

**MINUTES
FAIRVIEW CITY COUNCIL REGULAR MEETING
FAIRVIEW CITY HALL
1300 NE VILLAGE STREET
FAIRVIEW, OREGON 97024**

August 18, 2004 -- 7:00pm

**I. CALL TO ORDER/
ROLL CALL**

Councilor Raze called the meeting to order at 7:00pm.

PRESENT: Councilor Sherry Lillard
Councilor James Raze
Councilor Larry Cooper
Councilor Jim Trees

ABSENT: Mayor Mike Weatherby
Councilor Steve Owen
Councilor Darrell Cornelius

STAFF PRESENT: Bob Cochran, Interim City Administrator
Ken Johnson, Chief of Police
Laura Zentner, Finance Director
John Andersen, Community Development
Director
Caren Huson, City Recorder

Councilor Raze stated that Councilors Owen and Cornelius and Mayor Weatherby were excused.

**II. CITIZEN
COMMUNICATIONS**

Councilor Raze called for persons wishing to speak on non-agenda items. As there was no response, the session continued.

III. CONSENT AGENDA

Councilor Lillard moved and Councilor Cooper seconded the motion to approve the Consent Agenda, consisting of: a Liquor License Application for AAA Shell and the Minutes of August 4, 2004'

AYES: 4
NOES: 0
ABSTAINED: 0

IV. COUNCIL BUSINESS

**A. RESOLUTION 20-
2004**

Laura Zentner, Finance Director, reported that periodically, during the fiscal year, it was necessary to transfer appropriations between the major categories (Personal Services, Materials and Services,

Interfund Transfer, Capital Outlay and Other Requirements) to more accurately reflect the changing requirements of the operating departments. There is no financial impact incurred as a result of transfers as appropriations for these amounts have been accomplished through the initial budget process. Director Zentner stated that the five transfers proposed were for: architectural services to determine the status of the buildings on Village Street; unanticipated expenditures relating to fact-finding and the determination of the status of the buildings on Village Street; unanticipated expenditures relating to the costs of the formation of a collective bargaining unit; unanticipated expenditures related to hiring a consultant to further review the original Tedisch Fire Services Study; and, unanticipated expenditures relating to the search for a new City Administrator.

Councilor Trees mentioned that he had read Councilor Cornelius' Email regarding the transfers and asked why the money saved by not having a City Administrator couldn't be used for some of the above subjects. Director Zentner responded that under Oregon Budget Law, everything is budgeted by category; all of the subjects mentioned fall under Material and Services, not Personnel Services. However, any money left over from any category goes into the ending fund balance. Councilor Trees asked what fund all the transfers would be charged to. Director Zentner responded that they were all General Fund items.

Councilor Cooper moved and Councilor Lillard seconded the motion to adopt Resolution 20-2004, A RESOLUTION FOR TRANSFER OF APPROPRIATIONS FOR THE FISCAL YEAR 2004-05 BUDGET.

AYES: 4
NOES: 0
ABSTAINED: 0

**B. RESOLUTION 21-
2004**

Director Zentner reported that on July 20, 2004, the City issued \$1,340,000 in Series 2004 Water Revenue Refunding Bonds. These bonds were issued to pay off (refinance) the City's Series 1994 Water Revenue Bonds. Decreased interest rates allowed the City benefit from interest savings of approximately \$155,000 (net present value). Director Zentner added that each fiscal year it is necessary to appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. Resolution 21-2004 reflects such changes in keeping with a legally accurate budget. These changes are in compliance with ORS 294.483 which allows for governing body approval of appropriation changes for debt service payments related to the refunding of debt.

Councilor Trees questioned if \$54,000 was the loan cost. Director

Zentner responded that the \$54,000 was the issuing cost. Councilor Trees asked what the term was for the bonds. Director Zentner responded that they will be paid off in 2017.

