



ARTS & COMMUNITY EVENTS  
ADVISORY COMMITTEE MEETING  
1300 NE Village Street  
Fairview, OR 97024  
Wednesday, March 22, 2017

**PRESENT:**

Mary Murrell  
Tammy Sibold, Vice Chair  
Danielle Utter  
Council Liaison Lisa Barton Mullins

**STAFF:**

Devree Leymaster, City Recorder

**1. CALL TO ORDER – 5:30 PM  
ROLL CALL**

**2. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS**

None.

**3. ELECT CHAIR**

Vice Chair Sibold nominated Member Utter and Member Murrell seconded. The motion passed unanimously.

**4. REVIEW AND ADOPT MINUTES**

a. February 21, 2017

Vice Chair Sibold moved to approve the February 2, 2017 minutes and Member Murrell seconded. The motion passed unanimously.

**5. EVENTS**

a. Easter Egg Hunt – Saturday, April 15

Chair Utter opened the discussion and reviewed the volunteer needs of the event and anticipated vendor booths. Matt Smallwood, Anthem Church, shared that Anthem will provide 25 volunteers and host a selfie photo booth and activity booth. Brian Cooper, Friends of Fairview, indicated the FOF will also provide volunteers where needed.

The Committee discussed different aspects of the event as follows.

- Eggs: CR Leymaster confirmed the candy eggs have been ordered.
- Planting activity: Committee selected a craft flower pot kit. CR Leymaster will order 200 kits.
- Prizes: CR Leymaster will shop for prizes using the donation provided by Townsend Farms.
- Event booths: CR Leymaster confirmed Us World Class Taekwondo and Modern Dentistry will have booths. Chair Utter confirmed Echo will have a booth and Anthem will have two booths (selfie and activity).
- CR Leymaster reported Burns Feed Store has donated 10 bales of straw, but has not had success in arranging for Gresham Fire to bring the Easter Bunny in. Chair Utter

proposed asking Chad Olin to escort the Easter Bunny in his restored historic police vehicle.

- Coffee: CR Leymaster reported she was not able to secure a donation for coffee.
- CR Leymaster shared the Girl Scouts will host a booth to sell snacks and hot chocolate. They are willing to sell coffee as well, if free coffee is not available. Committee agreed to have the Girl Scouts sell coffee.

## 6. REVIEW TOPICS FOR CITY COUNCIL REPORT

Committee discussed information to include in the upcoming report to City Council.

- Events: Christmas Tree Lighting and Easter Egg Hunt.
- Upcoming event planning: pre-movie activity/event at Flicks in the Park and “Chalk the Walk” at Fairview on the Green.
- Recruitment efforts to build membership.
- Embracing ACEAC’s role in providing art opportunities, expanding the definition of art, and defining how and who we serve.

## 7. REVIEW AND DEFINE “ARTS” IN ACEAC OBJECTIVES

Committee discussed what art encompasses i.e. dance, music, painting, etc. Brain stormed actionable ideas including: beginning a mural program, art displays at events, poetry boxes, Chalk the Walk, sing along at Flicks in the Park, dance “flash mob” at an event, etc. Committee agreed art should be defined broadly and encompass a wide variety of formats. Committee will work to provide a diverse perspective. Look at who is being targeted and focus on providing the best platform to encourage participation.

## 8. COMMITTEE/STAFF UPDATES

CR Leymaster reported the purchase of volunteer t-shirts has been authorized. The Committee agreed they would like the shirt in teal, with volunteer on the front left and City of Fairview Arts & Events Committee on the back.

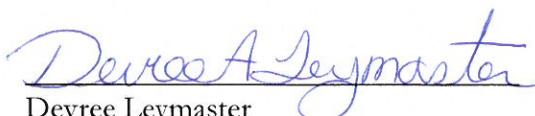
CR Leymaster shared the proposed budget for Fiscal Year 2017-18 is being drafted and asked for funding recommendations for the additional proposed events. The Committee requested \$500 for “Chalk the Walk”, \$7,000 for the Anniversary Event, and additional funding for current events to allow for expansion and including art components.


## 9. TENTATIVE AGENDA ITEMS

As some members will not be available for the April 26 meeting, the Committee agreed to reschedule the meeting to Thursday, May 4.

## 10. ADJOURNMENT

Chair Utter adjourned the meeting at 7:05 PM.

  
Devree Leymaster  
City Recorder

  
\_\_\_\_\_  
Danielle Utter  
Chair  
5/24/17  
\_\_\_\_\_  
Date