

**MINUTES  
FAIRVIEW CITY COUNCIL WORK SESSION  
FAIRVIEW CITY HALL  
1300 NE VILLAGE STREET  
FAIRVIEW, OREGON 97024**

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**November 17, 2004 -- 5:20pm**

**I. CALL TO ORDER/  
ROLL CALL**

Mayor Weatherby called the meeting to order at 5:20pm.

PRESENT: Mayor Mike Weatherby  
Councilor Darrell Cornelius  
Councilor Sherry Lillard  
Councilor Steve Owen  
Councilor James Raze  
Councilor Larry Cooper  
Councilor Jim Trees

STAFF PRESENT: Jan Wellman, City Administrator  
Laura Zentner, Finance Director  
Caren Huson, City Recorder

**II. BUDGET COMMITTEE  
INTERVIEWS**

Council agreed to ask the four Budget Committee applicants the same questions, with the understanding that clarification questions may occur by Council.

The standard questions which would be asked of each applicant were:

1. Please talk about your background and how it relates to finance.
2. Do you have any knowledge of, or experience with, Oregon Budget Law?
3. Please tell us your philosophy on balancing budgets.

Michelle Anderson:

1. Worked for the Colorado Council of the Arts; assisted the Deputy and Executive Directors to design a budget to follow throughout the year; had to abide by State policies; \$2.2 million budget.
2. No experience with Oregon Budget Law.

3. Look at all the various aspects; need to determine the things you want to do vs. the things you need to do. Don't put all eggs in one department or category; need to determine what the community is interested in vs. what has to be done in terms of roads, etc.

Councilor Lillard questioned if Ms. Anderson was willing to make a three year commitment. Ms. Anderson responded yes. Councilor Raze mentioned that everyone who has applied for the Budget Committee must understand that it is a volunteer position; accounting knowledge is not critical; it is the decisions you make on behalf of City that is most important.

Councilor Owen asked how Ms. Anderson typically interacts in a large group. Ms. Anderson responded that at first she might be quiet until she got to know everyone, but she did not think it would be a problem for her, especially when discussing things that are important to the community.

Mayor Weatherby questioned how important funding was for training of staff. Ms. Anderson responded that she thought training was important; if someone has a good base from training, then they can develop on their own. Training is a good thing and should be done to a certain degree.

Councilor Trees asked if Ms. Anderson felt prioritizing was important. Ms. Anderson responded yes.

Councilor Cornelius asked if Ms. Anderson would be comfortable in asking questions of Department Directors. Ms. Anderson responded yes, especially if she had some information provided in advance.

Lisa Barton-Mullins:

1. Served on the Gresham City Council for a couple years and sat on their Budget Committee; she was familiar with city budgets and processes. Spent her career in accounting so she has a fairly good basic background in finance.
2. Other than what she went through on the Gresham Budget Committee, she could not explain Oregon Budget Law.
3. Balancing budgets are difficult as there is never enough money to go around. There are things that you have to pay for and you pay for them first. Any remaining funds are a juggling act and it is up to the group as a whole to compromise. We need to be open to all avenues of revenue.

Councilor Trees asked if Ms. Barton-Mullins felt prioritizing was important. Ms. Barton-Mullins responded yes, and that personal agendas need to be thrown out.

Councilor Cornelius questioned if Ms. Barton-Mullins was appointed to the Budget Committee if she would still serve on the Citizen Alliance Committee. Ms. Barton-Mullins responded absolutely. Councilor Cornelius asked if budget cuts had to be made if there were certain areas where she would feel more comfortable in making those cuts. Ms. Barton-Mullins responded that every item that comes before the Budget Committee is important to somebody; however, Police is a priority for her.

Councilor Owen asked how Ms. Barton-Mullins typically interacts in a large group. Ms. Barton-Mullins responded that participation is not a problem for her; if she needs something explained to her, she will ask.

Mayor Weatherby asked how Ms. Barton-Mullins felt about funding for staff training. Ms. Barton-Mullins responded that she has worked at many jobs and the most frustrating thing is not having the training to do your job correctly; training was very important.

Ms. Barton-Mullins questioned what the Budget Committee does the remainder of the year, after they have held their required meetings. Councilor Owen responded that as long as he has been on the Council, the Budget Committee had never been called back to meet.

Teresa Gallucci:

1. She works in the Budget Department of Blue Cross; finance is her background.
2. Just as it applies to her previous position in the mental health field.
3. Budgets must balance.

Councilor Trees questioned if Ms. Gallucci believed in prioritizing. Ms. Gallucci responded yes.

Councilor Cornelius asked if Ms. Gallucci was aware of the issues that were facing Fairview. Ms. Gallucci responded that she was aware of some of them.

Councilor Lillard questioned if there was a particular focus Ms. Gallucci had for the Budget Committee. Ms. Gallucci responded no.

Councilor Lillard asked if Ms. Gallucci was aware of the time commitment for the Budget Committee. Ms. Gallucci responded yes and that it would not be a problem.

Councilor Raze asked if Ms. Gallucci would feel comfortable in making budget cuts, if necessary. Ms. Gallucci responded that it was not a comfortable thing to do, but she has had to do it in her line of work.

Mayor Weatherby questioned how important funding was for staff training. Ms. Gallucci responded that it was important as everyone needs to have the tools to do their job.

The fourth applicant, Carl Malone, was unable to attend the interviews.

Council discussed the applicants.

### III. ADJOURNMENT

Mayor Weatherby adjourned the meeting at 6:40pm.

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Mayor Mike Weatherby

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Dated:

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Caren C. Huson Quiniones  
City Recorder