Date:	
Receipt #	
License Fee	
Amount Paid	
License #	

City of Fairview
1300 NE Village Street
Fairview, Oregon 97024
503-674-6206

Business License Application

Business Name: _____

Business Location: _____

Mailing Address: _____

City, State, Zip: _____

Business Owner Name: _____ Business Phone: _____

Email Address:_____ Business Site Use/Activities/Products/Services:_____

_____

Is this business home-based? ☐Yes ☐ No
If yes, a Home Occupation permit is required.
Please contact the Community Development Dept. for information and an application.

Is the business within the city limits? ☐Yes ☐ No
If yes, what is the Number of Full Time Equivalent Employees: _____

Does the business involve the use of chemicals/hazardous materials? ☐Yes ☐ No

Describe: _____

Business Site Property Owner Information
(If different than above AND if Business located in Fairview)

Name: _____ Phone: _____

Address: _____

City, State, Zip: _____

Emergency Contact:

Name: _____ Phone: _____

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE TO THE BEST OF MY KNOWLEDGE. I HEREBY AGREE TO ABIDE BY FAIRVIEW MUNICIPAL CODE CHAPTER 5.05. ISSUANCE OF THIS LICENSE DOES NOT GUARANTEE THAT THE USE CONFORMS TO THE CITY OF FAIRVIEW LAND USE REGULATIONS.

PRINT APPLICANT NAME: _____

SIGNATURE: _____ **DATE:** _____

BUSINESS LICENSE GENERAL INFORMATION

BUSINESS LICENSES:
A business license is required for businesses operating within the city limits, whether a commercial, retail, industrial, or home-based business.

The business license fee is paid annually in advance of the licensing year and is effective January 1 to December 31. The **Business License** Fee is $50.00 per Calendar Year.

Any new business license issued after:

April 1	**$37.50 for remainder of the year**
July 1	**$25.00 for remainder of the year**
October 1	**$12.50 for remainder of the year**

TEMPORARY BUSINESS LICENSES:
A temporary license is available to businesses whose services are completed within a 90-day period. The Temporary Business License is valid for 90 days, starting from the application date. **Fee: $12.50.**

MULTIPLE BUSINESSES:
If a person is engaged in more than one business, the person must pay the license for each business conducted at a separate location (FMC Title 5, Article 1). More than one type of business may be run from the same address.

LATE PAYMENT CHARGE:
In the event a business fails or neglects to obtain a license and pay the appropriate fees before they become delinquent, the city recorder shall collect in addition thereto, an additional charge of $15.00 for each month (or fraction of thereof) the license is delinquent **5.05.080 B. (FMC).**

IF YOU HAVE ANY QUESTIONS PLEASE CALL (503) 674-6206.