

City of Fairview
Parks and Recreation Advisory Committee
Meeting Minutes
June 23rd, 2016

PRESENT:

Darren Riordan, Chair
Steven Marker, Vice Chair
Steve Kaufman
Ray Hansen

ABSENT:

Lauri Kreamier
Bob Dolphin
Councilor Tamie Arnold

STAFF:

Peter Armans, Engineering Associate

OTHER ATTENDEES:

Brian Cooper (as member of the public)

1. CALL TO ORDER/ROLL CALL

Chair Riordan called the meeting to order at 6:14 PM.

2. REVIEW AND ADOPT MINUTES

The minutes from the 26th of May 2016 meeting were tabled and reviewed. Kaufman moved to approve the minutes as submitted, Marker seconded it, and minutes were approved by consensus.

3. STAFF UPDATES

Armans updated PRAC on questions from the previous meeting as follows:

- There is \$55k in the budget for the Parks Master Plan update.
- The Ordinance to limit fishing at West Salish Pond (06-2016ORD) passed during the Council meeting on the 15th of June.
 - Marker commented that he attended the Council meeting and answered questions regarding the number of fishers per platform. Marker also informed Council that veterans and other people in the community use the fish they catch for food consumption or as subsistence.
- Public Works met with the Cottages and incorporated their comments regarding the West Salish Pond sign.
- Construction for the community garden at Park Cleon is complete.

4. DISCUSSION ITEMS NOT ON THE AGENDA (Public to be heard)

Cooper, as a citizen, informed PRAC that Friend of Fairview and the City are planning for a Monarch butterfly project towards the end of the summer.

Kaufman asked if he needs permissions to plant some Milkweed seeds along trails. Cooper answered that a permit is not required. Kaufman also informed PRAC that the Recreation Advisory Committee started meeting last month.

Marker invited Mike Abbate to assist with planning for Lakeshore Park improvements.

5. SALISH POND RESTOCKING PLAN

Armans reported the PRAC:

- Platform signs have been installed to identify locations where fishing is allowed.
- A draft Sign has been designed for preliminary review.
- Both the City and ODFW agreed on a maximum of 40 anglers on the West Pond for an average of 2 licensed anglers per platform.

Chair Riordan & Kaufman indicated that the limit of 2 per platform is a good starting place and should be re-evaluated after an extended period of time.

Cooper and Kaufman asked if City crews have a tree maintenance plan around the platforms. Armans will check and report to PRAC.

Marker mentioned that he informed Fairview City Council that the West Pond may receive non published stockings, and PRAC presence during events would be to assist and not to enforce. Marker asked about the non-emergency response times. Mr. Cooper indicated that his experience has been that the police respond within 6 minutes. Marker asked about the citation fine amount. Armans will check and report to PRAC.

Chair Riordan mentioned that citations should be imposed for park abusers or repeat violators.

6. HANSEN PLAN UPDATE

Mr. Hansen emphasized that recreational walking is essential to park and trails activities. Remaining Hansen Plan amenities include the following:

- Park benches at pocket parks and along walking trails
- Dog waste receptacles and trash cans at pocket parks and walking trail entrances
- Trail markers along walking trails for walking distance and safety references

Hansen also indicated that it is important to communicate to the public the trail locations and recreational walking opportunities in the City of Fairview.

7. LAKESHORE PARK IMPROVEMENTS UPDATE:

Armans updated PRAC that The Public Works department is applying to receive a General Authorization from the Department of State Lands (DSL) for the bank stabilization. A Type II development application will need to be filed to the City of Fairview.

Armans also showed PRAC an example of playground equipment and workout stations that does not require a design fee by a landscape architect. The purchase cost for the equipment is approximately \$79k + installation cost. An installation cost estimate was requested from the supplier.

Marker asked for the equipment + installation cost at Park Cleon. Armans will check and report to PRAC.

Kaufman suggested that workout equipment should be considered at Salish Ponds rather than Lakeshore Park.

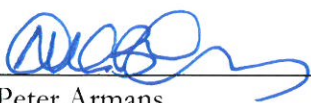
Marker, Kaufman and chair Riordan re-emphasized that the playground area should remain as a nature play area as previously presented to Council.

8. RESEARCH FOR GRANT OPPORTUNITIES

Chair Riordan asked PRAC members to explore opportunities for grants that could fund the City's parks project. In case grants become necessary if funding becomes a challenge.

9. ADJOURNMENT

Kaufman moved to adjourn the meeting, Marker seconded and other members were in favor. Meeting adjourned at 7:06 PM by consensus.

fo 

Peter Armans
Engineering Associate



Darren Riordan, Chair
7/28/2016

Date

A complete recording of this meeting is available by contacting the City of Fairview Administration Office,
1300 NE Village Street, Fairview, Oregon 97024 • 503.665.7929

