TELEPHONE-CH	3,130	3,130	3,130	
1,536	1,559	-	211-00-6530301	TELEPHONE- CITY SHOPS	1,900	1,900	1,900	
1,446	2,550	2,112	211-00-6530400	WIRELESS TECHNOLOGY	2,045	2,045	2,045	
33	61	200	211-00-6540100	PUBLICATIONS	200	200	200	
-	-	-	211-00-6550100	PRINTING	200	200	200	
50	17	100	211-00-6580100	TRAVEL-MEETINGS/ERRANDS	100	100	100	
1,330	1,954	2,165	211-00-6590100	BANK FEES	2,100	2,100	2,100	
1,317	2,101	1,976	211-00-6590200	MERCHANT FEES	2,645	2,645	2,645	
2,626	3,420	2,454	211-00-6590300	CONVENIENCE FEES/CREDIT CARD	5,670	5,670	5,670	

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 211 - WATER FUND

2016-2017	2017-2018	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
Actuals	Actuals						
1,488	761	1,000	211-00-6610100	OFFICE SUPPLIES	1,400	1,400	1,400
35,854	14,407	40,000	211-00-6610200	OPERATING MATERIALS & SUPPLES	40,000	40,000	40,000
167	167	167	211-00-6610201	UTIL. NOTIFICATION CTR.	167	167	167
717	1,087	1,770	211-00-6610300	BLDG SUPP- CITY HALL	1,310	1,310	1,310
-	104	500	211-00-6610400	BLDG SUPP- CITY SHOPS	150	150	150
220	267	299	211-00-6621100	GAS/HEAT - CH	230	230	230
206	300	-	211-00-6621101	GAS/HEAT- CITY SHOPS	350	350	350
4,597	3,895	4,052	211-00-6622100	ELECTRICITY-CH	4,275	4,275	4,275
935	1,268	-	211-00-6622101	ELECTRICITY- CITY SHOPS	1,150	1,150	1,150
3,829	2,961	7,000	211-00-6626101	FUEL	7,000	7,000	7,000
6	-	75	211-00-6630100	MEETING ATTENDANCE	75	75	75
891	1,016	1,300	211-00-6630200	CONF- MEALS/LODGING	1,300	1,300	1,300
1,848	2,534	5,500	211-00-6650100	DUES/SUB/MEMBRSHIP	5,500	5,500	5,500
1,396	901	1,500	211-00-6650200	TRAINING & CONF.	1,500	1,500	1,500
916	2,255	2,000	211-00-6665100	SMALL TOOLS/MINOR EQUIP	2,000	2,000	2,000
5,640	10,145	12,000	211-00-6690104	WATER TESTING	12,000	12,000	12,000
25,346	-	-	211-00-6690110	PURCHASED WATER	-	-	-
-	3,490	10,000	211-00-6690112	WATER CONSERVATION	10,000	10,000	10,000
23,455	22,285	30,000	211-00-6690116	WATER TREATMENT	30,000	30,000	30,000
67,285	76,621	70,000	211-00-6690117	ELECTRICITY-PUMPING	75,000	75,000	75,000
9,535	8,946	8,000	211-00-6690136	SCADA DATA SYSTEMS	8,000	8,000	8,000
108,734	39,383	47,000	211-00-6690198	WATER SYSTEM MAINTENANCE	110,000	110,000	110,000
74,025	72,128	73,639	211-00-6690199	FRANCHISE FEES	73,425	73,425	73,425
(5,352)	3,338	-	211-00-6690200	BAD DEBT EXPENSE	-	-	-
599,343	446,451	523,274	MATERIALS AND SERVICES TOTAL		595,741	595,741	595,741
3,598	42,007	530,000	211-00-6730200	WATER SYSTEM IMPROV.	50,000	50,000	152,000
-	14,663	40,000	211-00-6740100	EQUIPMENT	35,000	35,000	35,000
-	-	-	211-00-6740200	BLDG EQUIPMENT- CH	-	-	-
-	-	-	211-00-6740300	BLDG EQUIPMENT-CITY SHOPS	-	-	-
3,598	56,670	570,000	CAPITAL IMPROVEMENTS TOTAL		85,000	85,000	187,000
24,902	25,649	26,419	211-00-6470200	PRINCIPAL/ BOND 2010	27,212	27,212	27,212
15,065	14,318	13,548	211-00-6470300	INT/ BOND -2010	12,756	12,756	12,756
39,967	39,967	39,967	DEBT SERVICE TOTAL		39,968	39,968	39,968
-	-	25,000	211-00-6491123	TRANS TO GRANT FUND	29,260	29,260	29,260
-	-	-	211-00-6491131	TRANS TO WATER SDC FUND	-	-	-
10,800	25,088	9,748	211-00-6491621	ER CONTRIBUTION	10,736	10,736	10,736
3,000	3,000	15,000	211-00-6491721	TRANS TO FM FR WA	35,000	35,000	35,000
13,800	28,088	49,748	TRANSFERS TO OTHER FUNDS TOTAL		74,996	74,996	74,996
-	-	103,641	211-00-6910000	CONTINGENCY	90,902	90,902	90,902
-	-	1,082,912	211-00-6794000	CIP RESERVE	818,120	788,165	788,165
-	-	1,186,553	OTHER TOTAL		909,022	879,067	879,067
1,063,335	1,044,475	2,889,780	TOTAL WATER FUND EXPENSES		2,246,712	2,246,712	2,348,712
1,499,568	1,694,229	-	WATER FUND TOTAL		-	-	-



Sewer Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	Sewer 212
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Allan Berry
DIRECTOR DIRECT PHONE NUMBER:	503-674-6235
DIRECTOR EMAIL:	<u>berrya@ci.fairview.or.us</u>
EMPLOYEES = 3.69	

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

The purpose of the Sanitary Sewer Fund is to provide services directly related to the operation and maintenance of the City's sanitary sewer system. This fund pays the cost of Public Works personnel as well as electricity for the City's four sewer pump stations, pump repair and maintenance, sewer pipe repair material (pipe, manholes, gravel, etc.), and tools.

This fund also pays for treatment of the City's sewage at the City of Gresham's wastewater treatment plant and pays the debt service payment for additional treatment capacity originally purchased in 2001.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- A decrease of \$475,000 is expected in Sewer System Improvements, as capital projects with multiple funding sources have been budgeted in the Grants and Capital Project Fund.
- An increase in transfers to the Grants and Capital Project Fund of \$1.5 Million for 62.1% (\$1,242,000) of the Interlachen Sewer Rehabilitation Construction. The remaining 37.9% (\$758,000) is transferred from the Sewer SDC Fund. Additionally, the transfer includes Halsey Sewer Main Rehabilitation construction (\$300,000), and 223rd Sewer Main Rehabilitation CCTV and pre-design (\$25,000).
- No utility rate increase is included in this proposed budget. With the assistance of a PSU Fellow, we will be doing a utility rate review in the fall with any needed rate increases scheduled for January 1, 2020. (BIP 19-019)

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget
Fund: 212 - SANITARY SEWER FUND

2016-2017	2017-2018	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
1,778,045	2,024,957	1,845,702	212-00-4995000	BEGINNING FUND BALANCE	2,231,761	2,231,761	2,231,761
2,035,647	2,069,334	2,090,506	212-00-4344400	SEWER SERVICE USER FEES	2,215,290	2,215,290	2,215,290
1,485	1,410	2,160	212-00-4344500	CONNECTION FEES	2,700	2,700	2,700
9,233	15,175	15,119	212-00-4344600	PENALTIES - UB	15,000	15,000	15,000
19,571	34,874	32,451	212-00-4361100	INTEREST- LGIP	56,720	56,720	56,720
79	-	-	212-00-4361200	INTEREST- INVESTMENTS	-	-	-
82	6,459	-	212-00-4390100	MISC. REVENUE	-	-	-
3,844,142	4,152,209	3,985,938	RESOURCES TOTAL		4,521,471	4,521,471	4,521,471
269,424	223,162	250,192	212-00-6110900	STAFF- SEWER	239,450	239,450	239,450
2,720	1,094	4,947	212-00-6120100	TEMPORARY HELP	6,300	6,300	6,300
2,809	1,744	2,550	212-00-6130100	OVERTIME HOURS	2,550	2,550	2,550
2,508	2,392	2,379	212-00-6130200	CALL OUT PAY	2,445	2,445	2,445
117	-	-	212-00-6200100	CELL PHONE ALLOWANCE- MAYOR	-	-	-
1,197	1,071	1,071	212-00-6200200	CELL PHONE ALLOWANCE-EMPLOYEES	990	990	990
179	225	640	212-00-6200300	EMP ASSIST PROGRAM	640	640	640
78	-	-	212-00-6200305	FSA ADMIN FEES	-	-	-
3,839	2,961	3,007	212-00-6200400	LONGEVITY PAY	3,155	3,155	3,155
58,676	51,695	58,388	212-00-6210200	MEDICAL INSURANCE	57,735	57,735	57,735
243	201	221	212-00-6210300	LIFE INSURANCE	380	380	380
1,283	1,056	1,159	212-00-6210400	LONG TERM DISAB. INS	945	945	945
5,014	7,586	4,733	212-00-6210500	WORKERS COMP INSURANCE	10,093	10,093	10,093
21,208	17,422	19,324	212-00-6220100	SOCIAL SECURITY (FICA)	18,785	18,785	18,785
2,047	1,733	1,929	212-00-6220200	TRI-MET TAX	1,880	1,880	1,880
123	90	126	212-00-6220300	WBF ASSESSMENT	115	115	115
51,750	48,469	56,173	212-00-6230100	PERS/OPSRP- EMPR. PD	60,655	60,655	60,655
831	228	239	212-00-6250100	UNEMP. INSURANCE	250	250	250
1,770	2,848	2,500	212-00-6290100	VACATION BUY-OUT	2,500	2,500	2,500
425,816	363,978	409,578	PERSONNEL SERVICES TOTAL		408,868	408,868	408,868
-	10	300	212-00-6295100	EMPLOYEE RECOGNITION	300	300	300
794	1,028	1,500	212-00-6295300	UNIFORMS	1,500	1,500	1,500
6,957	7,926	32,467	212-00-6300100	CONTRACT SERVICES	39,165	39,165	39,165
202	4	1,000	212-00-6310100	HR ADMINISTRATION	1,000	1,000	1,000
11,078	14,490	14,946	212-00-6330100	AUDIT & ACCOUNTING	15,364	15,364	15,364
5,743	10,811	5,500	212-00-6330200	LEGAL	7,330	7,330	7,330
280	75,704	-	212-00-6330300	ARCHITECTUAL/DESIGN ENGINEERING	-	-	-
11,875	3,084	10,000	212-00-6330400	ENGINEERING AND MAPS	7,500	7,500	7,500
353	491	503	212-00-6330500	PROPERTY ALARM MONITORING SERVICE	640	640	640
12,108	15,917	19,404	212-00-6340100	IT SERVICES	19,510	19,510	19,510
2,500	3,471	4,322	212-00-6340101	IT UPGRADES/HARDWARE	3,475	3,475	3,475
373	1,187	504	212-00-6340200	WEBSITE MANAGEMENT	546	546	546
78	48	100	212-00-6421100	REFUSE/SHREDDING	170	170	170
3,134	3,297	3,366	212-00-6423100	BLDG CLEANING SRVCS	3,535	3,535	3,535
2,106	1,677	2,000	212-00-6430100	VEHICLE REP/MAINT	2,500	2,500	2,500
4,229	2,928	5,655	212-00-6430200	BLDG REP/MAINT	4,790	4,790	4,790
4,841	3,687	16,200	212-00-6430400	EQUIP REPAIR/MAINT	7,500	7,500	7,500
15,000	15,750	15,750	212-00-6441100	RENT EXPENSE-TO GF	15,750	15,750	15,750
5,146	6,507	6,223	212-00-6442100	EQUIP RENT	6,223	6,223	6,223
22,546	17,693	20,209	212-00-6520100	GENERAL LIAB/PROP INSURANCE	20,895	20,895	20,895
3,894	3,638	5,123	212-00-6530200	POSTAGE	4,570	4,570	4,570
2,939	2,893	3,372	212-00-6530300	TELEPHONE-CH	3,130	3,130	3,130
1,683	1,559	-	212-00-6530301	TELEPHONE- CITY SHOPS	1,750	1,750	1,750
1,446	2,532	2,112	212-00-6530400	WIRELESS TECHNOLOGY	2,045	2,045	2,045
174	61	200	212-00-6540100	PUBLICATIONS	200	200	200
-	-	-	212-00-6550100	PRINTING	200	200	200
24	17	100	212-00-6580100	TRAVEL-MEETINGS/ERRANDS	100	100	100
1,832	2,751	3,082	212-00-6590100	BANK FEES	2,990	2,990	2,990
2,358	3,277	3,290	212-00-6590200	MERCHANT FEES	3,820	3,820	3,820
3,737	6,840	4,909	212-00-6590300	CONVENIENCE FEES/CREDIT CARD	8,675	8,675	8,675

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget
Fund: 212 - SANITARY SEWER FUND