Councilor Cooper moved and Councilor Lillard seconded the motion to adopt Resolution 21, 2004, A RESOLUTION MAKING APPROPRIATION CHANGES FOR FISCAL YEAR 2004-2005 FOR DEBT SERVICE EXPENDITURES AND BOND PROCEEDS RELATED TO THE REFUNDING OF DEBT.

AYES: 4
NOES: 0
ABSTAINED: 0

Councilor Lillard thanked Director Zentner for refinancing the debt.

V. STAFF REPORTS

A. Police

Ken Johnson, Chief of Police, reported that the new police car was being striped with a design the department came up with, and that the City's newest officer, Billy Epperson, will graduate from the academy on September 24th.

B. Community Development

John Andersen, Community Development Director, reported that it had been a busy month with 128 permits being issued. Economic Development activity continues to move forward, and staff has been working with the County on improvements to the intersection at 223rd and Sandy Boulevard. Director Andersen stated that staff had been busy with code enforcement, and that the State notified us that they will provide \$40,000 in grant funds to prepare a study of our industrial lands.

C. Finance

Director Zentner reported that work on the 2003/2004 audit has begun and that it will be completed by December. The Finance Department's workload will increase with the implementation of GASB 34, an unfunded mandate, which changes the format of government financial statements so that they more resemble private entity financial statements. Director Zentner stated that she continues to work on the Cost Allocation Plan. Councilor Trees asked if there would be a mid-year meeting of the Budget Committee. Director Zentner responded that she will be providing written quarterly reports, and that she would invite the Budget Committee members to a Council Work Session for a mid-year report.

D. City Administrator

Bob Cochran, Interim City Administrator, reported that Public Works was currently constructing an outhouse in the Salish Ponds Wetlands Park, the 3.3 million gallon water reservoir is under construction with a new pump house being constructed. Administrator Cochran stated that he has been working on the Fire Intergovernmental Agreement

with Gresham, and the Sewer Agreement with Wood Village.

Councilor Cooper asked if there was any update on the speed humps for Market Drive. Administrator Cochran responded that he had sent a letter to Target requesting their contribution for a portion of the speed hump and that he was waiting to hear from them.

Councilor Trees mentioned that one time there was a discussion of placing speed signs near the library and LaPetite Academy. Administrator Cochran responded that the project lost energy as a recommended speed is not enforceable. Councilor Trees suggested that perhaps a 'Caution Children' sign could be placed instead. Administrator Cochran responded that that was easy to do. Councilor Raze commented that 213th Avenue north of Halsey needs to be maintained better and that the gravel on that street should be removed.

**VI. MAYOR/COMMITTEE
REPORTS AND COUNCIL
CONCERNS**

Councilor Cooper reported that he had attended a meeting with the Mayor and John Andersen in Gresham which dealt with the Wood Village Town Center Memorandum of Understanding (MOU). The meeting went well and, once additional traffic studies are performed, the item will come before Council.

Councilor Lillard stated that she had attended the East Multnomah County Transportation Committee meeting at the beginning of the month with funding for upcoming programs being discussed. A gentleman from Portland State University presented an update on freeway traffic counters that will be able to measure longer vehicles which can give us a number as to how many trucks are using the freeway.

Councilor Trees had no reports or concerns.

Councilor Raze reported that the Eagle Scout project was complete on the Heslin House and that everyone should take a drive by the house to view the new porches. Councilor Raze mentioned that he was glad that all aspects were being looked into in revising the MOU for the Wood Village Town Center. The Mayor of Wood Village had called the cities involved "juvenile" for not agreeing with the changes, and Councilor Raze personally took offense at that. Everyone should be given the facts; the trading of barbs to go along with what an individual or a group thinks should not occur. Everyone is coming together in gathering information which is needed to make a good decision.

VII. ADJOURNMENT

Councilor Cooper moved and Councilor Lillard seconded the motion to adjourn. Mayor Weatherby adjourned the meeting at 7:30pm.

AYES: 4
NOES: 0
ABSTAINED: 0

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Councilor James Raze

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Dated:

Caren C. Huson Quiniones
City Recorder