



MINUTES
PLANNING COMMISSION MEETING
1300 NE Village Street
Fairview, OR 97024
Tuesday, May 27, 2014

PRESENT: Steve Kaufman
Keith Kudrna
Ed Jones
Gary Stonewall
Greg Walczyk

ABSENT: Julius Arceo
Jack McGiffin

STAFF: Allan Berry, Public Works Director
Erika Palmer, Development Analyst
Devree Leymaster, City Recorder

1. CALL TO ORDER

Commissioner Kaufman called the meeting to order at 6:30pm.

2. CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS

Commissioner Kaufman inquired if any person would like to speak on a non-agenda item, hearing none moved to welcome new Commissioner.

3. WELCOME NEW COMMISSIONER

Introductions were made. Commissioner Walczyk commented he has lived in Fairview for ten years, been in real estate fifteen years, lives in the Village, has three children, and is a soccer coach.

4. ELECT CHAIR AND VICE CHAIR

Commissioner Jones nominated Commissioner Stonewall as Chair and Commissioner Kudrna seconded. There were no other nominations. Commissioner Stonewall is elected as Chair by unanimous vote.

Commissioner Kudrna nominated Commissioner Jones as Vice Chair and Commissioner Stonewall seconded. There were no other nominations. Commissioner Jones is elected Vice Chair by unanimous vote.

5. WORK SESSION

Development Analyst Palmer and Director Berry briefed the Commission on tasks identified by Staff and requested Commission direction regarding priority. Tasks included:

- Code review to identify barriers for Low Impact Development (LID) in compliance with the MS4 permit.
- Review cul-de-sac requirements. Pelfrey Way and Lynnia Lane are currently closed by barricade. Need to either be a through street or an official cul-de-sac. Need to address fire access if no connectivity.
- Fairview Lake riparian buffer review.
- Compare code to current applications and fee structure. Determine what may be missing or needs to be adjusted.

- Evaluate street trees. Should the code specify a species or a specific type?
- Review clear vision issues and speed limits within the Village.

Following discussion the Commission agreed the top 3 tasks were:

- Code audit for barriers to LID.
- Compare code to applications and fees.
- Fairview Lake riparian buffer review.

Commission agreed the first task is the code audit for barriers to low impact development and the other items will be prioritized at a future meeting.

6. STAFF UPDATES

Public Works Director Berry reported the following:

- Staff is researching grant opportunities for the Parks Master Plan and Transportation Plan updates.
- Flying J opted not to locate in Fairview. They were considering development at the Townsend property south of Sandy.
- VA Clinic is still in the Office of Management and Budgeting being discussed for funding.
- Economic Development Advisory Committee (EDAC) is working on the Halsey Street Corridor project.
- Code Enforcement services will continue through an IGA with the City of Gresham. The staff person will have regular office hours. Development Analyst Palmer will provide monthly updates to City Council. The program is primarily complaint driven.
- Staff is researching the ownership of the island that extends off of Lake Shore. Commissioner Stonewall commented the island is owned by the property owners.
- Staff applied for a restoration grant to finish trails and viewing points at Lake Shore Park.
- Director Berry thanked Jan Shearer for her years of service on the Planning Commission.

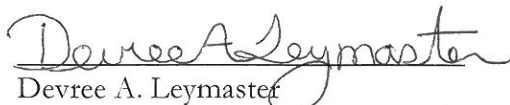
7. COMMISSION UPDATES

Commissioner Stonewall inquired about the activity at Dean Hurford's property. Director Berry replied Mr. Hurford has a 1200C permit for grading and erosion control to prep the site. Mr. Hurford has indicated he may consider developing next year, but has not elaborated.

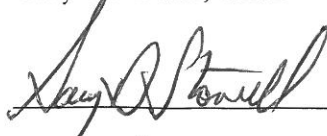
8. **TENTATIVE AGENDA** – June 24, 2014
Work Session – Code Review for barriers to LID.

9. ADJOURNMENT

Meeting adjourned by consensus at 7:06PM.


Devree A. Leymaster
City Recorder

Gary Stonewall, Chair


Date: 6-24-2014