



**CITY OF FAIRVIEW, OREGON  
APPROVED BUDGET  
FOR  
FISCAL YEAR 2020-21**

**BUDGET COMMITTEE**

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**Prepared By:**

Nolan Young, City Administrator & Budget Officer

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**City of Fairview, Oregon**  
**Fiscal Year 2020-21**  
**BUDGET MESSAGE**

I am pleased to submit to the Citizens of Fairview and their Budget Committee the Fiscal Year 2020-21 City Budget, my fifth budget as the City Administrator (Budget Officer) for the City of Fairview.

I would like to acknowledge the work of Finance Director Lesa Folger, other Finance Department employees, and all of the Department Directors and their associated personnel who were involved in assembling this document. We look forward to working with the Budget Committee as you consider and approve a new budget to present to the City Council for consideration.

The Budget Message begins with a section summarizing issues that affect the entire budget. It discusses:

- A. Fiscal policies involved in the preparation of the budget
- B. The City Council's goals and objectives

Section II is an overview of the full City budget; Section III highlights major aspects of the General Fund; Section IV addresses Special Revenue and Capital Projects Funds and Section V covers the Enterprise Funds. There are narratives at the beginning of each department budget that provide further information. We are also providing the Budget Committee several Budget Information Papers (BIPs) that further discuss specific areas. We will reference both the BIPs and Council Goals throughout the Budget

**SECTION I CITY-WIDE BUDGET ISSUES**

- A. **Approved Fiscal Policies:** Major fiscal policies reflect Council's goal of maintaining the long-term fiscal stability of the City. Following this message are three documents that detail the Council's current fiscal policies:
  - 1) Financial Guidelines
  - 2) General Fund Ending Fund Balance Policy (BIP 20-002)
  - 3) Excess Reserves Policy (General Fund) (BIP 20-003)
- B. **City Council's Goals and Objectives:** Following the fiscal policies are the City Council's adopted goals and annual Work Plan Action Plan for FY 2020-21 Council has identified eight (8) goals with 11 Action Items to be completed by June 30, 2021. BIP 19-006 briefly identifies each of the action items, the relevant Budget Information Paper (BIP) that further discusses the action item and where funds are budgeted to achieve it.

**SECTION II CITY-WIDE BUDGET OVERVIEW**

The overall City budget for FY 2020-21 is \$27,744,013. This is a \$1,501,854 decrease over the Adopted Budget for FY 2019-20. This 6.5% decrease is caused in part by the completion of four project; Interlachen and Halsey Sewer Slip Line Projects, Reservoir #1 Rehab. and Public work



- The Urban Renewal Agency (URA) will be reimbursing the General fund \$68,000 for time staff spends on URA programs and projects (BIP 20-025).
- \$27,625 is budgeted for the URA Bridge Loan.
- We are budgeting the City's share of the County Business Income Tax (BIT) to increase by 13%. BIT receipts had increased by 22% prior to the States COVID-19 emergency declaration. At the same time the Count did a retroactive (to January 1, 2020) increase in both the exemption for smaller businesses and the rate for others. These changes will increase Fairview's share.

*Operating Transfers:* Transfers into the general fund include the following:

- \$31,279 from the Equipment Replacement Fund is being transferred in. These funds were set aside in the Equipment Replacement Fund in prior years to be used for police vehicle purchases. After being transferred to the General Fund, this amount will be used for the vehicle replacement portion of the Multnomah County Sheriff's Office contract for law enforcement services.
- \$12,000 from the Facilities Maintenance Fund to pay for addressing a backlog of minor maintenance items at City Hall. This expenditure is budgeted in the Finance Department.
- \$23,784 from the Grants and Capital Projects Fund. This is a reimbursement from the Metro CET grant for time that General Fund City Staff spends on this Grant project associated with the Main Streets on Halsey program (15,439) and \$8,345 for a grant funded Census Coordinator (BIP 20-023).
- A \$121,000 transfer for the old Fairview Lake Sewer LID. These fund have been designated a General Fund resource by the auditor add have served as a reoccurring \$121,000 transfer for the General Fund for Public Safety for the last six years. There are funds for one more year before this source will need to be replaced.

*Operating Expenses* for FY 2020-21 are budgeted at \$5,580,035, an increase of \$189,831 (3.5%) compared to the FY 2019-20 budget. Operating expenses exceed operating revenues and transfers by \$87,342 as compared to \$276,734 in FY 2019-20. Financial Guideline #5 states "The City shall, to the extent possible, balance current (recurring) revenues and current (recurring) expenditures." We have budgeted and recommend an exception to this policy which we will further discuss in a Budget Information Paper (BIP 20-003)

Below are the key expenditures in each General Fund Department:

Administration

- Personnel Costs includes a Census Coordinator/COVID-19 Resource Specialist for four months (BIP 20-023).
- Contract Services includes \$33,000 for the City of Fairview's share of phase two of the Multnomah County municipal Broadband Study (BIP 20-027).
- \$34,500 has been included in this year's budget for events. This is the same as FY 2019-20 (BIP 20-007).

#### Finance

- Contractual Services includes \$12,000 from the Facilities Maintenance Fund to pay for addressing a backlog of minor maintenance items at City Hall.

#### Court:

- Total Personnel Services has decreased \$15,491 to more accurately reflect actual staff time.

#### Community Services

- Contract Services has decreased \$10,000. This item is used for planning consultants when required by the work load.

#### Parks

- The Parks Operating Supplies and Parks Materials line items have be increase by \$6,000 to cover increasing costs.

#### Police Services

- The MCSO base service fee has increased 4.7% to \$2,719,188. This is an increase of \$122,065. The increase is based on a consumer price index (CPI) of 2.76% and retirement increase of 1.940% (BIP 20-008)

#### Fire/BOEC/Emergency Management: (BIP 20-008)

- \$20,000 has been budgeted under Contract Services for Fairview's share of a Gresham Fire review of service delivery models.
- Fire Contract with Gresham increased 4.5%
- BOEC (Public safety Dispatch) has decreased \$1,129 because of increase 911 revenues.

#### Other (Transfers)

- \$68,525 is proposed to be transferred to the Recreation Fund to pay for the City of Fairview 60% share of costs of the PlayEast Recreation Manager's costs. (BIP 20-010)
- A transfer of \$87,500 to the Facilities Maintenance Fund is proposed to assist in covering Capital Improvement Expenditures associated with City Hall. (BIP 20-011)

#### Other (Contingencies and Ending Balances) (BIP 20-002)

- The *Emergency Contingency*, (a minimum of 5% of General Fund operating expenditures per Financial Guidelines) is fully funded at \$282,000, an increase of \$12,500.
- The *Operating (Ending) Fund Balance* is fully funded at \$1,410,000, an increase of \$71,500. This is 255 of operating expenses of the General Fund as budgeted for FY

2002-21. It is intended to provide cash flow for the General Fund until property taxes start to be received.

- *Excess Reserves Contingency* is budgeted at \$872,076, a reduction of \$176,818. 1,048,894. If we include the \$650,000 bridge loan to Urban Renewal which is an investment and not a reduction in the reserves, the effective Excess Reserves Contingency is \$1,522,076.

## **Section IV**

### **Special Revenue and Capital Projects Funds**

The City also provides essential services through Funds that are separate from the General Fund. These Funds account for monies that are restricted for a specific purpose or are used to account for infrastructure improvements that need to be tracked as capital assets.

#### RECREATION FUND (BIP 20-010)

The Recreation Fund is used to account for the Wood Village/Fairview sponsored East County Recreation Program, which was created through an intergovernmental agreement (IGA). The new three year IGA calls for Fairview to handle the Administrative functions of the program including Fiscal Management and hiring and supervision of employees.

#### AEC FUND

The City charges an Administrative Excise Charge (AEC) on all new construction. In 2016 the Council directed that the revenue in this Fund be used for Park Maintenance and Improvements to replace SDC charges that will be waived under our Development Incentive Program. We are transferring \$34,003 to the Parks SDC Fund for new playground equipment and a picnic shelter at Pelfrey Park. (BIP 20-022)

#### BUILDING FUND

The Building Fund is forecasted to operate sufficiently to meet its' obligations without additional help from the General Fund. *Personnel Expenses* continue to be budgeted to reflect the actual time personnel works in that fund. *Materials and Services* are expected to be high for the second straight year due to a significant increase in demand for inspections and development review for new construction.

#### STREET FUND

The Street Fund continues to fund routine maintenance of our local streets and pays for capital projects (e.g. pavement overlays). The Street Fund is currently stable with a projected beginning fund balance exceeding new revenues for FY 2020- 21 and current resources exceeding operating needs. Significant aspects of the proposed Street budget include:

- \$25,000 is budgeted to be transferred to the Grants and Capital Project Fund for the City's "match" for the Community Development Block Grant (CDBG) Project for 7<sup>th</sup> Street Infill. (BIP 20-015)

- Construction on the narrow Railway undercrossing on NE 223<sup>rd</sup> has been budgeted in the Grants and Capital Project Fund with funding coming from urban renewal (BIP 20-014).

#### PW FACILITY FEE FUND

The City borrowed \$3,103,700 in Fiscal Year 2018-19 to fund the construction of a new Public Works Shop Facility. City Council determined this debt would be repaid via a facility fee assessed to all utility customers. Fees charged to utility customers and debt service associated with the funds borrowed are both recorded in this fund, allowing all revenue and expense associated with the fees and funding to remain easily identifiable.

- Revenue associated with the facility fee is anticipated to increase to \$261,718 as additional customers are expected due to completion of building projects.
- Debt Service payments will be \$225,734.

#### GRANTS AND CAPITAL PROJECT FUNDS

- *Grants and Capital Projects Fund:* Staff utilize this Fund to track all capital projects that have more than one funding source. Capital Projects budgeted in FY2020-21 include:
  - \$78,487 CDBG Grant for 7<sup>th</sup> Street Sidewalk Infill Project.
  - \$25,000 City CDBG Grant Match for 7<sup>th</sup> Street Sidewalk Infill Project.
  - \$500,000 from URA for continuation of the 223<sup>rd</sup> Railroad Undercrossing Project.
  - \$300,000 from URA for the Fairview Parkway Roundabout / Park and Ride design.
  - \$200,000 from URA for Street Design for NE 223 north of Halsey.
  - \$2,041,394 for Well 10 design and Construction (BIP 20-020).
  - \$166,385 for the Metro CET Planning and Development Grant.
  - \$4,015 for Census Mobile Access project materials and an \$8,345 transfer to GF for a Coordinator.
- *Water SDC:* We are transferring \$920,495 to the Grants and Capital Projects Fund for Well 10 Design and construction (BIP 20-010). SDC assistance is budgeted from the Fairview Urban Renewal Agency.
- *Sewer SDC:* Reserve for Sandy Blvd. sewer lines. SDC assistance is budgeted from the Fairview Urban Renewal Agency.
- *Storm Water SDC:* SDC assistance is budgeted from the Fairview Urban Renewal Agency.
- *Parks SDC:* Budgeted is \$50,000 for Pelfrey Park playground equipment and \$25,000 for A Pelfrey Park shelter and \$10,000 for ADA access at Salish Ponds (BIP 20-022)
- *The Facilities Maintenance Fund:* 127,000 is budgeted to be transferred to the General Fund to pay for minor repair projects. City Hall Maintenance/Improvements are budgeted at \$275,000 for repair and/or replacement of the HVAC at City Hall. (BIP 20-011)







# City of Fairview

## Financial & Budgeting Policies



City of Fairview  
Financial Guidelines

1. The City shall maintain a General Fund *Emergency Contingency* funded at a minimum of 5 percent of General Fund operating expenditures. This contingency is for unexpected expenditures that staff could not have known about at the time the budget was prepared.
2. The City shall maintain a General Fund *Operating Fund Balance* funded at a minimum of 25 percent of operating expenditures. This will help maintain the minimum cash flow necessary to ensure the City will not need to issue Tax Anticipation Notes (short term borrowing).
3. The City shall budget all funds designated as Excess Reserves as *Excess Reserves Contingency*.
4. The City shall recognize that the beginning fund balance is a one-time, non-recurring resource. To the extent feasible, one-time resources will be applied toward one-time expenditures. It also should help to ensure a stable ending fund balance.
5. The City shall, to the extent feasible, balance current (recurring) revenues and current (recurring) expenditures. Fund balance shall not be used to pay for ongoing revenues and expenditures.
6. The City will maintain a policy of aggressively collecting accounts receivable whereby after City staff has exhausted all in-house collection alternatives, accounts are assigned to a private collection agency.
7. The City shall review utility rates every two years. Fees will be set to recover the total cost associated with the service provided.
8. The City will maintain its infrastructure at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. It shall be the goal of the City not to defer maintenance of buildings and infrastructure.
9. Equipment replacement costs for vehicles and public works equipment will be charged all funds on a uniform and equitable basis. The amount will be based on the replacement cost of each fund's capital assets.



City of Fairview  
General Fund Ending Fund Balance Policy

Maintaining a reserve is an essential part of the City of Fairview's financial management. To accomplish this, the Fairview City Council has established policies to provide for reserves to deal with unanticipated adverse financial events, accumulate resources for opportunities to undertake special projects, and save for future capital needs and opportunities. To that end, the City Council has established balances that reflect these goals.

1. The City will maintain sufficient contingency and reserves for the ability to:
  - a. Mitigate short-term volatility in revenues
  - b. Mitigate short-term economic downturns
  - c. Absorb unanticipated operating needs that arise during the fiscal year but were not able to be anticipated during the budget process
  - d. Meet requirements for debt reserves
  - e. Absorb unexpected claim of litigation settlements
  - f. Sustain city services in the event of an emergency
  - g. Meet operating cash flow requirements before the collection of property taxes, grant proceeds and other operating revenues in order to prevent the need for issuing Tax Anticipation Notes
  
2. General Fund Reserves- the City will maintain General Fund Reserves as follows:
  - *Emergency Contingency* – amount equal to a minimum 5% of operating expenses for fiscal year
  
  - *Operating Fund Balance*- amount equal to a minimum 25% of operating expenses for fiscal year (3 months)
  
  - *Excess Reserves Contingency*- any funds beyond those identified above

The City will use *Excess Reserves Contingency* on a one-time or temporary basis for purposes as prioritized in the Excess Reserve Policy below. In the event that *General Fund Operating Ending Fund Balance* or *Emergency Contingency* decrease to amounts below the levels established by this policy, the City will develop a plan to restore reserves to the required levels.

Definitions:

***Emergency Contingency:***

Funds which are utilized for unforeseen expenses that may arise during the fiscal year. Per Oregon Budget Law, these funds may only be utilized by formal action of the council (resolution) in accordance with all notice requirements as detailed in the Oregon Local Budget Law Handbook.

***Operating Fund Balance:***

Minimum reserve balance to be maintained in the ending fund balance.

***Excess Reserves Contingency:***

Any amounts above the grand total of Contingency plus Operating Fund Balance.



## **CITY OF FAIRVIEW EXCESS RESERVES POLICY**

After the conclusion of each fiscal year, the Finance Director or designee will report on the audited year-end financial reports. Should the prior year annual General Fund resources exceed expenditures and encumbrances, a year-end operating surplus shall be reported. Any portion of the year-end operating surplus that contributes to the General Fund balances, in excess of established fund balance policies, shall be deemed “excess reserves” and subsequently available for allocation in the following priority order:

1. Re-appropriate to offset one-time shortfalls contributing to budget-year operating expenditures.
3. Replenish any other established fund balance targets or designations, so as to meet target levels, including debt reduction schedules.
4. Transfer to capital program funds and/or departments for appropriation to capital improvement program budget and/or deferred maintenance needs in accordance with improvement plans and replacement schedules.
5. Appropriate for one time expenditures or expenses which do not result in recurring operating costs.

*Use or allocation of excess funds is subject to approval by Council Resolution and notice requirements as stipulated by Oregon Budget Law.*



**CITY COUNCIL GOALS: FISCAL YEAR 2020-21**  
**Non Prioritized List**

Goal #1: Improve pedestrian and bicycle access and safety.

Goal #2: Enhance service levels of public safety programs.

Goal #3: Increase Fairview's recreational opportunities & park amenities.

Goal #4: Maintain and enhance the city's public infrastructure in a cost-efficient manner.

Goal #5: Enhance & promote economic development activity.

Goal #6: Promote city's long-term financial stability.

Goal #7: Work with other local, regional and state organizations to enhance the community.

Goal #8: Enhance communication and engagement with the community.

**Council Work Plan Action Items**  
**Fiscal Year 2020-21**

**High Priority:**

- 1- Investigate addition of Community Resource Deputy to MCSO contract
- 2- # ~ Pursue creation of a Farmers Market and investigate creation of a Fairview Food Cart Pod
- 3- # ~ Construct pedestrian/bicycle undercrossing of railroad on NE 223<sup>rd</sup> north of Sandy Boulevard
- 4- # ~ Identify one or more vacant or underutilized lots and pursue a private/public partnership to create a preferred development
- 5- # Identify and develop a project for Metro's Parks and Open Space Grant Program in 2021 or 2022

**Medium Priority:**

- 6- Identify and pursue opportunities to increase bike, pedestrian and ADA connectivity
- 7- # ~ Review street standards for Halsey Corridor to create "Main Street Feel"
- 8- # ~ Continue to explore roundabout, dog park, and park-and-ride at NE Fairview Parkway and Halsey and develop partnerships for park-and-ride
- 9- # Investigate the use of solar power to reduce City energy costs
- 10- # Explore undercrossing and sidewalk connectivity from Sandy to Blue Lake Park and Chinook Landing
- 11- #~ Actively recruit businesses looking to relocate to the City



# General Fund

**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>General Fund 110</b>
<b>DEPARTMENT:</b>	<b>Resources 01</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Lesa Folger</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>(503) 674-6724</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:folgerl@ci.fairview.or.us"><u>folgerl@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 0</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The General Fund provides funding for Administration, Finance, Court, Public Works Community Services, Public Works Parks, Police Services and BOEC/Fire/Emergency Management Services. This fund accounts for all government operations not separately accounted for in another fund.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-21:**

- Current Year Property Tax Revenue is expected to increase 4.8%, or \$125,179.
- Local Government Investment Pool (LGIP) interest is budgeted to decrease \$40,600 due to lower interest rates.
- \$27,625 is budgeted for the URA Bridge Loan.
- We are budgeting the City's share of the County Business Income Tax (BIT) to increase by 13%. BIT receipts had increased by 22% prior to the States COVID-19 emergency declaration. At the same time the Count did a retroactive (to January 1, 2020) increase in both the exemption for smaller businesses and the rate for others. These changes will increase Fairview's share.
- \$27,625 of URA Bridge Loan Interest is budgeted (BIP 20-024)
- \$68,000 of URA reimbursements are expected for personnel services provided by the City. (BIP 20-024)
- \$31,279 in contributions made previously by the Fairview Police Department to the Equipment Replacement Fund will be transferred to the General Fund to assist in offsetting the vehicle replacement component of the Multnomah County Sheriff's Office contract.

- \$12,000 in contributions made previously to the Facilities Maintenance Fund will be transferred back to pay for a backlog of minor maintenance items at City Hall. (BIP 19-021)
- \$23,784 in contributions transferred from the Grants and Capital Project Fund. This is a reimbursement for the Metro CET Planning and Development Grant for time spent by General Fund City Staff on the Grant Project, which is associated with the Main Streets on Halsey Program.

**City of Fairview**  
**FISCAL YEAR 2020-21**  
**Approved Budget**  
**Fund: 110-01 - GENERAL FUND RESOURCES**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">110-01-4995000</a>	BEGINNING FUND BALANCE	3,857,438	3,654,440	2,947,037	2,879,316	2,879,316
<a href="#">110-01-4311100</a>	PROP TAXES-CURRENT	2,367,556	2,443,342	2,588,572	2,713,751	2,713,751
<a href="#">110-01-4311200</a>	PROP TAXES-PRIOR	35,469	102,264	39,374	46,677	46,677
<a href="#">110-01-4313101</a>	TELEPHONE FRAN. FEE	15,894	21,897	23,281	20,079	20,079
<a href="#">110-01-4313102</a>	PORT. GEN. ELECT. FRAN. FEE	365,021	360,627	375,052	379,500	379,500
<a href="#">110-01-4313103</a>	NW NATURAL FRAN. FEE	100,275	86,166	89,613	91,965	91,965
<a href="#">110-01-4313104</a>	REFUSE COMP. FRAN. FEE	50,299	53,864	55,965	54,611	54,611
<a href="#">110-01-4313105</a>	CABLE FRAN. FEE	36,563	33,627	34,350	33,231	33,231
<a href="#">110-01-4313106</a>	RWPUD FRAN. FEE	10,198	10,369	11,710	10,400	10,400
<a href="#">110-01-4313107</a>	CITY WTR FRAN. FEE	72,128	74,446	73,425	73,250	73,250
<a href="#">110-01-4313108</a>	CITY SEWER FRAN. FEE	122,793	129,801	135,200	136,150	136,150
<a href="#">110-01-4313109</a>	CITY STORM FRAN. FEE	34,775	37,853	37,979	39,000	39,000
<a href="#">110-01-4316100</a>	HOTEL/MOTEL TAX	73,305	79,139	80,000	83,000	83,000
<a href="#">110-01-4320100</a>	LIQUOR TAX	142,871	149,690	156,555	178,209	178,209
<a href="#">110-01-4320500</a>	LAND USE & HOME OCCUPANCY PERMITS	39,775	39,742	35,000	15,000	15,000
<a href="#">110-01-4321100</a>	BUSINESS LICENSES	18,061	18,873	18,945	17,000	17,000
<a href="#">110-01-4321200</a>	ALARM PERMITS/FALSE ALARMS	825	-	-	1,000	1,000
<a href="#">110-01-4330101</a>	BUS. INCOME TAX	619,563	706,457	680,824	796,025	796,025
<a href="#">110-01-4330102</a>	CIGARETTE TAX	11,054	10,330	10,700	10,176	10,176
<a href="#">110-01-4330103</a>	STATE REVENUE SHARING	82,124	86,145	88,625	91,124	91,124
<a href="#">110-01-4330107</a>	METRO RECYCLING PROGRAM	4,601	4,570	4,570	4,500	4,500
<a href="#">110-01-4330108</a>	MARIJUANA TAX - HB3400	26,596	-	-	-	-
<a href="#">110-01-4330201</a>	PILOT-HOME FORWARD	55,756	28,717	29,290	29,877	29,877
<a href="#">110-01-4331200</a>	OPER. GRT. PROC- FED	1,440	-	-	-	-
<a href="#">110-01-4333101</a>	OACP-DUII GRANT	762	-	-	-	-
<a href="#">110-01-4333102</a>	OACP- SEATBELT GRANT	2,666	-	-	-	-
<a href="#">110-01-4333103</a>	EMGET	10,402	-	-	-	-
<a href="#">110-01-4333107</a>	TARGET GRANT- SHOP W/ COP	-	-	-	-	-
<a href="#">110-01-4340100</a>	GENERAL GOVT CHARGES	95	-	4,250	-	-
<a href="#">110-01-4341200</a>	LIEN SEARCHES	7,314	4,700	16,195	4,700	4,700
<a href="#">110-01-4341300</a>	FIRE SUPPRESSION FEE	16,183	16,071	35,995	16,200	16,200
<a href="#">110-01-4342100</a>	METRO REIMB.	34,598	34,894	66,000	35,871	35,871
<a href="#">110-01-4342200</a>	REIMB. FROM URA	-	-	-	68,000	68,000
<a href="#">110-01-4344600</a>	PENALTIES - UB	261	(694)	125	125	125
<a href="#">110-01-4350100</a>	ABATEMENT FEE	433	(3,369)	3,185	1,000	1,000
<a href="#">110-01-4351100</a>	DRIVER'S SAFETY CLASS	4,735	3,084	3,100	2,000	2,000
<a href="#">110-01-4351102</a>	FINES - FIX-IT	90	1,360	1,350	675	675
<a href="#">110-01-4351201</a>	OR. STATE SURCHARGE	727	724	100	100	100
<a href="#">110-01-4351300</a>	FINES AND FORFEITURES	92,610	102,857	76,260	72,033	72,033
<a href="#">110-01-4351301</a>	FINES - RED LIGHT	2,339	2,069	1,495	1,261	1,261
<a href="#">110-01-4351401</a>	COLLECTIONS- INTEREST/PENALTIES	6,199	6,281	4,500	3,800	3,800
<a href="#">110-01-4351500</a>	MULT CIRCUIT & DIST. COURT REVENUE	12,146	8,862	10,100	7,915	7,915
<a href="#">110-01-4351600</a>	PD REPORTS	245	-	-	-	-
<a href="#">110-01-4351700</a>	TOW RELEASE	500	-	-	-	-
<a href="#">110-01-4351800</a>	FINES- CODE ENFORCEMENT	-	1,000	8,000	2,000	2,000
<a href="#">110-01-4361100</a>	INTEREST- LGIP	70,876	103,967	99,100	58,500	58,500
<a href="#">110-01-4361200</a>	INTEREST- INVESTMENTS	21	-	-	-	-
<a href="#">110-01-4361300</a>	URA BRIDGE LOAN INTEREST	-	8,779	27,625	27,625	27,625

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget  
Fund: 110-01 - GENERAL FUND RESOURCES**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">110-01-4362100</a>	CELL TOWER RENT	67,703	69,947	72,270	74,535	74,535
<a href="#">110-01-4362200</a>	CITY HALL CONF RM RENT	2,970	3,380	3,645	4,228	4,228
<a href="#">110-01-4362300</a>	COMMUNITY CENTER RENT	11,211	9,628	8,675	7,284	7,284
<a href="#">110-01-4362301</a>	CITY EQUIPMENT RENT	95	467	125	-	-
<a href="#">110-01-4362413</a>	RENT - FROM BLDG FUND	-	-	5,250	5,397	5,397
<a href="#">110-01-4362414</a>	RENT- FROM STREET	10,500	10,500	10,500	10,794	10,794
<a href="#">110-01-4362421</a>	RENT- FROM WATER	15,750	15,750	15,750	16,191	16,191
<a href="#">110-01-4362422</a>	RENT- FROM SEWER	15,750	15,750	15,750	16,191	16,191
<a href="#">110-01-4362423</a>	RENT- FROM STW	10,500	10,500	10,500	10,794	10,794
<a href="#">110-01-4362500</a>	COMMUNITY GARDEN/PARK RENTAL	225	240	225	225	225
<a href="#">110-01-4362600</a>	RENTAL REVENUE-OTHER	721	721	720	721	721
<a href="#">110-01-4364100</a>	GIFTS & DONATIONS- DESIGNATED	-	-	-	-	-
<a href="#">110-01-4364101</a>	PD GIFTS & DONATIONS - DESIGNATED	1,155	2,980	2,500	1,240	1,240
<a href="#">110-01-4364102</a>	GIFTS AND DONATIONS - DESIGNATED - FV C	-	-	-	5,000	5,000
<a href="#">110-01-4380000</a>	ENT ZONE CS FEE - DESIGNATED FOR ECON C	-	-	15,000	15,000	15,000
<a href="#">110-01-4390100</a>	MISC. REVENUE	27,937	19,128	22,750	6,500	6,500
<a href="#">110-01-4391125</a>	TRANS FROM GRANT FUND	-	70,858	27,569	23,784	23,784
<a href="#">110-01-4391143</a>	TRANS FROM ERF	-	-	32,870	31,279	31,279
<a href="#">110-01-4391144</a>	TRANS FROM FACILITIES MAINT FUND	-	-	7,000	12,000	12,000
<a href="#">110-01-4391900</a>	TRANSFER FROM LID FUND	121,000	121,000	121,000	121,000	121,000
<a href="#">110-01-4392100</a>	SALE MAT/EQUIPMENT	214,660	125	50	200	200
<a href="#">110-01-4500101</a>	DONATIONS - FV ON THE GREEN	-	4,500	-	-	-
<a href="#">110-01-4500102</a>	DONATION- TREE LIGHTING	250	-	-	-	-
<a href="#">110-01-4500104</a>	DONATION- EASTER	-	-	-	-	-
<a href="#">110-01-4500106</a>	DONATION- SPECIAL EVENT OTHER	-	-	-	-	-
<a href="#">110-01-4500200</a>	FEE REVENUE - FV ON THE GREEN	-	-	-	4,000	4,000
<b>RESOURCES TOTAL:</b>		<b>8,908,007</b>	<b>8,778,420</b>	<b>8,245,596</b>	<b>8,372,009</b>	<b>8,372,009</b>



**GENERAL INFORMATION FORM  
FY 2019-20**

<b>FUND/ FUND NUMBER</b>	<b>General Fund 110</b>
<b>DEPARTMENT/DEPARTMENT NUMBER</b>	<b>Administration 05</b>
<b>DEPARTMENT DIRECTOR</b>	<b>Nolan Young</b>
<b>DIRECTOR DIRECT PHONE NUMBER</b>	<b>503-674-6221</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:youngn@ci.fairview.or.us"><u>youngn@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 1.96</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The Administration Department includes the City Administrator who is appointed by the City Council to carry out Council policies and goals and to serve as the chief administrative officer of the City. The Department also includes the City Recorder and the Information Systems Coordinator and Council expenses.

The department manages the City's business and implements the Council's policies and goals by:

1. Coordinating the work of all City departments and employees;
2. Enforcing City laws and applying Council policies;
3. Expending monies as approved by the City Council;
4. Making recommendations to the Council on legislation, financial programs, capital improvements, policies, services, and other matters as requested;
5. Keeping the City Council informed of the City's business and financial condition;
6. Investigating and acting on complaints;
7. Writing, editing and publishing the monthly *Fairview Point* newsletter.
8. Overseeing intergovernmental relations;
9. Preparing and distributing the Council agenda, completing Council meeting minutes, coordinating City-wide elections, and maintaining city records system;
10. Monitoring and managing all IT systems for the City;
11. Maintaining and Managing the City's Web site and Social Media committee
11. Overseeing Risk Management;
12. Preparing and monitoring the annual budget and
13. Organizing and managing the activities of the City Council and Community events with the assistance of the Community Engagement Committee.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- Contract Services includes \$33,000 for the City share of the Multnomah County Broadband Study Phase II (BIP 20-015).
- \$34,500 has been included in this year's budget for events approved by Council as City events (BIP 20-7). This is the same as last year with some changes among events. We have also budget \$5,000 in donations for Fairview on the Green.
- The part time salary is for a Census/Coordinator (Grant funded) and COVID-19 Resource specialist position (BIP 20-023)
- The City Administrator manages the Fairview Urban Renewal Agency. The City will be charging the agency for time city employees spend on urban renewal activities (BIP-20-025). We have estimated that 10% of the City Administrator's time will be spent on urban renewal activities.