2016-2017	2017-2018	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
Actuals	Actuals						
1,456	761	1,500	212-00-6610100	OFFICE SUPPLIES	1,500	1,500	1,500
8,974	4,039	15,000	212-00-6610200	OPERATING MATERIALS & SUPPLES	15,000	15,000	15,000
167	167	167	212-00-6610201	UTIL. NOTIFICATION CTR.	167	167	167
717	939	1,505	212-00-6610300	BLDG SUPP- CITY HALL	1,115	1,115	1,115
-	104	150	212-00-6610400	BLDG SUPP- CITY SHOPS	150	150	150
220	72	79	212-00-6621100	GAS/HEAT- CH	60	60	60
206	300	-	212-00-6621101	GAS/HEAT- CITY SHOPS	350	350	350
4,597	3,895	4,052	212-00-6622100	ELECTRICITY-CH	4,275	4,275	4,275
946	1,317	-	212-00-6622101	ELECTRICITY- CITY SHOPS	900	900	900
3,239	2,961	3,800	212-00-6626101	FUEL	4,000	4,000	4,000
-	-	75	212-00-6630100	MEETING ATTENDANCE	75	75	75
708	750	1,200	212-00-6630200	CONF- MEALS/LODGING	1,200	1,200	1,200
759	552	4,000	212-00-6650100	DUES/SUB/MEMBRSHIP	4,000	4,000	4,000
285	483	1,415	212-00-6650200	TRAINING & CONF.	1,415	1,415	1,415
508	859	2,500	212-00-6665100	SMALL TOOLS/MINOR EQUIP	2,000	2,000	2,000
12,709	13,671	14,000	212-00-6690117	ELECTRICITY-PUMPING	14,000	14,000	14,000
838,536	870,663	901,398	212-00-6690119	SEWER DISPOSAL	915,570	915,570	915,570
8,140	8,947	8,000	212-00-6690136	SCADA DATA SYSTEMS	8,000	8,000	8,000
18,818	9,329	50,000	212-00-6690198	SEWER SYSTEM MAINTENANCE	30,000	30,000	30,000
121,850	122,793	125,430	212-00-6690199	FRANCHISE FEES	135,200	135,200	135,200
(908)	(3,904)	1,750	212-00-6690200	BAD DEBT EXPENSE	-	-	-
1,149,355	1,247,977	1,318,158	MATERIALS AND SERVICES TOTAL		1,324,150	1,324,150	1,324,150
500	41,682	500,000	212-00-6730200	SEWER SYSTEM IMPROV.	25,000	25,000	25,000
-	5,196	25,000	212-00-6740100	EQUIPMENT	20,000	20,000	20,000
500	46,878	525,000	CAPITAL IMPROVEMENTS TOTAL		45,000	45,000	45,000
197,659	204,638	211,863	212-00-6470205	PRINCIPAL/ GRESHAM	219,343	219,343	219,343
35,255	28,276	21,051	212-00-6470305	INT/ GRESHAM	13,572	13,572	13,572
232,914	232,914	232,914	DEBT SERVICE TOTAL		232,915	232,915	232,915
-	-	5,000	212-00-6491123	TRANS TO GRANT FUND	1,549,340	1,549,340	1,549,340
7,600	12,544	7,469	212-00-6491622	ER CONTRIBUTION	9,550	9,550	9,550
3,000	3,000	15,000	212-00-6491722	TRANS TO FM FR SEWER	35,000	35,000	35,000
10,600	15,544	27,469	TRANSFERS TO OTHER FUNDS TOTAL		1,593,890	1,593,890	1,593,890
-	-	172,004	212-00-6910000	CONTINGENCY	136,747	136,747	136,747
-	-	232,914	212-00-6793000	BOND RESERVE	232,914	232,914	232,914
-	-	1,067,901	212-00-6794000	CIP RESERVE	546,987	546,987	546,987
-	-	1,472,819	OTHER TOTAL		916,648	916,648	916,648
1,819,185	1,907,291	3,985,938	TOTAL SEWER FUND EXPENSES		4,521,471	4,521,471	4,521,471
2,024,957	2,244,917	-	SEWER FUND TOTAL		-	-	-



Storm Water Fund

**GENERAL INFORMATION FORM
FY 2019-20**

FUND/ FUND NUMBER:	Storm Water 213
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Allan Berry
DIRECTOR DIRECT PHONE NUMBER:	503-674-6235
DIRECTOR EMAIL:	<u>berrya@ci.fairview.or.us</u>
EMPLOYEES = 3.19	

DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:

The purpose of the Storm Water Fund is to provide services directly related to the operation and maintenance of the City's storm water system. This fund pays the cost of Public Works personnel as well as storm water repair materials (pipe, manholes, gravel, etc.), and tools. It also pays for work associated with the City's storm water permit, including developing mandated stormwater documents and periodic storm water testing.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:

- A decrease of \$248,472 is expected in Storm Water System Improvements, as the capital projects with multiple funding sources have been budgeted in the Grants and Capital Project Fund. The only Storm Water capital project budgeted in the Storm Water Fund is the GN-1 CCTV Inspection for \$26,528.
- Water testing was inadvertently omitted in FY 2018-19. This is an ongoing cost related to the NPDES MS4 permit (\$10,000).
- \$20,439 has been budgeted as the FY2019-20 obligation from a new five-year Intergovernmental Agreement that is being signed for work with Levee Ready Columbia on recertification of the levee system.
- Levee Ready Columbia IFA Loan Reserve budgeted at \$64,850 for FY 2019-20.
- No utility rate increase is included in this proposed budget. With the assistance of a PSU Fellow, we will be doing a utility rate review in the fall with any needed rate increases scheduled for January 1, 2020. (BIP 19-019)

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 213 - STORMWATER FUND

2016-2017 Actuals	2017-2018 Actuals	2018-2019 Adopted Budget	Account Number	Line Item Name	2019-2020	2019-2020	2019-2020
		Amended			Proposed Budget	Approved Budget	Adopted Budget
849,610	944,015	823,974	213-00-4995000	BEGINNING FUND BALANCE	986,624	986,624	986,624
-	-	-	213-00-4342200	REIMB FROM URA	20,000	20,000	20,000
577,217	583,195	635,396	213-00-4344400	STORM WATER SERVICE USER FEES	606,489	606,489	606,489
25,013	7,390	-	213-00-4344500	EROSION CONTROL	1,780	1,780	1,780
5,494	3,969	4,528	213-00-4344600	PENALTIES - UB	5,650	5,650	5,650
9,452	16,494	14,977	213-00-4361100	INTEREST- LGIP	24,645	24,645	24,645
39	-	-	213-00-4361200	INTEREST- INVESTMENTS	-	-	-
49	4,171	-	213-00-4390100	MISC. REVENUE	2,800	2,800	2,800
1,466,874	1,559,234	1,478,875	RESOURCES TOTAL		1,647,988	1,647,988	1,647,988
204,543	171,307	199,659	213-00-6110900	STAFF-STORM	209,555	209,555	209,555
2,720	1,015	3,947	213-00-6120100	TEMPORARY HELP	6,300	6,300	6,300
2,127	1,319	1,950	213-00-6130100	OVERTIME HOURS	2,205	2,205	2,205
2,508	1,578	1,110	213-00-6130200	CALL OUT PAY	1,175	1,175	1,175
90	-	-	213-00-6200100	CELL PHONE ALLOWANCE- MAYOR	-	-	-
889	898	900	213-00-6200200	CELL PHONE ALLOWANCE-EMPLOYEES	920	920	920
49	170	508	213-00-6200300	EMP ASSIST PROGRAM	505	505	505
78	-	-	213-00-6200305	FSA ADMIN FEES	-	-	-
2,787	1,894	1,934	213-00-6200400	LONGEVITY PAY	2,150	2,150	2,150
44,723	38,989	45,322	213-00-6210200	MEDICAL INSURANCE	49,370	49,370	49,370
187	153	174	213-00-6210300	LIFE INSURANCE	310	310	310
980	799	918	213-00-6210400	LONG TERM DISAB. INS	825	825	825
3,191	5,528	3,222	213-00-6210500	WORKERS COMP INSURANCE	3,357	3,357	3,357
16,181	13,399	15,346	213-00-6220100	SOCIAL SECURITY (FICA)	16,375	16,375	16,375
1,561	1,306	1,532	213-00-6220200	TRI-MET TAX	1,645	1,645	1,645
98	69	98	213-00-6220300	WBF ASSESSMENT	100	100	100
39,061	35,510	43,698	213-00-6230100	PERS/OPSRP-EMPR. PD	52,215	52,215	52,215
632	175	184	213-00-6250100	UNEMP. INSURANCE	220	220	220
1,282	3,111	2,500	213-00-6290100	VACATION BUY-OUT	2,500	2,500	2,500
323,687	277,220	323,002	PERSONNEL SERVICES TOTAL		349,727	349,727	349,727
-	10	225	213-00-6295100	EMPLOYEE RECOGNITION	225	225	225
327	781	1,050	213-00-6295300	UNIFORMS	1,050	1,050	1,050
17,634	20,691	32,467	213-00-6300100	CONTRACT SERVICES	39,165	39,165	39,165
-	-	9,061	213-00-6300105	LEEVE RECERTIFICATION	20,439	20,439	20,439
202	4	1,000	213-00-6310100	HR ADMINISTRATION	1,000	1,000	1,000
2,742	3,550	3,670	213-00-6330100	AUDIT & ACCOUNTING	3,780	3,780	3,780
2,686	5,298	6,000	213-00-6330200	LEGAL	4,185	4,185	4,185
280	42,521	50,000	213-00-6330300	ARCHITECTURAL/DESIGN ENGINEERING	34,698	34,698	34,698
11,875	3,684	46,000	213-00-6330400	ENGINEERING AND MAPS	11,910	11,910	11,910
116	245	252	213-00-6330500	PROPERTY ALARM MONITORING SERVICE	460	460	460
4,476	6,077	6,885	213-00-6340100	IT SERVICES	6,920	6,920	6,920
964	1,765	1,724	213-00-6340101	IT UPGRADES/HARDWARE	1,635	1,635	1,635
373	458	504	213-00-6340200	WEBSITE MANAGEMENT	546	546	546
78	48	100	213-00-6421100	REFUSE/SHREDDING	170	170	170
2,873	3,023	3,085	213-00-6423100	BLDG CLEANING SRVCS	3,240	3,240	3,240
3,301	930	4,000	213-00-6430100	VEHICLE REP/MAINT	4,000	4,000	4,000
3,389	2,852	5,184	213-00-6430200	BLDG REP/MAINT	4,390	4,390	4,390
958	1,314	3,000	213-00-6430400	EQUIP REPAIR/MAINT	3,000	3,000	3,000
10,000	10,500	10,500	213-00-6441100	RENT EXPENSE-TO GF	10,500	10,500	10,500
1,405	1,694	1,556	213-00-6442100	EQUIP RENT	1,556	1,556	1,556
7,492	6,423	6,736	213-00-6520100	GENERAL LIAB/PROP INSURANCE	6,970	6,970	6,970
2,726	3,204	3,467	213-00-6530200	POSTAGE	3,100	3,100	3,100
2,248	2,399	2,759	213-00-6530300	TELEPHONE-CH	2,575	2,575	2,575
997	1,020	-	213-00-6530301	TELEPHONE- CITY SHOPS	1,200	1,200	1,200
959	1,634	1,380	213-00-6530400	WIRELESS TECHNOLOGY	1,335	1,335	1,335
33	40	200	213-00-6540100	PUBLICATIONS	200	200	200
-	-	-	213-00-6550100	PRINTING	200	200	200
24	17	100	213-00-6580100	TRAVEL-MEETINGS/ERRANDS	100	100	100
587	767	833	213-00-6590100	BANK FEES	810	810	810
613	924	879	213-00-6590200	MERCHANT FEES	1,075	1,075	1,075

