



Artisans on the Green

Reserve your space now!

14th Annual Fairview on the Green

What: Fairview on the Green. The day's events include entertainment, children's play area, arts/crafts/information vendors and beer & wine garden.

When: Saturday, September 12, 2020 from 12:00 PM to 6:00 PM. Set up begins at 9:00 AM. Must be open for business by 12:00 PM. Tear down is at 6:00 PM.

Where: Fairview Community Park, 21600 NE Park Lane, Fairview, Oregon.

Important Dates:

- June 30 - **Early Bird Discount** – Sign up and pay by June 30 and save \$10.
- July 27 - All Applications are due by this day for review.
- August 4 - Vendors will be notified if they have been accepted into the festival through email.
- August 24 - All Payments are due are due by 4:00 PM. If payment is not received vendor will be removed from the list and the booth space will be forfeited.
- September 12 - Day of the Event. Vendors must check in by 10:00 AM.

Eligibility & Application Requirements:

The only people who will be eligible for this year's festival will be artists, crafts people, and food vendors selling their own handcrafted products. All forms of art and crafts must be original. No dealers, distributors, agents, or representatives will be permitted.

When completing the application each vendor must submit 3-5 photos of product, this way we can place people in the best areas with complimentary vendors for the best success. Your description and your photos will be what the vendor administrators make decisions on so make sure each photo captures your brand and what you hope to show the public at our event. If you have received pre-approval from a vendor administrator, photos are not required. Please provide the administrator's name on the application. All applicants will receive notification of their acceptance on August 4th. Once accepted, each vendor will have until August 24th to submit payment and avoid forfeiting their spot. There is no application fee so applications will be submitted the moment it is received.

Waiver & Release:

In consideration of acceptance of my application to this year's Fairview on the Green:

1. I agree to comply with all rules and regulations of the festival and its directors.
2. I release Fairview on the Green, its administrators, members, volunteers, and the City of Fairview of any liability in the event of any accident, injury or death during the event.
3. I hereby agree that in the event of a cancellation due to storm, rain, inclement weather or other universal actions, my application will be non-refundable.
4. I hereby permit the free use of my name and pictures in any media release relating to this event.
5. I will conduct myself in a professional manner as a representative of my business and as a vendor of Fairview on the Green.
6. In the case I no longer follow these rules, cause a disturbance, and/or overall no longer uphold a professional attitude I agree to leave willingly if asked to and will not interrupt the day for other participants. My application will be non-refundable as well.

Artisans on the Green

Vendor Application

Early Bird Discount – Save \$10 – Apply and submit payment by June 30th.

Deadline to apply for space is July 27th.

If you have been pre-approved please indicate below **or** provide 3-5 photos of booth/merchandise with application.

Any applications that do not provide photos or pre-approval cannot be verified, will be automatically denied.

Space Fee (\$60)

Canopy (\$20)

Electrical (\$15)

For More Information: visit www.fairvieworegon.gov/fairviewonthegreen, call (503) 674-6224 or email leymasterd@ci.fairview.or.us.

To Apply for a Space, Return this Form by July 27, 2020!

Or get the Early Bird Discount and save \$10. Apply and submit payment by June 30, 2020.

I am applying for _____ amount of Vendor Space(s). Pre-approved by: _____

Vendor Name: _____

Product Description: _____

Booth Description: _____

Tent: _____ Trailer: _____ Other: _____

Contact: _____ Phone: _____ Email: _____

Address: _____

I have agreed to all rules and conditions.

Signature: _____ Date: _____

Mail application to: City of Fairview
Fairview on the Green
1300 NE Village Street
Fairview, OR 97024

Once a vendor has been accepted, payment must be submitted by 4:00 PM August 24th.

- Make checks payable to the City of Fairview. Indicate in the subject line for FOG Vendor.
- Mail payment to:
City of Fairview
Fairview on the Green
1300 NE Village Street
Fairview, OR 97024