**City of Fairview  
FISCAL YEAR 2020-21**

**Approved Budget**

**Fund: 110-05 GENERAL FUND ADMINISTRATION DEPARTMENT**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">110-05-6110900</a>	STAFF	161,843	165,126	169,975	169,862	169,862
<a href="#">110-05-6120100</a>	TEMPORARY HELP	-	-	-	12,800	12,800
<a href="#">110-05-6130100</a>	OVERTIME HOURS	4,557	6,154	6,495	6,640	6,640
<a href="#">110-05-6200200</a>	CELL PHONE ALLOWANCE	2,160	2,160	2,160	2,160	2,160
<a href="#">110-05-6200300</a>	EMP ASSIST PROGRAM	174	117	700	593	593
<a href="#">110-05-6200400</a>	LONGEVITY PAY	1,710	1,598	1,530	1,530	1,530
<a href="#">110-05-6210200</a>	MEDICAL INSURANCE	26,934	28,172	30,125	41,710	41,710
<a href="#">110-05-6210300</a>	LIFE / AD&D INSURANCE	135	251	335	334	334
<a href="#">110-05-6210400</a>	LONG TERM DISAB. INS	722	660	615	614	614
<a href="#">110-05-6210500</a>	WORKERS COMP INSURANCE	3,471	1,217	290	345	345
<a href="#">110-05-6220100</a>	SOCIAL SECURITY (FICA)	13,052	13,031	13,345	13,889	13,889
<a href="#">110-05-6220200</a>	TRI-MET TAX	1,253	1,305	1,320	1,414	1,414
<a href="#">110-05-6220300</a>	WBF ASSESSMENT	47	42	90	76	76
<a href="#">110-05-6230100</a>	PERS/OPSRP- EMPR. PD	33,890	34,467	40,990	42,606	42,606
<a href="#">110-05-6250100</a>	UNEMP. INSURANCE	167	172	175	181	181
<a href="#">110-05-6290100</a>	VACATION BUY-OUT	1,488	1,522	3,000	3,000	3,000
<b>PERSONNEL SERVICES TOTAL</b>		<b>251,603</b>	<b>255,993</b>	<b>271,145</b>	<b>297,754</b>	<b>297,754</b>
<a href="#">110-05-6295100</a>	EMPLOYEE RECOGNITION	3,003	2,780	4,700	4,700	4,700
<a href="#">110-05-6300100</a>	CONTRACT SERVICES	18,991	428	27,950	40,400	40,400
<a href="#">110-05-6310100</a>	HR ADMINISTRATION	56	172	2,500	2,000	2,000
<a href="#">110-05-6330100</a>	AUDIT & ACCOUNTING	1,420	1,676	1,512	1,552	1,552
<a href="#">110-05-6330200</a>	LEGAL	12,334	9,631	14,650	10,000	10,000
<a href="#">110-05-6330500</a>	PROPERTY ALARM MONITORING SERVICE	10	5	15	15	15
<a href="#">110-05-6340100</a>	IT SERVICES	3,465	3,032	2,520	3,326	3,326
<a href="#">110-05-6340101</a>	IT UPGRADES/HARDWARE	606	3,146	1,690	4,272	4,272
<a href="#">110-05-6340200</a>	WEBSITE MANAGEMENT	258	2,488	1,240	1,275	1,275
<a href="#">110-05-6421100</a>	REFUSE/SHREDDING	48	82	170	125	125
<a href="#">110-05-6423100</a>	BLDG CLEANING SRVCS	550	563	590	680	680
<a href="#">110-05-6430100</a>	VEHICLE REP/MAINT	535	186	530	320	320
<a href="#">110-05-6430200</a>	BLDG REP/MAINT	465	352	800	800	800
<a href="#">110-05-6442100</a>	EQUIP RENT	1,536	1,272	1,556	1,732	1,732
<a href="#">110-05-6442101</a>	EQUIP RENT - VEHICLES	1,208	600	600	600	600
<a href="#">110-05-6500101</a>	SPECIAL EVENTS CS - FV ON THE GREEN	1,000	1,000	10,500	10,500	10,500
<a href="#">110-05-6500102</a>	SPECIAL EVENTS CS - CHRISTMAS TREE LIGHT	4,883	5,181	5,600	6,200	6,200
<a href="#">110-05-6500103</a>	SPECIAL EVENTS CS - VETERANS DAY	3,321	1,191	2,000	2,000	2,000
<a href="#">110-05-6500104</a>	SPECIAL EVENTS CS - EASTER EGG HUNT	2,737	3,057	4,200	4,500	4,500
<a href="#">110-05-6500106</a>	SPECIAL EVENTS CS - OTHER	873	3,938	5,000	4,700	4,700
<a href="#">110-05-6500107</a>	SPECIAL EVENTS CS - NNO	1,662	1,159	3,700	3,700	3,700
<a href="#">110-05-6500109</a>	SPECIAL EVENTS CS - FLICKS IN THE PARK	1,579	1,586	2,000	2,000	2,000
<a href="#">110-05-6500110</a>	SPECIAL EVENTS CS - NEIGHBOR FAIR	304	-	1,500	1,500	1,500
<a href="#">110-05-6500111</a>	SPECIAL EVENTS CS - FAIRVIEW ANNIVERSAR	6,347	-	-	-	-
<a href="#">110-05-6500112</a>	SPECIAL EVENTS CS - CHALK THE WALK	362	-	-	-	-
<a href="#">110-05-6500201</a>	SPECIAL EVENTS DS - FV ON THE GREEN	-	-	-	-	-
<a href="#">110-05-6500202</a>	SPECIAL EVENTS DS - CHRISTMAS TREE LIGHT	666	-	-	-	-
<a href="#">110-05-6500203</a>	SPECIAL EVENTS DS - VETERANS DAY	100	-	-	-	-
<a href="#">110-05-6500204</a>	SPECIAL EVENTS DS - EASTER EGG HUNT	863	-	-	-	-
<a href="#">110-05-6500206</a>	SPECIAL EVENTS DS - OTHER	2,051	2,772	3,000	-	-
<a href="#">110-05-6520100</a>	GENERAL LIAB/PROP INSURANCE	2,424	2,591	2,610	2,934	2,934
<a href="#">110-05-6530100</a>	CABLE TV	46	46	50	50	50
<a href="#">110-05-6530200</a>	POSTAGE	485	449	655	655	655
<a href="#">110-05-6530300</a>	TELEPHONE-CH	233	215	185	295	295
<a href="#">110-05-6530400</a>	WIRELESS TECHNOLOGY	480	758	1,555	1,200	1,200
<a href="#">110-05-6540100</a>	PUBLICATIONS	278	599	600	600	600
<a href="#">110-05-6550100</a>	PRINTING	-	49	200	200	200
<a href="#">110-05-6550101</a>	NEWSLETTER	-	-	-	306	306
<a href="#">110-05-6580100</a>	TRAVEL-MEETINGS/ERRANDS	67	271	500	500	500
<a href="#">110-05-6590100</a>	BANK FEES	179	153	165	165	165
<a href="#">110-05-6590200</a>	MERCHANT FEES	252	293	196	335	335
<a href="#">110-05-6590300</a>	CONVENIENCE FEES/CREDIT CARD	2,631	2,921	2,665	3,688	3,688

**City of Fairview  
FISCAL YEAR 2020-21**

**Approved Budget**

**Fund: 110-05 GENERAL FUND ADMINISTRATION DEPARTMENT**

Account Number	Line Item Name	2019-2020			2020-2021	2020-2021
		2017-2018 Actuals	2018-2019 Actuals	Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">110-05-6610100</a>	OFFICE SUPPLIES	2,781	2,335	2,200	2,400	2,400
<a href="#">110-05-6610200</a>	OPERATING MATERIALS & SUPPLIES	2,084	1,521	1,000	1,200	1,200
<a href="#">110-05-6610300</a>	BLDG SUPP- CITY HALL	907	1,143	1,055	1,250	1,250
<a href="#">110-05-6621100</a>	GAS/HEAT- CH	35	21	30	45	45
<a href="#">110-05-6622100</a>	ELECTRICITY-CH	1,743	1,432	1,710	1,710	1,710
<a href="#">110-05-6626101</a>	FUEL	184	143	300	250	250
<a href="#">110-05-6630100</a>	MEETING ATTENDANCE- CA	410	-	-	-	-
<a href="#">110-05-6630101</a>	COUNCIL TRAINING	195	-	-	-	-
<a href="#">110-05-6630200</a>	CONF- MEALS/LODGING	1,086	1,593	4,950	3,250	3,250
<a href="#">110-05-6650100</a>	DUES/SUB/MEMBRSHIP	8,803	9,899	10,609	11,931	11,931
<a href="#">110-05-6650200</a>	TRAINING & CONF.	3,264	1,645	2,520	1,435	1,435
<a href="#">110-05-6650201</a>	COUNCIL EXPENSES	2,815	4,532	8,500	8,500	8,500
<a href="#">110-05-6690210</a>	COUNCIL EXP- OTHER	(16)	-	-	-	-
<a href="#">110-05-6690220</a>	COMMUNITY SUPPORT	8,229	5,314	4,750	5,500	5,500
<b>MATERIALS AND SERVICES TOTAL</b>		<b>110,824</b>	<b>84,218</b>	<b>145,528</b>	<b>155,296</b>	<b>155,296</b>
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<a href="#">110-05-6491601</a>	ER CONTRIBUTION	1,000	-	-	-	-
<b>TRANSFERS TO OTHER FUNDS TOTAL</b>		<b>1,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ADMINISTRATION TOTAL</b>		<b>363,426</b>	<b>340,211</b>	<b>416,673</b>	<b>453,050</b>	<b>453,050</b>

**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER</b>	<b>General Fund 110</b>
<b>DEPARTMENT/DEPARTMENT NUMBER</b>	<b>Finance 10</b>
<b>DEPARTMENT DIRECTOR</b>	<b>Lesa Folger</b>
<b>DIRECTOR DIRECT PHONE NUMBER</b>	<b>503-674-6247</b>
<b>DIRECTOR EMAIL</b>	<a href="mailto:folgerl@ci.fairview.or.us"><u>folgerl@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 1.15</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The Finance Department serves as the City's accounting manager and is responsible for:

1. Efficient accounting of cash receipts and payables;
2. Processing payroll and required filings;
3. Preparation and monitoring of monthly utility bills;
4. Conducting monthly and year end closing procedures;
5. Monitoring of fiscal budget in association with accounts payable and payroll;
6. Providing effective and useful financial information to department staff, City Council, Budget Committee members and interested parties;
7. Preparation of year end schedules and documents for the City's required annual audit;
8. Monitoring of internal controls;
9. Implementation of procedures as necessary to ensure data is properly captured within the accounting system;
10. Management of employee benefits;
11. Working with other Department Directors to improve systems and ensure accuracy of accounting and billing processes; and
12. Maintaining overall functionality of the Incode integrated financial system

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- Contractual Services includes \$12,000 from the Facilities Maintenance Fund to pay for addressing a backlog of minor maintenance items at City Hall.

**City of Fairview**  
**FISCAL YEAR 2020-21**  
**Approved Budget**  
**Fund: 110-10 GENERAL FUND FINANCE DEPARTMENT**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">110-10-6110900</a>	STAFF- FINANCE	102,178	107,587	87,355	89,015	89,015
<a href="#">110-10-6120100</a>	TEMPORARY HELP	-	-	6,000	-	-
<a href="#">110-10-6130100</a>	OVERTIME HOURS	156	485	715	715	715
<a href="#">110-10-6200200</a>	CELL PHONE ALLOWANCE	297	297	315	315	315
<a href="#">110-10-6200300</a>	EMP ASSIST PROGRAM	229	171	555	350	350
<a href="#">110-10-6200400</a>	LONGEVITY PAY	957	990	655	773	773
<a href="#">110-10-6210200</a>	MEDICAL INSURANCE	24,690	25,824	19,245	19,986	19,986
<a href="#">110-10-6210300</a>	LIFE / AD&D INSURANCE	95	139	125	123	123
<a href="#">110-10-6210400</a>	LONG TERM DISAB. INS	502	467	355	346	346
<a href="#">110-10-6210500</a>	WORKERS COMP INSURANCE	3,172	435	90	100	100
<a href="#">110-10-6220100</a>	SOCIAL SECURITY (FICA)	7,707	8,088	6,959	6,652	6,652
<a href="#">110-10-6220200</a>	TRI-MET TAX	752	802	701	679	679
<a href="#">110-10-6220300</a>	WBF ASSESSMENT	38	40	45	34	34
<a href="#">110-10-6230100</a>	PERS/OPSRP-EMPR. PD	22,080	23,278	20,965	21,200	21,200
<a href="#">110-10-6250100</a>	UNEMP. INSURANCE	100	106	90	87	87
<a href="#">110-10-6290100</a>	VACATION BUY-OUT	680	695	2,000	2,000	2,000
<b>PERSONNEL SERVICES TOTAL</b>		<b>163,633</b>	<b>169,403</b>	<b>146,170</b>	<b>142,375</b>	<b>142,375</b>
<a href="#">110-10-6295100</a>	EMPLOYEE RECOGNITION	10	-	120	200	200
<a href="#">110-10-6300100</a>	CONTRACT SERVICES	11,582	5,749	17,175	29,312	29,312
<a href="#">110-10-6310100</a>	HR ADMINISTRATION	11	13	1,500	1,250	1,250
<a href="#">110-10-6330100</a>	AUDIT & ACCOUNTING	3,205	3,718	3,376	3,486	3,486
<a href="#">110-10-6330200</a>	LEGAL	1,169	391	3,140	3,140	3,140
<a href="#">110-10-6330500</a>	PROPERTY ALARM MONITORING SERVICE	12	16	25	25	25
<a href="#">110-10-6340100</a>	IT SERVICES	2,694	2,854	3,145	3,532	3,532
<a href="#">110-10-6340101</a>	IT UPGRADES/HARDWARE	3,159	6,147	4,765	3,832	3,832
<a href="#">110-10-6340200</a>	WEBSITE MANAGEMENT	239	1,095	546	561	561
<a href="#">110-10-6421100</a>	REFUSE/SHREDDING	48	82	170	125	125
<a href="#">110-10-6423100</a>	BLDG CLEANING SRVCS	3,297	3,378	3,535	4,130	4,130
<a href="#">110-10-6430100</a>	VEHICLE REP/MAINT	544	270	300	415	415
<a href="#">110-10-6430200</a>	BLDG REP/MAINT	2,771	1,916	4,390	4,390	4,390
<a href="#">110-10-6430300</a>	OFFICE EQUIP REP/MAIN	-	95	300	300	300
<a href="#">110-10-6442100</a>	EQUIP RENT	828	725	889	951	951
<a href="#">110-10-6442101</a>	EQUIP RENT - VEHICLES	1,208	900	1,200	1,200	1,200
<a href="#">110-10-6520100</a>	GENERAL LIAB/PROP INSURANCE	3,151	3,239	3,485	3,912	3,912
<a href="#">110-10-6530100</a>	CABLE TV	46	46	50	50	50
<a href="#">110-10-6530200</a>	POSTAGE	1,844	1,330	1,470	1,470	1,470
<a href="#">110-10-6530300</a>	TELEPHONE-CH	1,483	1,528	920	1,795	1,795
<a href="#">110-10-6530400</a>	WIRELESS TECHNOLOGY	480	480	475	475	475
<a href="#">110-10-6540100</a>	PUBLICATIONS	552	746	1,445	1,445	1,445
<a href="#">110-10-6550100</a>	PRINTING	776	823	1,050	1,050	1,050
<a href="#">110-10-6550101</a>	NEWSLETTER	-	-	-	102	102
<a href="#">110-10-6580100</a>	TRAVEL-MEETINGS/ERRANDS	-	5	55	55	55
<a href="#">110-10-6590100</a>	BANK FEES	454	387	405	405	405
<a href="#">110-10-6590200</a>	MERCHANT FEES	84	98	100	115	115
<a href="#">110-10-6590300</a>	CONVENIENCE FEES/CREDIT CARD	2,894	3,213	2,665	4,053	4,053
<a href="#">110-10-6610100</a>	OFFICE SUPPLIES	3,175	3,610	3,400	3,400	3,400
<a href="#">110-10-6610200</a>	OPERATING MATERIALS & SUPPLES	3,911	2,672	3,500	3,650	3,650
<a href="#">110-10-6610300</a>	BLDG SUPP- CITY HALL	725	944	815	950	950
<a href="#">110-10-6621100</a>	GAS/HEAT- CH	58	35	50	73	73
<a href="#">110-10-6622100</a>	ELECTRICITY-CH	1,143	1,074	1,285	1,285	1,285
<a href="#">110-10-6626101</a>	FUEL	184	214	275	275	275
<a href="#">110-10-6630100</a>	MEETING ATTENDANCE-FD	3	56	50	50	50
<a href="#">110-10-6630200</a>	CONF- MEALS/LODGING	793	24	1,260	1,260	1,260
<a href="#">110-10-6650100</a>	DUES/SUB/MEMBRSHIP	338	378	470	470	470
<a href="#">110-10-6650200</a>	TRAINING & CONF.	1,620	679	2,625	2,925	2,925
<a href="#">110-10-6691000</a>	LIEN SEARCHES	2,040	2,256	2,100	2,100	2,100
<b>MATERIALS AND SERVICES TOTAL</b>		<b>56,531</b>	<b>51,184</b>	<b>72,526</b>	<b>88,214</b>	<b>88,214</b>
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<a href="#">110-10-6491602</a>	ER CONTRIBUTION	662	-	-	-	-
<b>TRANSFERS TO OTHER FUNDS TOTAL</b>		<b>662</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FINANCE TOTAL</b>		<b>220,826</b>	<b>220,587</b>	<b>218,696</b>	<b>230,589</b>	<b>230,589</b>

**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>General Fund 110</b>
<b>DEPARTMENT:</b>	<b>Court 13</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Lesa Folger</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>503-674-6247</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:folgerl@ci.fairview.or.us"><u>folgerl@ci.fairview.or.us</u></a>
<b>EMPLOYEES = .50</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The Fairview Municipal Court is the judicial branch of the City government. Its mission is to provide a fair and impartial local forum for the resolution of minor traffic violations, parking citations, and violations of City ordinances. Court staff responds to questions regarding the court schedule, bail amounts, and other administrative matters but does not provide legal advice. Staff administers the court proceedings and docketing. Coordination of court matters with defendants, judges, finance, code compliance, the Multnomah County Sheriff's Office, and other criminal justice and state agencies are also managed.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 program and FY 2019-20:**

- Credit Card Convenience Fees are budgeted to increase to \$2982, which will more accurately capture fees associated with credit card payments for the Court function.
- Total Personnel Services has decreased \$15,491 to more accurately reflect actual staff time.

**City of Fairview**  
**FISCAL YEAR 2020-21**  
**Approved Budget**  
**Fund: 110-13 GENERAL FUND COURT DEPARTMENT**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">110-13-6110900</a>	STAFF-COURT	46,445	48,903	40,965	31,514	31,514
<a href="#">110-13-6130100</a>	OVERTIME HOURS	71	220	205	205	205
<a href="#">110-13-6200200</a>	CELL PHONE ALLOWANCE	135	135	45	45	45
<a href="#">110-13-6200300</a>	EMP ASSIST PROGRAM	79	85	100	150	150
<a href="#">110-13-6200400</a>	LONGEVITY PAY	435	450	1,024	765	765
<a href="#">110-13-6210200</a>	MEDICAL INSURANCE	11,223	11,739	11,045	8,690	8,690
<a href="#">110-13-6210300</a>	LIFE / AD&D INSURANCE	43	63	65	46	46
<a href="#">110-13-6210400</a>	LONG TERM DISAB. INS	228	212	160	123	123
<a href="#">110-13-6210500</a>	WORKERS COMP INSURANCE	1,862	174	40	44	44
<a href="#">110-13-6220100</a>	SOCIAL SECURITY (FICA)	3,503	3,676	3,010	2,359	2,359
<a href="#">110-13-6220200</a>	TRI-MET TAX	342	365	305	241	241
<a href="#">110-13-6220300</a>	WBF ASSESSMENT	20	18	20	15	15
<a href="#">110-13-6230100</a>	PERS/OPSRP- EMPYR PD	9,990	10,567	9,490	7,295	7,295
<a href="#">110-13-6250100</a>	UNEMP. INSURANCE	46	48	40	31	31
<a href="#">110-13-6290100</a>	VACATION BUY-OUT	309	316	500	-	-
<b>PERSONNEL SERVICES TOTAL</b>		<b>74,731</b>	<b>76,972</b>	<b>67,014</b>	<b>51,523</b>	<b>51,523</b>
<a href="#">110-13-6295100</a>	EMPLOYEE RECOGNITION	-	-	40	40	40
<a href="#">110-13-6300100</a>	CONTRACT SERVICES	43	13	50	50	50
<a href="#">110-13-6300101</a>	CONTRACT SERVICES- JUDGE	3,350	4,838	5,350	5,350	5,350
<a href="#">110-13-6300102</a>	CONTRACT SERVICES-ATTORNEY	-	818	1,500	1,500	1,500
<a href="#">110-13-6310100</a>	HR ADMINISTRATION	-	-	300	300	300
<a href="#">110-13-6330100</a>	AUDIT & ACCOUNTING	355	419	378	388	388
<a href="#">110-13-6330200</a>	LEGAL	391	220	785	785	785
<a href="#">110-13-6330500</a>	PROPERTY ALARM MONITORING SERVICE	10	5	10	10	10
<a href="#">110-13-6340100</a>	IT SERVICES	536	2,395	2,600	2,982	2,982
<a href="#">110-13-6340101</a>	IT UPGRADES/HARDWARE	101	123	1,115	212	212
<a href="#">110-13-6340200</a>	WEBSITE MANAGEMENT	85	896	446	460	460
<a href="#">110-13-6421100</a>	REFUSE/SHREDDING	48	82	170	125	125
<a href="#">110-13-6423100</a>	BLDG CLEANING SRVCS	550	563	590	680	680
<a href="#">110-13-6430200</a>	BLDG REP/MAINT	109	172	400	400	400
<a href="#">110-13-6430300</a>	OFFICE EQUIP REP/MAIN	-	-	50	50	50
<a href="#">110-13-6442100</a>	EQUIP RENT	712	593	667	800	800
<a href="#">110-13-6520100</a>	GENERAL LIAB/PROP INSURANCE	848	648	870	978	978
<a href="#">110-13-6530200</a>	POSTAGE	340	266	325	325	325
<a href="#">110-13-6530300</a>	TELEPHONE-CH	161	177	185	205	205
<a href="#">110-13-6540100</a>	PUBLICATIONS	-	2	-	-	-
<a href="#">110-13-6550100</a>	PRINTING	25	-	15	15	15
<a href="#">110-13-6550101</a>	NEWSLETTER	-	-	-	102	102
<a href="#">110-13-6580100</a>	TRAVEL-MEETINGS/ERRANDS	-	-	30	25	25
<a href="#">110-13-6590100</a>	BANK FEES	147	153	160	160	160
<a href="#">110-13-6590200</a>	MERCHANT FEES	84	98	100	115	115
<a href="#">110-13-6590300</a>	CONVENIENCE FEES/CREDIT CARD	526	584	1,335	740	740
<a href="#">110-13-6610100</a>	OFFICE SUPPLIES	304	230	500	400	400
<a href="#">110-13-6610200</a>	OPERATING MATERIALS & SUPPLES	468	430	400	625	625
<a href="#">110-13-6610300</a>	BLDG SUPP- CITY HALL	191	112	135	135	135
<a href="#">110-13-6621100</a>	GAS/HEAT- CH	23	14	20	30	30
<a href="#">110-13-6622100</a>	ELECTRICITY-CH	364	358	425	425	425
<a href="#">110-13-6630200</a>	CONF- MEALS/LODGING	1,202	1,162	1,275	1,290	1,290
<a href="#">110-13-6650100</a>	DUES/SUB/MEMBRSHIP	153	345	350	350	350
<a href="#">110-13-6650200</a>	TRAINING & CONF.	745	400	815	995	995
<b>MATERIALS AND SERVICES TOTAL</b>		<b>11,871</b>	<b>16,113</b>	<b>21,391</b>	<b>21,047</b>	<b>21,047</b>
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TRANSFERS TO OTHER FUNDS TOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>COURT TOTAL</b>		<b>86,601</b>	<b>93,085</b>	<b>88,405</b>	<b>72,570</b>	<b>72,570</b>



**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>General Fund 110</b>
<b>DEPARTMENT:</b>	<b>PW Community Services 15</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Allan Berry</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>503-674-6235</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:berrya@ci.fairview.or.us"><u>berrya@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 1.79</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The Public Works Community Services Department provides staff representatives to the Planning Commission, Parks and Recreation Advisory Committee, East Multnomah County Transportation Committee, and other regional committees. The department also and administers the following programs and activities:

1. Support of Planning Commission activities; City planning initiatives; Metro compliance; improvements to applicable city codes;
2. Coordination of land use and construction permitting; business support; pre-application and pre-construction services;
3. Provides information to citizens, businesses, and outside agencies concerning development and building codes and general planning matters;
4. Administration of the City's Flood Hazard Program, providing information and support to business and residential development along Fairview's urban waterways;
5. Administration of a Code Compliance program which addresses litter, dumping, graffiti, yard debris, and other nuisance violations. Activities include case preparation for appearance in municipal court;
6. Provides Economic Development outreach and development including management of Fairview's enterprise zone and the Development Incentive Program. Activities include marketing and promotion of the zone; business support; application administration and reporting. The Department also supports local business recruitments and responds to state leads;
7. Administration of the City's required recycling program with support from Portland State University.
8. The Department provides staff and other resources to the Parks Committee.
9. The Department provides staff and other resources to the EDAC Committee.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- Contract Services has decreased \$10,000. This item is used for planning consultants when required by the work load. In FY19-20 we started short one position so we needed more assistance. We are now fully staffed

**City of Fairview**  
**FISCAL YEAR 2020-21**  
**Approved Budget**  
**Fund: 110-15 GENERAL FUND COMMUNITY SERVICES DEPARTMENT**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021 Proposed Budget	2020-2021 Approved Budget
				Adopted Budget Amended		
<a href="#">110-15-6110900</a>	STAFF-CS	88,708	104,258	123,965	123,323	123,323
<a href="#">110-15-6120100</a>	TEMPORARY HELP	79	554	900	1,000	1,000
<a href="#">110-15-6130100</a>	OVERTIME HOURS	282	1,277	2,025	2,071	2,071
<a href="#">110-15-6130200</a>	ON CALL PAY	760	640	670	666	666
<a href="#">110-15-6200200</a>	CELL PHONE ALLOWANCE	207	207	225	233	233
<a href="#">110-15-6200300</a>	EMP ASSIST PROGRAM	37	50	425	350	350
<a href="#">110-15-6200400</a>	LONGEVITY PAY	679	716	755	756	756
<a href="#">110-15-6210200</a>	MEDICAL INSURANCE	21,977	26,137	29,955	31,109	31,109
<a href="#">110-15-6210300</a>	LIFE / AD&D INSURANCE	82	93	110	117	117
<a href="#">110-15-6210400</a>	LONG TERM DISAB. INS	424	464	490	473	473
<a href="#">110-15-6210500</a>	WORKERS COMP INSURANCE	2,551	3,304	120	136	136
<a href="#">110-15-6220100</a>	SOCIAL SECURITY (FICA)	6,782	8,002	9,145	9,293	9,293
<a href="#">110-15-6220200</a>	TRI-MET TAX	663	793	945	937	937
<a href="#">110-15-6220300</a>	WBF ASSESSMENT	40	43	55	53	53
<a href="#">110-15-6230100</a>	PERS/OPSRP- EMPR. PD	13,501	21,541	29,925	29,599	29,599
<a href="#">110-15-6250100</a>	UNEMP. INSURANCE	89	105	125	121	121
<a href="#">110-15-6290100</a>	VACATION BUY-OUT	1,087	280	1,000	1,000	1,000
<a href="#">110-15-6290200</a>	ACCRUED VACATION PD AT TERM	-	-	-	-	-
<a href="#">110-15-6290300</a>	ACCRUED COMP PD AT TERM	-	-	-	-	-
<a href="#">110-15-6290400</a>	ACCRUED FH PD AT TERM	-	-	-	-	-
<b>PERSONNEL SERVICES TOTAL</b>		<b>137,946</b>	<b>168,464</b>	<b>200,835</b>	<b>201,237</b>	<b>201,237</b>
<a href="#">110-15-6295100</a>	EMPLOYEE RECOGNITION	20	-	75	75	75
<a href="#">110-15-6300100</a>	CONTRACT SERVICES	-	20,000	25,000	15,000	15,000
<a href="#">110-15-6310100</a>	HR ADMINISTRATION	354	3	500	500	500
<a href="#">110-15-6330100</a>	AUDIT & ACCOUNTING	1,420	1,676	1,512	1,552	1,552
<a href="#">110-15-6330200</a>	LEGAL	19,342	22,067	15,000	15,000	15,000
<a href="#">110-15-6330500</a>	PROPERTY ALARM MONITORING SERVICE	11	11	15	15	15
<a href="#">110-15-6340100</a>	IT SERVICES	2,753	2,791	4,135	4,135	4,135
<a href="#">110-15-6340101</a>	IT UPGRADES/HARDWARE	2,010	5,551	2,680	8,544	8,544
<a href="#">110-15-6340200</a>	WEBSITE MANAGEMENT	194	896	446	460	460
<a href="#">110-15-6421100</a>	REFUSE/SHREDDING	48	82	170	125	125
<a href="#">110-15-6423100</a>	BLDG CLEANING SRVCS	824	844	885	1,020	1,020
<a href="#">110-15-6430100</a>	VEHICLE REP/MAINT	474	213	250	250	250
<a href="#">110-15-6430200</a>	BLDG REP/MAINT	697	524	1,200	1,200	1,200
<a href="#">110-15-6430300</a>	OFFICE EQUIP REP/MAIN	-	48	100	100	100
<a href="#">110-15-6442100</a>	EQUIP RENT	2,279	2,408	2,223	2,134	2,134
<a href="#">110-15-6465200</a>	ECON DEVELOPMENT-CITY	7,147	10,188	2,000	2,000	2,000
<a href="#">110-15-6465202</a>	ECON DEVELOPMENT - WOOD VILLAGE	-	-	-	-	-
<a href="#">110-15-6465203</a>	URBAN RENEWAL AGENCY EXPENSE	-	(2,033)	-	-	-
<a href="#">110-15-6465300</a>	ECONOMIC DEVELOP- MEMBERSHIPS	2,000	1,850	2,045	2,044	2,044
<a href="#">110-15-6465400</a>	ECONOMIC DEVELOP.- EMEA	4,000	2,000	2,500	2,500	2,500
<a href="#">110-15-6520100</a>	GENERAL LIAB/PROP INSURANCE	2,424	2,591	2,615	2,934	2,934
<a href="#">110-15-6530200</a>	POSTAGE	348	281	325	325	325
<a href="#">110-15-6530300</a>	TELEPHONE-CH	444	430	370	505	505
<a href="#">110-15-6530400</a>	WIRELESS TECHNOLOGY	480	480	475	495	495
<a href="#">110-15-6540100</a>	PUBLICATIONS	913	2,023	1,000	1,000	1,000
<a href="#">110-15-6550100</a>	PRINTING	82	15	-	-	-
<a href="#">110-15-6550101</a>	NEWSLETTER	-	-	-	511	511
<a href="#">110-15-6580100</a>	TRAVEL-MEETINGS/ERRANDS	614	4	200	200	200
<a href="#">110-15-6590100</a>	BANK FEES	421	382	405	405	405
<a href="#">110-15-6590200</a>	MERCHANT FEES	420	488	490	562	562
<a href="#">110-15-6590300</a>	CONVENIENCE FEES/CREDIT CARD	2,105	2,336	2,665	2,950	2,950
<a href="#">110-15-6610100</a>	OFFICE SUPPLIES	424	858	1,500	1,500	1,500
<a href="#">110-15-6610200</a>	OPERATING MATERIALS & SUPPLES	622	1,160	1,300	1,300	1,300
<a href="#">110-15-6610300</a>	BLDG SUPP- CITY HALL	379	491	400	450	450
<a href="#">110-15-6621100</a>	GAS/HEAT- CH	23	14	20	30	30
<a href="#">110-15-6622100</a>	ELECTRICITY-CH	1,041	1,074	1,285	1,285	1,285
<a href="#">110-15-6626101</a>	FUEL	320	1,106	300	900	900
<a href="#">110-15-6630100</a>	MEETING ATTENDANCE-CS	25	-	100	100	100
<a href="#">110-15-6630200</a>	CONF- MEALS/LODGING	129	-	1,000	1,000	1,000
<a href="#">110-15-6650100</a>	DUES/SUB/MEMBRSHIP	607	746	570	900	900
<a href="#">110-15-6650200</a>	TRAINING & CONF.	1,299	796	2,410	2,410	2,410
<a href="#">110-15-6690601</a>	ABATEMENT EXPENSE	-	-	1,000	1,000	1,000
<a href="#">110-15-6690602</a>	SOLV AND OTHER VOLUNTEER EVENTS	-	-	-	-	-
<a href="#">110-15-6690603</a>	RECYCLING PROGRAM-METRO	795	604	1,000	1,000	1,000
<b>MATERIALS AND SERVICES TOTAL</b>		<b>57,489</b>	<b>84,998</b>	<b>80,166</b>	<b>78,416</b>	<b>78,416</b>

**City of Fairview**  
**FISCAL YEAR 2020-21**  
**Approved Budget**  
**Fund: 110-15 GENERAL FUND COMMUNITY SERVICES DEPARTMENT**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<b>CAPITAL IMPROVEMENTS TOTAL</b>		-	-	-	-	-
<a href="#">110-15-6491603</a>	ER CONTRIBUTION	593	2,989	-	4,391	4,391
<b>TRANSFERS TO OTHER FUNDS TOTAL</b>		<b>593</b>	<b>2,989</b>	<b>-</b>	<b>4,391</b>	<b>4,391</b>
<b>COMMUNITY SERVICES TOTAL</b>		<b>196,028</b>	<b>256,451</b>	<b>281,001</b>	<b>284,044</b>	<b>284,044</b>



**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>General Fund 110</b>
<b>DEPARTMENT:</b>	<b>Parks 17</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Allan Berry</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>503-674-6235</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:berrya@ci.fairview.or.us"><u>berrya@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 2.33</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

Combines parks planning activities and park maintenance and is managed by the Public Works Director.

