

**PRESENT:**

Ginell Cooper  
Corinna McGuire  
Gail Swanson  
Chelsea Jones  
Council Liaison Keith Kudrna

**ABSENT:**

Kathy Kudrna

**STAFF:**

Devree Leymaster, City Recorder

**GUEST:**

Mayor Brian Cooper

**1. CALL TO ORDER – 6:35 PM  
ROLL CALL**

**2. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS**

None.

**3. REVIEW AND ADOPT MINUTES: February 13, 2019**

Member McGuire moved to approve the minutes and Member Jones seconded. The motion passed unanimously.

**4. EVENTS**

a. Mural Project

Committee discussed redefining the concept. Keep the rainbow theme of colors for organization but add a garden theme i.e. blue base with green on the bottom, butterflies, bees, flowers, etc., provide templates, keep with primary colors, etc. Want it to be a fun community event. The Committee agreed it is still in the conception phase, not ready to advertise a date and time.

CR Leymaster reported Kristine Bella, Free Arts NW, is scheduled to attend the March 27 meeting. Vice Chair Cooper will invite Bailey Cooper, Member Jones will invite an art SUN teacher, CR Leymaster will invite ECR art instructor Ellen Green, and Member McGuire will invite Anne McGuire. Goal is to develop potential partnerships and determine if the mural project should be executed this year or scheduled for next year. If this May or June, formalize a plan for executing the mural project.

b. Easter Egg Hunt – April 20, 2019

CR Leymaster reported the following.

- Francis Doo will MC the event.
- Gresham Fire will attend and escort the Easter Bunny.
- Smith Memorial and US World Class Taekwondo have confirmed attendance.

Items still to do: order CEC stickers and honey bucket, and confirm volunteers.

Group discussed the times for the egg hunts and agreed 8 to 9 years will go at 10:20 AM, 6 to 7 years at 10:40 AM, 4 to 5 years at 11:00 AM and up to 3 years at 11:20 AM. The up to 3 years will be with parents and will break group into two hunts if needed.

Committee confirmed they wanted the egg race and want to look at options to have two separate hunt areas if possible. Member Jones is meeting with a special needs specialist regarding hosting a special needs hunt. Will report at the next meeting.

CR Leymaster will contact Anthem Church, who was scheduled to attend the meeting, regarding their participation and volunteers. Will invite to the next meeting if they are interested.

c. Fairview on the Green

Discussed hosting the event late September (21 or 28). Reviewed budget: entertainment, inflatables, beer garden, honey buckets, etc. Will look at adjusting the overall event budget to incorporate funding for Fairview on the Green. Mayor Cooper commented approximately \$2,000 should be expected in vendor revenue for Fairview on the Green. Mayor Cooper and Friends of Fairview will also reach out to prior year sponsors.

**5. COMMITTEE DISCUSSION ITEMS/UPDATES**

a. Budget Request FY 2019-20

Reviewed current budget and expenses. Adjusted the budget to include Fairview on the Green. Overall the requested increase is \$2,000. Below is a summary of the current adopted budget and what will be proposed to the budget officer.

<b>Event</b>	<b>Adopted Budget FY 18-19</b>	<b>Proposed Budget FY 19-20</b>
Easter	5,200	4,200
Tree Lighting	5,600	5,600
Fairview on the Green	1,000	10,500
Veterans	3,500	2,000
Other*	10,000	5,000
<b>Total</b>	<b>\$25,300</b>	<b>\$27,300</b>
*Chalk the Walk, Art Mural, Seasonal Décor, Unanticipated		

b. Passport project as part of the Birthday Celebration. Committee agreed to explore for May 2020, maybe include geocaching.

c. Plant swap: Member Jones is coordinating for April 13. Friends of Fairview submitted the Park Use Application and will assist with event.

**6. TENTATIVE AGENDA ITEMS – March 27, 2019**

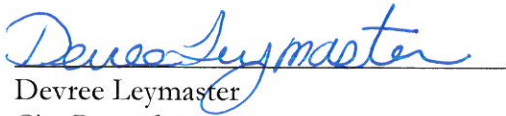
- Mural Project
- Easter Planning Update (Volunteers)

**7. ADJOURNMENT**

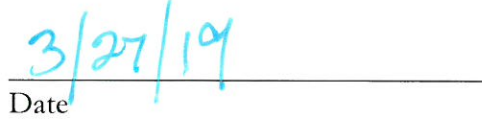
The meeting adjourned at 7:38 PM by consensus.

  
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Ginell Cooper  
Vice Chair

  
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Devree Leymaster  
City Recorder

  
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Date