City of Fairview
FISCAL YEAR 2019-20
Adopted Budget

Fund: 213 - STORMWATER FUND

2016-2017	2017-2018	2018-2019 Adopted Budget Amended	Account Number	Line Item Name	2019-2020 Proposed Budget	2019-2020 Approved Budget	2019-2020 Adopted Budget
Actuals	Actuals						
1,783	3,157	2,266	213-00-6590300	CONVENIENCE FEES/CREDIT CARD	4,005	4,005	4,005
1,202	761	750	213-00-6610100	OFFICE SUPPLIES	1,000	1,000	1,000
3,638	-	7,250	213-00-6610200	OPERATING MATERIALS & SUPPLES	7,250	7,250	7,250
167	167	167	213-00-6610201	UTIL. NOTIFICATION CTR.	167	167	167
654	782	1,239	213-00-6610300	BLDG SUPP- CITY HALL	915	915	915
-	68	150	213-00-6610400	BLDG SUPP- CITY SHOPS	150	150	150
154	151	169	213-00-6621100	GAS/HEAT- CH	130	130	130
135	196	-	213-00-6621101	GAS/HEAT- CITY SHOPS	225	225	225
3,786	3,403	3,646	213-00-6622100	ELECTRICITY-CH	3,845	3,845	3,845
601	845	-	213-00-6622101	ELECTRICITY- CITY SHOPS	800	800	800
1,789	1,951	3,800	213-00-6626101	FUEL	3,800	3,800	3,800
-	-	100	213-00-6630100	MEETING ATTENDANCE	100	100	100
326	190	1,700	213-00-6630200	CONF- MEALS/LODGING	1,700	1,700	1,700
1,152	499	5,500	213-00-6650100	DUES/SUB/MEMBRSHIP	5,500	5,500	5,500
1,054	169	1,800	213-00-6650200	TRAINING & CONF.	1,800	1,800	1,800
1,595	1,643	-	213-00-6660100	LICENSES AND PERMITS	2,200	2,200	2,200
332	619	3,200	213-00-6665100	SMALL TOOLS/MINOR EQUIP	3,200	3,200	3,200
-	6,100	-	213-00-6690104	WATER TESTING	10,000	10,000	10,000
9,290	10,092	10,000	213-00-6690109	PUBLIC EDUCATION	10,000	10,000	10,000
30,049	18,573	45,000	213-00-6690198	INFRASTRUCTURE SYSTEM MAINTENANCE	45,000	45,000	45,000
34,817	34,775	38,008	213-00-6690199	FRANCHISE FEES	37,979	37,979	37,979
423	(1,391)	1,000	213-00-6690200	BAD DEBT EXPENSE	-	-	-
-	3,956	4,075	213-00-6690406	DRAINAGE DISTRICT TAXES	4,872	4,872	4,872
172,305	208,577	332,437	MATERIALS AND SERVICES TOTAL		315,072	315,072	315,072
-	-	7,172	213-00-6491607	ER CONTRIBUTION	9,070	9,070	9,070
-	-	275,000	213-00-6730200	STORM WATER SYSTEM IMPROV.	26,528	26,528	26,528
-	1,640	5,000	213-00-6740100	EQUIPMENT	-	-	-
-	1,640	287,172	CAPITAL IMPROVEMENTS TOTAL		35,598	35,598	35,598
-	-	50,000	213-00-6491123	TRANS TO GRANTS/CAPITAL PROJECTS FUND	7,340	7,340	7,340
16,767	13,176	-	213-00-6491133	TRANS TO STORMWATER SDC	-	-	-
7,100	5,018	7,172	213-00-6491623	TR TO ER FR STW	9,070	9,070	9,070
3,000	3,000	15,000	213-00-6491723	TRANS TO FM FR STW	35,000	35,000	35,000
26,867	21,194	72,172	TRANSFERS TO OTHER FUNDS TOTAL		51,410	51,410	51,410
-	-	-	213-00-6793100	LRC IFA LOAN RESERVE	64,850	64,850	64,850
-	-	64,952	213-00-6910000	CONTINGENCY	83,133	83,133	83,133
-	-	399,140	213-00-6794000	CIP RESERVE	748,198	748,198	748,198
-	-	464,092	OTHER TOTAL		896,181	896,181	896,181
522,859	508,631	1,478,875	TOTAL STORMWATER FUND EXPENSES		1,647,988	1,647,988	1,647,988
944,015	1,050,602	-	STORMWATER FUND TOTAL		-	-	-



Supplemental Information

DEBT SERVICE FUTURE REQUIREMENTS

City Debts:

Fiscal Year	Beginning Balance	Principal Paid	Interest Paid	Ending Balance
Water Fund Debt				
Safe Drinking Water Revolving Loan Fund				
2018-19	\$ 451,607.11	\$ 26,418.65	\$ 13,548.21	\$ 425,188.46
2019-20	\$ 425,188.46	\$ 27,211.21	\$ 12,755.65	\$ 397,977.25
2020-21	\$ 397,977.25	\$ 28,027.54	\$ 11,939.32	\$ 369,949.71
2021-22	\$ 369,949.71	\$ 28,868.37	\$ 11,098.49	\$ 341,081.34
2022-23	\$ 341,081.34	\$ 29,734.42	\$ 10,232.44	\$ 311,346.92
2023-24	\$ 311,346.92	\$ 30,626.45	\$ 9,340.41	\$ 280,720.47
2024-25	\$ 280,720.47	\$ 31,545.25	\$ 8,421.61	\$ 249,175.22
2025-26	\$ 249,175.22	\$ 32,491.60	\$ 7,475.26	\$ 216,683.62
2026-27	\$ 216,683.62	\$ 33,466.35	\$ 6,500.51	\$ 183,217.27
2027-28	\$ 183,217.27	\$ 34,470.34	\$ 5,496.52	\$ 148,746.93
2028-29	\$ 148,746.93	\$ 35,504.45	\$ 4,462.41	\$ 113,242.48
2029-30	\$ 113,242.48	\$ 36,569.59	\$ 3,397.27	\$ 76,672.89
2030-31	\$ 76,672.89	\$ 37,666.67	\$ 2,300.19	\$ 39,006.22
2031-32	\$ 39,006.22	\$ 39,006.22	\$ 1,170.19	\$ -
		<u>\$ 425,188.46</u>	<u>\$ 94,590.27</u>	

Sewer Fund Debt
City of Gresham Debt
Wastewater Treatment Plant Exp.

2018-19	\$ 653,970.73	\$ 211,862.52	\$ 21,051.26	\$ 442,108.21
2019-20	\$ 442,108.21	\$ 219,342.60	\$ 13,571.18	\$ 222,765.61
2020-21	\$ 222,765.61	\$ 222,765.61	\$ 5,827.02	\$ -
		<u>\$ 442,108.21</u>	<u>\$ 19,398.20</u>	

PW Shop Debt
First Intranet Bank
PW Shop Design & Construction

2018-19	\$ 3,155,000.00		\$ 57,613.81	\$ 3,155,000.00
2019-20	\$ 3,155,000.00	\$ 106,000.00	\$ 117,876.00	\$ 3,049,000.00
2020-21	\$ 3,049,000.00	\$ 112,000.00	\$ 113,734.00	\$ 2,937,000.00
2021-22	\$ 2,937,000.00	\$ 117,000.00	\$ 109,383.00	\$ 2,820,000.00
2022-23	\$ 2,820,000.00	\$ 121,000.00	\$ 104,861.00	\$ 2,699,000.00
2023-24	\$ 2,699,000.00	\$ 126,000.00	\$ 100,168.00	\$ 2,573,000.00
2024-25	\$ 2,573,000.00	\$ 131,000.00	\$ 95,285.00	\$ 2,442,000.00
2025-26	\$ 2,442,000.00	\$ 135,000.00	\$ 90,231.00	\$ 2,307,000.00
2026-27	\$ 2,307,000.00	\$ 141,000.00	\$ 84,987.00	\$ 2,166,000.00
2027-28	\$ 2,166,000.00	\$ 146,000.00	\$ 79,534.00	\$ 2,020,000.00
2028-29	\$ 2,020,000.00	\$ 151,000.00	\$ 73,891.00	\$ 1,869,000.00
2029-30	\$ 1,869,000.00	\$ 157,000.00	\$ 68,039.00	\$ 1,712,000.00
2030-31	\$ 1,712,000.00	\$ 163,000.00	\$ 61,959.00	\$ 1,549,000.00
2031-32	\$ 1,549,000.00	\$ 169,000.00	\$ 55,651.00	\$ 1,380,000.00
2031-33	\$ 1,380,000.00	\$ 176,000.00	\$ 49,096.00	\$ 1,204,000.00
2031-34	\$ 1,204,000.00	\$ 182,000.00	\$ 42,294.00	\$ 1,022,000.00
2031-35	\$ 1,022,000.00	\$ 189,000.00	\$ 35,245.00	\$ 833,000.00
2031-36	\$ 833,000.00	\$ 197,000.00	\$ 27,911.00	\$ 636,000.00
2031-37	\$ 636,000.00	\$ 204,000.00	\$ 20,292.00	\$ 432,000.00
2031-38	\$ 432,000.00	\$ 212,000.00	\$ 12,388.00	\$ 220,000.00
2031-39	\$ 220,000.00	\$ 220,000.00	\$ 4,180.00	\$ -
		<u>\$ 3,155,000.00</u>	<u>\$ 1,347,005.00</u>	

**City of Fairview
Salary Ranges & Step Increases
2019-2020**

PAY CLASS	MINIMUM	MAXIMUM	REPRESENTATION	POSITION TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
N21	\$ 7,315	\$ 9,336	Non Represented	Finance Director Public Works Director	\$ 7,315	\$ 7,681	\$ 8,065	\$ 8,468	\$ 8,892	\$ 9,336
N20	\$ 6,950	\$ 8,869	Non Represented	No Classifications	\$ 6,950	\$ 7,297	\$ 7,662	\$ 8,044	\$ 8,447	\$ 8,869
N19	\$ 6,602	\$ 8,426	N/A	No Classifications	\$ 6,602	\$ 6,932	\$ 7,280	\$ 7,642	\$ 8,027	\$ 8,426
N18	\$ 6,272	\$ 8,005	N/A	No Classifications	\$ 6,272	\$ 6,586	\$ 6,915	\$ 7,261	\$ 7,624	\$ 8,005
N17	\$ 5,959	\$ 7,606	N/A	No Classifications	\$ 5,959	\$ 6,257	\$ 6,569	\$ 6,897	\$ 7,242	\$ 7,606
N16	\$ 5,661	\$ 7,225	Non Represented	P.W. Operations Superintendent City Recorder	\$ 5,661	\$ 5,943	\$ 6,240	\$ 6,552	\$ 6,880	\$ 7,225
N15	\$ 5,378	\$ 6,864	Non Represented	Recreation Program Manager	\$ 5,378	\$ 5,647	\$ 5,928	\$ 6,225	\$ 6,537	\$ 6,864
T15	\$ 5,365	\$ 6,846	Teamsters	Senior Planner Civil Engineer	\$ 5,365	\$ 5,633	\$ 5,914	\$ 6,210	\$ 6,520	\$ 6,846
N14	\$ 5,097	\$ 6,504		PW Operations Supervisor	\$ 5,097	\$ 5,351	\$ 5,619	\$ 5,900	\$ 6,194	\$ 6,504
T14	\$ 5,097	\$ 6,504	N/A	No Classifications	\$ 5,097	\$ 5,351	\$ 5,619	\$ 5,900	\$ 6,194	\$ 6,504
T13	\$ 4,842	\$ 6,180	N/A	No Classifications	\$ 4,842	\$ 5,082	\$ 5,337	\$ 5,604	\$ 5,884	\$ 6,180
N12	\$ 4,610	\$ 5,884	Non Represented	Information Systems Coordinator	\$ 4,610	\$ 4,842	\$ 5,083	\$ 5,337	\$ 5,604	\$ 5,884
T12	\$ 4,599	\$ 5,870	Teamsters	Accountant II Associate Planner/Code Enforcement Development Analyst Engineering Associate	\$ 4,599	\$ 4,830	\$ 5,071	\$ 5,325	\$ 5,591	\$ 5,870
T11	\$ 4,369	\$ 5,578	N/A	Civil Engineering Technician	\$ 4,369	\$ 4,588	\$ 4,818	\$ 5,058	\$ 5,312	\$ 5,578
T10	\$ 4,150	\$ 5,298	Teamsters	Public Works Lead Worker	\$ 4,150	\$ 4,359	\$ 4,576	\$ 4,805	\$ 5,046	\$ 5,298
T9	\$ 3,944	\$ 5,033	N/A	No Classifications	\$ 3,944	\$ 4,141	\$ 4,349	\$ 4,565	\$ 4,793	\$ 5,033
T8	\$ 3,746	\$ 4,782	Teamsters	Maintenance Worker II	\$ 3,746	\$ 3,934	\$ 4,130	\$ 4,336	\$ 4,553	\$ 4,782
T7	\$ 3,559	\$ 4,543	Teamsters	Municipal Court Clerk/OAIII Utility Billing Clerk/OAIII Office Assistant III	\$ 3,559	\$ 3,736	\$ 3,923	\$ 4,121	\$ 4,326	\$ 4,543
T6	\$ 3,380	\$ 4,315	N/A	No Classifications	\$ 3,380	\$ 3,550	\$ 3,728	\$ 3,913	\$ 4,109	\$ 4,315
T5	\$ 3,212	\$ 4,099	Teamsters	Maintenance Worker I	\$ 3,212	\$ 3,372	\$ 3,541	\$ 3,718	\$ 3,904	\$ 4,099
T4	\$ 3,051	\$ 3,895	N/A	No Classifications	\$ 3,051	\$ 3,203	\$ 3,364	\$ 3,532	\$ 3,709	\$ 3,895
T3	\$ 2,898	\$ 3,699	N/A	No Classifications	\$ 2,898	\$ 3,043	\$ 3,196	\$ 3,356	\$ 3,524	\$ 3,699
T2	\$ 2,755	\$ 3,515	N/A	No Classifications	\$ 2,755	\$ 2,891	\$ 3,036	\$ 3,189	\$ 3,348	\$ 3,515
T1	\$ 2,616	\$ 3,339	N/A	No Classifications	\$ 2,616	\$ 2,747	\$ 2,884	\$ 3,029	\$ 3,179	\$ 3,339