The Parks Department provides the day to day planning, design, construction and maintenance of the city's parks, trails and facilities. These duties include a variety of tasks such as mowing, pruning, fertilizing, irrigation, maintenance, plantings, weekly garbage pickup, and restroom maintenance.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- The Parks Operating Supplies line item has be increase by \$5,000 to cover increasing costs.

**City of Fairview**  
**FISCAL YEAR 2020-21**  
**Approved Budget**  
**Fund: 110-17 GENERAL FUND PARKS DEPARTMENT**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">110-17-6110900</a>	STAFF-PW	79,821	83,493	109,110	112,095	112,095
<a href="#">110-17-6120100</a>	TEMPORARY HELP	8,271	14,386	14,400	14,783	14,783
<a href="#">110-17-6130100</a>	OVERTIME HOURS	556	833	1,200	1,227	1,227
<a href="#">110-17-6130200</a>	ON CALL PAY	567	336	415	412	412
<a href="#">110-17-6200200</a>	CELL PHONE ALLOWANCE	108	108	125	134	134
<a href="#">110-17-6200300</a>	EMP ASSIST PROGRAM	21	130	430	350	350
<a href="#">110-17-6200400</a>	LONGEVITY PAY	1,297	1,422	1,740	1,740	1,740
<a href="#">110-17-6210200</a>	MEDICAL INSURANCE	21,557	23,946	31,295	32,499	32,499
<a href="#">110-17-6210300</a>	LIFE / AD&D INSURANCE	75	72	90	94	94
<a href="#">110-17-6210400</a>	LONG TERM DISAB. INS	387	373	435	435	435
<a href="#">110-17-6210500</a>	WORKERS COMP INSURANCE	3,368	5,825	4,810	5,553	5,553
<a href="#">110-17-6220100</a>	SOCIAL SECURITY (FICA)	6,724	7,541	9,355	9,591	9,591
<a href="#">110-17-6220200</a>	TRI-MET TAX	638	747	940	973	973
<a href="#">110-17-6220300</a>	WBF ASSESSMENT	49	54	65	65	65
<a href="#">110-17-6230100</a>	PERS/OPSRP- EMPR. PD	17,459	20,133	28,900	29,602	29,602
<a href="#">110-17-6250100</a>	UNEMP. INSURANCE	88	98	125	125	125
<a href="#">110-17-6290100</a>	VACATION BUY-OUT	349	156	1,750	1,789	1,789
<a href="#">110-17-6290200</a>	ACCRUED VACATION PD AT TERM	-	-	-	-	-
<a href="#">110-17-6290300</a>	ACCRUED COMP PD AT TERM	-	-	-	-	-
<a href="#">110-17-6290400</a>	ACCRUED FH PD AT TERM	-	-	-	-	-
<b>PERSONNEL SERVICES TOTAL</b>		<b>141,334</b>	<b>159,655</b>	<b>205,185</b>	<b>211,467</b>	<b>211,467</b>
<a href="#">110-17-6295100</a>	EMPLOYEE RECOGNITION	-	-	150	150	150
<a href="#">110-17-6295300</a>	UNIFORMS	919	678	1,150	1,150	1,150
<a href="#">110-17-6300100</a>	CONTRACT SERVICES	524	332	5,000	2,000	2,000
<a href="#">110-17-6310100</a>	HR ADMINISTRATION	4	59	1,000	600	600
<a href="#">110-17-6330100</a>	AUDIT & ACCOUNTING	1,775	2,095	1,890	1,940	1,940
<a href="#">110-17-6330200</a>	LEGAL	2,041	2,302	3,140	3,140	3,140
<a href="#">110-17-6330500</a>	PROPERTY ALARM MONITORING SERVICE	259	469	480	480	480
<a href="#">110-17-6340100</a>	IT SERVICES	2,846	2,504	2,515	2,826	2,826
<a href="#">110-17-6340101</a>	IT UPGRADES/HARDWARE	839	304	760	848	848
<a href="#">110-17-6340200</a>	WEBSITE MANAGEMENT	174	398	198	231	231
<a href="#">110-17-6362100</a>	COMMUNITY CENTER	12,805	15,475	15,150	15,000	15,000
<a href="#">110-17-6362200</a>	HESLIN HOUSE	537	807	750	750	750
<a href="#">110-17-6421100</a>	REFUSE/SHREDDING	48	82	170	125	125
<a href="#">110-17-6423100</a>	BLDG CLEANING SRVCS	824	844	885	1,220	1,220
<a href="#">110-17-6430100</a>	VEHICLE REP/MAINT	2,301	1,909	2,500	2,500	2,500
<a href="#">110-17-6430200</a>	BLDG REP/MAINT	1,078	2,155	1,595	1,595	1,595
<a href="#">110-17-6430300</a>	OFFICE EQUIP REP/MAIN	-	48	-	100	100
<a href="#">110-17-6430400</a>	EQUIP REPAIR/MAINT	4,033	10,735	5,000	5,000	5,000
<a href="#">110-17-6442100</a>	EQUIP RENT	1,614	1,711	1,850	1,512	1,512
<a href="#">110-17-6520100</a>	GENERAL LIAB/PROP INSURANCE	3,272	3,239	3,485	3,912	3,912
<a href="#">110-17-6530200</a>	POSTAGE	487	616	490	490	490
<a href="#">110-17-6530300</a>	TELEPHONE-CH	705	745	735	795	795
<a href="#">110-17-6530301</a>	TELEPHONE- CITY SHOPS	1,140	1,098	1,310	1,647	1,647
<a href="#">110-17-6530400</a>	WIRELESS TECHNOLOGY	1,864	1,411	1,495	1,495	1,495
<a href="#">110-17-6540100</a>	PUBLICATIONS	44	37	150	150	150
<a href="#">110-17-6550100</a>	PRINTING	-	182	200	-	-
<a href="#">110-17-6550101</a>	NEWSLETTER	-	-	-	613	613
<a href="#">110-17-6580100</a>	TRAVEL-MEETINGS/ERRANDS	-	-	100	100	100
<a href="#">110-17-6590100</a>	BANK FEES	421	382	405	405	405
<a href="#">110-17-6590200</a>	MERCHANT FEES	504	586	490	680	680
<a href="#">110-17-6590300</a>	CONVENIENCE FEES/CREDIT CARD	1,052	1,168	665	1,475	1,475
<a href="#">110-17-6610100</a>	OFFICE SUPPLIES	381	623	1,000	1,000	1,000
<a href="#">110-17-6610200</a>	OPERATING MATERIALS & SUPPLES	11,042	10,350	15,000	20,000	20,000
<a href="#">110-17-6610300</a>	BLDG SUPP- CITY HALL	328	433	405	425	425
<a href="#">110-17-6610400</a>	BLDG SUPP- CITY SHOPS	76	27	100	100	100
<a href="#">110-17-6621100</a>	GAS/HEAT- CH	128	77	110	140	140
<a href="#">110-17-6621101</a>	GAS/HEAT- CITY SHOPS	219	201	250	824	824
<a href="#">110-17-6622100</a>	ELECTRICITY-CH	8,079	10,526	10,100	10,100	10,100
<a href="#">110-17-6622101</a>	ELECTRICITY- CITY SHOPS	1,138	1,012	1,100	1,100	1,100
<a href="#">110-17-6626101</a>	FUEL	2,341	2,540	4,000	4,000	4,000
<a href="#">110-17-6630100</a>	MEETING ATTENDANCE-CD/PWD	-	88	75	75	75
<a href="#">110-17-6630200</a>	CONF- MEALS/LODGING- PW	12	-	400	400	400
<a href="#">110-17-6650100</a>	DUES/SUB/MEMBRSHIP	2,336	2,532	2,700	2,700	2,700
<a href="#">110-17-6650200</a>	TRAINING & CONF.	633	372	700	700	700

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget  
Fund: 110-17 GENERAL FUND PARKS DEPARTMENT**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">110-17-6665100</a>	SMALL TOOLS/MINOR EQUIP- PW	10,769	2,561	4,900	5,400	5,400
<a href="#">110-17-6690701</a>	PARK MAINTENANCE	30,131	50,462	30,000	31,000	31,000
<a href="#">110-17-6690705</a>	TREE MANAGEMENT	900	7,580	7,500	7,500	7,500
<a href="#">110-17-6690707</a>	PARK AND TRAIL REPAIR	-	8,700	7,500	7,500	7,500
<a href="#">110-17-6690709</a>	GRAFFITI REMOVAL	-	5,925	10,000	10,000	10,000
<b>MATERIALS AND SERVICES TOTAL</b>		<b>110,624</b>	<b>156,378</b>	<b>149,548</b>	<b>155,893</b>	<b>155,893</b>
<a href="#">110-17-6730100</a>	PARK IMPROVEMENTS	-	-	-	-	-
<a href="#">110-17-6740100</a>	EQUIPMENT	-	3,767	-	-	-
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>-</b>	<b>3,767</b>	<b>-</b>	<b>-</b>	<b>-</b>
<a href="#">110-17-6491604</a>	ER CONTRIBUTION	593	14,640	21,701	14,427	14,427
<b>TRANSFERS TO OTHER FUNDS TOTAL</b>		<b>593</b>	<b>14,640</b>	<b>21,701</b>	<b>14,427</b>	<b>14,427</b>
<b>PARKS TOTAL</b>		<b>252,552</b>	<b>334,440</b>	<b>376,434</b>	<b>381,787</b>	<b>381,787</b>

**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>General Fund 110</b>
<b>DEPARTMENT:</b>	<b>Police Services 20</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>James Eriksen</b>
<b>DIRECTOR PHONE NUMBER:</b>	<b>(503) 674-6200</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:eriksenj@ci.fairview.or.us"><u>eriksenj@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 0</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

1. Respond to emergency calls for service
2. Protect life and property
3. Maintain order
4. Enforce traffic and criminal laws
5. Crime prevention and public education
6. Investigate crimes

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- The City of Fairview contracted out law enforcement services with the Multnomah County Sheriff's Office (MCSO) on August 1, 2017. This year's budget will be the third full year of consolidation (BIP 20-008).
- The base service fee has increased 4.7% to \$2,719,188. This is an increase of \$122,065. It is based on a consumer price index (CPI) of 2.76% and retirement increase of 1.940%.

**City of Fairview**  
**FISCAL YEAR 2020-21**  
**Approved Budget**  
**Fund: 110-20 POLICE SERVICES DEPARTMENT**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">110-20-6110900</a>	STAFF- PD	93,217	-	-	-	-
<a href="#">110-20-6130100</a>	OVERTIME HOURS	17,633	-	-	-	-
<a href="#">110-20-6130400</a>	ON CALL PAY- SGTS	600	-	-	-	-
<a href="#">110-20-6200300</a>	EMP ASSIST PROGRAM	160	-	-	-	-
<a href="#">110-20-6200305</a>	FSA ADMIN FEES	-	-	-	-	-
<a href="#">110-20-6200400</a>	LONGEVITY PAY	1,100	-	-	-	-
<a href="#">110-20-6200500</a>	CERTIFICATION PAY	2,532	-	-	-	-
<a href="#">110-20-6210200</a>	MEDICAL INSURANCE	19,224	-	-	-	-
<a href="#">110-20-6210300</a>	LIFE / AD&D INSURANCE	4	-	-	-	-
<a href="#">110-20-6210400</a>	LONG TERM DISAB. INS	19	-	-	-	-
<a href="#">110-20-6210500</a>	WORKERS COMP INSURANCE	3,432	-	-	-	-
<a href="#">110-20-6220100</a>	SOCIAL SECURITY (FICA)	15,110	-	-	-	-
<a href="#">110-20-6220200</a>	TRI-MET TAX	1,419	-	-	-	-
<a href="#">110-20-6220300</a>	WBF ASSESSMENT	38	-	-	-	-
<a href="#">110-20-6230100</a>	PERS/OPSRP- EMPR. PD	28,520	-	-	-	-
<a href="#">110-20-6250100</a>	UNEMP. INSURANCE	191	-	-	-	-
<a href="#">110-20-6290100</a>	VACATION BUY-OUT	277,817	-	-	-	-
<a href="#">110-20-6295600</a>	UNIFORM REIMBURSEMENT	2,250	-	-	-	-
<b>PERSONNEL SERVICES TOTAL</b>		<b>463,265</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<a href="#">110-20-6295100</a>	EMPLOYEE RECOGNITION	1,036	-	-	-	-
<a href="#">110-20-6295300</a>	UNIFORMS-REPLACEMENT	1,034	-	-	-	-
<a href="#">110-20-6295400</a>	UNIFORMS- MAINT	129	-	-	-	-
<a href="#">110-20-6300100</a>	CONTRACT SERVICES	2,090,749	2,460,838	2,597,123	2,719,188	2,719,188
<a href="#">110-20-6310100</a>	HR ADMINISTRATION	120	-	-	-	-
<a href="#">110-20-6330200</a>	LEGAL	1,715	-	-	-	-
<a href="#">110-20-6330500</a>	PROPERTY ALARM MONITORING SERVICE	318	273	275	275	275
<a href="#">110-20-6340100</a>	IT SERVICES	1,033	-	-	-	-
<a href="#">110-20-6421100</a>	REFUSE/SHREDDING	169	-	-	-	-
<a href="#">110-20-6423100</a>	BLDG CLEANING SRVCS	10,167	9,551	10,900	12,581	12,581
<a href="#">110-20-6430100</a>	VEHICLE REP/MAINT	983	-	-	-	-
<a href="#">110-20-6430200</a>	BLDG REP/MAINT	8,312	6,424	14,770	14,770	14,770
<a href="#">110-20-6430401</a>	RADIO/MDC REPAIR/MAINT	24	-	-	-	-
<a href="#">110-20-6442100</a>	EQUIP RENT	111	-	-	-	-
<a href="#">110-20-6442101</a>	EQUIP RENT- VEHICLES	388	-	-	-	-
<a href="#">110-20-6520100</a>	GENERAL LIAB/PROP INSURANCE	4,142	-	-	-	-
<a href="#">110-20-6530100</a>	CABLE TV	46	46	50	50	50
<a href="#">110-20-6530200</a>	POSTAGE	204	-	-	-	-
<a href="#">110-20-6530300</a>	TELEPHONE-CH	2,624	3,591	4,785	3,975	3,975
<a href="#">110-20-6540100</a>	PUBLICATIONS	-	42	-	-	-
<a href="#">110-20-6580100</a>	TRAVEL-MEETINGS/ERRANDS	3	-	-	-	-
<a href="#">110-20-6590100</a>	BANK FEES	187	-	-	-	-
<a href="#">110-20-6610100</a>	OFFICE SUPPLIES	594	-	-	-	-
<a href="#">110-20-6610200</a>	OPERATING MATERIALS & SUPPLES	40	-	-	-	-
<a href="#">110-20-6610300</a>	BLDG SUPP- CITY HALL	62	-	-	-	-
<a href="#">110-20-6621100</a>	GAS/HEAT- CH	186	113	160	262	262
<a href="#">110-20-6622100</a>	ELECTRICITY-CH	13,240	11,460	13,675	13,675	13,675
<a href="#">110-20-6626101</a>	FUEL	1,602	-	-	-	-
<a href="#">110-20-6630200</a>	CONF- MEALS/LODGING	1,103	-	-	-	-
<a href="#">110-20-6690901</a>	COMMUNITY SUPPORT	27	-	-	-	-
<a href="#">110-20-6690933</a>	FIREARMS PROGRAM	20	-	-	-	-
<a href="#">110-20-6690934</a>	EVIDENCE MANAGEMENT	85	-	-	-	-
<a href="#">110-20-6690959</a>	RADIO COMMUNICATIONS	1,255	-	-	-	-
<a href="#">110-20-6690961</a>	WIRELESS TECHNOLOGY- PD	601	-	-	-	-
<b>MATERIALS AND SERVICES TOTAL</b>		<b>2,142,308</b>	<b>2,492,338</b>	<b>2,641,738</b>	<b>2,764,776</b>	<b>2,764,776</b>
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TRANSFERS TO OTHER FUNDS TOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>POLICE SERVICES TOTAL</b>		<b>2,605,574</b>	<b>2,492,338</b>	<b>2,641,738</b>	<b>2,764,776</b>	<b>2,764,776</b>

**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>General Fund 110</b>
<b>DEPARTMENT:</b>	<b>Fire/BOEC/EM 25</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Nolan Young</b>
<b>DIRECTOR PHONE NUMBER:</b>	<b>(503) 674-6221</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:youngn@ci.fairview.or.us"><u>youngn@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 0</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The Fire/BOEC/Emergency Management Department is responsible for contracting with the City of Gresham for community fire services and contracting with the City of Portland's Bureau of Emergency Communications (BOEC) for public safety dispatch services (BIP 20-008).

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- The contract with City of Gresham for fire services is based on increases in personnel costs. There is a cap on the annual increase of 4.5%. Cost went up 4.5% for FY 2020-21. This is a \$52,228 increase
- The BOEC contract budget for FY 2019-20 has decreased \$1,129 because the 2019 increase the 911 tax that of sets part of our expenses.
- Contract Services increase by \$20,000 at the request of Gresham Fire to fund a Study on Service Deliver Options.

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget  
Fund: 110-25 EMERGENCY MANAGEMENT DEPARTMENT**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">110-25-6300100</a>	CONTRACT SERVICES	4,181	3,581	4,000	24,000	24,000
<a href="#">110-25-6610500</a>	PANDEMIC RESPONSE	-	-	-	5,000	5,000
<a href="#">110-25-6690924</a>	BOEC CONTRACT COSTS	217,378	250,410	249,734	248,605	248,605
<a href="#">110-25-6690925</a>	FIRE CONTRACT COSTS	1,068,844	1,102,139	1,135,224	1,187,462	1,187,462
<b>MATERIALS AND SERVICES TOTAL</b>		<b>1,290,403</b>	<b>1,356,130</b>	<b>1,388,958</b>	<b>1,465,067</b>	<b>1,465,067</b>
<b>EMERGENCY MANAGEMENT TOTAL</b>		<b>1,290,403</b>	<b>1,356,130</b>	<b>1,388,958</b>	<b>1,465,067</b>	<b>1,465,067</b>

**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>General Fund 110</b>
<b>DEPARTMENT:</b>	<b>Other Requirements 40</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Lesa Folger</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>(503) 674-6247</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:folgerl@ci.fairview.or.us"><u>folgerl@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 0</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The purpose of General Fund “Other Requirements” is to budget for transfers in support of other City Funds, to maintain identification of dedicated and assigned funds, and to maintain a reserve that will ensure adherence to the following City Council adopted Financial Guidelines:

1. The City shall maintain a general fund *Emergency Contingency* funded at a *minimum of 5 percent* of General Fund operating expenditures. This contingency is for unexpected expenditures that could not have been anticipated at the time the budget was prepared.
2. The City shall maintain a General Fund *Operating Fund Balance* funded at a *minimum of 25 percent* of operating expenditures. This will help maintain the minimum cash flow necessary to ensure the City will not need to issue Tax Anticipation Notes (short-term borrowing).
3. Remainder of funds, unless otherwise restricted, will be designated as *Contingency-Excess Reserves*.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- \$68,525 is proposed to be transferred to the Recreation Fund to pay for the City of Fairview 60% share of costs (beyond donations and user fees) related to the East County Recreation Program
- A transfer of \$87,500 to the Facilities Maintenance Fund is proposed to assist in covering Capital Improvement Expenditures associated with City Hall.

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget  
Fund: 110-40 GENERAL FUND OTHER REQUIREMENTS**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">110-40-6491300</a>	LOAN TO URA	-	650,000	-	-	-
<a href="#">110-40-6690200</a>	BAD DEBT EXPENSE	208	49	-	25	25
<b>MATERIALS AND SERVICES TOTAL</b>		<b>208</b>	<b>650,049</b>	<b>-</b>	<b>25</b>	<b>25</b>
<a href="#">110-40-6491118</a>	TRANS TO RECREATION	74,088	70,973	73,457	68,525	68,525
<a href="#">110-40-6491123</a>	TRANS TO GRANT FUND	70,858	-	7,340	-	-
<a href="#">110-40-6491144</a>	TRANS TO FACILITIES MAINT.	93,000	-	87,500	87,500	87,500
<b>TRANSFERS TO OTHER FUNDS TOTALS</b>		<b>237,946</b>	<b>70,973</b>	<b>168,297</b>	<b>156,025</b>	<b>156,025</b>
<a href="#">110-40-6910000</a>	CONTINGENCY - EXCESS RESERVES	-	-	1,057,394	872,076	872,076
<a href="#">110-40-6910001</a>	CONTINGENCY - RECREATION PROGRAM	-	-	-	-	-
<a href="#">110-40-6910002</a>	EMERGENCY CONTINGENCY	-	-	269,500	282,000	282,000
<b>OTHER TOTAL</b>		<b>-</b>	<b>-</b>	<b>1,326,894</b>	<b>1,154,076</b>	<b>1,154,076</b>
<b>OTHER REQUIREMENTS TOTAL</b>		<b>238,154</b>	<b>721,022</b>	<b>1,495,191</b>	<b>1,310,126</b>	<b>1,310,126</b>
<b>TOTAL GENERAL FUND EXPENSES</b>		<b>5,253,564</b>	<b>5,814,309</b>	<b>6,907,096</b>	<b>6,962,009</b>	<b>6,962,009</b>
<b>GENERAL FUND TOTALS</b>		<b>3,654,440</b>	<b>2,964,156</b>	<b>1,338,500</b>	<b>1,410,000</b>	<b>1,410,000</b>

**General Fund Summary**

2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted as Amended	DESCRIPTION	2020-2021 Proposed	2020-2021 Approved
3,857,438	3,654,440	2,947,037	BEGINNING FUND BALANCE	2,879,316	2,879,316
5,050,569	5,123,980	5,298,559	OPERATING RESOURCES	5,492,693	5,492,693
1,232,512	830,487	890,349	PERSONNEL SERVICES	904,356	904,356
3,780,258	4,241,408	4,499,855	MATERIALS AND SERVICES	4,728,734	4,728,734
0		0	DEBT SERVICE	0	0
0	3,767	0	CAPITAL IMPROVEMENTS	0	0
240,794	738,602	189,998	TRANSFERS TO OTHER FUNDS	174,843	174,843
0	0	1,326,894	CONTINGENCY	1,154,076	1,154,076
3,654,440	2,964,156	1,338,500	ENDING BALANCE	1,410,000	1,410,000





# Recreation Fund

**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER</b>	<b>Recreation 118</b>
<b>DEPARTMENT/DEPARTMENT NUMBER</b>	<b>Administration 00</b>
<b>DEPARTMENT DIRECTOR</b>	<b>Nolan Young</b>
<b>DIRECTOR DIRECT PHONE NUMBER</b>	<b>503-674-6221</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:youngn@ci.fairview.or.us"><u>youngn@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 1.28</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:**

The Recreation Fund is to account for the PlayEast Recreation (PlayEast) Program created through an intergovernmental agreement (IGA) between the cities of Fairview and Wood Village. The initial three year IGA ends June 30, 2020. The two cities have signed a new three year IGA that goes to June 30, 2023. The IGA calls for Fairview to handle the Administrative functions of the program including Fiscal Management and hiring and supervising a full time Recreation Manager.

The required financial obligation of the two sponsor Cities is limited to the wages and benefits of the Recreation Manager. These expenses are split 60% Fairview and 40% Wood Village. Fairview's contribution (\$68,525) is transferred in from the General Fund Reserve. The IGA requires that we place the funds for the financial support in years two and three into a restricted reserve (\$150,000).

Budget Issue Paper (BIP) 19-009 further discusses this program.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2019-20 AND FY 2018-19:**

- We have signed a new three year agreement with Wood Village under the program name of "PlayEast".
- The increase in contributions and sponsorships is to allow for two new 5K fundraising races.
- The program's proposed new revenues show a decrease of 2.3%. The primary difference is related to the reduction of anticipated revenue from the 5K event.
- Because of the decrease in both the cost and expenses of the 5K events we will need to increase our sponsorships revenue.
- Grants include both the STRYVE grant that we have received the last three years as well as a new Nike Grant.
- Program revenues are proposed to increase 36%.
- Our goal was a 10% contingency for budgeted material and services expenses.. The final contingency is 9.2%.

