

**MINUTES
FAIRVIEW CITY COUNCIL WORK SESSION
FAIRVIEW CITY HALL
1300 NE VILLAGE STREET
FAIRVIEW, OREGON 97024**

March 3, 2004 -- 5:30pm

**I. CALL TO ORDER/
ROLL CALL**

Mayor Weatherby called the meeting to order at 5:35pm.

PRESENT: Mayor Mike Weatherby
Councilor Darrell Cornelius
Councilor Sherry Lillard (arrived 5:47pm)
Councilor Steve Owen
Councilor Larry Cooper
Councilor Jim Trees

ABSENT: Councilor Jim Raze

STAFF PRESENT: Mary Jo Briggs, City Administrator
John Andersen, Community Development
Director
Melissa Slotemaker, Associate Planner
Caren Huson, City Recorder

**II. DISCUSSION
Comprehensive Plan**

John Andersen, Community Development Director, described the Comprehensive Plan (Comp Plan) process.

Councilor Trees questioned if the Draft Comp Plan was supposed to reflect the City as it currently appears. Director Andersen responded yes, that it should be current and up to date. Councilor Cornelius asked if the Comp Plan was also supposed to be forward looking to the year 2022. Director Andersen responded yes.

Councilor Owen mentioned that the Planning Commission had reviewed the Draft Comp Plan and had held public hearings, asking if the purpose of the Council Work Sessions were to inform staff of what needs to be revised in the Comp Plan. Director Andersen responded yes.

Melissa Slotemaker, Associate Planner, commented that when the Planning Commission made their recommendation to the Council on the Comp Plan, it was based upon combining all of the elements; they did not edit the Draft Comp Plan, but authorized various document inclusions into the Comp Plan.

Planner Slotemaker stated that staff had received written comments,

with an overall general comment that the preface of the Comp Plan should make reference to the documents used, including which ones were completely incorporated and which ones only have a portion of them in the Comp Plan. All original documents with technical references will remain. Councilor Cornelius requested that staff also include references to Land Conservation and Development Commission (LCDC) and where those references could be found. Councilor Owen suggested that the Final Comp Plan be presented to Council with strikethrough text and highlighted text which would depict the changes which will be made as a result of Council work sessions and public hearings.

Planner Slotemaker mentioned that Helen Maguire had suggested that staff create a separate category for tasks vs. policies vs. action items, which would need separate Council approval. Director Andersen added that new Comp Plans generally have more strategies and action items and that is what staff will be adding; older Comp Plans tended to be more philosophical with value statements, which staff will be moving away from. Planner Slotemaker commented that another recommendation was to clarify the sources used in each Chapter instead of referring to the addendum in the back of the Plan; this would provide more clarity, but not to the extent of footnotes which would be too difficult to add at this time.

Discussion occurred as follows on Chapters 1-4 of the Draft Comp Plan:

Preface

Councilor Lillard stated that she thought the preface was fine. Ms. Maguire suggested that staff should state which documents would go away as a result of the adopted Comp Plan.

Chapter 1

Councilor Cornelius stated that the introduction talks about growth in the four neighborhoods of Fairview, and he actually thought Fairview had more neighborhoods than that, such as Town Center, Salish Ponds, Halsey Commercial, Old Town, East of 207th, etc. In addition, the City was broken down into six regions for the Citizen/Council Alliance, which seems more realistic. Director Andersen responded that it was never the intent to state that there were only four areas in the City; four were just being identified in the Comp Plan as they each had their own significant history. Wording could be added that the four areas do not exclude the six regions for the Alliance Committee or other neighborhoods. Councilor Cornelius suggested that the language be revised to reflect the current six regions. Councilor Lillard stated that she viewed the four areas as stated in the Comp Plan as representing the four major plans for each area. Director Andersen commented that he thought it could simply be

stated that in no way do the four areas, as stated in the Comp Plan, prohibit the different naming of neighborhoods throughout the City, and that perhaps Chapter 2 was the best place to include that language. In response to Councilor Cornelius' question regarding page 4 of the Comp Plan where it speaks to the "Commercial Core being connected to the Wood Village Town Center", Director Andersen stated that staff would add wording that explains exactly how it would be connected.

Chapter 2

Councilor Cornelius commented that the Planning Commission is over-acknowledged; the Council adopts policies. Secondly, regarding citizen involvement, he viewed the LCDC website for statewide goals, and Goal Number 1 was citizen involvement; they envision an independent committee, although it does state that a Planning Commission could be used for that citizen committee. Councilor Cornelius mentioned that it seemed like the committee should consist of both the Planning Commission and Citizen/Council Alliance in order to give us more diversity and more citizen involvement. Councilor Cornelius stated that if we really want to comply with state land use goals, we need to get more citizens involved from all areas of the City. Director Andersen responded that when the City originally submitted their Comprehensive Plan to the State in 1980, the issue was raised as to whether we could use the Planning Commission as our citizen involvement committee and it was approved; smaller cities tend to use the Planning Commission, and larger cities will use a Citizen Involvement Committee also. Councilor Owen commented that one concern he has is when Council appoints member to the Planning Commission that they need to be sensitive to the area of the City that the applicants live in; he was also concerned about the City forming another committee as there are problems in maintaining full committees now. Councilor Owen suggested that staff ask the State if we are still in compliance with only having the Planning Commission. Councilor Lillard suggested that staff could ask other cities if they have two committees. Ms. Maguire commented that perhaps the Comp Plan could state, as a goal, that the City will transition the Citizen/Council Alliance Committee into more of the process. Councilor Owen suggested leaving the text as is as he did not see a need to make any changes to the Planning Commission at this time; Mayor Weatherby concurred. Councilor Lillard stated that she thought the City could use the Alliance Committee in a joint meeting with the Planning Commission to prepare the process for citizen outreach. Director Andersen suggested that the Planning Commission continue to be the primary citizen involvement committee, but the Alliance Committee would be used to augment any Planning Commission discussion in the citizen involvement process. Councilor Cooper commented that the Alliance Committee could possibly prepare a

proposal so that we are all working on the same page before a decision is made on this topic. Councilor Owen stated that the Alliance Committee would meet and prepare draft language to be placed in the Comp Plan. Planner Slotemaker asked that they also review the policy as written in Chapter 2.

Chapter 3

Planner Slotemaker stated that a glossary would be added to the appendix to explain some language and acronyms. The one recommendation the Planning Commission made, which is not included in the Comp Plan, is on page 18 where we will better describe river oriented development. Councilor Owen asked if there was some way in which staff could incorporate the six regions of the City in the section on neighborhoods. Planner Slotemaker stated that staff would be rewriting pages 22 through 28 to reflect current status of Fairview Village.

Council agreed to continue discussion on Chapters 3 and 4 of the Comp Plan during their regular meeting following the work session.

III. ADJOURNMENT

Councilor Owen moved and Councilor Lillard seconded the motion to adjourn. Mayor Weatherby adjourned the meeting at 6:50pm.

AYES: 6
NOES: 0
ABSTAINED: 0

Mayor Mike Weatherby

Dated:

Caren C. Huson Quiniones
City Recorder