Non-Represented & Teamsters - 2.25% COLA effective 7/1/19 (per Collective Bargaining Agreement with Teamsters Local 223)

Seasonal Workers: \$15 per hour

Temporary, Part-Time Recreation Assistant & Interpreter: \$15 per hour

**Budgeted Position Listing
FY 2019-20**

2019-20 BUDGETED POSITIONS

ADMINISTRATION:	GF ADMIN	GF FINANCE	GF COURT	GF PW CS	GF PW PARKS	GF PD	GF EM MGMT RECREATION	BUILDING	STREET	WATER	SEWER	STORM
ADMINISTRATOR	60%								5%	12%	13%	10%
RECORDER	60%								5%	12%	13%	10%
MAYOR ⁷	60%								5%	12%	13%	10%
INFORMATION SYSTEMS SPECIALIST ³	60%								5%	12%	13%	10%

FINANCE:	GF ADMIN	GF FINANCE	GF COURT	GF PW CS	GF PW PARKS	GF PD	GF EM MGMT RECREATION	BUILDING	STREET	WATER	SEWER	STORM
DIRECTOR		35%	5%					3%	5%	17%	18%	17%
UTILITY BILLING CLERK / OA III		10%	5%							28%	29%	28%
ACCOUNTANT II		35%	10%					7%	2%	15%	16%	15%
OFFICE ASSISTANT III		25%	5%					3%	6%	20%	21%	20%
COURT CLERK / OA III		10%	41%							16%	17%	16%
LIMITED DURATION CH MAINT WORKER ⁶		100%										

PUBLIC WORKS:	GF ADMIN	GF FINANCE	GF COURT	GF PW CS	GF PW PARKS	GF PD	GF EM MGMT RECREATION	BUILDING	STREET	WATER	SEWER	STORM
DIRECTOR				10%	5%			10%	20%	20%	15%	20%
OPERATIONS SUPERINTENDENT				10%	7%			3%	20%	20%	20%	20%
OPERATIONS SUPERVISOR				5%	2%			3%	5%	75%	5%	5%
CREW LEAD WORKER				5%	70%				5%	5%	5%	10%
MW II				3%	2%				20%	45%	25%	5%
MW II				3%	2%				20%	45%	25%	5%
MW I				5%	70%				5%	5%	5%	10%
MW I				5%	2%				15%	50%	18%	10%
SENIOR PLANNER ⁴				40%	5%			15%	10%	10%	10%	10%
DEVELOPMENT ANALYST				5%	1%			90%	1%	1%	1%	1%
ASSOCIATE PLANNER / CODE ENFORCEMENT				70%	5%			5%	5%	5%	5%	5%
ENGINEERING TECHNICIAN				4%	3%			3%	20%	20%	20%	30%
CIVIL ENGINEER				4%	3%			3%	20%	25%	25%	20%
OFFICE ASSISTANT III				10%	10%			1%	10%	25%	26%	18%
INTERN ¹				10%	10%				20%	20%	20%	20%
SUMMER SEASONAL WORKER #1 ¹					100%							
SUMMER SEASONAL WORKER #2 ¹									25%	25%	25%	25%
SUMMER SEASONAL WORKER #3 ¹									25%	25%	25%	25%
SUMMER SEASONAL WORKER #4 ¹					50%				25%	25%	25%	25%

RECREATION:	GF ADMIN	GF FINANCE	GF COURT	GF PW CS	GF PW PARKS	GF PD	GF EM MGMT RECREATION	BUILDING	STREET	WATER	SEWER	STORM
PROGRAM MANAGER							100%					
RECREATION ASSISTANT ⁵							100%					
TRANSLATOR / COMM ENGAGEMENT ASSIST ⁵							100%					

¹ .2880 FTE

³ .7500 FTE

⁴ .9375 FTE

⁵ .1500 FTE

⁶ .1923 FTE

⁷ Not included in FTE

BUDGET GLOSSARY

Line Item Name	Account Number	Description
PROP TAXES-CURRENT	4311100	Revenue from tax bills mailed Fall 2016
PROP TAXES-PRIOR	4311200	Revenue from Multnomah County for property taxes (prior to 2016 assessments)
TELEPHONE FRAN. FEE	4313101	7% of gross receipts- Integra, Frontier
PORT. GEN. ELECT. FRAN. FEE	4313102	5% of gross receipts-Portland General Electric
NW NATURAL FRAN. FEE	4313103	5.94 % of gross receipts- NW Natural Gas
REFUSE COMP. FRAN. FEE	4313104	4.5% of gross receipts- 12 Mile Disposal
CABLE FRAN. FEE	4313105	5% of gross receipts- Mt. Hood Cable
RWPUD FRAN. FEE	4313106	5% of gross receipts- Rockwood Water PUD
CITY WTR FRAN. FEE	4313107	6% of gross receipts- City of Fairview Water
CITY SEWER FRAN. FEE	4313108	6% of gross receipts- City of Fairview Sewer
CITY STORM FRAN. FEE	4313109	6% of gross receipts- City of Fairview Storm water
HOTEL/MOTEL TAX	4316100	6% tax on occupancy revenue received from Fairview RV Park.
CET REVENUE	4318200	Building Fund administrative portion of Construction Excise Tax on new construction
REYNOLDS CET REVENUE	4318201	Building Fund administrative portion of Reynolds Construction Excise Tax on new construction
ADMIN EXCISE CHRG	4318300	The AEC Charge is \$.50 /ft^2 for residential development and \$.25/ft^2 for commercial development.
SYS. DEVE. CHARGE	4319100	Revenues on new construction for water system capacity increases and existing infrastructure
LIQUOR TAX	4320100	Distribution from State based on population (8940)
BUILDING PERMITS	4320200	Revenue from the issuance of building permits
ELECTRICAL PERMITS	4320300	Revenue from the issuance of electrical permits
PLUMBING PERMITS	4320400	Revenue from the issuance of plumbing permits
PERMITS (LAND USE/HOME OCC)	4320500	Revenues from Community Development Fees- NOT BLDG PERMITS
MECHANICAL PERMITS	4320800	Revenue from the issuance of mechanical permits
BLDG PERMITS- OTHER	4320900	Revenue from the issuance of all other permits not elsewhere classified
FIRE PREVENTION PERMITS	4320901	Revenue from the issuance of fire prevention permits
GRADING PERMITS	4320902	Revenue from the issuance of grading permits
DEMOLITION PERMITS	4320903	Revenue from the issuance of demolition permits
MANUF. DWELLING PERMIT	4320904	Revenue from the issuance of Manufactured Home Dwelling permits
BUSINESS LICENSES	4321100	Fee for Business License - based on anticipated activity
ALARM PERMITS	4321200	Fee for Alarm permit - based on anticipated activity
RIGHT OF WAY PERMITS	4322100	Fee for inspection for work completed in city right-of-way (i.e., water and sewer line connections, etc.)
BUS. INCOME TAX	4330101	Distribution from Mult. Co. based on estimated figures for business income tax
CIGARETTE TAX	4330102	Distribution from State based on population (8940)
STATE REVENUE SHARING	4330103	Distribution from State based on percentage trends in per capita liquor tax distribution
COUNTY SHARED REVENUE	4330105	Annual pay from Multnomah County for roads.
STATE SHARED REVENUE-GAS	4330106	Distribution from state gas tax based on population.
METRO RECYCLING PROGRAM	4330107	From Metro for administration costs of the Recycling Program
PILOT-HAP	4330201	Payment in lieu of property taxes paid by Portland Housing Authority (Home Forward)
ARRA GRANT PROCEEDS	4331100	Project completed
OPER. GRT. PROC- FED	4331200	Grants from Federal Govt. for Operational Costs
OACP-DUII GRANT	4333101	DUII Enforcement Grant from Oregon Chiefs of Police Assoc.

Line Item Name	Account Number	Description
OACP- SEATBELT GRANT	4333102	Seatbelt Enforcement Grant from Oregon Chiefs of Police Assoc.
EMGET	4333103	Grant from State for Gang Enforcement Program administered through Gresham.
SRO REYNOLDS S.D.	4333104	Contribution from Reynolds SD for 9 months wages for a School Resource Officer position
TARGET GRANT- SHOP W/ COP	4333107	Grant for annual Shop with a Cop event
Wood Village Contribution	4333118	IGA calls for 40% support of costs over user fees and donations
GRANT PROCEEDS - STATE	4334100	Grant proceeds from the State of Oregon
GRANT- HALSEY	4334101	Not budgeted this fiscal year.
GRANT- HALSEY CORRIDOR	4334109	Halsey Corridor Grant Project
METRO GRANT- NATURE IN NEIGH.	4337201	Project completed in 2013
CDBG GRANT	4337202	Grant awarded for sidewalk improvements in Old Town- "Historic Fairview"
GENERAL GOVT CHARGES	4340100	Revenue from copies, faxes, notary services and other services not elsewhere classified
CREDIT CARD MERCHANT FEE	4340300	Fee assessed to credit card pmts per federal consumer credit laws - not budgeted this FY
LIEN SEARCHES	4341200	Fees from companies who request title searches via Net Assets
FIRE SUPPRESSION FEE	4341300	Fees collected from utility customers to offset a portion of Gresham Fire Contract
METRO REIMB.	4342100	Reimbursement from Metro for police patrols at Chinook Landing and Blue Lake Park
WATER/SEWER/STORM WATERSERVICE USER FEES	4344400	User fees collected for water, sewer, and/or storm water service
CONNECTION FEES/EROSION CONTROL	4344500	Connection charges for water/sewer hook-ups & erosion control permits
PENALTIES-UB	4344600	Fee applied to utility customers who are delinquent
ABATEMENT FEE	4350100	Civil penalties from Municipal Court for code violations
DRIVER'S SAFETY CLASS	4351100	Fees paid in lieu of fines to attend driver safety class
FINES - FIX-IT	4351102	Administrative fee for fix-it tickets
OR. STATE SURCHARGE	4351201	Fee Assessed by St. of Oregon but retained by local municipal court - Program sunset 2012
FINES AND FORFEITURES	4351300	Fees for traffic citations and other ordinance violations
FINES - RED LIGHT	4351301	Red light camera photo enforcement program fines - Program termed May 31, 2015
COLLECTIONS- INTEREST/PENALTIES	4351401	Fees related to past due court-related citations turned over to collections
OTHER COURT REVENUE	4351500	Revenue distributed from other courts (State Judicial/ Mult. Co.)
PD REPORTS	4351600	Fees for issuing copies of police reports
TOW RELEASE	4351700	Fees for the release of towed vehicles
FINES- CODE ENFORCEMENT	4351800	Fines collected as the result of citations for code enforcement
VEH FINE ASSESS.	4351900	\$5 per citation fee designated for public safety vehicles, equipment and other related expenses
PRIN/INT-FV LK LID	4355100	Payments received from benefited properties
PRIN/INT- FWV LID PAST DUE	4355101	Payments received, which are considered past due, from benefited properties
INTEREST- LGIP	4361100	LGIP Interest
INTEREST- INVESTMENTS	4361200	CD Interest
CELL TOWER RENT	4362100	Revenue from T-Mobile, Sprint, and Verizon for placing cell towers on water reservoirs
CITY HALL CONF RM RENT	4362200	Fees for the rental of conference rooms in City Hall
COMMUNITY CENTER RENT	4362300	Fees for the rental of the Community Center
RENT- FROM STREET	4362414	Rent paid by Street Fund for use of office space in City Hall
RENT- FROM WATER	4362421	Rent paid by Water Fund for use of office space in City Hall
RENT- FROM SEWER	4362422	Rent paid by Sewer Fund for use of office space in City Hall
RENT- FROM STW	4362423	Rent paid by Storm water Fund for use of office space in City Hall