**City of Fairview**  
**FISCAL YEAR 2020-21**  
**Approved Budget**  
**Fund: 118 - Recreation Program Fund**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">118-00-4995000</a>	BEGINNING FUND BALANCE	-	13,183	13,316	22,717	22,717
<a href="#">118-00-4333117</a>	GRANTS	-	13,010	17,800	15,210	15,210
<a href="#">118-00-4333118</a>	WOOD VILLAGE REC CONTRIBUTION	45,716	47,316	48,972	45,683	45,683
<a href="#">118-00-4361100</a>	INTEREST- LGIP	-	275	200	300	300
<a href="#">118-00-4390300</a>	PARTNERSHIP REVENUE	1,941	3,966	2,400	5,534	5,534
<a href="#">118-00-4390400</a>	CONTRIBUTIONS AND SPONSORSHIPS	14,784	2,280	1,200	13,962	13,962
<a href="#">118-00-4390500</a>	DINNER FUNDRAISER	-	17,411	11,000	14,000	14,000
<a href="#">118-00-4390600</a>	5K FUNDRAISER	-	2,791	20,000	4,000	4,000
<a href="#">118-00-4391200</a>	TRANS FROM GF	74,088	70,973	73,457	68,525	68,525
<a href="#">118-00-4510113</a>	REGISTRATION FEES	11,360	13,429	15,340	18,630	18,630
<b>RESOURCES TOTAL:</b>		<b>147,889</b>	<b>184,634</b>	<b>203,685</b>	<b>208,561</b>	<b>208,561</b>
<a href="#">118-00-6110900</a>	STAFF - RECREATION	64,695	54,304	68,045	73,040	73,040
<a href="#">118-00-6120100</a>	TEMPORARY HELP	2,055	7,415	8,640	8,640	8,640
<a href="#">118-00-6200300</a>	EMP ASSIST PROGRAM	3	5	5	8	8
<a href="#">118-00-6210200</a>	MEDICAL INSURANCE	14,964	13,066	16,735	17,379	17,379
<a href="#">118-00-6210300</a>	LIFE / AD&D INSURANCE	65	28	30	30	30
<a href="#">118-00-6210400</a>	LONG TERM DISAB. INS	338	207	275	268	268
<a href="#">118-00-6210500</a>	WORKERS COMP INSURANCE	919	1,130	1,185	1,368	1,368
<a href="#">118-00-6220100</a>	SOCIAL SECURITY (FICA)	4,969	4,710	5,325	6,102	6,102
<a href="#">118-00-6220200</a>	TRI-MET TAX	486	467	580	632	632
<a href="#">118-00-6220300</a>	WBF ASSESSMENT	28	26	38	42	42
<a href="#">118-00-6230100</a>	PERS/OPSRP- EMPR. PD	11,794	10,514	14,795	15,789	15,789
<a href="#">118-00-6250100</a>	UNEMP. INSURANCE	65	62	75	80	80
<a href="#">118-00-6290100</a>	VACATION BUY-OUT	-	1,515	265	380	380
<b>PERSONNEL SERVICES TOTAL</b>		<b>100,381</b>	<b>93,449</b>	<b>115,993</b>	<b>123,758</b>	<b>123,758</b>
<a href="#">118-00-6300100</a>	CONTRACT SERVICES	-	15,768	4,000	-	-
<a href="#">118-00-6300106</a>	COURSE INSTRUCTION FEES	10,025	13,581	16,580	15,380	15,380
<a href="#">118-00-6300107</a>	WOOD VILLAGE BAPTIST PROGRAM	5,000	5,000	5,000	5,000	5,000
<a href="#">118-00-6300108</a>	PARTNERSHIP COURSE INSTRUCTION FEE	-	613	4,800	11,068	11,068
<a href="#">118-00-6310100</a>	HR ADMINISTRATION	490	148	-	-	-
<a href="#">118-00-6330200</a>	LEGAL	792	65	-	-	-
<a href="#">118-00-6340100</a>	IT SERVICES	641	-	-	-	-
<a href="#">118-00-6340101</a>	IT UPGRADES/HARDWARE	4,557	4,527	4,691	4,527	4,527
<a href="#">118-00-6442200</a>	BUS TRANSPORTATION	-	-	-	-	-
<a href="#">118-00-6500210</a>	FISHING DERBY	-	-	-	-	-
<a href="#">118-00-6500211</a>	COMMUNITY MOVIE NIGHTS	373	1,167	1,000	1,000	1,000
<a href="#">118-00-6500213</a>	FUNDRAISING DINNER	-	1,980	2,000	2,200	2,200
<a href="#">118-00-6500214</a>	5K FUNDRAISER	-	4,217	13,000	2,000	2,000
<a href="#">118-00-6530200</a>	POSTAGE	907	-	-	-	-
<a href="#">118-00-6530400</a>	WIRELESS TECHNOLOGY	819	633	800	800	800
<a href="#">118-00-6550100</a>	PRINTING	1,080	7,123	7,500	7,500	7,500
<a href="#">118-00-6590300</a>	CONVENIENCE FEES/CREDIT CARD	351	864	965	1,000	1,000
<a href="#">118-00-6610200</a>	OPERATING MATERIALS & SUPPLIES	3,125	7,429	12,500	16,200	16,200
<a href="#">118-00-6610203</a>	FUNDRAISING MATERIALS & SUPPLIES	1,850	92	-	-	-
<a href="#">118-00-6610205</a>	MARKETING / COMMUNITY OUTREACH	302	107	2,000	2,000	2,000
<a href="#">118-00-6630200</a>	CONF- MEALS/LODGING	-	27	200	-	-
<a href="#">118-00-6650200</a>	TRAINING & CONF.	50	465	600	1,000	1,000
<a href="#">118-00-6650203</a>	TRAINING & CONF. - VOLUNTEERS	-	-	2,000	2,000	2,000
<a href="#">118-00-6690230</a>	SCHOLARSHIPS	3,964	2,455	7,500	6,000	6,000
<b>MATERIALS AND SERVICES TOTAL</b>		<b>34,325</b>	<b>66,258</b>	<b>85,136</b>	<b>77,675</b>	<b>77,675</b>
<a href="#">118-00-6910000</a>	CONTINGENCY	-	-	2,556	7,128	7,128
<b>OTHER TOTAL</b>		<b>-</b>	<b>-</b>	<b>2,556</b>	<b>7,128</b>	<b>7,128</b>
<b>TOTAL RECREATION EXPENSES</b>		<b>134,707</b>	<b>159,707</b>	<b>203,685</b>	<b>208,561</b>	<b>208,561</b>
<b>RECREATION FUND TOTAL</b>		<b>13,183</b>	<b>24,927</b>	<b>-</b>	<b>-</b>	<b>-</b>





# Administrative Excise Charge (AEC) Fund

**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>AEC 121</b>
<b>DEPARTMENT:</b>	<b>00</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Lesa Folger</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>503-674-6247</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:folgerl@ci.fairview.or.us"><u>folgerl@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 0</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:**

The purpose of The Administrative Excise Charge Fund (AEC) is to collect funds from new development to pay for public infrastructure (such as City Hall and other City buildings). City Council passed a resolution in FY 2015-16 to allow AEC funds to be utilized for approved capital expenditures in City parks.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- Revenue due to building activities is expected to be \$104,181 in FY 2020-21.
- \$34,003 is proposed to be transferred to the Parks SDC Fund to assist with paying for the following improvements:
  - \$50,000 - Pelfrey Park Play Structure (Construction)
  - \$25,000 – Pelfrey Park Shelter
- We have placed \$162,742 in contingency, should we not collect all the fees anticipated. Once these fees are collected, funds will be available for additional Park Improvements.

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget  
Fund: 121 - Admin Excise Charge Fund**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted Budget Amended	2020-2021 Proposed Budget	2020-2021 Approved Budget
<a href="#">121-00-4995000</a>	BEGINNING FUND BALANCE	-	47,739	1,332	91,564	91,564
<a href="#">121-00-4318300</a>	ADMIN EXCISE CHRG	90,151	8,896	165,575	104,181	104,181
<a href="#">121-00-4361100</a>	INTEREST- LGIP	671	1,077	1,254	1,000	1,000
<b>RESOURCES TOTAL</b>		<b>90,822</b>	<b>57,712</b>	<b>168,161</b>	<b>196,745</b>	<b>196,745</b>
<a href="#">121-00-6730107</a>	CAPITAL IMPROVEMENTS	6,192	-	5,000	-	-
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>6,192</b>	<b>-</b>	<b>5,000</b>	<b>-</b>	<b>-</b>
<a href="#">121-00-6491134</a>	TRANS TO PARKS SDC	36,891	55,740	100,000	34,003	34,003
<b>TRANSFERS TO OTHER FUNDS TOTAL</b>		<b>36,891</b>	<b>55,740</b>	<b>100,000</b>	<b>34,003</b>	<b>34,003</b>
<a href="#">121-00-6910000</a>	CONTINGENCY	-	-	63,161	162,742	162,742
<b>OTHER TOTAL</b>		<b>-</b>	<b>-</b>	<b>63,161</b>	<b>162,742</b>	<b>162,742</b>
<b>TOTAL ADMIN EXCISE CHARGE EXPENSES</b>		<b>43,083</b>	<b>55,740</b>	<b>168,161</b>	<b>196,745</b>	<b>196,745</b>
<b>ADMIN EXCISE CHARGE FUND TOTAL</b>		<b>47,739</b>	<b>1,972</b>	<b>-</b>	<b>-</b>	<b>-</b>





# Building Fund



**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>Building Fund 122</b>
<b>DEPARTMENT:</b>	<b>00</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Allan Berry</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>503-674-6235</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:berrya@ci.fairview.or.us"><u>berrya@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 1.45</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:**

State law requires that permit revenues be used only toward operating expenditures of the Building Department. The Building Fund segregates building fund activity and ensures that the City of Fairview can account for permit revenues and operating expenditures, therefore demonstrating compliance with state law. The purpose of the Department follows:

1. Provide and fund a Building Inspection Program as required by state law.
2. Support the Fairview Building Official, plan examiners, and inspectors.
3. Provide expert, timely, coordinated, and cost effective permitting and inspection services.
4. Issue permits, conduct inspections, and approve occupancies.
5. Enforce violations of building codes.
6. Establish an operating reserve fund to cover operating costs during economic down turns and limit general fund transfers.
7. Coordinate, implement, and track the “Development Incentive Program” as adopted by Council in FY2015-16.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- Building Inspection Services are budgeted at about half of what was budgeted in FY 2019-20. Projects are taking longer to get from land use approval to construction in the current economic environment.

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget  
Fund: 122 - Building Fund**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">122-00-4995000</a>	BEGINNING FUND BALANCE	95,170	578,105	603,668	729,199	729,199
<a href="#">122-00-4318200</a>	CET REVENUE	3,251	(508)	1,500	1,500	1,500
<a href="#">122-00-4318201</a>	REYNOLDS CET REVENUE	1,452	186	500	500	500
<a href="#">122-00-4320200</a>	BUILDING PERMITS	401,341	100,148	111,620	117,658	117,658
<a href="#">122-00-4320300</a>	ELECTRICAL PERMITS	53,350	45,140	34,875	36,766	36,766
<a href="#">122-00-4320400</a>	PLUMBING PERMITS	138,891	18,129	27,915	29,425	29,425
<a href="#">122-00-4320800</a>	MECHANICAL PERMITS	24,891	12,089	11,850	12,494	12,494
<a href="#">122-00-4320901</a>	FIRE PREVENTION PERMITS	31,091	8,533	5,585	5,889	5,889
<a href="#">122-00-4320902</a>	GRADING PERMITS	1,083	1,727	3,490	3,681	3,681
<a href="#">122-00-4320903</a>	DEMOLITION PERMITS	7,000	1,750	1,395	1,472	1,472
<a href="#">122-00-4320904</a>	MANUF. DWELLING PERMIT	320	320	700	736	736
<a href="#">122-00-4361100</a>	INTEREST- LGIP	10,484	20,740	20,155	11,000	11,000
<a href="#">122-00-4390100</a>	MISC. REVENUE	537	1,386	200	150	150
<b>RESOURCES TOTAL</b>		<b>768,861</b>	<b>787,746</b>	<b>823,453</b>	<b>950,470</b>	<b>950,470</b>
<a href="#">122-00-6110900</a>	STAFF- BLDG	82,964	98,469	106,655	110,794	110,794
<a href="#">122-00-6130100</a>	OVERTIME HOURS	430	1,097	835	854	854
<a href="#">122-00-6200200</a>	CELL PHONE ALLOWANCE	126	126	170	172	172
<a href="#">122-00-6200300</a>	EMP ASSIST PROGRAM	39	61	200	301	301
<a href="#">122-00-6200400</a>	LONGEVITY PAY	203	206	200	198	198
<a href="#">122-00-6210200</a>	MEDICAL INSURANCE	18,408	22,928	24,435	25,374	25,374
<a href="#">122-00-6210300</a>	LIFE / AD&D INSURANCE	78	79	90	97	97
<a href="#">122-00-6210400</a>	LONG TERM DISAB. INS	409	437	430	431	431
<a href="#">122-00-6210500</a>	WORKERS COMP INSURANCE	2,551	1,391	100	114	114
<a href="#">122-00-6220100</a>	SOCIAL SECURITY (FICA)	6,270	7,372	7,905	8,213	8,213
<a href="#">122-00-6220200</a>	TRI-MET TAX	614	730	795	836	836
<a href="#">122-00-6220300</a>	WBF ASSESSMENT	34	37	45	43	43
<a href="#">122-00-6230100</a>	PERS/OPSRP-EMPR. PD	14,556	18,805	24,885	25,851	25,851
<a href="#">122-00-6250100</a>	UNEMP. INSURANCE	82	96	105	107	107
<a href="#">122-00-6290100</a>	VACATION BUY-OUT	1,796	145	300	300	300
<a href="#">122-00-6290200</a>	ACCRUED VACATION PD AT TERM	-	-	-	-	-
<a href="#">122-00-6290300</a>	ACCRUED COMP PD AT TERM	-	-	-	-	-
<a href="#">122-00-6290400</a>	ACCRUED FH PD AT TERM	-	-	-	-	-
<b>PERSONNEL SERVICES TOTAL</b>		<b>128,559</b>	<b>151,979</b>	<b>167,150</b>	<b>173,685</b>	<b>173,685</b>
<a href="#">122-00-6295100</a>	EMPLOYEE RECOGNITION	-	-	75	75	75
<a href="#">122-00-6300100</a>	CONTRACT SERVICES	-	-	-	-	-
<a href="#">122-00-6310100</a>	HR ADMINISTRATION	-	-	150	150	150
<a href="#">122-00-6330100</a>	AUDIT & ACCOUNTING	355	419	378	388	388
<a href="#">122-00-6330200</a>	LEGAL	938	2,121	1,360	1,360	1,360
<a href="#">122-00-6330500</a>	PROPERTY ALARM MONITORING SERVICE	10	5	10	10	10
<a href="#">122-00-6340100</a>	IT SERVICES	601	1,298	1,445	1,771	1,771
<a href="#">122-00-6340101</a>	IT UPGRADES/HARDWARE	101	74	115	212	212
<a href="#">122-00-6340200</a>	WEBSITE MANAGEMENT	65	398	198	231	231
<a href="#">122-00-6421100</a>	REFUSE/SHREDDING	48	82	170	125	125
<a href="#">122-00-6423100</a>	BLDG CLEANING SRVCS	275	1,146	295	340	340
<a href="#">122-00-6430200</a>	BLDG REP/MAINT	956	866	1,995	1,995	1,995
<a href="#">122-00-6441100</a>	RENT EXPENSE TO GF	-	-	5,250	5,397	5,397
<a href="#">122-00-6442100</a>	EQUIP RENT	1,582	1,659	1,750	1,455	1,455
<a href="#">122-00-6520100</a>	GENERAL LIAB/PROP INSURANCE	848	648	870	978	978
<a href="#">122-00-6530200</a>	POSTAGE	168	135	165	165	165
<a href="#">122-00-6530300</a>	TELEPHONE-CH	1,033	1,136	1,105	1,315	1,315
<a href="#">122-00-6540100</a>	PUBLICATIONS	-	1	250	250	250
<a href="#">122-00-6550100</a>	PRINTING	-	-	15	15	15
<a href="#">122-00-6550101</a>	NEWSLETTER	-	-	-	102	102
<a href="#">122-00-6580100</a>	TRAVEL- MEETINGS/ERRANDS	-	-	75	75	75
<a href="#">122-00-6590100</a>	BANK FEES	79	76	85	85	85
<a href="#">122-00-6590200</a>	MERCHANT FEES	84	98	100	115	115
<a href="#">122-00-6590300</a>	CONVENIENCE FEES/CREDIT CARD	789	876	665	1,105	1,105
<a href="#">122-00-6610100</a>	OFFICE SUPPLIES	-	21	150	150	150

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget  
Fund: 122 - Building Fund**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">122-00-6610200</a>	OPERATING MATERIALS & SUPPLES	321	332	750	400	400
<a href="#">122-00-6610300</a>	BLDG SUPP- CITY HALL	107	97	130	130	130
<a href="#">122-00-6621100</a>	GAS/HEAT- CH	126	77	110	158	158
<a href="#">122-00-6622100</a>	ELECTRICITY-CH	364	358	425	425	425
<a href="#">122-00-6630100</a>	MEETING ATTENDANCE	-	-	-	-	-
<a href="#">122-00-6630200</a>	CONF- MEALS/LODGING	-	98	-	50	50
<a href="#">122-00-6650100</a>	DUES/SUB/MEMBRSHIP	2.99	69.9	100	100	100
<a href="#">122-00-6650200</a>	TRAINING & CONF.	-	405	-	225	225
<a href="#">122-00-6690502</a>	BUILDING INSPECTION SRVCS	53,344	76,041	197,445	100,000	100,000
<b>MATERIALS AND SERVICES TOTAL</b>		<b>62,197</b>	<b>88,540</b>	<b>215,631</b>	<b>119,352</b>	<b>119,352</b>
<a href="#">122-00-6740200</a>	BLDG EQUIPMENT- CH	-	-	-	-	-
<a href="#">122-00-6740500</a>	OFFICE EQUIPMENT	-	-	-	-	-
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<a href="#">122-00-6491144</a>	TRANS TO FM FROM BLDG	-	-	17,500	17,500	17,500
<b>TRANSFERS TO OTHER FUN</b>		<b>-</b>	<b>-</b>	<b>17,500</b>	<b>17,500</b>	<b>17,500</b>
<a href="#">122-00-6910000</a>	CONTINGENCY	-	-	423,172	639,933	639,933
<b>OTHER TOTAL</b>		<b>-</b>	<b>-</b>	<b>423,172</b>	<b>639,933</b>	<b>639,933</b>
<b>TOTAL BUILDING FUND EXPENSES</b>		<b>190,756</b>	<b>240,519</b>	<b>823,453</b>	<b>950,470</b>	<b>950,470</b>
<b>BUILDING FUND TOTAL</b>		<b>578,105</b>	<b>547,227</b>	<b>-</b>	<b>-</b>	<b>-</b>





# Grant and Capital Projects Fund

**GENERAL INFORMATION FORM  
FY 2020-21**

**FUND/ FUND NUMBER:** Grants/Capital Projects 123  
**DEPARTMENT:** 00  
**DEPARTMENT DIRECTOR:** Allan Berry  
**DIRECTOR DIRECT PHONE NUMBER:** 503-674-6235  
**DIRECTOR EMAIL:** [berrya@ci.fairview.or.us](mailto:berrya@ci.fairview.or.us)  
**EMPLOYEES = 0**

**DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:**

Identify and track required grant match contributions, grant revenues, and grant expenditures. Identify and track individual capital projects or other program grants/donations.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- Beginning with FY2019-20, Staff will utilize this Fund to track all capital projects that have more than one funding source.
- \$23,784 to the General Fund. This is a reimbursement from the Metro CET grant for time that General Fund City Staff spends on this Grant project associated with the Main Streets on Halsey program (15,439) and \$8,345 for a grant funded Census Coordinator (BIP 20-023).
- Capital Projects budgeted in FY2019-20 include:
  - \$78,487 CDBG Grant for 7<sup>th</sup> Street Sidewalk Infill Project
  - \$25,000 City CDBG Grant Match for 7<sup>th</sup> Street Sidewalk Infill Project
  - \$500,000 from URA for continuation of the 223<sup>rd</sup> Railroad Undercrossing Project
  - \$300,000 from URA for the Fairview Parkway Roundabout / Park and Ride design
  - \$200,000 from URA for Street Design for NE 223 north of Halsey.
  - \$2,041,394 for Well 10 design and Construction (BIP 20-020)
  - \$166,385 for the Metro CET Planning and Development Grant
  - \$4,015 for Census Mobile Access project materials and an \$8,345 transfer to GF for a Coordinator.

**City of Fairview**  
**FISCAL YEAR 2020-21**  
**Approved Budget**  
**Fund: 123 - Grant and Capital Projects Fund**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">123-00-4995000</a>	BEGINNING FUND BALANCE	(63,237)	24,600	1,510,988	-	15,871
<a href="#">123-00-4331115</a>	VA GARDEN - PARK CLEONE	-	12,528	-	-	-
<a href="#">123-00-4337109</a>	GRANT - HALSEY CORRIDOR	88,101	-	-	-	-
<a href="#">123-00-4337202</a>	CDBG GRANT - SIDEWALK IMPROVEMENTS	-	76,719	78,487	78,487	78,487
<a href="#">123-00-4337203</a>	METRO GRANT - CET PLANNING/DEVELOPME	-	-	193,954	107,946	107,946
<a href="#">123-00-4337205</a>	UWCW CENSUS GRANT	-	-	-	-	-
<a href="#">123-00-4361100</a>	INTEREST- LGIP	236	47,967	38,490	22,000	22,000
<a href="#">123-00-4370100</a>	URA CONTRIBUTIONS	-	-	760,000	1,220,000	1,220,000
<a href="#">123-00-4391114</a>	TRANS FROM STREET	-	71,329	32,340	25,000	25,000
<a href="#">123-00-4391121</a>	TRANS FROM WATER	-	25,000	29,260	850,899	850,899
<a href="#">123-00-4391122</a>	TRANS FROM SEWER	-	5,000	1,549,340	-	-
<a href="#">123-00-4391123</a>	TRANS FROM STORM	-	50,000	7,340	50,000	50,000
<a href="#">123-00-4391131</a>	TRANS FROM WATER SDC	-	-	252,080	920,495	920,495
<a href="#">123-00-4391132</a>	TRANS FROM SEWER SDC	-	-	758,000	-	-
<a href="#">123-00-4391200</a>	TRANS FROM GEN FUND	70,858	-	7,340	-	-
<a href="#">123-00-4393200</a>	BOND PROCEEDS - PW SHOP	-	3,155,000	-	-	-
<b>RESOURCES TOTAL:</b>		<b>95,958</b>	<b>3,468,143</b>	<b>5,217,619</b>	<b>3,274,827</b>	<b>3,290,698</b>
<a href="#">123-00-6700107</a>	CDBG GRANT	500	161,151	78,487	78,487	78,487
<a href="#">123-00-6700110</a>	SEVENTH ST SIDEWALK IMPROVEMENT PROJ	-	66,897	25,000	25,000	25,000
<a href="#">123-00-6700111</a>	223RD RAILROAD UNDERCROSSING	-	1,083	500,000	500,000	500,000
<a href="#">123-00-6700113</a>	FV PKWY ROUNDABOUT / PARK AND RIDE	-	-	80,000	300,000	300,000
<a href="#">123-00-6700115</a>	PARK CLEONE VA GARDEN	-	12,528	-	-	-
<a href="#">123-00-6700116</a>	WELL 10 PROJECT	-	-	274,000	2,041,394	2,041,394
<a href="#">123-00-6700117</a>	METRO GRANT CET - PLANNING/DEVELOPEM	-	-	166,385	92,507	92,507
<a href="#">123-00-6700118</a>	HALSEY CONCRETE SEWER MAIN REHAB	-	-	300,000	-	-
<a href="#">123-00-6700120</a>	INTERLACHEN SEWER REHAB	-	-	2,000,000	-	-
<a href="#">123-00-6700121</a>	NE 223RD STREET DESIGN	-	-	180,000	200,000	200,000
<a href="#">123-00-6700122</a>	RESERVOIR 1 REHAB	-	-	-	-	-
<a href="#">123-00-6700123</a>	MHCRC TECHNOLOGY GRANT	-	-	-	-	-
<a href="#">123-00-6700124</a>	CENSUS GRANT	-	-	-	4,015	4,015
<a href="#">123-00-6720107</a>	PW SHOPS PROJECT	70,858	1,545,169	1,481,342	-	-
<a href="#">123-00-6720109</a>	PW SHOP LANDSCAPE	-	-	36,700	-	-
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>71,358</b>	<b>1,786,828</b>	<b>5,121,914</b>	<b>3,241,403</b>	<b>3,241,403</b>
<a href="#">123-00-6470100</a>	DEBT ISSUANCE EXP.	-	51,300	-	-	-
<b>DEBT SERVICE TOTAL</b>		<b>-</b>	<b>51,300</b>	<b>-</b>	<b>-</b>	<b>-</b>
<a href="#">123-00-6491110</a>	TRANS TO GENERAL FUND	-	70,858	27,569	-	23,784
<b>TRANSFER TO OTHER FUNDS TOTAL</b>		<b>-</b>	<b>70,858</b>	<b>27,569</b>	<b>-</b>	<b>23,784</b>
<a href="#">123-00-6910000</a>	CONTINGENCY	-	-	68,136	-	25,511
<b>OTHER TOTAL</b>		<b>-</b>	<b>-</b>	<b>68,136</b>	<b>-</b>	<b>25,511</b>
<b>TOTAL GRANT AND CAPITAL PROJECTS EXPENSES</b>		<b>71,358</b>	<b>1,908,986</b>	<b>5,217,619</b>	<b>3,241,403</b>	<b>3,290,698</b>
<b>GRANTS AND SPECIAL PROJECTS FUND TOTAL</b>		<b>24,600</b>	<b>1,559,157</b>	<b>-</b>	<b>33,424</b>	<b>-</b>





# Street Fund



**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	Street 124
<b>DEPARTMENT:</b>	00
<b>DEPARTMENT DIRECTOR:</b>	Allan Berry
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	503-674-6235
<b>DIRECTOR EMAIL:</b>	<a href="mailto:berrya@ci.fairview.or.us">berrya@ci.fairview.or.us</a>
<b>EMPLOYEES = 2.37</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:**

The State Tax Street Fund provides equipment and services to maintain the City's streets and alley ways. This fund includes payment for services to Multnomah County for street sweeping, annual striping, periodic crack sealing and shoulder repair. This fund also purchases signs, barricades, gravel and other equipment specific to street repair and maintenance. As improvement moneys accumulate, the pavement overlay program is also funded out of this project.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- Construction on the narrow Railway undercrossing on NE 223<sup>rd</sup> has been budgeted in the Grants and Capital Project Fund with funding provided by the Fairview Urban Renewal Agency (BIP 20-014)
- The \$25,000 budgeted under Street improvements is for a potential LID in historic Fairview per Council policy (BIP 20-005).
- In FY 2019-20 Street Improvements were budgeted at \$230,000 for a Pavement Overlay Project for Creekside/Matney of \$80,000 and the First Street Sidewalk Project of \$155,000. The first Street project will be complete by June 30, 2020. The Overlay project has be postponed until FY 2021-22.

**City of Fairview**  
**FISCAL YEAR 2020-21**  
**Approved Budget**  
**Fund: 124 - Street Fund**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">124-00-4995000</a>	BEGINNING FUND BALANCE	-	-	957,614	1,168,223	1,168,223
<a href="#">124-00-4322100</a>	RIGHT OF WAY PERMITS	3,450	3,075	2,500	2,500	2,500
<a href="#">124-00-4330105</a>	COUNTY SHARED REVENUE	13,317	13,873	14,220	14,220	14,220
<a href="#">124-00-4330106</a>	STATE SHARED REVENUE-GAS	577,910	658,841	670,071	670,071	670,071
<a href="#">124-00-4361100</a>	INTEREST- LGIP	14,383	27,110	25,180	15,400	15,400
<a href="#">124-00-4390100</a>	MISC. REVENUE	535	2,405	200	2,500	2,500
<b>RESOURCES TOTAL</b>		<b>609,595</b>	<b>705,305</b>	<b>1,669,785</b>	<b>1,872,914</b>	<b>1,872,914</b>
<a href="#">124-00-6110900</a>	STAFF- STREET	124,221	140,270	146,465	149,925	149,925
<a href="#">124-00-6120100</a>	TEMPORARY HELP	4,139	4,568	10,800	11,189	11,189
<a href="#">124-00-6130100</a>	OVERTIME HOURS	967	1,589	1,370	1,401	1,401
<a href="#">124-00-6130200</a>	ON CALL PAY	1,779	1,994	2,065	2,062	2,062
<a href="#">124-00-6200200</a>	CELL PHONE ALLOWANCE	549	549	630	638	638
<a href="#">124-00-6200300</a>	EMP ASSIST PROGRAM	143	133	500	451	451
<a href="#">124-00-6200400</a>	LONGEVITY PAY	1,950	1,983	1,900	1,898	1,898
<a href="#">124-00-6210200</a>	MEDICAL INSURANCE	28,474	32,867	34,140	36,322	36,322
<a href="#">124-00-6210300</a>	LIFE / AD&D INSURANCE	114	168	220	249	249
<a href="#">124-00-6210400</a>	LONG TERM DISAB. INS	598	615	575	578	578
<a href="#">124-00-6210500</a>	WORKERS COMP INSURANCE	3,241	5,564	11,505	13,279	13,279
<a href="#">124-00-6220100</a>	SOCIAL SECURITY (FICA)	10,032	11,231	12,030	12,309	12,309
<a href="#">124-00-6220200</a>	TRI-MET TAX	980	1,113	1,210	1,253	1,253
<a href="#">124-00-6220300</a>	WBF ASSESSMENT	54	56	75	69	69
<a href="#">124-00-6230100</a>	PERS/OPSRP- EMPR. PD	27,394	32,205	38,715	39,496	39,496
<a href="#">124-00-6250100</a>	UNEMP. INSURANCE	131	146	160	161	161
<a href="#">124-00-6290100</a>	VACATION BUY-OUT	2,101	901	1,500	1,534	1,534
<a href="#">124-00-6290200</a>	ACCRUED VACATION PD AT TERM	-	-	-	-	-
<a href="#">124-00-6290300</a>	ACCRUED COMP PD AT TERM	-	-	-	-	-
<a href="#">124-00-6290400</a>	ACCRUED FH PD AT TERM	-	-	-	-	-
<b>PERSONNEL SERVICES TOTAL</b>		<b>206,867</b>	<b>235,952</b>	<b>263,860</b>	<b>272,814</b>	<b>272,814</b>
<a href="#">124-00-6295100</a>	EMPLOYEE RECOGNITION	-	-	75	75	75
<a href="#">124-00-6295300</a>	UNIFORMS	460	349	800	800	800
<a href="#">124-00-6300100</a>	CONTRACT SERVICES	1,746	1,611	24,495	18,078	18,078
<a href="#">124-00-6310100</a>	HR ADMINISTRATION	4	47	1,000	1,000	1,000
<a href="#">124-00-6330100</a>	AUDIT & ACCOUNTING	2,485	2,933	2,646	2,716	2,716
<a href="#">124-00-6330200</a>	LEGAL	5,291	4,916	4,710	4,710	4,710
<a href="#">124-00-6330300</a>	ARCHITECTUAL/DESIGN ENGINEERING	-	-	25,000	25,000	25,000
<a href="#">124-00-6330400</a>	ENGINEERING AND MAPS	17,610	12,519	2,500	2,500	2,500
<a href="#">124-00-6330500</a>	PROPERTY ALARM MONITORING SERVICE	201	352	360	360	360
<a href="#">124-00-6340100</a>	IT SERVICES	4,746	4,384	5,035	5,651	5,651
<a href="#">124-00-6340101</a>	IT UPGRADES/HARDWARE	1,513	546	1,405	1,734	1,734
<a href="#">124-00-6340200</a>	WEBSITE MANAGEMENT	324	498	248	277	277
<a href="#">124-00-6421100</a>	REFUSE/SHREDDING	48	82	170	125	125
<a href="#">124-00-6423100</a>	BLDG CLEANING SRVCS	1,374	1,407	1,475	1,859	1,859
<a href="#">124-00-6430100</a>	VEHICLE REP/MAINT	1,100	853	2,000	2,000	2,000
<a href="#">124-00-6430200</a>	BLDG REP/MAINT	1,627	922	1,995	1,995	1,995
<a href="#">124-00-6430300</a>	OFFICE EQUIP REP/MAIN	-	95	100	100	100
<a href="#">124-00-6430400</a>	EQUIP REPAIR/MAINT	2,237	4,258	1,200	1,200	1,200
<a href="#">124-00-6441100</a>	RENT EXPENSE-TO GF	10,500	10,500	10,500	10,794	10,794
<a href="#">124-00-6442100</a>	EQUIP RENT	3,272	2,951	3,112	4,215	4,215
<a href="#">124-00-6520100</a>	GENERAL LIAB/PROP INSURANCE	4,847	5,182	5,225	5,869	5,869
<a href="#">124-00-6530200</a>	POSTAGE	510	767	655	655	655
<a href="#">124-00-6530300</a>	TELEPHONE-CH	1,250	1,313	1,290	1,518	1,518
<a href="#">124-00-6530301</a>	TELEPHONE- CITY SHOPS	720	693	850	1,040	1,040
<a href="#">124-00-6530400</a>	WIRELESS TECHNOLOGY	1,229	891	945	945	945
<a href="#">124-00-6540100</a>	PUBLICATIONS	28	359	325	325	325
<a href="#">124-00-6550100</a>	PRINTING	-	182	200	200	200
<a href="#">124-00-6550101</a>	NEWSLETTER	-	-	-	817	817
<a href="#">124-00-6580100</a>	TRAVEL- MEETINGS/ERRANDS	-	-	75	75	75
<a href="#">124-00-6590100</a>	BANK FEES	531	535	565	565	565

