



MINUTES
ARTS & COMMUNITY EVENTS
ADVISORY COMMITTEE MEETING
1300 NE Village Street
Fairview, OR 97024
May 8, 2013

PRESENT:

Sherry Fox Hames, Chair
Jeff Arnold, Vice Chair
Renaye Delano
Rob Pierson
Tamie Arnold, Council Liaison

STAFF:

Devree Leymaster, City Recorder

1. CALL TO ORDER

Chair Fox Hames called the meeting to order at 6:00pm.

2. REVIEW & ADOPT MINUTES

Chair Fox Hames moved to approve the April 24, 2013 minutes as written and Committee Member Pierson seconded. The motion passed unanimously.

3. PUBLIC WISHING TO SPEAK ON NON AGENDA ITEMS

None.

4. REVIEW AND ADOPT COMMITTEE BY-LAWS

The Committee reviewed the revised language as requested at the April 24 meeting:

- 2(f) - Role of City Council Representative;
- 3(a) - meetings will ordinarily begin at 6:00PM and end no later than 7:30PM; and
- 3(g) - "most current revision" of Roberts Rules of Order.

Committee Member Pierson proposed adding fiduciary duties (Committee Treasure) language to the by-laws. Following discussion, the Committee agreed it is not needed at this time, would amend by-laws if the ACEAC is budgeted funds.

Vice Chair Arnold moved to adopt the by-laws with the revisions and Committee Member Pierson seconded. The motion passed unanimously.

5. DISCUSS COMMITTEE GOALS

Chair Fox Hames requested each member present their ideas and goals for the committee.

Vice Chair Arnold stated he would like the committee to be action oriented and responsible for putting on events. Event suggestions included a beer/wine festival, music event festival, game/talent show event, and "Trek in the Park" (actors act out an episode of *Star Trek*).

Committee Member Pierson stated he would like to see a car show event, either by itself or incorporated into another event, and would like to see something new i.e. bar tender contest,

cooking contests, etc. When planning events need to be careful of dates and not overlap with other large scale events.

Committee Member Delano remarked the role and the responsibilities of the committee need to be clarified prior to setting goals. Determine if the ACEAC will be allotted any City funding to assist with event planning. Proposed the ACEAC recommend 3 to 5 new events. Focus on providing year round, seasonal events. Identify an event concept and outreach to partner with a group/organization to host the event.

Councilor Arnold stated the proposed budget being presented for Council adoption did not designate funds for the ACEAC. The sense from Council is they support events but City funding for events should be minimal. Funding needs to come from partnerships and sponsorship opportunities. Proposed events included those that represent the City's history and culture (transportation, salmon, strawberries) and events that promote healthy communities (health fairs).

Councilor Arnold indicated she did present the ACEAC's request for Council clarification regarding their role and responsibilities. A work session is proposed to discuss the topic; possibly a joint session could be scheduled.

Chair Fox Hames remarked the event ideas were great but expressed concern the group would over extend themselves. She proposed reviewing what currently tasked with and adding where feasible. Committee Member Delano responded the Committee did not have to plan and execute the events. She felt their role is to develop new ideas and assist in supporting groups/organizations in hosting the events.

The Committee discussed what events they should be assisting and outreaching to (city funded or private funded) and potential funding options for the ACEAC (donation requests through the Fairview Point Newsletter of city website).

For the next meeting, Chair Fox Hames requested each member write down goals and tasks, and consider language for a mission statement. Chair Fox Hames would contact the FOE regarding the Veterans Day Event and Committee Member Delano would follow up with Officer Singh regarding NNO. The Committee requested City Recorder Leymaster provide a list of the private events scheduled in Fairview. Chair Fox Hames will follow up with Councilor Arnold to clarify if the ACEAC should be involved in private or public events, or both.

6. NATIONAL NIGHT OUT DISCUSSION

Committee Member Delano had not been successful contacting Officer Pooja Singh but would follow-up. Either invite to attend a meeting or get an outline of the items the Committee could assist with. The event is Tuesday, August 6. The City budget for the event is \$2,000.

7. TENTATIVE AGENDA ITEMS – NEXT MEETING DATE

Next scheduled meeting is June 3, 2013.

Agenda items: NNO Update, Review Mission Statement & Goals, and Clarify Committee Role.

8. ADJOURNMENT

Committee Member Delano moved to adjourn and Committee Member Arnold seconded. The meeting was adjourned at 7:35PM by unanimous vote.

Devree Leymaster
Devree Leymaster
City Recorder

Sherry Fox Hames
Sherry Fox Hames, Chair
4/2/2013
Date