Line Item Name	Account Number	Description
COMMUNITY GARDEN/FACILITY RENT	4362500	Fees for the rental of space in the Community Garden
RENTAL REVENUE-OTHER	4362600	Fees for the rental of other City property or space not elsewhere classified
GIFTS & DONATIONS- DESIGNATED	4364100	Contributed money for specified purposes
PD GIFTS & DONATIONS - DESIGNATED	4364101	Contributed money for Public Safety specific purposes
MISC. REVENUE	4390100	Revenue from other General Fund activities not elsewhere classified
TRANS FROM AEC FUND	4391120	Transfer to Parks SDC from Parks
TRANS FROM WATER FUND	4391121	Transfer from Water Fund
Transfer in from General fund	4391200	Transfer from General Fund to Recreation Fund
GRANT MATCH FROM GENERAL FUND	4391200	Transfer from General Fund to Grants/Special Projects Fund
TRANSFER FROM GEN FUND	4391400	Not budgeted this fiscal year
ADMIN CONTRIBUTION	4391501	Funds transferred in for future capital outlay purchases
FINANCE CONTRIBUTION	4391502	Funds transferred in for future capital outlay purchases
PW CS CONTRIBUTION	4391503	Funds transferred in for future capital outlay purchases
PW PARKS CONTRIBUTION	4391504	Funds transferred in for future capital outlay purchases
PD CONTRIBUTION	4391505	Funds transferred in for future capital outlay purchases
PW STREET CONTRIBUTION	4391514	Funds transferred in for future capital outlay purchases
PW WATER CONTRIBUTION	4391521	Funds transferred in for future capital outlay purchases
PW SEWER CONTRIBUTION	4391522	Funds transferred in for future capital outlay purchases
PW STORMWATER CONTRIBUTION	4391523	Funds transferred in for future capital outlay purchases
GENERAL FUND CONTRIBUTION	4391601	Contributions for future facilities maintenance expenses
PW STREET CONTRIBUTION	4391620	Contributions for future facilities maintenance expenses
PW WATER CONTRIBUTION	4391621	Contributions for future facilities maintenance expenses
PW SEWER CONTRIBUTION	4391622	Contributions for future facilities maintenance expenses
PW STORMWATER CONTRIBUTION	4391623	Contributions for future facilities maintenance expenses
TRANSFER IN FROM LID DEBT FUND	4391900	Transferred funds from the LID Debt Fund
SALE MATERIAL EQUIP	4392100	Sale of equipment currently owned by the City but which is deemed surplus
DONATION- CHRISTMAS TREE LIGHTING	4500102	Donations to support city hosted Christmas Tree Lighting Event
DONATIONS- EASTER EGG HUNT	4500104	Donations to support city hosted Easter Egg Hunt
DONATIONS-SPEC. EVENT OTHER	4500106	Misc. donations received to support city hosted events
Contributions, Grants, Sponsorships	4510112	Funds raised from Third parties to support programs
Registration Fees	4510113	Fees from Participants
BEGINNING FUND BALANCE	4995000	Ending Fund Balance from Previous Year (Estimate).
STAFF	6110900	Staff Wages and Mayor Monthly Stipend
TEMPORARY HELP	6120100	Temporary Help - Typically PW Seasonal (previously included in Staff Line)
OVERTIME	6130100	Overtime for Staff
CALL OUT PAY	6130200	Pay for call-out situations
ON CALL PAY- SGTS	6130400	On Call Pay for Sergeants per Employee Manual
FTO PAY	6130500	Full Time Officer Pay for training of new officers per Employee Manual
CELL PHONE ALLOWANCE-MAYOR & EMPLOYEES	6200200	Mayor & Staff Cell Phone Allowances
EMP ASSIST PROGRAM/FSA	6200300	Costs to provide the Employee Assistance and Flexible Spending Account Programs
LONGEVITY	6200400	Longevity Pay per Employee Manual

Line Item Name	Account Number	Description
CERTIFICATION PAY	6200500	Additional Pay for Police Certification per Employee Manual and Contracts
MEDICAL INSURANCE	6210200	Medical Insurance (includes medical/dental/vision)
LIFE INSURANCE	6210300	Life Insurance Benefit per Employee Manual
LONG TERM DISAB. INS	6210400	LTD Insurance Benefit per Employee Manual
WORKERS COMP INSURANCE	6210500	Workers' Compensation Insurance expense
SOCIAL SECURITY (FICA)	6220100	Social Security Tax
TRI-MET TAX	6220200	Tri-Met Tax
WBF ASSESSMENT	6220300	Workers Benefit Fund Assessment
PERS/OPSRP- EMPR. PD	6230100	PERS Costs per Employee Manual and rate imposed by PERS Board
UNEMP. INSURANCE	6250100	Unemployment Insurance Assessment
VACATION BUY-OUT	6290100	Vacation Buy-Out per Employee Manual
AWARDS/RECOGNITION	6295100	Awards/Recognition of Employees & Volunteers
UNIFORMS	6295300	Includes work pants, shirts, jackets, safety boots, rain gear, gloves and safety apparel
UNIFORMS- MAINT	6295400	Cost for cleaning and repairs of police uniforms
UNIFORMS-NEW HIRE	6295500	Cost for uniforms for newly hired police officers
UNIFORM REIMBURSEMENT	6295600	Annual Uniform Reimbursement Cost
CONTRACT SERVICES	6300100	Contract services to carry out the functions of the fund or department
CONTRACT SERVICES	6300100	Contract svcs to carry out the functions of the Finance Dept. including contracted Office Assistant
CONTRACT SERVICES	6300100	Cost for professional services related to court including interpretive services
CONTRACT SERVICES	6300100	Cost for professional services
CONTRACT SERCVICES	6300100	Costs for professional services including contract with MCSO for Chief Position
CONTRACT SERVICES	6300100	Contract Services W/MCSO for Chief Position
CONTRACT SERVICES	6300100	Costs for professional services
CONTRACT SERVICES- PERMIT TECH	6300100	Cost for contracted services from City of Gresham for part-time permit technician
CONTRACT SERVICES	6300100	Contract Services (Tree Trimming, etc.)
CONTRACT SERVICES	6300100	Costs for professional services related to the City water system
CONTRACT SERVICES	6300100	Costs for professional services related to the City sewer system
CONTRACT SERVICES	6300100	Costs for professional services related to the City storm water system
CONTRACT SERVICES- JUDGE	6300101	Cost of the contract for Municipal Court Judge
CONTRACT SERVICES-CODE COMPLIANCE	6300101	Cost for Code Compliance assistance from City of Gresham
CONTRACT SERVICES-ATTORNEY	6300102	Cost of Prosecutor for Court
RED LIGHT CAMERA EXPENSE	6300103	Amount owed for red light citations paid after June 30, 2015 but issued prior to program termination
COURSE INSTRUCTION FEES	6300106	Fees paid to instructors
WOOD VILLAGE BAPTIST PROGRAM	6300107	Assistance with programs provided by this current participant
HR ADMINISTRATION	6310100	Allocated: HR-related expenses. Some expenses directly related are not allocated.
ADMINISTRATIVE COSTS	6310200	Cost from General Fund for the accounting and admin of SDC Water, Sewer, Storm and/or Parks/Open Spaces
AUDIT & ACCOUNTING	6330100	Allocated: Costs of annual audit and technical support
LEGAL	6330200	Allocated: City legal services-Beery, Elsner, and Hammond, LLC. and others as necessitated
ARCHITECTUAL/DESIGN ENGINEERING	6330300	Professional Engineering services for architectural and design work
ENGINEERING AND MAPS	6330400	Professional engineering services for engineering and maps work
PROPERTY ALARM MONITORING SERVICE	6330500	Cost for building alarm services

Line Item Name	Account Number	Description
IT SERVICES	6340100	Cost for IT professional services as well as fees for back-up and other IT related expenses
IT SERVICES	6340100	Cost for IT professional services as well as fees for back-up and other IT related expenses
IT UPGRADES/HARWARE	6340101	Cost for hardware and software systems per replacement schedules
WEBSITE MANAGEMENT	6340200	Cost for City Website and online Code Publishing updates
COMMUNITY CENTER	6362100	Costs for utilities and other monthly expenses related to the Community Center
HESLIN HOUSE	6362200	Costs for monthly expenses related to the Heslin House.
REFUSE/SHREDDING	6421100	Allocated: Costs for shredding confidential documents per Red Flag Rules
BLDG CLEANING SRVCS	6423100	Allocated: Contracted monthly costs for janitorial services, Portland Habilitation Center, Inc.
VEHICLE REP/MAINT	6430100	Pool car and Public Works repair and maintenance expenses
BLDG REP/MAINT	6430200	City Hall routine repair and annual maintenance expenses
OFFICE EQUIP REP/MAIN	6430300	City Hall office equipment repair and maintenance expenses
EQUIP REPAIR/MAINT	6430400	Equipment repair and maintenance expenses
RADIO/MDC REPAIR/MAINT	6430401	Radio/MDC repair and maintenance expenses
RENT EXPENSE-TO GF	6441100	Rent paid by Street , Water, Sewer and/or Storm Water Fund for use of office space in City Hall
EQUIP RENT	6442100	Allocated: Costs for rental of copier and postage machine and any other office equipment rental
EQUIP RENT - VEHICLES	6442101	Allocated: For Lease of Pool Car
EQUIP RENT- VEHICLES	6442101	Cost for lease of police vehicles
BUS TRANSPORTATION	6442200	Transportation program costs
ECON DEV. CONSORTIUM	6465100	Not budgeted this fiscal year
ECON DEVELOPMENT-CITY	6465200	Economic Development related expenses incurred by City staff and programs
USS RANGER EXPENSES	6465201	Not budgeted this fiscal year
ENTERPRISE ZONE MGMT-WOOD VILLAGE	6465202	Funds received for management of Enterprise zone and assigned to economic development
ECON DEV MEMBERSHIPS	6465300	GPI membership, Gresham Area Chamber Membership
ECONOMIC DEVELOP- EMEA	6465400	East Metro Economic Alliance Contribution
DEBT ISSUANCE EXP.	6470100	Administrative cost associated with Sewer Capacity debt
PRINCIPAL ARRA LOAN 2010	6470200	Principal paid on Well 9 Safe Drinking Water Revolving Loan Fund
PRINCIPAL/ BOND 2004	6470202	Debt retired FY 2013-14 by General Fund
PRINCIPAL/FVW LK SWR 2000	6470203	Debt retired in FY 2014-15
PRINCIPAL/ GRESHAM	6470205	Principal debt payment to the City of Gresham for purchased sewer capacity
INT ARRA LOAN -2010	6470300	Interest paid on Well 9 Safe Drinking Water Revolving Loan Fund
INT/ BOND 2004	6470302	Debt retired FY 2013-14 by General Fund
INT/FVW LK SWR 2000	6470303	Debt retired in FY 2014-15
INT/ GRESHAM	6470305	Interest debt payment to the City of Gresham for purchased sewer capacity
TRANSFER TO OTHER FUND	6491000	Transfer to General Fund per City Auditor
TRANSFER TO OTHER FUNDS	6491100	Not budgeted this fiscal year.
TRANS TO RECREATION	6491118	Transfer to Recreation Fund
TRANS TO GRANT FUND 40 MILE LOOP	6491123	Not budgeted this fiscal year
TRANS TO STREET	6491125	Transfer to Street Fund
TRANS TO PARK SDC	6491130	Transfer to Parks SDC Fund
TRANS TO WATER SDC	6491131	Transfer to Water SDC Fund
TRANSFER TO STORMWATER SDC	6491133	Funds transferred to storm water SDC Fund

Line Item Name	Account Number	Description
TRANSFER TO PARKS SDC	6491134	Transfer to Parks SDC
TRANS TO FACILITIES MAINT FUND	6491144	Transfer to Facilities Maintenance Fund for City Building Improvements
TRANS TO BLDG FUND	6491200	Not budgeted this fiscal year
ER CONTRIBUTION	6491601	Transfer to Equipment Replacement Fund for purchase of new equipment
ER CONTRIBUTION	6491602	Transfer to Equipment Replacement Fund for purchase of new equipment
ER CONTRIBUTION	6491603	Transfer to Equipment Replacement Fund for purchase of new equipment
ER CONTRIBUTION	6491604	Transfer to Equipment Replacement Fund for purchase of new equipment
ER CONTRIB	6491605	Contribution to Equipment Replacement Fund
ER CONTRIBUTION	6491608	Transfer to Equipment Replacement Fund for future capital outlay purchases
ER CONTRIBUTION	6491621	Transfer to Equipment Replacement Fund for future capital outlay purchases
ER CONTRIBUTION	6491622	Transfer to Equipment Replacement Fund for future capital outlay purchases
ER CONTRIBUTION	6491623	Transfer to Equipment Replacement Fund for future capital outlay purchases.
FMF CONTRIBUTION	6491708	Funds transferred to Facilities Maintenance Fund for future capital outlay purchases
FMF CONTRIBUTION	6491721	Funds transferred to Facilities Maintenance Fund for future capital outlay purchases
FMF CONTRIBUTION	6491722	Funds transferred to Facilities Maintenance Fund for future capital outlay purchases
FMF CONTRIBUTION	6491723	Funds transferred to Facilities Maintenance Fund for future capital outlay purchases.
GRANT MATCH	6491800	Not budgeted this fiscal year.
SPECIAL EVENTS CS- CHILI	6500101	City cont. - event coordinated by outside volunteer group
SPECIAL EVENT CS-CHRISTMAS TREE LIGHTING	6500102	City hosted annual Christmas Tree Lighting Event
SPECIAL EVENT CS-VETERANS DAY	6500103	Veterans Day Event
SPECIAL EVENTS CS- EASTER EGG HUNT	6500104	City hosted annual Easter Egg Hunt Event
SPECIAL EVENT CS-BIG TRUCK DAY	6500105	Not budgeted this fiscal year
SPECIAL EVENT CS- OTHER	6500106	Funds for other community outreach events
SPECIAL EVENTS CS- NNO	6500107	Annual Police National Night Out Event
SPECIAL EVENTS CS- FLICKS IN THE PARK	6500109	Summer Movies in the Park event
SPECIAL EVENTS CS-NEIGHBOR FAIR	6500110	Neighbor Fair
SPECIAL EVENTS CS - FAIRVIEW ANNIVERSARY	6500111	Fairview's 110th Anniversary on Incorporation Event
SPECIAL EVENTS CS - CHALK THE WALK	6500112	Chalk the Walk Event as part of Fairview on the Green
SPECIAL EVENTS DS- CHILI FEST	6500201	Not budgeted this fiscal year
SPECIAL EVENT DS- CHRISTMAS TREE LIGHTING	6500202	Donations to annual Christmas Tree Lighting Event
SPECIAL EVENT DS- EASTER EGG HUNT	6500204	Donations to annual Easter Egg Hunt Event
SPECIAL EVENTS DS - OTHER	6500206	Donations to other community outreach events
FISHING DERBY	6500210	Costs associated with Fishing Derby
COMMUNITY MOVIE NIGHTS	6500211	Costs associated with Community Movie Nights
GENERAL LIAB/PROP INSURANCE	6520100	Allocated: Property, General Liability, and Auto Insurance
CABLE TV	6530100	Allocated between PD/Finance/Admin- costs for cable TV in event of emergency
POSTAGE	6530200	Allocated and direct costs for postage
TELEPHONE-CH	6530300	Allocated: Telephone, voice mail, and fax services for City Hall
TELEPHONE- CITY SHOPS	6530301	City Shop telephone related expenses
ANSWERING SERVICE	6530302	On call answering service for after hours and weekends
WIRELESS TECHNOLOGY	6530400	Cell Phone/iPad & Wireless Access

