



MINUTES
PLANNING COMMISSION MEETING
1300 NE Village Street
Fairview, OR 97024
Tuesday, November 10, 2020
Zoom Meeting

PRESENT: Jeff Dennerline
Wendy Lawton
Bill Peterson
Russell Williams, Vice Chair
Thomas Hoffman
Hollie Holcombe, Chair

ABSENT: John Scheelar

STAFF: Sarah Selden, Senior Planner
Carolanne Fry, Associate Planner

1. CALL TO ORDER

Chair Holcombe called the meeting to order at 6:40 PM.

2. CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS

None.

3. WORK SESSION

Planning Commission Training: presented by City Attorney Chris Crean.

4. FUTURE AGENDA ITEMS

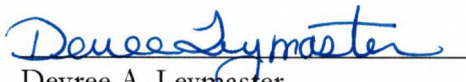
Senior Planner Selden reviewed the tentative agenda schedule for 2020-21. (Exhibit A)
Next meeting - November 24 Work Session: Food Cart Pods - Draft Code Amendments.

5. DEVELOPMENT PROJECT UPDATE

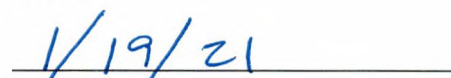
SP Selden updated the Commission on the status of future items to be scheduled. (Exhibit B)

6. ADJOURNMENT

Meeting adjourned by consensus at 8:32 PM.


Devree A. Leymaster
City Recorder


Hollie Holcombe
Chair


Date



Planning Commission Tentative Agenda and Meeting Schedule 2020-2021

Meetings held the 2nd & 4th Tuesday of the month at 6:30 p.m.

Note: Agenda items are subject to change based on complete land use applications ready for hearing, Commission progress on legislative amendments, and trainings to be scheduled (see page 2 for future agenda items). The Commission will receive updated schedules with meeting packets, and will be notified separately about any meeting cancelation due to lack of agenda items or quorum.

November 10	
Work Session	Planning Commission Training – Land Use Decision-Making
November 24	
Work Session	Food Cart Pods - Draft Code Amendments Review Use-Specific Standards for Food Cart Pods and amendment to permitted uses in Town Center Commercial District
December 8	
Work Session	Food Cart Pods - Revised Draft Code Amendments Final work session before public hearing. Review revised draft Use-Specific Standards for Food Cart Pods and amendment to permitted uses in Town Center Commercial District
December 22 – No Meeting Proposed	
January 12	
Public Hearing (Legislative)	Food Cart Pods – Hearing Code Amendment to allow Food Cart Pods in Town Center Commercial District and adopt Use-Specific Standards for Food Cart Pods
Public hearing (Quasi-Judicial)	Fairview Well No. 10 Conditional Use Review Proposal for development of drinking water well and associated site improvements on City-owned property between NE 223 rd and NE Chinook Way, in the Village Single Family zone

January 26	
TBD	
January *Date TBD* Special Meeting	
Joint Work Session	Halsey Code Update – Draft Code Amendments 3-City Joint Planning Commission meeting to review draft Halsey Street Code Amendments

February 9	
Work Session	Halsey Code Update – Draft Code Amendments Follow-up work session to review and provide feedback on proposed code amendments. Determine if additional work session needed prior to public hearing.
February 23	
TBD	

March 9	
Public Hearing – <i>Tentative</i> (Quasi-Judicial)	Site Design Review – Food Cart Plaza, 223rd & Halsey Proposed food cart development with permanent building and corner plaza
March 23	
Public Hearing – <i>Tentative</i> (Legislative)	Halsey Code Update – Hearing Amendments to Town Center Commercial District and parking standards to implement Halsey Main Streets vision.

April 13	
Work Session	Transportation System Plan Updates – Work Session 1 Review TSP Amendments to Incorporate Halsey Corridor Transportation Improvement Projects
April 27	
Public Hearing – <i>Tentative</i> (Legislative)	Transportation System Plan Updates - Hearing Review TSP Amendments to Incorporate Halsey Corridor Transportation Improvement Projects

Future items to be scheduled:

Pre-Application Conferences Held & Expected to Submit Land Use Applications or Application Submitted and Awaiting Completeness

- 2020-5-SD 9-10 lot subdivision on north side of Wistful Vista
Status: Incomplete
- 2018-65-Pre-App Comp Plan Map & Zoning Map amendment associated with lot line adjustment and annexation (20101 NE Interlachen)
Status: City Council approved annexation on 11/4/20. Land use application not yet submitted
- 2019-43-Pre-App Site Design Review for Truck Depot development (truck parking and warehousing) at 23012 NE Sandy Blvd.
Status: Follow-up pre-app held summer 2020

Future Code Amendment Projects:

- Zoning Map Amendments to Implement Halsey Street projects, including Transit & Bike Hub at Fairview Parkway & Halsey
- Code Maintenance Amendments
- HB2001 Middle Housing Implementation (pending State rulemaking, model code, technical assistance grants)
- Tree Removal on Development Sites/Private Property
- Fairview Lake Riparian Setback
- Parking Standards

Other Planning Commission Business to be Scheduled:

- Commission training sessions
- Joint meetings with City Council
- Commission on Citizen Involvement Meeting