**City of Fairview**  
**FISCAL YEAR 2020-21**  
**Approved Budget**

Account Number	Line Item Name	Fund: 124 - Street Fund		2019-2020	2020-2021	2020-2021
		2017-2018	2018-2019	Adopted Budget	Proposed Budget	Approved Budget
		Actuals	Actuals	Amended		
<a href="#">124-00-6590200</a>	MERCHANT FEES	672	782	785	900	900
<a href="#">124-00-6590300</a>	CONVENIENCE FEES/CREDIT CARD	2893.9	3212.64	4335	4053	4053
<a href="#">124-00-6610100</a>	OFFICE SUPPLIES	761	1,153	800	800	800
<a href="#">124-00-6610200</a>	OPERATING MATERIALS & SUPPLES	23,354	15,669	25,000	25,000	25,000
<a href="#">124-00-6610300</a>	BLDG SUPP- CITY HALL	373	541	500	550	550
<a href="#">124-00-6610400</a>	BLDG SUPP- CITY SHOPS	48	17	100	100	100
<a href="#">124-00-6621100</a>	GAS/HEAT- CH	93	56	80	117	117
<a href="#">124-00-6621101</a>	GAS/HEAT- CITY SHOPS	138	127	150	545	545
<a href="#">124-00-6622100</a>	ELECTRICITY-CH	2,960	3,129	2,995	2,995	2,995
<a href="#">124-00-6622101</a>	ELECTRICITY- CITY SHOPS	597	486	600	600	600
<a href="#">124-00-6626101</a>	FUEL	1,348	1,385	3,000	3,000	3,000
<a href="#">124-00-6630100</a>	MEETING ATTENDANCE	-	13	75	75	75
<a href="#">124-00-6630200</a>	CONF- MEALS/LODGING	125	142	1,000	1,000	1,000
<a href="#">124-00-6650100</a>	DUES/SUB/MEMBRSHIP	109	580	250	250	250
<a href="#">124-00-6650200</a>	TRAINING & CONF.	216	378	1,000	1,000	1,000
<a href="#">124-00-6665100</a>	SMALL TOOLS/MINOR EQUIP	1,957	373	2,000	2,500	2,500
<a href="#">124-00-6690401</a>	STREET MAINT. SERVICES	16,669	25,838	35,000	35,000	35,000
<a href="#">124-00-6690405</a>	STREET LIGHT TAXES	1684.39	2028.96	2090	2087	2087
<a href="#">124-00-6690709</a>	GRAFFITI REMOVAL	-	-	-	500	500
<b>MATERIALS AND SERVICES TOTAL</b>		<b>117,651</b>	<b>115,054</b>	<b>178,716</b>	<b>178,270</b>	<b>178,270</b>
<a href="#">124-00-6730101</a>	STREET IMPROVEMENTS	102,131	77,936	230000	-	-
<a href="#">124-00-6730102</a>	TRAFFIC CALMING	-	-	7800	7,800	7,800
<a href="#">124-00-6730104</a>	FOOT PATHS AND BIKE TRAILS	-	-	8600	8,600	8,600
<a href="#">124-00-6730105</a>	SIDEWALK REPAIR PROGRAM	14,005	600	56000	56,000	56,000
<a href="#">124-00-6740100</a>	EQUIPMENT	-	3,767	0	12,500	12,500
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>116,136</b>	<b>82,304</b>	<b>302,400</b>	<b>84,900</b>	<b>84,900</b>
<a href="#">124-00-6491123</a>	TRANS TO GRANT FUND	-	71,329	32,340	25,000	25,000
<a href="#">124-00-6491608</a>	ER CONTRIBUTION	5,018	6,391	10,291	7,124	7,124
<a href="#">124-00-6491708</a>	TRANS TO FM FR STREET	-	15,000	35,000	35,000	35,000
<b>TRANSFERS TO OTHER FUNDS TOTAL</b>		<b>5,018</b>	<b>92,720</b>	<b>77,631</b>	<b>67,124</b>	<b>67,124</b>
<a href="#">124-00-6910000</a>	CONTINGENCY	-	-	847,178	1,269,806	1,269,806
<b>OTHER TOTAL</b>		<b>-</b>	<b>-</b>	<b>847,178</b>	<b>1,269,806</b>	<b>1,269,806</b>
<b>TOTAL STREET FUND EXPENSES</b>		<b>445,672</b>	<b>526,030</b>	<b>1,669,785</b>	<b>1,872,914</b>	<b>1,872,914</b>
<b>STREET FUND TOTAL</b>		<b>163,923</b>	<b>179,275</b>	<b>-</b>	<b>-</b>	<b>-</b>





# Public Works Facility Fee Fund

**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>Public Works Facility Fee Fund</b>
<b>DEPARTMENT:</b>	<b>00</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Lesa Folger</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>503-674-6247</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:folgerl@ci.fairview.or.us"><u>folgerl@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 0</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:**

The City borrowed \$3,103,700 in Fiscal Year 2018-19 to fund the construction of a new Public Works Shop Facility. After extensive comparison, public meetings, and consideration, City Council determined this debt would be repaid via a facility fee assessed to all utility customers. Fees charged to utility customers and debt service associated with the funds borrowed are both recorded in this fund, allowing all revenue and expense associated with the fees and funding to remain easily identifiable.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- Revenue associated with the facility fee is anticipated to increase to \$261,718 as additional customers are expected due to completion of building projects. Additionally, FY 2019-20 will be the first full year these fees have been assessed.
- Debt Service principal payments will be \$112,000 (principal prepayments may be made penalty-free beginning in year eight of the debt).
- Debt Service interest payments will be \$113,734.

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget  
Fund: 125 - PW FACILITY FEE FUND**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">125-00-4995000</a>	BEGINNING FUND BALANCE	-	-	97,902	147,925	147,925
<a href="#">125-00-4343700</a>	PW FACILITY FEE REVENUE	-	171,850	258,876	261,718	261,718
<a href="#">125-00-4344600</a>	PENALTIES - UB	-	440	350	1,053	1,053
<a href="#">125-00-4361100</a>	INTEREST- LGIP	-	671	500	1,000	1,000
<b>RESOURCES TOTAL</b>		-	<b>172,961</b>	<b>357,628</b>	<b>411,696</b>	<b>411,696</b>
<a href="#">125-00-6470209</a>	PRINCIPAL - PW SHOP DEBT	-	-	106,000	112,000	112,000
<a href="#">125-00-6470309</a>	INTEREST - PW SHOP DEBT	-	57,614	117,876	113,734	113,734
<b>DEBT SERVICE TOTAL</b>		-	<b>57,614</b>	<b>223,876</b>	<b>225,734</b>	<b>225,734</b>
<a href="#">125-00-6690200</a>	BAD DEBT EXPENSE	-	12	-	100	100
<b>MATERIALS AND SERVICES TOTAL</b>		-	<b>12</b>	-	<b>100</b>	<b>100</b>
<a href="#">125-00-6793000</a>	BOND RESERVES - PW SHOP	-	-	133,752	185,862	185,862
<b>OTHER TOTAL</b>		-	-	<b>133,752</b>	<b>185,862</b>	<b>185,862</b>
<b>TOTAL PW UTILITY FEE EXPENSES</b>		-	<b>57,626</b>	<b>357,628</b>	<b>411,696</b>	<b>411,696</b>
<b>PW UTILITY FEE FUND TOTAL</b>		-	<b>115,335</b>	-	-	-





# Water SDC Fund

**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>Water SDC 131</b>
<b>DEPARTMENT:</b>	<b>00</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Allan Berry</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>503-674-6235</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:berrya@ci.fairview.or.us"><u>berrya@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 0</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:**

The Water SDC Fund helps pay for projects listed in the City’s Water Master Plan. This fund works in conjunction with the Water Fund to pay for improvements to the City’s water system. As defined, a portion of this fund is restricted to capital improvements that increase water capacity.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- All fund resources (\$920,495) will be transferred to the Grants and Capital Projects Fund for Well #10 design and construction (BIP 20-020). 92% of this projects costs are SDC eligible. SDC revenue is paying for 62% this year’s Well #10 expenditures. The remaining funds are coming for URA and the Water Funds CIP reserve.
- The Fairview Urban Renewal Agency has been budgeted to pay \$254,000 in Water SDCs for qualifying developments
- All CIP Reserves are being transferred to the Grants and Capital Projects Fund for Well #10.

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget  
Fund: 131 - Water SDC Fund**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">131-00-4995000</a>	BEGINNING FUND BALANCE	437,336	458,340	682,016	659,095	659,095
<a href="#">131-00-4319100</a>	SYS. DEVE. CHARGE	13,358	-	18,235	-	-
<a href="#">131-00-4342300</a>	SDC ASSISTANCE FROM URA	-	-	444,952	254,800	254,800
<a href="#">131-00-4361100</a>	INTEREST- LGIP	7,647	11,689	11,415	6,600	6,600
<b>RESOURCES TOTAL</b>		<b>458,340</b>	<b>470,029</b>	<b>1,156,618</b>	<b>920,495</b>	<b>920,495</b>
<a href="#">131-00-6730200</a>	WATER SYSTEM IMPROV.	-	-	-	-	-
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<a href="#">131-00-6491123</a>	TRANS TO GRANT FUND	-	-	252,080	920,495	920,495
<b>TRANSFERS TO OTHER FUN</b>		<b>-</b>	<b>-</b>	<b>252,080</b>	<b>920,495</b>	<b>920,495</b>
<a href="#">131-00-6794000</a>	CIP RESERVE	-	-	904,538	-	-
<b>OTHER TOTAL</b>		<b>-</b>	<b>-</b>	<b>904,538</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENSES</b>		<b>-</b>	<b>-</b>	<b>1,156,618</b>	<b>920,495</b>	<b>920,495</b>
<b>WATER SDC FUND TOTAL</b>		<b>458,340</b>	<b>470,029</b>	<b>-</b>	<b>-</b>	<b>-</b>





## Sewer SDC Fund

**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>SEWER SDC 132</b>
<b>DEPARTMENT:</b>	<b>00</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Allan Berry</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>503-674-6235</b>
<b>DIECTOR EMAIL:</b>	<a href="mailto:berrya@ci.fairview.or.us"><u>berrya@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 0</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:**

The Sewer SDC Fund helps pay for projects listed in the City's Capital Improvement Fund. This fund works in conjunction with the Sewer Fund; together these funds pay for improvements to the City's sewer system. As defined, a portion of this fund is restricted to capital improvements that increase sewer capacity.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- No projects eligible for SDC funds has been budgeted this year. Last year was the Interlachen Sewer Rehabilitation Project construction.
- The Fairview Urban Renewal Agency has been budgeted to pay \$228,800 in Water SDCs for qualifying developments

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget  
Fund: 132 - Sewer SDC Fund**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">132-00-4995000</a>	BEGINNING FUND BALANCE	673,845	713,030	862,787	687,673	687,673
<a href="#">132-00-4319100</a>	SYS. DEVE. CHARGE	27,214	100	16,225	-	-
<a href="#">132-00-4342300</a>	SDC ASSISTANCE FROM URA	-	-	341,429	228,800	228,800
<a href="#">132-00-4361100</a>	INTEREST- LGIP	11,972	18,186	17,760	11,000	11,000
<b>RESOURCES TOTAL</b>		<b>713,030</b>	<b>731,316</b>	<b>1,238,201</b>	<b>927,473</b>	<b>927,473</b>
<a href="#">132-00-6491123</a>	TRANS TO GRANT/PROJECTS FUND	-	-	758,000	-	-
<b>TRANSFERS TO OTHER FUN</b>		-	-	<b>758,000</b>	-	-
<a href="#">132-00-6794000</a>	CIP RESERVE	-	-	480,201	927,473	927,473
<b>OTHER TOTAL</b>		-	-	<b>480,201</b>	<b>927,473</b>	<b>927,473</b>
<b>TOTAL SEWER SDC EXPENSES</b>		-	-	<b>1,238,201</b>	<b>927,473</b>	<b>927,473</b>
<b>SEWER SDC FUND TOTAL</b>		<b>713,030</b>	<b>731,316</b>	-	-	-





# Storm Water SDC Fund

**GENERAL INFORMATION FORM  
FY 2020**

<b>FUND/ FUND NUMBER:</b>	<b>Storm Water SDC 133</b>
<b>DEPARTMENT:</b>	<b>00</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Allan Berry</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>503-674-6235</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:berrya@ci.fairview.or.us"><u>berrya@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 0</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:**

The Storm Water SDC Fund helps pay for projects listed in the City’s Consolidated Storm Water Master Plan. This fund works in conjunction with the Storm Water Fund. Together these funds pay for improvements to the City’s storm water system.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- The Fairview Urban Renewal Agency has been budgeted to pay \$36,400 in Storm Water SDCs for qualifying developments
- There is an increase in CIP Reserves as no capital projects are budgeted from the Storm Water SDC Fund for FY2020-21.

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget  
Fund: 133 - Storm Water SDC Fund**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted Budget Amended	2020-2021 Proposed Budget	2020-2021 Approved Budget
<a href="#">133-00-4995000</a>	BEGINNING FUND BALANCE	176,083	195,168	228,569	255,846	255,846
<a href="#">133-00-4391621</a>	TRANS FROM STORMWATER	13,176	-	-	-	-
<a href="#">133-00-4319100</a>	SYS. DEVE. CHARGE	7,332	-	2,670	-	-
<a href="#">133-00-4342300</a>	SDC ASSISTANCE FROM URA	-	-	33,619	36,400	36,400
<a href="#">133-00-4361100</a>	INTEREST- LGIP	3,126	4,984	4,870	2,200	2,200
<b>RESOURCES TOTAL</b>		<b>199,717</b>	<b>200,152</b>	<b>269,728</b>	<b>294,446</b>	<b>294,446</b>
<a href="#">133-00-6730200</a>	STORM WATER SYSTEM IMPROV.	4,549	-	-	-	-
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>4,549</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<a href="#">133-00-6794000</a>	CIP RESERVE	-	-	269,728	294,446	294,446
<b>OTHER TOTAL</b>		<b>-</b>	<b>-</b>	<b>269,728</b>	<b>294,446</b>	<b>294,446</b>
<b>TOTAL STORM WATER SDC FUND EXPENSES</b>		<b>4,549</b>	<b>-</b>	<b>269,728</b>	<b>294,446</b>	<b>294,446</b>
<b>STORM WATER SDC FUND TOTAL</b>		<b>195,168</b>	<b>200,152</b>	<b>-</b>	<b>-</b>	<b>-</b>





## Parks SDC Fund

**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>Parks and Open Spaces SDC 134</b>
<b>DEPARTMENT:</b>	<b>00</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Allan Berry</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>503-674-6235</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:berrya@ci.fairview.or.us"><u>berrya@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 0</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:**

Provide funding for planned park facilities identified in the Parks and Recreation Master Plan. System Development Charge funds may be expended only for those projects contained within the Master Plan and master planning purposes. Parks System Development Charge fees are assessed only on new residential construction not eligible for the "Development Incentive Program".

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- A transfer from the AEC Fund of \$85,000 to accommodate the park improvements from the 5-year CIP. (BIP 20-022)
- \$50,000 has been budgeted for Pelfrey Park playground equipment.
- \$25,000 has been budgeted for the Pelfrey Park covered shelter.
- \$10,000 has been budgeted for Salish Ponds ADA Access for the school.

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget  
Fund: 134 - Parks/Open Spaces SDC Fund**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">134-00-4995000</a>	BEGINNING FUND BALANCE	32,108	58,817	32,422	49,997	49,997
<a href="#">134-00-4391120</a>	TRANS FROM AEC FUND	36,891	55,740	100,000	34,003	34,003
<a href="#">134-00-4319100</a>	SYS. DEVE. CHARGE	13,068	4,499	11,810	-	-
<a href="#">134-00-4361100</a>	INTEREST- LGIP	497	441	450	1,000	1,000
<b>RESOURCES TOTAL</b>		<b>82,564</b>	<b>119,497</b>	<b>144,682</b>	<b>85,000</b>	<b>85,000</b>
<a href="#">134-00-6730100</a>	PARK IMPROVEMENTS	23,747	87,113	110,000	85,000	85,000
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>23,747</b>	<b>87,113</b>	<b>110,000</b>	<b>85,000</b>	<b>85,000</b>
<a href="#">134-00-6910000</a>	CONTINGENCY	-	-	34,682	-	-
<b>OTHER TOTAL</b>		<b>-</b>	<b>-</b>	<b>34,682</b>	<b>-</b>	<b>-</b>
<b>TOTAL PARK/OPEN SPACES SDC FUND EXPENSES</b>		<b>23,747</b>	<b>87,113</b>	<b>144,682</b>	<b>85,000</b>	<b>85,000</b>
<b>PARK/OPEN SPACES SDC FUND TOTAL</b>		<b>58,817</b>	<b>32,384</b>	<b>-</b>	<b>-</b>	<b>-</b>





# Fairview Lake Sewer LID Fund

**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>Fairview Lake LID Debt 141</b>
<b>DEPARTMENT:</b>	<b>00</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Lesa Folger</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>503-674-6247</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:folgerl@ci.fairview.or.us"><u>folgerl@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 0</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:**

The City, acting on behalf of the benefiting properties adjacent to Fairview Lake (Townsend Farms Business Park and other affected properties) borrowed money to pay for the Fairview Lake Sewer Construction Project. This allowed for complete development of the area. The Fairview Lake Sewer Local Improvement District (LID) Debt Fund collects payments from the benefiting properties. These funds have been used to pay off the debt service on the Fairview Lake Sewer Construction Project.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20**

- The debt associated with this fund has been paid in full. Remaining fund balances may be used for General Fund purposes. The only new revenue is interest earnings.
- \$121,000 is proposed to be transferred to the General Fund in 2020-21. This has been a reoccurring \$121,000 transfer for the General Fund for Public Safety for the last six years. There are funds for one more year before this source will need to be replaced.
- 93,648 is budgeted in the reserve.

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget  
Fund: 141 - FV Lake Sewer LID Debt Fund**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020 Adopted Budget Amended	2020-2021 Proposed Budget	2020-2021 Approved Budget
<a href="#">141-00-4995000</a>	BEGINNING FUND BALANCE	539,521	430,602	323,785	211,148	211,148
<a href="#">141-00-4355100</a>	PRIN/INT-FV LK LID	2,757	2,757	2,758	-	-
<a href="#">141-00-4361100</a>	INTEREST- LGIP	9,324	10,477	10,750	3,500	3,500
<b>RESOURCES TOTAL</b>		<b>551,602</b>	<b>443,836</b>	<b>337,293</b>	<b>214,648</b>	<b>214,648</b>
<a href="#">141-00-6491000</a>	TRANS OUT TO OTHER FUND	121,000	121,000	121,000	121,000	121,000
<b>TRANSFERS TO OTHER FUNDS TOTAL</b>		<b>121,000</b>	<b>121,000</b>	<b>121,000</b>	<b>121,000</b>	<b>121,000</b>
<a href="#">141-00-6794000</a>	CIP RESERVE	-	-	216,293	93,648	93,648
<b>OTHER TOTAL</b>		<b>-</b>	<b>-</b>	<b>216,293</b>	<b>93,648</b>	<b>93,648</b>
<b>TOTAL FV LAKE SEWER LID DEBT EXPENSES</b>		<b>121,000</b>	<b>121,000</b>	<b>337,293</b>	<b>214,648</b>	<b>214,648</b>
<b>FV LAKE SEWER LID DEBT FUND TOTAL</b>		<b>430,602</b>	<b>322,836</b>	<b>-</b>	<b>-</b>	<b>-</b>





# Equipment Replacement Fund

**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>Equipment Replacement 143</b>
<b>DEPARTMENT:</b>	<b>00</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Lesa Folger</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>503-674-6247</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:folgerl@ci.fairview.or.us"><u>folgerl@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 0</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:**

The purpose of the Equipment Replacement Fund is to ensure that funds are systematically set aside for routine replacement of City vehicles and equipment.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- The following vehicles and equipment are anticipated to be purchased in FY 2019-20;
  - Crew Truck (3/4 Ton) – replacement
- \$31,279 of contributions made previously by the Fairview Police Department is proposed to be transferred to the General Fund to assist in offsetting the vehicle replacement component of the Multnomah County Sheriff's Office contract.
- Remaining funds (43,901) placed in Contingency for Council access should unanticipated emergency purchases need to be made) will be placed in Reserves for future purchases.
- \$395,109 is in reserve for future purchases.

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget  
Fund: 143 - Equipment Replacement Fund**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">143-00-4995000</a>	BEGINNING FUND BALANCE	475,978	493,856	534,967	477,505	477,505
<a href="#">143-00-4351900</a>	VEH FINE ASSESS.	1,884	1,909	1,600	1,315	1,315
<a href="#">143-00-4361100</a>	INTEREST- LGIP	7,983	12,402	11,955	8,000	8,000
<a href="#">143-00-4391501</a>	TRANS FROM ADMIN TO ERF	1,000	-	-	-	-
<a href="#">143-00-4391502</a>	TRANS FROM FINANCE TO ERF	662	-	-	-	-
<a href="#">143-00-4391503</a>	TRANS FROM PW TO ERF	593	2,989	-	4,391	4,391
<a href="#">143-00-4391504</a>	TRANS FROM PARKS TO ERF	593	14,640	21,701	14,427	14,427
<a href="#">143-00-4391514</a>	TRANS FR STREET TO ERF	5,018	6,391	10,291	7,124	7,124
<a href="#">143-00-4391521</a>	TRANS FROM WATER TO ERF	25,088	9,748	10,736	10,101	10,101
<a href="#">143-00-4391522</a>	TRANS FROM SEWER TO ERF	12,544	7,469	9,550	7,822	7,822
<a href="#">143-00-4391523</a>	TRANS FROM STORM TO ERF	5,018	7,172	9,070	7,829	7,829
<a href="#">143-00-4392100</a>	SALE MAT/EQUIPMENT	-	12,670	10,000	8,000	8,000
<b>RESOURCES TOTAL:</b>		<b>536,361</b>	<b>569,246</b>	<b>619,870</b>	<b>546,514</b>	<b>546,514</b>
<a href="#">143-00-6740100</a>	EQUIPMENT	-	-	-	15,000	15,000
<a href="#">143-00-6740101</a>	EQUIPMENT- ADMIN	-	-	-	-	-
<a href="#">143-00-6740102</a>	EQUIPMENT- FINANCE	-	-	-	6,225	6,225
<a href="#">143-00-6740104</a>	EQUIPMENT- PARKS	14,152	10,722	11,923	2,750	2,750
<a href="#">143-00-6740114</a>	EQUIPMENT- STREET	4,250	6,129	9,884	5,500	5,500
<a href="#">143-00-6740121</a>	EQUIPMENT- WATER	14,178	8,126	51,868	27,500	27,500
<a href="#">143-00-6740122</a>	EQUIPMENT-SEWER	7,089	4,063	33,207	13,750	13,750
<a href="#">143-00-6740123</a>	EQUIPMENT- STORMWATER	2,836	5,229	36,884	5,500	5,500
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>42,504</b>	<b>34,269</b>	<b>143,766</b>	<b>76,225</b>	<b>76,225</b>
<a href="#">143-00-6491110</a>	TRANS TO GENERAL FUND	-	-	32,870	31,279	31,279
<b>TRANSFER TO OTHER FUNDS TOTAL</b>		<b>-</b>	<b>-</b>	<b>32,870</b>	<b>31,279</b>	<b>31,279</b>
<a href="#">143-00-6791700</a>	ENDING FUND BALANCE - ASSIGNED	-	-	403,243	395,109	395,109
<a href="#">143-00-6910000</a>	CONTINGENCY	-	-	39,991	43,901	43,901
<b>OTHER TOTAL</b>		<b>-</b>	<b>-</b>	<b>443,234</b>	<b>439,010</b>	<b>439,010</b>
<b>TOTAL EQUIPMENT REPLACEMENT FUND EXPENSES</b>		<b>42,504</b>	<b>34,269</b>	<b>619,870</b>	<b>546,514</b>	<b>546,514</b>
<b>EQUIPMENT REPLACEMENT FUND TOTAL</b>		<b>493,856</b>	<b>534,977</b>	<b>-</b>	<b>-</b>	<b>-</b>





# Facilities Maintenance Fund

**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>Facilities Maintenance 144</b>
<b>DEPARTMENT:</b>	<b>00</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Allan Berry</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>503-674-6235</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:berrya@ci.fairview.or.us"><u>berrya@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 0</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:**

The purpose of the Facilities Maintenance Fund is to ensure that funds are systematically set aside for routine repair and maintenance of city facilities.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- City Hall Maintenance/Improvements are budgeted at \$275,328, for Repair and/or replacement of the HVAC System (BIP 19-011).
- The contingency includes reserve fund for the City Hall and Community Center in future years as identified in the five year capital Improvement plan (BIP 20-005).

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget  
Fund: 144 - Facilities Maintenance Fund**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">144-00-4995000</a>	BEGINNING FUND BALANCE	73,782	128,026	132,720	229,435	229,435
<a href="#">144-00-4361100</a>	INTEREST- LGIP	1,126	3,003	3,005	1,500	1,500
<a href="#">144-00-4391601</a>	TRANS FROM GENERAL FUND	93,000	-	87,500	87,500	87,500
<a href="#">144-00-4391610</a>	TRANS FROM BLDG FUND	-	-	17,500	17,500	17,500
<a href="#">144-00-4391620</a>	TRANS FR STREET TO FMF	-	15,000	35,000	35,000	35,000
<a href="#">144-00-4391621</a>	TRANS FROM WATER TO FMF	3,000	15,000	35,000	35,000	35,000
<a href="#">144-00-4391622</a>	TRANS FROM SEWER TO FMF	3,000	15,000	35,000	35,000	35,000
<a href="#">144-00-4391623</a>	TRANS FROM STORM TO FMF	3,000	15,000	35,000	35,000	35,000
<b>RESOURCES TOTAL:</b>		<b>176,908</b>	<b>191,029</b>	<b>380,725</b>	<b>475,935</b>	<b>475,935</b>
<a href="#">144-00-6720103</a>	CITY HALL MAINT/ IMPROVEMENTS	46,211	28,486	370,000	275,328	320,328
<a href="#">144-00-6720106</a>	COMMUNITY CENTER MAINT/IMPROVEMENT	2,670	13,525	-	-	-
<a href="#">144-00-6720108</a>	HESLIN HOUSE MAINT/IMPROVEMENTS	-	7,800	-	-	-
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>48,881</b>	<b>49,811</b>	<b>370,000</b>	<b>275,328</b>	<b>320,328</b>
<a href="#">144-00-6491110</a>	TRANS TO GENERAL FUND	-	-	7,000	12,000	12,000
<b>TRANSFERS TO OTHER FUNDS TOTAL</b>		<b>-</b>	<b>-</b>	<b>7,000</b>	<b>12,000</b>	<b>12,000</b>
<a href="#">144-00-6910000</a>	CONTINGENCY	-	-	3,725	188,607	143,607
<b>OTHER TOTAL</b>		<b>-</b>	<b>-</b>	<b>3,725</b>	<b>188,607</b>	<b>143,607</b>
<b>TOTAL FACILITIES MAINTENANCE FUND EXPENSES</b>		<b>48,881</b>	<b>49,811</b>	<b>380,725</b>	<b>475,935</b>	<b>475,935</b>
<b>FACILITIES MAINTENANCE FUND TOTAL</b>		<b>128,026</b>	<b>141,218</b>	<b>-</b>	<b>-</b>	<b>-</b>





# Water Fund



**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>Water 211</b>
<b>DEPARTMENT:</b>	<b>00</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Allan Berry</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>503-674-6235</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:berrya@ci.fairview.or.us"><u>berrya@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 5.06</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:**

The purpose of the Water Fund is to provide material and services directly related to the operation and maintenance of the City's water system. This fund pays personnel costs for Public Works staff as well as the electricity for the City's five wells, pump repair, water meters, water testing, tools, and minor professional services associated with the providing water to citizens.

