

City of Fairview  
Parks and Recreation Advisory Committee  
Meeting Minutes  
June 10, 2019

**PRESENT:**

Chair Steve Marker, Vice Chair Bob Dolphin, Deborah Aronson, Hollie Holcombe, Stuart Johnson  
Councilor Natalie Voruz

**ABSENT:**

John Sumpter, Michelle Ellis

**STAFF:**

Eric Rutledge, Associate Planner

**OTHER ATTENDEES:**

Mayor Cooper

**1. CALL TO ORDER/ROLL CALL**

Chair Marker called the meeting to order and the roll was called.

**2. REVIEW AND ADOPT MINUTES – May 13, 2019**

Stuart Johnson moved to approve the minutes from May 13, 2019 and Chair Marker seconded. The minutes were approved unanimously.

**3. DISCUSSION ITEMS NOT ON THE AGENDA**

Vice Chair Dolphin proposed the idea of starting a habitat restoration project/program at Salish Ponds. Some of the habitat is disturbed and invasive plants are present. The City could work with a partner organization / agency that specializes in restoration work. Vice Chair Dolphin is willing to help initiate the project and coordinate the work. AP Rutledge said this type of work is included in the 2017 Parks & Open Space Master Plan as a long-term goal.

**4. STAFF UPDATES**

AP Rutledge gave an update on Metro's Parks and Nature bond that will go to voters in November 2019. The proposed bond will fund different program areas including direct share for local jurisdictions and competitive grants. The City has been awarded grant money from a previous Metro bond for the fishing platforms at Salish Ponds.

**5. COUNCIL GOALS FOR 2019-2020 & PRAC WORK PLAN FOR 2019-2020**

AP Rutledge reported that the City Council goals for 2019-2020 have been adopted and the PRAC Work Plan should be designed to support those goals. In addition, the 2019-2020 budget includes funding for improvements at Lakeshore Park and Pelfrey Park (\$100,000 total). At this time staff is requesting feedback on:

- Council goals that are of interest to the PRAC that are not currently being worked by the committee. It is important to identify a way that the committee can support that specific goal.
- Items that the committee is currently working on that overlaps or supports an adopted council goal

Mr. Johnson mentioned the ongoing improvements at Lakeshore Park and proposed the idea of installing bike racks in the park. The committee was supportive of the idea and there was general

discussion about the need for vehicle parking versus bike parking. AP Rutledge said the parking survey will capture information on transportation modes to the park and the survey results may further support the need for bicycle parking.

AP Rutledge mentioned the planned improvements to the Pelfrey Park play equipment which can be included as a work item. Ms. Holcombe asked what type of play structure was planned for the park. AP Rutledge responded that his understanding is that the play structure will be replaced, but is unsure what the exact needs are. Councilor Voruz asked about the condition of the play equipment in order to better understand needs. Mayor Cooper mentioned the poor drainage and potentially addressing that issue to free up currently underutilized space. AP Rutledge said he would clarify whether the funding was for play equipment or general enhancement to the entire park. Chair Marker asked if we can have engineering staff examine the drainage issue. AP Rutledge responded that existing condition information on the drainage and play equipment is necessary to determine the needed changes.

Chair Marker mentioned the council goals oriented towards public safety and overlap with parks. AP Rutledge said the committee could have a work item encourages communication and collaboration between committees. Councilor Voruz recommended including general language that PRAC will support other committees as needed.

Vice Chair Dolphin asked about the dog park and PGE/PPL property. Councilor Voruz responded that the committee will be involved in the design of the dog park specifically once the larger project on the property begins. AP Rutledge said a committee work item can be added that refers to the PGE/PPL site specifically, since this is the site with the most potential to move forward.

AP Rutledge will write the draft work plan for 2019-2020 and circulate to the committee for review, prior to sending to council for consideration.

## **6. SALISH POND FISHING EVENT**

AP Rutledge said ODF&W staff is supportive of the family fishing weekend being proposed the City. ODF&W can provide staff, volunteers, and supplies (rods, bait & tackle, educational materials). The City will still be responsible for the overall event planning and coordination.

AP Rutledge asked the committee if September 14 or 21 was preferred. There was general agreement that September 14<sup>th</sup> was a suitable date, to provide a break between the event and Fairview on the Green which occurs on September 28<sup>th</sup>.

AP Rutledge reported under the free fishing weekend the normal fishing regulations will apply. Ages 11 and under are free, 12-17 require a youth fishing license, and 18+ requires an adult license. There is an opportunity to apply for an “Educational Fishing Event” permit through ODF&W that would allow free fishing for all ages 17 and under. Youth event attendees are required to participate in a training that covers water safety, fish identification, fishing basics, and more. The applicant is responsible for the training and required to show how the training will be provided.

Chair Marker recommended providing the training at the event. Ms. Aronson agreed and said some kids may show up without participating in the training, and they would not be able to fish without a license. The committee was supportive of providing the training at the event.

There was discussion about how to provide training at the event and how to ensure all attendees have an opportunity to fish. AP Rutledge said that ODF&W can limit the number of rods they rent out and set a time limit for their return.

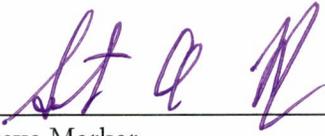
There was discussion about the park rules (e.g. fishing platform occupancy) and fishing license requirements. It was clarified that violating the platform occupancy and fishing license regulations are both misdemeanors. Fishing without a license is a misdemeanor only when the violator has a culpable mental state. This may not apply to youth at the event.

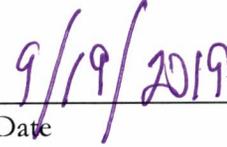
There was general agreement that PRAC should not be warning users about receiving a ticket, only what the park and fishing regulations are. The event should serve as an educational opportunity without a focus on ticketing violators and the appropriate enforcement agency should take the lead on enforcing violations.