Line Item Name	Account Number	Description
PUBLICATIONS	6540100	Costs for publishing ads in newspapers, magazines, and other publications
PRINTING	6550100	Costs for professional printing and design services for business cards, letterhead, catalogs, etc.
PRINTING-NEWSLETTER	6550101	Not budgeted this fiscal year as newsletter is printed in-house
TRAVEL-MEETINGS/ERRANDS	6580100	Cost for staff travel to attend meetings and complete errands
BANK FEES	6590100	Allocated: Costs for banking and credit card payment services
MERCHANT FEES	6590200	Cost related to credit card payment processing
CONVENIENCE FEES/CREDIT CARD	6590300	Cost related to credit card payment processing
OFFICE SUPPLIES	6610100	Office supplies from office supply vendors
OPERATING MATERIALS & SUPPLES	6610200	Costs for items related to the operations of the department.
UTIL. NOTIFICATION CTR.	6610201	Notification services for On-Call water emergencies
BLDG SUPP- CITY HALL	6610300	Allocated: Building supplies including coffee, toilet paper, etc. for City Hall
BLDG SUPP- CITY SHOPS	6610400	Allocated: Building supplies including coffee, toilet paper, etc. for Public Works Shops
GAS/HEAT- CH	6621100	Northwest Natural
GAS/HEAT- CITY SHOPS	6621101	Northwest Natural- City Shops
ELECTRICITY-CH	6622100	Portland General Electric
ELECTRICITY- CITY SHOPS	6622101	Portland General Electric- City Shops
FUEL	6626101	Costs for fuel for Pool Car and/or City PW vehicles
MEETING ATTENDANCE- CA	6630100	Cost for meeting attendance by City Administrator and/or Department Directors
MEETING ATTENDANCE-MAYOR	6630101	Cost for meeting attendance by Mayor
CONF- MEALS/LODGING	6630200	Costs for meals and travel to attend meetings by Staff
DUES/SUB/MEMBERSHIP	6650100	Membership dues to professional organizations
TRAINING & CONF.	6650200	Registration costs for conferences and trainings
COUNCIL TRAINING & CONF EXPENSES	6650201	Council related expenses including meals, shirts, nameplates, business cards, registration, meals, lodging etc.
LICENSES AND PERMITS	6660100	NPDES permitting and cost for continued compliance with NPDES Permit
SMALL TOOLS/MINOR EQUIP	6665100	Costs for small tools less than \$1000 each.
CD REFUNDS	6690000	Refunds for fees overpaid
WATER TESTING	6690104	Routine Monthly bacterial water testing along with other state mandated quarterly & annual tests
PUBLIC EDUCATION	6690109	Public education required under the City's NPDES Permit
PURCHASED WATER	6690110	Pmt. To Rockwood Water PUD for large customers within Fairview with RWPUD water service
WATER CONSERVATION	6690112	Costs to meet the requirements of the Water Mgmt. & Conservation Plan
WATER TREATMENT	6690116	Costs for treatment of water
ELECTRICITY-PUMPING	6690117	Electrical costs for sewage pumping at Interlachen, Blue Lake, FV Lake, and Marine Drive pump stations.
SEWER DISPOSAL	6690119	Amount paid to City of Gresham for sewage treatment (metered flows)
SCADA DATA SYSTEMS	6690136	Cost for SCADA services
WATER SYSTEM MAINTENANCE	6690198	Costs for misc maint and repair projects for the water, sewer and/or storm water systems.
FRANCHISE FEES	6690199	Franchise fee paid to the General Fund based on 6% of Gross Sales Revenue
BAD DEBT EXPENSE	6690200	Auditor amount for write-off off uncollectible utility bills turned to collections
COUNCIL EXPENSE - OTHER	6690210	Misc. Council Expense
COMMUNITY SUPPORT	6690220	Reimbursement for Troutdale Recreation Tuition Difference
RECREATION REGISTRATION ASSISTANCE	6690230	Assistance Program for Registration Costs
STREET MAINT. SERVICES	6690401	Work by Multnomah County on City streets (routine road maint: sweeping, stripping, crack-seal, etc.).

Line Item Name	Account Number	Description
STREET LIGHT TAXES	6690405	Cost of street lights on all City properties.
BUILDING INSPECTION SRVCS	6690502	Contracted costs for Building Inspection services.
ABATEMENT EXPENSE	6690601	Code violation abatement expense
SOLV AND OTHER VOL. EVENTS	6690602	Special Events - Partnered with City
RECYCLING PROGRAM-METRO	6690603	Costs for Metro recycling program
PARK MAINTENANCE	6690701	Expenses related to City park maintenance and upkeep
PARK PLANNING	6690703	Not budgeted this fiscal year
TREE MANAGEMENT	6690705	Expenses related to removal and cleaning up of trees in City parks
GRAFITTI REMOVAL	6690709	Expenses related to the removal of graffiti in City parks
COMMUNITY SUPPORT	6690901	Funding for Multnomah County Aging Services and East Metro Mediation Services
ACCREDITATION	6690906	Expenses related to maintaining accreditation of Police Department including annual dues
LEXIPOL- POICY UPDATES	6690907	Costs for Lexipol-policy manual updates
COUNTY BOOKING FEE	6690920	Fee imposed by Multnomah County Sheriff for use of holding facility for arrest
BOEC CONTRACT COSTS	6690924	Anticipated cost for Bureau of Emergency Communications (911 services)
FIRE CONTRACT COSTS	6690925	Costs for fire services with the City of Gresham.
CRIME PREVENTION	6690930	Crime prevention operational costs and other handouts
CRIME PREVENTION- TARGET GRANT	6690931	Grant applied for to use for crime prevention purposes.
SHOP W/COP	6690932	Grant from Target for Shop with a Cop Event
FIREARMS	6690933	Costs for ammunition for trainings and routine purposes
EVIDENCE MANAGEMENT	6690934	Costs for the operation of police evidence room and evidence systems
INVESTIGATE/CRIME	6690935	Costs for supplies and equipment needed at crime scenes and during investigations
JAG GRANT	6690937	Grant termed 2013
PD DONATIONS- DESIGNATED	6690938	Funds donated to the police department to purchase or in support of specific items or programs.
ST. HOMELAND SECURITY GRANTS	6690939	Grant applied for to pay for expenses directly related to improved Police radio communications
POLICE RESERVE EXPENSES	6690940	Costs for equipment, supplies and training related to reserves
TRAFFIC SAFETY	6690950	Costs related to traffic safety
RADIO COMMUNICATIONS	6690959	Costs for radio communications for Officer radios
RECORDS MANAGEMENT SYSTEMS	6690960	Costs for records management system
WIRELESS TECHNOLOGY- PD	6690961	Costs for wireless technology such as department cell phones
T1 LINE	6690963	Not budgeted as need for this expense no longer exist due to changed system
LIEN SEARCHES	6691000	Costs for Net Assets services related to title and lien searches.
GRANT- HALSEY ST PROJ	6700103	Project completed in 2012
CDBG GRANT	6700107	Grant awarded for sidewalk improvements in Old Town- "Historic Fairview"
GRANT- HALSEY CORRIDOR	6700109	Halsey Corridor Grant Project
BUILDING IMPROVEMENTS	6720100	Costs for improvements to Police Department area
COMMUNITY CENTER MAINT/IMPROVEMENTS	6720101	Costs for specified improvements to the Community Center
TRAFFIC SAFETY/POLICE EQUIP	6720102	Costs related to traffic safety
CITY HALL MAINT/ IMPROVEMENTS	6720103	Maintenance & Improvements on City Hall
HESLIN HOUSE MAINT/ IMPROVEMENTS	6720104	Costs for maintenance of the Heslin House (no improvements to be made)
BLDG REP. MAINT	6720105	Not budgeted this fiscal year
COMMUNITY CENTER MAINT/IMPROVEMENTS	6720106	Maintenance & Improvements on the Community Center

Line Item Name	Account Number	Description
PARK IMPROVEMENTS	6730100	Costs for projects outlined in Parks Master Plan and fund summary
STREET IMPROVEMENTS	6730101	Improvements to City streets
TRAFFIC CALMING	6730102	Traffic calming devices (i.e., speed bumps)
FOOT PATHS AND BIKE TRAILS	6730104	State required 1% of Gas Tax for footpaths and bike trails
SIDEWALK REPAIR PROGRAM	6730105	Funds to facilitate Sidewalk/Tree Program
PARK BENCH PROGRAM	6730106	Costs associated with the Park Bench Program
PARK IMPROVEMENTS	6730107	Expenses related to park improvements
WATER SYSTEM IMPROV.	6730200	Water, sewer, storm water, and/or sanitary sewer system infrastructure system capacity increasing projects
EQUIPMENT	6740100	Allocated and Direct: Costs for new equipment
EQUIPMENT- ADMIN	6740101	Not budgeted this fiscal year
EQUIPMENT-FINANCE	6740102	Identified capital asset purchases per equipment replacement schedules
EQUIPMENT-PW CS	6740103	Not budgeted this fiscal year
EQUIPMENT- PW PARKS	6740104	Identified capital asset purchases per equipment replacement schedules
EQUIPMENT- PD	6740105	Identified capital asset purchases per equipment replacement schedules
EQUIPMENT-STREET	6740114	Identified capital asset purchases per equipment replacement schedules
EQUIPMENT- WATER	6740121	Identified capital asset purchases per equipment replacement schedules
EQUIPMENT- SEWER	6740122	Identified capital asset purchases per equipment replacement schedules
EQUIPMENT- STORM	6740123	Identified capital asset purchases per equipment replacement schedules
BLDG EQUIPMENT- CH	6740200	Allocated: Costs for new City Hall building equipment.
BLDG EQUIPMENT-CITY SHOPS	6740300	Cost for new equipment for Public Works shops
BUILDING EQUP FOR CITY SHOP	6740400	Cost for new equipment for Public Works shops.
OFFICE EQUIPMENT	6740500	Allocated and Direct- Costs for new office equipment.
ENDING FUND BALANCE	6791000	Ending Fund Balance
FUND BALANCE- ASSIGNED	6791700	Funds assigned for capital asset purchases in future years
DEBT RESERVE	6793000	Fund balance restricted per the terms of the debt contract
CIP RESERVE	6794000	CIP Reserve
CONTINGENCY	6910000	For unforeseen events- cannot be used without City Council approval

A public meeting of the Fairview City Council will be held on June 5, 2019 at 7:00 p.m. at Fairview City Hall, 1300 N.E. Village Street, Fairview, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the City of Fairview Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Fairview City Hall, Administration/Finance Department, 1st Floor, 1300 N.E. Village Street, Fairview, Oregon 97024, between the hours of 8:00 a.m. and 5:00 p.m. or online at www.fairvieworegon.gov. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Nolan K. Young

Telephone: (503) 665-7929 Email: youngn@ci.fairview.or.us

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2017-18	Adopted Budget This Year 2018-19	Approved Budget Next Year 2019-20
Beginning Fund Balance/Net Working Capital	11,535,338	11,443,346	13,111,700
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	5,970,349	5,802,884	6,888,635
Federal, State & all Other Grants, Gifts, Allocations & Donations	1,645,253	1,704,301	1,970,878
Revenue from Bonds and Other Debt	0	3,155,000	0
Interfund Transfers / Internal Service Reimbursements	468,529	713,586	3,303,944
All Other Resources Except Current Year Property Taxes	571,548	299,686	1,382,136
Current Year Property Taxes Estimated to be Received	2,367,556	2,480,481	2,588,572
Total Resources	22,558,573	25,599,284	29,245,865

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	2,782,816	2,610,084	2,767,887
Materials and Services	5,897,436	7,199,762	7,202,451
Capital Outlay	418,555	5,480,838	6,208,678
Debt Service	272,881	381,795	561,608
Interfund Transfers	468,529	1,337,569	3,303,944
Contingencies	0	6,860,834	7,451,054
Special Payments	18	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	12,718,338	1,728,402	1,750,243
Total Requirements	22,558,573	25,599,284	29,245,865

