



MINUTES
PLANNING COMMISSION MEETING
1300 NE Village Street
Fairview, OR 97024
Tuesday, June 25, 2013

PRESENT: Steve Kaufman, Chair
Jan Shearer, Vice-Chair
Jack McGiffin
Gary Stonewall

ABSENT: Ed Jones
Julius Arceo
Keith Kudrna

STAFF: Allan Berry, Public Works Director
Erika Fitzgerald, Development Analyst
Devree Leymaster, City Recorder

1. CALL TO ORDER

Chair Kaufman called the meeting to order at 6:30pm.

2. CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS

Chair Kaufman inquired if any person would like to speak on a non-agenda item, hearing none moved to review of minutes.

3. REVIEW AND ADOPT MINUTES

Commissioner Stonewall moved to approve the June 11, 2013 minutes and Vice Chair Shearer seconded. The motion passed unanimously.

4. PUBLIC HEARING

13-21-ZC, ORD 6-2013
Final Plat Filing Extension

Chair Kaufman read the legislative hearing statement. Development Analyst Erika Fitzgerald presented the staff report. The amended code language will allow for an additional six month final plat filing extension for 3 final plats due to expire in 2013. Per the code, final plats must be filed with Multnomah County within one year from the date of preliminary plat approval. Due to the state of the economy, City Council approved two code amendments allowing applicants to request additional one year extensions. The ordinance will be presented as an emergency ordinance, meaning it will be presented in one meeting at City Council and will be effective immediately upon adoption.

Chair Kaufman inquired if any person would like to speak in favor of, opposition of, or neutrally about the application. Hearing none, Commissioner Stonewall moved to close the public hearing and Vice Chair Shearer seconded. The motion passed unanimously.

As the Commission has no questions or comments; Commissioner Stonewall moved to refer a recommendation of approval for 13-21-ZC, ordinance 6-2013 to City Council and Commissioner McGiffin seconded. The motion passed unanimously.

AYES: 4

NOES: 0

ABSTAINED: 0

5. STAFF UPDATES

a) Staffing: Development Analyst Fitzgerald's scheduled leave begins next week; with her returning September 23, 2013. Interviews for the vacant Development Analyst (previously Lindsey Nesbitt) position went well. Two candidates are being considered. An on-call planner is available to assist with planning decisions and reviews in the interim of filling the vacant Development Analyst position and Development Analyst Fitzgerald's leave.

b) Street Trees/Sidewalks: Councilor Prom, Chair of the Council Sidewalk Subcommittee, presented the subcommittee recommendations at the June 19 City Council and directed staff to prepare an ordinance to implement the recommendations. Staff is preparing a staff report for the next meeting to outline the ordinance process.

The proposal included encouraging, but not mandating, street trees; allowing non-standard sidewalk widths to accommodate existing trees; and implementing a cost share program i.e. 50/50, property owner/city. The current program is complaint driven and the adjacent property owner is responsible for sidewalk repairs.

Chair Kaufman stated street trees are important. They provide a buffer between pedestrians and vehicle traffic, increasing safety.

Commissioner McGiffin inquired if there had been any public outreach. Director Berry responded no, not yet.

Vice Chair Shearer inquired if street trees were to be optional, could sidewalks then be optional.

Director Berry proposed the street tree/sidewalk discussion as a topic for a joint work session with City Council. The Commission agreed.

c) Riverfront: Director Berry stated he had a productive meeting and conversation with Leland Consulting. He relayed the Commission's recommendation to create a master plan for the area. Leland recommended first working with stakeholders and property owners to clearly identify what is wanted prior to beginning a master plan process. An economic development study would be complicated, costly, and time intensive. Director Berry suggested the riverfront discussion as a topic for the joint work session. The Commission agreed.

d) Comprehensive Plan Amendment i.e. MacDonald property: Director Berry stated City Attorney Paul Elsner has been in conversation with Mr. MacDonald's attorney, William Rasmussen. Commissioner McGiffin requested an explanation and definition of the current zone, corridor commercial, be provided in the packet prior to the next meeting regarding this application. Director Berry stated the information would be provided.

6. COMMISSION UPDATES

None.

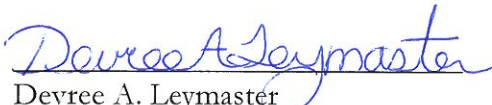
7. TENTATIVE AGENDA

Next meeting date and agenda is to be determined. Potentially schedule a joint work session with City Council.

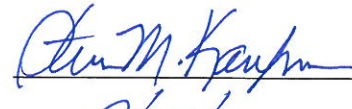
8. ADJOURNMENT

Meeting adjourned by consensus at 7:10PM.

Steve Kaufman, Chair



Devree A. Leymaster
City Recorder



Date: 8/28/2013