Chair Marker asked about asked about stocking prior to the event. AP Rutledge responded that he has reached out to ODF&W staff and inquired on this point but has not heard back. Mayor Cooper recommended that the vegetation around the fishing platforms be trimmed prior to the event.

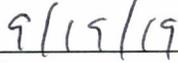
## 7. ADJOURNMENT

Chair Marker adjourned the meeting.

  
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Steve Marker  
Chair

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Eric Rutledge  
Associate Planner/Code Compliance Officer

  
\_\_\_\_\_  
Date

A complete recording of this meeting is available by contacting the City of Fairview Administration Office,  
1300 NE Village Street, Fairview, Oregon 97024 • 503.665.7929

City of Fairview  
Parks and Recreation Advisory Committee

Meeting Minutes  
July 8, 2019

**PRESENT:**

Chair Steve Marker, Deborah Aronson, Hollie Holcombe, Michelle Ellis, Councilor Natalie Voruz

**ABSENT:**

Vice Chair Bob Dolphin, Stuart Johnson

**STAFF:**

Eric Rutledge, Associate Planner

**OTHER ATTENDEES:**

Mayor Cooper, Lisa Barton-Mullins

**1. CALL TO ORDER/ROLL CALL**

Chair Marker called the meeting to order and the roll was called.

**2. REVIEW AND ADOPT MINUTES – June 10, 2019**

Hollie Holcombe moved to approve the minutes from May 13, 2019 and John Sumpter seconded. The minutes were approved unanimously.

**3. DISCUSSION ITEMS NOT ON THE AGENDA**

Lisa Barton-Mullins reported that she was at Lakeshore Park recently to kayak and noticed excessive fireworks left behind after the 4<sup>th</sup> of July holiday. Ms. Barton-Mullins was able to pick up much of the litter but there was still some left. Chair Marker said that he understands the police are busy this time of year, but has not seen any police cars on his street (NE 217<sup>th</sup> Ave) which is where Lakeshore Park is located. Ms. Barton-Mullins said she spoke with the sheriff's office who said they were very busy on the 4<sup>th</sup> of July holiday. There was discussion about firework activity, litter, and enforcement.

Ms. Barton-Mullins also said she kayaks often on Fairview Lake and reported there is not a safe place to launch without damaging the bank vegetation. The informal launch is currently located to the west of the dock but is either overgrown with vegetation or is not designed as a kayak launch. The dock is also not designed to launch kayaks because it sits high above the water. The committee discussed changes to the area that would be more appropriate for launching a kayak, such as a wider beach.

Councilor Voruz mentioned that vegetation at the west end of the park near the shelter is overgrown, which is impacting the view of the lake. The grasses immediately around the shelter are also overgrown and unkempt. Councilor Voruz also mentioned the fossil table in the new Nature Play Center is not draining water correctly. AP Rutledge said he would have the Public Works team investigate both issues. AP Rutledge noted that with the park improvements such as shelters and Nature Play Center, additional long-term maintenance is also incurred and it's important to find a balance between the capital improvements and long-term staff maintenance capacity.

#### 4. STAFF UPDATES

AP Rutledge reviewed the draft PRAC work plan for 2019-2020, which are intended to support the council goals. The committee reviewed the work plan for consistency with the discussion during the last meeting. There was a correction to the work plan item related to the Pacific Power property – the site is located at the northwest corner of Fairview Parkway and Halsey. No other changes were made. The work plan will be forwarded to council for approval.

#### 5. PELFREY PARK IMPROVEMENTS

AP Rutledge said the play structure at Pelfrey Park is in the budget to be replaced because it is aging. However, the committee has also heard from the public that drainage is an issue in the grassy area. Other ideas for improvements have also been floated including adding community gardens. The next step is to begin the planning process including soliciting feedback from the public.

Councilor Voruz mentioned that the nature play theme was chosen for Lakeshore Park because a traditional playground already existed at Pelfrey Park. If the traditional play structure is removed, the balance within the larger neighborhood would be lost.

Chair Marker asked if a survey would be helpful to obtain feedback. Ms. Holcombe recommended having photos and a map to begin the design process. Ms. Aronson inquired about the demographics of the neighborhood in order to guide the type of improvements that would fit the current community needs. Councilor Voruz recommended obtaining community feedback during an upcoming Neighbor Fair. AP Rutledge said he will take this feedback and begin putting together the planning process.

#### 6. SALSIIH PONDS FISHING EVENT

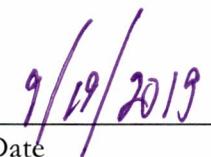
AP Rutledge said that the only update is that ODF&W can stock the pond prior to the event. The biologist expressed the need for the water to be cool enough to place trout in. While the planned date of September 14<sup>th</sup> may work, the later in the season the more likely the temperature will be acceptable for stocking.

Ms. Holcombe said she saw that Blue Lake Regional Park is partnering with “Get Hooked Foundation” a non-profit group that holds events to teach underserved youth how to fish. The organization is holding ongoing events on Thursdays from 10am – noon. Ms. Holcombe said the City may be able to partner with the organization for the event. Chair Marker said that fishing may be limited at Blue Lake Regional Park in the future, because of water pollution. The committee was supportive of looking into the organization and potential opportunities for this event and others.

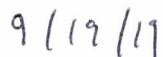
#### 7. ADJOURNMENT

Chair Marker adjourned the meeting.

  
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Steve Marker  
Chair

  
\_\_\_\_\_  
Date

  
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Eric Rutledge  
Associate Planner/Code Compliance Officer

  
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