In addition, this fund is responsible for debt payments on water related capital improvements. This currently includes the payoff of an ARRA loan utilized to fund the construction of Well #9.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- The CIP reserve is for projects in the Capital Improvement Plan (BIP 20-005).
- A decrease of about \$60,000 is expected in Water System Improvements, as the Reservoir 1 Rehabilitation Project is completed and capital projects with multiple funding sources have been budgeted in the Grants and Capital Project Fund.
- The transfer of \$850,899 to the Grants and Capital Projects Fund is for the Design and Construction of Well #10 and its sentinel Well (BIP 20-020)..
- No utility rate increase is included in this proposed budget. With the assistance of a PSU Fellow, we will be doing a utility rate review this spring with any needed rate increases scheduled for January 1, 2021. (BIP 19-019)

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget  
Fund: 211 Water Fund**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">211-00-4995000</a>	BEGINNING FUND BALANCE	1,499,568	1,694,229	1,069,542	1,250,974	1,250,974
<a href="#">211-00-4344400</a>	WATER SERVICE USER FEES	1,197,191	1,218,882	1,224,080	1,255,448	1,255,448
<a href="#">211-00-4344500</a>	CONNECTION FEES	2,876	290	1,450	835	835
<a href="#">211-00-4344600</a>	PENALTIES - UB	5,510	9,857	10,000	10,000	10,000
<a href="#">211-00-4361100</a>	INTEREST- LGIP	26,626	41,699	40,640	26,000	26,000
<a href="#">211-00-4370100</a>	URA CONTRIBUTIONS	-	-	-	-	-
<a href="#">211-00-4390100</a>	MISC. REVENUE	6,935	765	3,000	1,000	1,000
<b>RESOURCES TOTAL</b>		<b>2,738,705</b>	<b>2,965,722</b>	<b>2,348,712</b>	<b>2,544,257</b>	<b>2,544,257</b>
<a href="#">211-00-6110900</a>	STAFF- WATER	283,508	307,212	331,005	343,763	343,763
<a href="#">211-00-6120100</a>	TEMPORARY HELP	1,015	2,832	6,300	6,594	6,594
<a href="#">211-00-6130100</a>	OVERTIME HOURS	2,809	4,262	4,380	4,479	4,479
<a href="#">211-00-6130200</a>	ON CALL PAY	5,544	5,987	5,935	5,869	5,869
<a href="#">211-00-6200200</a>	CELL PHONE ALLOWANCE	1,647	1,647	1,620	1,639	1,639
<a href="#">211-00-6200300</a>	EMP ASSIST PROGRAM	284	268	575	1,002	1,002
<a href="#">211-00-6200400</a>	LONGEVITY PAY	5,398	5,492	5,595	5,643	5,643
<a href="#">211-00-6210200</a>	MEDICAL INSURANCE	65,847	71,997	80,830	87,070	87,070
<a href="#">211-00-6210300</a>	LIFE / AD&D INSURANCE	264	391	500	547	547
<a href="#">211-00-6210400</a>	LONG TERM DISAB. INS	1,382	1,344	1,310	1,330	1,330
<a href="#">211-00-6210500</a>	WORKERS COMP INSURANCE	8,275	12,302	13,050	15,058	15,058
<a href="#">211-00-6220100</a>	SOCIAL SECURITY (FICA)	22,518	24,252	26,120	26,886	26,886
<a href="#">211-00-6220200</a>	TRI-MET TAX	2,202	2,407	2,625	2,738	2,738
<a href="#">211-00-6220300</a>	WBF ASSESSMENT	117	114	155	151	151
<a href="#">211-00-6230100</a>	PERS/OPSRP- EMPR. PD	68,456	74,722	89,100	91,544	91,544
<a href="#">211-00-6250100</a>	UNEMP. INSURANCE	295	317	340	351	351
<a href="#">211-00-6290100</a>	VACATION BUY-OUT	3,736	1,696	2,500	2,556	2,556
<a href="#">211-00-6290200</a>	ACCRUED VACATION PD AT TERM	-	-	-	-	-
<a href="#">211-00-6290300</a>	ACCRUED COMP PD AT TERM	-	-	-	-	-
<a href="#">211-00-6290400</a>	ACCRUED FH PD AT TERM	-	-	-	-	-
<b>PERSONNEL SERVICES TOTAL</b>		<b>473,299</b>	<b>517,243</b>	<b>571,940</b>	<b>597,220</b>	<b>597,220</b>
<a href="#">211-00-6295100</a>	EMPLOYEE RECOGNITION	10	-	300	300	300
<a href="#">211-00-6295300</a>	UNIFORMS	1,088	706	1,500	1,500	1,500
<a href="#">211-00-6300100</a>	CONTRACT SERVICES	59,764	71,130	74,165	67,890	67,890
<a href="#">211-00-6310100</a>	HR ADMINISTRATION	4	76	1,000	1,000	1,000
<a href="#">211-00-6330100</a>	AUDIT & ACCOUNTING	8,165	9,637	8,694	8,924	8,924
<a href="#">211-00-6330200</a>	LEGAL	7,456	6,919	4,185	6,000	6,000
<a href="#">211-00-6330300</a>	ARCHITECTUAL/DESIGN ENGINEERING	-	-	7,500	7,500	7,500
<a href="#">211-00-6330400</a>	ENGINEERING AND MAPS	3,084	59,432	-	-	-
<a href="#">211-00-6330500</a>	PROPERTY ALARM MONITORING SERVICE	1,107	915	900	1,400	1,400
<a href="#">211-00-6340100</a>	IT SERVICES	16,628	18,100	20,865	21,900	21,900
<a href="#">211-00-6340101</a>	IT UPGRADES/HARDWARE	3,370	1,875	3,360	6,538	6,538
<a href="#">211-00-6340200</a>	WEBSITE MANAGEMENT	1,187	1,095	546	561	561
<a href="#">211-00-6421100</a>	REFUSE/SHREDDING	48	82	170	125	125
<a href="#">211-00-6423100</a>	BLDG CLEANING SRVCS	3,297	3,378	3,535	4,423	4,423
<a href="#">211-00-6430100</a>	VEHICLE REP/MAINT	2,113	3,345	3,500	3,500	3,500
<a href="#">211-00-6430200</a>	BLDG REP/MAINT	2,383	1,841	3,595	3,595	3,595
<a href="#">211-00-6430300</a>	OFFICE EQUIP REP/MAIN	-	95	-	300	300
<a href="#">211-00-6430400</a>	EQUIP REPAIR/MAINT	11,580	14,678	15,000	15,000	15,000
<a href="#">211-00-6441100</a>	RENT EXPENSE-TO GF	15,750	15,750	15,750	16,191	16,191
<a href="#">211-00-6442100</a>	EQUIP RENT	3,033	2,723	2,889	3,225	3,225
<a href="#">211-00-6520100</a>	GENERAL LIAB/PROP INSURANCE	17,693	20,081	20,895	23,474	23,474
<a href="#">211-00-6530200</a>	POSTAGE	5,878	4,012	4,570	4,570	4,570
<a href="#">211-00-6530300</a>	TELEPHONE-CH	2,893	3,017	3,130	3,490	3,490
<a href="#">211-00-6530301</a>	TELEPHONE- CITY SHOPS	1,559	1,532	1,900	2,255	2,255
<a href="#">211-00-6530400</a>	WIRELESS TECHNOLOGY	2,550	1,931	2,045	2,045	2,045
<a href="#">211-00-6540100</a>	PUBLICATIONS	61	101	200	200	200
<a href="#">211-00-6550100</a>	PRINTING	-	197	200	200	200
<a href="#">211-00-6550101</a>	NEWSLETTER	-	-	-	2,553	2,553
<a href="#">211-00-6580100</a>	TRAVEL-MEETINGS/ERRANDS	17	18	100	100	100

**City of Fairview  
FISCAL YEAR 2020-21  
Approved Budget**

Account Number	Line Item Name	Fund: 211 Water Fund		2019-2020	2020-2021	2020-2021
		2017-2018	2018-2019	Adopted Budget Amended	Proposed Budget	Approved Budget
		Actuals	Actuals			
<a href="#">211-00-6590100</a>	BANK FEES	1,954	1,986	2,100	2,100	2,100
<a href="#">211-00-6590200</a>	MERCHANT FEES	2,101	2,442	2,645	2,805	2,805
<a href="#">211-00-6590300</a>	CONVENIENCE FEES/CREDIT CARD	3420.07	3796.73	5670	4792	4792
<a href="#">211-00-6610100</a>	OFFICE SUPPLIES	761	1,226	1,400	1,400	1,400
<a href="#">211-00-6610200</a>	OPERATING MATERIALS & SUPPLES	14,407	36,092	40,000	40,000	40,000
<a href="#">211-00-6610201</a>	UTIL. NOTIFICATION CTR.	167	167	167	167	167
<a href="#">211-00-6610300</a>	BLDG SUPP- CITY HALL	1,087	1,278	1,310	1,325	1,325
<a href="#">211-00-6610400</a>	BLDG SUPP- CITY SHOPS	104	37	150	150	150
<a href="#">211-00-6621100</a>	GAS/HEAT -CH	267	162	230	338	338
<a href="#">211-00-6621101</a>	GAS/HEAT- CITY SHOPS	300	275	350	1,185	1,185
<a href="#">211-00-6622100</a>	ELECTRICITY-CH	3,895	3,581	4,275	4,275	4,275
<a href="#">211-00-6622101</a>	ELECTRICITY- CITY SHOPS	1,268	1,024	1,150	1,150	1,150
<a href="#">211-00-6626101</a>	FUEL	2,961	4,309	7,000	7,000	7,000
<a href="#">211-00-6630100</a>	MEETING ATTENDANCE	-	17	75	75	75
<a href="#">211-00-6630200</a>	CONF- MEALS/LODGING	1,016	517	1,300	1,300	1,300
<a href="#">211-00-6650100</a>	DUES/SUB/MEMBRSHIP	2,534	2,146	5,500	5,500	5,500
<a href="#">211-00-6650200</a>	TRAINING & CONF.	901	595	1,500	1,500	1,500
<a href="#">211-00-6665100</a>	SMALL TOOLS/MINOR EQUIP	2,255	1,224	2,000	2,000	2,000
<a href="#">211-00-6690104</a>	WATER TESTING	10,145	5,410	12,000	12,000	12,000
<a href="#">211-00-6690112</a>	WATER CONSERVATION	3,490	2,079	10,000	10,000	10,000
<a href="#">211-00-6690116</a>	WATER TREATMENT	22,285	22,587	30,000	30,000	30,000
<a href="#">211-00-6690117</a>	ELECTRICITY-PUMPING	76,621	78,485	75,000	75,000	75,000
<a href="#">211-00-6690136</a>	SCADA DATA SYSTEMS	8945.5	8623.47	8000	8000	8000
<a href="#">211-00-6690198</a>	WATER SYSTEM MAINTENANCE	39382.76	30997.94	110000	47000	47000
<a href="#">211-00-6690199</a>	FRANCHISE FEES	72127.64	74446	73425	73250	73250
<a href="#">211-00-6690200</a>	BAD DEBT EXPENSE	3,338	1,178	-	500	500
<b>MATERIALS AND SERVICES TOTAL</b>		<b>446,451</b>	<b>527,349</b>	<b>595,741</b>	<b>541,571</b>	<b>541,571</b>
<a href="#">211-00-6730200</a>	WATER SYSTEM IMPROV.	42,007	188,004	152,000	50,000	50,000
<a href="#">211-00-6740100</a>	EQUIPMENT	14,663	4,352	35,000	35,000	35,000
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>56,670</b>	<b>192,356</b>	<b>187,000</b>	<b>85,000</b>	<b>85,000</b>
<a href="#">211-00-6470200</a>	PRINCIPAL/ BOND 2010	25,649	26,419	27,212	28,028	28,028
<a href="#">211-00-6470300</a>	INT/ BOND -2010	14,318	13,548	12,756	11,939	11,939
<b>DEBT SERVICE TOTAL</b>		<b>39,967</b>	<b>39,967</b>	<b>39,968</b>	<b>39,967</b>	<b>39,967</b>
<a href="#">211-00-6491123</a>	TRANS TO GRANT FUND	-	25,000	29,260	850,899	850,899
<a href="#">211-00-6491621</a>	ER CONTRIBUTION	25,088	9,748	10,736	10,101	10,101
<a href="#">211-00-6491721</a>	TRANS TO FM FR WA	3,000	15,000	35,000	35,000	35,000
<b>TRANSFERS TO OTHER FUNDS TOTALS</b>		<b>28,088</b>	<b>49,748</b>	<b>74,996</b>	<b>896,000</b>	<b>896,000</b>
<a href="#">211-00-6794000</a>	CIP RESERVE	-	-	788,165	346,049	346,049
<a href="#">211-00-6910000</a>	CONTINGENCY	-	-	90,902	38,450	38,450
<b>OTHER TOTAL</b>		<b>-</b>	<b>-</b>	<b>879,067</b>	<b>384,499</b>	<b>384,499</b>
<b>TOTAL WATER FUND EXPENSES</b>		<b>1,044,476</b>	<b>1,326,663</b>	<b>2,348,712</b>	<b>2,544,257</b>	<b>2,544,257</b>
<b>WATER FUND TOTAL</b>		<b>1,694,230</b>	<b>1,639,059</b>	<b>-</b>	<b>-</b>	<b>-</b>





# Sewer Fund



**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>Sewer 212</b>
<b>DEPARTMENT:</b>	<b>00</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Allan Berry</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>503-674-6235</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:berrya@ci.fairview.or.us"><u>berrya@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 3.66</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:**

The purpose of the Sanitary Sewer Fund is to provide services directly related to the operation and maintenance of the City's sanitary sewer system. This fund pays the cost of Public Works personnel as well as electricity for the City's four sewer pump stations, pump repair and maintenance, sewer pipe repair material (pipe, manholes, gravel, etc.), and tools.

This fund also pays for treatment of the City's sewage at the City of Gresham's wastewater treatment plant and pays the debt service payment for additional treatment capacity originally purchased in 2001.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- No major Capital Improvement projects are planned for this Fiscal Year (see five year CIP in BIP 20-005).
- With the completion of the Interlachen Sewer Rehabilitation Project in FY 2019-20 no transfer is planned to the Grants and Capital Projects Fund.
- The CIP reserve will be used for the future Sandy Boulevard Sanitary Sewer Improvement project that will be coordinated with the County's Street improvements which will be designed over the next two to three years.
- No utility rate increase is included in this proposed budget. With the assistance of a PSU Fellow, we will be doing a utility rate review this spring with any needed rate increases scheduled for January 1, 2020. (BIP 19-019)

**City of Fairview**  
**FISCAL YEAR 2020-21**  
**Approved Budget**  
**Fund: 212 Sanitary Sewer Fund**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">212-00-4995000</a>	BEGINNING FUND BALANCE	2,024,957	2,244,917	2,231,761	2,387,367	2,387,367
<a href="#">212-00-4344400</a>	SEWER SERVICE USER FEES	2,069,334	2,179,410	2,215,290	2,304,937	2,304,937
<a href="#">212-00-4344500</a>	CONNECTION FEES	1,410	580	2,700	1,100	1,100
<a href="#">212-00-4344600</a>	PENALTIES - UB	15,175	13,895	15,000	15,000	15,000
<a href="#">212-00-4361100</a>	INTEREST- LGIP	34,874	57,410	56,720	34,000	34,000
<a href="#">212-00-4390100</a>	MISC. REVENUE	6,459	-	-	-	-
<b>RESOURCES TOTAL</b>		<b>4,152,209</b>	<b>4,496,211</b>	<b>4,521,471</b>	<b>4,742,404</b>	<b>4,742,404</b>
<a href="#">212-00-6110900</a>	STAFF- SEWER	223,162	245,079	239,450	248,794	248,794
<a href="#">212-00-6120100</a>	TEMPORARY HELP	1,094	3,296	6,300	2,000	2,000
<a href="#">212-00-6130100</a>	OVERTIME HOURS	1,744	2,711	2,550	2,607	2,607
<a href="#">212-00-6130200</a>	ON CALL PAY	2,392	2,308	2,445	2,379	2,379
<a href="#">212-00-6200200</a>	CELL PHONE ALLOWANCE	1,071	1,071	990	1,010	1,010
<a href="#">212-00-6200300</a>	EMP ASSIST PROGRAM	225	249	640	802	802
<a href="#">212-00-6200400</a>	LONGEVITY PAY	2,961	3,048	3,155	3,202	3,202
<a href="#">212-00-6210200</a>	MEDICAL INSURANCE	51,695	57,035	57,735	63,086	63,086
<a href="#">212-00-6210300</a>	LIFE / AD&D INSURANCE	201	314	380	427	427
<a href="#">212-00-6210400</a>	LONG TERM DISAB. INS	1,056	1,062	945	958	958
<a href="#">212-00-6210500</a>	WORKERS COMP INSURANCE	7,586	7,216	10,093	11,647	11,647
<a href="#">212-00-6220100</a>	SOCIAL SECURITY (FICA)	17,422	19,103	18,785	19,367	19,367
<a href="#">212-00-6220200</a>	TRI-MET TAX	1,733	1,897	1,880	1,973	1,973
<a href="#">212-00-6220300</a>	WBF ASSESSMENT	90	91	115	111	111
<a href="#">212-00-6230100</a>	PERS/OPSRP- EMPR. PD	48,469	55,186	60,655	62,662	62,662
<a href="#">212-00-6250100</a>	UNEMP. INSURANCE	228	251	250	253	253
<a href="#">212-00-6290100</a>	VACATION BUY-OUT	2,848	1,537	2,500	2,556	2,556
<a href="#">212-00-6290200</a>	ACCRUED VACATION PD AT TERM	-	-	-	-	-
<a href="#">212-00-6290300</a>	ACCRUED COMP PD AT TERM	-	-	-	-	-
<a href="#">212-00-6290400</a>	ACCRUED FH PD AT TERM	-	-	-	-	-
<b>PERSONNEL SERVICES TOTAL</b>		<b>363,978</b>	<b>401,454</b>	<b>408,868</b>	<b>423,834</b>	<b>423,834</b>
<a href="#">212-00-6295100</a>	EMPLOYEE RECOGNITION	10	-	300	300	300
<a href="#">212-00-6295300</a>	UNIFORMS	1,028	599	1,500	1,500	1,500
<a href="#">212-00-6300100</a>	CONTRACT SERVICES	7,926	8,199	39,165	32,890	32,890
<a href="#">212-00-6310100</a>	HR ADMINISTRATION	4	76	1,000	1,000	1,000
<a href="#">212-00-6330100</a>	AUDIT & ACCOUNTING	14,490	16,922	15,364	15,744	15,744
<a href="#">212-00-6330200</a>	LEGAL	10,811	7,869	7,330	7,330	7,330
<a href="#">212-00-6330300</a>	ARCHITECTURAL/DESIGN ENGINEERING	75,704	11,872	-	25,000	25,000
<a href="#">212-00-6330400</a>	ENGINEERING AND MAPS	3,084	1,419	7,500	7,500	7,500
<a href="#">212-00-6330500</a>	PROPERTY ALARM MONITORING SERVICE	491	623	640	640	640
<a href="#">212-00-6340100</a>	IT SERVICES	15,917	16,469	19,510	21,900	21,900
<a href="#">212-00-6340101</a>	IT UPGRADES/HARDWARE	3,471	1,938	3,475	5,550	5,550
<a href="#">212-00-6340200</a>	WEBSITE MANAGEMENT	1,187	1,095	546	561	561
<a href="#">212-00-6421100</a>	REFUSE/SHREDDING	48	82	170	125	125
<a href="#">212-00-6423100</a>	BLDG CLEANING SRVCS	3,297	3,378	3,535	4,423	4,423
<a href="#">212-00-6430100</a>	VEHICLE REP/MAINT	1,677	1,440	2,500	2,500	2,500
<a href="#">212-00-6430200</a>	BLDG REP/MAINT	2,928	2,133	4,790	4,790	4,790
<a href="#">212-00-6430300</a>	OFFICE EQUIP REP/MAIN	-	95	-	270	270
<a href="#">212-00-6430400</a>	EQUIP REPAIR/MAINT	3,687	8,152	7,500	7,500	7,500
<a href="#">212-00-6441100</a>	RENT EXPENSE-TO GF	15,750	15,750	15,750	16,191	16,191
<a href="#">212-00-6442100</a>	EQUIP RENT	6,507	5,831	6,223	7,070	7,070
<a href="#">212-00-6520100</a>	GENERAL LIAB/PROP INSURANCE	17,693	20,081	20,895	23,474	23,474
<a href="#">212-00-6530200</a>	POSTAGE	3,638	4,012	4,570	4,570	4,570
<a href="#">212-00-6530300</a>	TELEPHONE-CH	2,893	3,017	3,130	3,490	3,490
<a href="#">212-00-6530301</a>	TELEPHONE- CITY SHOPS	1,559	1,472	1,750	2,255	2,255
<a href="#">212-00-6530400</a>	WIRELESS TECHNOLOGY	2,532	1,931	2,045	2,045	2,045
<a href="#">212-00-6540100</a>	PUBLICATIONS	61	403	200	200	200
<a href="#">212-00-6550100</a>	PRINTING	-	182	200	200	200
<a href="#">212-00-6550101</a>	NEWSLETTER	-	-	-	3,982	3,982
<a href="#">212-00-6580100</a>	TRAVEL-MEETINGS/ERRANDS	17	14	100	100	100
<a href="#">212-00-6590100</a>	BANK FEES	2,751	2,826	2,990	2,990	2,990

**City of Fairview  
FISCAL YEAR 2020-21**

**Approved Budget  
Fund: 212 Sanitary Sewer Fund**

Account Number	Line Item Name	2017-2018		2018-2019		2019-2020	2020-2021	2020-2021
		Actuals	Actuals	Actuals	Actuals	Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">212-00-6590200</a>	MERCHANT FEES	3,277	3,810	3,820			4,385	4,385
<a href="#">212-00-6590300</a>	CONVENIENCE FEES/CREDIT CARD	6,840	7,594	8,675			9,584	9,584
<a href="#">212-00-6610100</a>	OFFICE SUPPLIES	761	1,206	1,500			1,500	1,500
<a href="#">212-00-6610200</a>	OPERATING MATERIALS & SUPPLES	4,039	10,350	15,000			15,000	15,000
<a href="#">212-00-6610201</a>	UTIL. NOTIFICATION CTR.	167	167	167			167	167
<a href="#">212-00-6610300</a>	BLDG SUPP- CITY HALL	939	1,133	1,115			1,125	1,125
<a href="#">212-00-6610400</a>	BLDG SUPP- CITY SHOPS	104	37	150			150	150
<a href="#">212-00-6621100</a>	GAS/HEAT- CH	72	42	60			88	88
<a href="#">212-00-6621101</a>	GAS/HEAT- CITY SHOPS	300	275	350			1,185	1,185
<a href="#">212-00-6622100</a>	ELECTRICITY-CH	3,895	3,581	4,275			4,275	4,275
<a href="#">212-00-6622101</a>	ELECTRICITY- CITY SHOPS	1,317	1,054	900			900	900
<a href="#">212-00-6626101</a>	FUEL	2,961	3,474	4,000			4,000	4,000
<a href="#">212-00-6630100</a>	MEETING ATTENDANCE	-	9	75			75	75
<a href="#">212-00-6630200</a>	CONF- MEALS/LODGING	750	383	1,200			1,200	1,200
<a href="#">212-00-6650100</a>	DUES/SUB/MEMBRSHIP	552	1,107	4,000			4,000	4,000
<a href="#">212-00-6650200</a>	TRAINING & CONF.	483	595	1,415			1,415	1,415
<a href="#">212-00-6665100</a>	SMALL TOOLS/MINOR EQUIP	859	691	2,000			2,000	2,000
<a href="#">212-00-6690117</a>	ELECTRICITY-PUMPING	13,671	16,323	14,000			14,000	14,000
<a href="#">212-00-6690119</a>	SEWER DISPOSAL	870,663	909,357	915,570			947,076	947,076
<a href="#">212-00-6690136</a>	SCADA DATA SYSTEMS	8,947	10,063	8,000			8,000	8,000
<a href="#">212-00-6690198</a>	SEWER SYSTEM MAINTENANCE	9,329	13,281	30,000			50,000	50,000
<a href="#">212-00-6690199</a>	FRANCHISE FEES	122,793	129,801	135,200			136,150	136,150
<a href="#">212-00-6690200</a>	BAD DEBT EXPENSE	(3,904)	2,408	-			500	500
<b>MATERIALS AND SERVICES TOTAL</b>		<b>1,247,977</b>	<b>1,254,622</b>	<b>1,324,150</b>			<b>1,412,865</b>	<b>1,412,865</b>
<a href="#">212-00-6730200</a>	SEWER SYSTEM IMPROV.	41,682	179,670	25,000			-	-
<a href="#">212-00-6740100</a>	EQUIPMENT	5,196	11,772	20,000			20,000	20,000
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>46,878</b>	<b>191,442</b>	<b>45,000</b>			<b>20,000</b>	<b>20,000</b>
<a href="#">212-00-6470205</a>	PRINCIPAL/ GRESHAM	204,638	211,863	219,343			222,765	222,765
<a href="#">212-00-6470305</a>	INT/ GRESHAM	28,276	21,051	13,572			5,827	5,827
<b>DEBT SERVICE TOTAL</b>		<b>232,914</b>	<b>232,914</b>	<b>232,915</b>			<b>228,592</b>	<b>228,592</b>
<a href="#">212-00-6491123</a>	TRANS TO GRANT FUND	-	5,000	1,549,340			-	-
<a href="#">212-00-6491622</a>	ER CONTRIBUTION	12,544	7,469	9,550			7,822	7,822
<a href="#">212-00-6491722</a>	TRANS TO FM FR SEW	3,000	15,000	35,000			35,000	35,000
<b>TRANSFERS TO OTHER FUN</b>		<b>15,544</b>	<b>27,469</b>	<b>1,593,890</b>			<b>42,822</b>	<b>42,822</b>
<a href="#">212-00-6910000</a>	CONTINGENCY	-	-	136,747			261,429	261,429
<a href="#">212-00-6793000</a>	BOND RESERVE	-	-	232,914			-	-
<a href="#">212-00-6794000</a>	CIP RESERVE	-	-	546,987			2,352,862	2,352,862
<b>OTHER TOTAL</b>		<b>-</b>	<b>-</b>	<b>916,648</b>			<b>2,614,291</b>	<b>2,614,291</b>
<b>TOTAL SANITARY SEWER FUND EXPENSES</b>		<b>1,907,291</b>	<b>2,107,901</b>	<b>4,521,471</b>			<b>4,742,404</b>	<b>4,742,404</b>
<b>SANITARY SEWER FUND TOTAL</b>		<b>2,244,917</b>	<b>2,388,311</b>	<b>-</b>			<b>-</b>	<b>-</b>





# Storm Water Fund



**GENERAL INFORMATION FORM  
FY 2020-21**

<b>FUND/ FUND NUMBER:</b>	<b>Storm Water 213</b>
<b>DEPARTMENT:</b>	<b>00</b>
<b>DEPARTMENT DIRECTOR:</b>	<b>Allan Berry</b>
<b>DIRECTOR DIRECT PHONE NUMBER:</b>	<b>503-674-6235</b>
<b>DIRECTOR EMAIL:</b>	<a href="mailto:berrya@ci.fairview.or.us"><u>berrya@ci.fairview.or.us</u></a>
<b>EMPLOYEES = 3.17</b>	

**DESCRIPTION OF PURPOSE/FUNCTION OF THE FUND:**

The purpose of the Storm Water Fund is to provide services directly related to the operation and maintenance of the City's storm water system. This fund pays the cost of Public Works personnel as well as storm water repair materials (pipe, manholes, gravel, etc.), and tools. It also pays for work associated with the City's storm water permit, including developing mandated stormwater documents and periodic storm water testing.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2020-21 AND FY 2019-20:**

- The only Storm Water capital project budgeted in the Storm Water Fund is the GN-1 CCTV Inspection for \$26,528.
- \$21,462 has been budgeted as in FY 2020-21 as Fairview's obligation in the second year of a five-year Intergovernmental Agreement for work with Levee Ready Columbia on recertification of the levee system. This is a 5% increase over FY 2019-20.
- \$50,000 is Transferred to the grants and Capital Projects Fund for Fairview Village Retention Pond rehabilitation which is a part of the new Well #10 project (BIP 20-020).
- Levee Ready Columbia IFA Loan Reserve budgeted at \$64,850 for FY 2020-21.
- The CIP Reserve is for future projects in the five year CIP (BIP 20-005).
- No utility rate increase is included in this proposed budget. With the assistance of a PSU Fellow, we will be doing a utility rate review this spring with any needed rate increases scheduled for January 1, 2020. (BIP 20-019)

**City of Fairview**  
**FISCAL YEAR 2020-21**  
**Approved Budget**  
**Fund: 213 Storm Water Fund**

Account Number	Line Item Name	2017-2018 Actuals	2018-2019 Actuals	2019-2020	2020-2021	2020-2021
				Adopted Budget Amended	Proposed Budget	Approved Budget
<a href="#">213-00-4995000</a>	BEGINNING FUND BALANCE	944,015	1,050,602	986,624	1,043,999	1,043,999
<a href="#">213-00-4342200</a>	REIMB FROM URA	-	-	20,000	20,000	20,000
<a href="#">213-00-4344400</a>	STORM WATER SERVICE USER FEES	583,195	631,258	606,489	643,354	643,354
<a href="#">213-00-4344500</a>	EROSION CONTROL	7,390	3,178	1,780	5,690	5,690
<a href="#">213-00-4344600</a>	PENALTIES - UB	3,969	5,874	5,650	5,650	5,650
<a href="#">213-00-4361100</a>	INTEREST- LGIP	16,494	25,297	24,645	17,000	17,000
<a href="#">213-00-4390100</a>	MISC. REVENUE	4,171	-	2,800	-	-
<b>RESOURCES TOTAL:</b>		<b>1,559,234</b>	<b>1,716,210</b>	<b>1,647,988</b>	<b>1,735,693</b>	<b>1,735,693</b>
<a href="#">213-00-6110900</a>	STAFF-STORM	171,307	193,993	209,555	223,047	223,047
<a href="#">213-00-6120100</a>	TEMPORARY HELP	1,015	2,832	6,300	6,594	6,594
<a href="#">213-00-6130100</a>	OVERTIME HOURS	1,319	2,215	2,205	2,255	2,255
<a href="#">213-00-6130200</a>	ON CALL PAY	1,578	1,304	1,175	1,300	1,300
<a href="#">213-00-6200200</a>	CELL PHONE ALLOWANCE	898	898	920	932	932
<a href="#">213-00-6200300</a>	EMP ASSIST PROGRAM	170	205	505	651	651
<a href="#">213-00-6200400</a>	LONGEVITY PAY	1,894	1,958	2,150	2,196	2,196
<a href="#">213-00-6210200</a>	MEDICAL INSURANCE	38,989	43,678	49,370	53,875	53,875
<a href="#">213-00-6210300</a>	LIFE / AD&D INSURANCE	153	234	310	348	348
<a href="#">213-00-6210400</a>	LONG TERM DISAB. INS	799	840	825	840	840
<a href="#">213-00-6210500</a>	WORKERS COMP INSURANCE	5,528	4,912	3,357	3,874	3,874
<a href="#">213-00-6220100</a>	SOCIAL SECURITY (FICA)	13,399	15,086	16,375	16,979	16,979
<a href="#">213-00-6220200</a>	TRI-MET TAX	1,306	1,495	1,645	1,730	1,730
<a href="#">213-00-6220300</a>	WBF ASSESSMENT	69	73	100	96	96
<a href="#">213-00-6230100</a>	PERS/OPSRP-EMPR. PD	35,510	41,977	52,215	54,168	54,168
<a href="#">213-00-6250100</a>	UNEMP. INSURANCE	175	196	220	222	222
<a href="#">213-00-6290100</a>	VACATION BUY-OUT	3,111	1,160	2,500	2,556	2,556
<a href="#">213-00-6290200</a>	ACCRUED VACATION PD AT TERM	-	-	-	-	-
<a href="#">213-00-6290300</a>	ACCRUED COMP PD AT TERM	-	-	-	-	-
<a href="#">213-00-6290400</a>	ACCRUED FH PD AT TERM	-	-	-	-	-
<b>PERSONNEL SERVICES TOTAL</b>		<b>277,220</b>	<b>313,058</b>	<b>349,727</b>	<b>371,663</b>	<b>371,663</b>
<a href="#">213-00-6295100</a>	EMPLOYEE RECOGNITION	10	-	225	225	225
<a href="#">213-00-6295300</a>	UNIFORMS	781	386	1,050	1,050	1,050
<a href="#">213-00-6300100</a>	CONTRACT SERVICES	20,691	7,447	39,165	32,890	32,890
<a href="#">213-00-6300105</a>	LEVEE RECERTIFICATION	-	9,662	20,439	21,462	21,462
<a href="#">213-00-6310100</a>	HR ADMINISTRATION	4	57	1,000	1,000	1,000
<a href="#">213-00-6330100</a>	AUDIT & ACCOUNTING	3,550	4,190	3,780	3,880	3,880
<a href="#">213-00-6330200</a>	LEGAL	5,298	5,897	4,185	4,185	4,185
<a href="#">213-00-6330300</a>	ARCHITECTUAL/DESIGN ENGINEERING	42,521	38,828	34,698	25,000	25,000
<a href="#">213-00-6330400</a>	ENGINEERING AND MAPS	3,684	4,667	11,910	11,910	11,910
<a href="#">213-00-6330500</a>	PROPERTY ALARM MONITORING SERVICE	245	446	460	460	460
<a href="#">213-00-6340100</a>	IT SERVICES	6,077	6,050	6,920	7,771	7,771
<a href="#">213-00-6340101</a>	IT UPGRADES/HARDWARE	1,765	705	1,635	2,158	2,158
<a href="#">213-00-6340200</a>	WEBSITE MANAGEMENT	458	1,095	546	561	561
<a href="#">213-00-6421100</a>	REFUSE/SHREDDING	48	82	170	125	125
<a href="#">213-00-6423100</a>	BLDG CLEANING SRVCS	3,023	3,097	3,240	3,966	3,966
<a href="#">213-00-6430100</a>	VEHICLE REP/MAINT	930	444	4,000	4,000	4,000
<a href="#">213-00-6430200</a>	BLDG REP/MAINT	2,852	1,961	4,390	4,390	4,390
<a href="#">213-00-6430300</a>	OFFICE EQUIP REP/MAIN	-	95	-	220	220
<a href="#">213-00-6430400</a>	EQUIP REPAIR/MAINT	1,314	1,266	3,000	3,000	3,000
<a href="#">213-00-6441100</a>	RENT EXPENSE-TO GF	10,500	10,500	10,500	10,794	10,794
<a href="#">213-00-6442100</a>	EQUIP RENT	1,694	1,572	1,556	1,850	1,850
<a href="#">213-00-6520100</a>	GENERAL LIAB/PROP INSURANCE	6,423	6,478	6,970	7,825	7,825
<a href="#">213-00-6530200</a>	POSTAGE	3,204	2,738	3,100	3,100	3,100
<a href="#">213-00-6530300</a>	TELEPHONE-CH	2,399	2,487	2,575	2,880	2,880
<a href="#">213-00-6530301</a>	TELEPHONE- CITY SHOPS	1,020	982	1,200	1,475	1,475
<a href="#">213-00-6530400</a>	WIRELESS TECHNOLOGY	1,634	1,263	1,335	1,335	1,335
<a href="#">213-00-6540100</a>	PUBLICATIONS	40	84	200	200	200
<a href="#">213-00-6550100</a>	PRINTING	-	182	200	200	200
<a href="#">213-00-6550101</a>	NEWSLETTER	-	-	-	1,123	1,123