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM			
Name of Organizational Unit or Program FTE for that unit or program			
General Fund - Administration	363,426	403,029	404,823
FTE	1.80	1.88	1.65
General Fund - Finance	220,826	250,015	218,696
FTE	1.65	1.65	1.34
General Fund - Court	86,601	96,312	88,405
FTE	0.75	0.75	0.66
General Fund - Public Works Community Services	196,028	347,559	281,001
FTE	1.65	1.69	1.79
General Fund - Public Works Parks	252,552	354,572	376,434
FTE	1.53	1.96	2.33
General Fund - Recreation	0	0	0
FTE	0.00	0.00	0.00
General Fund - Police Services	2,605,574	2,507,718	2,641,738
FTE	1.33	0.00	0.00
General Fund - Fire / BOEC / Emergency Management	1,290,403	1,340,644	1,388,958
FTE	0.00	0.00	0.00
General Fund - Other Requirements	3,892,597	3,321,964	2,842,191
FTE	0.00	0.00	0.00
Recreation Fund	147,890	171,035	203,685
FTE	1.00	1.30	1.30
Administrative Excise Charge Fund	90,822	173,122	168,161
FTE	0.00	0.00	0.00
Building Fund	768,861	627,486	823,453
FTE	1.47	1.45	1.45
Grant and Special Projects Fund	95,958	3,401,920	5,217,619
FTE	0.00	0.00	0.00
Public Works State Tax Street Fund	1,378,370	1,402,471	1,669,785
FTE	2.08	2.36	2.29
Public Works Facility Fee Fund	0	143,150	357,628
FTE	0.00	0.00	0.00
Water System Development Charge Fund	458,340	464,861	1,156,618
FTE	0.00	0.00	0.00
Sewer System Development Charge Fund	713,030	722,992	1,238,201
FTE	0.00	0.00	0.00

Storm Water System Development Charge Fund	199,717	156,126	269,728
FTE	0.00	0.00	0.00
Parks and Open Spaces System Development Charge Fund	82,564	165,479	144,682
FTE	0.00	0.00	0.00
Public Works Water Fund	2,738,704	2,889,780	2,246,712
FTE	4.53	4.70	5.07
Public Works Sewer Fund	4,152,208	3,985,938	4,521,471
FTE	3.57	3.75	3.69
Public Works Storm Water Fund	1,559,233	1,478,875	1,647,988
FTE	2.77	2.92	3.19
Not Allocated to Organizational Unit or Program	1,264,869	1,194,236	1,337,888
FTE	0.00	0.00	0.00
Total Requirements	22,558,573	25,599,284	29,245,865
Total FTE	24.13	24.41	24.76

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING

Full Faith and Credit Financing in the amount of \$3,155,000 was obtained in FY18/19 to reimburse the General Fund for the design of, and to finance the construction of, a new Public Works Shop Facility.

A Public Works Facility Fee Fund was established in FY18/19. Each residential or business unit is charged a fee of \$4.82 per month in order to establish a revenue source to repay the Full Faith and Credit Financing for the Public Works Shop Facility.

All capital projects with multiple funding sources are now accounted for in the Grants and Capital Projects Fund, resulting in increased transfers to the Fund. The Fairview Urban Renewal Agency (URA) was established in FY18/19. The City provided a bridge loan of \$650,000 to the URA, which will be repaid over five years with interest.

There were no other major changes in activities or financing.

PROPERTY TAX LEVIES

	Rate or Amount Imposed 2017-18	Rate or Amount Imposed This Year 2018-19	Rate or Amount Approved Next Year 2019-20
Permanent Rate Levy (rate limit 3.4902 per \$1,000)	3.4902	3.4902	3.4902
Local Option Levy	0	0	0
Levy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$3,155,000	\$0
Other Bonds	\$0	\$0
Other Borrowings	\$867,297	\$0
Total	\$4,022,297	\$0

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property

FORM LB-50 2019-2020

To assessor of _____ County

Check here if this is an amended form.

• Be sure to read instructions in the current Notice of Property Tax Levy Forms and Instructions booklet.

The _____ has the responsibility and authority to place the following property tax, fee, charge, or assessment on the tax roll of _____ County. The property tax, fee, charge, or assessment is categorized as stated by this form.

Mailing address of district	City	State	ZIP code	Date submitted
Contact person	Title	Daytime telephone number	Contact person e-mail address	

CERTIFICATION— You **must** check one box if you are subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

	Subject to General Government Limits		
	Rate —or— Dollar Amount		
1. Rate per \$1,000 or total dollar amount levied (within permanent rate limit) ... 1			Excluded from Measure 5 Limits
2. Local option operating tax 2			
3. Local option capital project tax 3			
4. City of Portland Levy for pension and disability obligations 4			
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001 5a			Dollar Amount of Bond Levy
5b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001 5b			
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) 5c			

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000..... 6	
7. Election date when your new district received voter approval for your permanent rate limit 7	
8. Estimated permanent rate limit for newly merged/consolidated district 8	

PART III: SCHEDULE OF LOCAL OPTION TAXES— Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount —or— rate authorized per year by voters

PART IV: SPECIAL ASSESSMENTS, FEES, AND CHARGES*

Description	ORS Authority**	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1			
2			

*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

**** The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.**

(see the back for worksheet for lines 5a, 5b, and 5c)
File with your assessor no later than **JULY 15**, unless granted an extension in writing.

Worksheet for Allocating Bond Taxes

Debt service requirements for bonds approved **prior to** October 6, 2001 (including advanced refunding issues to redeem them):

	Principal	Interest	Total
Bond Issue 1			
Bond Issue 2			
Bond Issue 3			
		Total A	

Debt service requirements for bonds approved **on or after** October 6, 2001:

	Principal	Interest	Total
Bond Issue 1			
Bond Issue 2			
Bond Issue 3			
		Total B	
		Total Bond (A + B)	

Total Bonds

$$\frac{\text{Total A} = \$ \underline{\hspace{2cm}}}{\text{Total A + B} = \$ \underline{\hspace{2cm}}} = \text{Allocation \%} \times \text{Bond Levy} = \$ \underline{\hspace{2cm}} \quad (\text{enter on line 5a on the front})$$

$$\frac{\text{Total B} = \$ \underline{\hspace{2cm}}}{\text{Total A + B} = \$ \underline{\hspace{2cm}}} = \text{Allocation \%} \times \text{Bond Levy} = \$ \underline{\hspace{2cm}} \quad (\text{enter on line 5b on the front})$$

Total Bond Levy \$ (enter on line 5c on the front)

Example – Total Bond Levy = \$5,000

Debt service requirements for bonds approved **prior to** October 6, 2001 (including advanced refunding issues to redeem them):

	Principal	Interest	Total
Bond A: Bond Issue 1	5,000.00	500.00	5,500.00
Bond Issue 2	3,000.00	250.00	3,250.00
Bond Issue 3	1,000.00	100.00	1,100.00
		Total A	9,850.00

Debt service requirements for bonds approved **on or after** October 6, 2001:

	Principal	Interest	Total
Bond B: Bond Issue 1	3,000.00	50.00	3,050.00
		Total B	3,050.00
		Total Bond (A + B)	\$12,900.00

Formula for determining the division of tax:

$$\frac{\text{Total A} = \$ \underline{9,850.00}}{\text{Total A + B} = \$ \underline{12,900.00}} = \text{Allocation \%} \times \text{Bond Levy} = \$ \underline{3,818.00} \quad (\text{enter on line 5a on the front})$$

$$\frac{\text{Total B} = \$ \underline{3,050.00}}{\text{Total A + B} = \$ \underline{12,900.00}} = \text{Allocation \%} \times \text{Bond Levy} = \$ \underline{1,182.00} \quad (\text{enter on line 5b on the front})$$

Total Bond Levy \$ 5,000.00 (enter on line 5c on the front)



6605 SE Lake Road, Portland, OR 97222
PO Box 22109 Portland, OR 97269-2169
Phone: 503-684-0360 Fax: 503-620-3433
E-mail: legals@commnewspapers.com

AFFIDAVIT OF PUBLICATION

State of Oregon, County of Multnomah, SS I, Charlotte Allsop, being the first duly sworn, depose and say that I am the Accounting Manager of the **Gresham Outlook**, a newspaper of general circulation, serving Gresham in the aforesaid county and state, as defined by ORS 193.010 and 193.020, that

**City of Fairview
Notice of Budget Committee Meeting
Ad#: 102990**

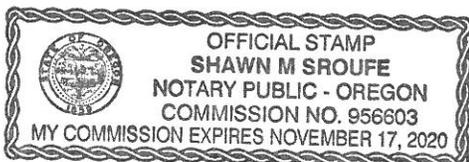
A copy of which is hereto annexed, was published in the entire issue of said newspaper(s) for 1 week(s) in the following issue(s):
04/09/2019

Charlotte Allsop
Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this
04/09/2019.

[Signature]
NOTARY PUBLIC FOR OREGON

Acct #: 100342
Attn: Devree Leymaster
FAIRVIEW, CITY OF
PO BOX 337
FAIRVIEW, OR 97024



NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the City of Fairview, Multnomah County, State of Oregon, to discuss the budget for the fiscal year July 1, 2019 to June 30, 2020, will be held at Fairview City Hall Council Chambers, 1300 NE Village Street, Fairview, Oregon, 97024. The meeting will take place on Monday, April 29, 2019 at 6:00 PM.

The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. The meeting will be continued to the following dates and times unless subsequently noticed: Monday, May 6, 2019, 6:00 PM and Monday, May 13, 2019, 6:00 PM.

A copy of the budget document may be inspected or obtained on or after April 22, 2019 at Fairview City Hall Administration/Finance Offices, 1300 NE Village Street, Fairview, Oregon 97024, between the hours of 8:00 AM and 5:00 PM. The budget document will also be available for download from the city website at www.fairvieworegon.gov.
Published 04/09/2019
GO102990





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**City of Fairview
 Form LB-1
 Ad#: 113153**

A copy of which is hereto annexed, was published in the entire issue of said newspaper(s) for 1 week(s) in the following issue(s):
05/31/2019

Charlotte Allsop

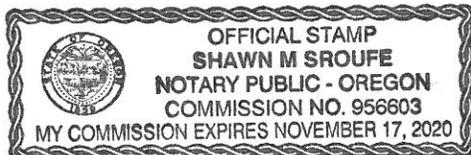
Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this
05/31/2019.

[Signature]

NOTARY PUBLIC FOR OREGON

Acct #: 100342
 Attn: **Lesla Colger**
 FAIRVIEW, CITY OF
 PO BOX 337
 FAIRVIEW, OR 97024



A public meeting of the Fairview City Council will be held on June 5, 2019 at 7:00 p.m. at Fairview City Hall, 1300 N.E. Village Street, Fairview, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the City of Fairview Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Fairview City Hall, Administration/Finance Department, 1st Floor, 1300 N.E. Village Street, Fairview, Oregon 97024, between the hours of 8:00 a.m. and 5:00 p.m. or online at www.fairvieworegon.gov. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Nolan K. Young Telephone: (503) 665-7929 Email: youngn@ci.fairview.or.us

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2017-18	Adopted Budget This Year 2018-19	Approved Budget Next Year 2019-20
Beginning Fund Balance/Net Working Capital	11,535,338	11,443,346	13,111,700
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	5,970,349	5,802,884	6,888,635
Federal, State & all Other Grants, Gifts, Allocations & Donations	1,645,253	1,704,301	1,970,878
Revenue from Bonds and Other Debt	0	3,155,000	0
Interfund Transfers / Internal Service Reimbursements	468,529	713,586	3,303,944
All Other Resources Except Current Year Property Taxes	571,548	299,686	1,382,136
Current Year Property Taxes Estimated to be Received	2,367,556	2,480,481	2,588,572
Total Resources	22,558,573	25,599,284	29,245,865

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	2,782,816	2,610,084	2,767,887
Materials and Services	5,897,436	7,199,762	7,202,451
Capital Outlay	418,555	5,480,838	6,208,678
Debt Service	272,881	381,795	561,608
Interfund Transfers	468,529	1,337,569	3,303,944
Contingencies	0	6,860,834	7,451,054
Special Payments	18	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	12,718,338	1,728,402	1,750,243
Total Requirements	22,558,573	25,599,284	29,245,865

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM			
Name of Organizational Unit or Program FTE for that unit or program			
General Fund - Administration	363,426	403,029	404,823
FTE	1.80	1.88	1.65
General Fund - Finance	220,826	250,015	218,696
FTE	1.65	1.65	1.34
General Fund - Court	86,601	96,312	88,405
FTE	0.75	0.75	0.66
General Fund - Public Works Community Services	196,028	347,559	281,001
FTE	1.65	1.69	1.79
General Fund - Public Works Parks	252,552	354,572	376,434
FTE	1.53	1.96	2.33
General Fund - Recreation	0	0	0
FTE	0.00	0.00	0.00
General Fund - Police Services	2,605,574	2,507,718	2,641,738
FTE	1.33	0.00	0.00
General Fund - Fire / BOEC / Emergency Management	1,290,403	1,340,644	1,388,958
FTE	0.00	0.00	0.00
General Fund - Other Requirements	3,892,597	3,321,964	2,842,191
FTE	0.00	0.00	0.00
Recreation Fund	147,890	171,035	203,685
FTE	1.00	1.30	1.30
Administrative Excise Charge Fund	90,822	173,122	168,161
FTE	0.00	0.00	0.00
Building Fund	768,861	627,486	823,453
FTE	1.47	1.45	1.45
Grant and Special Projects Fund	95,958	3,401,920	5,217,619
FTE	0.00	0.00	0.00
Public Works State Tax Street Fund	1,378,370	1,402,471	1,669,785
FTE	2.08	2.36	2.29
Public Works Facility Fee Fund	0	143,150	357,628
FTE	0.00	0.00	0.00
Water System Development Charge Fund	458,340	464,861	1,156,618
FTE	0.00	0.00	0.00
Sewer System Development Charge Fund	713,030	722,992	1,238,201
FTE	0.00	0.00	0.00
Storm Water System Development Charge Fund	199,717	156,126	269,728
FTE	0.00	0.00	0.00
Parks and Open Spaces System Development Charge Fund	82,564	165,479	144,682
FTE	0.00	0.00	0.00
Public Works Water Fund	2,738,704	2,889,780	2,246,712
FTE	4.53	4.70	5.07
Public Works Sewer Fund	4,152,208	3,985,938	4,521,471
FTE	3.57	3.75	3.69
Public Works Storm Water Fund	1,559,233	1,478,875	1,647,988
FTE	2.77	2.92	3.19
Not Allocated to Organizational Unit or Program	1,264,869	1,194,236	1,337,888
FTE	0.00	0.00	0.00
Total Requirements	22,558,573	25,599,284	29,245,865
Total FTE	24.13	24.41	24.76

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING

Full Faith and Credit Financing in the amount of \$3,155,000 was obtained in FY18/19 to reimburse the General Fund for the design of, and to finance the construction of, a new Public Works Shop Facility.

