



COMMUNITY ENGAGEMENT
COMMITTEE MEETING
1300 NE Village Street
Fairview, OR 97024
Wednesday, August 22, 2018

PRESENT:

Kathy Kudrna
Ginell Cooper
Gail Swanson
Christina Uptergrove
Council Liaison Brian Cooper

ABSENT:

Danielle Utter
Jonni Ketcher

STAFF:

Devree Leymaster, City Recorder

1. CALL TO ORDER – 6:00 PM
ROLL CALL

2. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS

None.

3. REVIEW AND ADOPT MINUTES

Vice Chair Cooper moved to adopt the July 25, 2018 minutes and Member Swanson seconded. The motion passed unanimously.

4. EVENTS

a. Chalk the Walk – September 8

CEC discussed the logistics of the event. Age groups would be 5 and under, 6 to 9, 10 to 13, 14 to 17, and 18 and above. All under 5 years will receive a “goodie bag” and the other age groups will have a winner prize. The youth groups (13 and under) will end at 2:00PM with the winners being announced at 2:45PM and the adult groups (14 and above) will end at 5:00PM with the winners being announced at 5:45PM. Member Swanson will organize the judges and Member Uptergrove will oversee the registration booth. Member Uptergrove proposed prizes for each of the age groups. The Committee agreed and directed CR Leymaster to order the items and the chalk.

b. Art Mural Project – September 2018

CR Leymaster shared the City applied for the Multnomah County right-of-way (ROW) permit and the County expects to issue the permit the following week. Once the conditions of approval for the permit are known, Public Works will schedule any required site prep work.

CEC discussed a tentative event dates (September 29 or October 13) depending on when the ROW permit is issued.

Councilor Cooper shared the City is ordering the Metro Misty paint to paint the wall for the event. Who will paint the wall is yet to be determined.

The CEC reviewed event planning including pre-registration, advertising, coordinating artists with specific groups, setting time limits for each group, renting wash stations, providing an area for participating artists to display their work, snacks & drinks, supplies, etc.

c. Veterans Day

Chair Kudrna proposed hosting a similar event to the prior year – Quilts of Valor ceremony with snacks and place yellow bows around the City. Committee agreed and requested CR Leymaster contact Quilts of Valor so see if they would like to participate and check the availability of Council Chambers the Saturday prior to Veterans Day.

5. COMMITTEE DISCUSSION ITEMS/UPDATES

a. Committee Name Badges

CR Leymaster reported the purchase of name badges (solid color with 2 lines) has been approved. The Committee requested white badges with black lettering.

b. Membership

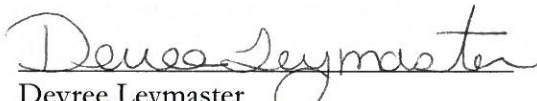
CR Leymaster shared Member Utter has exceeded three consecutive absences. The City will issue a letter in compliance with the FMC that her position has been vacated but she may continue as a volunteer to the CEC if she chooses. CR Leymaster noted an application for the CEC has been received and Council will consider appointment at their September 19 meeting.

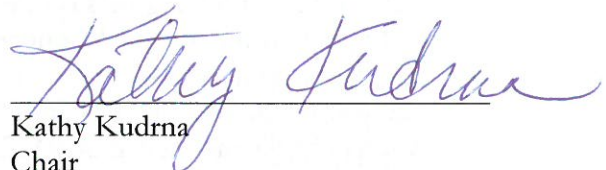
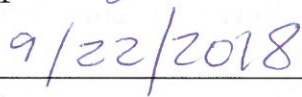
6. TENTATIVE AGENDA ITEMS – September 26, 2018

- Art Mural Project – September 29 or October 13
- Veterans Day Event – November 10

7. ADJOURNMENT

The meeting adjourned at 7:37 PM by consensus.


Devree Leymaster
City Recorder


Kathy Kudrna
Chair

Date