**City of Fairview  
FISCAL YEAR 2020-21**

		Approved Budget		2019-2020	2020-2021	2020-2021
Fund: 213 Storm Water Fund		2017-2018	2018-2019	Adopted Budget	Proposed Budget	Approved Budget
Account Number	Line Item Name	Actuals	Actuals	Amended		
<a href="#">213-00-6580100</a>	TRAVEL-MEETINGS/ERRANDS	17	20	100	100	100
<a href="#">213-00-6590100</a>	BANK FEES	767	764	810	810	810
<a href="#">213-00-6590200</a>	MERCHANT FEES	924.32	1074.64	1075	1240	1240
<a href="#">213-00-6590300</a>	CONVENIENCE FEES/CREDIT CARD	3,157	3,505	4,005	4,423	4,423
<a href="#">213-00-6610100</a>	OFFICE SUPPLIES	761	1,183	1,000	1,000	1,000
<a href="#">213-00-6610200</a>	OPERATING MATERIALS & SUPPLES	-	3,694	7,250	7,250	7,250
<a href="#">213-00-6610201</a>	UTIL. NOTIFICATION CTR.	167	167	167	167	167
<a href="#">213-00-6610300</a>	BLDG SUPP- CITY HALL	782	947	915	925	925
<a href="#">213-00-6610400</a>	BLDG SUPP- CITY SHOPS	68	24	150	150	150
<a href="#">213-00-6621100</a>	GAS/HEAT- CH	151	92	130	278	278
<a href="#">213-00-6621101</a>	GAS/HEAT- CITY SHOPS	196	179	225	775	775
<a href="#">213-00-6622100</a>	ELECTRICITY-CH	3,403	3,223	3,845	3,845	3,845
<a href="#">213-00-6622101</a>	ELECTRICITY- CITY SHOPS	845	719	800	800	800
<a href="#">213-00-6626101</a>	FUEL	1,951	1,962	3,800	3,800	3,800
<a href="#">213-00-6630100</a>	MEETING ATTENDANCE	-	9	100	100	100
<a href="#">213-00-6630200</a>	CONF- MEALS/LODGING	190	268	1,700	1,700	1,700
<a href="#">213-00-6650100</a>	DUES/SUB/MEMBRSHIP	499	921	5,500	5,500	5,500
<a href="#">213-00-6650200</a>	TRAINING & CONF.	169	418	1,800	1,800	1,800
<a href="#">213-00-6660100</a>	LICENSES AND PERMITS	1,643	2,070	2,200	2,200	2,200
<a href="#">213-00-6665100</a>	SMALL TOOLS/MINOR EQUIP	619	172	3,200	3,200	3,200
<a href="#">213-00-6690104</a>	WATER TESTING	6,100	10,217	10,000	10,000	10,000
<a href="#">213-00-6690109</a>	PUBLIC EDUCATION	10,092	10,700	10,000	10,000	10,000
<a href="#">213-00-6690198</a>	INFRASTRUCTURE SYSTEM MAINTENANCE	18,573	11,598	45,000	81,528	81,528
<a href="#">213-00-6690199</a>	FRANCHISE FEES	34,775	37,853	37,979	39,000	39,000
<a href="#">213-00-6690200</a>	BAD DEBT EXPENSE	-1391.38	522.8	0	250	250
<a href="#">213-00-6690406</a>	DRAINAGE DISTRICT TAXES	3956.36	4731.39	4872	5635	5635
<b>MATERIALS AND SERVICES TOTAL</b>		<b>208,577</b>	<b>209,695</b>	<b>315,072</b>	<b>345,511</b>	<b>345,511</b>
<a href="#">213-00-6491607</a>	ER CONTRIBUTION	-	-	9,070	-	-
<a href="#">213-00-6730200</a>	STORM WATER SYSTEM IMPROV.	-	51,961	26,528	50,000	50,000
<a href="#">213-00-6740100</a>	EQUIPMENT	1,640	3,767	-	-	-
<b>CAPITAL IMPROVEMENTS TOTAL</b>		<b>1,640</b>	<b>55,728</b>	<b>35,598</b>	<b>50,000</b>	<b>50,000</b>
<a href="#">213-00-6491123</a>	TRANS TO GRANT FUND	-	50,000	7,340	50,000	50,000
<a href="#">213-00-6491133</a>	TRANS TO STORMWATER SDC	13,176	-	-	-	-
<a href="#">213-00-6491623</a>	TR TO ER FR STW	5,018	7,172	9,070	7,829	7,829
<a href="#">213-00-6491723</a>	TRANS TO FM FR STW	3,000	15,000	35,000	35,000	35,000
<b>TRANSFERS TO OTHER FUN</b>		<b>21,194</b>	<b>72,172</b>	<b>51,410</b>	<b>92,829</b>	<b>92,829</b>
<a href="#">213-00-6793100</a>	LRC IFA LOAN RESERVE	-	-	64,850	64,850	64,850
<a href="#">213-00-6794000</a>	CIP RESERVE	-	-	748,198	729,756	729,756
<a href="#">213-00-6910000</a>	CONTINGENCY	-	-	83,133	81,084	81,084
<b>OTHER TOTAL</b>		<b>-</b>	<b>-</b>	<b>896,181</b>	<b>875,690</b>	<b>875,690</b>
<b>TOTAL STORM WATER FUND EXPENSES</b>		<b>508,631</b>	<b>650,653</b>	<b>1,647,988</b>	<b>1,735,693</b>	<b>1,735,693</b>
<b>STORM WATER FUND TOTAL</b>		<b>1,050,602</b>	<b>1,065,557</b>	<b>-</b>	<b>-</b>	<b>-</b>





# Supplemental Information

## DEBT SERVICE FUTURE REQUIREMENTS

### City Debt:

City Debt:	Fiscal Year	Beginning Balance	Principal Paid	Interest Paid	Ending Balance
<b>Water Fund Debt</b>					
Safe Drinking Water Revolving Loan Fund	<b>2020-21</b>	<b>\$ 397,977.25</b>	<b>\$ 28,027.54</b>	<b>\$ 11,939.32</b>	<b>\$ 369,949.71</b>
	2021-22	\$ 369,949.71	\$ 28,868.37	\$ 11,098.49	\$ 341,081.34
	2022-23	\$ 341,081.34	\$ 29,734.42	\$ 10,232.44	\$ 311,346.92
	2023-24	\$ 311,346.92	\$ 30,626.45	\$ 9,340.41	\$ 280,720.47
	2024-25	\$ 280,720.47	\$ 31,545.25	\$ 8,421.61	\$ 249,175.22
	2025-26	\$ 249,175.22	\$ 32,491.60	\$ 7,475.26	\$ 216,683.62
	2026-27	\$ 216,683.62	\$ 33,466.35	\$ 6,500.51	\$ 183,217.27
	2027-28	\$ 183,217.27	\$ 34,470.34	\$ 5,496.52	\$ 148,746.93
	2028-29	\$ 148,746.93	\$ 35,504.45	\$ 4,462.41	\$ 113,242.48
	2029-30	\$ 113,242.48	\$ 36,569.59	\$ 3,397.27	\$ 76,672.89
	2030-31	\$ 76,672.89	\$ 37,666.67	\$ 2,300.19	\$ 39,006.22
	2031-32	\$ 39,006.22	\$ 39,006.22	\$ 1,170.19	\$ -
			<u>\$ 397,977.25</u>	<u>\$ 81,834.62</u>	
<b>Sewer Fund Debt</b>					
City of Gresham Wastewater Treatment Plant Exp.	<b>2020-21</b>	<b>\$ 222,765.61</b>	<b>\$ 222,765.61</b>	<b>\$ 5,827.02</b>	<b>\$ -</b>
			<u>\$ 222,765.61</u>	<u>\$ 5,827.02</u>	
<b>PW Shop Debt</b>					
First Intranet Bank PW Shop Design & Construction	<b>2020-21</b>	<b>\$ 3,049,000.00</b>	<b>\$ 112,000.00</b>	<b>\$ 113,734.00</b>	<b>\$ 2,937,000.00</b>
	2021-22	\$ 2,937,000.00	\$ 117,000.00	\$ 109,383.00	\$ 2,820,000.00
	2022-23	\$ 2,820,000.00	\$ 121,000.00	\$ 104,861.00	\$ 2,699,000.00
	2023-24	\$ 2,699,000.00	\$ 126,000.00	\$ 100,168.00	\$ 2,573,000.00
	2024-25	\$ 2,573,000.00	\$ 131,000.00	\$ 95,285.00	\$ 2,442,000.00
	2025-26	\$ 2,442,000.00	\$ 135,000.00	\$ 90,231.00	\$ 2,307,000.00
	2026-27	\$ 2,307,000.00	\$ 141,000.00	\$ 84,987.00	\$ 2,166,000.00
	2027-28	\$ 2,166,000.00	\$ 146,000.00	\$ 79,534.00	\$ 2,020,000.00
	2028-29	\$ 2,020,000.00	\$ 151,000.00	\$ 73,891.00	\$ 1,869,000.00
	2029-30	\$ 1,869,000.00	\$ 157,000.00	\$ 68,039.00	\$ 1,712,000.00
	2030-31	\$ 1,712,000.00	\$ 163,000.00	\$ 61,959.00	\$ 1,549,000.00
	2031-32	\$ 1,549,000.00	\$ 169,000.00	\$ 55,651.00	\$ 1,380,000.00
	2031-33	\$ 1,380,000.00	\$ 176,000.00	\$ 49,096.00	\$ 1,204,000.00
	2031-34	\$ 1,204,000.00	\$ 182,000.00	\$ 42,294.00	\$ 1,022,000.00
	2031-35	\$ 1,022,000.00	\$ 189,000.00	\$ 35,245.00	\$ 833,000.00
	2031-36	\$ 833,000.00	\$ 197,000.00	\$ 27,911.00	\$ 636,000.00
	2031-37	\$ 636,000.00	\$ 204,000.00	\$ 20,292.00	\$ 432,000.00
	2031-38	\$ 432,000.00	\$ 212,000.00	\$ 12,388.00	\$ 220,000.00
	2031-39	\$ 220,000.00	\$ 220,000.00	\$ 4,180.00	\$ -
			<u>\$ 3,049,000.00</u>	<u>\$ 1,229,129.00</u>	

## Salary Ranges & Step Increases 2020-2021

1.0225

PAY CLASS	MINIMUM	MAXIMUM	REPRESENTATION	POSITION TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
N21	\$ 7,480	\$ 9,546	Non Represented	Finance Director Public Works Director	\$ 7,480	\$ 7,854	\$ 8,246	\$ 8,659	\$ 9,092	\$ 9,546
N20	\$ 7,106	\$ 9,069	Non Represented	No Classifications	\$ 7,106	\$ 7,461	\$ 7,834	\$ 8,225	\$ 8,637	\$ 9,069
N19	\$ 6,751	\$ 8,616	N/A	No Classifications	\$ 6,751	\$ 7,088	\$ 7,444	\$ 7,814	\$ 8,208	\$ 8,616
N18	\$ 6,413	\$ 8,185	N/A	No Classifications	\$ 6,413	\$ 6,734	\$ 7,071	\$ 7,424	\$ 7,796	\$ 8,185
N17	\$ 6,093	\$ 7,777	N/A	No Classifications	\$ 6,093	\$ 6,398	\$ 6,717	\$ 7,052	\$ 7,405	\$ 7,777
N16	\$ 5,788	\$ 7,388	Non Represented	P.W. Operations Superintendent City Recorder	\$ 5,788	\$ 6,076	\$ 6,380	\$ 6,699	\$ 7,035	\$ 7,388
N15	\$ 5,499	\$ 7,018	Non Represented	Recreation Program Manager	\$ 5,499	\$ 5,774	\$ 6,061	\$ 6,365	\$ 6,684	\$ 7,018
T15	\$ 5,486	\$ 7,000	Teamsters	Senior Planner Civil Engineer	\$ 5,486	\$ 5,760	\$ 6,047	\$ 6,349	\$ 6,667	\$ 7,000
N14	\$ 5,097	\$ 6,504	Non Represented	P.W. Operations Supervisor	\$ 5,212	\$ 5,471	\$ 5,745	\$ 6,033	\$ 6,333	\$ 6,650
T14	\$ 5,097	\$ 6,504	N/A	No Classifications	\$ 5,212	\$ 5,471	\$ 5,745	\$ 6,033	\$ 6,333	\$ 6,650
T13	\$ 4,951	\$ 6,319	N/A	No Classifications	\$ 4,951	\$ 5,196	\$ 5,457	\$ 5,730	\$ 6,016	\$ 6,319
N12	\$ 4,714	\$ 6,016	Non Represented	Information Systems Coordinator	\$ 4,714	\$ 4,951	\$ 5,197	\$ 5,457	\$ 5,730	\$ 6,016
T12	\$ 4,702	\$ 6,002	Teamsters	Accountant II Associate Planner/Code Enforcement Development Analyst	\$ 4,702	\$ 4,939	\$ 5,185	\$ 5,445	\$ 5,717	\$ 6,002
T11	\$ 4,467	\$ 5,704	N/A	Civil Engineering Technician	\$ 4,467	\$ 4,691	\$ 4,926	\$ 5,172	\$ 5,432	\$ 5,704
T10	\$ 4,243	\$ 5,417	Teamsters	Public Works Lead Worker Crew Lead - Parks/Stormwater	\$ 4,243	\$ 4,457	\$ 4,679	\$ 4,913	\$ 5,160	\$ 5,417
T9	\$ 4,033	\$ 5,146	N/A	No Classifications	\$ 4,033	\$ 4,234	\$ 4,447	\$ 4,668	\$ 4,901	\$ 5,146
T8	\$ 3,830	\$ 4,890	Teamsters	Maintenance Worker II	\$ 3,830	\$ 4,023	\$ 4,223	\$ 4,434	\$ 4,655	\$ 4,890
T7	\$ 3,639	\$ 4,645	Teamsters	OAll/Municipal Court Clerk OAll/Utility Billing Clerk OAll/Office Assistant - Public Works/Finance	\$ 3,639	\$ 3,820	\$ 4,011	\$ 4,214	\$ 4,423	\$ 4,645
T6	\$ 3,456	\$ 4,412	N/A	No Classifications	\$ 3,456	\$ 3,630	\$ 3,812	\$ 4,001	\$ 4,201	\$ 4,412
T5	\$ 3,284	\$ 4,191	Teamsters	Maintenance Worker I	\$ 3,284	\$ 3,448	\$ 3,621	\$ 3,802	\$ 3,992	\$ 4,191
T4	\$ 3,120	\$ 3,983	N/A	No Classifications	\$ 3,120	\$ 3,275	\$ 3,440	\$ 3,611	\$ 3,792	\$ 3,983
T3	\$ 2,963	\$ 3,782	N/A	No Classifications	\$ 2,963	\$ 3,111	\$ 3,268	\$ 3,432	\$ 3,603	\$ 3,782
T2	\$ 2,817	\$ 3,594	N/A	No Classifications	\$ 2,817	\$ 2,956	\$ 3,104	\$ 3,261	\$ 3,423	\$ 3,594
T1	\$ 2,675	\$ 3,414	N/A	No Classifications	\$ 2,675	\$ 2,809	\$ 2,949	\$ 3,097	\$ 3,251	\$ 3,414

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**Non-Represented & Teamsters - 2.25% COLA effective 7/1/20 (per Collective Bargaining Agreement with Teamsters Local 223)**

**Seasonal Workers: \$15 - \$15.34 per hour**

**Temporary, Part-Time Recreation Assistants & Interpreter: \$15 per hour**

**Budgeted Position Listing  
FY 2020-21**

**2020-21 BUDGETED POSITIONS**

**ADMINISTRATION:**

	GF ADMIN	GF FINANCE	GF COURT	GF PW CS	GF PW PARKS	RECREATION	BUILDING	STREET	WATER	SEWER	STORM
ADMINISTRATOR	60%							5%	12%	13%	10%
RECORDER	60%							5%	12%	13%	10%
MAYOR <sup>6</sup>	60%							5%	12%	13%	10%
INFORMATION SYSTEMS SPECIALIST <sup>3</sup>	60%							5%	12%	13%	10%
COVID-19 RESPONSE SPECIALIST <sup>2</sup>	100%										
CENSUS COORDINATOR <sup>2</sup>	100%										

**FINANCE:**

	GF ADMIN	GF FINANCE	GF COURT	GF PW CS	GF PW PARKS	RECREATION	BUILDING	STREET	WATER	SEWER	STORM
DIRECTOR		35%	5%				3%	5%	17%	18%	17%
UTILITY BILLING CLERK / OA III		10%	5%						28%	29%	28%
ACCOUNTANT II		30%	5%				7%	2%	19%	19%	18%
OFFICE ASSISTANT III		25%	5%				3%	6%	20%	21%	20%
COURT CLERK / OA III		15%	30%						18%	19%	18%

**PUBLIC WORKS:**

	GF ADMIN	GF FINANCE	GF COURT	GF PW CS	GF PW PARKS	RECREATION	BUILDING	STREET	WATER	SEWER	STORM
DIRECTOR				10%	5%		10%	20%	20%	15%	20%
OPERATIONS SUPERINTENDENT				10%	7%		3%	20%	20%	20%	20%
OPERATIONS SUPERVISOR				5%	2%		3%	5%	75%	5%	5%
CREW LEAD WORKER				5%	70%			5%	5%	5%	10%
MW II				3%	2%			20%	45%	25%	5%
MW II				3%	2%			20%	45%	25%	5%
MW I				5%	70%			5%	5%	5%	10%
MW I				5%	2%			15%	50%	18%	10%
SENIOR PLANNER <sup>4</sup>				40%	5%		15%	10%	10%	10%	10%
DEVELOPMENT ANALYST				5%	1%		90%	1%	1%	1%	1%
ASSOCIATE PLANNER / CODE ENFORCEMENT				70%	5%		5%	5%	5%	5%	5%
ENGINEERING TECHNICIAN				4%	3%		3%	20%	20%	20%	30%
CIVIL ENGINEER				4%	3%		3%	20%	25%	25%	20%
OFFICE ASSISTANT III				10%	10%		1%	10%	25%	26%	18%
INTERN <sup>1</sup>				10%	10%			20%	20%	20%	20%
SUMMER SEASONAL WORKER #1 <sup>1</sup>					100%						
SUMMER SEASONAL WORKER #2 <sup>1</sup>					50%			50%			
SUMMER SEASONAL WORKER #3 <sup>1</sup>								25%	25%	25%	25%
SUMMER SEASONAL WORKER #4 <sup>1</sup>								25%	25%	25%	25%

**RECREATION:**

	GF ADMIN	GF FINANCE	GF COURT	GF PW CS	GF PW PARKS	RECREATION	BUILDING	STREET	WATER	SEWER	STORM
PROGRAM MANAGER						100%					
RECREATION ASSISTANT <sup>5</sup>						100%					
RECREATION ASSISTANT <sup>5</sup>						100%					
TRANSLATOR / COMM ENGAGEMENT ASSIST <sup>5</sup>						100%					

<sup>1</sup> .2880 FTE

<sup>2</sup> .1538 FTE

<sup>3</sup> .7500 FTE

<sup>4</sup> .9375 FTE

<sup>5</sup> .0923 FTE

<sup>6</sup> Not included in FTE

**City of Fairview  
Equipment Replacement Schedule**

Vehicle ID	Reg. Number	Description	Utilization	Primary Use	Year of Purchase	Life	Estimated Replacement Year	Purchased Cost (*)	Disposition	Projected Cost in Replacement Year	2019	2020	2021	General	Streets	Water	Sewer	Storm	TOTAL		
		<b>ACTIVE FLEET</b>																			
						n				<i>See note below</i>	2020	2021	2022								
		IR Air Compressor		Crew	1999	20	2019	\$ 12,000	Stored at Crestwood	\$ 19,261	\$ 963	\$ 963	\$ 963	5%	10%	50%	25%	10%	100%		
		Vermeer EV150G vactor	Localized excavation	Localized excavation	2020	20	2040	\$ 35,869	NEW and on order	\$ 57,572	\$ (42,869)	\$ 2,879	\$ 2,879	0%	0%	10%	30%	60%	100%		
		Kubota B2910	Small Tractor	Crew	2004	15	2019	\$ 30,000	Stored at Crestwood	\$ 42,780	\$ 2,852	\$ 2,852	\$ 2,852	20%	20%	20%	20%	20%	100%		
		Chevy 1500	Crew truck	Erika Normine	2020	12	2032	\$ 39,849	NEW vehicle on order	\$ 52,931	\$ (28,020)	\$ 4,411	\$ 4,411	15%	5%	60%	15%	5%	100%		
		GMC 2500 HD	Crew truck	Crew	2007	11	2018	\$ 30,000	NEW in 20-21 budget	\$ 54,859		\$ (55,000)	\$ 4,987	5%	10%	50%	25%	10%	100%		
		Kubota RTV	2-Man ATV	Crew	2008	10	2018	\$ 15,217	Stored at Crestwood	\$ 19,279	\$ 1,928	\$ 1,928	\$ 1,928	55%	25%	0%	0%	20%	100%		
		Chevy 1500	Operations Supervisor	Derrick Yates	2020	12	2032	\$ 28,020	NEW vehicle on order	\$ 37,219	\$ (28,020)	\$ 3,102	\$ 3,102	20%	20%	20%	20%	20%	100%		
PW 08-18		GMC Dump Truck	Maintenance	Crew	2009	21	2030	\$ 80,000	Stored at Crestwood	\$ 131,478	\$ 6,261	\$ 6,261	\$ 6,261	5%	10%	50%	25%	10%	100%		
PW 11-19		GMC 1500	Superintendent	Stephen Richards	2011	12	2023	\$ 27,090		\$ 35,983	\$ 2,999	\$ 2,999	\$ 2,999	20%	20%	20%	20%	20%	100%		
		Kubota Kx91-3	Compact Excavator	Crew	2013	15	2028	\$ 43,673	Stored at Crestwood	\$ 62,277	\$ 4,152	\$ 4,152	\$ 4,152	20%	20%	20%	20%	20%	100%		
PW 12-20	E-260016	GMC Terrain	Director	Allan Berry	2013	12	2025	\$ 22,850	City Hall	\$ 30,352	\$ 2,529	\$ 2,529	\$ 2,529	50%	5%	10%	25%	10%	100%		
PW 14-21	E-261463	Chevy Equinox	Field visits/inspections	Eng. / Planning	2013	12	2025	\$ 22,296	City Hall	\$ 29,616	\$ 2,468	\$ 2,468	\$ 2,468	80%	5%	5%	5%	5%	100%		
		Exmark Lazer 60	Mower	Crew	2014	8	2022	\$ 20,000	Stored at Crestwood	\$ 24,167	\$ 3,021	\$ 3,021	\$ 3,021	80%	20%	0%	0%	0%	100%		
		Kubota F3090	Mower	Crew	2015	15	2030	\$ 21,055	Stored at Crestwood	\$ 30,024	\$ 2,002	\$ 2,002	\$ 2,002	80%	20%	0%	0%	0%	100%		
PW 16-22	E-266931	Chevy 3500	Parks	Brandon Meyer	2016	11	2027	\$ 45,335	Multi-purpose for Parks	\$ 58,810	\$ 5,346	\$ 5,346	\$ 5,346	55%	20%	5%	5%	15%	100%		
		Giant Leaf Vac	Blower	Crew	2016	15	2031	\$ 9,950	Stored at Crestwood	\$ 14,189	\$ 946	\$ 946	\$ 946	100%					100%		
		Exmark Lazer DS	72" mower attachment	Crew	2017	10	2027	\$ 19,313	Stored at Crestwood	\$ 24,468	\$ 2,447	\$ 2,447	\$ 2,447	100%					100%		
PW 18-23	E-278491	GMC 2500 HD w/Box	Parks	Matt Hollenbeck	2018	12	2030	\$ 44,176	Multi-purpose for Parks	\$ 58,679	\$ 4,890	\$ 4,890	\$ 4,890	20%	20%	20%	20%	20%	100%		
								\$ 546,693		\$ 783,943											
		<b>FLEET NOT SUBJECT TO CONTRIBUTION</b>																			
		JD 410D Backhoe	Maintenance		1992	20	2012	\$ 60,000	Stored at Crestwood	\$ 96,303											
PW 00-11		GMC 1500	Field inspections	Code Compliance	2000	20	2020	\$ 30,000	Active, but not to be replaced	\$ 48,152											
PW 06-14		Chevy 3500	Maintenance		2006	10	2016	\$ 40,000	Active, but not to be replaced	\$ 50,676											
PW 01-12		GMC 3500	Service truck		2001	11	2012	\$ 50,000	Active, but not to be replaced	\$ 64,862											
		GHS Walker Mower	Parks		2007	8	2015	\$ 20,000	Active, but not to be replaced	\$ 24,167											
PW 05-13		GMC 2500 HD	Crew truck	Crew	2005	12	2017	\$ 30,000	Active, but not to be replaced												
PW 07-15		Chevy 1500	Seasonal use																		
PW 08-17		Chevy 1500																			



**BUDGET GLOSSARY**

Line Item Name	Account Number	Description
PROP TAXES-CURRENT	4311100	Revenue from tax bills mailed Fall 2016
PROP TAXES-PRIOR	4311200	Revenue from Multnomah County for property taxes (prior to 2016 assessments)
TELEPHONE FRAN. FEE	4313101	7% of gross receipts- Integra, Frontier
PORT. GEN. ELECT. FRAN. FEE	4313102	5% of gross receipts-Portland General Electric
NW NATURAL FRAN. FEE	4313103	5.94 % of gross receipts- NW Natural Gas
REFUSE COMP. FRAN. FEE	4313104	4.5% of gross receipts- 12 Mile Disposal
CABLE FRAN. FEE	4313105	5% of gross receipts- Mt. Hood Cable
RWPUD FRAN. FEE	4313106	5% of gross receipts- Rockwood Water PUD
CITY WTR FRAN. FEE	4313107	6% of gross receipts- City of Fairview Water
CITY SEWER FRAN. FEE	4313108	6% of gross receipts- City of Fairview Sewer
CITY STORM FRAN. FEE	4313109	6% of gross receipts- City of Fairview Storm water
HOTEL/MOTEL TAX	4316100	6% tax on occupancy revenue received from Fairview RV Park.
CET REVENUE	4318200	Building Fund administrative portion of Construction Excise Tax on new construction
REYNOLDS CET REVENUE	4318201	Building Fund administrative portion of Reynolds Construction Excise Tax on new construction
ADMIN EXCISE CHRG	4318300	The AEC Charge is \$.50 /ft^2 for residential development and \$.25/ft^2 for commercial development.
SYS. DEVE. CHARGE	4319100	Revenues on new construction for water system capacity increases and existing infrastructure
LIQUOR TAX	4320100	Distribution from State based on population (8940)
BUILDING PERMITS	4320200	Revenue from the issuance of building permits
ELECTRICAL PERMITS	4320300	Revenue from the issuance of electrical permits
PLUMBING PERMITS	4320400	Revenue from the issuance of plumbing permits
PERMITS (LAND USE/HOME OCC)	4320500	Revenues from Community Development Fees- NOT BLDG PERMITS
MECHANICAL PERMITS	4320800	Revenue from the issuance of mechanical permits
BLDG PERMITS- OTHER	4320900	Revenue from the issuance of all other permits not elsewhere classified
FIRE PREVENTION PERMITS	4320901	Revenue from the issuance of fire prevention permits
GRADING PERMITS	4320902	Revenue from the issuance of grading permits
DEMOLITION PERMITS	4320903	Revenue from the issuance of demolition permits
MANUF. DWELLING PERMIT	4320904	Revenue from the issuance of Manufactured Home Dwelling permits
BUSINESS LICENSES	4321100	Fee for Business License - based on anticipated activity
ALARM PERMITS	4321200	Fee for Alarm permit - based on anticipated activity
RIGHT OF WAY PERMITS	4322100	Fee for inspection for work completed in city right-of-way (i.e., water and sewer line connections, etc.)
BUS. INCOME TAX	4330101	Distribution from Mult. Co. based on estimated figures for business income tax
CIGARETTE TAX	4330102	Distribution from State based on population (8940)
STATE REVENUE SHARING	4330103	Distribution from State based on percentage trends in per capita liquor tax distribution
COUNTY SHARED REVENUE	4330105	Annual pay from Multnomah County for roads.
STATE SHARED REVENUE-GAS	4330106	Distribution from state gas tax based on population.
METRO RECYCLING PROGRAM	4330107	From Metro for administration costs of the Recycling Program
PILOT-HAP	4330201	Payment in lieu of property taxes paid by Portland Housing Authority (Home Forward)
ARRA GRANT PROCEEDS	4331100	Project completed
OPER. GRT. PROC- FED	4331200	Grants from Federal Govt. for Operational Costs
OACP-DUII GRANT	4333101	DUII Enforcement Grant from Oregon Chiefs of Police Assoc.

