



ARTS & COMMUNITY EVENTS  
ADVISORY COMMITTEE MEETING

1300 NE Village Street  
Fairview, OR 97024  
Tuesday, June 16, 2015

**PRESENT:**

Renaye Delano  
Matt Preston  
Shalynn Rivas

**ABSENT:**

Council Liaison Natalie Voruz  
Kelli Schrader

**STAFF:**

Devree Leymaster, City Recorder

**1. CALL TO ORDER  
ROLL CALL**

**2. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS**

None.

**3. COMMITTEE BUSINESS**

- a. Committee Member Introductions
- b. Review Committee Rules and Public Records & Meetings  
Members reviewed the documents provided and had no questions at this time.
- c. Meeting Schedule  
Committee discussed meeting day options and agreed to meet the fourth Wednesday of each month at 5:30 PM. The next meeting will be July 22.

**4. ELECT CHAIR AND VICE-CHAIR**

Member Preston nominated Member Delano as Chair and Member Rivas seconded. The motion passed unanimously.

Member Delano nominated Member Rivas as Vice-Chair and Member Preston seconded. The motion passed unanimously.

**5. EVENT GOALS**

Chair Delano provided a brief overview of upcoming events and ACEAC's participation.

- National Night Out – Tuesday, August 4: event is coordinated by the Police Department, but members of ACEAC may assist. Chair Delano has opted to participate in years past.
- Veterans Day – November: support the Fraternal Order of Eagles with their breakfast, assist in coordinating presentations and a school “write a letter” campaign for serving

military members. Would like to expand the letter campaign this year to include needed items i.e. soap, toothbrushes, etc.

- Tree Lighting – Saturday, December 5: event is primarily coordinated by ACEAC with staff and volunteer assistance. Event basics include Santa, holiday music, a youth craft, storytime, hot chocolate, and the lighting. Would like to expand the event but are constrained by space.
- Easter – Saturday, March 26: event is primarily coordinated by ACEAC with staff and volunteer assistance. Event basics include the egg hunt, Easter bunny, and a few family friendly booths i.e. library.

City Recorder Leymaster shared the event budget for fiscal year 2015-16. The budget is pending adoption by City Council. The budget includes funding for 2 Flicks in the Park and Council Neighbor Fairs.

Chair Delano commented on For the Love of Art and queried now that ACEAC is meeting again planning for the February event could move forward. The idea for this event is to showcase local artists in an upscale environment.


Member Rivas remarked she would like to explore options to help the Farmers' Market expand and research coordinating a city-wide garage sale. Chair Delano supported talking with the Farmers' Market manager but noted this is a private for-profit entity. ACEAC will have to be mindful of what assistance can be provided and all recommendations have to be approved by Council.

#### 6. FAIRVIEW UNITED NEIGHBORS (F.U.N.)

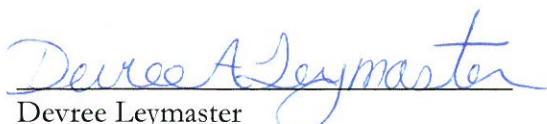
Chair Delano provided a brief overview of the program. Essentially citizens sign up and when volunteer opportunities arise they are notified. It is their choice whether they respond or participate. She would like ACEAC to promote FUN when the opportunities arise.

#### 7. TENTATIVE AGENDA ITEMS – July 22, 2015

- Farmers' Market – City Recorder to invite the manager
- Summer Events



Renaye Delano, Chair



Devree Leymaster  
City Recorder

7/22/15  
Date