

**MINUTES
FAIRVIEW CITY COUNCIL REGULAR MEETING
FAIRVIEW CITY HALL
1300 NE VILLAGE STREET
FAIRVIEW, OREGON 97024**

July 7, 2004 -- 7:00pm

**I. CALL TO ORDER/
ROLL CALL**

Mayor Weatherby called the meeting to order at 7:00pm.

PRESENT: Mayor Mike Weatherby
Councilor Darrell Cornelius
Councilor Steve Owen
Councilor James Raze
Councilor Larry Cooper

ABSENT: Councilor Sherry Lillard
Councilor Jim Trees

STAFF PRESENT: Bob Cochran, Interim City Administrator
John Andersen, Community Development
Director
Caren Huson, City Recorder

Mayor Weatherby announced that Councilors Lillard and Trees were excused from the meeting.

Mayor Weatherby read a statement into the record regarding the Village Street Businesses which is incorporated and attached hereto to these minutes.

Councilor Raze moved and Councilor Cornelius seconded the motion to authorize the Mayor to enter into an agreement with a neutral third party to act as a fact finder for the Village Street Business issue.

AYES: 5
NOES: 0
ABSTAINED: 0

Councilor Raze moved and Councilor Cornelius seconded the motion to authorize the Mayor to enter into an agreement with an architect in order to assist in finding solutions to the Village Street Business issue.

AYES: 5
NOES: 0

ABSTAINED: 0

II. CITIZEN COMMUNICATIONS

Mayor Weatherby called for persons wishing to speak on non-agenda items.

Jeff Anderson, Fairview, stated that he had just purchased a home across the street from City Hall at 1380 NE Village Street, and that he had not been approached by the City regarding the issue for Village Street businesses. In time, he will wish to place a business in his home and he would like someone from the City to contact him now so that he is informed of the current issues and potential problems. Mr. Anderson commented that he hoped the issues would be resolved so that the Village will be the vision that it has been promoted to be for years. Mayor Weatherby stated that Mr. Anderson would be contacted by a member of the City staff.

III. CONSENT AGENDA

Councilor Owen moved and Councilor Raze seconded the motion to approve the Consent Agenda, consisting of the Minutes of June 2 and 16, 2004.

AYES: 5
NOES: 0
ABSTAINED: 0

IV. PUBLIC HEARING

**A. RESOLUTION 19-2004
Fee Schedule**

Caren Huson, City Recorder, reported that before the Council was Resolution 19-2004 which would revise the City's fee schedule. City fees are established for the purpose of attaching specific costs to requests. Costs are based upon actual time spent to respond to each request. The establishment of City fees relieves the City from paying for specific fees out of general property taxes and thus establishes a user fee system. The last time all fees for services were updated by the City was in 1999. In 2003, Council adopted Resolution 7-2003 which updated Community Development Permit Fees; no changes were proposed to those fees at this time. Recorder Huson added that City staff had reviewed the fee schedules of surrounding jurisdictions and agencies, and the fees proposed are comparable.

Councilor Cornelius questioned why a 30% administrative fee was listed in the fee schedule as the City is here to provide information to the public and there should not be a fee associated with that. Recorder Huson responded that ORS allows cities to charge an administrative fee for cost of services such as researching records, locating materials at an attorney's request, etc. Councilor Cornelius mentioned that he is never charged a fee at the County Courthouse. Recorder Huson emphasized that the City usually only charges a fee

for those items that take a considerable amount of staff time to research; if something is readily available, no fee is charged to the customer except perhaps for photocopies.

Mayor Weatherby opened the public hearing.

Helen Maguire, Fairview, asked why fees were being increased for items such as photocopying, notary services, etc. Recorder Huson responded that the City has been operating with a fee schedule since 1999, and costs associated with paper, phones, etc. has increased since that time. The fees charged simply reimburse the City for supplies and electronics associated with FAXing, photocopying, etc.

Receiving no further testimony, Mayor Weatherby closed the public hearing.