Line Item Name	Account Number	Description
OACP- SEATBELT GRANT	4333102	Seatbelt Enforcement Grant from Oregon Chiefs of Police Assoc.
EMGET	4333103	Grant from State for Gang Enforcement Program administered through Gresham.
SRO REYNOLDS S.D.	4333104	Contribution from Reynolds SD for 9 months wages for a School Resource Officer position
TARGET GRANT- SHOP W/ COP	4333107	Grant for annual Shop with a Cop event
Wood Village Contribution	4333118	IGA calls for 40% support of costs over user fees and donations
GRANT PROCEEDS - STATE	4334100	Grant proceeds from the State of Oregon
GRANT- HALSEY	4334101	Not budgeted this fiscal year.
GRANT- HALSEY CORRIDOR	4334109	Halsey Corridor Grant Project
METRO GRANT- NATURE IN NEIGH.	4337201	Project completed in 2013
CDBG GRANT	4337202	Grant awarded for sidewalk improvements in Old Town- "Historic Fairview"
GENERAL GOVT CHARGES	4340100	Revenue from copies, faxes, notary services and other services not elsewhere classified
CREDIT CARD MERCHANT FEE	4340300	Fee assessed to credit card pmts per federal consumer credit laws - not budgeted this FY
LIEN SEARCHES	4341200	Fees from companies who request title searches via Net Assets
FIRE SUPPRESSION FEE	4341300	Fees collected from utility customers to offset a portion of Gresham Fire Contract
METRO REIMB.	4342100	Reimbursement from Metro for police patrols at Chinook Landing and Blue Lake Park
WATER/SEWER/STORM WATERSERVICE USER FEES	4344400	User fees collected for water, sewer, and/or storm water service
CONNECTION FEES/EROSION CONTROL	4344500	Connection charges for water/sewer hook-ups & erosion control permits
PENALTIES-UB	4344600	Fee applied to utility customers who are delinquent
ABATEMENT FEE	4350100	Civil penalties from Municipal Court for code violations
DRIVER'S SAFETY CLASS	4351100	Fees paid in lieu of fines to attend driver safety class
FINES - FIX-IT	4351102	Administrative fee for fix-it tickets
OR. STATE SURCHARGE	4351201	Fee Assessed by St. of Oregon but retained by local municipal court - Program sunset 2012
FINES AND FORFEITURES	4351300	Fees for traffic citations and other ordinance violations
FINES - RED LIGHT	4351301	Red light camera photo enforcement program fines - Program termed May 31, 2015
COLLECTIONS- INTEREST/PENALTIES	4351401	Fees related to past due court-related citations turned over to collections
OTHER COURT REVENUE	4351500	Revenue distributed from other courts (State Judicial/ Mult. Co.)
PD REPORTS	4351600	Fees for issuing copies of police reports
TOW RELEASE	4351700	Fees for the release of towed vehicles
FINES- CODE ENFORCEMENT	4351800	Fines collected as the result of citations for code enforcement
VEH FINE ASSESS.	4351900	\$5 per citation fee designated for public safety vehicles, equipment and other related expenses
PRIN/INT-FV LK LID	4355100	Payments received from benefited properties
PRIN/INT- FWV LID PAST DUE	4355101	Payments received, which are considered past due, from benefited properties
INTEREST- LGIP	4361100	LGIP Interest
INTEREST- INVESTMENTS	4361200	CD Interest
CELL TOWER RENT	4362100	Revenue from T-Mobile, Sprint, and Verizon for placing cell towers on water reservoirs
CITY HALL CONF RM RENT	4362200	Fees for the rental of conference rooms in City Hall
COMMUNITY CENTER RENT	4362300	Fees for the rental of the Community Center
RENT- FROM STREET	4362414	Rent paid by Street Fund for use of office space in City Hall
RENT- FROM WATER	4362421	Rent paid by Water Fund for use of office space in City Hall
RENT- FROM SEWER	4362422	Rent paid by Sewer Fund for use of office space in City Hall
RENT- FROM STW	4362423	Rent paid by Storm water Fund for use of office space in City Hall

Line Item Name	Account Number	Description
COMMUNITY GARDEN/FACILITY RENT	4362500	Fees for the rental of space in the Community Garden
RENTAL REVENUE-OTHER	4362600	Fees for the rental of other City property or space not elsewhere classified
GIFTS & DONATIONS- DESIGNATED	4364100	Contributed money for specified purposes
PD GIFTS & DONATIONS - DESIGNATED	4364101	Contributed money for Public Safety specific purposes
MISC. REVENUE	4390100	Revenue from other General Fund activities not elsewhere classified
TRANS FROM AEC FUND	4391120	Transfer to Parks SDC from Parks
TRANS FROM WATER FUND	4391121	Transfer from Water Fund
Transfer in from General fund	4391200	Transfer from General Fund to Recreation Fund
GRANT MATCH FROM GENERAL FUND	4391200	Transfer from General Fund to Grants/Special Projects Fund
TRANSFER FROM GEN FUND	4391400	Not budgeted this fiscal year
ADMIN CONTRIBUTION	4391501	Funds transferred in for future capital outlay purchases
FINANCE CONTRIBUTION	4391502	Funds transferred in for future capital outlay purchases
PW CS CONTRIBUTION	4391503	Funds transferred in for future capital outlay purchases
PW PARKS CONTRIBUTION	4391504	Funds transferred in for future capital outlay purchases
PD CONTRIBUTION	4391505	Funds transferred in for future capital outlay purchases
PW STREET CONTRIBUTION	4391514	Funds transferred in for future capital outlay purchases
PW WATER CONTRIBUTION	4391521	Funds transferred in for future capital outlay purchases
PW SEWER CONTRIBUTION	4391522	Funds transferred in for future capital outlay purchases
PW STORMWATER CONTRIBUTION	4391523	Funds transferred in for future capital outlay purchases
GENERAL FUND CONTRIBUTION	4391601	Contributions for future facilities maintenance expenses
PW STREET CONTRIBUTION	4391620	Contributions for future facilities maintenance expenses
PW WATER CONTRIBUTION	4391621	Contributions for future facilities maintenance expenses
PW SEWER CONTRIBUTION	4391622	Contributions for future facilities maintenance expenses
PW STORMWATER CONTRIBUTION	4391623	Contributions for future facilities maintenance expenses
TRANSFER IN FROM LID DEBT FUND	4391900	Transferred funds from the LID Debt Fund
SALE MATERIAL EQUIP	4392100	Sale of equipment currently owned by the City but which is deemed surplus
DONATION- CHRISTMAS TREE LIGHTING	4500102	Donations to support city hosted Christmas Tree Lighting Event
DONATIONS- EASTER EGG HUNT	4500104	Donations to support city hosted Easter Egg Hunt
DONATIONS-SPEC. EVENT OTHER	4500106	Misc. donations received to support city hosted events
Contributions, Grants, Sponsorships	4510112	Funds raised from Third parties to support programs
Registration Fees	4510113	Fees from Participants
BEGINNING FUND BALANCE	4995000	Ending Fund Balance from Previous Year (Estimate).
STAFF	6110900	Staff Wages and Mayor Monthly Stipend
TEMPORARY HELP	6120100	Temporary Help - Typically PW Seasonal (previously included in Staff Line)
OVERTIME	6130100	Overtime for Staff
CALL OUT PAY	6130200	Pay for call-out situations
ON CALL PAY- SGTS	6130400	On Call Pay for Sergeants per Employee Manual
FTO PAY	6130500	Full Time Officer Pay for training of new officers per Employee Manual
CELL PHONE ALLOWANCE-MAYOR & EMPLOYEES	6200200	Mayor & Staff Cell Phone Allowances
EMP ASSIST PROGRAM/FSA	6200300	Costs to provide the Employee Assistance and Flexible Spending Account Programs
LONGEVITY	6200400	Longevity Pay per Employee Manual

Line Item Name	Account Number	Description
CERTIFICATION PAY	6200500	Additional Pay for Police Certification per Employee Manual and Contracts
MEDICAL INSURANCE	6210200	Medical Insurance (includes medical/dental/vision)
LIFE INSURANCE	6210300	Life Insurance Benefit per Employee Manual
LONG TERM DISAB. INS	6210400	LTD Insurance Benefit per Employee Manual
WORKERS COMP INSURANCE	6210500	Workers' Compensation Insurance expense
SOCIAL SECURITY (FICA)	6220100	Social Security Tax
TRI-MET TAX	6220200	Tri-Met Tax
WBF ASSESSMENT	6220300	Workers Benefit Fund Assessment
PERS/OPSRP- EMPR. PD	6230100	PERS Costs per Employee Manual and rate imposed by PERS Board
UNEMP. INSURANCE	6250100	Unemployment Insurance Assessment
VACATION BUY-OUT	6290100	Vacation Buy-Out per Employee Manual
AWARDS/RECOGNITION	6295100	Awards/Recognition of Employees & Volunteers
UNIFORMS	6295300	Includes work pants, shirts, jackets, safety boots, rain gear, gloves and safety apparel
UNIFORMS- MAINT	6295400	Cost for cleaning and repairs of police uniforms
UNIFORMS-NEW HIRE	6295500	Cost for uniforms for newly hired police officers
UNIFORM REIMBURSEMENT	6295600	Annual Uniform Reimbursement Cost
CONTRACT SERVICES	6300100	Contract services to carry out the functions of the fund or department
CONTRACT SERVICES	6300100	Contract svcs to carry out the functions of the Finance Dept. including contracted Office Assistant
CONTRACT SERVICES	6300100	Cost for professional services related to court including interpretive services
CONTRACT SERVICES	6300100	Cost for professional services
CONTRACT SERCVICES	6300100	Costs for professional services including contract with MCSO for Chief Position
CONTRACT SERVICES	6300100	Contract Services W/MCSO for Chief Position
CONTRACT SERVICES	6300100	Costs for professional services
CONTRACT SERVICES- PERMIT TECH	6300100	Cost for contracted services from City of Gresham for part-time permit technician
CONTRACT SERVICES	6300100	Contract Services (Tree Trimming, etc.)
CONTRACT SERVICES	6300100	Costs for professional services related to the City water system
CONTRACT SERVICES	6300100	Costs for professional services related to the City sewer system
CONTRACT SERVICES	6300100	Costs for professional services related to the City storm water system
CONTRACT SERVICES- JUDGE	6300101	Cost of the contract for Municipal Court Judge
CONTRACT SERVICES-CODE COMPLIANCE	6300101	Cost for Code Compliance assistance from City of Gresham
CONTRACT SERVICES-ATTORNEY	6300102	Cost of Prosecutor for Court
RED LIGHT CAMERA EXPENSE	6300103	Amount owed for red light citations paid after June 30, 2015 but issued prior to program termination
COURSE INSTRUCTION FEES	6300106	Fees paid to instructors
WOOD VILLAGE BAPTIST PROGRAM	6300107	Assistance with programs provided by this current participant
HR ADMINISTRATION	6310100	Allocated: HR-related expenses. Some expenses directly related are not allocated.
ADMINISTRATIVE COSTS	6310200	Cost from General Fund for the accounting and admin of SDC Water, Sewer, Storm and/or Parks/Open Spaces
AUDIT & ACCOUNTING	6330100	Allocated: Costs of annual audit and technical support
LEGAL	6330200	Allocated: City legal services-Beery, Elsner, and Hammond, LLC. and others as necessitated
ARCHITECTUAL/DESIGN ENGINEERING	6330300	Professional Engineering services for architectural and design work
ENGINEERING AND MAPS	6330400	Professional engineering services for engineering and maps work
PROPERTY ALARM MONITORING SERVICE	6330500	Cost for building alarm services

Line Item Name	Account Number	Description
IT SERVICES	6340100	Cost for IT professional services as well as fees for back-up and other IT related expenses
IT SERVICES	6340100	Cost for IT professional services as well as fees for back-up and other IT related expenses
IT UPGRADES/HARWARE	6340101	Cost for hardware and software systems per replacement schedules
WEBSITE MANAGEMENT	6340200	Cost for City Website and online Code Publishing updates
COMMUNITY CENTER	6362100	Costs for utilities and other monthly expenses related to the Community Center
HESLIN HOUSE	6362200	Costs for monthly expenses related to the Heslin House.
REFUSE/SHREDDING	6421100	Allocated: Costs for shredding confidential documents per Red Flag Rules
BLDG CLEANING SRVCS	6423100	Allocated: Contracted monthly costs for janitorial services, Portland Habilitation Center, Inc.
VEHICLE REP/MAINT	6430100	Pool car and Public Works repair and maintenance expenses
BLDG REP/MAINT	6430200	City Hall routine repair and annual maintenance expenses
OFFICE EQUIP REP/MAIN	6430300	City Hall office equipment repair and maintenance expenses
EQUIP REPAIR/MAINT	6430400	Equipment repair and maintenance expenses
RADIO/MDC REPAIR/MAINT	6430401	Radio/MDC repair and maintenance expenses
RENT EXPENSE-TO GF	6441100	Rent paid by Street , Water, Sewer and/or Storm Water Fund for use of office space in City Hall
EQUIP RENT	6442100	Allocated: Costs for rental of copier and postage machine and any other office equipment rental
EQUIP RENT - VEHICLES	6442101	Allocated: For Lease of Pool Car
EQUIP RENT- VEHICLES	6442101	Cost for lease of police vehicles
BUS TRANSPORTATION	6442200	Transportation program costs
ECON DEV. CONSORTIUM	6465100	Not budgeted this fiscal year
ECON DEVELOPMENT-CITY	6465200	Economic Development related expenses incurred by City staff and programs
USS RANGER EXPENSES	6465201	Not budgeted this fiscal year
ENTERPRISE ZONE MGMT-WOOD VILLAGE	6465202	Funds received for management of Enterprise zone and assigned to economic development
ECON DEV MEMBERSHIPS	6465300	GPI membership, Gresham Area Chamber Membership
ECONOMIC DEVELOP- EMEA	6465400	East Metro Economic Alliance Contribution
DEBT ISSUANCE EXP.	6470100	Administrative cost associated with Sewer Capacity debt
PRINCIPAL ARRA LOAN 2010	6470200	Principal paid on Well 9 Safe Drinking Water Revolving Loan Fund
PRINCIPAL/ BOND 2004	6470202	Debt retired FY 2013-14 by General Fund
PRINCIPAL/FVW LK SWR 2000	6470203	Debt retired in FY 2014-15
PRINCIPAL/ GRESHAM	6470205	Principal debt payment to the City of Gresham for purchased sewer capacity
INT ARRA LOAN -2010	6470300	Interest paid on Well 9 Safe Drinking Water Revolving Loan Fund
INT/ BOND 2004	6470302	Debt retired FY 2013-14 by General Fund
INT/FVW LK SWR 2000	6470303	Debt retired in FY 2014-15
INT/ GRESHAM	6470305	Interest debt payment to the City of Gresham for purchased sewer capacity
TRANSFER TO OTHER FUND	6491000	Transfer to General Fund per City Auditor
TRANSFER TO OTHER FUNDS	6491100	Not budgeted this fiscal year.
TRANS TO RECREATION	6491118	Transfer to Recreation Fund
TRANS TO GRANT FUND 40 MILE LOOP	6491123	Not budgeted this fiscal year
TRANS TO STREET	6491125	Transfer to Street Fund
TRANS TO PARK SDC	6491130	Transfer to Parks SDC Fund
TRANS TO WATER SDC	6491131	Transfer to Water SDC Fund
TRANSFER TO STORMWATER SDC	6491133	Funds transferred to storm water SDC Fund

Line Item Name	Account Number	Description
TRANSFER TO PARKS SDC	6491134	Transfer to Parks SDC
TRANS TO FACILITIES MAINT FUND	6491144	Transfer to Facilities Maintenance Fund for City Building Improvements
TRANS TO BLDG FUND	6491200	Not budgeted this fiscal year
ER CONTRIBUTION	6491601	Transfer to Equipment Replacement Fund for purchase of new equipment
ER CONTRIBUTION	6491602	Transfer to Equipment Replacement Fund for purchase of new equipment
ER CONTRIBUTION	6491603	Transfer to Equipment Replacement Fund for purchase of new equipment
ER CONTRIBUTION	6491604	Transfer to Equipment Replacement Fund for purchase of new equipment
ER CONTRIB	6491605	Contribution to Equipment Replacement Fund
ER CONTRIBUTION	6491608	Transfer to Equipment Replacement Fund for future capital outlay purchases
ER CONTRIBUTION	6491621	Transfer to Equipment Replacement Fund for future capital outlay purchases
ER CONTRIBUTION	6491622	Transfer to Equipment Replacement Fund for future capital outlay purchases
ER CONTRIBUTION	6491623	Transfer to Equipment Replacement Fund for future capital outlay purchases.
FMF CONTRIBUTION	6491708	Funds transferred to Facilities Maintenance Fund for future capital outlay purchases
FMF CONTRIBUTION	6491721	Funds transferred to Facilities Maintenance Fund for future capital outlay purchases
FMF CONTRIBUTION	6491722	Funds transferred to Facilities Maintenance Fund for future capital outlay purchases
FMF CONTRIBUTION	6491723	Funds transferred to Facilities Maintenance Fund for future capital outlay purchases.
GRANT MATCH	6491800	Not budgeted this fiscal year.
SPECIAL EVENTS CS- CHILI	6500101	City cont. - event coordinated by outside volunteer group
SPECIAL EVENT CS-CHRISTMAS TREE LIGHTING	6500102	City hosted annual Christmas Tree Lighting Event
SPECIAL EVENT CS-VETERANS DAY	6500103	Veterans Day Event
SPECIAL EVENTS CS- EASTER EGG HUNT	6500104	City hosted annual Easter Egg Hunt Event
SPECIAL EVENT CS-BIG TRUCK DAY	6500105	Not budgeted this fiscal year
SPECIAL EVENT CS- OTHER	6500106	Funds for other community outreach events
SPECIAL EVENTS CS- NNO	6500107	Annual Police National Night Out Event
SPECIAL EVENTS CS- FLICKS IN THE PARK	6500109	Summer Movies in the Park event
SPECIAL EVENTS CS-NEIGHBOR FAIR	6500110	Neighbor Fair
SPECIAL EVENTS CS - FAIRVIEW ANNIVERSARY	6500111	Fairview's 110th Anniversary on Incorporation Event
SPECIAL EVENTS CS - CHALK THE WALK	6500112	Chalk the Walk Event as part of Fairview on the Green
SPECIAL EVENTS DS- CHILI FEST	6500201	Not budgeted this fiscal year
SPECIAL EVENT DS- CHRISTMAS TREE LIGHTING	6500202	Donations to annual Christmas Tree Lighting Event
SPECIAL EVENT DS- EASTER EGG HUNT	6500204	Donations to annual Easter Egg Hunt Event
SPECIAL EVENTS DS - OTHER	6500206	Donations to other community outreach events
FISHING DERBY	6500210	Costs associated with Fishing Derby
COMMUNITY MOVIE NIGHTS	6500211	Costs associated with Community Movie Nights
GENERAL LIAB/PROP INSURANCE	6520100	Allocated: Property, General Liability, and Auto Insurance
CABLE TV	6530100	Allocated between PD/Finance/Admin- costs for cable TV in event of emergency
POSTAGE	6530200	Allocated and direct costs for postage
TELEPHONE-CH	6530300	Allocated: Telephone, voice mail, and fax services for City Hall
TELEPHONE- CITY SHOPS	6530301	City Shop telephone related expenses
ANSWERING SERVICE	6530302	On call answering service for after hours and weekends
WIRELESS TECHNOLOGY	6530400	Cell Phone/iPad & Wireless Access

Line Item Name	Account Number	Description
PUBLICATIONS	6540100	Costs for publishing ads in newspapers, magazines, and other publications
PRINTING	6550100	Costs for professional printing and design services for business cards, letterhead, catalogs, etc.
PRINTING-NEWSLETTER	6550101	Not budgeted this fiscal year as newsletter is printed in-house
TRAVEL-MEETINGS/ERRANDS	6580100	Cost for staff travel to attend meetings and complete errands
BANK FEES	6590100	Allocated: Costs for banking and credit card payment services
MERCHANT FEES	6590200	Cost related to credit card payment processing
CONVENIENCE FEES/CREDIT CARD	6590300	Cost related to credit card payment processing
OFFICE SUPPLIES	6610100	Office supplies from office supply vendors
OPERATING MATERIALS & SUPPLES	6610200	Costs for items related to the operations of the department.
UTIL. NOTIFICATION CTR.	6610201	Notification services for On-Call water emergencies
BLDG SUPP- CITY HALL	6610300	Allocated: Building supplies including coffee, toilet paper, etc. for City Hall
BLDG SUPP- CITY SHOPS	6610400	Allocated: Building supplies including coffee, toilet paper, etc. for Public Works Shops
GAS/HEAT- CH	6621100	Northwest Natural
GAS/HEAT- CITY SHOPS	6621101	Northwest Natural- City Shops
ELECTRICITY-CH	6622100	Portland General Electric
ELECTRICITY- CITY SHOPS	6622101	Portland General Electric- City Shops
FUEL	6626101	Costs for fuel for Pool Car and/or City PW vehicles
MEETING ATTENDANCE- CA	6630100	Cost for meeting attendance by City Administrator and/or Department Directors
MEETING ATTENDANCE-MAYOR	6630101	Cost for meeting attendance by Mayor
CONF- MEALS/LODGING	6630200	Costs for meals and travel to attend meetings by Staff
DUES/SUB/MEMBERSHIP	6650100	Membership dues to professional organizations
TRAINING & CONF.	6650200	Registration costs for conferences and trainings
COUNCIL TRAINING & CONF EXPENSES	6650201	Council related expenses including meals, shirts, nameplates, business cards, registration, meals, lodging etc.
LICENSES AND PERMITS	6660100	NPDES permitting and cost for continued compliance with NPDES Permit
SMALL TOOLS/MINOR EQUIP	6665100	Costs for small tools less than \$1000 each.
CD REFUNDS	6690000	Refunds for fees overpaid
WATER TESTING	6690104	Routine Monthly bacterial water testing along with other state mandated quarterly & annual tests
PUBLIC EDUCATION	6690109	Public education required under the City's NPDES Permit
PURCHASED WATER	6690110	Pmt. To Rockwood Water PUD for large customers within Fairview with RWPUD water service
WATER CONSERVATION	6690112	Costs to meet the requirements of the Water Mgmt. & Conservation Plan
WATER TREATMENT	6690116	Costs for treatment of water
ELECTRICITY-PUMPING	6690117	Electrical costs for sewage pumping at Interlachen, Blue Lake, FV Lake, and Marine Drive pump stations.
SEWER DISPOSAL	6690119	Amount paid to City of Gresham for sewage treatment (metered flows)
SCADA DATA SYSTEMS	6690136	Cost for SCADA services
WATER SYSTEM MAINTENANCE	6690198	Costs for misc maint and repair projects for the water, sewer and/or storm water systems.
FRANCHISE FEES	6690199	Franchise fee paid to the General Fund based on 6% of Gross Sales Revenue
BAD DEBT EXPENSE	6690200	Auditor amount for write-off off uncollectible utility bills turned to collections
COUNCIL EXPENSE - OTHER	6690210	Misc. Council Expense
COMMUNITY SUPPORT	6690220	Reimbursement for Troutdale Recreation Tuition Difference
RECREATION REGISTRATION ASSISTANCE	6690230	Assistance Program for Registration Costs
STREET MAINT. SERVICES	6690401	Work by Multnomah County on City streets (routine road maint: sweeping, stripping, crack-seal, etc.).

Line Item Name	Account Number	Description
STREET LIGHT TAXES	6690405	Cost of street lights on all City properties.
BUILDING INSPECTION SRVCS	6690502	Contracted costs for Building Inspection services.
ABATEMENT EXPENSE	6690601	Code violation abatement expense
SOLV AND OTHER VOL. EVENTS	6690602	Special Events - Partnered with City
RECYCLING PROGRAM-METRO	6690603	Costs for Metro recycling program
PARK MAINTENANCE	6690701	Expenses related to City park maintenance and upkeep
PARK PLANNING	6690703	Not budgeted this fiscal year
TREE MANAGEMENT	6690705	Expenses related to removal and cleaning up of trees in City parks
GRAFITTI REMOVAL	6690709	Expenses related to the removal of graffiti in City parks
COMMUNITY SUPPORT	6690901	Funding for Multnomah County Aging Services and East Metro Mediation Services
ACCREDITATION	6690906	Expenses related to maintaining accreditation of Police Department including annual dues
LEXIPOL- POICY UPDATES	6690907	Costs for Lexipol-policy manual updates
COUNTY BOOKING FEE	6690920	Fee imposed by Multnomah County Sheriff for use of holding facility for arrest
BOEC CONTRACT COSTS	6690924	Anticipated cost for Bureau of Emergency Communications (911 services)
FIRE CONTRACT COSTS	6690925	Costs for fire services with the City of Gresham.
CRIME PREVENTION	6690930	Crime prevention operational costs and other handouts
CRIME PREVENTION- TARGET GRANT	6690931	Grant applied for to use for crime prevention purposes.
SHOP W/COP	6690932	Grant from Target for Shop with a Cop Event
FIREARMS	6690933	Costs for ammunition for trainings and routine purposes
EVIDENCE MANAGEMENT	6690934	Costs for the operation of police evidence room and evidence systems
INVESTIGATE/CRIME	6690935	Costs for supplies and equipment needed at crime scenes and during investigations
JAG GRANT	6690937	Grant termed 2013
PD DONATIONS- DESIGNATED	6690938	Funds donated to the police department to purchase or in support of specific items or programs.
ST. HOMELAND SECURITY GRANTS	6690939	Grant applied for to pay for expenses directly related to improved Police radio communications
POLICE RESERVE EXPENSES	6690940	Costs for equipment, supplies and training related to reserves
TRAFFIC SAFETY	6690950	Costs related to traffic safety
RADIO COMMUNICATIONS	6690959	Costs for radio communications for Officer radios
RECORDS MANAGEMENT SYSTEMS	6690960	Costs for records management system
WIRELESS TECHNOLOGY- PD	6690961	Costs for wireless technology such as department cell phones
T1 LINE	6690963	Not budgeted as need for this expense no longer exist due to changed system
LIEN SEARCHES	6691000	Costs for Net Assets services related to title and lien searches.
GRANT- HALSEY ST PROJ	6700103	Project completed in 2012
CDBG GRANT	6700107	Grant awarded for sidewalk improvements in Old Town- "Historic Fairview"
GRANT- HALSEY CORRIDOR	6700109	Halsey Corridor Grant Project
BUILDING IMPROVEMENTS	6720100	Costs for improvements to Police Department area
COMMUNITY CENTER MAINT/IMPROVEMENTS	6720101	Costs for specified improvements to the Community Center
TRAFFIC SAFETY/POLICE EQUIP	6720102	Costs related to traffic safety
CITY HALL MAINT/ IMPROVEMENTS	6720103	Maintenance & Improvements on City Hall
HESLIN HOUSE MAINT/ IMPROVEMENTS	6720104	Costs for maintenance of the Heslin House (no improvements to be made)
BLDG REP. MAINT	6720105	Not budgeted this fiscal year
COMMUNITY CENTER MAINT/IMPROVEMENTS	6720106	Maintenance & Improvements on the Community Center

Line Item Name	Account Number	Description
PARK IMPROVEMENTS	6730100	Costs for projects outlined in Parks Master Plan and fund summary
STREET IMPROVEMENTS	6730101	Improvements to City streets
TRAFFIC CALMING	6730102	Traffic calming devices (i.e., speed bumps)
FOOT PATHS AND BIKE TRAILS	6730104	State required 1% of Gas Tax for footpaths and bike trails
SIDEWALK REPAIR PROGRAM	6730105	Funds to facilitate Sidewalk/Tree Program
PARK BENCH PROGRAM	6730106	Costs associated with the Park Bench Program
PARK IMPROVEMENTS	6730107	Expenses related to park improvements
WATER SYSTEM IMPROV.	6730200	Water, sewer, storm water, and/or sanitary sewer system infrastructure system capacity increasing projects
EQUIPMENT	6740100	Allocated and Direct: Costs for new equipment
EQUIPMENT- ADMIN	6740101	Not budgeted this fiscal year
EQUIPMENT-FINANCE	6740102	Identified capital asset purchases per equipment replacement schedules
EQUIPMENT-PW CS	6740103	Not budgeted this fiscal year
EQUIPMENT- PW PARKS	6740104	Identified capital asset purchases per equipment replacement schedules
EQUIPMENT- PD	6740105	Identified capital asset purchases per equipment replacement schedules
EQUIPMENT-STREET	6740114	Identified capital asset purchases per equipment replacement schedules
EQUIPMENT- WATER	6740121	Identified capital asset purchases per equipment replacement schedules
EQUIPMENT- SEWER	6740122	Identified capital asset purchases per equipment replacement schedules
EQUIPMENT- STORM	6740123	Identified capital asset purchases per equipment replacement schedules
BLDG EQUIPMENT- CH	6740200	Allocated: Costs for new City Hall building equipment.
BLDG EQUIPMENT-CITY SHOPS	6740300	Cost for new equipment for Public Works shops
BUILDING EQUP FOR CITY SHOP	6740400	Cost for new equipment for Public Works shops.
OFFICE EQUIPMENT	6740500	Allocated and Direct- Costs for new office equipment.
ENDING FUND BALANCE	6791000	Ending Fund Balance
FUND BALANCE- ASSIGNED	6791700	Funds assigned for capital asset purchases in future years
DEBT RESERVE	6793000	Fund balance restricted per the terms of the debt contract
CIP RESERVE	6794000	CIP Reserve
CONTINGENCY	6910000	For unforeseen events- cannot be used without City Council approval

