



COMMUNITY ENGAGEMENT
COMMITTEE MEETING
1300 NE Village Street
Fairview, OR 97024
Wednesday, November 14, 2018

PRESENT:

Kathy Kudrna
Ginell Cooper
Christina Uptergrove
Corinna McGuire
Gail Swanson (by phone)
Council Liaison Brian Cooper

STAFF:

Devree Leymaster, City Recorder

GUESTS:

Chelsea Jones
Tara Geisser, Anthem Church

**1. CALL TO ORDER – 6:10 PM
ROLL CALL**

2. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS
None.

3. REVIEW AND ADOPT MINUTES

Vice Chair Cooper moved to adopt the October 24, 2018 minutes and Member Swanson seconded. The motion passed unanimously.

4. EVENTS

a. Veterans Day

The Committee discussed the positive response to the street banners, pole banners, yellow ribbons, and the small flags posted around the green space at City Hall. All were appreciative of the work and time Member Swanson put into placing all the yellow ribbons and small flags. Committee requested a token of appreciation be presented to Member Swanson at the next meeting.

b. Christmas Tree Lighting – December 1

Committee discussed in more detail the planning of the event.

Volunteers & Roles

Anthem Church (10) – Tara Geisser will coordinate.

- Santa & Helper	2
- Crowd (Santa Line/Rover)	2
- Elves (Craft Table)	2
- Servers (Cookies/Hot Choc)	2
- Prize Wheel	2

CEC Member Swanson will be Mrs. Claus.

CEC Member McGuire and Volunteer Jones will coordinate face painting snowflakes.

Vice Chair Cooper requested all volunteers dress festive.

CR Leymaster reported the Walt Morey Middle School choir is not able to attend. Chair Kudrna will inquire if RMS choir students would be interested in caroling at the event and if the choir teacher would initiate a sing-a-long at the tree lighting.

Vice Chair Cooper proposed contacting Rise Church to see if they would host a picture/selfie area in the downstairs foyer or in the gazebo. CR Leymaster will email known contacts and inquire.

Committee discussed having local youth dance studios perform. They decided not to because there is not appropriate space. Will consider for future event; plan for location and highlight the performance(s).

Member Swanson suggested coordinating a letter from Santa. Have parents address envelopes while in line for Santa. Committee will create a form letter and decorate envelopes. CR Leymaster will inquire if the Post Office has a North Pole stamp.

5. COMMITTEE DISCUSSION ITEMS/UPDATES

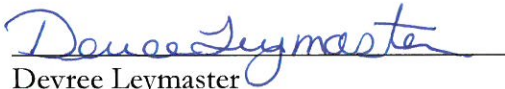
The Committee indicated they would like to schedule a work session retreat at the beginning of the year.



6. TENTATIVE AGENDA ITEMS – November 28, 2018

- Christmas Tree Lighting – December 1

7. ADJOURNMENT

The meeting adjourned at 7:35 PM by consensus.


Devree Leymaster
City Recorder


Kathy Kudrna
Chair

Date