A Public Works Facility Fee Fund was established in FY18/19. Each residential or business unit is charged a fee of \$4.82 per month in order to establish a revenue source to repay the Full Faith and Credit Financing for the Public Works Shop Facility.

All capital projects with multiple funding sources are now accounted for in the Grants and Capital Projects Fund, resulting in increased transfers to the Fund.

The Fairview Urban Renewal Agency (URA) was established in FY18/19. The City provided a bridge loan of \$650,000 to the URA, which will be repaid over five years with interest.

There were no other major changes in activities or financing.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2017-18	Rate or Amount Imposed This Year 2018-19	Rate or Amount Approved Next Year 2019-20
Permanent Rate Levy (rate limit 3.4902 per \$1,000)	3.4902	3.4902	3.4902
Local Option Levy	0	0	0
Levy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$3,155,000	\$0
Other Bonds	\$0	\$0
Other Borrowings	\$867,297	\$0
Total	\$4,022,297	\$0



RESOLUTION
(31 - 2019)

A RESOLUTION OF THE FAIRVIEW CITY COUNCIL ADOPTING THE FISCAL YEAR 2019-20 BUDGET, MAKING APPROPRIATIONS, AND DECLARING THE AD VALOREM PROPERTY TAX RATE TO BE CERTIFIED TO THE COUNTY ASSESSOR

WHEREAS, on May 6, 2019, the City of Fairview Budget Committee, after appropriate deliberation and public hearing, approved the budget for Fiscal Year 2019-20; and

WHEREAS, in accordance with Oregon Budget Law, after holding a public hearing, the City seeks to adopt a budget and appropriate City revenues and expenditures for Fiscal Year 2019-20; and

WHEREAS, the City seeks to declare the ad valorem property tax rate for Fiscal Year 2019-20 to the Multnomah County Tax Assessor.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS FOLLOWS:

Section 1 The City Council hereby adopts the budget for Fiscal Year 2019-20 (July 1, 2019 – June 30, 2020), in the total amount of \$29,351,215. The budget is now on file at Fairview City Hall, 1300 NE Village Street, Fairview, Oregon.

Section 2 The City Council hereby makes the following appropriations in the amounts stated for Fiscal Year 2019-20, and for the purposes shown below is hereby appropriated as shown in Exhibit C.

Section 3 The City Council hereby declares and certifies to the Multnomah County Tax Assessor the following ad valorem property tax rate for Fiscal Year 2019-20 upon the assessed value of all taxable property within the tax district of the City of Fairview:
In the amount of \$3.4902 per \$1,000 of assessed value for permanent rate tax.

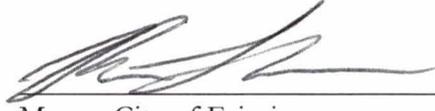
Section 4 The City Council hereby resolves that the taxes imposed are hereby categorized for purposes of Article XI Section 11b as:

	<u>General Government Limitation</u>	<u>Excluded from Limitation</u>
Permanent Rate Tax:	\$3.4902 per \$1,000 ATV	\$0.00
Bonded Debt:	\$0.0000 per \$1,000 ATV	\$0.00
Local Option Tax:	\$0.0000 per \$1,000 ATV	\$0.00

Section 5 The City Council hereby directs the Budget Officer for the City of Fairview to certify to the County Assessor of Multnomah County, Oregon, the tax levy made by this Resolution and shall file with them a copy of the budget as finally adopted.

Section 6 This resolution is and shall be effective from and after the day of its passage.

Resolution adopted by the City Council of the City of Fairview, this 5th day of June, 2019.



Mayor, City of Fairview
Brian Cooper

ATTEST



City Recorder, City of Fairview
Devree Leymaster



Date

Resolution 31-2019

Exhibit C

110- GENERAL FUND

<i>ADMINISTRATION</i>	416,673
<i>FINANCE</i>	218,696
<i>COURT</i>	88,405
<i>COMMUNITY SERVICES</i>	281,001
<i>PARKS</i>	376,434
<i>POLICE SERVICES</i>	2,641,738
<i>FIRE/BOEC/EMERGENCY MGMT</i>	1,388,958
<i>INTERFUND TRANSFERS</i>	168,297
<i>CONTINGENCIES</i>	1,326,894
<i>TOTAL APPROPRIATIONS</i>	<u>6,907,096</u>
<i>UNAPPROPRIATED ENDING FUND BALANCE</i>	<u>1,338,500</u>
TOTAL GENERAL FUND BUDGET	<u><u>8,245,596</u></u>

118- RECREATION FUND

<i>RECREATION</i>	201,129
<i>CONTINGENCY</i>	2,556
<i>TOTAL APPROPRIATIONS</i>	<u><u>203,685</u></u>

121- AEC FUND

<i>CAPITAL OUTLAY</i>	5,000
<i>INTERFUND TRANSFERS</i>	100,000
<i>CONTINGENCY</i>	63,161
<i>TOTAL APPROPRIATIONS</i>	<u><u>168,161</u></u>

122- BUILDING FUND

<i>BUILDING</i>	382,781
<i>INTERFUND TRANSFERS</i>	17,500
<i>CONTINGENCY</i>	423,172
<i>TOTAL APPROPRIATIONS</i>	<u><u>823,453</u></u>

123- GRANT / PROJECT FUND

<i>CAPITAL OUTLAY</i>	5,121,914
<i>INTERFUND TRANSFERS</i>	27,569
<i>CONTINGENCY</i>	68,136
<i>TOTAL APPROPRIATIONS</i>	<u><u>5,217,619</u></u>

124- STREET FUND

STREETS	744,976
INTERFUND TRANSFERS	77,631
CONTINGENCY	847,178
TOTAL APPROPRIATIONS	<u>1,669,785</u>

125 - PUBLIC WORKS FACILITY FEE FUND

DEBT SERVICE	223,876
UNAPPROPRIATED ENDING FUND BALANCE	133,752
TOTAL FUND BUDGET	<u>357,628</u>

131- WATER SDC FUND

WATER	-
INTERFUND TRANSFERS	252,080
TOTAL APPROPRIATIONS	252,080
UNAPPROPRIATED ENDING FUND BALANCE	904,538
TOTAL FUND BUDGET	<u>1,156,618</u>

132- SEWER SDC FUND

SEWER	-
INTERFUND TRANSFERS	758,000
TOTAL APPROPRIATIONS	758,000
UNAPPROPRIATED ENDING FUND BALANCE	480,201
TOTAL FUND BUDGET	<u>1,238,201</u>

133- STORM WATER SDC FUND

UNAPPROPRIATED ENDING FUND BALANCE	269,728
TOTAL FUND BUDGET	<u>269,728</u>

134- PARKS/OPEN SPACES SDC FUND

PARKS	110,000
CONTINGENCY	34,682
TOTAL APPROPRIATIONS	<u>144,682</u>

141- FAIRVIEW LAKE LID DEBT FUND

INTERFUND TRANSFERS	121,000
TOTAL APPROPRIATIONS	121,000
UNAPPROPRIATED ENDING FUND BALANCE	216,293
TOTAL FUND BUDGET	<u>337,293</u>

143- EQUIPMENT REPLACEMENT FUND

CAPITAL OUTLAY	143,766
INTERFUND TRANSFERS	32,870
CONTINGENCY	39,991
TOTAL APPROPRIATIONS	216,627
UNAPPROPRIATED ENDING FUND BALANCE	403,243
TOTAL FUND BUDGET	619,870

144- FACILITIES MAINTENANCE FUND

UNALLOCATED CAPITAL OUTLAY	370,000
INTERFUND TRANSFERS	7,000
CONTINGENCY	3,725
TOTAL APPROPRIATIONS	380,725

211- WATER FUND

WATER UTILITY	1,354,681
DEBT SERVICE	39,968
INTERFUND TRANSFERS	74,996
CONTINGENCY	90,902
TOTAL APPROPRIATIONS	1,560,547
UNAPPROPRIATED ENDING FUND BALANCE	788,165
TOTAL FUND BUDGET	2,348,712

212- SEWER FUND

SEWER UTILITY	1,778,018
DEBT SERVICE	232,915
INTERFUND TRANSFERS	1,593,890
CONTINGENCY	136,747
TOTAL APPROPRIATIONS	3,741,570
UNAPPROPRIATED ENDING FUND BALANCE	779,901
TOTAL FUND BUDGET	4,521,471

213- STORM WATER FUND

STORM WATER UTILITY	700,397
INTERFUND TRANSFERS	51,410
CONTINGENCY	83,133
TOTAL APPROPRIATIONS	834,940
UNAPPROPRIATED ENDING FUND BALANCE	813,048
TOTAL FUND BUDGET	1,647,988



RESOLUTION
(29 - 2019)

**A RESOLUTION OF THE FAIRVIEW CITY COUNCIL CERTIFYING THE CITY'S
QUALIFICATION TO RECEIVE STATE SHARED REVENUES**

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- 1) Police Protection
- 2) Fire Protection
- 3) Street Construction, Maintenance, and Lighting
- 4) Sanitary Sewers
- 5) Storm Sewers
- 6) Planning, Zoning, and Subdivision Control
- 7) One or more Utility Services

; and

WHEREAS, Fairview city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760; and

WHEREAS, the City of Fairview is a city located within a county having more than 100,000 inhabitants.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS FOLLOWS:

Section 1 The City of Fairview hereby certifies it provides four or more of the following municipal services enumerated in Section 1, ORS 221.760:

Police Protection
Fire Protection
Street Construction and Maintenance
Sanitary Sewers
Storm Sewers
Planning, Zoning, and Subdivision Control
Water Utility System

Section 2 The Finance Director shall take all steps necessary to carry out the intent of this resolution including transmitting a certified copy of this resolution to the State of Oregon, Department of Administrative Services to establish the City's eligibility for state shared revenues.

Section 3 This resolution is and shall be effective from and after the day of its passage.

Resolution adopted by the City Council of the City of Fairview, this 5th day of June, 2019.



Mayor, City of Fairview
Brian Cooper

ATTEST



City Recorder, City of Fairview
Devree Leymaster



Date



RESOLUTION
(30 - 2019)

A RESOLUTION OF THE FAIRVIEW CITY COUNCIL DECLARING THE CITY OF FAIRVIEW'S ELECTION TO RECEIVE STATE SHARED REVENUES

WHEREAS, the City of Fairview desires to receive state shared revenues and must declare its election to receive state shared revenues; and

WHEREAS, property taxes were levied in the preceding year; and

WHEREAS, ORS 221.770 requires two public hearings be held on the use of funds; and

WHEREAS, a public hearing before the Budget Committee was held April 29, 2019. A public hearing was held June 5, 2019 before the City Council, giving citizens an opportunity to comment on the use of state revenue sharing resources.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS FOLLOWS:

Section 1 Pursuant to ORS 221.770, the City of Fairview hereby elects to receive a proportionate share of state revenues that will be apportioned to cities for fiscal year 2019-2020 and the Finance Director is directed to take all steps necessary to carry out the intent of this resolution.

Section 2 This resolution is and shall be effective from and after the day of its passage.

Resolution adopted by the City Council of the City of Fairview, this 5th day of June, 2019.

Mayor, City of Fairview
Brian Cooper

ATTEST

City Recorder, City of Fairview
Devree Leymaster

Date