

**MINUTES
CITY OF FAIRVIEW
CITY COUNCIL**

April 15, 2020

Council Members

Brian Cooper, Mayor
Cathi Forsythe
Mike Weatherby (Joined at 7:10 PM)
Keith Kudrna
Balwant Bhullar
Darren Riordan
Council Position 5 – Vacant

Staff

Nolan Young, City Administrator
Allan Berry, Public Works Director
Lesa Folger, Finance Director
James Eriksen, Police Chief
Heather Martin, City Attorney
Devree Leymaster, City Recorder

COUNCIL MEETING – Virtual Meeting via GoToMeeting (7:00 PM)

1. CALL TO ORDER

ROLL CALL

2. CITIZEN TESTIMONY FOR NON-AGENDA ITEMS

None.

3. CONSENT AGENDA

- a. Minutes of March 18, 2020
- b. Authorize City Administrator to Enter into a Contract for 1st Street Improvements:
Resolution 13-2020

Councilor Kudrna moved to approve the consent agenda and Mayor Cooper seconded. The motion passed unanimously. (Council President Weatherby had not joined the meeting yet).

AYES: 5
NOES: 0
ABSTAINED: 0

4. CITY ADMINISTRATOR REPORT

- a. Discuss May Council Meeting(s)

City Administrator Young shared that at this time there are no agenda items scheduled for May 6 and briefed the Council on what is tentatively scheduled for May 20. He inquired if Council would like to have two, or one, meetings in May. Council supported having the one meeting on May 20. They briefly discussed the meeting format and concurred that if the meeting is virtual it will be one meeting (regular meeting) beginning at 7:00 PM. If they are able to meet in person in Chambers then they will follow the typical schedule of a 6:00 PM work session followed by the regular meeting at 7:00 PM.

- b. Brief Council Virtual Budget Public Hearing

CA Young reported the Budget Committee meetings are scheduled for May 11 and May 18. An additional meeting may be scheduled if needed. The meeting format is expected to be virtual.

- c. Discuss Interview Process for Vacant City Council Position

Council discussed options for the candidate interview process. Councilor Forsythe suggested using a one-way video interview platform that allows candidates to respond based on their schedule. CR Leymaster will send out draft questions for Council review. The number of interview questions will be narrowed down based on Council polling. Council agreed to hold a special meeting on May 14 to review and discuss the candidate interviews. May advance the top candidate(s) to the May 20 regular

meeting for appointment consideration. This will also provide an opportunity to schedule a second interview should Council wish to.

5. PUBLIC HEARING

a. Amend the City of Fairview Zoning Map from Agricultural Holding (AH) to General Industrial (GI) for the Port of Portland's Troutdale Reynolds Industrial Park (TRIP) Fairview lot on the north side of NE Marine Drive: Ordinance 5-2020

CR Leymaster read the second reading of Ordinance 5-2020 title and cited the Opening Statement for a Land Use Hearing and applicable criteria. Staff had no new information to present. The applicant was not present. CR Leymaster verified that no written testimony was received nor were there any requests to speak. Mayor Cooper closed the public hearing.

Councilor Riordan moved to adopt Ordinance 5-2020 and Councilor Kudrna seconded. Motion passed unanimously.

AYES: 6
NOES: 0
ABSTAINED: 0

6. COUNCIL BUSINESS

a. Authorize Full Benefits of the Development Incentive Program to the Halsey Crossing Development, if Permits are Taken Out by June 30, 2021 With the Urban Renewal Agency Reimbursing the Three Utilities for SDC's Waived: Resolution 14-2020

Councilor Riordan moved to adopt Resolution 14-2020 and Councilor Kudrna seconded. Motion passed unanimously.

AYES: 6
NOES: 0
ABSTAINED: 0

b. Authorize City Sponsored Events for FY2020-21: Resolution 12-2020

CR Leymaster briefed the Council on the staff report and identified events.

Councilor Riordan moved to adopt Resolution 12-2020 and Councilor Kudrna seconded. Motion passed unanimously.

AYES: 6
NOES: 0
ABSTAINED: 0

c. Authorize COVID-19 Response Specialist Position: Resolution 15-2020

CA Young explained the temporary position and the tasks associated with it. Council President Weatherby inquired if an existing staff person could fill the role. CA Young replied all city staff are currently working and the staff with the expertise to fulfill the requirements of this position are not able to add it into their current work load. Councilor Forsythe expressed concern for using reserves at a time of uncertainty.

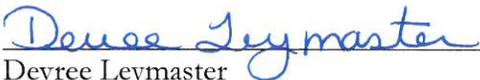
Councilor Riordan moved to adopt Resolution 15-2020 and Councilor Kudrna seconded. Motion passed unanimously.

AYES: 6
NOES: 0
ABSTAINED: 0

7. ADJOURNMENT

Councilor Kudrna moved to adjourn the meeting and Councilor Forsythe seconded. The motion passed, and the meeting adjourned at 7:55 PM.

AYES: 6
NOES: 0
ABSTAINED: 0



Devree Leymaster
City Recorder



Brian Cooper
Mayor

5-26-2020

Date of Signing

A complete recording and/or video of these proceedings is available.
Contact the City of Fairview City Recorder Office, 1300 NE Village St., Fairview, OR 97024, (503) 674-6224.