City of Fairview
Parks and Recreation Advisory Committee
Meeting Minutes
April 8, 2019

PRESENT:
Chair Steve Marker, Vice Chair Bob Dolphin, Deborah Aronson, Hollie Holcombe, John Sumpter, Michelle Ellis, Councilor Natalie Voruz

ABSENT:
Stuart Johnson

STAFF:
Eric Rutledge, Associate Planner

OTHER ATTENDEES:

1. CALL TO ORDER/ROLL CALL
Chair Marker called the meeting to order and the roll was called

2. REVIEW AND ADOPT MINUTES – February 11, 2019 and March 11, 2019
Chair Marker moved to approve the minutes and Deborah Aronson seconded, the minutes were approved unanimously.

3. DISCUSSION ITEMS NOT ON THE AGENDA
Hollie Holcombe reported that she completed two parking occupancy surveys during school spring break. There was good park usage including two families, a woman, and others. Two vehicles had parked along the western curb of the turn-around where the road is narrow. There are street trees along this stretch of curb with shade. There was also a car parked in the striped handicap unloading zone but only for a short time. Chair Marker said he has noticed cars parked in the designated park stalls at night. They may be guests of the residential homes at the end of the cul-de-sac.

Vice Chair Dolphin reported that the level of Fairview Lake will be raised starting April 17, with an estimated completion date of May 1. Vice Chair Dolphin was also part of a group that met with Metro including Councilor Craddick and Councilor Chase about the parks and nature bond measure that will be floated in 2019. Vice Chair Dolphin's group was advocating for Safe Routes to the Slough, which encourages north south connections between the residential neighborhoods south of Hwy 84 and the Columbia Slough. One of the proposed routes is 223rd, which will help Fairview residents get to Blue Lake from its southern residential neighborhoods to the lake. Metro was receptive to ideas from the group and the goal of the meeting was to get these projects on Metro's list before budgets are finalized. Vice Chair Dolphin invited the committee to submit comments, which are likely due this month. The committee thanked Vice Chair Dolphin for his advocacy on behalf of local residents.

Chair Marker reported that he recently retired from his job, and made a motion to move the meeting to 6pm instead of 6:30pm. The change will get people home earlier. Deborah Aronson seconded the motion. There was an opportunity for discussion. Michelle Ellis said she sometimes stays at work until 7pm, but that she can make a plan for the meeting dates. The motion was passed unanimously. AP Rutledge will notify the City Recorder about the change.

Councilor Voruz mentioned the minutes from last meeting and discussion about Pelfrey Park. She said City Council has brought up the idea of a community garden in Pelfrey Park, given the challenges with the lawn and drainage. This could grow into a recreation / educational program. There was general support from the committee about the idea.

4. STAFF UPDATES

AP Rutledge reported that a non-native turtle was seen taken from Salish Ponds, likely a red-eared slider. The City reported the case to ODFW as the enforcement agency for wildlife violations. The case manager from ODFW was able to find a similar turtle for sale on Craigslist in Fairview, and made contact with the individual. The agency also provided educational handouts on turtles which will be available at City Hall and distributed to the committee. The staff person from ODFW also said there are western painted turtles at Salish Ponds, an important native species. There was general discussion about turtle species and their locations in Fairview.

AP Rutledge reported that the City emails are setup and instructions for access are available. Michelle Ellis said she has not yet received the instructions. AP Rutledge will follow up with emailed instructions.

5. SALISH POND PORTABLE RESTROOM PILOT PROGRAM DEBRIEF

AP Rutledge reported that he debriefed with Allan Berry, Public Works Director, and Steve Richardson, Public Works Superintendent about the portable restrooms program last peak season. Overall the pilot program was successful with minimal vandalism or other nuisance activity surrounding the facilities. The cost per unit is about $300 / month, including $190 for the rental and $100 for staff maintenance and locking.

AP Rutledge reported also back about the alternative location for the permanent restroom (near the east pond/ apartment parking). PW Director Barry believes the gas line along NE Glisan St. may pose a challenge for placing a permanent restroom in this location, although it is closer to the water and sewer mains. Final costs are still needed for both locations, which only exist for west pond location now.

AP Rutledge said the parks committee has talked a lot about restrooms at Salish, but has not answered whether portable restrooms would be desirable if permanent facilities are not feasible. Chair Marker also said that portable restrooms are more easily moved, which may be a problem during a strong wind storm or if targeted by a group of people for vandalism.

There was general discussion about vandalism on portable restrooms and how to prevent it. Vice Chair Dolphin recommended that the committee advocate for a portable restroom at Salish Ponds this summer while cost and design of permanent restrooms are refined.

Hollie Holcombe said that she visited a Washington trailhead recently with other families and the draw for that location was the permanent restroom facilities. Unfortunately they were locked and portable restrooms were available but underserviced.

Deborah Aronson commented that the City offers an ADA accessible fishing platform on the west pond, but the portable restroom placed in the park last season was not ADA accessible. She recommended providing restroom facilities that match the accessibility of activities in the park.

After the discussion the committee agreed that portable restrooms are desirable at Salish Ponds, despite potential issues with vandalism or maintenance.

6. FREE FISHING WEEKEND AT SALISH PONDS – PLANNING DISCUSSION

Chair Marker said that he would like to work with ODF&W to host a free fishing weekend at Salish Ponds. Last year at Mt. Hood Community College, the agency brought rods and volunteer instructors to the event. If ODF&W is not able to be involved at Salish this year, Chair Marker proposed the committee work together to host its own fishing event.

Chair Marker asked the committee to help facilitate the fishing event, including educating visitors about park and fishing rules. AP Rutledge reported that he talked to the Free Fishing Weekend Coordinator at ODF&W and the weekends for 2019 are June 1-2, August 17-18, and November 29-30. Their staff and volunteers have already been dedicated for the June 1-2 event, but they could likely send rods and other supplies. AP Rutledge recommended that if the event is held on a free fishing weekend, the City or PRAC take the lead and program the event with support from others.

Hollie Holcombe said she would prefer August in order to plan for the event. She also has a housemate who is an avid fisherman who may be able to help in either June or August. Michelle Ellis said her husband knows about fishing and there is another person in her neighborhood that is very knowledgeable and may be able to volunteer. John Sumpter and Bob Dolphin both said are willing to help as much as possible. Deborah said she can help with emotional support and she will reach out to Arlene who fishes the ponds frequently, who may also be able to help during the event.

Vice Chair Dolphin said June is coming fast, and we would need to move quickly to host an event on that date. The committee agreed that August would be a better date because the weather will be favorable and there will be more time to plan an event. There was general discussion about the purpose of the event and potential activities. The purpose is to encourage recreation in the parks and provide fishing education, with a focus on engaging youth and families. Hollie recommended a display to show different types of fishing methods (how to tie hooks, etc.).

Chair Marker brought up fish stocking prior to the event, and said it's desirable to stock a few days prior. AP Rutledge said he will follow up with ODF&W about stocking dates and opportunities to stock prior to the event. There was general discussion about how temperature and weather impacts the quality of fishing opportunities.

7. ADJOURNMENT

Chair Marker adjourned the meeting.

Steve Marker Chair	9/19/2019 Date
Eric Rutledge Associate Planner/Code Compliance Officer	9/19/19 Date

A complete recording of this meeting is available by contacting the City of Fairview Administration Office, 1300 NE Village Street, Fairview, Oregon 97024 • 503.665.7929