Councilor Owen moved and Councilor Cooper seconded the motion to approve Resolution 19-2004, A RESOLUTION SETTING FORTH AN UPDATED FEE SCHEDULE FOR SERVICES PROVIDED BY THE CITY OF FAIRVIEW.

AYES: 5
NOES: 0
ABSTAINED: 0

V. COUNCIL BUSINESS

A. INTERGOVERNMENT AGREEMENT Mediation Services

Anddy Wiselogle, East Metro Mediation, reported that she had testified at the Fairview Budget Committee meeting earlier in the year regarding a request for funding for East Metro Mediation. Ms. Wiselogle presented two samples of mediation that has worked for Fairview citizens, and added that mediation was beneficial as it saves money, provides solutions, and eases tensions in neighborhoods. In addition, Fairview has participated in the program by assisting with funding for the past 12 years and the request for funding is \$1,800 which is the same amount as the previous year. The \$1,800 does not cover the cost of providing mediation services to Fairview, but Ms. Wiselogle understood the financial constraints cities in Oregon are facing.

Councilor Raze stated that he believed the Council had discretionary funds available for this request. Councilor Owen wished to clarify that there was not a separate line item in the budget for mediation services. Recorder Huson responded that that was correct; the funds would need to be taken from the Council discretionary fund. Councilor Raze mentioned that he remembered the Council being at consensus during the Budget Committee meetings that mediation was a needed resource.

Councilor Owen moved and Councilor Raze seconded the motion to authorize the Mayor to sign the Intergovernmental Agreement between the cities of Fairview and Gresham for mediation services.

AYES: 5
NOES: 0
ABSTAINED: 0

**B. EVALUATION
Economic
Development
Committee**

John Andersen, Community Development Director, reported that Council had authorized the formation of the Fairview Economic Development Committee (EDC) at the beginning of 2003 and called for an evaluation of the Committee during the 18th month in order to determine if the EDC should be allowed to “sunset” in 2005; it was now time for that evaluation. Director Andersen stated that the list of activities created for the EDC have largely been completed with the only significant exception being the completion of the Industrial Lands Master Plan. The Master Plan is underway and the City is seeking state funding to assist in the completion of this complex task. Given that the Committee has largely completed the tasks initially assigned, and that in recent months attendance at the meetings has declined dramatically, it appears a new structure and mode of operation may now be appropriate. Director Andersen commented that staff’s recommendation was that the Committee be allowed to “sunset, but that members be retained as advisors to be called upon as needed.” Councilor Raze agreed that the Committee members should just be on-call, and that formal meetings of the Committee sunset.

Councilor Cooper stated that he was a member of the Committee and that it was a good group of people, adding that City staff member Eric Underwood should be complimented for his efforts on moving the City forward in economic development.

Council concurred to sunset the Committee meetings, but that the members remain on-call for specific issues that arise.

**VI. CITY ADMINISTRATOR
REPORT**

Bob Cochran, Interim City Administrator, reported that he had spent much time and energy on the Village Street Business issue, having met with property owners, building officials and Gresham Fire personnel. Director Cochran stated that two new police cars had arrived which were previously approved in the 2004-2005 budget. A meeting has been scheduled with the designer of the proposed soccer field and staff was still working on the scope of services for that project.

**VII. MAYOR/COMMITTEE
REPORTS AND COUNCIL
CONCERNS**

Councilor Cornelius stated that there were several openings on the Citizen/Council Alliance and that he or Councilor Owen should be contacted if anyone was interested in serving on that Committee.

Councilor Raze reported that progress on the Heslin House was moving along much better; the decks are completed and bids were being taken for roofing.

Councilors Cooper and Owen had no reports or concerns. Mayor Weatherby stated that fire service was still a big issue and that the cities of Fairview, Troutdale and Wood Village would hold a joint Council Work Session on July 26th, 7:00pm, to discuss the issue.

VIII. ADJOURNMENT

Councilor Owen moved and Councilor Cooper seconded the motion to adjourn. Mayor Weatherby adjourned the meeting at 7:50pm.

AYES: 5
NOES: 0
ABSTAINED: 0

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Mayor Mike Weatherby

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Dated:

Caren C. Huson Quiniones
City Recorder